

Certificate
in
Accounting

FIRST YEAR – FALL SEMESTER

Dept.	No.		Hrs.	Grade
ORI	100	College Fundamentals (A, B, or C)	1	_____
BUS	110	Intro to Business	3	_____
MAT	113	Introduction to Contemporary Mathematics OR	<u>3</u>	_____
		MAT 108 College Algebra OR	7	_____
		MAT 107 College Algebra w/Integrated Review		
		BUS 111 Business Mathematics		

NOTES AND INFORMATION

<u>Fall Only Courses:</u>		<u>Spring Only Courses:</u>	
ACC	218	ACC	105
ACC	202	ACC	225
		OFT	220

Additional Information: This program, composed largely of accounting courses, is designed for the student who desires to gain and/or increase skills in the area of accounting. Successful completion of the program will lead to the awarding of a certificate of achievement.

Career Opportunities: Accounting Clerk, Bookkeeping Clerk, Payroll Clerk.

John A. Logan College reserves the right to modify this curriculum guide as needed. Please verify with your academic advisor the accuracy and time lines of this document.

FIRST YEAR – SPRING SEMESTER

Dept.	No.		Hrs.	Grade
ACC	105	Payroll Accounting	3	_____
ACC	201	Financial Accounting	<u>3</u>	_____
			6	_____

SECOND YEAR – FALL SEMESTER

Dept.	No.		Hrs.	Grade
ACC	202	Managerial Accounting	3	_____
ACC	218	Tax Accounting	3	_____
OFT	104	Spreadsheet Design	3	_____
COM	115	Speech OR	<u>3</u>	_____
		COM 116 Interpersonal Communication	12	_____

SECOND YEAR – SPRING SEMESTER

Dept.	No.		Hrs.	Grade
ACC	225	QuickBooks Online for Accounting	3	_____
OFT	220	Advanced Spreadsheet Design	<u>3</u>	_____
			6	_____