

ANNUAL SECURITY REPORT

2025



**In Compliance with the
JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY
POLICY AND CAMPUS CRIME STATISTICS ACT**

Published in 2026



LETTER FROM THE JALC CHIEF OF POLICE

Dear JALC Community,

On behalf of the men and women of the John A. Logan College Police Department, we welcome all new and returning students, visitors, staff and faculty. The police department's mission is to provide a safe and secure environment where all community members can study, live, work, and conduct research.

The JALC Police Department is a full-service police department operating 24 hours a day, 365 days a year, using a community-oriented policing model. We strive to create a safe and healthy environment through community-focused solutions, partnerships and engagement. In this time of social justice transformation, we recognize the importance our department plays in promoting an environment that enhances trust within the JALC community through communication, listening, respect, transparency, and procedural justice, which are the pillars of our department and critical to everyone's success. As an agency, we rely on all JALC community members to help identify and report potential safety and security concerns. This includes individuals identified as Campus Security Authorities, who have a unique responsibility to keep the JALC campuses safe and secure.

This publication includes information on crime reporting procedures, college policies, and safety tips for the JALC campuses, and statistical information required by law. This information is the result of a college-wide collaboration that includes our department. Community engagement and safety is critical to the success of all those who attend, conduct research, work, or visit JALC. I encourage you to review the information provided in this report and let us know how we can proactively partner to keep our campus safe and secure. Contact us if you have any questions at 618-985-5550.

Sincerely,

Ron Webb

Ron Webb

Chief of Police

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INTRODUCTION

John A. Logan College (JALC) prepares this report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (“Clery Act”) and the State of Illinois Campus Security Enhancement Act.

This annual report includes statistics from the previous three years of reported criminal activity, arrests, and disciplinary referrals for incidents that occurred on the JALC campus, in off-campus buildings or property owned or controlled by JALC or public property immediately adjacent and accessible from campus.

The statistics include those reported to the John A. Logan College Police, Student Rights and Responsibilities, and designated Campus Security Authorities. In addition, the College Police Department annually requests in writing that all law enforcement and security agencies who have jurisdiction over John A. Logan on-campus, non-campus, and public property to provide data regarding criminal activity. The Compliance Coordinator is responsible for the collection of statistics and preparation of this report.

The Chief of Police annually requests in writing that campus ministers and professional mental health counselors encourage persons they are counseling to report crimes to the College Police Department for inclusion in the annual crime statistics.

This report also includes John A. Logan College policies for campus safety, crime prevention, reporting crimes, drug and alcohol awareness, and other useful information.

Each year, an email notification is made to all enrolled students, faculty, and staff with the direct URL address for accessing this report. The report can also be found on the John A. Logan College Police website: [https://www.jalc.edu/ college-police/crime-information-and-statistics/](https://www.jalc.edu/college-police/crime-information-and-statistics/) Copies of the report can be obtained at the John A. Logan College Police Department at 700 Logan College Dr., Room E120, Carterville, IL.

Questions regarding this report should be directed to:

Chief Ron Webb

618-985-2828, ext. 8162

ronwebb@jalc.edu

MISSION STATEMENT

TO ENRICH LIVES THROUGH LEARNING AND COMMUNITY ENGAGEMENT.

VISION

THROUGH INNOVATION AND EQUITABLE LEARNING OPPORTUNITIES, JOHN A. LOGAN COLLEGE WILL BE A COLLEGE OF EXCELLENCE THAT INSPIRES GROWTH, CULTIVATES LEARNING, AND PROMOTES CULTURAL UNDERSTANDING.



DIVERSITY

JOHN A. LOGAN COLLEGE RECOGNIZES THAT AN ETHNICALLY, RACIALLY AND CULTURALLY DIVERSE COMPOSITION OF STUDENTS AND FACULTY ENHANCES THE EDUCATION OF ALL STUDENTS, AND WE, AS EDUCATORS, HAVE A RESPONSIBILITY TO PROVIDE A VARIETY OF LEARNING OPPORTUNITIES WHICH WILL PREPARE OUR STUDENTS FOR SUCCESS IN A GLOBAL ENVIRONMENT.

WE SUBMIT THAT INCLUSIVE EXCELLENCE EXTENDS DIRECT AND INDIRECT BENEFITS TO OUR COLLEGE COMMUNITY THROUGH A FREE EXCHANGE OF IDEAS AND PERSPECTIVES AND A DEEPER EMPATHY AND RESPECT FOR THOSE OF DIFFERENT RACIAL, ETHNIC, AND CULTURAL GROUPS. OUR FACULTY, STAFF, ADMINISTRATION, AND STUDENTS ARE ENCOURAGED TO SUPPORT LEARNING BY EXPANDING THE OPPORTUNITY AND QUALITY OF DIVERSE ENCOUNTERS AND EXPERIENCES.

DIVERSE LEARNING ENVIRONMENTS POSITIVELY AFFECT STUDENTS' CRITICAL THINKING SKILLS, CIVIC COMMITMENT, AND PREPARATION FOR WORK IN A GLOBAL ENVIRONMENT. IN ORDER TO ENRICH THE LIVES OF THOSE IN OUR COMMUNITY, JOHN A. LOGAN COLLEGE IS COMMITTED TO THE ADVANCEMENT OF EQUITY AND FIRMLY GROUNDED IN ALLEGIANCE TO OUR CORE VALUES OF **STUDENT-CENTERED**, INTEGRITY, RESPECT, **COMMUNITY**, AND **OPTIMISM**.

PHILOSOPHY

JOHN A. LOGAN COLLEGE BELIEVES IN THE INHERENT WORTH AND DIGNITY OF THE INDIVIDUAL. DERIVED FROM THAT BELIEF IS THE CONCEPT THAT EDUCATION IS IMPORTANT TO THE CULTURAL, INTELLECTUAL, AND SOCIAL ENLIGHTENMENT OF THE INDIVIDUAL; THAT HIGH-QUALITY EDUCATIONAL OPPORTUNITIES ARE THE RIGHT OF THE CITIZENS TO WHOM THE COLLEGE BELONGS; AND THAT EDUCATION IS VITAL TO THE AREA'S ECONOMIC GROWTH. BECAUSE OUR CITIZENS HAVE WORTH, DIGNITY, AND POTENTIAL REGARDLESS OF THEIR AGE, ECONOMIC STATUS, OR SOCIAL STATION, THE COLLEGE ASSUMES THE OBLIGATION TO SERVE ITS CITIZENS THROUGH AN OPEN-ADMISSION CONCEPT WITH LIFELONG LEARNING OPPORTUNITIES.

WITHIN THE LIMITS OF THE COLLEGE'S ABILITY TO ATTAIN AND MAINTAIN A SOLID FINANCIAL BASE, IT IS READY AND EAGER TO PROVIDE LOW-COST TRADITIONAL AND NON-TRADITIONAL EDUCATION OPPORTUNITIES WHENEVER, WHEREVER, AND HOWEVER THEY ARE NEEDED BY THE CITIZENS TO IMPROVE THE QUALITY OF THEIR LIVES.



CORE VALUES

STUDENT-CENTERED

WE ARE COMMITTED TO PROVIDING QUALITY LEARNING OPPORTUNITIES AND ASSISTING STUDENTS AT EACH STEP IN THEIR EDUCATIONAL JOURNEY.

- **INTEGRITY –**

WE ARE COMMITTED TO CREATING TRUST AND CONFIDENCE IN OUR COLLEGE COMMUNITY THAT ACTS WITH HONESTY AND FORTHRIGHTNESS, HOLDING OURSELVES TO HIGH ACADEMIC AND ETHICAL STANDARDS.

- **RESPECT –**

WHILE RECOGNIZING AND VALUING THE DIGNITY AND UNIQUENESS OF EVERY PERSON, WE ARE COMMITTED TO CREATING A **POSITIVE** COMMUNITY WHERE EVERYONE IS APPRECIATED AND CONSIDERED FOR THEIR CONTRIBUTIONS AND PERFORMANCE.

