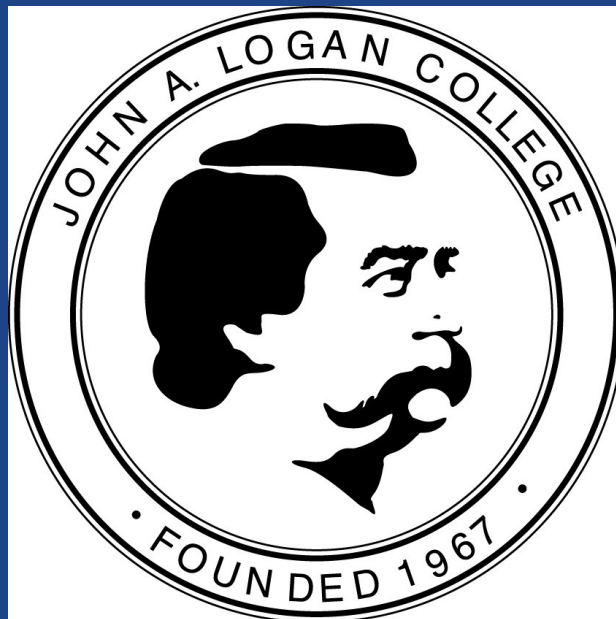


**John A. Logan College
Board of Trustees**

Board Packet for August 26, 2025





JOHN A. LOGAN COLLEGE

Board of Trustees

NOTICE AND AGENDA

The regular meeting of the Board of Trustees of Community College District #530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, will be held on **Tuesday, August 26, 2025, at 6:00 p.m.** in the Board Room in the Administration Building on the College's Carterville Campus.

The meeting will be streamed live on the College's YouTube Channel

[Click Here to View the Meeting](#)

BOARD OF TRUSTEES

Regular Meeting

Tuesday, August 26, 2025

6:00 p.m.

Administrative Board Room

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

2. OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

3. PRESENTATIONS

Bradley Griffith – Logan Fitness Report

4. BOARD OF TRUSTEES REPORTS

- A. Chairman's Report – Aaron Smith
- B. Football Exploratory Committee – Aaron R. Smith/Brent Clark
- C. Athletics Advisory Committee – Brent Clark/Bill Kilquist
- D. Building, Grounds, and Safety Committee – Jake Rendleman/Bill Kilquist
- E. Board Policy Committee – Becky Borgsmiller/Aaron Smith
- F. Budget and Finance Committee - Brent Clark/Glenn Poshard
- G. Enrollment Committee – Aaron Smith/Becky Borgsmiller
- H. Integrated Technology Committee – Mandy Little
- I. Illinois Community College Trustees Association (ICCTA) – Mandy Little
- J. John A. Logan College Foundation – Jake Rendleman
- K. Student Trustee – Zoren Anako Mohamad Ali

5. ASSOCIATION REPORTS

6. EXECUTIVE LEADERSHIP REPORTS

- A. President – Dr. Kirk Overstreet
- B. Provost – Dr. Stephanie Chaney Hartford
- C. Vice-President for Business Services & CFO – Dr. Susan LaPanne
- D. President's Cabinet



JOHN A. LOGAN COLLEGE

Board of Trustees

7. INFORMATIONAL ITEMS *(No Action)*

- A. Personnel

8. CONSENT AGENDA *(Roll Call Vote)*

- A. Assessment Technology Institute (ATI) product for the Nursing Program.
- B. Revised Academic 2025-2026 & 2026-2027 Calendars.
- C. FY25 Subscription cost of PowerFacts.
- D. Artic Wolf
- E. Personnel Action Items
- F. Contract with Moneta Enterprises, LLC
- G. Insurance Package and Worker's Compensation Annual Renewal
- H. Expenditure Report for the period ending July 31, 2025
- I. Treasurer's and Financial Report for the period ending June 30, 2025
- J. Minutes of the July 16, 2025, Regular Meeting

9. OLD BUSINESS *(Roll Call Vote)*

- A. Board Policy Revisions for Final Action
- B. Reimbursement Resolution related to the District's Series 2025 Bonds

10. NEW BUSINESS

- A. Board Policy Revisions for First Reading ***(No Action)***
- B. Underwriter Selection for the District's Series 2025 Bonds ***(Roll Call Vote)***

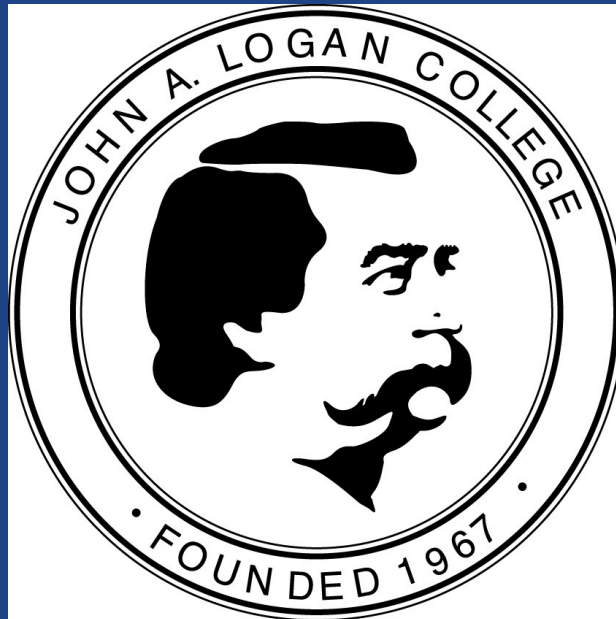
11. EXECUTIVE SESSION

12. ANNOUNCEMENTS

13. ADJOURNMENT

Consent Agenda Item 7.A

Personnel Informational Item



**JOHN A. LOGAN COLLEGE
INFORMATIONAL ITEM**

7.A – Personnel

1. RETIREMENTS

- a. Dinah Marie Meacham, IDHS CCAP Case Manager, effective November 30, 2025

2. RESIGNATIONS

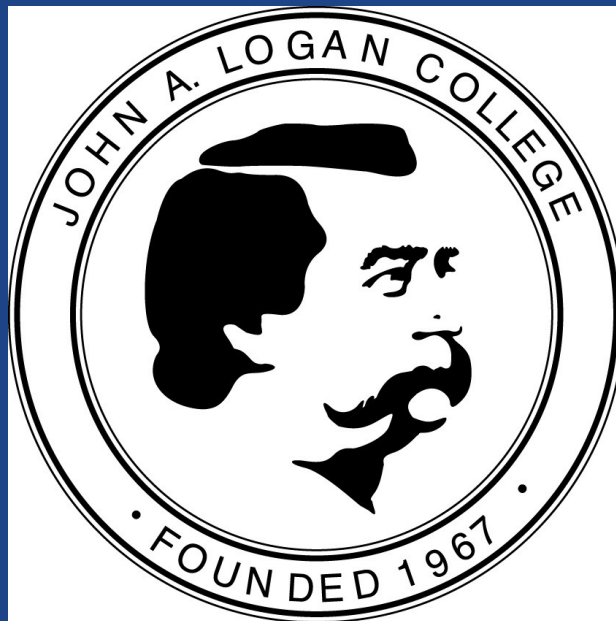
3. OTHER

Staff Contact: President Kirk Overstreet

Consent Agenda Item 8.A

Assessment Technology Institute (ATI)

product for the Nursing Program



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.A – Assessment Technology Institute (ATI) product for the Nursing Program

1. REASON FOR CONSIDERATION

ATI provides JALC's nursing program with comparative, statistical data from other nursing schools throughout the nation compared to our nursing program to identify trends for curriculum guidance. The statistical information also provides valuable data for the ADN Program's Accreditation Commission for Education in Nursing (ACEN) systematic evaluation plan to continue meeting our accrediting body's standards.

These services were included in the FY26 budget at a total cost of \$112,945.00. Student fees are assessed to cover the cost of the product.

LPN Full-Time paid in two installments of \$37,755.00 (August 2025 & January 2026)
LPN Part-Time paid in one installment of \$16,780.00 (January 2026)
ADN Full-Time paid in two installments of \$4,860.00 (August 2025 & January 2026)
ADN Part-Time paid in two installments of \$4,860.00 (August 2025 & January 2026)
ADN Hybrid \$1,215.00 (May 2026)

2. BACKGROUND INFORMATION

ATI is a web-based, state-of-the-art product that offers curriculum guidance and enhancement throughout the rigorous nursing curriculum. The ATI product is aligned with the National Council State Board of Nursing (NCSBN) NCLEX-PN and NCLEX-RN content areas. All nursing faculty use the ATI product as a course assignment, remediation technique, and evaluative measure. Using ATI also prepares students for state board testing throughout the program, rather than at the end of the program.

3. RECOMMENDATION

These services were included in the FY26 budget at a total cost of \$112,945.00. Student fees are assessed to cover the cost of the product.

That the Board of Trustees approve the testing product provided through the Assessment Technology Institute, LLC, in the amount of \$112,945.00.

Staff Contact: Kristin Yosanovich, Dean of Health Sciences and Director of Nursing



Client Executive: Tierney O'Brien
Phone:
Email: Tierney.O'Brien@atitesting.com

Bill To:
Marilyn Falaster
700 Logan College Rd
Nursing Dept.
Carterville, IL 62918
United States

Ship To:
Marilyn Falaster
700 Logan College Rd
Nursing Dept.
Carterville, IL 62918
United States

Customer: John A Logan PN
Customer ID: 4423
Quote Date: 7/17/2025

Installment Schedule

Expected Invoice Date	Est. # of Students	Installment Price Per Student	Installment Amount	
0527PT - Institution Pay				
January 2026	40	\$419.50	\$16,780.00	FY27
August 2026	40	\$419.50	\$16,780.00	
				Est. Cohort Total: \$33,560.00
0526FT - Institution Pay				
August 2025	90	\$419.50	\$37,755.00	
January 2026	90	\$419.50	\$37,755.00	
				Est. Cohort Total: \$75,510.00

*Estimated number of students at time of quoting. This number is subject to change based on enrollment updates.

Estimated Tax	\$0.00
Payment Terms	Net 30



Client Executive: Tierney O'Brien
Phone:
Email: Tierney.O'Brien@atitesting.com

Bill To:
 Marilyn Falaster
 700 Logan College Road
 Carterville, IL 62918
 United States

Ship To:
 Marilyn Falaster
 700 Logan College Road
 Nursing Dept
 Carterville, IL 62918
 United States

Customer: John A Logan ADN
Customer ID: 2882
Quote Date: 7/21/2025

Installment Schedule

Expected Invoice Date	Est. # of Students	Installment Price Per Student	Installment Amount
0527PT - Institution Pay			
August 2025	40	\$121.50	\$4,860.00
January 2026	40	\$121.50	\$4,860.00
			Est. Cohort Total: \$9,720.00
0526FT - Institution Pay			
August 2025	40	\$121.50	\$4,860.00
January 2026	40	\$121.50	\$4,860.00
			Est. Cohort Total: \$9,720.00

*Estimated number of students at time of quoting. This number is subject to change based on enrollment updates.

Estimated Tax	\$0.00
Payment Terms	Net 30



Client Executive: Tierney O'Brien
 Phone:
 Email: Tierney.O'Brien@atitesting.com

Bill To:
 Tracie Zoller
 700 Logan Road
 Carterville, IL 62918
 United States

Ship To:
 Nursing Department
 700 Logan Road
 Carterville, IL 62918
 United States

Customer: John A Logan Hybrid
 Customer ID: 6277
 Quote Date: 7/22/2025

Installment Schedule

Expected Invoice Date	Est. # of Students	Installment Price Per Student	Installment Amount	
0527 - Institution Pay				
May 2026	10	\$121.50	\$1,215.00	FY 27
December 2026	10	\$121.50	\$1,215.00	
Est. Cohort Total: \$2,430.00				

*Estimated number of students at time of quoting. This number is subject to change based on enrollment updates.

Estimated Tax	\$0.00
Payment Terms	Net 30

DATE: 7/23/2025

TO: Shannon Newman
Associate Director of Purchasing & Auxiliary Services

FROM: Kristin Yosanovich
Director of Nursing

RE: Sole Source Purchase Justification

Please accept this request to purchase Nursing Assessments and Testing Products from ATI Ascend Learning for \$112,945.00 being funded by college funds that have been approved in the budget.

ATI provides JALC's nursing program with comparative, statistical data from other nursing schools throughout the nation compared to our nursing program to identify trends for curriculum guidance. The statistical information also provides valuable data for the ADN Program's Accreditation Commission for Education in Nursing (ACEN) systematic evaluation plan to continue meeting our accrediting body's standards.

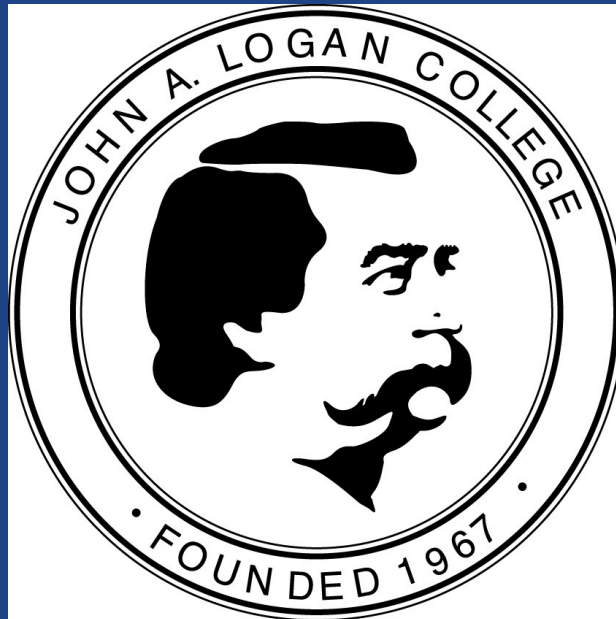
ATI is a web-based, state-of-the-art product that offers curriculum guidance and enhancement throughout the rigorous nursing curriculum. The ATI product is aligned with the National Council State Board of Nursing (NCSBN) NCLEX-PN and NCLEX-RN content areas. All nursing faculty use the ATI product as a course assignment, remediation technique, and evaluative measure. Using ATI also prepares the students for state board testing throughout the program instead of at the end of the program. ATI is the industry standard for the National Council State Board of Nursing (NCSBN) and has a direct effect on John A. Logan College's nursing pass rate.

Students are assessed a fee to cover the cost of this product.

Department Approval Signature: Kristin Yosanovich

Consent Agenda Item 8.B

Academic Calendars



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.B – Revised Academic 2025-2026 & 2026-2027 Calendars

1. REASON FOR CONSIDERATION

Revised 2025-2026 and 2026-2027 Academic Calendars

2. BACKGROUND INFORMATION

The current 2025-2026 and 2026-2027 Academic Calendars require revision to reflect the move of spring commencement ceremonies to Saturday mornings. The move to Saturday mornings was based on positive feedback provided to the commencement taskforce following the spring 2025 commencement ceremony, which was held on Saturday in response to the weather threat on the originally scheduled date.

3. RECOMMENDATION

Approve the revised 2025-2026 and 2026-2027 Academic Calendars.

Staff Contact:

Dr. Stephanie Chaney Hartford
Assistant Provost of Academic Affairs

Academic Calendar 2025-2026

Fall Session – 2025

Date	Event
Thursday & Friday, August 7-8	Fall Kick-Off
Monday, August 11	16-Week and First 8-Week Classes Begin
Monday, September 1	Holiday (Labor Day) - No Classes
Monday, September 8	12-Week Classes Begin
Friday, October 3	End of First 8-Week Classes
Monday, October 6	Second 8-Week Classes Begin
Tuesday, November 11	Holiday (Veteran's Day) - No Classes
Monday to Saturday, November 24-29	Holiday (Thanksgiving) - No Classes
Friday, December 5	End of 2 nd 8-Week, 12-Week, and 16-Week Classes
Monday to Thursday, December 8-11	Final Exams

Winter Session 2025 – 2026

Date	Event
Monday, December 8, 2025 – Friday, January 2, 2026	Winter Session (4 weeks online courses)

Spring Session – 2026

Date	Event
Friday, January 9	Spring Kick-Off
Monday, January 12	16-Week and First 8-Week Classes Begin
Monday, January 19	Holiday (Martin Luther King, Jr. Day) - No Classes
Monday, February 9	12-Week Classes Begin
Monday, February 16	Holiday (Presidents' Day) - No Classes
Friday, March 6	End of First 8-Week Classes
Monday to Saturday, March 9-14	Spring Break - No Classes
Monday, March 16	Second 8-Week Classes Begin
Friday, April 3	Holiday (Good Friday) - No Classes
Friday, May 8	End of 2 nd 8-Week, 12-Week, and 16-Week Classes
Monday to Thursday, May 11-14	Final Exams
Saturday, May 16	Commencement

Summer Session – 2026

Date	Event
Monday, May 25	Holiday (Memorial Day) - No Classes
Tuesday, May 26	First 5-Week Classes Begins
Monday, June 8	8-Week Classes Begin
Thursday, June 18	Holiday (Juneteenth) – No Classes
Thursday, June 25	End of First 5-Week Classes
Thursday, June 25	Final Exams for First 5-Week Classes
Monday, June 29	Second 5-Week Classes Begins
Thursday, July 2	Holiday (4 th of July) – No Classes
Thursday, July 30	End of 8-Week and Second 5-Week Classes
Thursday, July 30	Final Exams for 8-Week and Second 5-Week Classes

This calendar may be subject to change. Saturday classes will not meet November 29 and March 14.

Academic Calendar 2026-2027

Fall Session – 2026

Date	Event
Thursday & Friday, August 13-14	Fall Kick Off
Monday, August 17	16-Week and First 8-Week Classes Begin
Monday, September 7	Holiday (Labor Day) - No Classes
Monday, September 14	12-Week Classes Begin
Friday, October 9	End of First 8-Week Classes
Monday, October 12	Second 8-Week Classes Begin
Wednesday, November 11	Holiday (Veteran's Day) - No Classes
Monday to Saturday, November 23-28	Holiday (Thanksgiving) - No Classes
Friday, December 11	End of 2 nd 8-Week, 12-Week, and 16-Week Classes
Monday to Thursday, December 14-17	Final Exams

Winter Session 2026 – 2027

Date	Event
Monday, December 14, 2026- Friday, January 8, 2027	Winter Session (4-Week Online Courses)

Spring Session – 2027

Date	Event
Friday, January 8	Spring Kick Off
Monday, January 11	16-Week and First 8-Week Classes Begin
Monday, January 18	Holiday (Martin Luther King, Jr. Day) - No Classes
Monday, February 8	12-Week Classes Begin
Monday, February 15	Holiday (Presidents' Day) - No Classes
Friday, March 5	End of First 8-Week Classes
Monday to Saturday, March 8-13	Spring Break - No Classes
Monday, March 15	Second 8-Week Classes Begin
Friday, March 26	Holiday (Good Friday) - No Classes
Friday, May 7	End of 2 nd 8-Week, 12-Week, and 16-Week Classes
Monday to Thursday, May 10-13	Final Exams
Saturday, May 15	Commencement

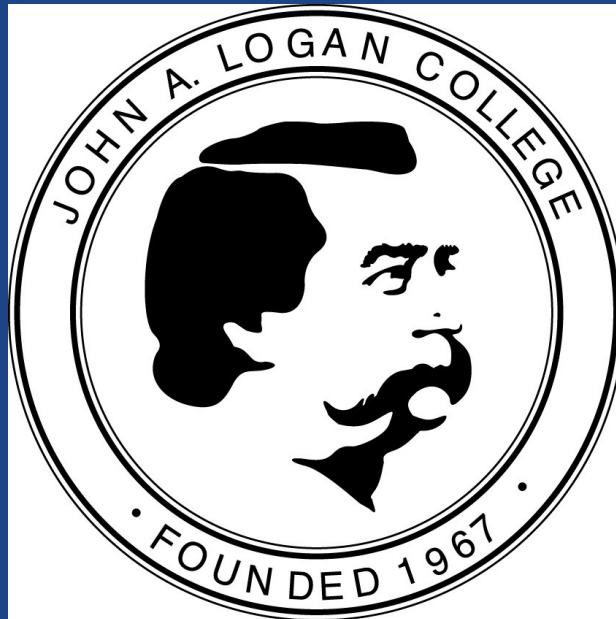
Summer Session – 2027

Date	Event
Monday, May 24	First 5-Week Classes Begins
Monday, May 31	Holiday (Memorial Day) – No Classes
Monday, June 7	8-Week Classes Begin
Thursday, June 17	Holiday (Juneteenth) – No Classes
Thursday, June 24	End of First 5-Week Classes
Thursday, June 24	Final Exams for First 5-Week Classes
Monday, June 28	Second 5-Week Classes Begins
Monday, July 5	Holiday (4 th of July) – No Classes
Thursday, July 29	End of 8-Week and Second 5-Week Classes
Thursday, July 29	Final Exams for 8-Week and Second 5-Week Classes

This calendar may be subject to change. Saturday classes will not meet November 28 and March 13.

Consent Agenda Item 8.C

FY25 Subscription cost of PowerFAIDS



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.C – FY25 Subscription cost of PowerFAIDS

1. REASON FOR CONSIDERATION

Since 2020, John A. Logan College has utilized PowerFAIDS, a financial aid processing software from CollegeBoard. This platform streamlines the importation of student financial aid applications and facilitates efficient management of a variety of aid packages, ensuring compliance and accuracy.

2. BACKGROUND INFORMATION

PowerFAIDS operates on a per-user licensing model. The current subscription, covering eight users, costs \$29,002.48, which fits within the FY26 budget for contractual services.

According to the Illinois Public Community College Act, 110 ILCS 805/3-27, and Board Policy 7154, Purchasing, data processing, and telecommunication equipment are exempt from bidding.

3. RECOMMENDATION

It is recommended that the Board of Trustees approve the FY25 subscription cost of PowerFAIDS in the amount of \$29,002.48. This purchase is within the FY26 approved budget.

Staff Contact:

Susan LaPanne, Ph.D., CPA, Vice-President of Business Services/CFO

Scott Elliott, Assistant Vice President of Integrated Technology

Scott Ward, Director of Enterprise Systems



250 Vesey St. New York, NY 10281

Customer3237

InvoiceEA247774

Invoice Date8/1/2025

TermsNet 30

Order Number161909292

PO Number

Contract

Bill To	Ship To
John A. Logan College 700 Logan College Drive Attn: Scott Ward Carterville, IL 62918 United States of America Attn: JALC Accounts Payable (scott.ward@jalc.edu)	

Item	Description	Unit Price	Quantity	Amount
080102517	PowerFAIDS Maintenance & Support Annual Subscription 09-01-2025 - 08-31-2026	3,625.31	8	29,002.48
SUB-TOTAL				29,002.48
SHIPPING & HANDLING				0.00
NET TOTAL				29,002.48
CREDITS				0.00
PAYMENTS				0.00
CURRENT NET BALANCE				29,002.48

Comments : PowerFAIDS Version 31.x

Customer Number : 3237 Invoice # EA247774 Invoice Total : 29,002.48

Checks should be payable to "College Board" and made payable in US dollars drawn on a US Bank.

Detach this portion and return with payment to:

College Board

P.O. Box 30171

New York, NY 10087-0171

Federal Tax ID:13-1623965

800-227-6734

W9 – for a copy of our W9 form, please click [here](#).

Balance Due :\$29,002.48

Amount

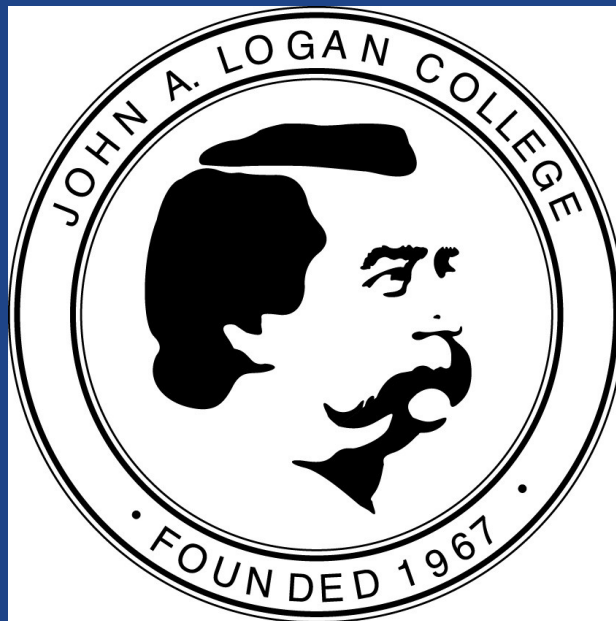
Enclosed : \$

To pay online visit us at: <https://ipn.collegeboard.org/>

For questions concerning this invoice, please contact: powerfaids@collegeboard.org for coverage or billing questions, accountsreceivable@collegeboard.org for balance due questions, and electronicpayments@collegeboard.org for payment assistance.

Consent Agenda Item 8.D

Artic Wolf



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.D – Arctic Wolf

1. REASON FOR CONSIDERATION

The Information Technology department at John A. Logan College has various systems and processes in its Cyber Security portfolio. In a recent Cyber Tabletop Exercise, some gaps were identified that need to be resolved. The Arctic Wolf solution being proposed will deliver services that will address those gaps.

2. BACKGROUND INFORMATION

Arctic Wolf offers various services that we do not currently have that will enhance our cybersecurity position and meet cyber insurance recommendations. These additions consist of 24/7 surveillance from a Security Operation Center Triage Team, Managed Detect and Response (MDR), as well as log aggregation and collection from Arctic Wolf and our other network systems. The Incident Response Jumpstart feature guarantees a 1-Hour Service Level Agreement in case of a cyber event, helping us deal with threats promptly. According to the Illinois Public Community College Act, 110 ILCS 805/3-27, and Board Policy 7154, Purchasing, data processing, and telecommunication equipment are exempt from bidding.

3. RECOMMENDATION

That the Board of Trustees approve a 3-year (annual payment with 3% uplift in years 2 and 3) purchase of Arctic Wolf using the IPHEC Purchasing Contract through CDWG at a cost of \$113,440.49 this fiscal year. This purchase is within the FY26 approved budget.

