



FINANCIAL AID

APPEAL INFORMATION – SPRING 2026

SATISFACTORY ACADEMIC PROGRESS (SAP)

HOW TO SUBMIT A SAP APPEAL

- **Log in** to your **MYJALC** account.
- Click the **“Financial Aid”** tab.
- Scroll to the bottom and select **“Financial Aid Appeal Form.”**

You will receive a confirmation email after submitting your appeal.

You’ll also be notified by email if any information is missing or when a decision has been made.

Important:

Your **Financial Aid file** must be completed (with all required documents submitted) for your appeal to be reviewed.

If you are appealing for **exceeding maximum credit hours**, submit an **Academic Plan to Complete Degree Requirements** with your form.

Deadlines:

Submit your appeal 48 hours before the next scheduled meeting to have your appeal reviewed at the next meeting.

Appeals submitted after the last appeal meeting date will be reviewed with 1 week of receipt. You will be notified by e-mail once your appeal has been forwarded to the committee.

Last day to submit a SAP appeal for Spring 2026:

Friday, April 11, 2026

No appeals will be accepted after this date.

APPEAL COMMITTEE MEETING DATES

To have your appeal reviewed at the next meeting, you must submit your appeal and all supporting documents at least 48 hours before the next scheduled meeting date.

- **Nov 5, 2025 (Wed)**
- **Nov 19, 2025 (Wed)**
- **Dec 3, 2025 (Wed)**
- **Dec 10, 2025 (Wed)**
- **Jan 14, 2026 (Wed)**
- **Jan 21, 2026 (Wed)**

FINAL DEADLINE

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Friday, April 11, 2026