COMMUNITY

WE ARE COMMITTED TO CULTIVATING PARTNERSHIPS WITHIN THE COMMUNITY FOR THE MUTUAL BENEFIT OF THE COLLEGE AND THE SOUTHERN ILLINOIS REGION.

OPTIMISM

WE ARE COMMITTED TO LOOKING AT THINGS WITH A POSITIVE EYE AND AN OPEN MIND, TRYING TO SEE THE GOOD IN THINGS FIRST. EVERYTHING WE DO IS WITH AN EFFORT TO FOSTER A POSITIVE ENVIRONMENT EVEN IN THE TOUGHEST CHALLENGES.



CRIME REPORTING

John A. Logan College encourages all students, faculty, staff and visitors who have been a victim of, or witness to a crime to immediately report the incident by contacting the College Police Department at extension 8218 or 618-985-5550. Reporting of incidents promptly and accurately ensures a quick and strategic response by the police. Any suspicious activity or persons loitering in parking lots, around vehicles or inside buildings after business hours should be reported to the police immediately.

Crimes should be reported to ensure inclusion in the Annual Security Report and to aid in providing warning notices to the community.

EMERGENCY	9-1-1 (Herrin Police Department)
NON-EMERGENCY	JALC College Police In-house extension 8218 Outside line 618-985-5550
IN PERSON	JALC Campus "E" Wing Room E120
ANONYMOUS REPORTING	1-800-414-8477 Williamson County Crime Stoppers

The College Police Department is staffed 24 hours a day, 7 days a week. If no one is in the office, call 618-985-5550 to reach the on-duty officer.

The John A. Logan College Police Department is NOT a 9-1-1 call center. Calls from Campus to 9-1-1 will be routed to the City of Herrin Police Department

KEEPING YOU SAFE AROUND CAMPUS



Emergency Blue Light Tower

The college has six Emergency Blue Light Towers Installed around the main campus. Each tower is blue with a white “EMERGENCY” label and a blue strobe light on top. The blue light activates when the “HELP” button is pushed and released. This triggers a call to College Police where you can report your emergency. Officers will immediately respond to assist with the emergency.

JALCAAlerts

The main emphasis for alerts will be for campus closures, weather related events, emergencies, etc. But signing up for public groups like Athletic Scores, Performance Series Events, Campus Events, Alumni Information, Parent Connection, etc. will allow you to receive other college-related information. Visit [JALCAAlert - John A. Logan College](#) | [John A. Logan College](#) to sign up for these alerts.

Signing up for JALCAAlert is simple! All you'll need is the mobile phone/PDA/pager you want to receive messages from JALCAAlert. You must have your mobile phone/device present during signup. The registration process will require you to enter a 4-digit verification code that is sent to your phone. Remember that your mobile phone/device must be able to receive text messages and your service plan must support receiving them. If you are unsure, please check with your service provider. After you have enrolled in John A. Logan College JALCAAlert system, you may log into your account to add an additional cell phone number or an email address to receive text messages. To no longer receive JALCAAlert, reply stop at any time,



**John A. Logan
College JALCAAlert**

Timely Warning Notifications

Clery Timely Warning notices will be issued to students and employees upon confirmation of a significant emergency, dangerous situation, incident or crime, impacting the campus community and/or the surrounding area.

Timely Warning Notices (Crime Alerts)

- Issued for Clery Act crimes posing a serious or ongoing threat to the campus community.
- Warnings are sent via:
 - JALC email & text alerts
 - Campus website & social media
 - Flyers & digital campus signage

Emergency Notifications



The John A. Logan Public Address System can provide the campus with instant, clear voice alerts during weather emergencies or any other safety related issue. Pre-recorded messages for emergency evacuations, severe weather alerts, and public safety announcements can be instantly initiated by the John A. Logan Police Department.

Emergency Notifications are issued in the following type of situations:

- Issued for immediate threats (e.g., active shooter severe weather, gas leaks, infectious disease outbreaks).
- Emergency alerts will include:
 - Nature of the threat
 - Safety instructions
 - Updates as needed

CRIME REPORTING

The JALC College Police Department is staffed 24 hours a day. When a call is received reporting a crime or an emergency a police and/or security officer will be dispatched to meet with the victim or reporting party to file the necessary report. Criminal reports are taken and investigated by a Police Officer.

If a report is beyond the capabilities of the JALC College Police, assistance is requested from the Carterville, IL Police Department, Williamson County Sheriff, Illinois State Police or Federal Bureau of Investigation. In cases of sexual assault, the victim will be offered a variety of services including medical, counseling and psychological assistance.



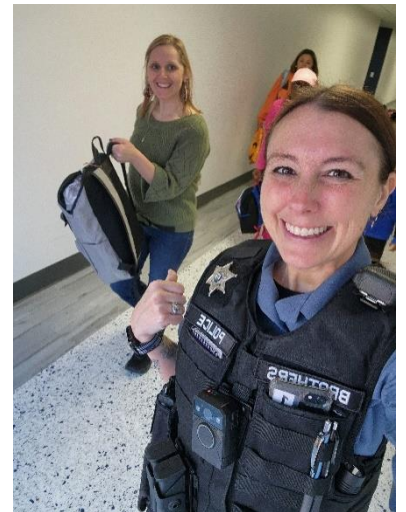
CONFIDENTIAL CRIME REPORTING



Police reports in the state of Illinois are public records. The College cannot hold reports of crime in confidence. Campus Security Authorities are required to report all known crimes to JALC Police Department for inclusion in the Annual Security Report.

CAMPUS SECURITY AUTHORITIES

As defined by the Clery Act, Campus Security Authorities (CSA) include employees of the College Police Department and other College officials who have significant responsibility for student and campus activities. Some examples are athletic coaches, club advisors and persons charged with student discipline.



Throughout the year CSA's report Clery reportable crimes to the College Police Department. These reports are reviewed by the Clery Compliance Coordinator to determine if they meet the requirements for inclusion in the Annual Disclosure of Crime Statistics.

Campus Pastoral Counselors and Campus Professional Counselors, when acting in their official capacity as an employee are not considered to be a Campus Security Authority. John A. Logan College does not have Pastoral Counselors on staff.

GEOGRAPHY DESCRIPTIONS

For purposes of reporting crime statistics, the College must distinguish the criminal offenses according to where they occur. The locations used to distinguish these crimes are defined below.

On Campus- Any building or property owned or controlled by the College within the same reasonably contiguous geographic area and used by the College in direct support of, or in a manner related to, the College's educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to the area identified in paragraph (1), that is owned by the College but controlled by another person, is frequently used by students, and supports College purposes.

NOTE: JohnA. Logan College does not have on-campus residence halls or any on-campus property controlled by others.

Non-Campus Property- Any building or property owned or controlled by a student organization that is officially recognized by the College, or any building or property owned or controlled by the campus that is used in direct support of, or in relation to, the College's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the campus.

Public Property- All public property, including thoroughfares, streets, sidewalks and parking facilities, that are within the campus or immediately adjacent to and accessible from the campus.

GEOGRAPHY LOCATIONS

Campus Sites:

Main Campus in Carterville, IL – The Main campus is Located on 700 Logan College Road. We are located along Route 13 and Greenbriar Road. Call 618-985-2828

Alongi Extension Center Du Quoin, IL – This extension Center is located on U.S. 51 in the Southtowne Shopping Center. The center is host to regular College classes as well as to adult and continuing education classes, children's classes, and seminars for business and industry. Call 618-542-9210 for more information.

West Frankfort, IL Extension Center – The West Frankfort Extension Center is located at 19 West Frankfort Plaza, West Frankfort. The center is the site for regular College courses as well as for adult and continuing education classes, children's classes, and seminars for business and industry. Call 618-932-6639 for more information.

SICCM – Southern Illinois Collegiate Common Market - This Center is located at 3213 South Park Avenue in Herrin. This location is no longer in use effective Summer 2024

COLLEGE POLICE

College police represent a progressive college police organization providing protection to the facilities of the college and protection and services to its population. The college police have a walk-up window located at E120.

