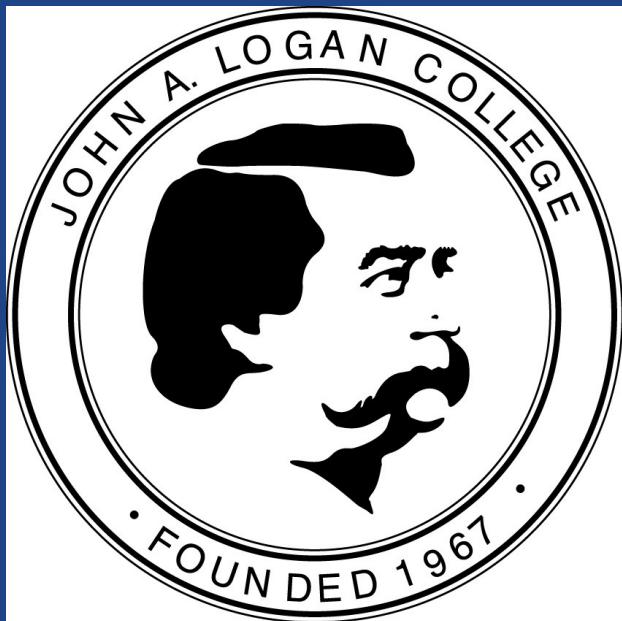


John A. Logan College
Board of Trustees
Special Meeting
Board Packet for January 5, 2026





JOHN A. LOGAN COLLEGE

Board of Trustees

NOTICE AND AGENDA

Notice is hereby given that Aaron R. Smith, Chairman of the John A. Logan College Board of Trustees, has called for a Special Meeting of the Board of Trustees, Community College District No. 530, to be held on **Monday, January 5, 2026, at 5:00 p.m.**, for consideration of the Bank Accounts for Bond & Debt Certificate Proceeds, Surety Bond, Construction Projects, Subscriptions, Board Policy Revisions, and Personnel Issues.

BOARD OF TRUSTEES

SPECIAL MEETING

Monday, January 5, 2026

5:00 p.m.

F104 Ivey/F105 Tarvin Banquet Room in the Conference Center

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

2. OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

3. NEW BUSINESS (*Roll Call Vote*)

A. Bank Accounts for Bond & Debt Certificate Proceeds

B. Surety Bond

C. Purchase of Furniture to support existing campus spaces, construction & renovation project

D. YuJa Panorama & YuJa EqualGround Subscription

E. Minutes of the November 25, 2025, Regular Meeting

F. Content of Closed Session Minutes of November 25, 2025.

4. OLD BUSINESS (*Roll Call Vote*)

A. Board Policy Revisions for Final Action

5. CLOSED SESSION

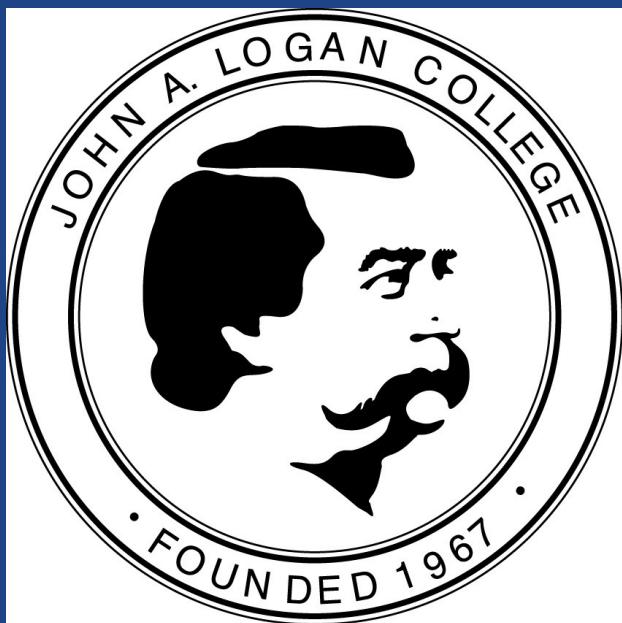
The Board will go into closed session for an unspecified period of time to meet on Personnel Issues.

6. RETURN TO OPEN SESSION

7. ADJOURNMENT

New Business Item 3.A

Bank Accounts for Bond & Debt Certificates Proceeds



JOHN A. LOGAN COLLEGE
NEW BUSINESS ITEM FOR BOARD APPROVAL

3.A – Bank Accounts for Bond and Debt Certificate Proceeds

1. REASON FOR CONSIDERATION

The College will issue two series of Debt Certificates at the end of January, in addition to the bond issuance of October 2025. The College finance staff is requesting permission to open three bank accounts, each to receive the proceeds of one issuance. The accounts will allow staff to maintain adequate records of all transactions related to the issuances to provide records to the Trustees as well as the bondholders and the IRS as required.

2. BACKGROUND INFORMATION

The request entails the opening of these three accounts for the duration of the bonds and debt certificates and will allow limited transactions as expenditures are made and potential interest is received. These will not be checking accounts.

It is not unusual for certain bonds to remain on deposit long enough for the College to be required to calculate and rebate to the IRS excess interest income earned on them in excess of their face value. These arbitrage calculations will be supported more easily if these proceeds of various issuances are not comingled.

In addition, some of the issuances require that a significant amount of the proceeds is expended within certain parameters to stay within their taxable classification. These separate accounts will allow staff to maintain the proper records easily.

Also, each of the two categories of instruments sold (taxable and nontaxable) have requirements related to the allowable timing of the expenditures.

Separate accounts with one for each series of bonds and debt certificates (Series 2025 and Series 2026 A and 2026B) will provide clean recordkeeping and prevent the comingling of these funds.

3. RECOMMENDATION

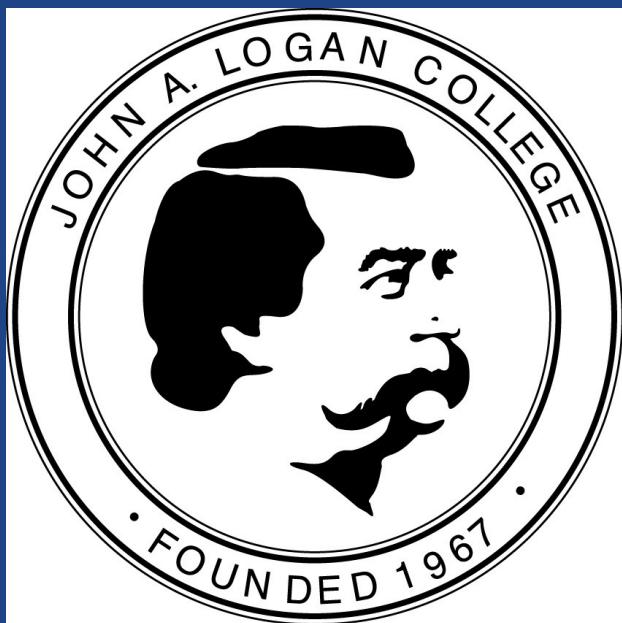
That the Board of Trustees approves the College to open three separate bank accounts with Banterra Bank for the purpose of receiving and maintaining the bond and debt certificate proceeds related to the 2025 and 2026 Bond and Debt Certificate issuances.

Staff Contact:

Susan LaPanne, Ph.D., CPA, Vice President, Business Services and CFO
Kara Bevis, CPA, CFE, Assistant Vice-President of Business Services/Controller

New Business Item 3.B

Surety Bond



JOHN A. LOGAN COLLEGE
NEW BUSINESS ITEM FOR BOARD APPROVAL

3.B – SURETY BOND

1. REASON FOR CONSIDERATION

The College has a legal requirement under the Illinois Public Community College Act (110 ILCS 805) to obtain a surety bond equal to 25% of the amount of all bonds, notes, mortgages, moneys, and effects of which the Treasurer is to have custody. The bond must be approved by at least a majority of the board of the community college district. The bond guarantees the Treasurer's faithful duty performance.

2. BACKGROUND INFORMATION

The College is in the process of issuing General Obligation Debt Certificates (Limited Tax) not to exceed \$20,300,000, and recently issued \$7,300,000 General Obligation Community College Bonds in October 2025. The College must secure a Treasurer Surety Bond in the amount of \$7,000,000 as a result of these additional funds. This surety bond would be secured through Travelers Casualty and Surety Company of America ("Travelers") and would remain in effect until January 1, 2027.

Treasurer surety bonds already in place through Travelers for the period July 1, 2025 – June 30, 2026, include:

- School Treasurer Surety Bond - \$10,000,000
 - For general cash on hand.
- Special Bond Issue Surety Bond - \$2,000,000
 - For 2017B Working Cash Bond proceeds still on hand.
- Special Bond Issue Surety Bond - \$525,000
 - For 2016B OPEB Bond proceeds still on hand.

3. RECOMMENDATION

That the Board of Trustees approves the College to secure a surety bond in the amount of \$7,000,000 to meet the legal requirements of the Illinois Community College Act (110 ILCS 805), along with the surety bonds already in place through June 30, 2026.

