



FINANCIAL AID

APPEAL INFORMATION – SPRING 2026

SATISFACTORY ACADEMIC PROGRESS (SAP)

HOW TO SUBMIT A SAP APPEAL

- **Log in** to your **MYJALC** account.
- Click the **“Financial Aid”** tab.
- Scroll to the bottom and select **“Financial Aid Appeal Form.”**

You will receive a confirmation email after submitting your appeal.

You will also be notified by email if any information is missing or once a decision has been made.

Important:

Your **Financial Aid file** must be complete – including submission of all required documents - for your appeal to be reviewed.

If you are appealing due to **exceeding maximum credit hours**, you must also submit an [Academic Plan to Complete Degree Requirements](#) along with your appeal form.

Deadlines:

Appeals must be submitted at least 48 hours before the next scheduled meeting to be reviewed at that meeting.

Submissions received after this deadline will be considered at the following meeting.

If your appeal is **submitted after the final scheduled meeting**, it will be reviewed by the committee within one week of receipt. You will be notified by email once your appeal has been forwarded for review.

Last day to submit a SAP appeal for Spring 2026:

- Friday, April 11, 2026

APPEAL COMMITTEE MEETING DATES

To have your appeal reviewed at the next meeting, you must submit your appeal and all supporting documents at least 48 hours before the next scheduled meeting date.

- **Nov 5, 2025** (Wed)
- **Nov 19, 2025** (Wed)
- **Dec 3, 2025** (Wed)
- **Dec 10, 2025** (Wed)
- **Jan 7, 2026** (Wed)
- **Jan 14, 2026** (Wed)
- **Jan 21, 2026** (Wed)

FINAL DEADLINE

Last day to submit a SAP appeal for Spring 2026:

Friday, April 11, 2026

Appeals will not be accepted after this date.