The college police department is staffed 24 hours a day by full-time police officers, part-time police officers, and security officers. The department also employs one administrative assistant and a varying number of interns from the criminal justice program at the college. This staff is responsible for the safety and security of students, faculty, staff and visitors to the college. During 2025 the police department responded to calls ranging from vehicle lockouts to crimes in progress. The department conducted crime prevention and safety presentations for various campus groups along with training for Campus Security Authorities.

The police officers of the department are empowered by Illinois law to enforce all criminal and traffic laws of the state, all local ordinances of the city of Carterville, and all policy & procedures of the college. All standard means are used by the department to maintain order and to enforce traffic regulations on campus.

The department is committed to complying with Illinois and federal laws, including proper training, use of force, civil rights, and non-discrimination practices. Officers will patrol the campus continuously, report and investigate incidents, collaborate with external agencies, and engage with the community to foster trust and inclusivity. Regular internal reviews, external oversight, and complaint procedures will ensure accountability and transparency in all operations.

Our college police officers are considered peace officers under the laws of this state. As such, our officers have all the powers of police officers in cities and sheriff deputies in counties, including the power to make arrests on view or on warrants for violation of state statutes



SECURITY AND ACCESS TO CAMPUS FACILITIES

Cartersville Campus will be open: (with the exception of Logan Fitness)
Monday—Friday.....6:00 a.m. - 10:00 p.m.
Saturday & Sunday9:00am – 5:00p.m.

****Campus closed on most observed holidays****

Logan Fitness Center will be open: (open during most holidays)
Monday – Friday 5:30a.m. - 8:30 p.m.
Saturday5:30a.m. - 6:00p.m.
Sunday..... 12:00 p.m. - 6:00p.m.

24/7 access to fitness center is available with active memberships

Alongi Extension Center (Du Quoin) will be open:
Hours of Operation are based on class times.

West Frankfort Extension Center will be open:
Hours of Operation are based on class times.

The college campus is closed during holidays and breaks when offices are not open. When the campus is closed, no student or visitor will be allowed entrance to any structure unless accompanied by an instructor or full-time staff employee.

No instructor or staff member will be allowed entrance to a secure structure unless he/she presents a proper ID card or upon personal recognition.

No person, other than security/police, will be allowed to remain on campus overnight or after closing time unless there is an emergency.

The president is authorized to open the campus at other times when it is deemed by him to be in the best interest of the College to do so, and on an as-needed basis. This authority shall include overnight activities as well.

Access times to the campus facilities may vary during summer semester. During summer please review our hours of operation on our website at: <https://www.jalc.edu/>



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ANNUAL DISCLOSURE OF CRIME STATISTICS

As required by federal law, the JALC Police Department's yearly crime statistics are compiled on a calendar-year basis in accordance with the definitions of crimes provided by the FBI for use in the Uniform Crime Reporting (UCR) system.

This report includes statistics for the previous three years concerning crimes that occurred on campus and were reported to College Police or Campus Security Authorities. The report also includes statistics for referrals for campus disciplinary action for categories required under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. These categories include liquor, drug and weapon law violations. Statistical information for certain off-campus locations or property owned or controlled by the College, as well as public property within or immediately adjacent to campus, are gathered by the JALC Police Department after requesting such information from those local law enforcement agencies.

The following crime statistics are reflective of the years 2023, 2024 and 2025. There were additional crime classification categories added in 2013 that were not categories before. These changes reflect the Reauthorization of the Violence Against Women's Act to include Dating Violence, Domestic Violence, Stalking and changes within the sex offense categories: Rape, Forcible Fondling, Incest, and Statutory Rape. The definitions for the crime classifications are on the following pages.



CRIME DEFINITIONS

Aggravated Assault- An unlawful attack by one person upon another for the purpose of inflicting sever or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed. This category also includes “assault with disease” when a perpetrator knowingly infects another with a deadly disease.

Arson- Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another kind.

Burglary- The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a theft or felony; breaking and entering with intent to commit a theft housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Dating Violence- Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence. The existence of a relationship of a romantic or intimate nature with the victim shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Domestic Violence- A felony or misdemeanor crime of violence committed by: a current or former spouse or intimate partner of the victim; a person with whom the victim shares (or allegedly shares) a child in common; a person who is cohabitating with or had cohabitated with the victim as a spouse or intimate partner; a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or any other adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Motor Vehicle Theft- The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.)

Criminal Homicide-Murder and Non-negligent Manslaughter – The willful (non-negligent) killing of one human being by another. NOTE: deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.

Criminal Homicide- Manslaughter by Negligence is the killing of another person through gross negligence.

Robbery- The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Sex Offense- An offense that meets the definition of rape, forcible fondling, incest or statutory rape as used in the FBI's UCR program.

Rape- The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Forcible Fondling- The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest- Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape- Nonforcible sexual intercourse with a person who is under the statutory age of consent.

Stalking- Engaging in a course of conduct (two or more acts) directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others, or suffer substantial emotional distress.

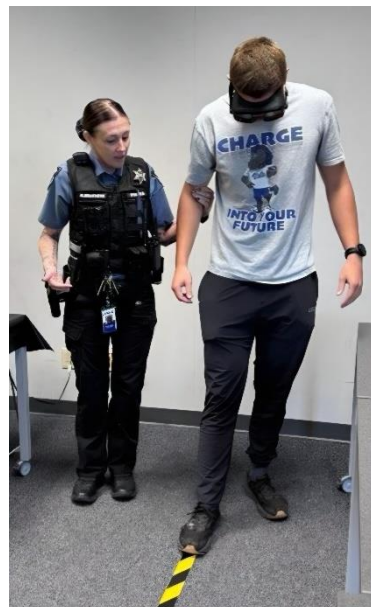
Hate Crime (Clery Act Defined)- Any incidents of larceny/theft, simple assault, intimidation, destruction/damage/vandalism of property, and other Clery Act Crimes that are motivated by bias toward race, ethnicity, national origin, gender, gender identity, sexual orientation, religion, and/or disability.

Hazing – Hazing is defined as any act that endangers the mental or physical health or safety of a student, or that destroys or removes public or private property, for the purpose of initiation admission into, affiliation with, or as a condition for continued membership in a group or organization.

Liquor Law Violation- The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

Drug Law Violation- The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance.

Weapon Law Violation- The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.



CLERY ACT CRIME STATISTICS

Criminal Offenses – John A. Logan College¹

Type of Offense	Year	On-Campus Property	Non-Campus Property	Public Property
Non-Negligent Manslaughter				
	2025	0	0	0
	2024	0	0	0
	2023	0	0	0
Negligent Manslaughter				
	2025	0	0	0
	2024	0	0	0
	2023	0	0	0
Robbery				
	2025	0	0	0
	2024	0	0	0
	2023	0	0	0
Aggravated Assault				
	2025	0	0	0
	2024	0	0	0
	2023	0	0	0
Burglary				
	2025	0	0	0
	2024	0	0	0
	2023	0	0	0
Motor Vehicle Theft				
	2025	0	0	0
	2024	0	0	0
	2023	0	0	0
Arson				
	2025	0	0	0
	2024	0	0	0
	2023	0	0	0

¹ These statistics are in conjunction with statistics provided by various police departments who have jurisdiction over JALC property.

CLERY ACT CRIME STATISTICS

Criminal Offenses – John A. Logan College¹

Type of Offense	Year	On-Campus Property	Non-Campus Property	Public Property
Sex Offenses: Rape				
	2025	0	0	0
	2024	1	0	0
	2023	0	0	0
Forcible Fondling				
	2025	0	0	0
	2024	0	0	0
	2023	0	0	0
Incest				
	2025	0	0	0
	2024	0	0	0
	2023	0	0	0
Statutory Rape				
	2025	0	0	0
	2024	0	0	0
	2023	0	0	0
Forcible²				
	2025	N/A	N/A	N/A
	2024	N/A	N/A	N/A
	2023	N/A	N/A	N/A
Non-Forcible²				
	2025	N/A	N/A	N/A
	2024	N/A	N/A	N/A
	2023	N/A	N/A	N/A

¹ These statistics are in conjunction with statistics provided by various police departments who have jurisdiction over JALC property

² “Forcible” and “Non-Forcible” were classifications used in years prior to 2013. The reauthorization of Violence Against Women’s Act changed the reporting of sex offenses to the four classifications above.