Staff Contact:

Susan LaPanne, Ph.D., CPA, Vice President, Business Services and CFO
Kara Bevis, CPA, CFE, Assistant Vice-President of Business Services/Controller

TRAVELERS CASUALTY AND SURETY
COMPANY OF AMERICA

STATE OF ILLINOIS
SPECIAL BOND ISSUE BOND

Bond No.108400952

KNOW ALL MEN BY THESE PRESENTS, that subject to the terms, conditions, and limitations of this Bond,
SUSAN LAPANNE of **2709 S MARKET ST APT B, MARION, IL 62959-8143**,
as Principal, and **Travelers Casualty and Surety Company of America**, a corporation organized and existing
under the laws of the State of Connecticut, as Surety, are held and firmly bound unto
John A. Logan College, Community College District No. 530 , as Obligee, State
of Illinois, County of **WILLIAMSON** in the Penal Sum of **Seven Million**
Dollars (**\$7,000,000.00**) for the payment of which, well and truly to be made, said Principal and Surety bind
themselves, their heirs, executors, administrators and assigns jointly and severally by these presents.

WHEREAS, on **January 1, 2026**, at a special election or duly authorized and called board meeting, there
was authorized to be issued by the aforementioned Obligee, a special bond issue for the specific purpose of
for the purpose of capital projects and refurbishments.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that is the above bounden Principal shall
faithfully perform the duties which may or will be required by law to be performed as School Treasurer of the
Special Bond Issue, in the time and manner prescribed by law, and account for the monies coming into said
special fund until the funds of the bond issue are fully disbursed in accordance with the law, then this obligation to
be void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, it is expressly understood and intended that obligation of the Surety shall not extend to
any loss sustained by the insolvency, failure, or closing of any bank or savings and loan association or other
financial institution organized and operating either under the laws of the State of Illinois or the United States
wherein such treasurer has placed the funds in his custody or control, or any part thereof, provided, such
depository has been approved by the governing body of the

John A. Logan College, Community College District No. 530 be held
void, this entire bond shall be void.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on **December 18, 2025**.

Witness:

SUSAN LAPANNE(Principal)



Travelers Casualty and Surety Company of America

By: **Brian Woodbury**

Brian Woodbury (Attorney-in-Fact)

Approved and accepted by the Board of Education or Board of Directors of District Number
John A. Logan College, Community College District No. 530 by

President, Secretary, Clerk or Township Trustee
(Print Name and Title)

Approved on this _____ day
of _____, _____.

Signature

S-5045 (05/09)



**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Brian Woodbury** of **SAINT PAUL, Minnesota**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and

acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April, 2021**.



State of Connecticut

By:

Robert L. Raney, Senior Vice President

On this the **21st** day of **April, 2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2026**



Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognition, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognition, contract of indemnity, or writing obligatory in the nature of a bond, recognition, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **18** day of **December**, **2025**.



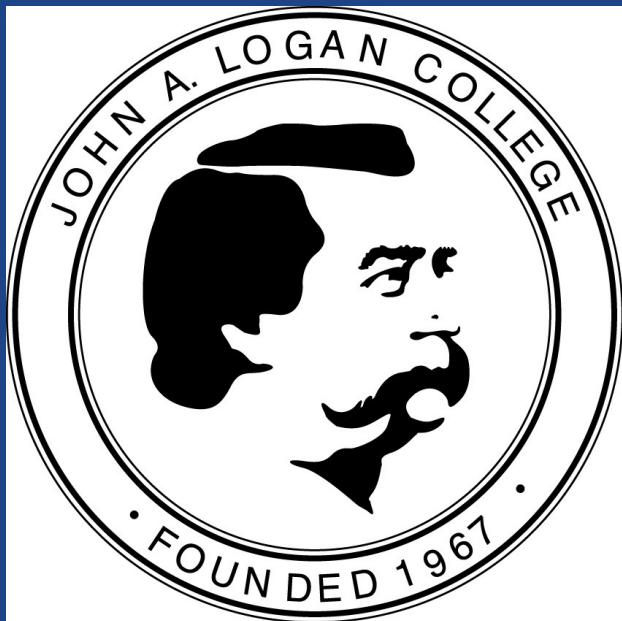
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.

Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

New Business Item 3.C

Purchase of Furniture to support existing campus spaces, construction & Renovation projects.



JOHN A. LOGAN COLLEGE
NEW BUSINESS ITEM FOR BOARD APPROVAL

3.C – Purchase of Furniture to support existing campus spaces, construction & renovation projects

1. REASON FOR CONSIDERATION

As part of the ongoing construction and renovation projects across campus, furniture is required for offices, lounge areas, conference rooms, computer labs, and the new boardroom. Additional furniture is also needed for existing campus spaces. By utilizing the services of Stiles, a local office supply company with expertise in state purchasing agreements, JALC can acquire high-quality office furniture at pre-negotiated prices established by the State of Illinois. This approach eliminates the need for a formal bidding process.

2. BACKGROUND INFORMATION

Furniture was not included in the construction contracts for the current projects.

3. RECOMMENDATION

The Board of Trustees approves a not-to-exceed amount of \$200,000 for the purchase of furniture to support existing campus spaces as well as ongoing construction and renovation projects.

Staff Contact:

Susan LaPanne, Ph.D., CPA, Vice President of Business Services/CFO

Jeremy Sargent, NCARB, AIA, AVP - Construction Planning and Facilities Management

Item	Qty.	Product		Sell Price
1 NLT	2	10N2746LCL UNIVERSAL,27WX46H,LECTERN,LAMINATE LAMINATE COLOR MW MIDTOWN		\$1,952.80 \$3,905.60
2 NL1	15	N30HU8SN LAVORO,HIGH UPH BACK,CONF ARMS,ALUM BASE PACK UPHOLSTERY GRADE PRIMARY UPH PATTERN COLOR CASTER KD TOOL-LESS KNOCK DOWN MOMF MOMENTUM GRADE F 09134497 BRAVO II MARINA C3 HARD DUAL WHEEL,BLACK		\$811.15 \$12,167.25
3 KLT	9	75K2028CFTM DOCK,20DX28H,BASE FOR 24D TP,BLADE T-LEG,FIXED HT PAIR,CASTR COLUMN COLOR FOOT COLOR CASTER COLOR 501 PLATINUM METALLIC 501 PLATINUM METALLIC C45 BLACK CASTER		\$281.98 \$2,537.82
4 NL1	8	N36G4M DITTO,GUEST STACKER,PLASTIC SEAT,PACKAGE OF 4 SHELL COLOR GLIDE 202 LIGHT GREY STD STANDARD HARD GLIDE		\$448.15 \$3,585.20
5 KLT	6	75K2472RTL DOCK,24DX72W,TRAINING TABLE,RECTANGULAR TOP,HPL,P RIM RIM PROFILE GROMMET SURFACE LAMINATE PRICE GROUP LAMINATE COLOR VIN RIM COLOR P 1/8" MOLDED VIN C4C_CUTOUT C4,4X8,CENTER,CUTOUT ONLY STD STANDARD GROUP 1 MW MIDTOWN MW MIDTOWN		\$263.00 \$1,578.00
6 KLT	2	75K2448TZL DOCK,24DX48W,TRAINING TABLE,TRAPEZOID TOP,HPL,P RIM RIM PROFILE GROMMET SURFACE LAMINATE PRICE GROUP LAMINATE COLOR VIN RIM COLOR P 1/8" MOLDED VIN C4C_CUTOUT C4,4X8,CENTER,CUTOUT ONLY STD STANDARD GROUP 1 MW MIDTOWN MW MIDTOWN		\$209.44 \$418.88
7 KLT	1	75K2448RTL DOCK,24DX48W,TRAINING TABLE,RECTANGULAR TOP,HPL,P RIM RIM PROFILE GROMMET SURFACE LAMINATE PRICE GROUP LAMINATE COLOR VIN RIM COLOR P 1/8" MOLDED VIN C4C_CUTOUT C4,4X8,CENTER,CUTOUT ONLY STD STANDARD GROUP 1 MW MIDTOWN MW MIDTOWN		\$190.46 \$190.46
8 KLU	9	99KPC2MBPC PERKS,MHO,POP,UP,SINGLE SIDED,POWER/DATA GROMMET,BLACK		\$206.09 \$1,854.81

Item	Qty.	Product		Sell Price
9 KLT	6	75K7210MPL DOCK,72WX10H,MODESTY PANEL,HPL SURFACE LAMINATE PRICE GROUP LAMINATE COLOR MOUNTING METHOD	STD STANDARD GROUP 1 MW MIDTOWN S STATIC	\$166.28 \$997.68
10 KLT	2	75K2410MPL DOCK,24WX10H,MODESTY PANEL,HPL SURFACE LAMINATE PRICE GROUP LAMINATE COLOR HINGED MODESTY	STD STANDARD GROUP 1 MW MIDTOWN S STATIC	\$79.61 \$159.22
11 KLT	1	75K4810MPL DOCK,48WX10H,MODESTY PANEL,HPL SURFACE LAMINATE PRICE GROUP LAMINATE COLOR MOUNTING METHOD	STD STANDARD GROUP 1 MW MIDTOWN S STATIC	\$139.87 \$139.87
12 KLT	7	75K2GL DOCK,GANDING BRACKET KIT,BLACK,SET OF 2		\$41.66 \$291.62
13 KLT	6	75K56WSSR DOCK,56W,UNDERSURFACE SUPPORT RAIL		\$29.76 \$178.56
14 KLT	6	75K72WT DOCK,72W,METAL WIRE TROUGH,PAINT,462 CINDER PAINT COLOR	462 CINDER	\$76.63 \$459.78
15 KLT	2	75K24WT DOCK,24W,METAL WIRE TROUGH,PAINT,462 CINDER PAINT COLOR	462 CINDER	\$42.41 \$84.82
16 KLT	1	75K48WT DOCK,48W,METAL WIRE TROUGH,PAINT,462 CINDER PAINT COLOR	462 CINDER	\$49.10 \$49.10
17 KLT	7	KCE3CSL CABLE MANAGER,PLASTIC,3 PACK,SILVER		\$15.25 \$106.75
18 SOS	1	INSTALL INSTALLATION BY STILES		\$3,731.70 \$3,731.70

Item	Qty. Product	Sell Price
		Total Customer Price \$32,437.12

Thank You For This Opportunity

Amber Baril

Stiles Office Solutions, Inc.