Staff Contact:

Susan LaPanne, Ph.D., CPA, Vice-President of Business Services/CFO
Scott Elliott, Assistant Vice President of Integrated Technology
Travis Geske, Senior Director of Network Infrastructure



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

TRAVIS GESKE,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

This quote is subject to CDW's Third Party Cloud Services Order Form Terms and Conditions set forth at <https://www.cdwg.com/content/cdwg/en/terms-conditions/third-party-cloud-services-order-form-terms-and-conditions-.html>

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PKKZ092	4/21/2025	PKKZ092	0614264	\$113,440.49

IMPORTANT - PLEASE READ

Special Instructions: 3 year annual payment option.
This quote is for Year 1 with 3%
uplift year over year on years 2 and
3.

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Arctic Wolf Core User License - Gold Mfg. Part#: AW-CORE-USER-GOLD Electronic distribution - NO MEDIA Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	600	7979559	\$79.81	\$47,886.00
Arctic Wolf Core Server License - Gold Mfg. Part#: AW-CORE-SERVER-GOLD Electronic distribution - NO MEDIA Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	100	7979563	\$79.81	\$7,981.00
Arctic Wolf MDR Log Retention Mfg. Part#: AW-MDR-1YR Electronic distribution - NO MEDIA Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	700	6124471	\$5.64	\$3,948.00
ARCTIC WOLF MDR DATA EXPL LIC Mfg. Part#: AW-MDR-EXPLR Electronic distribution - NO MEDIA Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	700	7047165	\$11.64	\$8,148.00
Arctic Wolf 1000 Series 4x10G Sensor Mfg. Part#: AW-MDR-10XX-S-10GF	1	6415126	\$4,651.80	\$4,651.80

QUOTE DETAILS (CONT.)

Electronic distribution - NO MEDIA

Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)

[Arctic Wolf Managed Detection and Response - remote monitoring - for Micros](#)

3900

5744235

\$4.37

\$17,043.00

Mfg. Part#: AW-MDR-O365

Electronic distribution - NO MEDIA

Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)

[ARCTIC WOLF MDR STUDENT USER LIC](#)

3300

8231440

\$6.46

\$21,318.00

Mfg. Part#: AW-MDR-STUDENTMDR

Electronic distribution - NO MEDIA

Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)

[ARCTIC WOLF IR JUMPSTART RETAINER](#)

1

7977091

\$1,495.57

\$1,495.57

Mfg. Part#: AW-IR-JSR-B

Electronic distribution - NO MEDIA

Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)

[Arctic Wolf Platform Base Platform - remote monitoring](#)

1

7040196

\$969.12

\$969.12

Mfg. Part#: AW-PLATFORM-BASE

Electronic distribution - NO MEDIA

Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)

These services are considered Third Party Services, and this purchase is subject to CDW's [Third Party Cloud Services Terms and Conditions](#), unless you have a written agreement with CDW covering your purchase of products and services, in which case this purchase is subject to such other written agreement.

The third-party Service Provider will provide these services directly to you pursuant to the Service Provider's standard terms and conditions or such other terms as agreed upon directly between you and the Service Provider. The Service Provider, not CDW, will be responsible to you for delivery and performance of these services. Except as otherwise set forth in the Service Provider's agreement, these services are non-cancellable, and all fees are non-refundable.

SUBTOTAL \$113,440.49**SHIPPING** \$0.00**SALES TAX** \$0.00**GRAND TOTAL** **\$113,440.49****PURCHASER BILLING INFO****Billing Address:**JOHN A. LOGAN COLLEGE
ACCTS PAYABLE
700 LOGAN COLLEGE DR
CARTERVILLE, IL 62918-2500
Phone: (618) 985-3741**Payment Terms:** NET 30 Days-Govt/Ed**DELIVER TO****Shipping Address:**JOHN A. LOGAN COLLEGE
TRAVIS GESKE
700 LOGAN COLLEGE DR
CARTERVILLE, IL 62918-2500
Phone: (618) 985-3741**Shipping Method:** ELECTRONIC DISTRIBUTION**Please remit payments to:**



Sales Contact Info

Eric Cheng | (866) 723-3279 | ericche@cdwg.com

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Support



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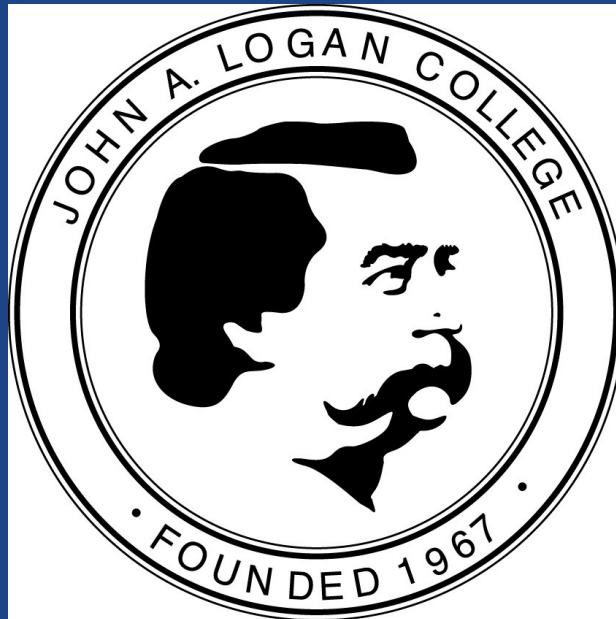
This order is subject to CDW's Terms and Conditions of Sales and Service Projects at
<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

© 2025 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

Consent Agenda Item 8.E

Personnel Action Items



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.E - PERSONNEL ACTION ITEMS

1. **REASON FOR CONSIDERATION:** In accordance with Board Policy 5110, Board action is required for the employment and ratification of personnel upon recommendation by the President. Recommendations by President Overstreet for the employment and ratification of personnel are listed below:

A. Full-Time Professional Staff

Maynor, Gracie	Grant Accountant	\$46,250.00 per year	08/18/2025
Kerley, Angela	Scholarship Coordinator	\$44,000.00 per year	07/16/2025
Sanchez, Antony	Institutional Data Analyst	\$73,000.00 per year	08/01/2025
Van, Larissa	Coordinator of Financial Aid	\$43,000.00 per year	08/01/2025

B. Full-Time Executive Support

Eckerty, Gwyndolyn	Executive Support I	\$43,672.00 per year	08/18/2025
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C. Full-Time Faculty

None

D. Full-Time Operational Staff Hired and Changes

Mattingly, Hunter	Custodian	\$21.23 per hour	08/18/2025
Taylor, Elizabeth	Specialist II	\$19.14 per hour	08/01/2025

E. Adjunct Faculty

Aldridge, Shelly	Instructor of Associate Degree Nursing	\$815.00 per credit hour	08/07/2025
Bedwell, Kiah	Instructor of Biology	\$815.00 per credit hour	08/07/2025
Brantley, Jennifer	Instructor of Psychology	\$815.00 per credit hour	08/07/2025
Cook, Emily	Instructor of English	\$815.00 per credit hour	08/07/2025
Haar, Elijah	Instructor of Orientation	\$815.00 per credit hour	08/07/2025
Harris, Shawn	Instructor of HVAC	\$835.00 per credit hour	08/07/2025
McConkey, Kristen	Instructor of Psychology	\$815.00 per credit hour	08/07/2025
Milosevic, Djordje	Instructor of Political Science	\$815.00 per credit hour	08/07/2025
Moore, Keondra	Instructor of Certified Assistant Nursing	\$815.00 per credit hour	08/07/2025
Nicolaides, Ian	Instructor of Biology	\$815.00 per credit hour	08/07/2025

**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.E - PERSONNEL ACTION ITEMS

Rice, Jonah	Instructor of Communications	\$815.00 per credit hour	08/07/2025
Rice, Megin	Instructor of Biology	\$815.00 per credit hour	08/07/2025
Trumpower, Maya	Instructor of Surgical Technology	\$815.00 per credit hour	08/07/2025
Webb, Tom	Instructor of Education	\$815.00 per credit hour	08/07/2025
Wilcox, Samantha	Instructor of Welding	\$815.00 per credit hour	08/07/2025
Zhang, Yiwen	Instructor of Music	\$815.00 per credit hour	08/07/2025
F. Campus Police			
None			
H. Campus Safety Interns			
None			
I. Part-Time Staff			
None			
J. Athletic Stipend Positions			
Hamilton, Rylie	Assistant Softball Coach	\$20,000.00 per year	09/02/2025
Ritchason, Christy	Assistant Volleyball Coach	\$17,000.00 per year	09/02/2025
K. Volunteer Staff			
Beck, Phyllis	Volunteer – Logan Academy Literacy Tutor		08/01/2025
Blaylock, Kerri	Volunteer – Assistant Softball Coach		08/11/2025
Ferrin, Denise	Volunteer - Tutor for Adult Learners / ESL		08/01/2025
Henderson, Cindy	Volunteer – Manage and Inventory Collections		08/01/2025
Higgerson, Philip	Volunteer – Tutor for Adult Learners / ESL		06/18/2025
Jones, Moriah	Volunteer – Assistant Women’s Basketball Coach		08/11/2025
Kirkpatrick, Page	Volunteer – Assistant Baseball Coach		08/11/2025
Lee, Aaron	Volunteer – Assistant Women’s Basketball Coach		08/06/2025
Nicholes, Martin	Volunteer – Assistant Women’s Golf Coach		08/09/2025
Orsburn, Rusty	Volunteer – Assistant Softball Coach		08/11/2025
Simich, Brayden	Volunteer – Assistant Baseball Coach		08/11/2025

2. **RECOMMENDATION:** That the Board of Trustees approve/ratify the personnel recommendation of President Kirk Overstreet.

JOHN A. LOGAN COLLEGE

700 Logan College Drive | Carterville, Illinois, 62918-2500 | 618.985.2828

TO: Dr. Kirk Overstreet
FROM: Stephanie Harner, Assistant Vice President of Human Resources
DATE: July 16, 2025
SUBJ: Additional Board Items

The additional personnel items for the July 16, 2025, meeting of the John A. Logan College Board of Trustees are listed below. Please contact me if you have any questions regarding these recommendations.

FULL-TIME PROFESSIONAL STAFF

1) Grant Accountant

Gracie Maynor *Master of Accountancy*
Southern Illinois University – Carbondale, IL

Previously: *Intern*
KEB - Marion, IL

Unqualified Applicants: 3
Qualified Applicants: 3
Applicants interviewed: 2 (one other interview was scheduled, but the candidate did not show up)
Committee Chair: Colby Chamness
Committee Members: Kara Bevis, Gretchen Cudworth

2) Coordinator of Financial Aid

Larissa Van *Bachelor's Degree – Workforce Education and Development*
Southern Illinois University – Carbondale, IL

Previously: *Administrative Assistant II*
John A. Logan College - Carterville, IL

Unqualified Applicants: 0
Qualified Applicants: 17
Applicants interviewed: 6
Committee Chair: Cheri Rushing
Committee Members: Patricia Jaramillo-Hyson, Staci Shafer



3) Scholarship Coordinator (Internal Only)

Angela Kerley *Bachelor of Science – Business Management*
Mid-Continent University – Mayfield, KY

Previously: *Specialist I (Advancement)*
John A. Logan College - Carterville, IL

Unqualified Applicants: 0
Qualified Applicants: 3
Applicants interviewed: 3
Committee Chair: Staci Shafer
Committee Members: Gretchen Cudworth

4) Institutional Data Analyst

Antony Sanchez *Bachelor of Science – Computer Science*
Southern Illinois University – Carbondale, IL

Previously: Programmer Analyst
Norwich University – Northfield, VT

Unqualified Applicants: 149
Qualified Applicants: 31
Applicants interviewed: 6 (five other interviews were scheduled, but the candidates did not join the
Zoom meetings)
Committee Chair: Jordan Mays
Committee Members: Scott Elliott

EXECUTIVE SUPPORT

1) Human Resources Executive Assistant

Gwendalyn Eckerty *Bachelor of Science – Business Administration: Human Resources Mgmt.*
Southern Illinois University – Edwardsville, IL

Previously: *HR Special Projects*
Crawford Memorial Hospital – Robinson, IL

Unqualified Applicants: 4
Qualified Applicants: 14
Applicants interviewed: 2 (four others were chosen for an interview, but two declined, and two
cancelled after being scheduled)
Committee Chair: Stephanie Harner
Committee Members: Jamie Sims

FULL-TIME OPERATIONAL

1) Custodian

Hunter Mattingly *Associate in Arts*
John A. Logan College – Carterville, IL

Previously: *Janitor*
Commercial Janitorial Services – Marion, IL

Unqualified Applicants: 5
Qualified Applicants: 10
Applicants interviewed: 3
Committee Chair: Mike Dinkins
Committee Members: Jeremy Mueller

2) Specialist II (CCR&R)

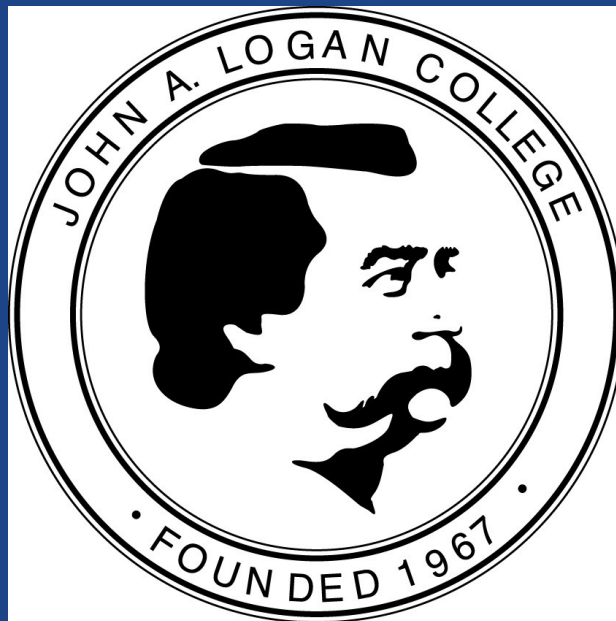
Elizabeth Taylor High School Diploma
Carterville High School – Carterville, IL

Previously: *Administrative Assistant I*
John A. Logan College – Carterville, IL

Unqualified Applicants: 0
Qualified Applicants: 1
Applicants interviewed: 1
Committee Chair: Missy Brown
Committee Members: Jil Deaton, Marie Meachum

Consent Agenda Item 8.F

Contract with Moneta Enterprises, LLC



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.F - Contract with Moneta Enterprises, LLC

1. REASON FOR CONSIDERATION

The contract with Moneta Enterprises LLC did not result in an operational program. The intended Initiative was to provide pass-through online training for Court Supervision Testing. No training was conducted under this contract during or after its execution. During the initial three (3) years of the agreement, no tests were administered, and consequently, no participants completed or passed the program.

2. BACKGROUND INFORMATION

An agreement between John A. Logan College and Moneta Enterprises LLC was approved by the Board of Trustees on February 20, 2020, to provide online testing services. Despite this approval, the program was never implemented, and no testing activity occurred.

3. RECOMMENDATION

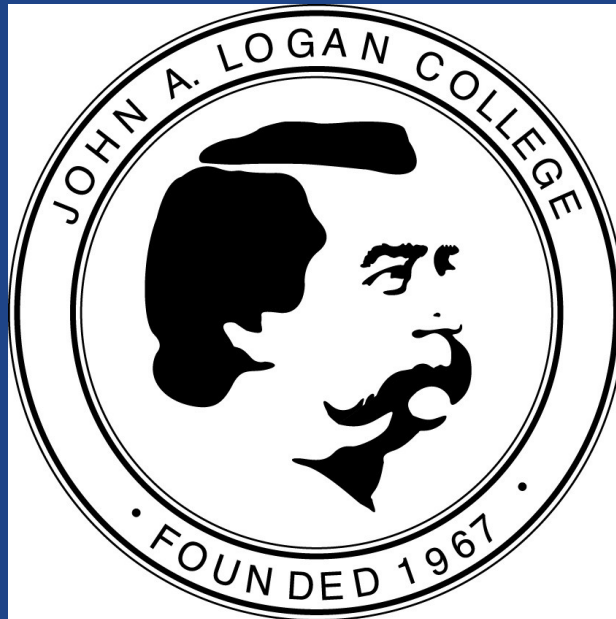
It is recommended that the Board of Trustees approve the dissolution of the contract with Moneta Enterprises LLC, originally entered into on May 26, 2020, with dissolution to take effect immediately upon Board action.

Staff Contact: Dr. Kirk Overstreet, President

Consent Agenda Item 8.G

Insurance Package & Workers' Compensation

Annual renewal



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.G – Insurance Package and Workers' Compensation Annual Renewal

1. REASON FOR CONSIDERATION

Insurance coverages and actual premiums for the 2024 - 2025 year were as shown on the attached rate sheet, with a total cost of \$541,153. Tedrick Group has received insurance premium quotes for the total insurance package for 2025-2026 at an 8.9% increase, totaling \$589,528. It is important to note that the College has experienced increases ranging from 10% to 12 % annually for the past several years.

2. BACKGROUND INFORMATION

As the College's Broker of Record, the Tedrick Group provides services to negotiate the annual insurance package renewal. This includes workers' compensation, as well as covering the College's property values, auto, inland marine, a liability package, an umbrella policy, and coverage against risk exposures from cyber and crime. Premiums for these coverages are budgeted in the tort fund.

3. RECOMMENDATION

That the Board of Trustees authorizes the administration to enter into renewal agreements for an insurance package with carriers recommended by The Tedrick Group for a total premium of \$589,528, with individual carriers as quoted.

Staff Contact:

Susan LaPanne, Ph.D., CFO, Vice President of Business Services/CFO

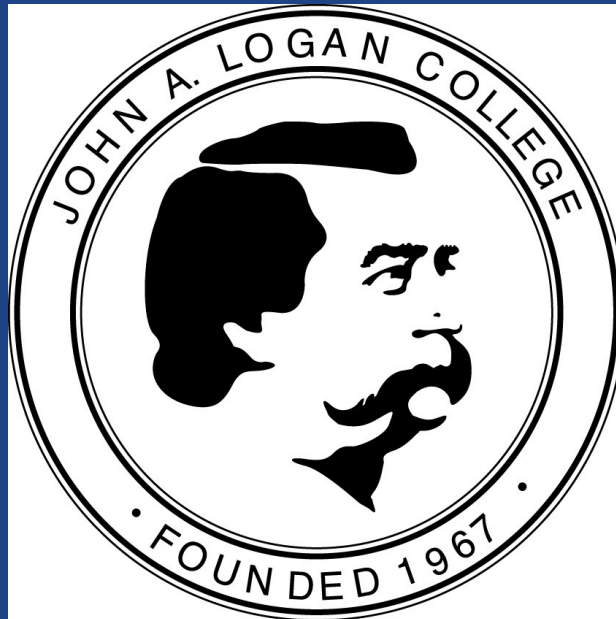
	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
	HANOVER	HANOVER	HANOVER	HANOVER
Property	\$111,150	\$131,921	\$172,027	\$172,027
TIV	\$152,593,760	\$156,449,385	\$171,679,853	\$171,679,853
Deductible	\$25,000 and 1% w/h	\$25,000 and 1% w/h	\$25,000 and 1% w/h	\$25,000 and 1% w/h
EQ	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000
Average Rate	0.073	0.084	0.100	0.100
Business Interruption	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000
Excess EQ	\$31,775	\$43,225	\$45,425	\$45,425
Limit	\$20mil XS \$5mil	\$20mil XS \$5mil	\$20mil XS \$5mil	\$20mil XS \$5mil
Cyber	\$38,438	\$32,961	\$34,393	\$40,091 maybe carrier change
Limit	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000
Retention	\$10,000	\$25,000	\$25,000	\$0
Package	\$73,422	\$75,187	\$88,340	\$105,168
GL; ELL; LEL; EBL; Prof Liab; Sexual Misconduct	1510 - FT; 4432 -PT; 464 E	1510 FT; 4432 PT; 464 E	413 FT; 3142 PT; 1758 E	413 FT; 3142 PT; 1758 E
Auto	\$19,216	\$21,534	\$19,002	\$25,145
Total # Units	14	14	11	13
Avg Price Per Unit	\$1,373	1,538	1,727	1934
Crime	Incl.	Incl.	Incl.	Incl.
Limit	\$500,000	\$500,000	\$500,000	\$500,000
# of Employees	592	537	681	368
Deductible				
Inland Marine	\$1,841	\$1,841	\$1,841	\$1,842
TIV	\$832,867	\$832,867	\$832,867	\$832,867
Umbrella	\$33,622	\$37,808	\$47,089	\$56,528
Limit	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000
Retention	0	\$0	\$0	\$0
Workers Comp (Midwest) *	\$149,492	\$140,185	\$133,036	\$143,302
Limit	500,000/500,000/500,000	500,000/500,000/500,000	500,000/500,000/500,000	500,000/500,000/500,000
Exp Mod Factor	0.84	0.84	0.61	0.77

Type of Program	Guranteed Cost	Guaranteed Cost	Guaranteed Cost	Guaranteed Cost
Total Payroll	\$22,300,000	\$22,900,000	\$21,863,182	\$22,667,386
Deductible	\$1,000	\$1,000	\$1,000	\$1,000
Net Rate	0.67	0.61	0.61	0.63
	\$458,956	\$484,662	\$541,153	\$589,528

* Excludes 8% commission, which totals \$11,568.
\$11,568 will be deducted from Brokerage Fee.

Consent Agenda Item 8.H

Expenditure Report



John A. Logan College

Monthly Expenditure List

7/1/2025 - 7/31/2025

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/10/25	2004352	A Book Company LLC	Books - Baseball Books - Women's Golf	270.46	
07/24/25	2004496	A Book Company LLC	Credit - Financial Aid Book Vouchers Financial Aid Book Vouchers - June 2025	14,931.20	Y
07/31/25	2004524	A-1 Corporate Hardware	Exterior Door Access Project	86,290.91	Y
07/10/25	2004357	AB Art	Travel 4/15-5/16/25	478.80	
07/10/25	558712	Abigail Isabella Rees	Payroll Check 6/16-6/30	270.89	
07/10/25	2004353	Ace Hardware Of Energy	Maintenance Repair Supplies	18.87	
07/10/25	2004354	ACT	Scoring Service	27.00	
07/10/25	2004355	Adams Shoe Store, Inc.	Supplies - HCCTP	139.95	
07/10/25	2004419	Alliance for Innovation & Transformation	AFIT Membership Dues - Academic	3,000.00	
07/08/25	2004349	Alphonse M Stadler	Health Insurance July	82.51	
07/01/25	6565	Ameren Illinois	Gas Service - Main Campus 4/1-5/1/25	3,077.20	
07/07/25	6570	Ameren Illinois	Electric & Gas Service - DQ Ext Electric Service - DQ Ext 5/18-6/17/25 Electric & Gas Service - WF Ext Gas Service - DQ Ext 3/7-4/9/25	1,616.05	
07/21/25	6579	Ameren Illinois	Gas Service - Annex 4/18-5/19/25	105.90	
07/28/25	6582	Ameren Illinois	Electric Service - Main Campus 4/18-5/17	20,997.07	Y
07/17/25	2004464	American Council on Education	2026 ACE Membership Dues 10/1-9/30/26	2,809.00	
07/02/25	2004271	Amy L Bates	Dual Credit Stipend 7/1/24-6/18/25	600.00	
07/10/25	2004381	Angela Lynn Harper	Travel 6/23-6/30/25	114.80	
07/17/25	2004467	Angela Lynn Harper	Travel 7/1/25	25.20	
07/24/25	2004506	Angela Lynn Harper	Travel 7/17/25	46.20	
07/10/25	2004420	AP Technology LLC	Annual Secure Check Maintenance	695.00	

John A. Logan College

Monthly Expenditure List

7/1/2025 - 7/31/2025

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/24/25	2004481	Apple Inc	iPads for Trades Grant	3,264.00	
07/24/25	2004482	Auto Tire & Parts Co Inc	Auto Supplies for Resale Instructional Supplies Credit - Returned Item	786.29	
07/10/25	2004358	AVI-SPL LLC	IT Equipment	69,032.45	Y
07/10/25	2004359	B&H Foto & Electronics Corp	Television & Supplies Electronic Supplies & Equipment Credit - Shure DualFlex Gooseneck Mic	85,747.32	Y
07/31/25	2004525	B&H Foto & Electronics Corp	Samsung 55 in TV	411.91	
07/31/25	2004535	B&H Foto & Electronics Corp	Ceiling Mic Housing Kit	1,800.00	
07/31/25	2004526	Bank of Herrin	Safekeeping Fee - May 810-064-023 Safekeeping Fee - May 810-064-020 Safekeeping Fee - May 810-064-022	23.65	
07/12/25	6589	Bank of Montreal MC	June P-Card Charges - C Bouhl	1,522.18	
07/12/25	6590	Bank of Montreal MC	June P-Card Charges - M Brown June P-Card Credit - M Brown	144.35	
07/12/25	6591	Bank of Montreal MC	June P-Card Charges - C Chamness	520.00	
07/12/25	6592	Bank of Montreal MC	June P-Card Charges - Clubs II	76.76	
07/12/25	6593	Bank of Montreal MC	June P-Card Charges - B Griffith	1,119.43	
07/12/25	6594	Bank of Montreal MC	June P-Card Charges - M Guy	1,246.06	
07/12/25	6595	Bank of Montreal MC	June P-Card Charges - S Harner	450.10	
07/12/25	6596	Bank of Montreal MC	June P-Card Charges - G Cudworth	960.00	
07/12/25	6597	Bank of Montreal MC	June P-Card Charges - C Hoekstra	930.98	
07/12/25	6598	Bank of Montreal MC	June P-Card Charges - C Hosselton	2,955.73	
07/12/25	6599	Bank of Montreal MC	June P-Card Charges - C Jones June P-Card Credits - C Jones	991.76	
07/12/25	6600	Bank of Montreal MC	June P-Card Charges - A Martinez	190.00	