CLERY ACT CRIME STATISTICS

Criminal Offenses – John A. Logan College¹

Type of Offense	Year	On-Campus Property	Non-Campus Property	Public Property
Dating Violence ²				
	2025	0	0	0
	2024	0	0	0
	2023	0	0	0
Domestic Violence ³				
	2025	0	0	0
	2024	0	0	0
	2023	0	0	0
Stalking ⁴				
	2025	0	0	0
	2024	0	0	0
	2023	2	0	0

¹ These statistics are in conjunction with statistics provided by various police departments who have jurisdiction over JALC property

² Dating Violence became a crime classification required for reporting in 2013

³ Domestic Violence became a crime classification required for reporting in 2013

⁴ Stalking became a crime classification required for reporting in 2013

HATE CRIMES

There were no reported hate crimes for the years 2023, 2024 or 2025

STOP CAMPUS HAZING ACT

(This act requires collection of hazing incidents beginning in 2025)

There were no reported hazing incidents for the year 2025

CLERY ACT CRIME STATISTICS

Criminal Offenses – John A. Logan College¹

Type of Offense	Year	On-Campus Property	Non-Campus Property	Public Property
ARRESTS				
Liquor Law Violations				
	2025	0	0	0
	2024	0	0	0
	2023	0	0	0
Drug Law Violations				
	2025	0	0	0
	2024	1	0	0
	2023	0	0	0
Weapon Violations				
	2025	0	0	0
	2024	0	0	0
	2023	0	0	0
Disciplinary Referrals				
Liquor Violations				
	2025	0	0	0
	2024	0	0	0
	2023	0	0	0
Drug Violations				
	2025	0	0	0
	2024	0	0	0
	2023	0	0	0
Weapon Violations				
	2025	0	0	0
	2024	0	0	0
	2023	0	0	0

¹ These statistics are in conjunction with statistics provided by various police departments who have jurisdiction over JALC property.

DAILY CRIME LOG

The John A. Logan College Police Department maintains a daily crime log that records criminal offences that are reported to the JALC Police.

The public log contains the last 60 days of information. Every entry into the crime log contains the nature, date, time, general location, and disposition of the complaint (if known) for each crime. The log includes offenses that have occurred on campus, in or on a non-campus building or property, public property immediately adjacent and accessible to campus, or within the patrol jurisdiction of the college police.

The daily crime log is available for public inspection at the John A. Logan College Police Department Office, Room E120, during normal business hours (8am to 4pm) Monday through Friday fall and spring semester. During the summer semester office hours are (8am to 4pm) Monday thru Thursday,

The Daily Crime Log is updated on a continual basis as required. Documentation is available at the John A. Logan College Police Department, Room E120.



ADMINISTRATIVE PROCEDURES (AP)

I. WEAPONS AND FIREARMS (AP 337)

To implement and enforce the College's Weapons and Firearms Policy in a manner that ensures the safety of the campus community while complying with Illinois and federal laws.

Scope

This procedure applies to all College employees, students, volunteers, contractors, and visitors on any property owned, leased, or controlled by John A. Logan College, including vehicles and off-site College-sponsored events.

Definitions

- Firearm and weapon: As defined in the College policy, including replicas and devices traditionally used to inflict harm.
- Property: Includes all College buildings, grounds, vehicles, and off-site event locations.

Prohibited Conduct

No individual may carry or possess a firearm or weapon on College property or at College events, even with a valid concealed carry permit, unless an exception applies.

The possession, display, or use of simulated, replica, or fake weapons—including toy guns, prop firearms, and imitation knives—is strictly prohibited on College property and at College-sponsored events, regardless of intent. Exceptions may be granted for approved instructional or theatrical use with prior written authorization from the JALC College Police Department.

Exceptions

- Commissioned law enforcement officers on duty
- External law enforcement conducting official business
- Authorized instructional use (e.g., weapons safety courses)
- Display at approved College events (e.g., Hunting and Fishing Days)

- Transport in a locked case within a vehicle in unrestricted parking areas, excluding designated no-weapon zones (e.g., childcare center lots)

Reporting

All members of the College community must report any suspected violations of the Weapons and Firearms Policy to the JALC College Police Department Office immediately. Reports can be made in person, by phone, or through the College's online reporting system.

Searches

Authorized College personnel or law enforcement officers may conduct searches of individuals and their personal property if there is reasonable suspicion of possession of prohibited items. Searches will be conducted in accordance with established procedures that comply with constitutional requirements and applicable laws.

Disciplinary Actions

Violations of the policy may result in disciplinary actions, including suspension, expulsion, termination of employment, or removal from College property. The College may also refer violations to local law enforcement for potential criminal prosecution.

Training and Education

The College will provide mandatory annual online training for all students, faculty, and staff on weapons awareness, reporting procedures, and emergency response protocols. In-person workshops and informational materials will also be provided to promote awareness and compliance.

Signage

The College shall post signage at all building entrances and restricted parking areas in compliance with Illinois State Police standards.

Procedure Review and Updates

The procedure will be reviewed annually by the College's administration in collaboration with the Police Department, legal counsel, and applicable department leaders. Any proposed amendments will be subject to approval by the College's Board of Trustees and communicated to the campus community.

Enforcement

Violators will be subject to disciplinary action or removal from campus. Non-compliant individuals may face legal penalties under Illinois law, including criminal trespass or unlawful possession of firearms.

Authority and Oversight

The JALC Chief of Police is responsible for enforcement, with oversight by the College President.

Severability

If any provision of this procedure is determined to be invalid or unenforceable under applicable law, the remaining provisions shall remain in full force and effect.

II. VIOLENCE AGAINST WOMENS ACT (AP 414A)

I. Purpose

The purpose of this administrative procedure is to ensure John A. Logan College (JALC) complies with the Violence Against Women Act (VAWA) and other relevant laws. The procedure establishes a framework for the prevention, reporting, investigation, and resolution of incidents involving sexual assault, domestic violence, dating violence, and stalking within the college community.

II. Scope

This procedure applies to all employees, students, faculty, applicants for admission or employment, and third parties engaged in any college-related activity. It covers:

- Incidents occurring on college property or at college-sponsored programs
- Off-campus incidents that impact the college community
- Online conduct that creates a hostile learning or working environment

III. Reporting Procedures

A. Reporting Options

1. Emergency reporting for immediate threats to safety by calling 911 or College Police at (618) 985-5550.
2. [Formal](#) and [anonymous](#) reporting through the [Report A Concern](#) form on the JALC website.
3. Confidential reporting to designated Confidential Employees or off-campus crisis centers such as The Survivor Empowerment Center (Hotline: 800-334-2094).
 - For Students:
 - Call the Student Success Center at (618) 985-2828 ext. 8289 and ask to speak with a confidential employee or mental health counselor.
 - Visit the Student Success Center in Office C219 and ask to speak with a confidential employee or mental health counselor.
 - Email the College's mental health counselor at donaldwinget@jalc.edu.

- Call the Survivor Empowerment Center at 1-800-334-2094.
- For Employees and All Other Individuals:
 - Call the Assistant Vice President of Human Resources at (618) 985-2828 ext. 8473.
 - Email the Assistant Vice President of Human Resources at stephanieharner@jalc.edu.
 - Call the Survivor Empowerment Center (Hotline: 800-334-2094).
- 4. Reporting incidents to local law enforcement (including, but not limited to: College Police, Carterville Police, or the Williamson County Sheriff's Office) in addition to, or instead of, campus reporting.

B. Institutional Response to Reports

- The Title IX Coordinator will assess reports and initiate appropriate processes.
- Supportive measures will be provided to protect victims while ensuring fairness for all parties.
- If necessary, emergency removal or administrative leave may be enacted based on an individualized safety and risk analysis.

IV. Prevention & Training

JALC is committed to preventing violence through:

1. Education & Awareness Programs
 - Annual training on consent, bystander intervention, and risk reduction for students and employees.
2. Training for Staff & Security Personnel
 - Survivor-centered and trauma-informed response training for those involved in reporting and investigations.