Amber Baril, Account Manager

Lindsey Baine, Design Manager

Make IPHEC Requisition To:

Kimball International Brands, Inc.
C/O Stiles Office Solutions, Inc.
1600 Royal Street
Jasper, IN 47549

Product Ship To Address :

Stiles Office Solutions, INC
601 W. Industrial Park Rd
Carbondale, IL 62901

IPHEC AGREEMENT # 30008974

TAX ID # 35-1688210



JALC LEARNING LAB INSTRUCTOR'S STOOLS

Item	Qty.	Product	Unit	Sell Price	Extended
1	OST	2 1519		\$559.19	\$1,118.38
		Airus, Mid Back Stool, Mesh Back			
		Arm	CR11	Height Adjustable Arms	
		Cylinder	CHC	Counter Height	
		Base	TT	Black Nylon	
		Caster/Glide	W49	Black Soft Wheel Caster	
		Mesh Back	MPI	Pitch	
		Fabric, Manufacturer	~SPR	Spradling	
		Fabric Pattern, Spradling	~SILVERTEX	Silvertex - Grade 4	
		Fabric Color, Spradling Silvertex	3068925	Sapphire Stx-8804	
		Assembly	KND	Knocked Down	
Totals:					\$1,118.38

Thank You For This Opportunity!!

Amber Baril- Account Manager

Stiles Office Solutions, Inc.

Make Requistition To:

OFS

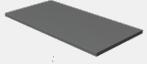
C/O Stiles Office Solutions, Inc.

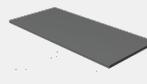
1204 East Sixth Street

Huntingburg, IN 47542

IPHEC Contract #IPHEC1905

Make Ship To Address: STILES
 OFFICE SOLUTIONS, INC 601 W.
 INDUSTRIAL PARK CARBONDALE,
 ILLINOIS 62901

Item	Qty.	Product		Sell Price
1 KLB OFFICE 107	1	53K3066WSSL PRIORITY,30DX66W,SURFACE,RECTANGLE,HPL RIM PROFILE WORKSURFACE GROMMET SURFACE LAMINATE PRICE GROUP LAMINATE COLOR VIN RIM COLOR	\$298.34	\$298.34 
2 KLB OFFICE 107	1	53K2448WSSFBL PRIORITY,24DX48W,SURFACE,RECTANGLE,FRONT/BACK GRAIN,HPL APPLICATION RIM PROFILE WORKSURFACE GROMMET SURFACE LAMINATE PRICE GROUP LAMINATE COLOR VIN RIM COLOR	\$194.56	\$194.56 
3 KL8 OFFICE 107	1	12S3015PUBBFM FOOTPRINT METAL,30DX15WX27H,UNDERSURF,FLOOR,BOX/BOX/FILE PULL LOCK PAINT PRICE GROUP PAINT COLOR	\$267.66	\$267.66 
4 KL8 OFFICE 107	1	IF3027F FOOTPRINT,30DX27H,SUPPORT,FULL END PANEL,METAL PAINT PRICE GROUP PAINT COLOR	\$140.01	\$140.01 
5 KL8 OFFICE 107	1	IF5023M FOOTPRINT,50WX23H,MODESTY PANEL,METAL PAINT PRICE GROUP PAINT COLOR	\$82.80	\$82.80 
6 KL8 OFFICE 107	1	12S2415PUFFM FOOTPRINT METAL,24DX15WX27H,UNDERSURF,FLOOR,FILE/FILE PULL LOCK PAINT PRICE GROUP PAINT COLOR	\$238.34	\$238.34 
7 KL8 OFFICE 107	2	KSCD107 LOCK CORE,BLACK CORE WITH BLACK HINGED KEY,KEY 107	\$10.35	\$20.70
8 KL8 OFFICE 107	1	12S3642BCO FOOTPRINT METAL,36WX42H,STORAGE,BOOKCASE,3 SHELF PAINT PRICE GROUP PAINT COLOR	\$370.88	\$370.88 

Item	Qty.	Product		Sell Price
9 KL1	1	K56TMBUB4LSL		\$423.34
OFFICE 107		JOYA, TASK, 24/7 USE, BLACK MESH BACK, 2D ARM, 4 POS LOCK, SLIDER SEAT UPHOLSTERY GRADE 3 SEAT UPHOLSTERY PATTERN COLOR 41309 SILVERTEX STORM		\$423.34
				
10 KLB	1	53K3066WSSL		\$298.34
OFFICE 105		PRIORITY, 30DX66W, SURFACE, RECTANGLE, HPL RIM PROFILE P 1/8" MOLDED VIN WORKSURFACE GROMMET G1RMB G1, RIGHT, MATTE BLACK SURFACE LAMINATE PRICE GROUP STD STANDARD GROUP 1 LAMINATE COLOR IM BRIGHTON VIN RIM COLOR IM BRIGHTON		\$298.34
				
11 KLB	1	53K2448WSSFBL		\$194.56
OFFICE 105		PRIORITY, 24DX48W, SURFACE, RECTANGLE, FRONT/BACK GRAIN, HPL APPLICATION E EXTENSION RIM PROFILE P 1/8" MOLDED VIN WORKSURFACE GROMMET G1CMB G1, CENTER, MATTE BLACK SURFACE LAMINATE PRICE GROUP STD STANDARD GROUP 1 LAMINATE COLOR IM BRIGHTON VIN RIM COLOR IM BRIGHTON		\$194.56
				
12 KL8	1	12S3015PUBBFM		\$267.66
OFFICE 105		FOOTPRINT METAL, 30DX15WX27H, UNDERSURF, FLOOR, BOX/BOX/FILE PULL ARC501 ARC, PLATINUM METALLIC LOCK KSB SPECIFY CORE SEPARATELY PAINT PRICE GROUP STD STANDARD GROUP 1, NON-METALLIC PAINT COLOR 461 GRAPHITE		\$267.66
				
13 KL8	1	IF3027F		\$140.01
OFFICE 105		FOOTPRINT, 30DX27H, SUPPORT, FULL END PANEL, METAL PAINT PRICE GROUP STD STANDARD GROUP 1, NON-METALLIC PAINT COLOR 461 GRAPHITE		\$140.01
				
14 KL8	1	IF5023M		\$82.80
OFFICE 105		FOOTPRINT, 50WX23H, MODESTY PANEL, METAL PAINT PRICE GROUP STD STANDARD GROUP 1, NON-METALLIC PAINT COLOR 461 GRAPHITE		\$82.80
				
15 KL8	1	12S2415PUFFM		\$238.34
OFFICE 105		FOOTPRINT METAL, 24DX15WX27H, UNDERSURF, FLOOR, FILE/FILE PULL ARC501 ARC, PLATINUM METALLIC LOCK KSB SPECIFY CORE SEPARATELY PAINT PRICE GROUP STD STANDARD GROUP 1, NON-METALLIC PAINT COLOR 461 GRAPHITE		\$238.34
				
16 KL8	2	KSCD107		\$10.35
OFFICE 105		LOCK CORE, BLACK CORE WITH BLACK HINGED KEY, KEY 107		\$20.70
17 KL8	1	12S3642BCO		\$370.88
OFFICE 105		FOOTPRINT METAL, 36WX42H, STORAGE, BOOKCASE, 3 SHELF PAINT PRICE GROUP STD STANDARD GROUP 1, NON-METALLIC PAINT COLOR 461 GRAPHITE		\$370.88
				

Item	Qty.	Product		Sell Price
18 KL1 <small>OFFICE 105</small>	1	K56TMBUB4LSL JOYA, TASK, 24/7 USE, BLACK MESH BACK, 2D ARM, 4 POS LOCK, SLIDER SEAT UPHOLSTERY GRADE 3 SEAT UPHOLSTERY PATTERN COLOR 41309 SILVERTEX STORM	\$423.34	\$423.34
				
19 KLB <small>OFFICE 106</small>	1	53K3066WSSL PRIORITY, 30DX66W, SURFACE, RECTANGLE, HPL RIM PROFILE P 1/8" MOLDED VIN WORKSURFACE GROMMET G1LMB G1, LEFT, MATTE BLACK SURFACE LAMINATE PRICE GROUP STD STANDARD GROUP 1 LAMINATE COLOR IM BRIGHTON VIN RIM COLOR IM BRIGHTON	\$298.34	\$298.34
				
20 KLB <small>OFFICE 106</small>	1	53K2448WSSFBL PRIORITY, 24DX48W, SURFACE, RECTANGLE, FRONT/BACK GRAIN, HPL APPLICATION E EXTENSION RIM PROFILE P 1/8" MOLDED VIN WORKSURFACE GROMMET G1CMB G1, CENTER, MATTE BLACK SURFACE LAMINATE PRICE GROUP STD STANDARD GROUP 1 LAMINATE COLOR IM BRIGHTON VIN RIM COLOR IM BRIGHTON	\$194.56	\$194.56
				