John A. Logan College

Monthly Expenditure List

7/1/2025 - 7/31/2025

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/12/25	6601	Bank of Montreal MC	June P-Card Credit - R Ourun June P-Card Charges - F Matzker	799.65	
07/12/25	6602	Bank of Montreal MC	June P-Card Charges - E McGuire	290.00	
07/12/25	6603	Bank of Montreal MC	June P-Card Charges - M Merrill	251.92	
07/12/25	6604	Bank of Montreal MC	June P-Card Charges - D Myers	4,544.24	
07/12/25	6605	Bank of Montreal MC	June P-Card Charges - K Overstreet	734.90	
07/12/25	6606	Bank of Montreal MC	June P-Card Charges - C Pearson	149.68	
07/12/25	6607	Bank of Montreal MC	June P-Card Charges - A Porter	342.00	
07/12/25	6608	Bank of Montreal MC	June P-Card Charges - J Sargent	168.98	
07/12/25	6609	Bank of Montreal MC	June P-Card Charges - T Siefert	668.78	
07/12/25	6610	Bank of Montreal MC	June P-Card Charges - K Smith	47.00	
07/12/25	6611	Bank of Montreal MC	June P-Card Charges - B Rosendahl	55.95	
07/12/25	6612	Bank of Montreal MC	June P-Card Charges - J Stutes	249.18	
07/12/25	6613	Bank of Montreal MC	June P-Card Charges - K Teal	930.63	
07/12/25	6614	Bank of Montreal MC	June P-Card Charges - K Yosanovich	1,541.44	
07/12/25	6615	Bank of Montreal MC	June P-Card Charges - P Brewer	450.31	
07/12/25	6616	Bank of Montreal MC	June P-Card Charges - B Burnside	105.86	
07/12/25	6617	Bank of Montreal MC	June P-Card Charges - A Carr	214.99	
07/12/25	6618	Bank of Montreal MC	June P-Card Charges - J Dick	146.94	
07/12/25	6619	Bank of Montreal MC	June P-Card Charges - M Dinkins	560.99	
07/12/25	6620	Bank of Montreal MC	June P-Card Charges - CS Fuel	154.16	
07/12/25	6621	Bank of Montreal MC	June P-Card Charges - Grounds Fuel	388.88	
07/12/25	6622	Bank of Montreal MC	June P-Card Charges - T Geske	782.17	

John A. Logan College

Monthly Expenditure List

7/1/2025 - 7/31/2025

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/12/25	6623	Bank of Montreal MC	June P-Card Charges - M Hamlin	182.29	
07/12/25	6624	Bank of Montreal MC	June P-Card Charges - R Jeter	23.17	
07/12/25	6625	Bank of Montreal MC	June P-Card Charges - C McBride	403.00	
07/12/25	6626	Bank of Montreal MC	June P-Card Charges - J Mueller	1,999.47	
07/12/25	6627	Bank of Montreal MC	June P-Card Charges - C Mulholland	168.00	
07/12/25	6628	Bank of Montreal MC	June P-Card Charges - S Newman	3,411.81	
07/12/25	6629	Bank of Montreal MC	June P-Card Charges - K Surprenant	1,262.06	
07/12/25	6630	Bank of Montreal MC	June P-Card Charges - R Sveda-Webb	822.90	
07/12/25	6631	Bank of Montreal MC	June P-Card Charges - R Webb June P-Card Credit - R Webb	4,429.39	
07/12/25	6632	Bank of Montreal MC	July P-Card Charges - T Geske	89.95	
07/12/25	6633	Bank of Montreal MC	July P-Card Charges - B Griffith	100.00	
07/12/25	6634	Bank of Montreal MC	July P-Card Charges - C Jones	225.00	
07/12/25	6635	Bank of Montreal MC	July P-Card Charges - S Newman	370.00	
07/12/25	6636	Bank of Montreal MC	July P-Card Charges - K Overstreet	77.78	
07/12/25	6637	Bank of Montreal MC	July P-Card Charges - C Rushing	150.00	
07/12/25	6638	Bank of Montreal MC	July P-Card Charges - R Sveda Webb	1,265.20	
07/12/25	6657	Bank of Montreal MC	July P-Card Charges - M Brown	55.00	
07/12/25	6658	Bank of Montreal MC	July P-Card Charges - Custodial Fuel	76.66	
07/12/25	6659	Bank of Montreal MC	July P-Card Charges - S Harner	76.67	
07/12/25	6660	Bank of Montreal MC	July P-Card Charges - S LaPanne	1,412.50	
07/12/25	6661	Bank of Montreal MC	July P-Card Charges - K Smith	125.00	
07/12/25	6662	Bank of Montreal MC	July P-Card Charges - P Vaughn	4,163.00	

John A. Logan College

Monthly Expenditure List

7/1/2025 - 7/31/2025

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/12/25	6666	Bank of Montreal MC	July P-Card Charges - N Brooks	158.48	
07/12/25	6667	Bank of Montreal MC	July P-Card Charges - R Corbit	80.00	
07/12/25	6668	Bank of Montreal MC	July P-Card Charges - S Hartford	119.88	
07/12/25	6669	Bank of Montreal MC	July P-Card Charges - S O'Keefe	936.00	
07/12/25	6670	Bank of Montreal MC	July P-Card Charges - S Wernsman	837.50	
07/12/25	6671	Bank of Montreal MC	June P-Card Charges - C Naegele	142.50	
07/12/25	6672	Bank of Montreal MC	June P-Card Charges - S O'Keefe	89.99	
07/12/25	6673	Bank of Montreal MC	June P-Card Charges - S Wernsman	254.47	
07/12/25	6674	Bank of Montreal MC	July P-Card Charges - S Shafer	532.88	
07/12/25	6677	Bank of Montreal MC	June P-Card Charges - N Brooks June P-Card Credit - N Brooks	2,437.93	
07/12/25	6678	Bank of Montreal MC	June P-Card Charges - J Dethrow	1,322.03	
07/12/25	6679	Bank of Montreal MC	June P-Card Charges - Custodial Fuel	122.99	
07/12/25	6680	Bank of Montreal MC	June P-Card Charges - S Harner	205.00	
07/12/25	6681	Bank of Montreal MC	June P-Card Charges - S Hartford	87.90	
07/12/25	6682	Bank of Montreal MC	June P-Card Charges - M Mooneyham	199.00	
07/12/25	6683	Bank of Montreal MC	June P-Card Charges - K Reagan	470.74	
07/12/25	6684	Bank of Montreal MC	June P-Card Charges - T Smithpeters	1,417.62	
07/12/25	6685	Bank of Montreal MC	June P-Card Charges - R Sveda Webb	1,750.00	
07/12/25	6686	Bank of Montreal MC	June P-Card Charges - P Vaughn	3,364.89	
07/08/25	2004321	Barbara J Harris	Health Insurance July	16.50	
07/08/25	2004319	Barry Ray Hancock	Health Insurance July	2,026.67	
07/08/25	2004334	Beverly Ann McCabe	Health Insurance July	16.50	

John A. Logan College

Monthly Expenditure List

7/1/2025 - 7/31/2025

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/31/25	2004536	BHDG Architects, Inc	15% Schematic Design Phase Nursing Renovation	23,473.20	Y
07/31/25	6676	Blue Cross Blue Shield of Illinois	Health Insurance 8/1-9/1/25	378,355.88	Y
07/10/25	2004422	Bluebird Network	Network Facilities Rental 7/1-7/31/25	1,190.14	
07/10/25	2004362	Bluegrass Containers	Balance on 40 ft Storage Containers 40' Storage Containers	8,900.00	
07/10/25	2004361	Brenda K Beggs	Sewing Services on Officer Uniforms	90.00	
07/10/25	2004365	BSN Sports LLC	Athletic Apparel	73.00	
07/31/25	2004538	BSN Sports LLC	Athletic Apparel	1,930.00	
07/24/25	2004483	Bumper to Bumper Auto Parts	Instructional Supplies - Buy Outs	315.00	
07/24/25	2004499	Burghof Group LLC	Pole Barn Rent - HCCTP - July 2025	300.00	
07/17/25	2004476	Camden E Reed	Travel 7/7-7/9/25	22.68	
07/10/25	2004393	Candace Lewis	QIF Grant Award - Final	875.00	
07/24/25	2004484	Capitol Fax Newsletter	Subscription 2/2025-1/2026 J Fuller	500.00	
07/10/25	2004366	Capitol Strategies Consulting Inc	Consulting Services 6/1-6/15/25	3,825.00	
07/31/25	2004539	Capitol Strategies Consulting Inc	Consulting Service 7/1-7/15/25	3,502.00	
07/24/25	2004497	Carl D Brannan	Reimburse Clothing Allowance	251.26	
07/31/25	2004537	Carl D Brannan	Reimburse Clothing Allowance	59.95	
07/10/25	2004424	Carli	Membership 7/1/25-6/30/26	2,246.00	
07/31/25	2004540	Carli	FY26 Proxy Server Subscription	4,035.44	
07/02/25	2004278	Carmen Cutsinger	Reimburse Graduation Stole	26.28	
07/24/25	2004503	Carmen Cutsinger	Reimburse President's Council Food	29.52	
07/02/25	2004275	Carolina Biological Supply Company	Life Science Materials Instructional Supplies	5,196.69	
07/10/25	2004374	Carolyn S Estes	Sewing Service on Officer Uniforms	180.00	

John A. Logan College

Monthly Expenditure List

7/1/2025 - 7/31/2025

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/02/25	2004298	Carrie L Schaber	Dual Credit Stipend 7/1/24-6/18/25	600.00	
07/24/25	2004485	Carrier Corporation	Service Chiller #1	2,998.00	
07/21/25	6580	Carterville Water and Sewer Dept	Water Service - Pool 6/1-6/30/25 Water Service - SB Sprinklers 6/1-6/30 Water Service - Annex 6/1-6/30/25 Water Service - BB Sprinklers 6/1-6/30 Water Service - Main Campus 6/1-6/30/25	5,874.14	
07/10/25	2004367	Carterville Winair Co	Instructional Supplies	334.09	
07/10/25	2004368	Carterville Winlectric Co	Maintenance Repair Supplies	268.08	
07/17/25	558713	Cash	Change Fund for Quilt Show	1,200.00	
07/24/25	2004508	Cathrine Hoekstra	Travel 7/8-7/9/25	102.00	
07/17/25	2004440	CDW Government	Azure Overage - May	454.69	
07/14/25	6564	Central States Funds H&W Fund	Health Premium - June	36,796.00	Y
07/17/25	2004441	Charlie's Air Conditioning and Heating	Ice Machine Rent - June	280.00	
07/08/25	2004350	Christie A Williams	Health Insurance July	16.50	
07/08/25	2004308	Christopher B Bell	Health Insurance July	1,430.84	
07/08/25	2004328	Cindy D Johnson	Health Insurance July	1,419.25	
07/08/25	2004329	Cindy Kohl	Health Insurance July	287.85	
07/24/25	2004501	Cintas Fire Protection	Kitchen System Inspection	493.25	
07/31/25	2004541	Cintas Fire Protection	Alarm Monitoring - Main Campus Alarm Monitoring - Annex Alarm Monitoring - WF Ext	1,300.00	
07/10/25	6572	City of Du Quoin	Water Service - DQ Ext 4/29-5/29/25	63.76	
07/02/25	2004274	Clarissa Allie Butler	Dual Credit Stipend 7/1/24-6/18/25	600.00	
07/01/25	6566	Clearwave Communications	Phone Service - WF Ext 6/4-7/3/25 Phone & Internet Service - Main Campus Internet Service - DQ & WF 6/4-7/3/25	3,752.81	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/02/25	2004272	Cody M Blumenstock	Reimburse Clothing Allowance Reimburse Officer Supplies	453.62	
07/02/25	2004277	Cold Blooded Coffee & Roastery	IDOC Lunches 6/9-6/30/25	10,670.00	Y
07/24/25	2004502	Cold Blooded Coffee & Roastery	IDOC Meals 7/1-7/13/25	10,890.00	Y
07/31/25	2004527	Cold Blooded Coffee & Roastery	Room Setup Fees - June	585.00	
07/10/25	2004396	Colleen McLaughlin	Travel 1/3-1/31/25 Travel 3/28-4/30/25 Travel 2/7-3/24/25 Travel 6/9-6/10/25	506.60	
07/17/25	2004451	Colleen McLaughlin	Travel 5/14-6/5/25	204.40	
07/31/25	2004528	Computer Comforts Inc	Construction Equipment & Supplies	8,333.60	
07/10/25	2004369	Connection	Halo Device Configuration Halo Device Training	603.22	
07/17/25	2004442	Connection	Credit - Returned Items Mounts for Halo Safety Devices	163.03	
07/08/25	2004324	Connie S Hensley	Health Insurance July	16.50	
07/02/25	2004296	Connie S Robinson	Travel 6/7-6/18/25	45.15	
07/02/25	6567	Constellation NewEnergy Inc	Electric Service - WF Ext 5/6-6/5/25	533.08	
07/10/25	6573	Constellation NewEnergy Inc	Electric Service - DQ Ext 5/18-6/17/25	1,265.07	
07/14/25	6577	Constellation NewEnergy Inc	Electric Service - DQ Ext 5/18-6/17/25	80.44	
07/21/25	6581	Constellation NewEnergy Inc	Electric Service - Main Campus 5/17-6/18	46,286.07	Y
07/31/25	6642	Constellation NewEnergy Inc	Electric Service - WF Ext 6/5-7/8/25	1,228.97	
07/17/25	2004468	Crystal M Hosselton	Travel Advance 7/20-7/22/25	170.00	
07/31/25	2004542	D2L LTD	Brightspace Support 8/1/25-1/30/26	52,590.01	Y
07/10/25	2004375	Dallas Falmier	Reimburse Clothing Allowance - PO 21744 Reimburse Clothing Allowance - PO 21745	240.74	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/17/25	2004479	Damian Sundly	Travel 7/1/25	162.40	
07/24/25	2004504	Darktrace Holdings Limited	Disaster Recovery Subscription 7/1-6/30	175,367.00	Y
07/10/25	2004370	Data Recognition Corporation	Test Booklets	7,769.99	
07/02/25	6568	Dearborn Life Insurance Company	Life Insurance 7/1-7/31/25	2,093.85	
07/31/25	2004551	Denise L Orrill	Travel 7/6-7/9/25 Travel 7/6-7/9/25 (Grant Portion)	396.12	
07/24/25	2004486	DiaMedical USA Equipment LLC	Medical Supplies & Equipment - Trades	2,306.10	
07/10/25	2004371	Didage Sales Company, Inc	Medical Equipment & Supplies Wire Shelf Units	4,800.08	
07/08/25	2004336	Don Middleton	Health Insurance July	82.51	
07/08/25	2004315	Donna B Fell	Health Insurance July	16.50	
07/10/25	2004372	E & E Hydraulics and Industrial Maintenance I	Additional Shipping on Grounds Equipment Grounds Equipment	12,279.03	Y
07/10/25	2004373	EAN Services LLC	Car Rental - A B Giffin 5/30-6/2/25 Car Rental - F Matzker 6/18-6/23/25 Car Rental - B Simich 6/10-6/15/25 Car Rental - J Dethrow 6/7-6/13/25 Car Rental - J McFarland 6/17-6/20/25 Car Rental - T Geske 6/4-6/6/25 Car Rental - S Wernsman 5/28-5/30/25	1,593.50	
07/24/25	2004487	EAN Services LLC	Car Rental - A B Giffin 4/24-4/25/25	42.50	
07/31/25	2004543	EBSCO	Magazine Renewals for Library	1,621.61	
07/17/25	2004463	Eddie R Webb	Travel 6/15-6/20/25	175.00	
07/17/25	2004477	Edie Rivers	Health Insurance - July	66.01	
07/24/25	2004488	Egyptian Electric Coop Association	Electric Service - Annex 6/1-7/1/25 Electric Service - Logan Fitness 6/1-7/1 Electric Service - SB Scoreboard 6/1-7/1 Electric Service - Main Campus 6/1-7/1 Electric Service -BB/SB Facility 6/1-7/1	18,155.27	Y
07/02/25	2004281	Elizabeth Gibbs	Dual Credit Stipend 7/1/24-6/18/25	600.00	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/17/25	2004443	Enviro-Tech Termite and Pest Control	Pest Control - WF Ext 6/24/25	40.00	
07/10/25	2004360	Eric Beckman	Travel 5/26-5/30/25	11.73	
07/08/25	2004313	Eric George Ebersohl	Health Insurance July	2,026.67	
07/10/25	2004394	Erica Marks	Travel 5/21-6/18/25	100.80	
07/08/25	2004338	Evelyn P Morrison	Health Insurance July	16.50	
07/10/25	2004376	Fisher Healthcare	Instructional Supplies	1,706.49	
07/17/25	2004444	Floorscapes	West Lobby Carpet Replacement	24,000.00	Y
07/10/25	2004377	Franklin-Williamson Bi-County	Health Department Vaccines & Testing for Trades Students	3,370.00	
07/10/25	2004378	Full Compass Systems, LTD	IT Equipment	2,355.60	
07/25/25	6645	Futiva	Internet Service 7/1-7/31/25	433.99	
07/02/25	2004280	Galls LLC	Officer Supplies Officer Apparel & Supplies	1,318.40	
07/31/25	2004544	Galls LLC	Officer Supplies	216.00	
07/08/25	2004311	Gary W Caldwell	Health Insurance July	163.88	
07/10/25	2004425	Global Music Rights LLC	GMR College License - FY26	603.60	
07/16/25	6578	GoTo Communications, Inc	Phone Service - CCRR 7/1-7/31/25 Phone Service & Equipment - Disaster Rec Phone Service & Equipment 7/1-7/31/25	8,426.07	
07/24/25	2004507	Gretchen L Hilliard-Cudworth	Travel 7/16/25	238.00	
07/02/25	2004282	Growing Media LLC	Advertising	1,500.00	
07/24/25	2004505	Growing Media LLC	Digital Online Marketing	1,500.00	
07/03/25	6569	HealthEquity Inc	HRA Replenishment	15,982.21	Y
07/08/25	6571	HealthEquity Inc	HRA Fees - July	503.75	
07/10/25	2004426	Higher Learning Commission	Dues - FY26	6,587.60	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/02/25	2004284	HoneyBeez Snowballz LLC	Snowcones for Juneteenth	250.00	
07/10/25	2004383	HSG Mechanical Contractors Inc	Preventative Maintenance - 4th Qtr	1,500.00	
07/10/25	2004406	Hunter Scott Smith	Travel 6/4-6/25/25	372.40	
07/24/25	2004509	ICCAROO	Membership Renewal 7/1-6/30/26	45.00	
07/02/25	2004285	ICCCFO	Spring Conference Registration S LaPanne	125.00	
07/31/25	2004545	ICCTA - IL Community College Trustees Association	Dues - 1st Half of FY26	6,611.00	
07/10/25	2004427	ICISP c/o Heartland CommunityCollege	Dues - K Pinto FY26	900.00	
07/31/25	6664	IDES	2nd Qtr Unemployment	7,963.37	
07/10/25	2004428	Illinois Community Colleges	Chief Academic Of Membership Dues - S Hartford FY26	100.00	
07/10/25	2004429	Illinois Council of CommunityCollege	Presiden Dues - FY26	4,462.50	
07/31/25	2004546	Illinois Heartland Library System	SHARE Membership Fee 7/1/25-6/30/26	3,930.66	
07/31/25	2004547	Illinois Heartland Library System	OCLC Membership 7/1/25-6/30/26	3,328.25	
07/17/25	2004446	ILMO Products Company	Instructional Supplies	3,706.16	
07/24/25	2004510	Imaging Office Systems Inc	Web Access & User License 8/28-8/27/26	25,875.00	Y
07/10/25	6574	InnoSoft Canada Inc	Fusion Licensing - FY26	13,920.20	Y
07/10/25	2004386	Interplay Learning Inc.	Subscription & License 6/20/25-6/19/26	1,400.00	
07/31/25	2004529	Isabele A Jones	Notetaker 6/5-6/24/25 - PO 22815	30.00	
07/31/25	2004548	Isabele A Jones	Notetaker 7/1-7/22/25	30.00	
07/02/25	2004294	Jacob D Oetjen I	Reimbursement for HAC 102	20.00	
07/10/25	2004400	Jacob D Oetjen I	Travel 6/16-6/25/25	67.20	
07/17/25	2004454	Jacob D Oetjen I	Travel 6/30/25	16.80	
07/17/25	2004475	Jacob D Oetjen I	Travel 7/2-7/9/25	50.40	
07/02/25	2004286	JALC Foundation	Clearing Account	1,000.00	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/10/25	2004387	JALC Foundation	Clearing Account	500.00	
07/10/25	2004430	JALC Foundation	Clearing Account	6,738.00	
07/17/25	2004469	JALC Foundation	Clearing Account	5,000.00	
07/08/25	2004322	James W Harris	Health Insurance July	16.50	
07/02/25	2004276	Jamie E Chiaventone	Dual Credit Stipend 7/1/24-6/18/25	600.00	
07/08/25	2004342	Janice R Palese	Health Insurance July	16.50	
07/02/25	2004289	Jason McFarland	Travel 6/17-6/19/25	318.04	
07/02/25	2004304	Jenzabar Inc	Infomaker Licenses 7/1/25-6/30/26 Campus Marketplace Growth Year 2 of 5 J1 SaaS - Year 2 of 5	355,236.00	Y
07/02/25	2004305	Jessica M Seals	Travel Advance 7/13-7/17/25	306.00	
07/10/25	2004431	Jewell Psychological Services LLC	Pre-employment Psych Evaluation	450.00	
07/08/25	2004307	Jim R Bales	Health Insurance July	82.51	
07/08/25	2004347	John C Sala	Health Insurance July	16.50	
07/08/25	2004345	John J Profilet	Health Insurance July	99.23	
07/08/25	2004325	Johnna Lynn Herren	Health Insurance July	1,419.25	
07/07/25	558710	Johnnie J Smith	Deposit for Weight Equipment	20,399.50	Y
07/29/25	558714	Johnnie J Smith	Fitness Equipment - PO 22307 Pay 2 of 2	20,399.50	Y
07/24/25	2004511	Johnson Controls Inc	Service Agreement 7/1/25-9/30/25	7,188.50	
07/10/25	2004388	Johnstone Supply	Maintenance Repair Supplies Instructional Supplies	1,327.23	
07/24/25	2004515	Jon A Neville	Reimburse Clothing Allowance	40.93	
07/02/25	2004273	Jonathan W Brown	Dual Credit Stipend 7/1/24-6/18/25	300.00	
07/17/25	2004453	Joseph D Mitchell	Reimburse Clothing Allowance	141.44	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/08/25	2004320	Joseph R Hancock	Health Insurance July	16.50	
07/08/25	2004330	Judith C Korando	Health Insurance July	82.51	
07/10/25	2004384	Kai Mason Humphreys	Travel 6/4-6/11/25	63.00	
07/08/25	2004348	Karen Sala	Health Insurance July	16.50	
07/02/25	2004283	Karin A Hawkins	Dual Credit Stipend 7/1/24-6/18/25	600.00	
07/24/25	2004489	KBM Technologies Inc	Service on Automotive Equipment 4/23/25	300.00	
07/02/25	2004288	Kiesler Police Supply, Inc	Officer Supplies	7,327.76	
07/10/25	2004389	Kimball International Marketing Inc.	Furniture for C207 Furniture for Testing Services Furniture for DSS Testing Rooms Furniture for BL Furniture for the Library - PO 21789 Furniture for C204/C206 Furniture for Provost Office	101,052.56	Y
07/17/25	2004448	Kimball International Marketing Inc.	Furniture - C&E Wing Furniture - C&E Wing Lounge - PO 22454	120,979.75	Y
07/17/25	2004470	Kimball International Marketing Inc.	Furniture - Admin	1,601.89	
07/31/25	2004553	Kirk A Rosendahl	Reimburse Clothing Allowance	337.84	
07/17/25	2004455	Kirk E Overstreet	Travel 6/23-6/24/25	194.52	
07/31/25	2004552	Kirk E Overstreet	Travel 7/14-7/15/25	370.80	
07/10/25	2004390	Knightscope Inc	Campus Safety Materials	1,975.00	
07/10/25	2004391	Konica Minolta Business Solutions USA Inc	Maintenance & Click Charges - May	7,902.04	
07/26/25	6644	Konica Minolta Premier Finance	Equipment Lease 6/26-7/25/25	3,954.50	
07/02/25	2004301	Krystal Spani	Laundry Service - CNA	61.75	
07/10/25	2004392	Laborers Local 773	Initiation Fee - Mario Jackson Dues - June & July - Jackie Houston Jr Dues - June & July - Faheem Harris Dues - June & July Christopher Williams Initiation Fee - Christopher Williams	3,460.00	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/10/25	2004392	Laborers Local 773	Dues - June & July - Mario Jackson Initiation Fee - Jackie Houston Jr Initiation Fee - Faheem Harris	3,460.00	
07/08/25	2004332	Larry Dale Marrs	Health Insurance July	89.80	
07/08/25	2004341	Larry Maurice Page	Health Insurance July	89.80	
07/10/25	2004432	League for Innovation	Dues - FY26	855.00	
07/02/25	2004279	Lena E Dierks	Dual Credit Stipend 7/1/24-6/18/25	300.00	
07/24/25	2004490	Logan Solar LLC	Solar Production 6/1-6/30/25	9,291.29	
07/24/25	2004512	Long Haul Leasing LLC	Fox Box Rental - HCCTP - July	100.00	
07/31/25	2004530	Long Haul Leasing LLC	Fox Box Rent - June - HCCTP	100.00	
07/10/25	2004433	Maier's Tidy Bowl Inc.	Portable Toilet Rental 7/1-7/28/25	80.00	
07/17/25	2004449	Mandy J Little	Travel 6/5-6/7/25	82.31	
07/31/25	2004549	Mandy J Little	Travel Advance 8/7-8/9/25	366.34	
07/16/25	6641	Mansfield Power & Gas LLC	Gas Service - Main Campus 5/1-5/31/25 Gas Service - Main Campus 6/1-6/30/25	14,443.49	Y
07/10/25	2004379	Marcus Gilmore	Travel 6/16-6/23/25 Travel 6/2-6/11/25	155.82	
07/17/25	2004445	Marcus Gilmore	Travel 6/30/25	22.26	
07/17/25	2004466	Marcus Gilmore	Travel 7/2-7/9/25	66.78	
07/08/25	2004344	Marie Perkins	Health Insurance July	16.50	
07/08/25	2004340	Mary O'Hara	Health Insurance July	82.51	
07/17/25	2004450	Maxient LLC	Setup Fee for Case Manager Software	6,000.00	
07/17/25	2004471	Maxient LLC	Service Agreement 7/1/25-6/30/26	6,000.00	
07/10/25	2004395	MBI Worldwide Background Checks and Drug Scree	Background Checks 6/1-7/1/25	237.00	
07/02/25	2004290	McKesson Medical-Surgical	Government Solution Medical Equipment	2,103.97	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/08/25	2004343	Melanie Pecord	Health Insurance July	2,026.67	
07/10/25	2004363	Melissa K Brown	Travel 6/24-6/25/25	102.00	
07/10/25	2004397	Menards	Credit - Return Items - HCCTP Tool Kit - T McQueen Johnson - HCCTP Maintenance Repair Supplies Maintenance Repair Supplies - CTE	213.07	
07/10/25	2004434	Menards	Maintenance Repair Supplies	254.71	
07/24/25	2004513	Menards	Maintenance Supplies	82.04	
07/31/25	2004531	Menards	Food Service Supplies	40.76	
07/08/25	2004339	Merian Norris	Health Insurance July	16.50	
07/08/25	2004327	Michael Kevin Jakubco	Health Insurance July	11.30	
07/08/25	2004337	Michael Morgan	Health Insurance July	2,122.45	
07/08/25	2004318	Michelle Hamilton	Health Insurance July	1,419.25	
07/10/25	2004380	Michelle L Guy	Travel 5/1-6/23/25	207.90	
07/17/25	2004452	Mississippi River Radio LLC	Advertising	780.00	
07/08/25	2004331	Nancy C Lawson	Health Insurance July	16.50	
07/17/25	2004473	National Accrediting Agency for Clinical Labo	Accreditation Fee - Med Lab Tech Program	3,117.00	
07/24/25	2004514	National Student Clearinghouse	Student Tracker Renewal 7/1/25-6/30/26	735.00	
07/15/25	6639	Nelnet Business Services	Refund Maintenance 6/1-6/30/25	466.35	
07/10/25	2004435	NewsBank, Inc	Database Subscription 8/2025-7/2026	2,456.00	
07/10/25	2004356	Nicholas J Anderson	Consulting Services - Payment 2 of 3	6,933.00	
07/02/25	2004303	Nikki Brooks	Travel Advance 7/13-7/19/25	442.00	
07/10/25	2004436	NILRC	Database Subscription - NY Times - FY26 Membership Dues - FY26	3,894.68	
07/17/25	2004474	NILRC	Annual Database - Gale's Opposing View	6,496.43	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/02/25	2004293	Northern Safety Co Inc	First Aid Supplies	77.22	
07/10/25	2004399	ODP Business Solutions, LLC	General Store Inventory - Toner	402.44	
07/31/25	2004550	ODP Business Solutions, LLC	Toner for Resale	65.72	
07/10/25	2004401	Operative Plasterers' & Cement Masons' Local	Apprentice Fee & Dues -T McQueen-Johnson	398.00	
07/10/25	2004385	Patrick Idzik	Reimburse for Registration Fees	181.00	
07/31/25	2004532	Paymerang LLC	Monthly Fee 6/1-6/30/25	800.00	
07/10/25	2004402	Phi Theta Kappa	2025 Convention Registrations (4) Membership Dues	465.00	
07/22/25	6643	Pitney Bowes Reserve Account	Prepaid Postage 7/22/25	2,500.00	
07/07/25	558711	Pixie L Vaughn	Reissue Paycheck for 7/7/25	1,301.35	
07/17/25	2004456	Prachi Parashar	Travel 6/23-6/29/25	137.56	
07/08/25	2004316	Priscilla L Gray	Health Insurance July	16.50	
07/17/25	2004457	Psychological Dimensions LLC	Pre-employment Psych Evaluation	425.00	
07/24/25	2004516	Qwickly Inc	Attendance Pro License 7/1/25-6/30/26	5,999.00	
07/17/25	2004480	Rachel Sveda-Webb	Travel Advance 7/30-8/2/25	342.00	
07/02/25	2004295	Rainbow's End Child Development Center	QIF Grant Award - Final	1,200.00	
07/24/25	2004517	Rapp's Packaging	Materials for the General Store	2,302.79	
07/08/25	2004309	Rebecca G Borgsmiller	Health Insurance July	82.51	
07/10/25	2004437	Republic Services #732	Waste Disposal - WF Ext 7/1-7/31/25 Waste Disposal - DQ Ext 7/1-7/31/25	223.14	
07/24/25	2004491	Republic Services #732	Waste Disposal - Main Campus 6/1-6/30 Waste Disposal - Main Campus 6/17/25	2,484.07	
07/02/25	2004300	Rhiannon L Slife	Dual Credit Stipend 7/1/24-6/18/25	600.00	
07/10/25	2004423	Rick Burkett	Travel Advance 7/20-7/24/25	306.00	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/08/25	2004335	Robert L Mees	Health Insurance July	82.51	
07/08/25	2004314	Roberta Egelston	Health Insurance July	1,124.66	
07/10/25	2004364	Robyn R Brummett	Travel 6/2-6/18/25	41.86	
07/24/25	2004498	Robyn R Brummett	Travel 7/1-7/8/25	13.16	
07/08/25	2004317	Ronald D Hall	Health Insurance July	916.38	
07/02/25	2004297	Safety-Kleen Systems Inc	Equipment Maintenance Services	357.80	
07/10/25	2004403	Samron Midwest Contracting	Logan Fitness Exercise Room Renovation	10,874.34	Y
07/17/25	2004458	Samron Midwest Contracting	Player Development Center - Pay App 8	154,189.70	Y
07/10/25	2004398	Samuel Joseph Nett	Travel 6/16-6/25/25	30.24	
07/17/25	2004465	Sandra Bechtel	Health Insurance - July	16.50	
07/31/25	2004557	Scott Wernsman	Travel 7/24/25	52.64	
07/24/25	2004523	Gretchen L Hilliard-Cudworth	Travel 7/16/25	238.00	
07/10/25	2004411	Shanda R Sylwester	Travel 5/27-6/17/25	103.60	
07/02/25	2004287	Sheri A Jean	Dual Credit Stipend 7/1/24-6/18/25	300.00	
07/08/25	2004312	Shirley Calhoun	Health Insurance July	16.50	
07/08/25	2004323	Shirley Hays	Health Insurance July	16.50	
07/02/25	2004299	Shred-It	Shredding Service - May & June	210.38	
07/10/25	2004404	Shred-It	Shredding Service - IT 5/27/25 Shredding Service - Purchasing 5/27/25	8,244.11	
07/10/25	2004405	Silkworm Inc	T-Shirts for Kids Summer Camp Classes	720.00	
07/24/25	2004518	SiteOne Landscape Supply, LLC	Turface Mound Clay Grounds Supplies	1,917.73	
07/31/25	2004533	Skincare Business Consulting & Bookkeeping In	Consulting Service - June	100.00	
07/31/25	2004554	Skincare Business Consulting & Bookkeeping In	Consulting Service - July	100.00	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/10/25	2004407	South Side Lumber Inc	Maintenance Supplies - CTE Project	90.06	
07/10/25	2004408	Southern FS Inc	Grounds Diesel Fuel Grounds Fuel	966.28	
07/17/25	2004478	Southern IL Criminal Justice Training Program	Membership Dues 7/1/25-6/30/26	900.00	
07/10/25	2004409	Southern Illinois Piping Contractors, Inc.	Sewer Pump Repair	900.00	
07/17/25	2004459	Southern Illinois Piping Contractors, Inc.	Condenser Repair 5/15 & 5/22/25	2,744.00	
07/08/25	2004310	Stacy Buckingham	Health Insurance July	1,419.25	
07/08/25	2004326	Stacy Holloway	Health Insurance July	1,419.25	
07/31/25	2004555	State Beauty Supply	Instructional Supplies	58.29	
07/30/25	6675	State Universities RetirementSystem	SURS 6/30/25 PR	127,942.90	Y
07/17/25	2004447	Stephanie Jarvis	Travel 6/20-6/29/25	875.97	
07/10/25	2004438	Stericycle, Inc.	Waste Disposal 7/1-7/31/25	223.41	
07/31/25	2004534	Stericycle, Inc.	Shredding Service (Purge) 6/18/25	1,313.50	
07/02/25	2004302	Stiles Office Solutions Inc	Office Supplies	28.06	
07/10/25	2004410	Stiles Office Solutions Inc	Custodial Support Custodial Supplies Office Supplies	1,823.70	
07/17/25	2004460	Stiles Office Solutions Inc	Custodial Supplies	3,069.60	
07/24/25	2004492	Stiles Office Solutions Inc	Custodial Supplies Office Supplies	2,792.89	
07/08/25	2004333	Susan May	Health Insurance July	1,419.25	
07/24/25	2004493	T Street Rides VIP Limo	Car Rental - T Siefert 6/12/25	450.00	
07/24/25	2004519	T Street Rides VIP Limo	Car Rental - C Jones 7/10/25 Car Rental - T Smithpeters 7/11/25	900.00	
07/31/25	6663	The Hanover Insurance Group	Auto Policy Premium AWC H331103-04	867.00	