3. Campus Climate Assessments

- Regular surveys (at least every two years) to evaluate the effectiveness of policies and awareness efforts.

V. Grievance & Disciplinary Procedures

JALC follows a fair and impartial investigation process with:

- Prompt investigation (within 30 business days, unless extended for good cause).
- Equal rights for complainants and respondents, including the ability to present evidence and have an advisor.
- Decision based on a preponderance of the evidence standard (more likely than not).
- Possible disciplinary actions, including expulsion for students or termination for employees if found responsible.

VI. Retaliation

The Violence Against Women Act (VAWA) prohibits retaliation against individuals who seek or exercise VAWA protections, including those who testify, assist, or participate in VAWA matters. In addition, JALC Board Policy Administrative Procedure provide penalties up to and including termination and/or removal from campus for those who engage in retaliation.

VII. Victim Rights & Supportive Measures

JALC provides victim-centered support including:

- Medical & mental health services (on-campus counseling and local hospitals with forensic exam services).
- Academic accommodation (e.g., schedule changes, excused absences).
- Protection from retaliation for reporting or participating in an investigation.
- No-contact orders and campus safety measures as needed.

VIII. Clery Act Compliance

- The [Annual Security Report](#) (ASR) includes VAWA crime statistics, prevention efforts, and victim rights.
- Timely warnings may be issued if an ongoing threat to campus safety exists.

IX. Contact Information

- Title IX Office: titleixforstaff@jalc.edu | titleixforstudents@jalc.edu
- College Police: jalcpolice@jalc.edu | (618) 985-5550
- Williamson County Sheriff's Office: (618) 997-6541
- Survivor Empowerment Center (24/7 Hotline): 800-334-2094

III. THE JEANNE CLERY CAMPUS SAFETY ACT (AP 414B)

I. Purpose

The purpose of this administrative procedure is to ensure John A. Logan College (JALC) complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) by:

- Enhancing campus safety through crime reporting, prevention programs, and timely notifications.
- Ensuring transparency in campus crime statistics and security procedures.
- Providing resources and support to victims of crimes, including sexual violence, dating violence, domestic violence, and stalking.

II. Scope

This procedure applies to all members of the JALC community, including students, faculty, staff, visitors, and third parties on campus or engaged in college-affiliated activities. It covers:

- Crimes occurring on-campus, in on-campus housing, on public property adjacent to campus, and in non-campus buildings or properties controlled by the college.
- Emergency situations requiring immediate public safety intervention.
- Violations of the Violence Against Women Act (VAWA), including sexual assault, dating violence, domestic violence, and stalking.

III. Reporting Procedures

A. Reporting Options

1. Emergency reporting for immediate threats to safety by calling 911 or College Police at (618) 985-5550.
2. [Formal](#) and [anonymous](#) reporting through the [Report A Concern](#) form on the JALC website.
3. Confidential reporting to designated Confidential Employees or off-campus crisis centers such as The Survivor Empowerment Center (Hotline: 800-334-2094).

- For Students:
 - Call the Student Success Center at (618) 985-2828 ext. 8289 and ask to speak with a confidential employee or mental health counselor.
 - Visit the Student Success Center in Office C219 and ask to speak with a confidential employee or mental health counselor.
 - Email the College's mental health counselor at donaldwinget@jalc.edu.
 - Call the Survivor Empowerment Center at 1-800-334-2094.
 - For Employees and All Other Individuals:
 - Call the Assistant Vice President of Human Resources at (618) 985-2828 ext. 8473.
 - Email the Assistant Vice President of Human Resources at stephanieharner@jalc.edu.
 - Call the Survivor Empowerment Center (Hotline: 800-334-2094).
4. Reporting incidents to local law enforcement (including, but not limited to: College Police, Carterville Police, or the Williamson County Sheriff's Office) in addition to, or instead of, campus reporting.

IV. Timely Warnings & Emergency Notifications

A. Timely Warning Notices (Crime Alerts)

- Issued for Clery Act crimes posing a serious or ongoing threat to the campus community.
- Warnings are sent via:
 - JALC email & text alerts
 - Campus website & social media
 - Flyers & digital campus signage

B. Emergency Notifications

- Issued for immediate threats (e.g., active shooter, severe weather, gas leaks, infectious disease outbreaks).
- Emergency alerts will include:
 - Nature of the threat
 - Safety instructions
 - Updates as needed

V. Annual Security Report (ASR) Compliance

JALC will publish an Annual Security Report (ASR) by October 1 each year, containing:

- Crime statistics for the past three years (on-campus, on public property near campus, and in non-campus facilities).
- Campus security policies and procedures, including:
 - Reporting crimes
 - Prevention programs
 - Victim rights & resources
 - Disciplinary procedures for sexual misconduct and VAWA-related offenses
- Drug & alcohol abuse prevention policies

The ASR is:

- Available online via the JALC website.
- Distributed to all students & employees via email.
- Provided to prospective students & employees upon request.

VI. Prevention & Awareness Programs

JALC will implement ongoing prevention programs to educate students and employees on:

- Campus safety & crime prevention
- Bystander intervention techniques
- Consent, healthy relationships, & sexual violence prevention
- Alcohol & drug awareness

VII. Rights & Resources for Victims of Crime

Victims of sexual assault, dating violence, domestic violence, or stalking will receive:

- Access to counseling & crisis support (on-campus and off-campus services).
- Assistance in changing academic, housing, transportation, or work arrangements.
- Protective measures (e.g., campus no-contact orders).
- Information on legal rights & law enforcement reporting options.

VIII. Recordkeeping & Compliance Oversight

The Title IX Coordinator & College Police will:

- Maintain Clery crime logs (available for public review).
- Conduct annual security audits to ensure compliance.
- Coordinate with local law enforcement on crime statistics.

IX. Contact Information

- College Police: jalcpolice@jalc.edu | (618) 985-5550
- Title IX Office: titleixforstaff@jalc.edu | titleixforstudents@jalc.edu
- The Survivor Empowerment Center (24/7 Hotline): (800) 334-2094

IV. IL HUMAN RIGHTS ACT (AP 414C)

I. Purpose

This procedure ensures that John A. Logan College (JALC) complies with the Illinois Human Rights Act (IHRA) by:

- Prohibiting discrimination, harassment, and retaliation based on protected characteristics.
- Establishing clear reporting, investigation, and resolution procedures for discrimination complaints.
- Promoting equal access to education and employment opportunities free from bias.
- Providing training and education on rights and responsibilities under IHRA.

II. Scope

This procedure applies to all JALC employees, students, applicants, contractors, and visitors and covers discrimination in:

- Admissions and enrollment
- Employment and hiring practices
- Academic programs and student activities
- Campus housing and services
- Any college-sponsored event or program

Protected categories under the Illinois Human Rights Act (775 ILCS 5/1-101) include:

- Race, color, national origin, ancestry
- Sex, sexual orientation, gender identity
- Religion, marital status, pregnancy
- Disability, age, military status
- Arrest record, order of protection status
- Any other protected class under state law

III. Reporting Procedures

A. Reporting Options

1. Emergency reporting for immediate threats to safety by calling 911 or College Police at (618) 985-5550

2. [Formal](#) and [anonymous](#) reporting through the [Report A Concern](#) form on the JALC website.
3. Confidential reporting to designated Confidential Employees or off-campus crisis centers such as The Survivor Empowerment Center (Hotline: 800-334-2094).
 - For Students:
 - Call the Student Success Center at (618) 985-2828 ext. 8289 and ask to speak with a confidential employee or mental health counselor.
 - Visit the Student Success Center in Office C219 and ask to speak with a confidential employee or mental health counselor.
 - Email the College's mental health counselor at donaldwinget@jalc.edu.
 - Call the Survivor Empowerment Center at 1-800-334-2094.
 - For Employees and All Other Individuals:
 - Call the Assistant Vice President of Human Resources at (618) 985-2828 ext. 8473.
 - Email the Assistant Vice President of Human Resources at stephanieharner@jalc.edu.
 - Call the Survivor Empowerment Center (Hotline: 800-334-2094).
4. Reporting to external agencies:
 - Illinois Department of Human Rights (IDHR) | (312) 814-6200 | www.illinois.gov/dhr
 - Equal Employment Opportunity Commission (EEOC) | (800) 669-4000

B. College Response to Reports

- Immediate action will be taken to prevent further discrimination or harassment.