21 KL8 <small>OFFICE 106</small>	1	12S3015PUBBFM FOOTPRINT METAL, 30DX15WX27H, UNDERSURF, FLOOR, BOX/BOX/FILE PULL ARC501 ARC, PLATINUM METALLIC LOCK KSB SPECIFY CORE SEPARATELY PAINT PRICE GROUP STD STANDARD GROUP 1, NON-METALLIC PAINT COLOR 461 GRAPHITE	\$267.66	\$267.66
				
22 KL8 <small>OFFICE 106</small>	1	IF3027F FOOTPRINT, 30DX27H, SUPPORT, FULL END PANEL, METAL PAINT PRICE GROUP STD STANDARD GROUP 1, NON-METALLIC PAINT COLOR 461 GRAPHITE	\$140.01	\$140.01
				
23 KL8 <small>OFFICE 106</small>	1	IF5023M FOOTPRINT, 50WX23H, MODESTY PANEL, METAL PAINT PRICE GROUP STD STANDARD GROUP 1, NON-METALLIC PAINT COLOR 461 GRAPHITE	\$82.80	\$82.80
				
24 KL8 <small>OFFICE 106</small>	1	12S2415PUFFM FOOTPRINT METAL, 24DX15WX27H, UNDERSURF, FLOOR, FILE/FILE PULL ARC501 ARC, PLATINUM METALLIC LOCK KSB SPECIFY CORE SEPARATELY PAINT PRICE GROUP STD STANDARD GROUP 1, NON-METALLIC PAINT COLOR 461 GRAPHITE	\$238.34	\$238.34
				
25 KL8 <small>OFFICE 106</small>	2	KSCD105 LOCK CORE, BLACK CORE WITH BLACK HINGED KEY, KEY 105	\$10.35	\$20.70
26 KL8 <small>OFFICE 106</small>	1	12S3642BCO FOOTPRINT METAL, 36WX42H, STORAGE, BOOKCASE, 3 SHELF PAINT PRICE GROUP STD STANDARD GROUP 1, NON-METALLIC PAINT COLOR 461 GRAPHITE	\$370.88	\$370.88
				

Item	Qty.	Product		Sell Price
27 KL1	1	K56TMBUB4LSL		\$423.34
OFFICE 106		JOYA, TASK, 24/7 USE, BLACK MESH BACK, 2D ARM, 4 POS LOCK, SLIDER SEAT UPHOLSTERY GRADE 3 SEAT UPHOLSTERY PATTERN COLOR 41309 SILVERTEX STORM		\$423.34
				
28 KL1	2	K56MSPAG3		\$826.96
SIDE CHAIRS		JOYA, SIDE, MESH BACK, ARMS, UPH SEAT, GLIDES, CARTON OF 3 SEAT UPHOLSTERY GRADE 3 SEAT UPHOLSTERY PATTERN COLOR 41309 SILVERTEX STORM FRAME COLOR 462 BLACK FRAME		\$1,653.92
				
29 SOS	1	INSTALL		\$1,009.30
		INSTALLATION BY STILES		\$1,009.30
Total Customer Price				\$8,773.11

Thank You For This Opportunity

Amber Baril

Stiles Office Solutions, Inc.

Amber Baril, Account Manager
Lindsey Baine, Design Manager

Make IPHEC Requisition To:

Kimball International Brands, Inc.
C/O Stiles Office Solutions, Inc.
1600 Royal Street
Jasper, IN 47549

Product Ship To Address :

Stiles Office Solutions, INC
601 W. Industrial Park Rd
Carbondale, IL 62901

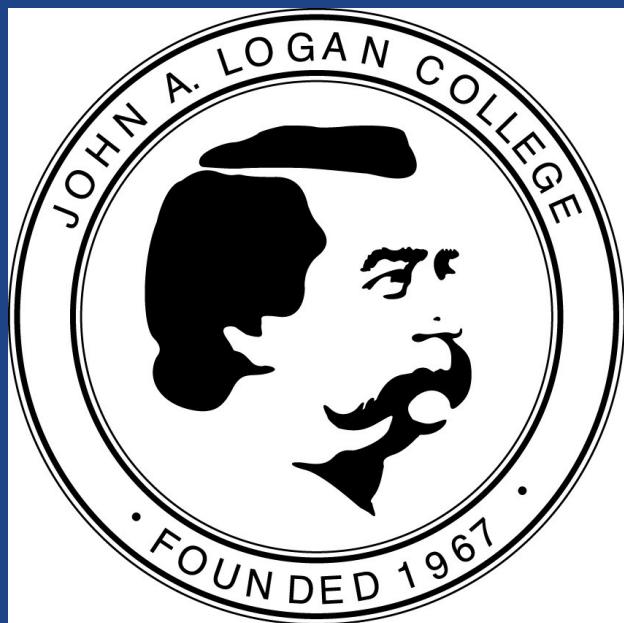
IPHEC AGREEMENT # 30008974

TAX ID # 35-1688210



New Business Item 3.D

YuJa Panorama and YuJa EqualGround Subscription



JOHN A. LOGAN COLLEGE
NEW BUSINESS ITEM FOR BOARD APPROVAL

3.D – YuJa Panorama and YuJa EqualGround Subscription

1. REASON FOR CONSIDERATION

John A. Logan College seeks to implement YuJa Panorama and YuJa EqualGround Accessibility Governance Platform to strengthen compliance with ADA and Title II requirements and advance our commitment to making campus digital resources accessible to all students, faculty, and community members. These tools will help eliminate barriers in online learning and public-facing web content, aligning with institutional priorities for an open community college. The U.S. Department of Justice has released an April 24, 2026 deadline for alignment with the WCAG 2.1 AA standards. These tools will help us work towards that compliance deadline.

2. BACKGROUND INFORMATION

The College has identified digital content that does not meet ADA requirements and as found a software solution to help monitor compliance progress and remediate the deficiencies.

- YuJa Panorama integrates with our Learning Management System (Desire2Learn Brightspace) to automatically detect accessibility issues and provide inline remediation. Its AI-driven AutoPilot feature accelerates compliance with WCAG, ADA, and Section 508 standards.
- YuJa EqualGround Accessibility Governance Platform delivers continuous web accessibility scanning and governance, offering dashboards, flexible scoring rubrics, and AI-powered insights to maintain WCAG/ARIA compliance across institutional websites and documents.

Together, these solutions address ADA>Title II drivers, reduce legal and reputational risk, and support our goal of creating an accessible digital environment.

Yuja Costs:

- YuJa Panorama: 1-year subscription cost of \$25,120.89 for the selected package (Panorama Standard, Advanced Structural Remediation, AutoPilot AI, and Website Accessibility Widget), plus \$2309.24 implementation costs.
- YuJa EqualGround: 1-year subscription cost of \$12,250.00 plus \$1,225.00 implementation costs.

Total Project Cost: \$40,905.13 which includes a one-time implementation cost of \$3,534.24. Funding will be allocated from student technology fee funds and institutional support funds.

3. RECOMMENDATION

That the Board of Trustees approve a one-year subscription and implementation costs for YuJa Panorama and YuJa EqualGround for a total of \$40,905.13. Final agreement is contingent upon review and approval by legal counsel.

Staff Contact:

Dr. Stephanie Hartford, Provost

Phillip Lane, Webmaster

Krystal Reagan, Associate Dean of Education Technology Scott Elliott, Assistant Vice President of IT



ENTERPRISE CUSTOMER AGREEMENT

John A. Logan College

ADDRESS: 700 Logan College Dr, Carterville, IL 62918

PHONE: (618) 985-2828

CONTACT NAME: Scott Elliott

E-MAIL: Scott.Elliott@jalc.edu

DEFINITIONS:

- YuJa's products and services configured with the SKUs listed in the Services section (collectively, the "Services")
- YuJa's Hardware Hub and Software Capture applications (collectively, the "Hardware")

FEES:

Total Annual Fees	\$37,370.89 USD
Total One-Time	\$3,534.24 USD

WHAT'S INCLUDED:

Panorama

QTY	ITEM	SKU	FTE	PRICE
1	Cloud-Hosted Panorama LMS Accessibility Platform	EAP-PANORAMA-LITE-COREPLATFORM	2174	\$5,071.41 USD
1	Inline Remediation for WYSIWYG Content	EAP-REALTIME-INLINE-REMEDIATION-WYSIWYG	Included	\$0.00 USD
1	Panorama Enterprise Accessibility Platform Online Training	EAP-ONLINE-TRAINING	Included	\$0.00 USD
1	Unlimited Storage (1 Year Retention)	EAP-UNLIMCLOUDSTORAGE	Included	\$0.00 USD
1	1EdTech-Certified LTI 1.3 Connector and API-based LMS Integration	EAP-LMSCONNECTOR	Included	\$0.00 USD
1	24/7 Toll-Free Phone, Email, Ticket Support for All Users (Panorama Platform)	EAP-SVCS-GOLDSUPPORT	Included	\$0.00 USD
1	24/7 Emergency Administrator Support (Panorama Platform)	EAP-SVCS-EMERGSUPPORT	Included	\$0.00 USD
1	Real-Time HTML Accessibility Remediations for WYSIWYG Editors	EAP-REALTIME-HTML-REMEDIATION-MODULE	Included	\$0.00 USD
1	Accessible Alternative Format Generation Engine	EAP-LITE-ALTERNATIVE-FORMATS	Included	\$0.00 USD
1	Document Level Accessibility Report	EAP-LITE-ACCESSIBILITY-REPORT	Included	\$0.00 USD
1	Course Level Accessibility Scanning	EAP-LITE-COURSE-SCANNING	Included	\$0.00 USD
1	HTML Content Accessibility Issue Detection	EAP-LITE-HTML-ACCESSIBILITY-CHECKER	Included	\$0.00 USD
1	PDF Content Accessibility Issue Detection	EAP-LITE-PDF-ACCESSIBILITY-CHECKER	Included	\$0.00 USD
1	Word Content Accessibility Issue Detection	EAP-LITE-WORD-ACCESSIBILITY-CHECKER	Included	\$0.00 USD