John A. Logan College

Monthly Expenditure List

7/1/2025 - 7/31/2025

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/02/25	558709	The Mascot Company Inc	JALC Custom Mascot Costume	7,819.00	
07/31/25	2004556	The Tedrick Group	Rick Management & Insurance Consulting	21,236.00	Y
07/10/25	2004412	Tiger Medical	Instructional Supplies & Equipment	3,313.58	
07/10/25	2004439	TimeClock Plus LLC	Scheduling License 7/28-8/27/25	133.75	
07/08/25	2004351	Timothy Allen Williams	Health Insurance July	1,419.25	
07/24/25	2004520	TK Elevator Corporation	Elevator Maintenance 7/1-9/30/25	7,073.27	
07/02/25	2004291	Toby J Misner	Dual Credit Stipend 7/1/24-6/18/25	600.00	
07/24/25	2004521	Traditions Inc, Shawnee Hoods	Clean Kitchen Exhaust System	1,400.00	
07/10/25	2004413	Trajecsyst Corporation	Contractual Services - Phlebotomy	50.00	
07/10/25	2004414	Treign Limited	Athletic Apparel	1,008.00	
07/24/25	2004522	Treign Limited	Shirts for Men's Basketball	320.00	
07/24/25	2004494	Troys Technical Repair LLC	Forklift Repair Forklift Maintenance	1,953.06	
07/11/25	6575	U S Department of Veterans Affairs	CH33 Refund - S Murphy CH33 Refund - H Lehman	519.43	
07/10/25	2004415	United Laboratories Inc	Custodial Supplies	346.22	
07/10/25	2004416	Veolia ES Technical SolutionsLLC	Waste Removal	6,717.46	
07/13/25	6576	Verizon Wireless	Phone & Internet Service 6/22-7/21/25 Internet Service - GED Zion Church Phone Service - Marketing 6/22-7/21/25	622.27	
07/17/25	2004461	Verizon Wireless	Phone Service - Safety Towers 5/28-6/27	125.04	
07/08/25	2004306	Vicki Autry	Health Insurance July	16.50	
07/10/25	2004382	Vickie L Holmes	QIF Grant Award - Final	750.00	
07/07/25	6563	VOYA Institutional Trust Company	Annuitiess 07/07/25 PR	2,430.00	
07/22/25	6646	VOYA Institutional Trust Company	Annuities 7/22/25 PR	1,955.00	

John A. Logan College

Monthly Expenditure List

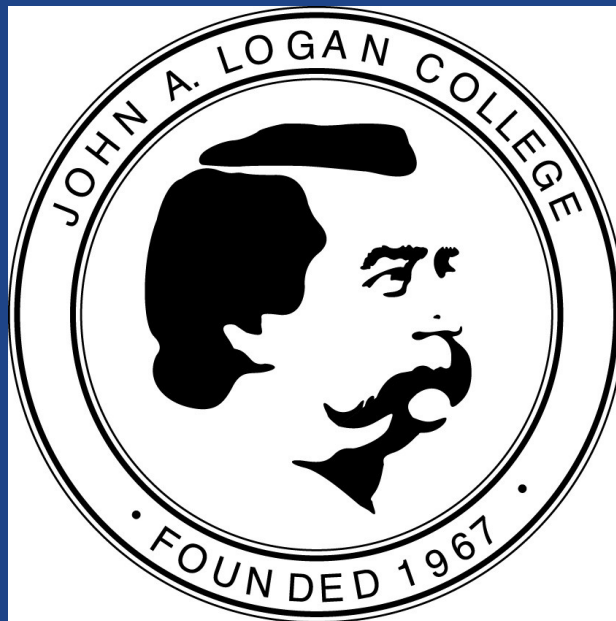
7/1/2025 - 7/31/2025

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/24/25	2004495	W.J. Burke Electric Company	Pay App #1 on C125 Transformer Project Pay App #2 on C125 Transformer Project	247,950.00	Y
07/17/25	2004462	WageWorks Inc	Administrative Fee / Cobra - June	174.95	
07/10/25	2004421	Wayne E Ayt	Travel Advance 7/19-7/23/25	1,472.91	
07/10/25	2004417	Werfen USA LLC	Instructional Supplies	1,418.27	
07/10/25	2004418	Wisconsin Technical College	System Foundation Consulting Services - Payment 1 of 3	11,666.67	Y
07/02/25	2004292	Zachara Nelson	Dual Credit Stipend 7/1/24-6/18/25	600.00	
Grand Total				<u>2,778,152.43</u>	

Addendum to Expenditure Report

Travel over \$3,500, Board Travel

and Checks Voided



John A. Logan College

Travel over \$3,500 and Board Travel

Board Meeting August 2025

				Travel Costs			
Traveler	Travel Purpose	Description	Dates of Travel	Travel	Lodging	Meals	Total Travel
Little, Mandy	ICCTA Annual Convention	Bloomington, IL	6/5-6/7/25	\$ 82.31	\$ -	\$ -	\$ 82.31
Little, Mandy	ICCTA Planning Retreat	Chicago, IL	8/7-8/9/25	\$ 196.34	\$ 420.30	\$ 170.00	\$ 786.64
Little, Mandy	ACCT Leadership Conference	New Orleans, LA	10/22-10/25/25	\$ 1,259.00	\$ -	\$ -	\$ 1,259.00
							\$ -
							\$ -
Overall - Total				\$ 1,537.65	\$ 420.30	\$ 170.00	\$ 2,127.95

JOHN A. LOGAN COLLEGE

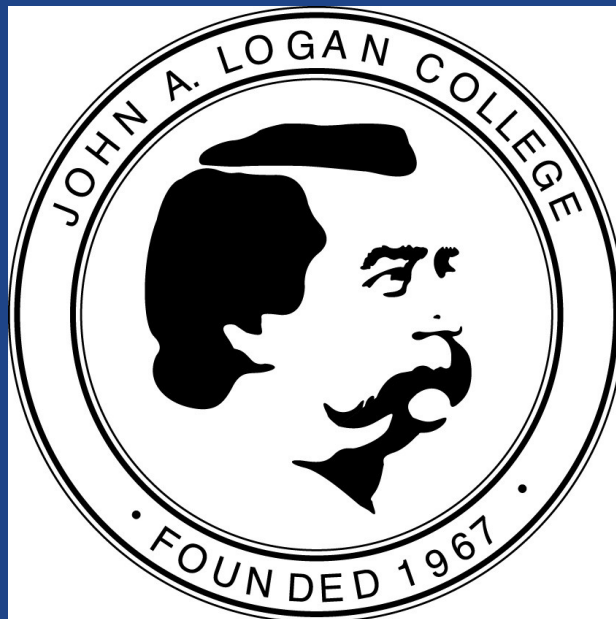
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Checks Voided**7/1/2025 - 7/31/2025**

Void Date	Check Date	Check #	Vendor Name	Transaction Description	Check Amount
7/2/2025	7/2/2025	2004270	AP Technology LLC	Secure Check Maintenance 8/22/25-8/21/26	695.00
7/8/2025	7/8/2025	2004346	Jon Rivers	Health Insurance July	66.01
7/17/2025	7/17/2025	2004472	Menards	Maintenance Repair Supplies	254.71
7/24/2025	7/24/2025	2004500	William E Burnside	Reimburse Team Meal & Recruitment Exp	89.68
				Total Checks Voided During Period	<u><u>1,105.40</u></u>

Consent Agenda Item 8.I

Treasurer's & Financial Report



JOHN A. LOGAN COLLEGE

TREASURER'S REPORT

&

FINANCIAL REPORT

YEAR ENDED

JUNE 30, 2025

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JOHN A. LOGAN COLLEGE

TREASURER'S REPORT
JUNE 30, 2025

	First Mid-Illinois Accounts	Bank of Herrin Trust Accounts	First Southern Bank Trust Account	Banterra Accounts & Investments	Illinois Funds Investments	Total
BANK STATEMENT BALANCE	118,843.09	2,202,805.60	852,848.79	18,307,242.36	18,898,238.92	40,379,978.76
O/S Deposits/(Deductions)	1,750.84	-	-	96,480.42	6,588.38	104,819.64
	120,593.93	2,202,805.60	852,848.79	18,403,722.78	18,904,827.30	40,484,798.40
Less O/S Checks	-	-	-	196,554.74	-	196,554.74
	120,593.93	2,202,805.60	852,848.79	18,207,168.04	18,904,827.30	40,288,243.66
Plus Cash on Hand	3,200.00	-	-	-	-	3,200.00
BANK BALANCE PER BOOKS	123,793.93	2,202,805.60	852,848.79	18,207,168.04	18,904,827.30	40,291,443.66
% of Invested Cash Balances	0.3%	5.5%	2.1%	45.3%	46.8%	

All Cash	\$	10,142,665.19
All Investments		30,148,778.47
	\$	40,291,443.66

RESPECTFULLY SUBMITTED,



DR. SUSAN LAPANNE, VP FOR BUSINESS SERVICES AND CFO

**JOHN A. LOGAN COLLEGE
SCHEDULE OF INVESTMENTS
JUNE 30, 2025**

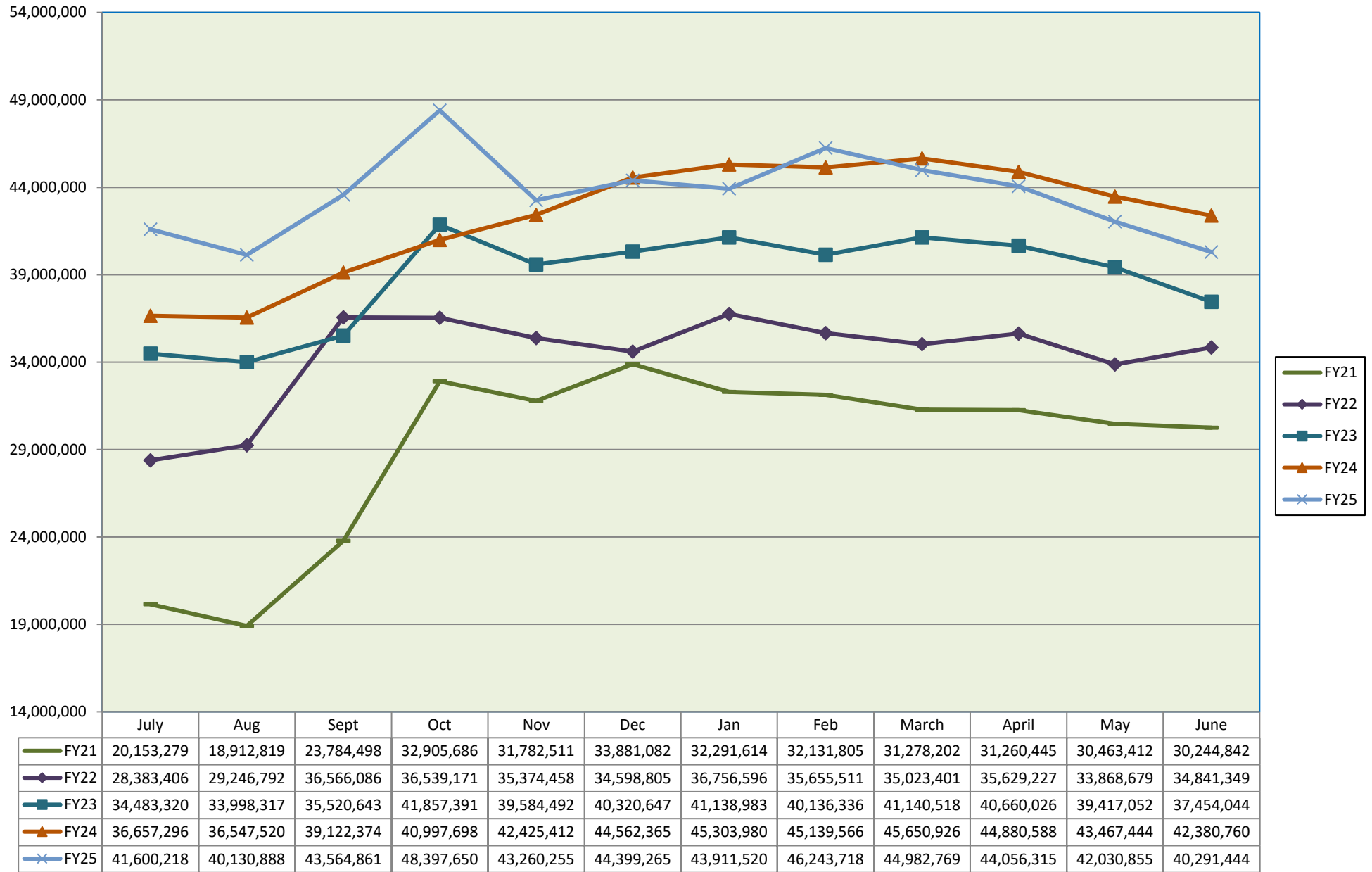
INVESTMENT FUND	TYPE OF INVESTMENT	INTEREST/ DIVIDEND RATE*	MATURITY DATE	AMOUNT
Education	Illinois Funds	4.428%	On Demand	\$ 12,714,384.13
	Higher Reach E-Pay	4.428%	On Demand	25,633.87
	Business Office E-Pay	4.428%	On Demand	71,687.57
	General Store & Student Activities E-Pay	4.428%	On Demand	19,083.23
	Banterra ICS	2.530%	On Demand	0.90
Building	Illinois Funds	4.428%	On Demand	800,387.58
	Business Office E-Pay	4.428%	On Demand	-
	Banterra ICS	2.530%	On Demand	-
Building-Restricted	Illinois Funds	4.428%	On Demand	-
	Banterra ICS Bonds	1.070%	On Demand	6,232,366.68
	Banterra ICS	2.530%	On Demand	1,063,980.16
Bond & Interest	Illinois Funds	4.428%	On Demand	-
	Banterra ICS	2.530%	On Demand	231,176.78
Auxiliary Fund	Illinois Funds	4.428%	On Demand	-
	Business Office E-Pay	4.428%	On Demand	280.00
	General Store & Student Activities E-Pay	4.428%	On Demand	7,585.16
Restricted Purposes	Illinois Funds	4.428%	On Demand	973,062.05
	General Store & Student Activities E-Pay	4.428%	On Demand	-
	Banterra ICS	2.530%	On Demand	1,435,803.43
Working Cash	Illinois Funds	4.428%	On Demand	4,292,723.71
	Banterra ICS	2.530%	On Demand	1,522,398.91
Student Activity	Illinois Funds	4.428%	On Demand	-
	General Store & Student Activities E-Pay	4.428%	On Demand	-
Audit Fund	Illinois Funds	4.428%	On Demand	-
	Banterra ICS	2.530%	On Demand	7.50
Liability Protection & Settlement Fund	Illinois Funds	4.428%	On Demand	-
	Banterra ICS	2.530%	On Demand	758,216.81
				<u>\$ 30,148,778.47</u>
Weighted Average Rate		3.418%		
3 Month Treasury Bill Rate 6/30/2025		4.24%		
Target Federal Funds Rate 6/30/2025		4.25% -4.50%		

*Interest/dividend rates are the average Illinois Funds rates and ending Banterra rates for June.

**JOHN A. LOGAN COLLEGE
CASH IN BANK SUMMARY
MONTH OF JUNE 2025**

Fund Name	Beginning Balance	Month Activity	Ending Balance
First Mid-Illinois Bank - Depository & Logan Fitness			
Education Fund	\$ 123,437.32	\$ (96,852.94)	\$ 26,584.38
Operations & Maintenance Fund	3,526.55	10,717.25	14,243.80
Oper Bldg & Maint-Rest Fund	50,000.00	(50,000.00)	-
Bond & Interest Fund	-	-	-
Auxiliary Enterprises Fund	57,337.14	18,727.61	76,064.75
Restricted Purposes Fund	129,412.87	(126,362.87)	3,050.00
Student Activity Fund	2,023.53	(1,372.53)	651.00
Audit Fund	-	-	-
Liability Protection & Settle Fund	-	-	-
Subtotals	\$ 365,737.41	\$ (245,143.48)	\$ 120,593.93
Bank of Herrin - CDB Trust Accounts			
Oper Bldg & Maint-Rest Fund	\$ 2,427,139.41	\$ (224,333.81)	2,202,805.60
Subtotals	\$ 2,427,139.41	\$ (224,333.81)	\$ 2,202,805.60
First Southern Bank - CDB Trust Account			
Oper Bldg & Maint-Rest Fund	\$ 852,018.06	\$ 830.73	852,848.79
Subtotals	\$ 852,018.06	\$ 830.73	\$ 852,848.79
Banterra Bank - Operating & Payroll			
Education Fund	\$ 564,102.45	\$ 363,147.93	\$ 927,250.38
Operations & Maintenance Fund	881,309.23	7,168.15	888,477.38
Oper Bldg & Maint-Rest Fund	1,152,263.90	428,890.80	1,581,154.70
Bond & Interest Fund	191,507.88	695.70	192,203.58
Auxiliary Enterprises Fund	364,738.85	87,235.03	451,973.88
Restricted Purposes Fund	623,084.72	348,271.27	971,355.99
Working Cash Fund	2,008,984.26	(1,288,422.03)	720,562.23
Student Activity Fund	49,996.03	(6,770.17)	43,225.86
Audit Fund	74,715.24	7,396.18	82,111.42
Liability Protection & Settle Fund	852,373.61	252,527.84	1,104,901.45
Subtotals	\$ 6,763,076.17	\$ 200,140.70	\$ 6,963,216.87
Grand Totals All Bank Accounts			
Education Fund	\$ 687,539.77	\$ 266,294.99	\$ 953,834.76
Operations & Maintenance Fund	884,835.78	17,885.40	902,721.18
Oper Bldg & Maint-Rest Fund	4,481,421.37	155,387.72	4,636,809.09
Bond & Interest Fund	191,507.88	695.70	192,203.58
Auxiliary Enterprises Fund	422,075.99	105,962.64	528,038.63
Restricted Purposes Fund	752,497.59	221,908.40	974,405.99
Working Cash Fund	2,008,984.26	(1,288,422.03)	720,562.23
Student Activity Fund	52,019.56	(8,142.70)	43,876.86
Audit Fund	74,715.24	7,396.18	82,111.42
Liability Protection & Settle Fund	852,373.61	252,527.84	1,104,901.45
Cash in Bank Totals	\$ 10,407,971.05	\$ (268,505.86)	\$ 10,139,465.19
Plus Cash on Hand	8,200.00	(5,000.00)	3,200.00
Grand Totals	\$ 10,416,171.05	\$ (273,505.86)	\$ 10,142,665.19

All CASH AND INVESTMENTS BY MONTH



October 2020 \$10.0 million received for Debt Certificate issue.