- The Title IX & Equal Opportunity Coordinator will initiate an impartial investigation.
- Supportive measures (e.g., schedule changes, campus no-contact orders) will be provided.

IV. Investigation & Resolution Process

A. Formal Complaint Process

- Complaints will be reviewed within 10 business days of submission.
- The Title IX C& Equal Opportunity Office will conduct an investigation within 30 business days.
- Both parties will have equal opportunity to present evidence and witnesses.
- A preponderance of the evidence standard will be used to determine if discrimination occurred.

B. Disciplinary Actions

If a violation is found, JALC may impose penalties based on Board Policy, Administrative Procedure, and/or the JALC Student and Employee Handbooks.

Those penalties may include, but are not limited to:

- Student discipline (e.g., warning, suspension, expulsion).
- Employee discipline (e.g., reprimand, termination).
- Corrective actions (e.g., training, policy changes).

V. Prevention & Training

- Mandatory anti-discrimination training for employees and students.
- Bystander intervention programs to prevent harassment.
- Annual campus climate surveys to assess compliance and inclusivity.

VI. Retaliation Protection

- Retaliation against individuals who report discrimination is strictly prohibited.
- Victims and witnesses will be protected through confidentiality measures and support services.

VII. Contact Information

- Title IX for Students | titleixforstudents@jalc.edu | (618) 985-2828 Ext. 8678
- Title IX for Staff and Equal Opportunity Coordinator | titleixforstaff@jalc.edu | (618) 985-2828 Ext. 8473
- Illinois Department of Human Rights (IDHR) | (312) 814-6200 | www.illinois.gov/dhr

V. TITLE IX COMPLIANCE (AP 414D)

I. Purpose

This procedure ensures that John A. Logan College (JALC) complies with Title IX of the Education Amendments of 1972, which prohibits discrimination based on sex in federally funded education programs. It establishes guidelines for:

- Preventing and responding to sex discrimination, harassment, and violence.
- Providing a clear process for reporting, investigation, and resolution of Title IX complaints.
- Ensuring equitable treatment of all parties involved in complaints.

II. Scope

This procedure applies to all JALC students, faculty, staff, and visitors and covers incidents that occur:

- On-campus or at JALC-owned or controlled properties.
- At college-sponsored events or programs (including online activities).
- Prohibited conduct under Title IX includes:
 - Sex-based discrimination, sexual harassment, and sexual misconduct.
 - Sexual violence, including sexual assault, dating violence, domestic violence, and stalking.

III. Reporting Procedures

A. Reporting Options

1. Emergency reporting for immediate threats to safety by calling 911 or College Police at (618) 985-5550
2. [Formal](#) and [anonymous](#) reporting through the [Report A Concern](#) form on the JALC website.
3. Confidential reporting to designated Confidential Employees or off-campus crisis centers such as The Survivor Empowerment Center (Hotline: 800-334-2094).
 - For Students:
 - Call the Student Success Center at (618) 985-2828 ext. 8289 and ask to speak with a confidential employee or mental health counselor.

- Visit the Student Success Center in Office C219 and ask to speak with a confidential employee or mental health counselor.
- Email the College's mental health counselor at donaldwinget@jalc.edu.
- Call the Survivor Empowerment Center at 1-800-334-2094.
- For Employees and All Other Individuals:
 - Call the Assistant Vice President of Human Resources at (618) 985-2828 ext. 8473.
 - Email the Assistant Vice President of Human Resources at stephanieharner@jalc.edu.
 - Call the Survivor Empowerment Center (Hotline: 800-334-2094).
- 4. Reporting incidents to local law enforcement (College Police, Carterville Police, or the Williamson County Sheriff's Office) in addition to, or instead of, campus reporting.

IV. Response to Title IX Complaints

A. Initial Assessment & Supportive Measures

Upon receiving a report, JALC will:

- Assess immediate safety risks and implement protective actions if needed.
- Offer supportive measures (e.g., academic adjustments, no-contact orders, housing changes).
- Provide written notification of rights and resources to complainants and respondents.

B. Investigation Process

1. Notice of Allegations

- Both parties will receive written notice of the allegations, their rights, and available resources.

2. Investigation Procedures

- Investigators will gather evidence, interview witnesses, and review documentation.
- Both parties may present evidence and have an advisor (who may be an attorney).
- Investigations will be completed within 30 business days, unless an extension is necessary.

3. Hearing & Determination

- A trained decision-maker will review evidence and conduct questioning.
- A determination will be made using the preponderance of evidence standard.

4. Appeals

- Either party may appeal based on procedural error, new evidence, or bias within 7 business days.

V. Disciplinary Sanctions & Remedies

If a respondent is found responsible for a Title IX violation, possible sanctions include, but are not limited to:

- For students: Warning, suspension, expulsion.
- For employees: Written warning, suspension, termination.

Victims may receive remedies such as counseling, academic accommodation, and protective orders.

VI. Prevention, Training & Awareness Programs

JALC provides:

- Mandatory Title IX training for students and employees.
- Prevention programs on consent, bystander intervention, and sexual violence awareness.
- Campus climate surveys to assess effectiveness.

VII. Prohibition on Retaliation

JALC prohibits retaliation against individuals who report Title IX violations or participate in investigations. Retaliation will result in disciplinary action. In

addition, JALC Board Policy and Administrative Procedure provide penalties up to and including termination and/or removal from campus for those who engage in retaliation.

VIII. Contact Information for External Agencies

Victims may also file complaints with:

- Office for Civil Rights (OCR), U.S. Department of Education | (312) 730-1560
| OCR.Chicago@ed.gov
- Illinois Department of Human Rights (IDHR) | (312) 814-6200 |
www.illinois.gov/dhr

VI. STOP CAMPUS HAZING (AP 414E)

I. Purpose

This procedure ensures that John A. Logan College (JALC) complies with the federal Stop Campus Hazing Act and the Illinois Stop Campus Hazing Act by prohibiting hazing in all forms, establishing clear reporting and investigation procedures, and promoting a safe campus environment.

II. Scope

This procedure applies to all JALC students, employees, contractors, and visitors. It covers incidents of hazing occurring:

- On campus or at JALC-controlled properties
- At college-sponsored events or programs (including online activities)
- In connection with any College-recognized organization or activity

III. Definition of Hazing

Hazing is defined as any act that endangers the mental or physical health or safety of a student, or that destroys or removes public or private property, for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization.

IV. Reporting Procedures

- Emergency reporting for immediate threats to safety: Call 911 or College Police at (618) 985-5550
- Formal and anonymous reporting through the [Report A Concern](#) form on the JALC website.
- Confidential reporting to designated Confidential Employees or off-campus crisis centers.
- Reports may also be made to local law enforcement.

V. College Response to Hazing Reports

- Immediate action to prevent further harm.
- Investigation by the Title IX & Equal Opportunity Office or designated officials.
- Supportive measures for victims, including academic accommodations and protective orders.

VI. Investigation & Resolution Process

- Complaints reviewed within 10 calendar days.
- Investigation completed within 30 calendar days unless an extension is necessary.
- Equal opportunity for all parties to present evidence and witnesses.
- Determination based on the preponderance of evidence standard.

VII. Disciplinary Actions

- Penalties may include warning, suspension, expulsion (students), or reprimand, termination (employees).
- Corrective actions may include training, policy changes, and removal from campus.

VIII. Prevention & Training

- Mandatory anti-hazing training for students and employees.
- Bystander intervention programs.
- Annual campus climate surveys to assess compliance and effectiveness.

IX. Retaliation Protection

- Retaliation against individuals who report hazing is strictly prohibited.
- Victims and witnesses will be protected through confidentiality measures and support services.