1	PowerPoint Content Accessibility Issue Detection	EAP-LITE-POWERPOINT-ACCESSIBILITY-CHECKER	Included	\$0.00 USD
1	Excel Content Accessibility Issue Detection	EAP-LITE-EXCEL-ACCESSIBILITY-CHECKER	Included	\$0.00 USD
1	GIF Content Accessibility Issue Detection	EAP-LITE-GIF-ACCESSIBILITY-CHECKER	Included	\$0.00 USD
1	Integrated Reporting and Analytics Tools	EAP-ANALYTICS-REPORTING-MODULE	Included	\$0.00 USD
1	Integrated Institution Level Settings	EAP-INSTITUTION-LEVEL-SETTINGS	Included	\$0.00 USD
1	Integrated Course Level Settings	EAP-COURSE-LEVEL-SETTINGS	Included	\$0.00 USD
1	Integrated Scope Selection Settings	EAP-SCOPE-SETTINGS	Included	\$0.00 USD
1	Cloud-Hosted Panorama LMS Accessibility Platform	EAP-PANORAMA-COREPLATFORM	2174	\$3,380.94 USD
1	Integrated Immersive Reader Alternative Format	EAP-IMMERSIVE-READER	Included	\$0.00 USD
1	Integrated Gradient Reader Alternative Format	EAP-GRADIENT-READER	Included	\$0.00 USD
1	Integrated Enhanced HTML Alternative Format	EAP-ENHANCED-HTML	Included	\$0.00 USD
1	Integrated OCR Alternative Formats	EAP-OCR-FORMATS	Included	\$0.00 USD
1	Integrated Language Translations	EAP-LANGUAGE-TRANSLATION	Included	\$0.00 USD
1	Cloud Hosted Automated LMS Scanning	EAP-LMS-AUTOMATIC-SCANNING	Included	\$0.00 USD
1	Exportal Reports in Excel and JSON	EAP-REPORT-EXPORTING	Included	\$0.00 USD
1	Expanded Accessibility Report with Issue Visualization and Remediation Steps	EAP-ENHANCED-ACCESSIBILITY-REPORT	Included	\$0.00 USD
1	Real-Time Document Accessibility Suggestions	EAP-REALTIME-DOC-SUGGESTION-MODULE	Included	\$0.00 USD
1	Real-Time HTML Region Accessibility Suggestions	EAP-REALTIME-HTML-SUGGESTION-MODULE	Included	\$0.00 USD
1	Expanded HTML Content Accessibility Issue Detection	EAP-ENHANCED-HTML-ACCESSIBILITY-CHECKER	Included	\$0.00 USD
1	Expanded PDF Content Accessibility Issue Detection	EAP-ENHANCED-PDF-ACCESSIBILITY-CHECKER	Included	\$0.00 USD
1	Expanded Word Content Accessibility Issue Detection	EAP-ENHANCED-WORD-ACCESSIBILITY-CHECKER	Included	\$0.00 USD
1	Expanded PowerPoint Content Accessibility Issue Detection	EAP-ENHANCED-POWERPOINT-ACCESSIBILITY-CHECKER	Included	\$0.00 USD
1	Expanded Excel Content Accessibility Issue Detection	EAP-ENHANCED-EXCEL-ACCESSIBILITY-CHECKER	Included	\$0.00 USD
1	Generated Unified English Braille Grade 2 Alternative Format	EAP-BRAILLE-UEB-GRADE-2	Included	\$0.00 USD
1	Generated Braille Ready Format Grade 2 Alternative Format	EAP-BRAILLE-BRF-GRADE-2	Included	\$0.00 USD
1	Enterprise Platform Branding	EAP-PLATFORM-BRANDING	Included	\$0.00 USD
1	Customizable Remediation Guides and Self-Service Video Training	EAP-CUSTOMIZABLE-REMEDIATION-GUIDES	Included	\$0.00 USD
1	PowerBI Reporting Capabilities	EAP-POWERBI-INTEGRATION	Included	\$0.00 USD
1	Customizable Accessibility Scoring Rubrics	EAP-SCORING-RUBRICS	Included	\$0.00 USD
1	Inline Document Remediation for Resolving PDF 'Missing Title' Issues	EAP-REALTIME-INLINE-DOCUMENT-REMEDIATION-PDF-MISSING-TITLE	Included	\$0.00 USD
1	Inline Document Remediation for Resolving PDF 'Missing Language' Issues	EAP-REALTIME-INLINE-DOCUMENT-REMEDIATION-PDF-MISSING-LANGUAGE	Included	\$0.00 USD
1	Inline Remediation for Resolving 'Scanned PDF' Issues	EAP-REALTIME-INLINE-DOCUMENT-REMEDIATION-SCANNED-PDF	Included	\$0.00 USD
1	Enhanced Accessibility Enterprise Capabilities	EAP-PANORAMA-ENHANCED-CAPABILITIES-PACKAGE	2174	\$3,380.94 USD

1	Real-Time AI-Powered Math Accessibility Engine	EAP-MATH-ACCESSIBILITY-ENGINE	Included	\$0.00 USD
1	Real-Time AI-Powered Science Accessibility Engine	EAP-SCIENCE-ACCESSIBILITY-ENGINE	Included	\$0.00 USD
1	Activity Audit Logging Tools	EAP-ACTIVITY-LOG	Included	\$0.00 USD
1	SAML Single Sign On Authentication Support	EAP-SAML-SSO-INTEGRATION	Included	\$0.00 USD
1	Accessible Repository for Non-LMS Document Management	EAP-ACCESSIBLE-DOCHUB	Included	\$0.00 USD
1	Hierarchical LMS Reporting Filters	EAP-LMS-HIERARCHICAL-REPORTING	Included	\$0.00 USD
1	Interactive Semantic Audio Player	EAP-SEMANTIC-AUDIO-PLAYER	Included	\$0.00 USD
1	Course Wide Remediation of HTML Alt Text for Canvas Images	EAP-IMAGE-ALT-TEXT-COURSE-REMEDIATION	Included	\$0.00 USD
1	Action-Item Accessibility List Management Tools	EAP-ACTION-ITEM-MANAGEMENT	Included	\$0.00 USD
1	Cloud Hosted Standalone Panorama Portal with Custom URL	EAP-STANDALONE-PORTAL-WITH-CUSTOM-URL	Included	\$0.00 USD
1	Integrations for Non-LMS Users	EAP-NON-LMS-USER-SUPPORT	Included	\$0.00 USD
1	Roster Management and Advanced Administration Tools	EAP-ROSTER-MANAGEMENT	Included	\$0.00 USD
1	Custom LTI 1.3, LTI 1.1 and API Role Mapping	EAP-CUSTOM-ROLE-MAPPING	Included	\$0.00 USD
1	Document Sharing and Collaboration Tools	EAP-DOCUMENT-SHARING	Included	\$0.00 USD
1	Inline Document Content Remediation Module	EAP-INLINE-DOCUMENT-REMEDIATION-MODULE	2174	\$5,071.41 USD
1	Inline Document Remediation Engine for PDF	EAP-INLINE-DOCUMENT-REMEDIATION-PDF	Included	\$0.00 USD
1	Inline Document Remediation Engine for Microsoft Word (docx)	EAP-INLINE-DOCUMENT-REMEDIATION-DOCX	Included	\$0.00 USD
1	Inline Document Remediation Engine for Microsoft Word (doc)	EAP-INLINE-DOCUMENT-REMEDIATION-DOC	Included	\$0.00 USD
1	Inline Document Remediation Engine for Microsoft Excel (xlsx)	EAP-INLINE-DOCUMENT-REMEDIATION-XLSX	Included	\$0.00 USD
1	Inline Document Remediation Engine for Microsoft Excel (xls)	EAP-INLINE-DOCUMENT-REMEDIATION-XLS	Included	\$0.00 USD
1	Inline Document Remediation Engine for Microsoft PowerPoint (pptx)	EAP-INLINE-DOCUMENT-REMEDIATION -PPTX	Included	\$0.00 USD
1	Inline Document Remediation Engine for Microsoft PowerPoint (ppt)	EAP-INLINE-DOCUMENT-REMEDIATION -PPT	Included	\$0.00 USD
1	Inline Document Remediation Engine for HTML Content Areas	EAP-INLINE-DOCUMENT-REMEDIATION-HTML	Included	\$0.00 USD
1	Panorama Platform Implementation (Timeline: Approx. 1 Month)	EAP-IMPLEMENTATION	2174	\$1,690.47 USD
1	Cloud-Hosted Platform for Advanced Structural Remediation	EAP-STRUCTURAL-REMEDIATION-CLOUD-PLATFORM	2174	\$3,380.94 USD
2000	Advanced Structural Remediation – Per Processed Document (Annually)	EAP-STRUCTURAL-REMEDIATION-PKG	Included	\$0.00 USD
1	Remediate Image Alt Text Accessibility Issues in PDFs	EAP-STRUCTURAL-REMEDIATION-ENGINE-IMAGE-ALT-TEXT	Included	\$0.00 USD
1	Remediate Reading Order Accessibility Issues in PDFs	EAP-STRUCTURAL-REMEDIATION-ENGINE-READING-ORDER	Included	\$0.00 USD
1	Remediate Structure Tagging Accessibility Issues in PDFs	EAP-STRUCTURAL-REMEDIATION-ENGINE-TAGGING	Included	\$0.00 USD
1	Remediate WCAG 2.1 Accessibility Issues in PDFs	EAP-STRUCTURAL-REMEDIATION-ENGINE-OTHER	Included	\$0.00 USD
1	Remediation Platform Implementation (Timeline: Approx. 1 Week)	EAP-STRUCTURAL-REMEDIATION-IMPLEMENTATION	Included	\$0.00 USD
1	Cloud-Hosted AI-Based AutoPilot Accessibility Remediation Platform	EAP-AUTOPILOT-AI-CLOUD-PLATFORM	2174	\$3,042.85 USD

