

JOHN A. LOGAN COLLEGE
Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at the West Frankfort Extension Center, West Frankfort, Illinois, on September 24, 2013, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Jake Rendleman.

The chair directed the recording secretary to call the roll:

Donald L. Brewer	--	present
Mike Hopkins	--	present
Bill Kilquist	--	present
Jackie Hancock	--	present
Cheryl Graff	--	present
John Sanders	--	present
Kayla Malone	--	present
Jake Rendleman	--	present

Also present were: Mike Dreith, President; Brad McCormick, Vice-President for Business Services and College Facilities; Tim Daugherty, Vice-President for Administration; Deborah Payne, Vice-President for Instruction; John Huffman and Don Prosser, College Legal Counsel; Steve O'Keefe, Director of College Relations; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

Board Chair Rendleman led the Pledge of Allegiance.

MINUTES OF THE AUGUST BOARD MEETING

The minutes of the August 27, 2013 regular board meeting were previously distributed.

Jackie Hancock and Bill Kilquist moved and seconded approval of the minutes of the August 27, 2013 regular board meeting.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2935)

TREASURER'S AND FINANCIAL REPORT (Appendix I)

The treasurer's and financial report for the period ending July 31, 2013 was previously mailed.

Don Brewer and Bill Kilquist moved and seconded the approval of the treasurer's and financial report for the period ending July 31, 2013.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2936)

EXPENDITURE LIST (Appendix II)

The expenditure list for the period ending August 31, 2013 was previously mailed.

Jackie Hancock and Mike Hopkins moved and seconded approval of the expenditure list for the period ending August 31, 2013.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2937)

RECOGNITION OF GUESTS

Student Trustee Kayla Malone introduced her parents, Michelle and Scott Malone, who were in the audience.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

None.

BOARD OF TRUSTEES REPORTS

A. Comments from Board Chair

Board Chair Rendleman commented that the new West Frankfort Extension Center is a very positive addition for the West Frankfort and for the College.

B. Illinois Community College Trustees Association (ICCTA)

Trustee Jackie Hancock reported on a recent ICCTA meeting, stating that items discussed were the 2014 budget, pension reform, Return to Work restrictions, and IRS penalties on colleges that don't provide correct student social security numbers. She said the group voted to fully support the Illinois Veteran's Grant, and reported a new \$500 Gandhi/King Peace Scholarship for students has been established. Fireside chats and roundtable discussions were also held on pensions, student success, and presidential contract negotiation. The next ICCTA meeting will be in Schaumburg on November 8 and 9. Board Chair Rendleman noted the Gandhi/King Peace Scholarship was endowed by Oakton Community College trustee Jody Wadhwa and the Wadhwa Foundation.

Mr. Rendleman reported on a recent Illinois Community College Board meeting in Moline where GED funding was discussed. After January 1, all GED pre-testing and testing will be done online and the fee is going from \$50 to \$120. Mr. Rendleman said the ICCB is looking at ways to cut down this cost and make the legislature aware of this. He said one advantage is that the test can now be taken and paid for in parts. Vice-President Tim Daugherty stated the College is also looking into ways to help GED students with these costs. Mr. Rendleman announced that September 23-29 is National Adult Education/Family Literacy Week.

C. Southeast Region Trustees (SERT)

Trustee Cheryl Graff announced the Southeast Region Trustees fall meeting has been set for October 30, at 6:30 p.m. in the Village Centre on the John A. Logan College campus. Dr. Glenn Poshard will be the guest speaker and Mike Monaghan will also attend and give a legislative update.

D. John A. Logan College Foundation

Trustee Jackie Hancock reported the Foundation is working on its by-laws. A large mailing has gone out for the Annual Fund Drive. She announced that Jeff Speith has been named vice-president of the Foundation.

E. Association of Community College Trustees (ACCT)

Trustee John Sanders reported the ACCT Annual Leadership Conference will be held in Seattle, WA October 2 – 5. Trustee Mike Hopkins will be attending. Mr. Sanders noted that Bill Gates will be one of the keynote speakers. The Gates Foundation has been very instrumental in providing funding for studying student success in community colleges.