X. Contact Information

- Title IX & Equal Opportunity Coordinator: titleixforstaff@jalc.edu, (618) 985-2828 Ext. 8473
- College Police: jalcpolice@jalc.edu, (618) 985-5550

VII. CAMPUS VIDEO RECORDING DEVICES (AP 415)

PURPOSE

John A. Logan College is committed to enhancing the quality of campus life by integrating the best technology practices of safety and security. The utilization of security cameras is a critical component of a comprehensive security program. Camera coverage of public areas is intended to provide the Campus with a valuable resource for investigating crimes, accidents, and other incidents which occur on campus.

The following guidelines address the College's safety and security needs while respecting individual privacy. This policy will guide the process of installing surveillance equipment on College property and will address the viewing, retention, dissemination, and destruction of recordings.

RESPONSIBILITY

The Chief of Police (Chief) is authorized to oversee and coordinate the use of security cameras at John A. Logan College. The Chief is responsible for disseminating the policy and assisting other departments in implementing procedures related to this policy.

The Chief has the responsibility to purchase and authorize the installation of security cameras in accordance with this policy.

The Chief will monitor new developments in relevant laws and security industry practices to ensure the use of security cameras at the College is consistent with the highest standards and compliant with all federal, state, and local laws.

The Chief will accept input from other College employees and groups regarding camera locations and will periodically review camera locations to ensure compliance with this policy. The College Police Department, in conjunction with Information Technology, will maintain a list of camera locations, a general description of technology deployed, and camera capabilities.

The Chief will review all requests received from outside agencies to release recordings from the security cameras. No release of security camera recordings will occur without authorization by the Chief or the College President/designee.

CAMERA PLACEMENT

Cameras may be placed on a temporary or permanent basis in public areas of John A. Logan College. The security cameras shall not make audio recordings.

Security cameras shall not be placed in private areas of campus, except in cases of criminal investigations and in accordance with Illinois law. Private areas include private offices, bathrooms, shower areas, locker and changing rooms, any other areas where a reasonable person might change clothing.

Security cameras shall not be directed or zoomed into windows or doorways of private rooms, nor any private building not on College property.

This document does not apply to covert cameras used by College Police for criminal investigations, as governed by Illinois law. The Chief shall approve the installation of covert cameras.

CAMERA USE AND MONITORING

The existence of this policy does not imply or guarantee security cameras will be monitored in real-time. However, the College reserves the right to do so. Real-time monitoring of the security cameras will be conducted only by authorized officers of the College Police Department in the course of normal duties. Non-police employees shall not monitor or view video except as necessary in the course of an investigation. Review of the recorded video shall require authorization from the Chief, College President, Executive Council, or College Counsel, and be logged electronically by the user. In cases of an ongoing crime or recent incident where immediate review of the recording would assist in the investigation, or in cases where the Chief is not available, College Police employees may access the necessary recording. In these situations, the employee shall prepare a memo to the Chief setting out the reason for accessing the recording.

Should the Chief determine it necessary to aid in an investigation or search, small video clips or image stills may be released to the media or the public. Such release will be coordinated with the College FOIA Officer.

Cameras are not to be used to monitor individual students, faculty, or staff, except as necessary for an investigation, in accordance with Illinois law.

Cameras may be used to monitor a work area, such as in areas where financial transactions occur. Cameras in these areas should not be able to view the contents of computer screens.

Security cameras will not be utilized to prosecute petty violations, such as parking violations.

Security cameras will not be monitored by any department or staff to evaluate employee performance.

Select Information Technology staff who are tasked with installation, maintenance, or adjustment of cameras are approved for incidental access to the footage if such access is directly in conjunction with those aforementioned duties.

Reasonable notification of the presence of security cameras will be implemented and will include notice at primary building entrances.

Security cameras shall be used exclusively for campus safety and security purposes. Monitoring individuals based on characteristics of race, gender, ethnicity, sexual orientation, disability, or other protected classification is strictly prohibited.

STORAGE, RETENTION, AND RELEASE OF RECORDINGS

Recordings will normally be retained for a length of time depending on the location of the camera and the activity level in the area.

Video recordings shall only be accessible to authorized personnel and will be password protected to ensure a proper audit trail for access to the recordings. The Chief shall be responsible for authorization of the permanent storage of any recordings, which may be required for court proceedings.

Any dissemination of recordings to entities other than law enforcement must be authorized by one or more administrators—such as the Chief, College President, or Executive Council—and must also include approval from legal counsel. All such authorizations must be logged.

Review and dissemination logs should be kept with the JALC FOIA Officer.

VIII. SUBSTANCE USE AND ABUSE (AP 418)

Purpose

The purpose of this procedure is to implement the College's Substance Use and Abuse Policy by outlining the steps and responsibilities for maintaining a drug-free environment, providing prevention and support resources, and ensuring compliance with relevant laws and regulations.

Scope

This procedure applies to all students, faculty, staff, and officers of John A. Logan College, as well as any individuals engaged in College-sponsored activities or working on contracts or grants with the State of Illinois.

Procedure

1. Policy Communication

- The College will distribute the Substance Use and Abuse Policy to all employees and students.
- A copy of the Notice Regarding Drug-Free Workplace will be posted in prominent locations on campus.

2. Prevention and Education

- The College will provide drug and alcohol abuse prevention information through health classes and professional counseling services.
- The College will establish and maintain a drug-free awareness program to inform employees about the dangers of drug abuse, the College's policy, available counseling and rehabilitation programs, and the penalties for drug violations.

3. Support and Referral

- The College will assist individuals seeking help for substance abuse by providing referrals to certified drug and substance abuse counselors.
- Information about available programs can be obtained confidentially from the Office of Human Resources.

4. Compliance and Enforcement

- Employees engaged in contracts or grants with the State of Illinois must abide by the terms of the Drug-Free Workplace statement and notify the College of any criminal drug statute convictions within five days.

- The College will notify the contracting or granting agency within ten days of receiving notice of an employee's conviction.
- The College will impose sanctions or require participation in a drug abuse assistance or rehabilitation program for any employee convicted of a drug violation.

5. Drug Testing

- The College reserves the right to conduct drug testing of employees and/or students under circumstances permitted by law, including but not limited to pre-employment screening, reasonable suspicion, post-accident, or as a condition of participation in certain programs or activities. Refusal to submit to testing or a positive test result may result in disciplinary action, up to and including termination or dismissal.

6. Disciplinary Actions

- Violations of the Substance Use and Abuse Policy by employees may result in disciplinary actions up to and including termination.
- Violations by students may result in disciplinary actions up to and including suspension, and may affect financial aid eligibility.

7. Medical Marijuana

- The possession or use of cannabis, including medical marijuana, is prohibited on campus and at College-sponsored events, in compliance with federal and state laws.

8. Good Faith Efforts

- The College will make good faith efforts to maintain a drug-free workplace through the implementation of this procedure and compliance with the Drug-Free Workplace Act and the Drug-Free Schools and Communities Act.

IX. ANTI-HARRASSMENT (AP 419)

Purpose

The purpose of this procedure is to establish a clear and comprehensive process for implementing the Anti-Harassment Policy at John A. Logan College. This procedure aims to ensure a safe and respectful environment for all students, employees, and visitors by outlining the steps for reporting, investigating, and addressing incidents of harassment, violence, threats, intimidation, or coercion.

Scope

This procedure applies to all students, employees, and visitors of John A. Logan College. It covers all incidents of harassment, violence, threats, intimidation, or coercion that occur on campus or during College-related activities.

Procedure

1. Reporting Incidents

- Any individual who believes there is a serious threat to their safety or the safety of others should immediately contact College Police and their immediate supervisor.
- Reports of harassment, violence, threats, intimidation, or coercion can be made by students, employees, or visitors to the Human Resources Department or the Office of Student Affairs.

2. Investigation Process

- Upon receiving a report, the College will promptly initiate an investigation.
- The investigation will be conducted by designated College officials who are trained to handle such matters.
- All employees are expected to cooperate fully with the investigation.

3. Interim Measures

- During the investigation, the College may implement interim measures to ensure the safety and well-being of the complainant and the campus community.
- These measures may include temporary suspension, no-contact orders, or other appropriate actions.