2000	AutoPilot Accessibility Remediation – Per Processed Document (Annually)	EAP-AUTOPilot-STD-REMEDIATION-CREDIT-PKG	Included	\$0.00 USD
1	AutoPilot Module to Remediate at Document Scope	EAP-AUTOPilot-DOCUMENT-SCOPE	Included	\$0.00 USD
1	AutoPilot Module to Remediate at Course Scope	EAP-AUTOPilot-COURSE-SCOPE	Included	\$0.00 USD
1	AutoPilot Module to Remediate at LMS Scope	EAP-AUTOPilot-LMS-SCOPE	Included	\$0.00 USD
1	Cloud-Hosted AI-Based AutoPilot Implementation	EAP-AUTOPilot-AI-CLOUD-IMPLEMENTATION	Included	\$304.29 USD
1	AI-Powered Website Accessibility Widget (Quantity in Domains)	EAP-WEBSITE-ACCESSIBILITY-WIDGET	2174	\$1,792.40 USD
1	Cloud-Hosted Reporting and Analytics	EAP-WEBSITE-ACCESSIBILITY-WIDGET-REPORTING	Included	\$0.00 USD
1	Cloud-Hosted Unlimited Storage	EAP-WEBSITE-ACCESSIBILITY-WIDGET-STORAGE	Included	\$0.00 USD
1	Cloud-Provided Website Integration	EAP-WEBSITE-ACCESSIBILITY-WIDGET-WEBSITE-INTEGRATION	Included	\$0.00 USD
1	Cloud-Provided LMS Integration	EAP-WEBSITE-ACCESSIBILITY-WIDGET-LMS-INTEGRATION	Included	\$0.00 USD
1	AI-Powered Website Accessibility Widget Implementation	EAP-WEBSITE-ACCESSIBILITY-WIDGET-IMPLEMENTATION	Included	\$314.48 USD

EqualGround

QTY	ITEM	SKU	PRICE
5000	Cloud-Hosted EqualGround Accessibility Governance Platform (Quantity in Pages)	EGP-EQUALGROUND-PLATFORM	\$3,750.00 USD
7000	Cloud-Hosted Document Accessibility Engine (Quantity in Documents)	EGP-DOCUMENT-ACCESSIBILITY-ENGINE	\$3,500.00 USD
1	SharePoint Integration with OAuth and API Connections	EGP-SHAREPOINT-INTEGRATION-MODULE	\$5,000.00 USD
1	Unlimited Cloud-Hosted Data Storage	EGP-UNLIMITED-CLOUD-STORAGE	\$0.00 USD
1	Cloud-Hosted WCAG Accessibility Engine	EGP-WCAG-ACCESSIBILITY-ENGINE	\$0.00 USD
1	Cloud-Hosted ARIA Accessibility Engine	EGP-ARIA-ACCESSIBILITY-ENGINE	\$0.00 USD
1	Cloud-Hosted SEO Engine	EGP-SEO-ENGINE	\$0.00 USD
1	Cloud-Hosted Performance Engine for Website Performance Analysis	EGP-PERFORMANCE-ENGINE	\$0.00 USD
1	SAML SSO Authentication Integration	EGP-SAML-SSO-INTEGRATION	\$0.00 USD
1	Cloud-Hosted Configurable Role Management	EGP-CUSTOM-ROLE-MANAGEMENT	\$0.00 USD
1	Cloud-Hosted AutoPilot for AI-Based Automatic HTML Remediation	EGP-AUTOPilot-PLATFORM	\$0.00 USD
1	Cloud-Hosted Reporting and Analytics	EGP-ANALYTICS-AND-REPORTS	\$0.00 USD
1	Cloud-Hosted Website Scanning and Analysis Platform Implementation	EGP-IMPLEMENTATION	\$1,225.00 USD

PRODUCTION CUSTOMIZATIONS:

None requested

TERM:

- On Effective Date, initial Term of 1 year.
- All Fees are due upon date of invoice but not prior to delivery of all Customizations agreed on. A reasonable effort will be made to deliver all agreed on customizations within 60 days of mutual signature of this Customer Agreement.

This Customer Agreement ("Agreement") is entered into by and between YuJa Inc. ("YuJa") and the Customer listed above ("Customer"). This Agreement and the Terms and Conditions attached hereto set forth the entire understanding of the parties with respect to the subject matter described herein and constitutes the entire agreement between the parties, which shall be effective as of January 19, 2026 ("Effective Date"). There shall be no force or effect to any different terms of any related purchase order or similar form even if signed by the parties after the date hereof.

CUSTOMER REPRESENTATIVE**By:** _____**Name:** _____**Title:** _____**Date:** _____**YUJA INC.****By:** _____**Name:** _____**Title:** Company Officer**Date:** _____

YUJA TERMS AND CONDITIONS

1. Services.

1.1 Subject to the terms and conditions of this Agreement, YuJa will provide Customer with access to the Services and hereby grants Customer a non-exclusive right to access and use the Services during the Term.

1.2 Customer will cooperate with YuJa in connection with the performance of this Agreement by making available such personnel and information as may be reasonably required. Customer understands that YuJa's performance is dependent in part on Customer's actions. Accordingly, Customer will timely provide YuJa with the necessary items and assistance in connection with its performance of the Services and related Hardware. YuJa shall determine the time, place, methods, details and means of performing the Services. Customer will also cooperate with YuJa in establishing a password or other procedures for verifying that only designated employees of Customer have access to any administrative functions of the Services. Customer will be responsible for maintaining the security of Customer's account, passwords (including administrative and user passwords) and files, and for all uses of Customer's account. Customer shall not share with any third party any such account or password without the prior written consent of YuJa.

1.3 Customer may not knowingly provide to any person or export or re-export or allow the export or re-export of the Services, Hardware or anything related thereto or any direct product thereof in violation of any applicable laws or regulations. Customer's use of the Services, Hardware and all Customer Content (as defined below) will comply with all applicable law, any instructions or guidelines provided by YuJa to Customer and any guidelines provided by third party platform providers (e.g. YouTube's Terms of Service). YuJa will have no responsibility and will not be liable for Customer or its end users' use of the Services or Hardware in violation of the foregoing.

2. Confidentiality; Restrictions.

Each party (the "Receiving Party") understands that the other party (the "Disclosing Party") has disclosed or may disclose business, technical or financial information relating to the Disclosing Party's business (hereinafter referred to as "Proprietary Information" of the Disclosing Party). The Receiving Party agrees: (i) to take reasonable precautions to protect such Proprietary Information, and (ii) not to use (except as expressly permitted herein) or divulge to any third person any such Proprietary Information. The Disclosing Party agrees that the foregoing shall not apply with respect to any information after five (5) years following the disclosure thereof or any information that the Receiving Party can document (a) is or becomes generally available to the public, or (b) was in its possession or known by it prior to receipt from the Disclosing Party, or (c) was rightfully disclosed to it without restriction by a third party, or (d) was independently developed without use of any Proprietary Information of the Disclosing Party or (e) is required by law to be disclosed (but only to the extent of such required disclosure). Further, Customer will not, and will not permit any third party to reverse engineer or otherwise attempt to discover the source code or underlying structure or algorithms of the Services (except to the extent such restrictions are contrary to applicable law), reverse engineer, decompile, or otherwise attempt to discover the

design of the Hardware, modify or create derivative works based on the Services or Hardware, or otherwise use the Services or Hardware outside of the scope permitted under this Agreement. Customer will use the Hardware only in accordance with the documentation provided by YuJa and any other applicable use restrictions.

3. Intellectual Property Rights.

YuJa owns and will retain all right, title and interest in and to the Services and Hardware including all future improvements to Services and Hardware. As between the parties, Customer Content (as defined below) will be owned by Customer. Customer will be solely responsible for the accuracy, quality, integrity, and legality of Customer Content. Customer hereby grants to YuJa a limited, non-exclusive, worldwide license to use Customer Content solely to provide the Services to Customer. "Customer Content" means any information, videos, data, and other material provided or uploaded directly to YuJa by Customer or Customer's end-users in the course of receiving or using Services. YuJa shall have the right to collect and analyze data and other information relating to the use and performance of various aspects of the Services and related systems and technologies and YuJa will be free to (i) use such information and data (during and after the term hereof) to improve and enhance the Services and for other development, diagnostic and corrective purposes in connection with the Services and other YuJa offerings, and (ii) use and disclose such data in aggregate or other anonymous and de-identified form for marketing purposes and otherwise in connection with its business.

