

## **Addendum #2**

**Issued November 13, 2025**

**Request For Proposal No. P26-0925-01  
College Bookstore Operations**

**At**

**John A. Logan College**



John A. Logan College  
700 Logan College Drive  
Carterville, IL 62918

## **Addendum #2**

November 13, 2025,

Addendum #2 to RFP No. P26-0925-01 – College Bookstore Operations

*You must acknowledge the receipt of this addendum and any future addenda in your response per Section 6.4.2 on page 16 of the RFP document.*

### **Addendum to RFP No. P26-0925-01**

The following questions have been submitted via email. John A Logan's response is listed with each question.

Q1: Please provide the booklist in Excel format for Spring 25/Summer 25/Fall 25 including course number/section/ISBN/enrollment/cap enrollment/required materials. Please identify any continuation courses, if possible.

A1: Continuation courses that have been identified include, but may not be limited to:

- BIO 101/102
- BIO 205/206
- MUS 108/109/208/209
- Possibly: MAT 116/117 based on subscription to homework platform.
- Possibly: MAT 131/201/202 based on subscription to homework platform.
- PHY 155/156 (Students that need both courses are encouraged to get the yearlong subscription to WileyPLUS (eText and homework access)).

Please see the attached Excel file labeled "Addendum 2 - JALC Master Adoption Lists" for the requested book lists.

Q2: Can the College clarify which product categories (e.g., spirit wear, supplies, technology) will remain with the College-operated retail store versus those expected of the contractor?

A2: The General Store at JALC plans to provide: spirit wear, JALC emblematic gifts & souvenirs, art, office & school supplies, minimal technology, local author/consignee trade books, select faculty developed printed materials/course notes, supply kits/lab vouchers not adopted, and graduation regalia (cap, gown, and tassel only). Student financial aid is issued to the students through the contracted bookstore so it is important that our students be able to shop these categories at the online bookstore to utilize this funding for the items they need. The College welcomes and encourages the contracted bookstore to provide any of the above categories through their online store with graduation regalia being the only exception. The College utilizes a state contract to provide commencement regalia to our students. Diploma frames and other graduation-related items or memorabilia would be up to the discretion of the contracted bookstore.

Q3: Will the College provide weighting or point values for each evaluation category (e.g., commission, qualifications, technology, service)?

A3: The evaluation is concentrated on Section 6 of the RFP on page 15. The responses to specific proposal requirements listed throughout Section 6.4 will be weighted as follows:

- Section 6.4.1 and 6.4.2 – not weighted but noted for responsiveness.
- 20% - Section 6.4.3, Section 6.4.4, and Section 6.4.5
- 25% - Section 6.4.6
- 20% - Section 6.4.7 and Section 6.4.8
- 35% - Section 6.4.9

Q4: Could you please share what prompted the College's interest in pursuing an Equitable Access model? We'd like to better understand the goals and motivations driving this initiative — for example, whether the focus is primarily on improving affordability, ensuring day-one access to materials, simplifying operational workflows, or addressing other specific institutional priorities.

A4: Our interest is primarily centered on improving affordability for the students and ensuring day-one access to materials. These are the two factors that affect our students the most and are responsible for students' inability to complete a course.

Q5: Please describe your dual enrollment program. Are dual enrollment students going to be included in the equitable access program?

A5: Yes. Dual enrollment students are high school students who are enrolled in college courses that are taught by JALC faculty. They will follow all requirements that JALC students follow.

Q6: Will all programs be included in the equitable access program or do plan on excluding any programs, i.e. nursing?

A6: Currently, the College does not plan to exclude any program from the equitable access program. Any change in this position would be considered during final contract negotiations.

Q7: We would like the total annual credit hours for traditional students and total credit hours for dual enrolled students.

A7: Please see the attached Excel file labeled "Addendum 2 - Credit Hour-FTE" for the requested information.

Q8: We would like FTE for traditional students and FTE for dual enrolled students.

A8: Please see the attached Excel file labeled "Addendum 2 - Credit Hour-FTE" for the requested information.

Q9: Are you planning to include any kits for physical items required for your students in the program?

A9: No.

*End of Addendum #2*