JOHN A. LOGAN COLLEGE
OPERATING FUNDS
JUNE 30, 2025
100% FISCAL YEAR COMPLETE

	Original FY 2025 Budget	Current Month	Y-T-D FY 2025 Actual	% Y-T-D of Original Budget	Prior Y-T-D Same Period	% Change in \$ from Prior Year
REVENUE BY SOURCE						
LOCAL GOVERNMENT						
CURRENT TAXES	\$ 8,006,893.00	\$ -	\$ 8,001,252.11	99.9%	\$ 7,644,843.74	4.7%
CORP PERSONAL PROP REPLACE	1,325,000.00	147,669.17	856,341.10	64.6%	1,277,019.31	-32.9%
OTHER LOCAL GOVERNMENT	100,000.00	8,400.00	100,375.00	100.4%	108,350.00	-7.4%
TOTAL LOCAL GOVERNMENT SOURCES	9,431,893.00	156,069.17	8,957,968.21	95.0%	9,030,213.05	-0.8%
STATE GOVERNMENT						
ICCB STATE BASE OPERATING GRANT	3,070,892.00	185,817.67	3,070,892.00	100.0%	3,203,446.00	-4.1%
ICCB STATE EQUALIZATION GRANT	6,276,640.00	523,053.37	6,276,640.00	100.0%	6,636,490.00	-5.4%
ICCB STATE PERFORMANCE ALLOCATION	10,000.00	-	20,355.00	203.6%	8,435.00	141.3%
ICCB VETERANS GRANT	95,000.00	-	-	0.0%	79,324.00	-100.0%
ICCB CTE FORUMULA GRANT	375,000.00	-	333,442.00	88.9%	347,907.00	-4.2%
OTHER ICCB GRANTS	77,400.00	44,754.50	135,974.27	175.7%	87,613.42	55.2%
OTHER STATE GOVERNMENT	15,500.00	-	16,459.60	106.2%	86,063.51	-80.9%
TOTAL STATE GOVERNMENT SOURCES	9,920,432.00	753,625.54	9,853,762.87	99.3%	10,449,278.93	-5.7%
FEDERAL GOVERNMENT						
DEPARTMENT OF EDUCATION	53,800.00	23,093.25	59,127.54	109.9%	65,066.69	-9.1%
DEPARTMENT OF HEALTH & HUMAN SERVICES	419,000.00	34,871.74	394,703.77	94.2%	303,845.85	29.9%
OTHER FEDERAL GOVERNMENT	36,600.00	253.43	33,550.70	91.7%	2,613.88	1183.6%
TOTAL FEDERAL GOVERNMENT SOURCES	509,400.00	58,218.42	487,382.01	95.7%	371,526.42	31.2%
STUDENT TUITION & FEES						
TUITION	10,297,350.00	(361,756.18)	9,803,043.07	95.2%	9,792,726.54	0.1%
FEES	767,250.00	2,999.15	721,820.81	94.1%	713,991.93	1.1%
TOTAL STUDENT TUITION & FEES	11,064,600.00	(358,757.03)	10,524,863.88	95.1%	10,506,718.47	0.2%
OTHER SOURCES						
PUBLIC SERVICE FEES	47,000.00	4,655.18	34,219.28	72.8%	18,619.60	83.8%
SALES AND SERVICE FEES	20,000.00	27,595.00	75,697.00	378.5%	50,670.62	49.4%
FACILITIES REVENUE	160,000.00	10,360.00	140,622.00	87.9%	137,094.00	2.6%
INTEREST ON INVESTMENTS	862,000.00	62,565.62	822,764.10	95.4%	860,817.50	-4.4%
OTHER NONGOVT REVENUE	1,354,340.00	1,334,443.92	1,349,567.65	99.6%	314,838.77	328.7%
TOTAL OTHER SOURCES	2,443,340.00	1,439,619.72	2,422,870.03	99.2%	1,382,040.49	75.3%
TRANSFERS IN	300,000.00	287,000.00	287,000.00	95.7%	311,659.53	-7.9%
TOTAL BUDGETED REVENUES	\$ 33,669,665.00	\$ 2,335,775.82	\$ 32,533,847.00	96.6%	\$ 32,051,436.89	1.5%

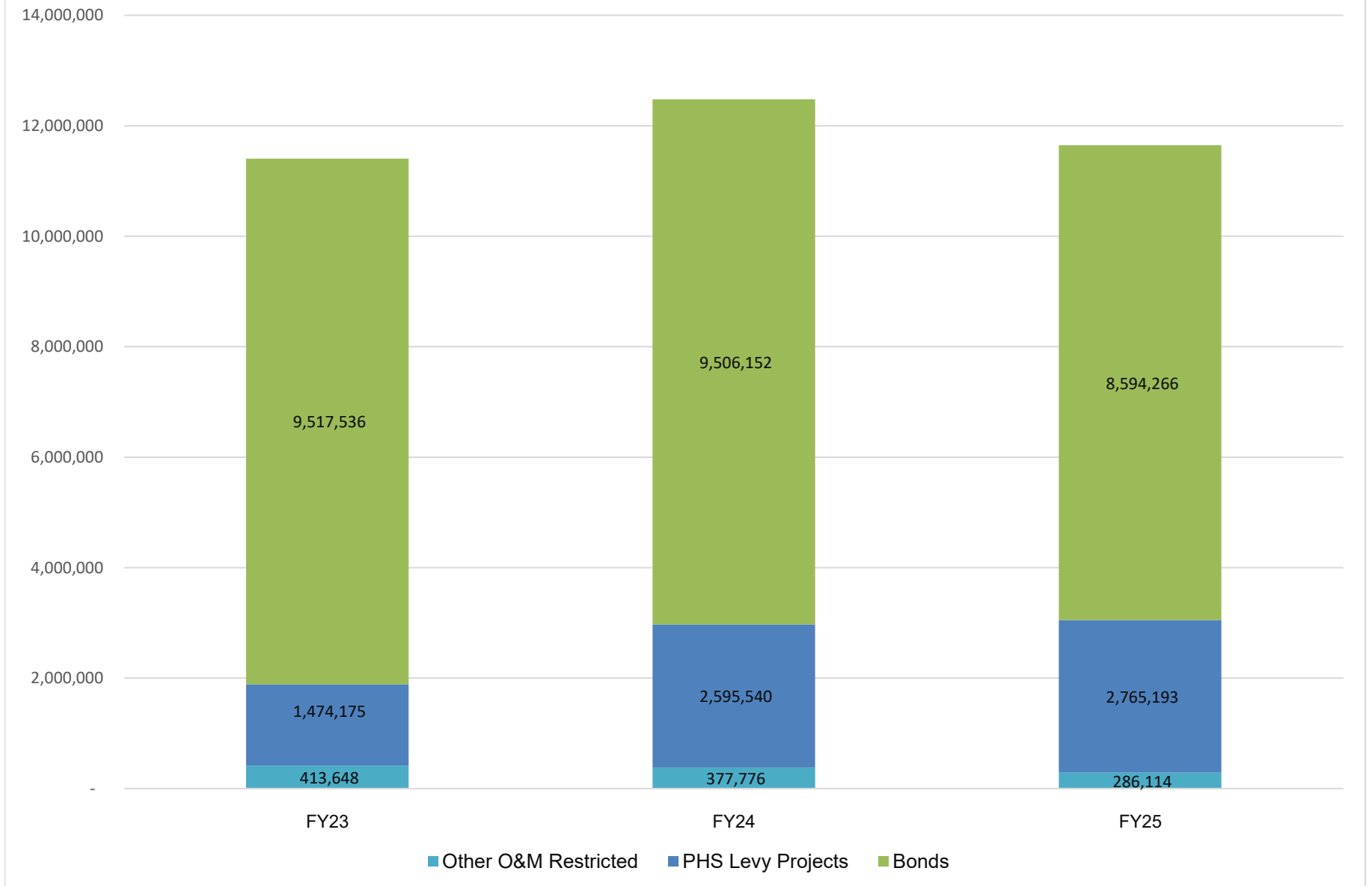
* Operating funds consist of Education fund plus Operating and Maintenance fund.

JOHN A. LOGAN COLLEGE
OPERATING FUNDS
JUNE 30, 2025
100% FISCAL YEAR COMPLETE

	Original FY 2025 Budget	Current Month	Y-T-D FY 2025 Actual	% Y-T-D of Original Budget	Prior Y-T-D Same Period	% Change in \$ from Prior Year
<u>EXPENSE BY PROGRAM</u>						
INSTRUCTION	\$ 9,043,493.00	\$ 1,114,547.66	\$ 8,976,142.15	99.3%	\$ 8,662,722.54	3.6%
ACADEMIC SUPPORT	2,606,181.00	364,600.90	2,705,284.74	103.8%	2,723,043.39	-0.7%
STUDENT SERVICES	2,589,575.00	274,973.70	2,706,774.89	104.5%	2,700,339.14	0.2%
PUBLIC SERVICES/CONTINUING EDUCATION	641,124.00	49,950.08	630,847.19	98.4%	602,204.89	4.8%
OPERATION & MAINTENANCE OF PLANT	4,412,833.00	557,587.48	4,408,286.97	99.9%	4,359,811.84	1.1%
INSTITUTIONAL SUPPORT	9,261,697.00	2,205,008.79	8,426,223.89	91.0%	6,732,464.65	25.2%
SCHOLARSHIPS, STUDENT GRANTS & WAIVERS	2,710,000.00	(121,130.00)	2,921,656.31	107.8%	2,702,639.25	8.1%
TRANSFERS OUT	2,374,750.00	305,900.75	2,378,483.75	100.2%	2,547,462.99	-6.6%
TOTAL BUDGETED EXPENDITURES	\$ 33,639,653.00	\$ 4,751,439.36	\$ 33,153,699.89	98.6%	\$ 31,030,688.69	6.8%
<u>EXPENSE BY OBJECT</u>						
SALARIES & WAGES	\$ 19,156,375.00	\$ 1,865,797.17	\$ 18,576,207.63	97.0%	\$ 17,627,562.25	5.4%
EMPLOYEE BENEFITS	1,478,334.00	230,936.50	2,399,917.86	162.3%	2,865,836.72	-16.3%
CONTRACTUAL SERVICES	2,280,886.00	239,743.93	1,713,228.10	75.1%	1,472,659.24	16.3%
GENERAL MATERIALS & SUPPLIES	1,360,058.00	577,405.70	1,495,491.61	110.0%	1,368,975.10	9.2%
CONFERENCE & MEETING EXPENSE	600,490.00	54,249.43	358,518.54	59.7%	314,390.12	14.0%
FIXED CHARGES	157,734.00	21,312.59	143,109.78	90.7%	392,678.49	-63.6%
UTILITIES	996,400.00	217,824.70	1,144,911.34	114.9%	1,011,928.66	13.1%
CAPITAL OUTLAY	2,326,946.00	1,362,699.07	2,002,573.44	86.1%	545,353.63	267.2%
OTHER	2,757,680.00	(124,430.48)	2,941,257.84	106.7%	2,883,841.49	2.0%
CONTINGENCY	150,000.00	-	-	0.0%	-	N/A
TRANSFERS OUT	2,374,750.00	305,900.75	2,378,483.75	100.2%	2,547,462.99	-6.6%
TOTAL BUDGETED EXPENSES	\$ 33,639,653.00	\$ 4,751,439.36	\$ 33,153,699.89	98.6%	\$ 31,030,688.69	6.8%
NET REVENUE OVER (UNDER) EXPENSE	\$ 30,012.00	\$ (2,415,663.54)	\$ (619,852.89)	-2065.4%	\$ 1,020,748.20	-160.7%

* Operating funds consist of Education fund plus Operating and Maintenance fund.

Operations & Maintenance Restricted Fund Balances as of June



JOHN A. LOGAN COLLEGE
AUXILIARY FUND
JUNE 30, 2025
100% FISCAL YEAR COMPLETE

	Original FY 2025 Budget	Current Month	Y-T-D FY 2025 Actual	% Y-T-D of Original Budget	Prior Y-T-D Same Period	% Change in \$ from Prior Year
REVENUE BY SOURCE						
STUDENT FEES						
STUDENT ACTIVITY FEES	\$ 264,000.00	\$ (1,720.00)	\$ 261,740.00	99.1%	\$ 264,535.00	-1.1%
TOTAL STUDENT FEES	264,000.00	(1,720.00)	261,740.00	99.1%	264,535.00	-1.1%
OTHER SOURCES						
PUBLIC SERVICE FEES	140,000.00	10,506.93	121,145.68	86.5%	130,957.91	-7.5%
SALES AND SERVICE FEES	781,750.00	59,896.49	945,977.98	121.0%	766,615.37	23.4%
INTEREST ON INVESTMENTS	-	20.25	54.88	N/A	-	N/A
OTHER NONGOVT REVENUE	-	-	2,841.00	N/A	5,771.20	-50.8%
TOTAL OTHER SOURCES	921,750.00	70,423.67	1,070,019.54	116.1%	903,344.48	18.5%
TRANSFERS IN	2,063,000.00	244,022.00	2,077,355.00	100.7%	2,068,670.00	0.4%
TOTAL BUDGETED REVENUES	\$ 3,248,750.00	\$ 312,725.67	\$ 3,409,114.54	104.9%	\$ 3,236,549.48	5.3%
EXPENSE BY OBJECT						
PUBLIC SERVICES						
SALARIES & WAGES	\$ 555,952.00	\$ 59,890.40	\$ 663,690.49	119.4%	\$ 591,360.97	12.2%
BENEFITS	115,825.00	6,958.74	128,026.01	110.5%	117,229.75	9.2%
CONTRACTUAL SERVICES	29,425.00	7,256.29	42,239.35	143.5%	28,092.02	50.4%
GENERAL MATERIALS & SUPPLIES	86,850.00	21,338.58	76,303.07	87.9%	64,823.00	17.7%
CONFERENCE & MEETING EXPENSE	6,750.00	-	1,485.56	22.0%	1,970.76	-24.6%
FIXED CHARGES	11,990.00	-	12,349.70	103.0%	11,990.00	3.0%
UTILITIES	135,500.00	28,258.71	159,221.70	117.5%	150,017.56	6.1%
CAPITAL OUTLAY	20,000.00	5,003.67	10,926.02	54.6%	23,061.50	-52.6%
OTHER	-	-	-	N/A	3,885.00	-100.0%
TOTAL PUBLIC SERVICES	962,292.00	128,706.39	1,094,241.90	113.7%	992,430.56	10.3%
INDEPENDENT OPERATIONS						
SALARIES & WAGES	739,574.00	50,692.55	738,658.37	99.9%	684,849.48	7.9%
EMPLOYEE BENEFITS	80,230.00	5,770.45	76,452.11	95.3%	79,724.51	-4.1%
CONTRACTUAL SERVICES	275,865.00	12,971.48	275,157.72	99.7%	193,804.00	42.0%
GENERAL MATERIALS & SUPPLIES	273,685.00	74,250.02	231,364.36	84.5%	200,876.85	15.2%
CONFERENCE & MEETING EXPENSE	242,164.00	16,142.47	259,173.86	107.0%	217,833.51	19.0%
FIXED CHARGES	35,090.00	560.00	33,815.30	96.4%	33,721.90	0.3%
UTILITIES	-	2,067.51	4,279.25	N/A	-	N/A
CAPITAL OUTLAY	-	-	10,361.00	N/A	1,800.00	475.6%
SCHOLARSHIPS AND OTHER	220,650.00	2,067.65	165,083.85	74.8%	140,743.97	17.3%
TOTAL INDEPENDENT OPERATIONS	1,867,258.00	164,522.13	1,794,345.82	96.1%	1,553,354.22	15.5%
INSTITUTIONAL SUPPORT						
CONTRACTUAL SERVICES	35,800.00	7,902.04	34,584.78	96.6%	33,628.28	2.8%
GENERAL MATERIALS & SUPPLIES	51,150.00	(562.87)	32,812.91	64.2%	42,928.00	-23.6%
FIXED CHARGES	49,717.00	3,954.50	48,740.06	98.0%	49,716.12	-2.0%
CONTINGENCY	25,000.00	-	-	0.0%	-	N/A
TOTAL INSTITUTIONAL SUPPORT	161,667.00	11,293.67	116,137.75	71.8%	126,272.40	-8.0%
SCHOLARSHIPS, STUDENT GRANTS, WAIVERS						
OTHER - WAIVERS	455,000.00	11,805.00	461,881.00	101.5%	467,205.00	-1.1%
TOTAL SCHOLARSHIPS, GRANTS, WAIVERS	455,000.00	11,805.00	461,881.00	101.5%	467,205.00	-1.1%
TOTAL BUDGETED EXPENSES	\$ 3,446,217.00	\$ 316,327.19	\$ 3,466,606.47	100.6%	\$ 3,139,262.18	10.4%
NET REVENUE OVER (UNDER) EXPENSE	\$ (197,467.00)	\$ (3,601.52)	\$ (57,491.93)	29.1%	\$ 97,287.30	-159.1%

JOHN A. LOGAN COLLEGE
LIABILITY, PROTECTION, & SETTLEMENT FUND
JUNE 30, 2025
100% FISCAL YEAR COMPLETE

	Original FY 2025 Budget	Current Month	Y-T-D FY 2025 Actual	% Y-T-D of Original Budget	Prior Y-T-D Same Period	% Change in \$ from Prior Year
<u>REVENUE BY SOURCE</u>						
LOCAL GOVERNMENT						
CURRENT TAXES	\$ 2,480,000.00	\$ -	\$ 2,540,026.32	102.4%	\$ 2,424,238.93	4.8%
TOTAL LOCAL GOVERNMENT SOURCES	2,480,000.00	-	2,540,026.32	102.4%	2,424,238.93	4.8%
OTHER SOURCES						
INTEREST ON INVESTMENTS	68,000.00	5,417.54	66,640.17	98.0%	67,062.51	-0.6%
OTHER NONGOVT REVENUE	323,956.00	303,513.54	323,961.30	100.0%	-	N/A
TOTAL OTHER SOURCES	391,956.00	308,931.08	390,601.47	99.7%	67,062.51	482.4%
TOTAL BUDGETED REVENUES	\$ 2,871,956.00	\$ 308,931.08	\$ 2,930,627.79	102.0%	\$ 2,491,301.44	17.6%
<u>EXPENSE BY OBJECT</u>						
OPERATIONS AND MAINTENANCE OF PLANT						
SALARIES & WAGES	\$ 634,334.00	\$ 50,496.65	\$ 590,796.97	93.1%	\$ 605,834.13	-2.5%
EMPLOYEE BENEFITS	133,855.00	4,030.64	62,628.76	46.8%	115,242.22	-45.7%
CONTRACTUAL SERVICES	27,508.00	1,749.51	42,093.38	153.0%	24,750.82	70.1%
GENERAL MATERIALS & SUPPLIES	82,490.00	25,508.58	55,579.06	67.4%	23,368.27	137.8%
CONFERENCE & MEETING EXPENSE	13,450.00	2,435.67	3,587.17	26.7%	1,891.07	89.7%
CAPITAL OUTLAY	-	-	5,557.00	N/A	-	N/A
TOTAL OPERATIONS AND MAINT OF PLANT	891,637.00	84,221.05	760,242.34	85.3%	771,086.51	-1.4%
INSTITUTIONAL SUPPORT						
SALARIES & WAGES	90,758.00	2,371.58	84,601.51	93.2%	71,143.40	18.9%
EMPLOYEE BENEFITS	679,387.00	37,139.06	531,810.69	78.3%	473,372.98	12.3%
CONTRACTUAL SERVICES	245,100.00	4,522.89	165,641.57	67.6%	92,672.38	78.7%
GENERAL MATERIALS & SUPPLIES	19,400.00	-	19,156.57	98.7%	3,934.39	386.9%
FIXED CHARGES	465,000.00	815.91	489,266.44	105.2%	549,675.67	-11.0%
CAPITAL OUTLAY	843,418.00	414,077.86	628,785.40	74.6%	175,443.00	258.4%
OTHER	-	-	-	N/A	-	N/A
CONTINGENCY	25,000.00	-	-	0.0%	-	N/A
TOTAL INSTITUTIONAL SUPPORT	2,368,063.00	458,927.30	1,919,262.18	81.0%	1,366,241.82	40.5%
TOTAL BUDGETED EXPENSES	\$ 3,259,700.00	\$ 543,148.35	\$ 2,679,504.52	82.2%	\$ 2,137,328.33	25.4%
NET REVENUE OVER (UNDER) EXPENSE	\$ (387,744.00)	\$ (234,217.27)	\$ 251,123.27	-64.8%	\$ 353,973.11	-29.1%

FUND DESCRIPTIONS

John A. Logan College has two Operating funds: the Education Fund and the Operations and Maintenance Fund. The Education fund works in combination with the Operations and Maintenance fund to make up the College's General Fund.

EDUCATION FUND

The Education Fund is used to account for the revenues and expenditures of the academic and service programs of the college. It includes the cost of instructional, administrative, and professional salaries; supplies and moveable equipment; library books and materials; maintenance of instructional and administrative equipment; and other costs pertaining to the educational programs of the college.

OPERATIONS AND MAINTENANCE FUND

This fund is used to account for expenditures for the improvement, maintenance, repair, or benefit of buildings and property, including the installation, improvement, repair, replacement, and maintenance of the building fixtures; interior decoration; rental of buildings and property for community college purposes; payment of all premiums for insurance on buildings and building fixtures. If approved by resolution of the local board, the payment of salaries of janitors, engineers, or other custodial employees; all costs of fuel, lights, gas, water, telephone service, custodial supplies, and equipment; and professional surveys of the condition of college buildings are allowed.

OPERATIONS AND MAINTENANCE (Restricted)

This fund is utilized to account for monies restricted for building purposes and site acquisition. This fund primarily will be expending bond proceeds acquired for the new building project, protection, health and safety levies, plus transfers from operating funds and interest earnings. Funds are provided in the Operation and Maintenance (Restricted) for completion of approved protection, health, safety projects.

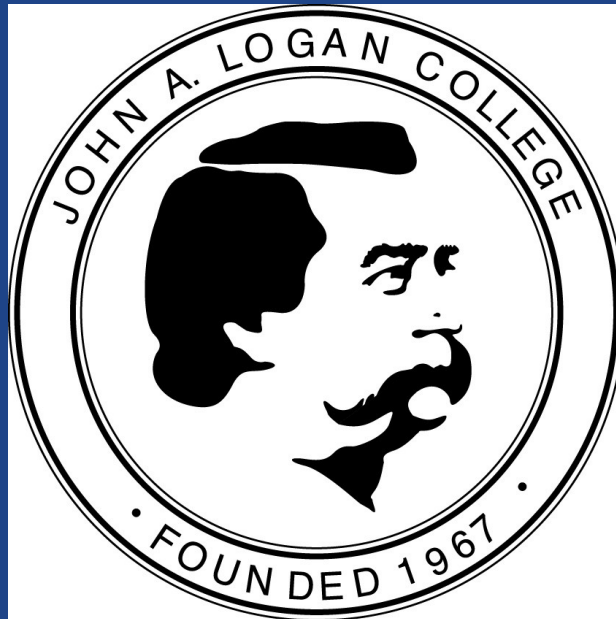
AUXILIARY ENTERPRISES FUND

The Auxiliary Enterprises Fund accounts for college services where a fee is charged to students/staff and the activity is intended to be self-supporting. Examples of accounts in this fund include food services, bookstore, copy/supply center, and intercollegiate athletics. Subsidies for Auxiliary Services by the Education Fund should be shown as transfers to the appropriate account.

LIABILITY, PROTECTION AND SETTLEMENT FUND

This fund accepts special levies for tort liability, property insurance, Medicare insurance, FICA taxes and workers' compensation. The monies in this fund should be used only for the payment of tort liability, property, unemployment or workers compensation insurance or claims, and the cost of participation in the Federal Medicare program. Expenditures in this fund include insurance costs for property and casualty, and the cost of maintaining and expanding the Campus Safety operations. The College will include attorney fees pertaining to liability protection plus a portion of staff members' time that are active in the functions of this fund.

Consent Agenda Item 8.J
Minutes of July 16, 2025
Regular Meeting



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

Appendix A

1. **REASON FOR CONSIDERATION:** In accordance with Board Policy 5110, Board action is required for the employment and ratification of personnel upon recommendation by the President. Recommendations by President Overstreet for the employment and ratification of personnel are listed below:

A. Full-Time Professional Staff

Staats, Tyler	Manager of Manufacturing Training	\$62,250	07/01/2025
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B. Professional Staff Promotion

None

C. Full-Time Faculty

None

D. Full-Time Operational Staff

Short, Kathryn	Administrative Assistant II – Info Desk / Admissions	\$16.50 per hour	06/16/2025
Taaka, Sierra	Administrative Assistant I – Testing Services	\$17.50 per hour	06/16/2025

E. Adjunct Faculty

Dodds, Jamie	Applied Music Lessons Instructor	\$815 credit hr	08/07/2025
Harte, Nathaniel	Instructor of Electronics	\$815 credit hr	08/07/2025
Stroud, Georgia	Instructor of Nursing Assistant Training	\$815 credit hr	08/07/2025

F. Campus Police Full-Time Staff

None

G. Campus Safety Interns

None

G. Part-Time Staff

Cox, Angela	Logan Academy Instructor	\$21 per hour	07/02/2025
Dorsey, Ethan	Fitness Desk Attendant	\$15 per hour	08/11/2025
Hensley, Angela	Logan Fitness Instructor	\$25 per hour	06/02/2025
Hensley, Angela	Lifeguard	\$15 per hour	06/02/2025
Ragan, Gracie	Instructor of Swim Lessons	\$25 per hour	05/16/2025
Danila, Rigil	Lifeguard	\$15 per hour	05/17/2025
Diel, Kennedy	Lifeguard	\$15 per hour	06/16/2025
Yates, Layla	Fitness Desk Attendant	\$15 per hour	06/15/2025
Crombar, Kate	Fitness Desk Attendant	\$15 per hour	06/03/2025

H. Athletic Stipend Positions

None

I. Volunteer Staff

Mulford, Michael	Harrison Bruce Historical Village	06/24/2025
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**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

Appendix A

J. Student Workers

Harper, Jessica	Student Worker – Custodial Maintenance	06/16/2025
Coates, Jordan	Student Worker – Career Services	08/01/2025
Harris, Peyton	Student Worker – Teaching and Learning Center	07/16/2025
Ali, Zoren	Student Worker – Admissions and Records	07/16/2025
Clark, Emersyn	Student Worker – Learning Lab	07/16/2025
Tripp, Maya	Student Worker – Career Services	08/01/2025
Hellriegel, Nicholas	Student Worker – Chemistry Lab	08/01/2025

K. Game Workers

None


2. **RECOMMENDATION:** That the Board of Trustees approve/ratify the personnel recommendation of President Kirk Overstreet.