4. Payment of Fees.

Customer will pay YuJa the Fees set forth in the Customer Agreement. Unpaid Fees are subject to a finance charge of one percent (1.0%) per month, or the maximum permitted by law, whichever is lower. Further, YuJa may restrict or suspend Customer's access to the Services if payment is not made within fifteen (15) business days after Customer's receipt of notice (including by email) that payment is past due. All Fees are nonrefundable except as expressly stated herein. YuJa, in its discretion, reserves the right to increase Fees for Services at any time, provided that (a) YuJa will not increase the Fees for a period of one year from the date of this Agreement; and (b) YuJa will not increase Fees for Services more than once in any given one-year period.

5. Termination.

Either party may terminate this Agreement upon written notice to the other party if the other party materially breaches this Agreement and does not cure such breach within thirty (30) days after receiving written notice of such breach. Either party may terminate this Agreement, upon written notice, (i) upon the institution by or against the other party of insolvency, receivership, or bankruptcy proceedings, (ii) upon the other party's making an assignment for the benefit of creditors, or (iii) upon the other party's dissolution or ceasing to do business without a successor. Customer agrees that upon termination, YuJa has no obligation to return or provide Customer with any Customer Content and YuJa will not be responsible or liable for the deletion or failure to store any data or other content maintained or uploaded by the Services. Termination or expiration of this Agreement shall not affect

any rights or obligations of the parties, including the payment of amounts due, which have accrued up to the date of such termination or expiration. Upon termination or expiration of this Agreement, the provisions of Sections 2, 3, 4, 6.2, 7 and 8 shall survive and shall continue in full force and effect in accordance with their terms.

6. Warranties; Disclaimer.

6.1 YuJa warrants that (a) the Services and Hardware will operate in material conformity with any specifications set forth in writing by YuJa, (b) it will perform the Services in a professional and workmanlike with employees having a level of skill commensurate with the requirements of this Agreement, and (c) the Services do not to YuJa's knowledge infringe any third-party intellectual property right.

6.2 Except for the warranties set forth in Section 6.1, YuJa hereby disclaims all warranties, express or implied, including all implied warranties of merchantability, fitness for a particular purpose and title.

6.3 Customer acknowledges that YuJa is not a Business Associate or subcontractor (as those terms are defined in HIPAA) or a payment card processor and that the Services are neither HIPAA nor PCI DSS compliant. YuJa will have no liability under this Agreement for personal health or personal financial data, notwithstanding anything to the contrary herein.

6.4 In case of any claim for indemnification related to accessibility, YuJa's liability will be limited to ensuring that YuJa Services are fully accessible by individuals with disabilities and conform to WCAG 2.0 standard. In the event any feature of the Service is inaccessible to an individual with a disability, YuJa will take steps to ensure that YuJa Services are compliant with the abovementioned standard.

7. Limitation of Liability.

7.1 YuJa will indemnify against any third-party claims in case that (i) Company's products infringe on another party's IP rights, (ii) a claim results from Company's gross negligence or willful misconduct.

7.2 Except for the situations specified in Section 7.1 above, notwithstanding any provision in any of the Agreement documents in no event will either party be liable for any other damages in excess of the total amount paid (and payable) to YuJa in the twelve (12) month period prior to the date of the claim, in each case whether based in contract, tort, strict liability or otherwise, and even if such party has been advised of the possibility of such damages. The foregoing limitations will apply notwithstanding any failure of essential purpose of any limited remedy and to the maximum extent permitted under applicable law.

7.3 Any such indemnification will be in proportion to and to the extent that such losses, expenses, damages, and liabilities are caused by or result from the gross negligence or willful misconduct or omissions of the indemnifying party or its officers, agents, or employees.

7.4 Neither Party will have any liability arising out of or related to this Agreement for indirect, special, incidental, or consequential damages or damages for loss of use, lost profits or interruption of business, even if informed of their possibility in advance.

8. Press Releases.

Either Party may (a) issue a press release or make any other public statement that references this Agreement, or (b) use the other Party's names or trademarks for publicity or advertising purposes, describing the marketing arrangements that are the subject of this Agreement.

9. General.

For all purposes under this Agreement each party shall be and act as an independent contractor and shall not bind nor attempt to bind the other to any contract. YuJa will be solely responsible for its income taxes in connection with this Agreement and Customer will be responsible for sales, use and similar taxes, if any. YuJa will be responsible for performance of its agents and subcontractors under this Agreement. This Agreement and any dispute arising hereunder shall be governed by the laws of the State of Illinois with jurisdiction in Williamson County, without regard to the conflicts of law provisions thereof. In any action or proceeding to enforce rights under this Agreement, the prevailing party will be entitled to recover reasonable costs and attorneys' fees. Without limiting anything herein, and except for payment obligations, neither party shall have any liability for any failure or delay resulting from any condition beyond the reasonable control of such party, including but not limited to governmental action or acts of terrorism, earthquake or other acts of God, labor conditions and power failures. Neither party shall have the right to assign this Agreement, except that either party may assign its rights and obligations without consent to a successor to substantially all its relevant assets or business. No waiver, change, or modification to this Agreement will be effective unless in writing signed by both parties. Any notices in connection with this Agreement will be in writing and sent by first class US mail, confirmed facsimile or major overnight delivery courier service to the address specified on the cover sheet of this Agreement or such other address as may be properly specified by written notice hereunder. The parties agree that this Agreement may be signed by manual or facsimile signatures and in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. In the event that any provision of this Agreement shall be determined to be illegal or unenforceable, that provision will be limited or eliminated so that this Agreement shall otherwise remain in full force and effect and enforceable.

10. Reasonable Use Policy.

YuJa reserves rights to request the Customer or end user to (a) archive or delete content from the YuJa storage that has been unused for 1 year or more; (b) use the standard software in the manner it was originally purchased for. Any unlimited service pricing structure is prepared based on the parameters known to YuJa at the time of entering this Agreement. YuJa reserves rights to adjust the unlimited

service pricing structure due to any future changes of the services parameters including but not limited to the requirement to add any new hardware or software in order to support unlimited services; or using the standard software outside the scope of this Agreement such that the new requirement materially increases the consumption of YuJa's resources for example, unreasonably using the allocated space to store materials unrelated to the Services.

11. Additional Terms Specific to YuJa Panorama or YuJa EqualGround and Related Add-Ons Components.

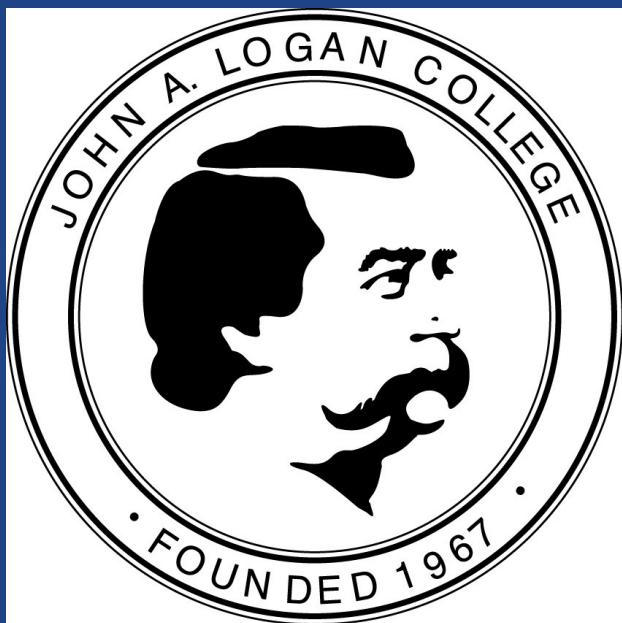
Subject to the terms and conditions of this Agreement, for Customer using YuJa Panorama or YuJa EqualGround and related Add-Ons components (collectively "Panorama or EqualGround"), YuJa will provide Customer with access to the Panorama or EqualGround and hereby grants Customer a non-exclusive right to access and use the Panorama or EqualGround during the Term. YuJa does not guarantee that the use of Panorama or EqualGround by Customer will ensure the accessibility of Customer's web content or Customer's web services or that the web content of Customer will comply with any particular web accessibility law or standard. Any information, content transformation, advice or guidance provided by Panorama or EqualGround, including without limitation the results of any website tests or content tests conducted or other advice or guidance with respect to compliance with various accessibility standards, including without limitation the web content accessibility guidelines 2.0 (WCAG 2.0 and WCAG 2.1) or laws, rules or regulations including without limitation those commonly known as the Americans with Disabilities Act of 1990 as amended by the ADA Amendments Act of 2008, applicable sections of the Communications Act of 1934 as amended by the Telecommunications Act of 1996, 251(a), the Rehabilitation Act, the Individuals with Disabilities Education Act, or their international counterparts, any or all as amended from time to time, or related laws, rules or regulations is provided solely as a courtesy and is not provided as a legal counsel or advice. Other laws, rules and regulations may apply to Customer, or Customer's customers, or Customer's end users depending on the nature of their products and services. YuJa expressly disclaims any implied or express warranties and any liability with respect to any information, content transformation, counsel or guidance provided.

