

## School Event Dates FY 25 & 26

### Fall Events

<b>Event</b>	<b>Description</b>	<b>Month/Day</b>	<b>Contact</b>
High School Freshmen Orientations	JALC staff attend high school freshmen orientations to discuss dual credit/dual enrollment opportunities and other college readiness topics	Varies	Abby Porter
Fall Team Leader Meeting	Dual credit team leaders meet on campus to discuss updates to the dual credit program. This is a required meeting for all high school team leaders.	September 9 <sup>th</sup>	Abby Porter
Dual Credit/Early College Registration Visits	Dual credit/early college advisors visit the public and private high schools to provide course advisement and register students	October/November	Abby Porter
Fall High School Visits	JALC staff visit high school seniors (and juniors upon request) to discuss JALC programs, financial aid, and other college readiness topics	September/October	April Martinez Everyone Attends
Bridge Visits	Various visits to the area feeder schools to make connections on a regular basis with seniors planning to attend JALC. Helping with completing applications (admissions, scholarships, FAFSA ID, etc.)	All year leading up to April NSO Day	Philip Brewer
Health & Public Service Day	Sophomores through seniors attend this event to tour departments and learn about programs/careers. Careers include nursing, criminal justice, early childhood education, dental assisting, cosmetology, emergency services, biomedical electronics technology, education, surgical tech, medical lab tech, medical assisting, diagnostic cardiac sonography, social work, hospitality, personal training	September 11 <sup>th</sup> September 18 <sup>th</sup> backup	April Martinez
Discipline-Specific Workshop	Required for ALL dual credit instructors to attend this one-day workshop at JALC	September 25 <sup>th</sup>	Abby Porter
Student Ambassador Scholarship Available	Application opens online and is available to all seniors planning to attend JALC who have an interest in developing their leadership skills and represent JALC	October 1st	Michelle Hamlin, Hilary Johnson
High School Partners Breakfast	Informational meeting and networking for all district counselors, assistant principals, and principals	November 5 <sup>th</sup>	Abby Porter
Parent Night	All high school parents/guardians are invited to campus to learn about dual credit, financial aid/scholarships, and transitioning to college. This will be in the evening.	October 20 <sup>th</sup>	April Martinez, Abby Porter
STEM Day	Freshmen through seniors explore STEM Majors and Careers in this interactive event	October 30 <sup>th</sup>	Abby Porter, Michelle Hamlin
Applied Tech Day	Sophomores through seniors attend this event to tour departments and learn about programs/careers. Careers include welding, electronics, auto collision, automotive services, agriculture, HVAC, computers, criminal justice, and construction	November 13 <sup>th</sup>	Dennis Kellerman
8 <sup>th</sup> Grade Career Fair	8 <sup>th</sup> graders visit JALC campus to explore careers in the region	December 4 and 5	Abby Porter
Financial Aid Nights	JALC staff visit high schools for financial aid presentations and/or FAFSA completion workshops	December/January	Cheri Rushing

### Spring Events

<b>Event</b>	<b>Description</b>	<b>Month</b>	<b>Contact</b>
Accuplacer Testing	Placement testing in high schools to determine English/Math placement. Testing Services will schedule this with the school.	January and February	Alisha Craddock
Student Ambassador Interviews	Interviews in high schools for student ambassadors	February	Michelle Hamlin, Hilary Johnson
Spring Team Leader Meeting	Dual credit team leaders meet on campus to discuss updates to the dual credit program. This is a required meeting for all high school team leaders.	February 3 <sup>rd</sup>	Abby Porter
Sophomore Day	An event to help students better understand their post-secondary options, paying for college, the differences between high school and college, importance of dual credit and Accuplacer Testing, and set goals for their future	February 20 and 27	Abby Porter
Dual Credit/Early College Registration Visits	Dual credit/early college advisors visit the public and private high schools to provide course advisement and register students	March/April	Abby Porter
Scholarships Awarded	Check presentations in the feeder high schools for Student Ambassador	March	Michelle Hamlin, Hilary Johnson
Discovery Day	Event for Juniors and Seniors who are very interested in specific programs so they could pick two sessions and do a hands-on class setting or project in the session with our faculty and an on campus "job fair" setup with industries in those areas that we partner with.	March 13 <sup>th</sup>	Dennis Kellerman, Philip Brewer
Humanities Day	Freshmen through seniors visit campus to attend student-led sessions showcasing the activities of Communications, Humanities, Fine Arts, and Social Science programs. Some career areas include digital media, writing, foreign language, art, music, theater, film, etc.	March 25 <sup>th</sup>	Phillip Brewer, Hilary Johnson
Ag Mechanics Day	FFA Chapters from Section 24 students come to campus with teams for contests in these areas; Welding, Carpentry, Surveying, Electricity, Small Engines	April (exact date TBD)	Dennis Kellerman, Wayne Griffith
New Student Orientation Days	In-district high school graduating seniors enrolling at JALC visit campus for NSO to register for courses, get a student ID, discuss financial aid, take a tour, learn about JALC technology and resources, etc.	April	Michelle Hamlin Philip Brewer

## Helpful Contacts:

### *Dual Credit:*

Manager of Dual Credit and Partnerships, Abby Porter, [abbyporter@jalc.edu](mailto:abbyporter@jalc.edu)  
Coordinator of Dual Credit, Jenny Ditch, [jennyditch@jalc.edu](mailto:jennyditch@jalc.edu)

### *Enrollment Management & Career Services: Recruitment, Dual Credit, and Career Services*

Director of Enrollment Management, April Martinez, [aprilmartinez@jalc.edu](mailto:aprilmartinez@jalc.edu)  
Manager of Dual Credit and Partnerships, Abby Porter, [abbyporter@jalc.edu](mailto:abbyporter@jalc.edu)  
Coordinator of Recruitment, Philip Brewer, [philipbrewer@jalc.edu](mailto:philipbrewer@jalc.edu)  
Advisor/Applied Tech Recruiter, Dennis Kellerman, [denniskellerman@jalc.edu](mailto:denniskellerman@jalc.edu)  
Manager of Career Services, Beth Stephens, [bethstephens@jalc.edu](mailto:bethstephens@jalc.edu)

### *FAFSA Help/Financial Aid Presentations:*

Director of Financial Assistance, Cheri Rushing, [cherirushing@jalc.edu](mailto:cherirushing@jalc.edu)

### *Admissions and Transcripts:*

Registrar, Kaylee Smith, [kayleesmith@jalc.edu](mailto:kayleesmith@jalc.edu)

### *IEPs and Disability Support Services:*

Coordinator of Disability Support Services, Katie Bastien, [katiebastien@jalc.edu](mailto:katiebastien@jalc.edu)

### *Scholarships:*

Staci Shafer, [staci.shafer@jalc.edu](mailto:staci.shafer@jalc.edu)

### *Testing Services:*

Coordinator of Testing Services, Alisha Craddock, [alishacraddock@jalc.edu](mailto:alishacraddock@jalc.edu)

### *Advisement & Student Ambassador:*

Manager of Advising and Student Transitions, Michelle Hamlin, [michellehamlin@jalc.edu](mailto:michellehamlin@jalc.edu)  
Academic Advisor, Hilary Johnson, [hilaryjohnson@jalc.edu](mailto:hilaryjohnson@jalc.edu)