PROPOSED BOND ISSUE FOR 2025

John A. Logan College
Presentation to the Board of Trustees
July 16, 2025

JALC

A ROADMAP FOR THIS PRESENTATION

1. How was this proposal developed in a way that maintains the current debt service level without elevating the tax levy?
 2. Proposed Timeline for this first upcoming bond issuance.
 3. The purpose of these bonds, with a little bit of history.
- 
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WHAT IS THE CURRENT REQUEST FOR BONDS?

- ▶ Requesting approval of the Board for a smaller bond for issuance in October 2025.
 - ▶ \$7,300,000
- ▶ There will be another request for bonds targeting April/May 2026 with parameters to be determined.

JALC

OUR PRIORITIES:

- 1) *To assure that the bonds do **not** increase the tax burden of our district.*
- 2) *To remain safely within our legal debt margin.*

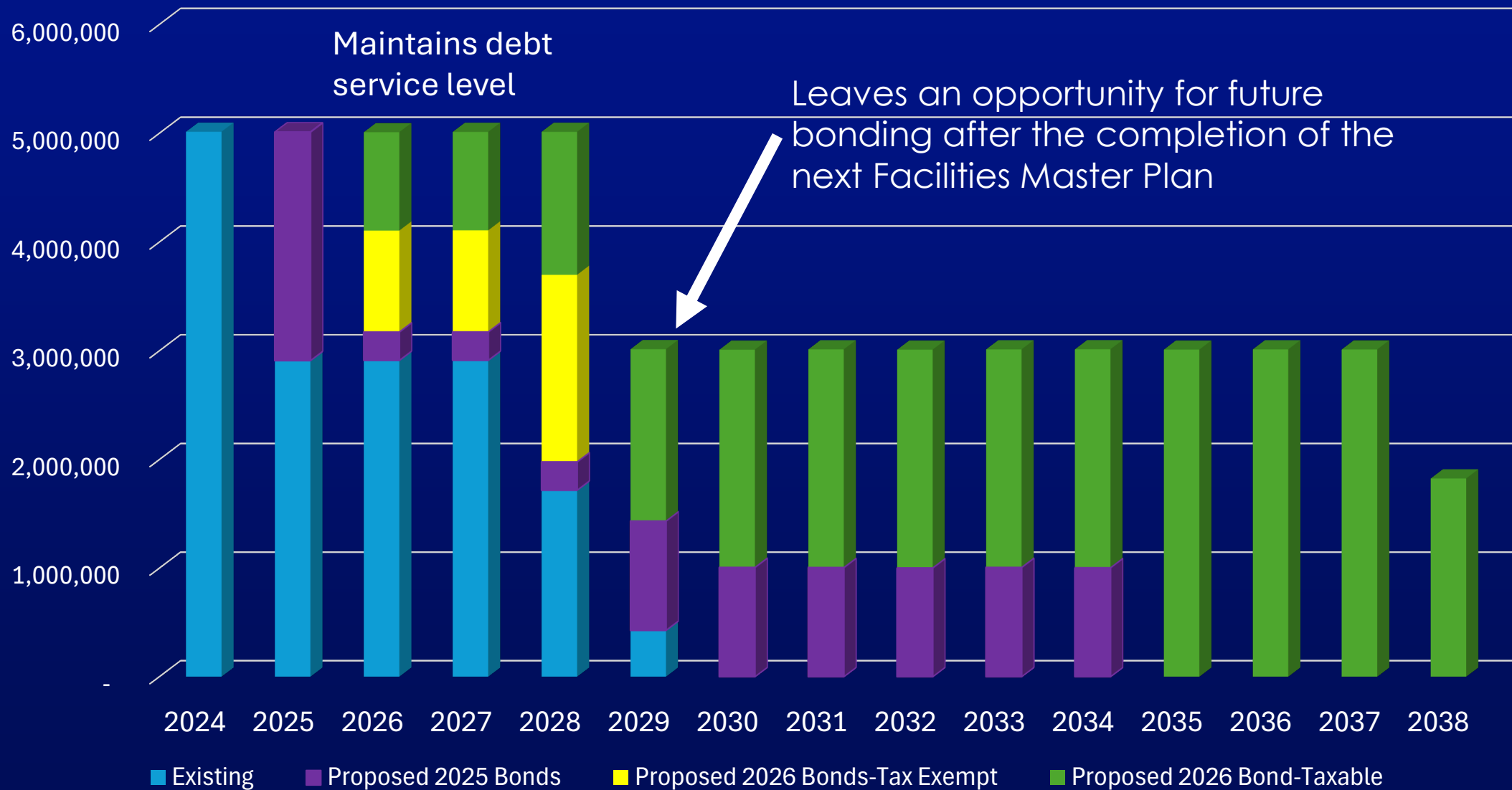
CURRENT DEBT SERVICE FOR DISTRICT 530

Levy Year	Fiscal Year	Prior Bonds	\$5,035,000 Taxable GO Community College Bonds, Series 2016B	\$13,265,000 General Obligation Community College Refunding Bonds, Series 2017A	\$10,160,000 General Obligation Community College Bonds, Series 2020A	Total Levy
2022	2024	741,096	430,185	1,801,275	2,099,513	5,072,069
2023	2025		429,985	2,482,775	2,100,909	5,013,669
2024	2026		429,485	2,482,775	2,102,018	5,014,278
2025	2027		428,229	2,482,650		2,910,879
2026	2028		430,838	2,482,150		2,912,988
2027	2029		427,455	2,485,900		2,913,355
2028	2030		428,141	1,290,638		1,718,779
2029	2031		427,875			427,875
2030	2032					-
			2,572,023	11,224,113	2,102,018	

DEBT SERVICE FOR DISTRICT 530 WITH PROPOSED BONDS

Levy Year	Fiscal Year	Prior Bonds	\$5,035,000	\$13,265,000	\$10,160,000 General	Proposed \$7,300,000	Taxable Proposed	Proposed	Total Levy
			Taxable GO	General Obligation			Obligation	General Obligation	
			Community	Community College	Community College	Community College	Community College	Community College	
			College Bonds,	Refunding Bonds,	Bonds, Series 2020A	Bonds, Series 2025	Bonds, Series 2026	Bonds, Series 2026	
			Series 2016B	Series 2017A			(3)	(3)	
2022	2024	741,096	430,185	1,801,275	2,099,513				5,072,069
2023	2025		429,985	2,482,775	2,100,909				5,013,669
2024	2026		429,485	2,482,775	2,102,018				5,014,278
2025	2027		428,229	2,482,650		2,100,625			5,011,504
2026	2028		430,838	2,482,150		260,750	931,899	904,963	5,010,600
2027	2029		427,455	2,485,900		260,750	933,920	904,963	5,012,988
2028	2030		428,141	1,290,638		260,750	1,719,732	1,314,463	5,013,724
2029	2031		427,875			1,006,625		1,581,088	3,015,588
2030	2032					1,007,375		2,003,588	3,010,963
2031	2033					1,006,125		2,007,713	3,013,838
2032	2034					1,002,875		2,008,588	3,011,463
2033	2035					1,007,375		2,006,213	3,013,588
2034	2036					1,004,500		2,010,338	3,014,838
2035	2037							3,011,763	3,011,763
2036	2038							3,013,688	3,013,688
2037	2039							3,013,131	3,013,131
2038	2040							1,826,725	1,826,725
			2,572,023	11,224,113	2,102,018	8,917,750	3,585,551	25,607,224	

DEBT SERVICE FOR DISTRICT 530 WITH PROPOSED BONDS



LEGAL DEBT MARGIN (EST. AT 6/30/2025)

Assessed Valuation - 2023 Levy

Franklin County	118,558,177
Jackson County	815,831,864
Perry County	137,218,927
Randolph County	16,448,447
Williamson County	<u>1,351,320,160</u>
	<u>2,439,377,575</u>

Debt Limit, 2.875% of Assessed Valuation (50 ILCS
405/1)

70,132,105

Less current total indebtedness (approx.)

(14,835,760)

Legal Debt Margin

55,296,345

TIMELINE FOR GENERAL OBLIGATION COMMUNITY COLLEGE BONDS, SERIES 2025

July 16, 2025	Board adopts BINA (Bond Issue Notification Act) Hearing Resolution
	Board approves engagement with PMA Securities LLC as municipal bond advisor
August 26, 2025	5:30 p.m. - BINA hearing
	6:00 p.m. - Board meeting
	Adoption of reimbursement resolution
	approve underwriter selection
September 23, 2025	Board adopts parameters resolution authorizing the sale of Working Cash Bonds
October 2025	Closing on bonds anticipated on or about 10/20/2025

PRIOR BOND ISSUANCES

NO CONTINUING DEBT SERVICE


Bond Issuance	Use	Repayment Status
2014 Bonds	ERP System	Paid - FY 2023
2016A - Debt Certificates	Technology Improvements	Paid - FY 2021
2017B Bonds	Working Cash Funding	Paid - FY 2024

PRIOR BOND ISSUANCES WITH CONTINUING DEBT SERVICE

Bond Issuance	Use	Repayment Status
2016B Bonds	OPEB Obligations	FY 2031
2017A Bonds	Refunded 2007 Series Bonds	FY 2030
2020A Bonds	Contributed to: Pedestrian Pathway SIH Renovations in Comm Bldg. B Wing Garden Level Renovations G Wing 1st FL Reno/Moisture mitigation West Lobby Expansion Elevator project CTC Building Upper C Wind and E Lobby	FY 2026

PROPOSED USES FOR THE 2025A BOND SERIES

The following are the significant anticipated uses of this bond issuance:

- *EDA Grant Match for the CTC Building*
 - *West Lobby Project (net of previously paid contributions)*
 - *Other repair and refreshment projects currently in progress*
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PROPOSED USES FOR POTENTIAL 2026 BOND SERIES

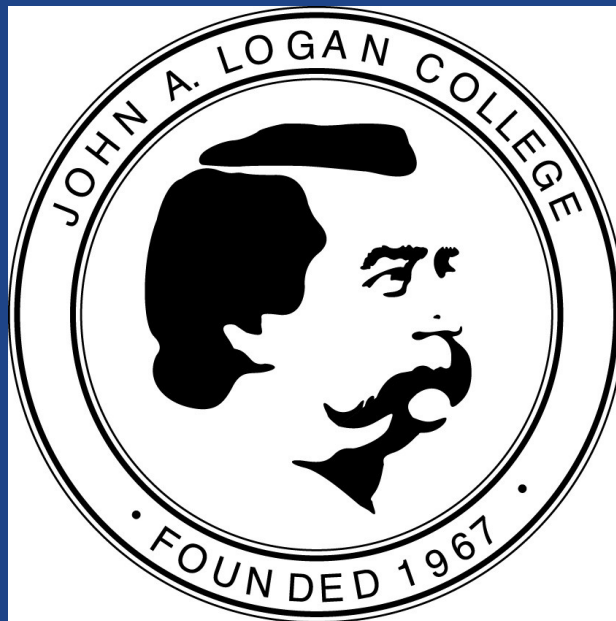
Project	Est. College Contribution
Lower C Wing (converting CNC Manufacturing/Welding to Cybersecurity)	7,000,000
Parking Lots and adjacent roadways (resurfacing and lighting)	4,400,000
B wing 1st & 2nd Floor Renovations	4,100,000
Remaining contribution to CTC construction	2,463,000
Library Renovations (approx. contribution after RAMP)	800,000
3rd FL Nursing Remodel (grant match)	607,000
Conference Center Renovations	300,000
West Lobby Furnishings and Tech	200,000
B Wing 3rd Floor Nursing Furniture	130,000
Total anticipated	<u>20,000,000.00</u>

ARE THERE ANY QUESTIONS?

Thank you so much for your time, attention, and consideration!

Addendum

**Minutes of Public Meeting and
Certification of Minutes and Resolution**



MINUTES of a rescheduled regular public meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry and Randolph and State of Illinois, held in the Board Room in the Administration Building, 700 Logan College Road, Carterville, Illinois, in said Community College District at 6:00 o'clock P.M., on the 16th day of July, 2025.

* * *

The meeting was called to order by the Chair and upon the roll being called, Aaron R. Smith, the Chair, and the following Trustees were physically present at said location: _

Becky Borgsmiller, Brent Clark, Bill Kilquist, Mandy Little,
Glenn Poshard, Jale Rendleman, Zoran Anelko Mohsmed Ali, Student Trustee,
and Aaron R. Smith.

The following Trustees were allowed by a majority of the Trustees of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: N/A

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: N/A

The Chair announced that the Bond Issue Notification Act requires that a public hearing be called and held in connection with the sale of general obligation bonds in the amount of \$7,300,000 for the purpose of increasing the working cash fund of the District, and that the Board of Trustees would consider the adoption of a resolution calling such public hearing.

Whereupon Trustee Aaron R. Smith presented and the ^{VP of Business Services/CFO}~~Secretary~~ read by title a resolution as follows, a copy of which was provided to each member of the Board of Trustees prior to said meeting and to everyone in attendance at said meeting who requested a copy:

Trustee Brent Clark moved and Trustee Glenn Poshard seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the Chair directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: Mandy Little, Glenn Poshard, Jake Rendleman, Becky Borgsmiller, Brent Clark, Bill Kilquist, Zoren Anako Mohamed ali, + Aaron R. Smith

The following Trustees voted NAY: None

Whereupon the Chair declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry and Randolph and State of Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.



Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF WILLIAMSON)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry and Randolph and State of Illinois (the "*Board*"), and as such official I am the keeper of the records and files of the Board.

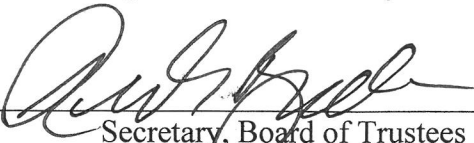
I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 16th day of July, 2025, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION calling a public hearing concerning the intent of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry and Randolph and State of Illinois, to sell \$7,300,000 Working Cash Fund Bonds for the purpose of increasing the working cash fund of said Community College District.

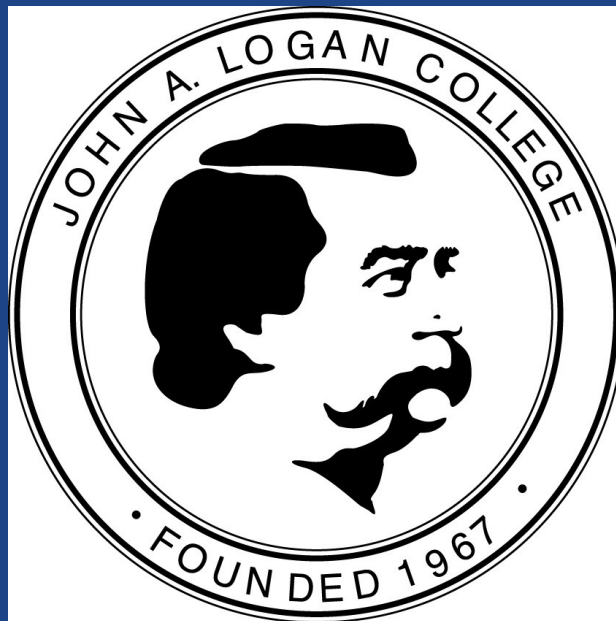
a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the Public Community College Act of the State of Illinois, as amended, and the Bond Issue Notification Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 16th day of July, 2025.


Secretary, Board of Trustees

OLD BUSINESS
Board Policy Revisions 9.A
for Final Action



**JOHN A. LOGAN COLLEGE
OLD BUSINESS**

9.A – Board Policy Revisions for Approval

1. REASON FOR CONSIDERATION

Continued review of the Board Policy Manual brings the following policy updates for approval:

Board Policy 3350 – Official Publications
Board Policy 3370 – Personal Protective Equipment for Campus Law Enforcement
Board Policy 3510 – Equal Opportunity Statements for Students and Employees
Board Policy 3511 – Discrimination-Equal Opportunity Grievance Policy
Board Policy 3620 – Social Media Policy
Board Policy 3640 – Freedom of Information Act
Board Policy 4211 – Ethics Policy
Board Policy 4310 – Workplace Health and Safety
Board Policy 4311 – Chronic Infectious Disease Policy
Board Policy 4312 – Smoking Regulations
Board Policy 4313 – Substance Use and Abuse
Board Policy 4321 – Anti-Harassment Policy
Board Policy 4322 – Sex Offender Registration
Board Policy 7311 – Definition of Residency Status for Tuition and Professional Licensure

2. BACKGROUND INFORMATION

The revisions were submitted to the Board for review in July 2025, and were reviewed at the May 2025 Board Policy Committee meeting.

3. RECOMMENDATION

Recommend approval for full Board consideration.

Staff Contact: President Kirk Overstreet

Summary of Proposed Revisions to Board Policy *presented to the Board of Trustees*

June 16, 2025 (Committee Review)
August 26, 2025 (Final Action)

Policy #	Policy Title	Comments
3350	Official Publications	Updating to change “Guidebook” to “Handbook”
3370	Personal Protective Equipment for Campus Law Enforcement Officers	RECOMMEND REPEAL Content is covered in (pending) BP 4315
3510	Equal Opportunity Statements for Students and Employees	Updated to clarify language and compliance
3511	Discrimination – Equal Opportunity Grievance Policy for JALC Employees	RECOMMEND REPEAL Content merged into BP 3510 and relevant Admin Procedures
3620	Social Media Policy	Updated to clarify language and compliance
3640	Freedom of Information Act	Moved from BP 8431, clarifying for compliance
4211	Ethics Policy	Updated to clarify language and compliance
4310	Workplace Health & Safety	Updated to clarify language and compliance
4311	Chronic Infectious Disease Policy	Updated to clarify language and compliance
4312	Smoking Regulations	Updating to change “Guidebook” to “Handbook”
4313	Substance Use and Abuse	Updated to clarify language and compliance
4321	Anti-Harassment Policy	Updated to clarify language and compliance
4322	Sex Offender Registration	Updated to clarify language and compliance
7311	Definition of Residency Status for Tuition and Professional Licensure Purposes	Revising to clarify and update compliance (was included in March 2025 ICCB Review)

The *Student Handbook* and *College Catalog* are recognized as official publications of John A. Logan College. When approved by the officers of the College, other publications, flyers, and brochures may be used for specific purposes.

ADOPTED: SEPTEMBER 3, 1974
AMENDED: NOVEMBER 17, 1986; JANUARY 26, 2016; APRIL 26, 2022; AUGUST 26, 2025
REVIEWED: NOVEMBER 10, 2015; MARCH 7, 2022; JUNE 16, 2025
LEGAL REF.: ILLINOIS FREEDOM OF INFORMATION ACT (5 ILCS 140)
CROSS REF.: BOARD POLICY 8310

****Recommend Repeal – contents covered in FOP CBA, as well as BP 4315.****

ADOPTED: JANUARY 22, 2008
AMENDED: SEPTEMBER 30, 2016
REVIEWED:
LEGAL REF.:
CROSS REF.:

John A. Logan College is committed to adhering to all federal, state, and college policies when it comes to equal opportunity. The College prohibits discrimination and harassment. This commitment extends to all aspects of the College's operations, including admissions, employment, and access to College programs and activities.

ADOPTED: MARCH 8, 1976

AMENDED: APRIL 9, 1990; NOVEMBER 22, 1994; JANUARY 24, 1995; NOVEMBER 14, 1995; JUNE 23, 1998;
APRIL 25, 2000; AUGUST 23, 2011; MAY 27, 2014; NOVEMBER 22, 2016; AUGUST 26, 2025

REVIEWED: SEPTEMBER 21, 2016; NOVEMBER 7, 2016; JUNE 16 2025

LEGAL REF.: EQUAL EMPLOYMENT OPPORTUNITY ACT OF 1972 (42 U.S. CODE §§ 2000E-2000E-8 [1, 2], 5 U.S.C. § 5108 [1, 8]); AMERICANS WITH DISABILITIES ACT (42 U.S.C. 12101 ET SEQ.); TITLE VII OF THE CIVIL RIGHTS ACT OF 1964 (42 U.S.C. §§ 2000E-2000E17); AGE DISCRIMINATION IN EMPLOYMENT ACT (29 U.S.C. § 621-634); EQUAL PAY ACT (29 CFR PART 1620); ILLINOIS HUMAN RIGHTS ACT (775 ILCS 5/1 ET SEQ.)

CROSS REF.: BOARD POLICIES 3511, 5110, 5290, 8312, 8310;
ADMINISTRATIVE PROCEDURES 501, 502A, 503, 807

<<<RECOMMENDED FOR DELETION/MERGED WITH BP 3510>>>

John A. Logan College (JALC) supports the need for a strong presence on social media. The College encourages departments, programs, clubs, and organizations to be active on social media to build online awareness of the College's events, activities, and accomplishments. These platforms are used to build a sense of community and communicate with JALC's key audiences, including prospective students, parents, alumni, and community members.

Purpose

The purpose of this policy is to provide guidelines for the appropriate use of social media by JALC's administrators, faculty, staff, students, and alumni to ensure that all communications are professional, respectful, and in compliance with legal and regulatory requirements.

Scope

This policy applies to all official JALC social media sites and approved accounts managed by specific individuals who have been given administrative credentials.

Delegation of Responsibilities

The President of John A. Logan College shall have the authority to delegate responsibilities related to social media management. This includes approving individuals who will have administrative credentials to post on official College social media sites and overseeing the implementation of this policy. The specific implementation of these procedures is detailed in Administrative Procedure 367.

ADOPTED:	JANUARY 24, 2017
AMENDED:	SEPTEMBER 24, 2024 (<i>FORMER BP 3368</i>); AUGUST 26, 2025
REVIEWED:	JUNE 16, 2025
LEGAL REF.:	FIRST AMENDMENT CONSIDERATIONS FOR PUBLIC INSTITUTIONS; ILLINOIS RIGHT TO PRIVACY IN THE WORKPLACE ACT (820 ILCS 55/); FERPA (IF STUDENT INFORMATION IS SHARED)
CROSS REF.:	BOARD POLICY 3610, ELECTRONIC USE; ADMINISTRATIVE PROCEDURE 367

John A. Logan College is committed to providing public access to its records in compliance with the Illinois Freedom of Information Act (FOIA), 5 ILCS 140/1 et seq., and relevant federal laws.

Requests for inspection or copies shall be made in writing and directed to the public body. Written requests may be submitted to a public body via personal delivery, mail, telefax, or other means available to the public body. The College does not accept verbal requests for records. The College will process requests promptly, ensuring that records are inspected or provided in the requested format, subject to applicable fees for labor and materials.

Personal data will be protected in accordance with the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, and other relevant laws.

ADOPTED: SEPTEMBER 10, 1990
AMENDED: SEPTEMBER 30, 2016; AUGUST 26, 2025
REVIEWED: JUNE 16, 2025
LEGAL REF.: ILLINOIS FREEDOM OF INFORMATION ACT (5 ILCS 140/1 ET SEQ.); FAMILY EDUCATIONAL RIGHTS AND
PRIVACY ACT (FERPA) (20 U.S.C. § 1232G);
CROSS REF.: ADMINISTRATIVE PROCEDURE 340

***Ethics Policy - Adoption of State Officials
and Employees Ethics Act***

4211

John A. Logan College is committed to maintaining an ethical learning and working environment for the community, including but not limited to its faculty, staff, and students.

It is the policy of the JALC Board of Trustees that the college will comply with the Illinois State Officials and Employees Ethics Act (5 ILCS 430/1-1 et seq.).

The College's established procedures for implementing this Policy are outlined in Administrative Procedure 529, Procedure Implementing the Illinois Ethics Act.

JOHN A. LOGAN COLLEGE BOARD OF TRUSTEES,
COMMUNITY COLLEGE DISTRICT #530,
COUNTIES OF WILLIAMSON, JACKSON, FRANKLIN, PERRY, AND
RANDOLPH, IN THE STATE OF ILLINOIS

BY: (Original signed by Board Chair Carol Farner)

ADOPTED: APRIL 29, 2004
AMENDED: JULY 27, 2004; AUGUST 26, 2025
REVIEWED: OCTOBER 12, 2015; JUNE 16, 2025
LEGAL REF.: 5 ILCS 430/1-1 ET SEQ.
CROSS REF.:

The College Board of Trustees is committed to providing the best working conditions for all campus employees. It is the Board's policy to accomplish this by observing all current occupational health, safety, and environmental laws; and to develop the best feasible operations, procedures, and policies to furnish its employees with a place of employment that is free from recognized hazards that are causing or likely to cause death or serious physical harm. Further, it is the policy of the Board of Trustees to furnish employees with information regarding hazards in the workplace, including information about suitable cautions, relevant symptoms, and emergency treatment.

ADOPTED: OCTOBER 23, 2012

AMENDED: SEPTEMBER 24, 2024 (*FORMER BP 3620*); AUGUST 26, 2025

REVIEWED: JUNE 16, 2025

LEGAL REF.: OSHA GENERAL DUTY CLAUSE (29 U.S.C. § 654); ILLINOIS HEALTH AND SAFETY ACT (820 ILCS 219/)

CROSS REF.:

John A. Logan College prioritizes preventing the spread of chronic infectious diseases on campus by educating staff, students, and the community about transmission and prevention methods. Students and employees with chronic communicable diseases may participate in normal activities and retain their positions if reasonable accommodation can be made to minimize transmission risks. The College respects the privacy of affected individuals, disclosing medical conditions only as necessary to protect health and safety. Decisions regarding participation and employment will be based on current public health guidelines and individual case facts.

Enforcement decisions will be made by utilizing the general legal standard in conjunction with current, available public health department, i.e., county, state, federal and the Centers for Disease Control and Prevention, guidelines concerning the particular disease in question.