12. Additional Terms Specific to YuJa Verity and Related Add-On Components.

Parties understand and agree that it is Customer's responsibility to ensure that it has the end users' or examinees' consent for using YuJa Verity or Related Add-On Components (collectively as "Verity"). Customer shall ensure that the use of Verity services is consistent with all the applicable laws, policies, rules, regulations, guidelines, standards, or procedures at Customer's institution. YuJa shall not be liable for any claims for indemnity resulting from the use of Verity including but not limited to any claims related to breach of privacy, discrimination against any user's characteristic, discrimination against any user with protected characteristics, any claims of adverse impact on any user's performance in any activity due to using Verity.

The Customer retains full discretion and responsibility to decide whether to enroll a particular user or examinee for using Verity.

**New Business Item 3.F
Closed Session Minutes
November 25, 2025**



**JOHN A. LOGAN COLLEGE
NEW BUSINESS ITEM FOR BOARD APPROVAL**

3.F – Content of Closed Session Minutes

1. REASON FOR CONSIDERATION

The minutes of the closed session held during the regular meeting on November 25, 2025, were distributed to the Board for review on Monday, January 5, 2026.

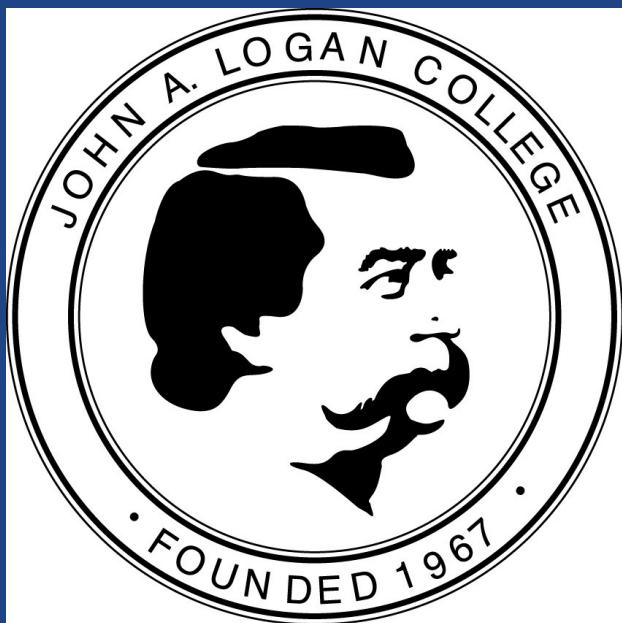
2. RECOMMENDATION

That the Board of Trustees approve the content of the closed session minutes of November 25, 2025, but that these said minutes not be made available for public inspection at this time.

Staff Contact: President Kirk Overstreet

Old Business Item 4.A

Board Policy Revisions for Final Action



JOHN A. LOGAN COLLEGE
OLD BUSINESS

4.A – Board Policy Revisions for Final Action

1. REASON FOR CONSIDERATION

Continued review of the Board Policy Manual brings the following policy updates to committee for Final Action:

Board Policy	Title
4311	Chronic Infectious Disease & Personal Hygiene
4320	Policy Prohibiting Sex Discrimination, Sexual Misconduct, and Hazing (Formerly Title IX)
5260	Vacation Time

2. BACKGROUND INFORMATION

The revisions are submitted to the Board Policy Committee for review in November of 2025, and after this review, and are now back before the Board for approval.

3. RECOMMENDATION

Recommend approval of updates.

Staff Contact: President Kirk Overstreet

Summary of Proposed Revisions to Board Policy *presented to the JALC Board of Trustees*

November 3, 2025 (Exec Hearing)
November 17, 2025 (Board Policy Committee Hearing)
November 25, 2025 (Board Review)/January 5, 2026 (Final Action)

Policy #	Policy Title	Comments
4311	Chronic Infectious Disease & Personal Hygiene	Updating Board Policy to include compliance with Public Health and Personal Hygiene Standards
4320	Policy Prohibiting Sex Discrimination, Sexual Misconduct, and Hazing (formerly Title IX)	Revised Policy to include new language for Stop Campus Hazing Acts
5260	Vacation Time	Updating policy to reflect change from fiscal year to hiring date accrual, as well as other necessary changes

John A. Logan College prioritizes preventing the spread of chronic infectious diseases/conditions on campus by educating staff, students, and the community about transmission and prevention methods. Students and employees with chronic communicable diseases/conditions may participate in normal activities and retain their positions if reasonable accommodation can be made to minimize transmission risks. The College respects the privacy of affected individuals, disclosing medical conditions only as necessary to protect health and safety. Decisions regarding participation and employment will be based on current public health guidelines and individual case facts.

Enforcement decisions will be made by utilizing the general legal standard in conjunction with current, available public health department, i.e., county, state, federal and the Centers for Disease Control and Prevention, guidelines concerning the particular disease or condition in question.

ADOPTED: NOVEMBER 9, 1987
AMENDED: MARCH 22, 2016; SEPTEMBER 24, 2024 (*FORMER BP 3363*); AUGUST 26, 2025, JANUARY 5, 2026
REVIEWED: NOVEMBER 10, 2015, JUNE 16, 2025, NOVEMBER 17, 2025
LEGAL REF.: AMERICANS WITH DISABILITIES ACT (42 U.S.C. § 12101 ET SEQ.); SECTION 504 OF THE
REHABILITATION ACT (29 U.S.C. § 794); HIPAA (FOR MEDICAL PRIVACY, 45 CFR PARTS 160 AND
164)
CROSS REF.: ADMINISTRATIVE PROCEDURE 416

John A. Logan College is committed to maintaining a safe and healthy educational and employment environment. In addition to compliance with the Violence Against Women Reauthorization Act (VAWA), Title IX of the Education Amendments of 1972, the Illinois Human Rights Act, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), and the Preventing Sexual Violence in Higher Education Act, the College also complies with the federal Stop Campus Hazing Act and the Illinois Stop Campus Hazing Act.

This Policy prohibits sex-based discrimination, sexual harassment, sexual misconduct, and all forms of hazing. It applies to all members of the College community, including students, employees, contractors, visitors, and third parties, whenever misconduct occurs on College property or in connection with College programs or activities.

ADOPTED: JANUARY 24, 2017
AMENDED: APRIL 27, 2017; MARCH 26, 2024; NOVEMBER 26, 2024, JANUARY 5, 2026
REVIEWED: NOVEMBER 7, 2016; MARCH 11, 2021; FEBRUARY 14, 2024; OCTOBER 3, 2024, NOVEMBER 17, 2025
LEGAL REF: TITLE IX OF THE EDUCATION AMENDMENTS OF 1972 (20 U.S.C. §§ 1681–1688); VIOLENCE AGAINST WOMEN REAUTHORIZATION ACT (VAWA) (34 U.S.C. §§ 12291 ET SEQ.); ILLINOIS HUMAN RIGHTS ACT (775 ILCS 5/1-101 ET SEQ.); JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT (CLERY ACT) (20 U.S.C. § 1092(f)); PREVENTING SEXUAL VIOLENCE IN HIGHER EDUCATION ACT (ILLINOIS) (110 ILCS 155/1 ET SEQ.); FEDERAL STOP CAMPUS HAZING ACT (34 U.S.C. §§ 12401–12406 (ADDED AS PART OF THE NATIONAL DEFENSE AUTHORIZATION ACT FOR FY 2023)); ILLINOIS STOP CAMPUS HAZING ACT (110 ILCS 22/1 ET SEQ.); 110 ILCS 155/1 ET. SEQ.
CROSS REF.: ADMINISTRATIVE PROCEDURE 414

John A. Logan College recognizes the importance of providing vacation leave to support the well-being, work-life balance, and professional sustainability of its Professional and Executive Support Staff.

The College shall grant vacation leave to eligible employees in accordance with their years of service, ensuring equitable accrual and usage standards. Vacation leave shall be administered in a manner that supports operational continuity, financial accountability, and compliance with applicable laws and retirement system guidelines.

The specific terms, accrual rates, usage conditions, and administrative processes for vacation leave are outlined in the corresponding administrative procedure.

<u>Years of Employment</u> <u>(based on Anniversary Date)</u>	<u>Number of Days / Hours</u>
1 – 3	19 / 152
4 – 8	21 / 168
9	22 / 176
10 – 12	23 / 184
13	24 / 192
14	25 / 200
15	26 / 208

ADOPTED:	AUGUST 5, 1968
AMENDED:	APRIL 1, 1980; MARCH 11, 1985; MARCH 13, 1989; JUNE 27, 1995; JUNE 23, 1998; SEPTEMBER 28, 1999 (RETRO TO 7-1-99); JANUARY 25, 2000 (INCLUDED FORMER BOARD POLICY 6160); JULY 26, 2005; OCTOBER 24, 2006; JUNE 24, 2008; SEPTEMBER 23, 2008; NOVEMBER 25, 2014; OCTOBER 2018 (TITLES); SEPTEMBER 24, 2019, JANUARY 5, 2026
REVIEWED:	AUGUST 2, 2019, NOVEMBER 17, 2025
LEGAL REF.:	ILLINOIS PAID LEAVE FOR ALL WORKERS ACT (820 ILCS 192/1 ET SEQ.); ILLINOIS ADMINISTRATIVE CODE (80 ILL. ADM. CODE § 303.250); FAIR LABOR STANDARDS ACT (29 U.S.C. § 201 ET SEQ.; 29 CFR § 4.173); SURS GUIDELINES; ICCB ADMINISTRATIVE RULES (23 ILL. ADM. CODE § 1501 ET SEQ.)
CROSS REF.:	ADMINISTRATIVE PROCEDURE 530