

## *SHARED GOVERNANCE COUNCIL*

### *MINUTES*

*September 11, 2025*

Members Present: Catherine Hoekstra, Bradley Griffith, Ashleigh Couty, Nikki Brooks, Daniela Brooks, Jennifer Jeter, Sue Neal, Scott Elliott

Non-Voting Members Present: Steve O'Keefe, Carmen Cutsinger

1. Updates – Catherine Hoekstra gave an overview of the goals and purpose of the Shared Governance Council for the new members.
2. Agenda Requests – None
3. Committees and Task Force Reports
  - a. Council on Buildings and Budget Planning
    - i. Facility Master Plan Steering Task Force – No Report
  - b. Culture and Engagement
    - i. The Committee is reviewing its purpose and responsibility and will meet again on October 6 to finalize the discussion.
    - ii. Looking for volunteer opportunities and a community volunteer plan.
    - iii. How to increase communication and engagement.
    - iv. Hosting Cordy and Culture Workshops
  - c. Higher Learning Commission (HLC)
    - i. The College is 2 years away from our Reaffirmation Visit.
    - ii. To assist in collecting information for the visit, all committee agendas and minutes should be sent to Carolyn Skouby to ensure posting in one place.
    - iii. Emily Monti is creating a Fact Sheet regarding Criterion 1 – How do we live our mission?
    - iv. The Committee will continue to send out email communications to help keep the College informed and involved.
  - d. Identity Theft Prevention – None
  - e. Information Technology Planning – None
  - f. Professional Development – Faculty – None
  - g. Professional Development – Staff – None
  - h. Safety – None
4. Employee Comments – None
5. Recommendation to Cabinet – None
6. Council Member Comments/Open Forum – No comments.

The meeting adjourned at 2:30 p.m.