ADOPTED: NOVEMBER 9, 1987

AMENDED: MARCH 22, 2016; SEPTEMBER 24, 2024 (*FORMER BP 3363*); AUGUST 26, 2025

REVIEWED: NOVEMBER 10, 2015, JUNE 16, 2025

LEGAL REF.: AMERICANS WITH DISABILITIES ACT (42 U.S.C. § 12101 ET SEQ.); SECTION 504 OF THE REHABILITATION ACT (29 U.S.C. § 794); HIPAA (FOR MEDICAL PRIVACY, 45 CFR PARTS 160 AND 164)

CROSS REF.:

The purpose of this policy is to provide a healthy, clean, and safe environment for all students, staff, and the general public who use College facilities. This policy recognizes that smoking is a matter of individual choice that should not infringe on the rights and desires of other individuals. Furthermore, the College must comply with the Smoke-Free Campus Act (110 ILCS 64).

It is intended that this policy be self-enforcing primarily. However, faculty, staff, students, and student government are expected to assist with enforcement. In instances where faculty, staff, and student government members can identify repeat offenders, the campus police staff is to be called to assist with enforcement. Student offenders who continually violate the policy will be referred to the Vice-President for Business Services & CFO for disciplinary procedures under the *Student Handbook*. Faculty and staff offenders will be disciplined through regular administrative channels within their division at the College.

Facilities and property owned or controlled by John A. Logan College are established as smoke-free effective July 1, 2015. Smoking is permitted under this policy and the Smoke-Free Campus Act in personal automobiles only. For purposes of this policy and the Smoke-Free Campus Act, the use of "E-Cigarettes" is strictly prohibited unless within a personal automobile.

This policy provides that no tobacco products are to be sold or given out as complimentary items on campus. Signs will be posted at all main campus entrances, clearly indicating the campus is a Smoke-Free Campus. The success of this policy will depend on the guiding principle that everyone has the right to breathe clean air and that this right is more important than an individual's right to choose to smoke.

ADOPTED: APRIL 11, 1988
AMENDED: JANUARY 14, 1992; APRIL 20, 1993; SEPTEMBER 24, 1996; MAY 27, 2014; NOVEMBER 24, 2015;
SEPTEMBER 24, 2024 (*FORMER BP 3366*); AUGUST 26, 2025
REVIEWED: NOVEMBER 12, 2014; OCTOBER 12, 2015; JUNE 16, 2025
LEGAL REF.: SMOKE-FREE CAMPUS ACT (110 ILCS 64/)
CROSS REF.:

John A. Logan College is committed to maintaining a drug-free environment for its students, faculty, staff, and officers. Compliance with the Drug-Free Workplace Act and the Drug-Free Schools and Communities Act is mandatory, and the College will take necessary actions to uphold these standards.

The College strictly prohibits the unlawful manufacture, distribution, dispensation, possession, or use of controlled substances, including alcohol and cannabis, on College property or during College-sponsored activities. Violations of this policy may result in disciplinary actions, including termination for employees and suspension for students.

ADOPTED: APRIL 13, 1987

AMENDED: JULY 10, 1989; JUNE 11, 1990; NOVEMBER 12, 1990; APRIL 25, 2000; NOVEMBER 22, 2016;
SEPTEMBER 24, 2024 (*FORMER BP 3362*); AUGUST 26, 2025

REVIEWED: SEPTEMBER 21, 2016; JUNE 16, 2025

LEGAL REF.: DRUG-FREE WORKPLACE ACT (30 ILCS 580/1 ET SEQ.); DRUG-FREE SCHOOLS AND COMMUNITIES ACT
(20 U.S.C. § 7101 ET SEQ.)

CROSS REF.: ADMINISTRATIVE PROCEDURE 306, EMPLOYEE HANDBOOK, STUDENT HANDBOOK

John A. Logan College is dedicated to maintaining a safe and respectful educational and work environment, free from violence, threats, intimidation, harassment, or coercion. The College enforces a zero-tolerance policy towards any form of violence or threatening behavior, ensuring that all complaints are promptly investigated and addressed. Any individual, whether a student, employee, agent, or visitor, who engages in such conduct may face expulsion/exclusion from campus, college-related activities, and potential legal action. Immediate threats should be reported to Campus Police and/or administration.

ADOPTED: JUNE 24, 2014
AMENDED: APRIL 27, 2021; SEPTEMBER 24, 2024 (*FORMER BP 3372*); AUGUST 26, 2025
REVIEWED: MARCH 11, 2021; JUNE 16, 2025
LEGAL REF.: TITLE VII OF THE CIVIL RIGHTS ACT OF 1964 (42 U.S.C. § 2000E); ILLINOIS HUMAN RIGHTS ACT (775 ILCS 5/); VIOLENCE AGAINST WOMEN ACT (VAWA); CLERY ACT (20 U.S.C. § 1092(F))
CROSS REF.: BOARD POLICIES 4320, 5225, 8310, 8315, 8317

John A. Logan College is committed to adhering to all laws and regulations related to sex offender registries. As such, the College requires all employees and students who are registered sex offenders to also register with the Campus Police Department each semester.

ADOPTED: OCTOBER 26, 2010

AMENDED: SEPTEMBER 24, 2024 (*FORMER BP 3371*); AUGUST 26, 2025

REVIEWED: NOVEMBER 10, 2015; JUNE 16, 2025

LEGAL REF.: ILLINOIS SEX OFFENDER REGISTRATION ACT (730 ILCS 150/); CAMPUS SEX CRIMES PREVENTION ACT (34 CFR § 668.46(B)(12))

CROSS REF.:

***Definition of Residency Status for Tuition
and Professional Licensure Purposes***

7311

Students enrolling at John A. Logan College will be classified as in-district, out-of-district, out-of-state, or international for tuition purposes. Proof of residency must be submitted by the deadline set by the Admissions and Records Office. Students may appeal their residency status with the Registrar by filling out the Residency Appeal form on the College website.

For professional licensure programs, the College will disclose whether the curriculum meets the educational requirements of the state where the student is located, as required by U.S. Department of Education regulation 34 CFR 668.14(b)(32).

The student's location and time of enrollment will be determined based on the permanent mailing address provided at the time of application and the point at which the student declares a program or major and registers for courses in that program or major.

ADOPTED: APRIL 1, 1980

AMENDED: DECEMBER 7, 1981; JUNE 10, 1991; SEPTEMBER 23, 1997; FEBRUARY 22, 2000; MAY 28, 2002; NOVEMBER 25, 2003; MAY 26, 2009; OCTOBER 26, 2010; FEBRUARY 24, 2015; NOVEMBER 28, 2023; NOVEMBER 26, 2024; AUGUST 26, 2025

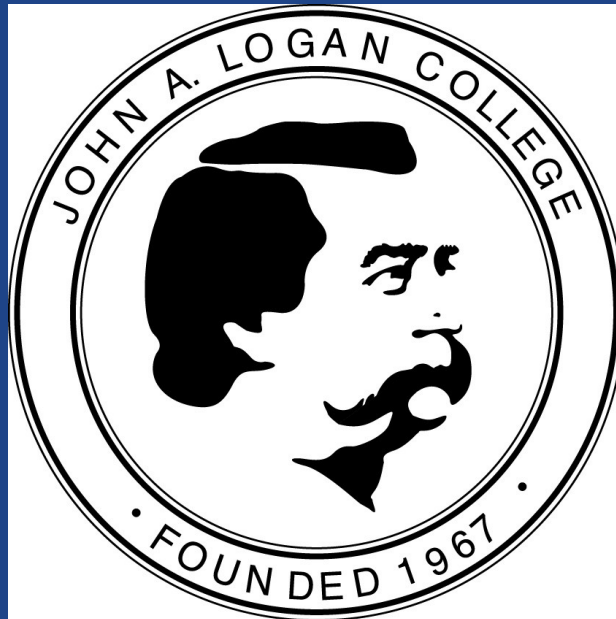
REVIEWED: SEPTEMBER 19, 2023; OCTOBER 3, 2024; JUNE 16, 2025

LEGAL REF.: 110 ILCS 805/6-4.1; ADMINISTRATIVE RULES OF THE ILLINOIS COMMUNITY COLLEGE BOARD (1501.501); US DEPARTMENT OF EDUCATION REGULATION 34 CFR 668.14(B)(32);

CROSS REF.: BOARD POLICY 7310; ADMINISTRATIVE PROCEDURE 731

OLD BUSINESS

Reimbursement Resolution 9.B



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

9.B – Reimbursement Resolution related to the District’s Series 2025 Bonds

1. REASON FOR CONSIDERATION

John A. Logan College, Community College District #530, is anticipating the sale of its 2025 Series Bonds on or about October 2025.

2. BACKGROUND INFORMATION

Federal Tax law permits a governmental bond issuer to use proceeds of a tax-exempt bond issue to reimburse itself for expenses paid up to 60 days prior to the adoption of a resolution of the Board expressing its intent to reimburse itself.

This resolution from the Board is a result of the detailed review of all projects that relate to this bond issuance and anticipates that there is potential for the expenses of up to \$4,500,000 of these total funds. This amount is based on the possible need to deposit this sum in support of the Capital Development Board’s requirement to a trust fund in anticipation of beginning construction on the West Lobby project and potential progress billings related to the CTC project.

3. RECOMMENDATION

That the Board of Trustees approves the resolution expressing its official intent regarding certain expenditures to be reimbursed from proceeds of an obligation to be issues by the Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph and the State of Illinois.

Staff Contact:

Susan LaPanne, Ph.D., CFO, Vice President of Business Services/CFO

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry and Randolph and State of Illinois, held in the Board Room in the Administration Building, 700 Logan College Drive, Carterville, Illinois, in said Community College District at 6:00 o'clock P.M., on the 26th day of August, 2025.

* * *

The meeting was called to order by the Chair and upon the roll being called, Aaron R. Smith, the Chair, and the following Trustees were physically present at said location: _

_____ and _____ (non-voting student trustee).

The following Trustees were allowed by a majority of the members of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: _____

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The Chair announced that the District has developed a list of expenditures for which it reasonably expects to reimburse itself with the proceeds of an obligation and that the Board of Trustees would consider the adoption of a resolution expressing its official intent with regard to such expenditures.

Whereupon Member _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Trustees prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION expressing official intent regarding certain expenditures to be reimbursed from proceeds of an obligation to be issued by Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry and Randolph and State of Illinois.

* * *

WHEREAS, the Board of Trustees (the “*Board*”) of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry and Randolph and State of Illinois (the “*District*”), has developed a list of expenditures described in *Exhibit A* hereto (the “*Expenditures*”); and

WHEREAS, all or a portion of the Expenditures (i) have been paid within the 60 days prior to the passage of this Resolution or (ii) will be paid on or after the passage of this Resolution; and

WHEREAS, the District reasonably expects to reimburse itself for the Expenditures with the proceeds of an obligation:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry and Randolph and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Intent to Reimburse. The District reasonably expects to reimburse the Expenditures with proceeds of an obligation.

Section 3. Maximum Amount. The maximum amount of the Expenditures expected to be reimbursed with the obligation is \$4,500,000.

Section 4. Ratification. All actions of the officers, agents and employees of the District that are in conformity with the purposes and intent of this Resolution, whether taken before or after the adoption hereof, are hereby ratified, confirmed and approved.

Section 5. Severability. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 6. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted August 26, 2025.

Chair, Board of Trustees

Secretary, Board of Trustees

EXHIBIT A

DESCRIPTION OF EXPENDITURES

Construction of a Career Technical Building and additions to, renovations, repairs and equipment of existing campus facilities.

Member _____ moved and Member _____
seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the Chair directed that the roll be called for a vote upon the
motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: _____

The following Trustees voted NAY: _____

Whereupon the Chair declared the motion carried and said resolution adopted, approved
and signed the same in open meeting and directed the Secretary to record the same in the records
of the Board of Trustees of Community College District No. 530, Counties of Williamson,
Jackson, Franklin, Perry and Randolph and State of Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the
meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF WILLIAMSON)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry and Randolph and State of Illinois (the “Board”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 26th day of August, 2025, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION expressing official intent regarding certain expenditures to be reimbursed from proceeds of an obligation to be issued by Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry and Randolph and State of Illinois.

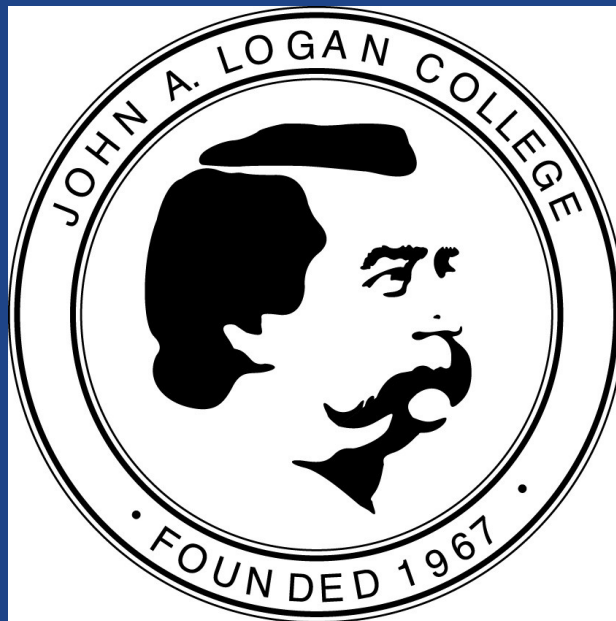
a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 96-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 26th day of August, 2025.

Secretary, Board of Trustees

NEW BUSINESS
Board Policy Revisions 10.A
for First Reading



**JOHN A. LOGAN COLLEGE
NEW BUSINESS**

10.A – Board Policy Revisions for Review

1. REASON FOR CONSIDERATION

Continued review of the Board Policy Manual brings the following policy updates to committee for review:

Board Policy 4330 – Emergency Response and Declaration
Board Policy 5110 – Hiring
Board Policy 5111 – Employment Classifications & Contracts
Board Policy 5112 – Tenure
Board Policy 5113 – Retiree Return to Work
Board Policy 5153 – External Consulting & Employment
Board Policy 5220 – Compensation & Contract Extensions
Board Policy 5222 – Merit Bonus Awards
Board Policy 5223 – Teaching Load for Professional Staff
Board Policy 5230 – Evaluation
Board Policy 5290 – Employee Grievances
Board Policy 5320 – Evaluation of Instruction
Board Policy 5332 – Release Time for Faculty
Board Policy 5415 – Dismissal of Adjunct Faculty
Board Policy 5610 – Volunteer Staff

2. BACKGROUND INFORMATION

The revisions are submitted to the committee for review in July of 2025, and will be presented for final action at the September 2025 Board of Trustees meeting.

3. RECOMMENDATION

Recommend approval for full Board consideration.

Staff Contact: President Kirk Overstreet

Summary of Proposed Revisions to Board Policy *presented to the Board of Trustees*

July 21, 2025 (Committee Hearing)
September 23, 2025 (Final Action)

Policy #	Policy Title	Comments
4330	Emergency Response and Declaration	Revising Board Policy to clarify and update, moving specific language to AP 421
5110	Hiring	Revising Board Policy to clarify and update, moving specific language to Admin Procedure and merging content from BP 5210 and 5310.
5111	Employment Classifications & Contracts	Revising Board Policy to clarify and update, moving specific language to Admin Procedure.
5112	Tenure	Revising Board Policy to clarify and update, moving specific language to Admin Procedure.
5113	Retiree Return to Work	Recommend Repeal – content was updated and merged into BP 5110.
5153	External Consulting and Employment	Revising Board Policy to clarify and update in compliance with SURS Act. Moving specific language to Admin Procedure.
5220	Compensation and Contract Extensions	Merging BP 5220, 5221. Revising Board Policy to clarify and update, moving specific language to Admin Procedure.
5222	Merit Bonus Awards	Recommend Repeal
5223	Teaching Load for Professional Staff	Revising Board Policy to clarify and update, moving specific language to Admin Procedure.
5230	Evaluation	Revising Board Policy to clarify and update, moving specific language to Admin Procedure.

5290	Employee Grievances	Revising Board Policy to clarify and update, moving specific language to Admin Procedure.
5320	Evaluation of Instruction	Revising Board Policy to clarify and update, moving specific language to Admin Procedure.
5332	Release Time for Faculty	Updated to emphasize utilization of faculty expertise in areas outside the classroom.
5415	Dismissal of Adjunct Faculty	Revising Board Policy to clarify and update, moving specific language to Admin Procedure.
5610	Volunteer Staff	Recommend Repeal – language now included in BP 5111

The College shall maintain a National Incident Management System (NIMS)-compliant Emergency Response Plan in accordance with the Campus Security Enhancement Act of 2008.

Definition of Emergency

For the purposes of this policy, an “emergency” is defined as any incident—natural, mechanical, technological, or human-caused—that necessitates immediate and coordinated action to protect life, health, property, or the environment. This includes, but is not limited to, severe weather events, fires, hazardous material spills, violent incidents, or other threats that disrupt normal operations or pose significant risk to the campus community.

Authority to Declare an Emergency

The College President, or their designee, shall have the authority to declare and terminate a campus state of emergency. This decision shall be made in consultation with the designated incident commander and based on the nature, scope, and severity of the incident. The President may also convene an emergency meeting of the Board of Trustees if the situation warrants policy-level decisions or extended suspension of board policies.

Emergency Response and Suspension of Policies

Upon declaration of a campus state of emergency, the Campus Police Department will initiate necessary procedures to safeguard persons and property and maintain educational facilities. During the first 24 hours of the incident, Board Policy 7154 – Purchasing is suspended to allow for rapid response and resource deployment. The President may extend this suspension beyond 24 hours with notification to the Board Chair and, if feasible, the full Board.

Only authorized personnel will be permitted on campus during a declared emergency. The Emergency Response Plan and designated emergency personnel must be reviewed and approved by the Business Services Advisory Committee.

Previous Language:

The College shall maintain a National Incident Management System (NIMS) compliant Emergency Response Plan in accordance with the Campus Security Enhancement Act of 2008. The College President or their designee has the authority to declare and end a campus state of emergency. In the event of an emergency, the Campus Police Department will initiate necessary procedures to safeguard persons and property and maintain educational facilities. An incident commander, as identified in the Emergency Response Plan, will lead the response actions and consult with the President regarding the need for a campus state of emergency declaration.

During the first 24 hours of the incident, Board Policy 7154 -- Purchasing is suspended to allow for a quick response. Only authorized persons will be allowed on campus during a state of emergency. The Emergency Response Plan and the designated emergency personnel must be approved by the Business Services Advisory Committee.

The College shall maintain an Emergency Response Plan that is National Incident Management System (NIMS)-compliant in accordance with the Campus Security Enhancement Act of 2008, as revised.

The authority to declare a campus state of emergency and declare an end to a state of emergency rests with the College President or his/her designee.

~~In the event of an emergency, as defined in the Emergency Response Plan, the Campus Police Department shall immediately place the appropriate procedures necessary to meet an emergency, safeguard persons and property, and maintain educational facilities. After the initial response, and depending upon the nature and magnitude of the event, an incident commander outside the Campus Police Department may lead the actions taken by the College. The incident commander, command staff, and general staff responding, as identified in the Emergency Response Plan, have delegated authority to act as necessary to stabilize the incident. The Incident Commander will consult with the President as soon as possible regarding the emergency and the possible need for a declaration of a campus state of emergency.~~

~~During the first twenty four (24) hours of the incident and after declaring a campus state of emergency, Board Policy 7154—Purchasing is suspended to allow for a quick response and minimize injury, loss of life, and damage to property. Suspension of this policy applies only to those assigned responsibility in the College's Emergency Response Plan and for the execution of such.~~

~~During a state of emergency, only those persons authorized by the incident commander will be allowed on the campus. Those who cannot present proper identification and/or are not authorized to be present are subject to arrest.~~

~~The Emergency Response Plan, including the persons identified to fulfill various emergency responsibilities in the plan, shall be approved by the Business Services Advisory Committee.~~

ADOPTED: MARCH 2, 2010
AMENDED: SEPTEMBER 24, 2024 (FORMER BP 3610)
REVIEWED: NOVEMBER 10, 2015
LEGAL REF.: CAMPUS SECURITY ENHANCEMENT ACT OF 2008 (110 ILCS 12/20)
CROSS REF.: EMERGENCY RESPONSE PLAN; BOARD POLICY 7154

John A. Logan College's hiring policy ensures that all employees meet the necessary qualifications and are hired through a fair and transparent process.

The President is responsible for conducting searches, and may offer employment to candidates for full-time and part-time positions contingent upon ratification by the Board of Trustees. The President will recommend the employment for ratification to the Board of Trustees at their next meeting.

The College adheres to Equal Opportunity/Affirmative Action principles and complies with relevant laws and regulations, including the Illinois Public Community College Act, Public Act 97-0968, and SURS return-to-work restrictions. Interim and substitute positions may be filled as needed, and members of the same family or household are eligible for employment with certain restrictions.

Executive Administrators must meet specific educational and experience requirements, and their compensation is determined by the President and ratified by the Board of Trustees.

Retirees returning to work must comply with specific stipulations to avoid financial penalties and ensure compliance with relevant laws.

Failure to obtain prior approval or to comply with SURS regulations may result in disciplinary action, up to and including termination of employment. Any penalties, surcharges, or other financial consequences imposed by SURS or other regulatory bodies due to non-compliance shall be the sole responsibility of the employee.

~~The provisions of this policy will prevail for all employees except where a difference is noted in the hiring policy for a specific category of employees.~~

- ~~—1. All full time and part time positions and salaries at the College may be established by the President within the approved budget and ratified by the Board of Trustees.~~
- ~~—2. After a position has been created, the Office of Human Resources will be responsible for conducting a search.~~
- 3. The President may offer employment to candidates for full-time and part-time positions contingent upon ratification by the Board of Trustees. The President will recommend the employment for ratification at the next regular meeting.**
- ~~—4. The Board of Trustees will take action upon the President's recommendation.~~
- ~~—5. John A. Logan College is an Equal Opportunity/Affirmative Action institution in its hiring and promotion policies and procedures. Job announcements will comply with the College Equal Opportunity Requirements.~~
- ~~—6. The State Universities Retirement System law has been amended effective August 1, 2013, requiring mandatory contribution for employers that employ "affected annuitants." John A. Logan College's~~

~~policy is to be fiscally responsible in hiring “affected annuitants.” The Board of Trustees delegates the responsibility for establishing guidelines and procedures consistent with the law (40 ILCS 5/15-139.5) for enforcing this policy.—~~

- ~~—7. If a need arises to meet staffing needs, the President is authorized to hire personnel on an interim basis by hiring or reassigning staff at the prevailing rate of pay. The President will bring such action to the Board for approval at the next regular Board meeting. Such interim positions shall only be valid for a period of one year or less. Interim positions will be posted through the regular hiring process before becoming permanent.~~
- ~~—8. The President may employ substitutes needed to replace professional staff on a temporary basis at the prevailing rate of pay.~~
- ~~—9. The President may employ needed staff for short-term training programs requested by local businesses and industry. This includes employment for short-term courses, workshops, and seminars. Short-term is defined as less than one academic semester. Compensation and workload will be established prior to the approval of the contract to provide this service.~~

10. ——— Members of the same family or household are eligible for employment at John A. Logan College. Neither individual Board members nor employees of John A. Logan College shall participate in the selection, hiring, supervision, or performance review of any person who is a member of the employee's family or household and who is an applicant for employment with, or employed by, the College.

——— For the purpose of this policy, "family" is defined to mean the husband, wife, child or child's spouse, parent or parent's spouse, brother or brother's spouse, sister or sister's spouse, domestic partner, and individuals in the same household. "Family" also includes an employee or board member's spouse's child, parent, brother, or sister.

——— This policy shall not be retroactive to affect any existing employees as of the effective date of this policy or to individuals employed prior to a nepotism conflict arising under this policy.

11. — Any person (employee or board member) who participates in an employee selection process must disclose any personal or professional relationship (if known) he or she has (or had) with any candidate. Employees shall give such notification to the Office of Human Resources. Vice Presidents must report personal or professional relationships (if known) with a candidate to the President. The President must report personal or professional relationship (if known) with a candidate to the chairman of the Board of Trustees. When a candidate is presented for consideration to the Board of Trustees, trustees must disclose any personal or professional relationship (if known) with the candidate to the other members of the Board of Trustees.

ADOPTED: APRIL 2, 1974

AMENDED: APRIL 1, 1980; MARCH 11, 1985; NOVEMBER 17, 1986; NOVEMBER 11, 1991; AUGUST 22, 2006; APRIL 30, 2009; NOVEMBER 26, 2013; AUGUST 28, 2018; SEPTEMBER 24, 2019; APRIL 27, 2021; OCTOBER 26, 2021; MARCH 22, 2022

REVIEWED: JULY 18, 2018; AUGUST 2, 2019; MARCH 11, 2021; SEPTEMBER 21, 2021; FEBRUARY 10, 2022

LEGAL REF.: ILLINOIS PUBLIC COMMUNITY COLLEGE ACT (110 ILCS 805/3-42); ILLINOIS COMMUNITY COLLEGE ACT; SURS RETURN-TO-WORK (PUBLIC ACT 97-0968); ILLINOIS PENSION CODE; TITLE VII OF THE CIVIL RIGHTS ACT OF 1964 (42 U.S.C. § 2000e); AMERICANS WITH DISABILITIES ACT (ADA) (42 U.S.C. § 12101 ET SEQ.); AGE DISCRIMINATION IN EMPLOYMENT ACT (ADEA) (29 U.S.C. § 621 ET SEQ.)

CROSS REF.: BOARD POLICY 3510; 5113, 5153

ADMINISTRATIVE PROCEDURE 505

John A. Logan College is committed to maintaining a diverse and inclusive workforce by defining clear employment classifications and guidelines for all staff, including (but not limited to) executive administrators, senior administrators, executive support personnel, managers, professional employees, managers, operational staff, grant personnel, full-time faculty, adjunct faculty, part-time teaching employees, custodial/maintenance/grounds employees, police and public safety officers, students, and volunteers.

The College ensures equitable compensation, terms, and conditions of employment, and promotes a fair recruitment, hiring, and advancement process. Temporary status changes and reclassifications are managed to meet the evolving needs of the institution.