4. Resolution and Disciplinary Action

- Based on the findings of the investigation, the College will take appropriate disciplinary action against individuals found to have violated the Anti-Harassment Policy.
- Disciplinary actions may include suspension, expulsion, termination of employment, or exclusion from campus.
- Where circumstances warrant, the College will involve law enforcement agencies and may seek prosecution of conduct that violates the law.

5. Support and Resources

- The College will provide support and resources to individuals affected by harassment, violence, threats, intimidation, or coercion.
- This may include counseling services, academic accommodations, and other forms of assistance.

6. Training and Awareness

- The College will conduct regular training and awareness programs for students, employees, and visitors to promote a safe and respectful campus environment.
- These programs will cover the Anti-Harassment Policy, reporting procedures, and available resources.

Review and Amendments

This procedure will be reviewed periodically and amended as necessary to ensure its effectiveness and alignment with the College's commitment to a safe and respectful environment.

X. SEX OFFENDER (AP 420)

Purpose

The purpose of this procedure is to establish a clear and comprehensive process for implementing the Sex Offender Registration Policy at John A. Logan College. This procedure aims to ensure the safety and well-being of the College community by outlining the steps for registration, monitoring, and enforcement.

Scope

This procedure applies to **all students and employees** of John A. Logan College who are required to register as sex offenders. It covers the registration process, monitoring, and enforcement actions related to non-compliance.

Procedure

- **Registration Process**

- All students and employees who are registered sex offenders must register **in person** with the John A. Logan College Police Department within three days of the beginning of each semester (for students) or within three days of hiring or assignment (for employees).
- If conviction occurs after enrollment/employment, sex offenders must register **in person** with the JALC Police Department within three days of conviction.
- They must provide current and accurate information, including their name, address, place of employment or enrollment, and any other required details.
- Employees must also notify the JALC Police Department of any changes in their employment status or personal information within three days, in accordance with Illinois law.

- **Prohibition from Campus**

- John A. Logan College shares its campus with Mary Logan Alternative High School and hosts dual credit high school students. In accordance with Illinois law (720 ILCS 5/11-9.3), registered sex offenders who have committed offenses against minors are prohibited from being present on school grounds or in proximity to minors unless specific legal exceptions apply.

- As such, any student or employee who is a registered sex offender and whose offense involved a minor shall be barred from physical presence on campus. This restriction includes all buildings, parking lots, and outdoor areas where minors may be present.
 - Affected individuals may request remote access accommodations for coursework or employment duties, subject to administrative approval. Requests will be reviewed on a case-by-case basis to ensure compliance with legal mandates and institutional safety policies.
 - College Police will enforce these restrictions and coordinate with Human Resources and Student Services to ensure that barred individuals do not enter campus grounds. Violations of this restriction will result in immediate disciplinary action and may be referred to law enforcement.
- **Monitoring and Updates**
 - The JALC Police Department will maintain a confidential registry of all registered sex offenders attending or employed by the College.
 - Students and employees are required to update their registration information promptly if there are any changes during their enrollment or employment.
- **Enforcement and Disciplinary Action**
 - Failure to register with the JALC Police Department will result in disciplinary action, which may include suspension or termination of enrollment or employment, in accordance with College policies and applicable laws.
- **Confidentiality and Privacy**
 - The College will ensure that the registration information is kept confidential and is only accessible to authorized personnel.
 - The College will comply with all applicable laws and regulations regarding the privacy and confidentiality of registered sex offenders.
- **Support and Resources**
 - The College will provide support and resources to registered sex offenders to help them comply with the registration requirements.

- This may include counseling services, academic accommodations, and other forms of assistance.
- **Training and Awareness**
 - The College will conduct regular training and awareness programs for students and staff to promote understanding of the Sex Offender Registration Policy and procedures.
 - These programs will cover the registration process, monitoring, enforcement actions, and available resources.

Review and Amendments

This procedure will be reviewed periodically and amended as necessary to ensure its effectiveness and alignment with the College's commitment to safety and compliance with legal requirements.

XI. EMERGENCY RESPONSE AND DECLARATION (AP 421)

Purpose:

To establish a comprehensive procedure for implementing the College's Emergency Response Plan, ensuring the safety and security of students, staff, and property during emergencies.

Scope:

This procedure applies to all College personnel, students, and visitors during an emergency situation as defined in the Emergency Response Plan. Emergency response exercises are governed by Administrative Procedure 421.A.

Procedure:

1. Emergency Response Plan Compliance:

- The College shall maintain an Emergency Response Plan that is compliant with the National Incident Management System (NIMS) and the Campus Security Enhancement Act of 2008.
- The Emergency Response Plan shall be reviewed regularly by the President's Executive Council.

2. Authority and Declaration:

- The College President or their designee has the authority to declare a campus state of emergency and to declare an end to the state of emergency.
- The Incident Commander, as identified in the Emergency Response Plan, will consult with the President regarding the emergency and the need for a campus state of emergency declaration.

3. Initial Response:

- In the event of an emergency, the College Department of Public Safety (DPS) shall immediately implement procedures to safeguard persons and property and maintain educational facilities.
- Depending on the nature and magnitude of the event, an incident commander outside the College DPS may lead the response actions.

4. Suspension of Purchasing Policy:

- During the first 24 hours of the incident and after declaring a campus state of emergency, Board Policy 7154 -- Purchasing is suspended to allow for a quick response and minimize injury, loss of life, and damage to property.

- Suspension of this policy applies only to those assigned responsibility in the College's Emergency Response Plan.

5. Campus Access Control:

- During a state of emergency, only persons authorized by the President and/or incident commander will be allowed on campus.
- Individuals who cannot present proper identification and/or are not authorized to be present are subject to arrest.

6. Approval and Review:

- The Emergency Response Plan, including the designated emergency personnel, shall be reviewed regularly by the President's Executive Council.

XII. SAFE LEARNING ENVIRONMENT & PREVENTION OF SEXUAL MISCONDUCT (AP 525)

JALC is committed to providing a safe learning environment free from sexual misconduct and maintaining appropriate professional boundaries between staff, faculty, and students/attendees. All members of the JALC community are expected to adhere to this procedure.

PURPOSE

This procedure ensures John A. Logan College (JALC) maintains a safe learning environment, upholds professional boundaries, and prevents sexual misconduct between staff, faculty, and students/attendees in accordance with the requirements of 105 ILCS 5/22-85.5 under Illinois jurisdiction.

SCOPE

This procedure applies to all members of the college community, including but not limited to faculty, staff, administrators, Board of Trustees, volunteers, and students.

DEFINITIONS

1. "Sexual misconduct" means any unwelcome conduct of a sexual nature, including but not limited to sexual harassment, sexual assault, sexual exploitation, and sexual violence.
2. "Professional boundaries" refer to appropriate physical, emotional, and behavioral limits maintained by staff and faculty in interactions with students and attendees.

PROHIBITED CONDUCT

The following behaviors are strictly prohibited:

1. Any form of sexual misconduct as defined above.
2. Violation of professional boundaries as defined above.
3. Retaliation against individuals who report violations of this procedure.

REPORTING PROCEDURES

Any individual who witnesses or becomes aware of a violation of this procedure must report it promptly to the designated Title IX Coordinator or through the Title IX Reporting tool.

Confidential reporting is available for individuals who do not wish for JALC to be officially informed of the incident. This means the individual will only talk with a confidential advisor. No formal investigation will result unless the individual decides to formally report the incident.

JALC will investigate all reports promptly, thoroughly, and impartially.

ENFORCEMENT AND CONSEQUENCES

Violations of this procedure may result in disciplinary action, up to and including termination of employment or expulsion from the college.

The college will promptly investigate all reported violations of this procedure in accordance with established procedures.

TRAINING AND EDUCATION

All members of the college community, including but not limited to faculty, staff, administrators, Board of Trustees, and volunteers, must complete mandatory training on this procedure when hired and annually thereafter. Students will receive information about this procedure during orientation and through ongoing awareness programs.

PROCEDURE REVIEW

This procedure will be reviewed annually and updated as necessary to ensure compliance with applicable laws and regulations.

COMPLIANCE

JALC will comply with all reporting and disclosure requirements under 105 ILCS 5/22-85.5 and other applicable state and federal laws.