The President is authorized to sign contracts of employment on behalf of the Board of Trustees subject to ratification of the appointment by the Board. **General definitions of employment classifications at John A. Logan College shall include but are not limited to those listed within this policy. Specific duties and responsibilities for individual positions shall be defined in the job descriptions retained in the Office of Human Resources.**

• **ADJUNCT FACULTY**

~~Adjunct baccalaureate transfer and career education faculty are those faculty who teach 12 equated hours or less each semester on a non-continuing basis. Appointments are for one semester or less, and any hours taught under the category of adjunct faculty will not apply toward permanent status with the College. Adjunct faculty shall be competent to render in accordance with the Illinois Community College Board and the Higher Learning Commission. Compensation and other terms and conditions of employment for non-tenure track Adjunct Faculty who provide six (6) or more credit hours of instruction per academic semester are outlined in the agreement between the Board of Trustees Community College District No. 530 and the Association of Adjunct Faculty, IEA-NEA.~~

• **CUSTODIAL/MAINTENANCE/GROUNDS EMPLOYEES**

~~Custodians, maintenance, and grounds employees are defined in the agreement between the Board of Trustees and the Teamsters Local Union No. 50. Compensation and other terms and conditions of employment are outlined in the agreement between the Board of Trustees and Teamsters Local Union No. 50.~~

• **EXECUTIVE ADMINISTRATORS**

~~Executive administrators are employees whose responsibilities include: A) sitting on the Executive Council for the President; B) having authority to submit recommendations with regard to hiring, evaluating, disciplining, or terminating the employment of employees reporting to them; C) having authority to make significant decisions in their area of responsibility; and D) provide supervision and direction of the work within their functional area of responsibility, including responsibility for the development and administration of their area's budget. Guidelines specific to these position(s) are outlined in Board Policy.~~

• **EXECUTIVE SUPPORT PERSONNEL**

~~Executive support staff positions are non-instructional personnel who support Executive Administrators and/or Senior Administrators and handle confidential information. Compensation and other terms and conditions of employment are outlined in Board Policy.~~

- **FULL-TIME FACULTY**

~~Full-time faculty members are full-time employees of the District regularly engaged in teaching or academic support services, excluding supervisors, administrators, and clerical employees. Compensation and other terms and conditions of employment are outlined in the agreement between the Board of Trustees Community College District No. 530 and the John A. Logan Illinois Education Association.~~

- **GRANT PERSONNEL**

~~Grant personnel are employees paid by grant funds in excess of 50% of total compensation. Because such programs and funds are of a terminal nature, grant personnel will have no implied or guaranteed employment beyond the period provided by the grant funding. Compensation and other terms and conditions of employment are outlined in Board Policy.~~

- **MANAGERS**

~~Managers are non-instructional personnel, excluding administrators, who perform mid-level management functions for the College. Compensation and other terms and conditions of employment are outlined in Board Policy.~~

- **OPERATIONAL STAFF**

~~Operational staff positions are non-instructional personnel who perform support functions for the College. These positions include all regularly employed full-time and part-time staff following general categories of positions outlined in the collective bargaining agreement between the John A. Logan College Board of Trustees and the Logan Operational Staff Association (LOSA). Compensation and other terms and conditions of employment are outlined within this agreement.~~

- **PART-TIME TEACHING EMPLOYEES**

~~Teaching employees of the District who are not regularly employed as full-time include, but are not limited to, Community Education instructors, Workforce Education instructors, and ABE/GED instructors. Appointments are for one semester or less and do not apply toward permanent status with the College. Compensation and other terms and conditions of employment are outlined in Administrative Procedures.~~

- **POLICE AND PUBLIC SAFETY OFFICERS**

~~Police and public safety officers are defined in the agreement between the Board of Trustees and the Illinois Fraternity of Police (FOP) Labor Council. Compensation and other terms and conditions of employment are outlined in the agreement between the Board of Trustees and the Illinois Fraternal Order of Police Labor Council.~~

- **PROFESSIONAL**

~~Professional employees are non-instructional personnel, excluding administrators and managers. Compensation and other terms and conditions of employment are outlined in Board Policy.~~

- **SENIOR ADMINISTRATORS/ADMINISTRATORS**

~~Senior Administrators and Administrators are employees whose responsibilities include: A) authority to submit recommendations with regard to hiring, evaluating, disciplining, or terminating the employment of employees reporting to them; B) authority to make significant decisions in their area of responsibility; and C) supervision and direction of the work within their functional area of responsibility, including responsibility for the development and administration of their area's budget. Compensation and other terms and conditions of employment are outlined in Board Policy.~~

ADOPTED: JUNE 17, 1968

AMENDED: OCTOBER 25, 2022

REVIEWED: SEPTEMBER 15, 2022 (EMPLOYEE CLASSIFICATIONS MERGED FROM BP 5112, TENURE DEFINITIONS)

LEGAL REF.: ILLINOIS WAGE PAYMENT AND COLLECTION ACT (820 ILCS 115); ILLINOIS HUMAN RIGHTS ACT (775 ILCS 5); ILLINOIS MINIMUM WAGE LAW (820 ILCS 105); ILLINOIS EQUAL PAY ACT (820 ILCS 112; FAIR LABOR STANDARDS ACT; TITLE VII OF THE CIVIL RIGHTS ACT OF 1964; EQUAL PAY ACT OF 1963

CROSS REF.:

~~John A. Logan College recognizes the tenure definitions outlined in the Illinois Public Community College Act, 110 ILCS 805, Paragraphs 103B-1 through 103B-6.~~

Based on the Illinois Public Community College Act (110 ILCS 805/103B-1 - 103B-6), this Tenure Definitions Policy at John A. Logan College outlines the tenure process for full-time faculty members.

Faculty members who have been employed for three consecutive school years are eligible for tenure, with the possibility of a one-year extension if necessary.

The policy ensures that tenure decisions are free from discrimination based on race, color, religion, sex, national origin, disability, or age, in compliance with federal laws such as Title VII of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and the Age Discrimination in Employment Act (ADEA).

It also provides a procedure for evaluating non-tenure faculty members and outlines the conditions under which a tenured faculty member's employment may be terminated.

This policy promotes a fair and equitable tenure process, aligning with both state and federal regulations.

ADOPTED: AUGUST 5, 1980

AMENDED: NOVEMBER 20, 2001, MARCH 22, 2016; SEPTEMBER 30, 2016 (TITLES); **MARCH 22, 2022**

REVIEWED: NOVEMBER 10, 2015; **FEBRUARY 10, 2022**

LEGAL REF.: ~~110 ILCS 805; PARAGRAPHS 103B-1 – 103B-6~~ ILLINOIS PUBLIC COMMUNITY COLLEGE ACT (110 ILCS 805/103B-1 - 103B-6); TITLE VII OF THE CIVIL RIGHTS ACT OF 1964; AMERICANS WITH DISABILITIES ACT; AGE DISCRIMINATION IN EMPLOYMENT ACT

CROSS REF.: ~~ADMINISTRATIVE PROCEDURE 504~~

In accordance with Illinois statute and the regulations of the State Universities Retirement System (SURS), no full-time employee of the College may undertake, contract for, or accept anything of value in return for consulting or research services for any entity or person other than the College unless they have received prior written approval from the President or their designee.

Employees must disclose all external consulting or employment arrangements in advance and ensure that such activities do not interfere with their primary responsibilities to the College. Approval will be granted only if the proposed activity is consistent with institutional interests and does not create a conflict of commitment or interest.

Employees are solely responsible for understanding and complying with all applicable SURS rules regarding outside employment, including but not limited to earnings limitations, reporting requirements, and potential impacts on retirement benefits. Any penalties, surcharges, or other financial consequences imposed by SURS or other regulatory bodies due to non-compliance shall be the sole responsibility of the employee.

Failure to obtain prior approval or to comply with SURS regulations may result in disciplinary action, up to and including termination of employment.

~~In accordance with Illinois statute PA76-1343* and Chapter 110, Illinois Revised Statutes, Sections 100/0.01., 100/1., 100/2., and 100/3., no full-time employee of the College may undertake, contract for, or accept anything of value in return for consulting or research services for any person other than the College unless they have prior written approval of the President, or their designee, to perform such outside consulting or research services.~~

~~*Public Act 76-1343, § 0.01 added by P.A. 86-1324, § 1147, eff. September 6, 1990 states:~~

~~“No full-time member of the faculty of any state-supported institution of higher learning may undertake, contract for or accept anything of value in return for research or consulting services for any person other than the institution on whose faculty he (she) serves unless (a) he (she) has the prior written approval of the president of that institution or a designee of such president, to perform the outside research or consulting services, such request to contain an estimate of the amount of time which will be involved; and (b) he (she) submits to the president of that institution or such designee, annually, a statement of the amount of actual time he (she) has spent on such outside research or consulting services.”~~

ADOPTED: —OCTOBER 24, 1995

REVIEWED:

AMENDED:

LEGAL REF.: —PA 76-134~~32~~, ~~PARAGRAPH 0.01 ADDED~~AMENDED BY PA 86-1324

~~PAR. 1147; STATE EMPLOYEES—OUTSIDE EMPLOYMENT (110 ILCS 100/0.01-100/3); STATE~~
~~UNIVERSITIES RETIREMENT SYSTEM (40 ILCS 5/15)~~

CROSS REF.: ~~ADMINISTRATIVE PROCEDURE 510~~

John A. Logan College provides salary and benefits to its professional and executive support staff to obtain and retain competent individuals.

Compensation is based on overall philosophy, internal equity, external competitiveness, and fiscal responsibility. Annual increases are recommended to the Board of Trustees by the President.

Employment contract extensions are recommended by the President based on performance and alignment with the College's long-term needs.

~~The College provides salary and benefits to its employees in order to obtain and retain individuals competent to perform the services the College delivers to its constituency. The College will provide salary and benefits based on overall compensation philosophy, internal equity, and external competitiveness within the parameters of fiscal responsibility.~~

~~Annual increases will be set by the Board of Trustees on an annual basis. Factors will be based on comparative market data, recommendations by their Cabinet member, with the final recommendation to the Board by the President. The current professional staff salary structure shall be maintained in Administrative Procedure 522A.1.~~ Compensation for grant employees is contingent upon grant funding.

To be eligible for ~~any Board approved~~ annual increase in salary, the employee's first date of work must be six months prior to the start of the fiscal year. The start of the fiscal year for grant employees shall be determined by the grant. Increases for grant employees are contingent upon grant funding.

Compensation and Contract Extensions

5220

ADOPTED: OCTOBER 19, 1993

AMENDED: JANUARY 24, 1995; SEPTEMBER 28, 1999 (RETRO. TO 7-1-99); NOVEMBER 25, 2008; MARCH 23, 2010;
FEBRUARY 28, 2012; NOVEMBER 26, 2013; NOVEMBER 22, 2016; JUNE 28, 2022

REVIEWED: FEBRUARY 12, 2016; SEPTEMBER 21, 2016; MAY 17, 2022

LEGAL REF.: FAIR LABOR STANDARDS ACT (29 U.S.C. § 201 ET SEQ.); ILLINOIS MINIMUM WAGE LAW (820 ILCS 105/);

EQUAL PAY ACT; EMPLOYMENT CONTRACT LAW

CROSS REF.: ~~BOARD POLICIES 5110, 5220, 5221, 5221A, 5224;~~

~~ADMIN. PROCEDURES 521, 522, 522A.1~~

DRAFT

John A. Logan College supports the professional development and instructional contributions of its staff by permitting qualified professional employees to engage in part-time teaching assignments, provided such engagements do not interfere with their primary administrative responsibilities.

This policy ensures that teaching assignments are aligned with institutional priorities, workload equity, and compliance with applicable labor laws. All teaching assignments must be pre-approved, must not exceed defined workload thresholds, and must be conducted in a manner that preserves the integrity of the employee's primary role.

The College is committed to maintaining transparency, fairness, and legal compliance in all dual-role arrangements.

Failure to obtain prior approval or to comply with SURS regulations may result in disciplinary action, up to and including termination of employment. Any penalties, surcharges, or other financial consequences imposed by SURS or other regulatory bodies due to non-compliance shall be the sole responsibility of the employee.

~~Professional staff may hold joint part-time teaching assignments subject to the following:~~

~~Full-time employees may teach up to six (6) credit hours per semester, including the summer semester. Less than full time employees may teach courses in combination with their administrative assignment as long as the total assignment equates to less than three-quarter (75%) assignment. The supervising administrator shall determine maximum instructional assignment.~~

The following procedures will govern the teaching assignment of professional staff:

~~A staff member must receive advanced written approval from his/her immediate supervisor and be approved by the Assistant Provost of the department and the Provost/Vice-President of the division in which he/she is employed. Prior to this approval, the immediate supervisor will determine if the employee can fulfill his/her primary job responsibility and teach.~~

~~Hours missed from the employees' regular working hours may be made up through an approved temporary modified weekly work schedule or approved leave hours. The instructor may meet with individual students on request during regular or modified working hours. Class preparation and grading, however, must be done outside regular or modified work hours.~~

~~Employees may voluntarily teach without compensation or modification to the regular work schedule if approved by the vice president/provost.~~

~~Exceptions to this policy may be made by the President or his/her designee for emergency reasons or for other reasons in the best interest of the College.~~

ADOPTED: SEPTEMBER 13, 1983

AMENDED: JULY 27, 1999; OCTOBER 25, 2011; SEPTEMBER 24, 2019

REVIEWED: AUGUST 2, 2019

LEGAL REF.: FAIR LABOR STANDARDS ACT (FLSA), 29 U.S.C. § 201 ET SEQ.; ILLINOIS PUBLIC COMMUNITY COLLEGE ACT (110 ILCS 805/); ILLINOIS WAGE PAYMENT AND COLLECTION ACT (820 ILCS 115/); TITLE VII OF THE CIVIL RIGHTS ACT OF 1964 (42 U.S.C. § 2000E); AMERICANS WITH DISABILITIES ACT (ADA), 42 U.S.C. § 12101 ET SEQ.

CROSS REF.: ADMINISTRATIVE PROCEDURE 520

The probationary period for new employees is **120 days**, with evaluations conducted at 30, 90, and 120 days.

Probation periods contained within collective bargaining agreements (CBAs) will govern affected employees.

After the probationary period, employees will be formally evaluated annually during the fiscal year, or as dictated by a CBA.

The evaluation form is designed to guide the supervisor in directing the employee's growth and development, and the evaluation will be discussed with the employee before being placed in their personnel folder.

ADOPTED: JUNE 4, 1974

AMENDED: AUGUST 1, 1978; MARCH 13, 1989; JANUARY 25, 2000 (*INCORPORATED FORMER BOARD POLICY 6140*);
SEPTEMBER 24, 2024

REVIEWED: **AUGUST 6, 2024**

LEGAL REF.: ILLINOIS HUMAN RIGHTS ACT (775 ILCS 5/); TITLE VII OF THE CIVIL RIGHTS ACT OF 1964; AMERICANS WITH DISABILITIES ACT; FAIR LABOR STANDARDS ACT

CROSS REF.:

The John A. Logan College grievance policy is designed to address any problems or complaints arising from work assignments or differences of opinion regarding the application of Board Policies related to employees not covered by a collective bargaining agreement (CBA). Employees should follow the following four-step process:

Procedure:

1. **Initial Presentation:** An employee must present the grievance to their immediate supervisor within two working days of the grievance arising. The supervisor must respond in writing within 48 hours.
2. **Escalation to Vice-President/Provost:** If unresolved, the employee may submit the grievance in writing to the Vice-President/Provost within three working days of receiving the supervisor's decision. The Vice-President/Provost must respond in writing within five working days.
3. **Escalation to President:** If still unresolved, the employee may submit the grievance in writing to the President within three working days of receiving the Vice-President/Provost's decision. The President must respond in writing within five working days.
4. **Final Appeal to Board of Trustees:** If the grievance remains unresolved, the employee may submit it in writing to the Board of Trustees within three working days of receiving the President's decision. The Board may choose to review the grievance and must provide a written decision within 25 working days following the next regular Board meeting. The Board's decision is final.

ADOPTED: JUNE 4, 1974

AMENDED: AUGUST 1, 1978; MARCH 11, 1985; APRIL 9, 1990; JANUARY 25, 2000

REVIEWED:

LEGAL REF.: ILLINOIS HUMAN RIGHTS ACT; TITLE VII OF THE CIVIL RIGHTS ACT OF 1964; AMERICANS WITH DISABILITIES ACT; FAMILY AND MEDICAL LEAVE ACT

CROSS REF.: BOARD POLICIES 3510, 3511

The primary objective of the evaluation of instruction is to enhance teaching quality. This evaluation is a critical factor in determining the renewal of faculty appointments. Faculty will undergo formal evaluations in accordance with the collective bargaining agreements, with additional evaluations conducted as deemed necessary by the appropriate supervisor.

~~The main purpose for the evaluation of instruction is the improvement of teaching. Evaluation of instruction is also the major consideration upon which renewal appointments will be offered to faculty members.~~

~~Each non-tenured and tenured instructor will be formally evaluated in accordance with the collective bargaining agreement unless more evaluations are deemed necessary by the appropriate supervisor.~~

ADOPTED: DECEMBER 1, 1970
AMENDED: MARCH 13, 1989; SEPTEMBER 21, 1993; FEBRUARY 25, 2014
REVIEWED:

LEGAL REF.: ILLINOIS SCHOOL CODE (105 ILCS 5/24A-1 ET SEQ.); HIGHER EDUCATION OPPORTUNITY ACT (20 U.S.C § 1001 ET SEQ.); TITLE VII OF THE CIVIL RIGHTS ACT OF 1964 (42 U.S.C. § 2000E ET SEQ.)

CROSS REF.:

DRAFT

Release time at John A. Logan College is designed to utilize faculty talent, energy, and insight to facilitate the College's mission and accomplish specific aims and objectives consistent with its established goals.

Release time may be granted for professional activities of College-wide or district-wide significance that draw upon the expertise of full-time teaching faculty. These activities are considered beyond the normal teaching responsibilities and other obligations of full-time faculty.

Release time will be restricted to six hours per semester, with the possibility of additional hours approved by the President for short-range activities. Faculty must reapply each year for release time, and all requests must justify the need and detail the planned activity.

~~The concept of release time is designed to utilize faculty talent, energy, and insight to facilitate the mission of the College and to accomplish specific aims and objectives consistent with the established mission and goals of John A. Logan College. Release time may be granted for professional activities of College-wide or district-wide significance that may be achieved in whole or in part by drawing upon the expertise of full-time teaching faculty. Such activities are considered beyond the normal teaching responsibilities and other obligations of full-time faculty that may be delineated elsewhere in College policy or the faculty contract. Other professional activities on a smaller scale may also be considered for the award of release time based on documented need and availability of human and material resources.~~

~~The following guidelines and procedures will apply to the concept of release time:~~

- ~~1. Release time will normally be restricted to six (6) hours per semester maximum, including any release time for grant activities. There is no restriction on release time when such release time is to be compensated under the grant **or partnership with an external entity.**~~
- ~~2. The President, at his discretion, may approve up to three (3) additional hours per semester for short range activities, other than grant activities, of one year or less.~~
- ~~3. Release time will be approved in increments of no more than two (2) semesters in length.~~
- ~~4. Any faculty member interested in pursuing release time activities must reapply each year even though the activity or project is of a continuing nature.~~
- ~~5. The administration and/or Board of Trustees may request that faculty members accept release time to pursue specific, identified objectives.~~
- ~~6. Release time will not be available during the summer term except for individuals listed as a principal investigator for a grant and/or key grant personnel as defined by the College grant officer.~~
- ~~7. All requests (applications and/or proposals) for release time must clearly justify the need for the release time and describe in detail the nature of the planned activity.~~
- ~~8. The following procedures will be used in calculating release time:~~
 - ~~a. One hour of release time will be considered equivalent to 2.6 clock hours, and this is based on the assumption that a teacher will spend one hour in the classroom for a one-credit hour class and 1.6 hours outside the classroom in preparation and maintaining office hours.~~

- ~~_____ b. Faculty requesting three hours of release time must use the following formula to arrive at the number of clock hours required to complete the proposed project or activity for each semester:~~
 - ~~_____ 3 hours x 2.6 = 7.8 clock hours~~
 - ~~_____ 7.8 clock hours x 16 weeks = 124.8 clock hours~~
- ~~_____ c. As a result of the above calculation, faculty who are granted three hours of release time for one semester would be expected to prepare a proposal that would incorporate 125 clock hours of work on the approved project or activity.~~
- ~~-9. Release time for all faculty must be documented as specified on the Request for Release Time form, and such release time must be reflected on the payroll records of the College.~~
- ~~-10. When a release time activity is completed, written documentation must be provided by the faculty member to the Provost indicating that the project is completed. Accomplishments and/or results must be listed.~~
- ~~-11. All requests for release time must be submitted on the Request for Release Time form and must be in the hands of the faculty member's immediate supervisor a minimum of six weeks in advance of the start of the release time project. This is necessary in order to provide expedient and competent coverage for a full-time faculty member's teaching load.~~

ADOPTED: JANUARY 25, 1994

AMENDED: MARCH 2, 2010; **OCTOBER 26, 2010**

REVIEWED:

LEGAL REF.: ILLINOIS PUBLIC COMMUNITY COLLEGE ACT; FAIR LABOR STANDARDS ACT; HIGHER EDUCATION ACT

CROSS REF.:

DRAFT

Adjunct faculty may be dismissed during the semester for adequate cause, which includes incompetency, immorality, negligence, participation in illegal activities or violations of contractual commitments, and any actions adversely affecting the legitimate educational interests of the College.

Any dismissal shall be subject to Board Policy 5290 – Grievances.

~~DISMISSAL~~

~~Adjunct faculty may be dismissed during the semester for adequate cause. Adequate cause shall include:~~

- ~~—1. Incompetency~~
- ~~—2. Immorality~~
- ~~—3. Negligence~~
- ~~—4. Participation in any interruption of the operations of the College which is illegal or in violation of any contractual commitment; and~~
- ~~—5. Whenever the legitimate educational interests of the College would be adversely affected by the continued employment of the faculty member.~~
- 6. Retrenchment**

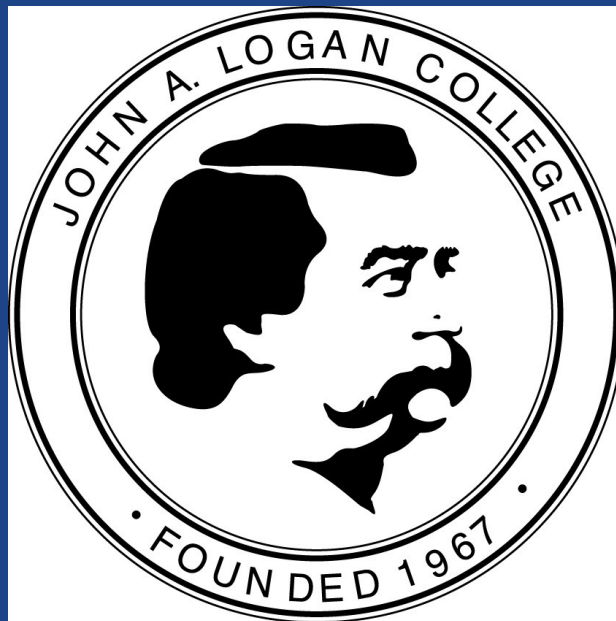
ADOPTED: SEPTEMBER 13, 1983
AMENDED: NOVEMBER 22, 2016; **SEPTEMBER 24, 2019 (TITLES)**
REVIEWED: SEPTEMBER 21, 2016

LEGAL REF.: ILLINOIS EDUCATIONAL LABOR RELATIONS ACT; ILLINOIS HUMAN RIGHTS ACT; TITLE VII OF THE CIVIL RIGHTS ACT OF 1964; AMERICANS WITH DISABILITIES ACT; AGE DISCRIMINATION IN EMPLOYMENT ACT; FAMILY AND MEDICAL LEAVE ACT

CROSS REF.:

NEW BUSINESS

Underwriter Selection 10.B for the District's Series 2025 Bonds



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

10.B – Underwriter Selection for the District’s Series 2025 Bonds

1. REASON FOR CONSIDERATION

John A. Logan College, Community College District #530, is anticipating the sale of its 2025 Series Bonds on or about October 2025.

2. BACKGROUND INFORMATION

The services for underwriting of the upcoming bond issuance has been sought with a request for proposals from four firms by our professional advisor, PMA Securities, LLC.

Three firms submitted proposals by the deadline of August 7th, which were then reviewed based on the following criteria:

- 1) Recent experience with Illinois Community College transactions
- 2) Marketing strategy for the Bonds
- 3) Fees
- 4) Understanding of the dynamics currently impacting the bond market
- 5) Estimated interest rates and yields as of August 1, 2025.

Based on these criteria, PMA Securities, LLC., has recommended that the selection of Stifel’s proposal for underwriting services offers the College the best opportunities related to these bonds.

3. RECOMMENDATION

That the Board of Trustees approves the proposal from Stifel related to the provision of underwriting services for the upcoming 2025 Bond issuance on or about October 2025.

Staff Contact:

Susan LaPanne, Ph.D., CFO, Vice President of Business Services/CFO



TO: Dr. Susan LaPanne
Ms. Kara Bevis

FROM: Tammie Beckwith Schallmo

DATE: August 12, 2025

RE: Underwriter Recommendation for the College's Series 2025 Bonds

On July 28th PMA sent a request for proposals ("RFP") for underwriting services for the sale of the College's Series 2025 Bonds to four firms. Three firms (Baird, Raymond James and Stifel) submitted proposals by the August 7th deadline, which were thoroughly reviewed by our team. The following criteria were evaluated in each proposal:

1. Recent experience with Illinois community college transactions
2. Marketing strategy for the Bonds
3. Fees
4. Understanding of the dynamics currently impacting the bond market
5. Estimated interest rates and yields as of August 1, 2025

Provided below is a summary of the fees for each firm.

Underwriter	Underwriting Fee (per \$1,000)	Total Underwriting Fee*
Stifel	\$2.933	\$20,531
Raymond James	\$3.500	\$24,500
Baird	\$3.500	\$24,500



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As you can see, Stifel's fee proposal is the lowest at \$20,531. While it is important to understand each firm's fee, the more significant variable is an underwriter's ability to secure the lowest possible interest rate in the market. Based on Stifel's market assessment on August 1st, they would generate the lowest True Interest Cost (TIC) of all three firms at a rate of 3.615% (please note that the TIC will not be finalized until the bonds are sold). In addition, Stifel is a leader in the Illinois community college bond sector, and it has been the #1 underwriter of lead-managed, negotiated bond issues nationally for each of the past 11 years by number of transactions.

PMA recommends that the College select Stifel as underwriter for its Series 2025 Bonds.

Thank you.