F. Hiring Committee

Trustee Sanders said he hopes to be setting up a meeting of the Hiring Committee. He suggested the roles of the Human Resource Committee and the Hiring Committee be looked at to avoid overlapping. He said he feels the Hiring Committee is very important and should be continued. If the committee is to be continued, he would like to get a meeting scheduled.

G. Human Resources Committee

Board Chair Rendleman said issues discussed at the Human Resources Committee were going to the Board Policy Committee.

H. Athletic Advisory Committee

Trustee Don Brewer said the Athletic Advisory Committee had not met since the last board meeting, but will be meeting sometime in October.

I. Developmental Education Committee

There was no report from the Developmental Education Committee, but Trustee Cheryl Graff said they will work toward planning a meeting.

J. Nursing Committee

Trustee Bill Kilquist said the Nursing Committee has not met, but will try to get a meeting set up in October.

K. Diversity Committee

Trustee Jackie Hancock reported the first diversity event was held on September 18, with a speaker drawing an audience of over 200. The next speaker on Deaf Studies and the Deaf Body is scheduled for November 1.

L. Board Building Committee

Mr. Rendleman reported bids are out on the relocation/remodeling of the Campus Police Department, and the Board Building Committee will be meeting to go over those. Trustee Bill Kilquist commented on the importance of having a good camera system in place on campus, and he feels there is a need for a better digitized system to replace the current one. There was a brief discussion on the need for a good system at the extension center. This will be discussed further at the Campus Safety Committee meeting.

M. Board Policy Committee

Trustee Sanders said the three board policies presented for first reading at the last meeting are on this agenda for final action.

N. Board Finance Committee

No report.

O. Student Trustee

Student Trustee Kayla Malone reported she had attended the ICCB Student Advisory Committee meeting in Springfield. Possible topics for Advocacy Day were discussed, as well as possible outreach projects. She reported six student clubs will be participating in Hunting and Fishing Days the following weekend. Phi Theta Kappa will be in Peoria for Illinois Institute October 11-13. Ms. Malone also reported on upcoming Performance Series events at the College. Board Chair Rendleman expressed his appreciation to Ms. Malone for attending the ICCB SAC meeting.

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

No report.

B. Term Faculty Association Report

No report.

C. Logan Operational Staff Association Report

Vicki Kelley reported that LOSA had approved its contract and hopes the board will approve.

OFFICERS' REPORTS

A. First Annual Welcome Event

Vice-President for Administration Tim Daugherty reported the administration had hosted the first annual welcome back to school event for students, faculty, and staff. A free hot dog lunch was served and it was very well attended.

B. RIDES Bus Service

Vice-President Daugherty reported the RIDES Bus Service is in its second year of serving the College and is doing very well. They are running five routes, with two of those routes added recently to accommodate students from the Marion and Herrin area. He noted they are unable to add Murphysboro to their routes. Dr. Daugherty said one of the buses has a huge John A. Logan advertisement painted on the side. RIDES has agreed to allow children under 5 who are coming to JALC's child care facility to ride free with their parents.

C. Office of Grants

Vice-President for Instruction Deborah Payne reported the new Director of Grants Kim Guetersloh has been meeting with all areas of campus, working on procedure development and taking care of reporting deadlines. She is working on converting paper copies into an electronic data base. Dr. Payne expressed her appreciation for Ms. Guetersloh's hard work.

D. American Association of Women in Community Colleges (AAWCC)

Vice-President for Instruction Payne reported the fall meeting of the College's chapter of AAWCC will be October 28.

E. College and Career Readiness and PARCC

Dr. Payne passed out information on Partnership for Assessment of Readiness for College and Careers (PARCC) she had obtained at a recent meeting. She briefly explained the purpose of the consortium which is to develop a common set of K-12 assessments in English and math anchored in what it takes to be ready for college and careers. She also distributed information on the Common Core State Standards and said PARCC is supposed to be aligned with the Common Core Standards. She briefly discussed the College's role in making sure our courses are designated appropriately for the College and Career Readiness system. Dr. Payne said we also need to look at intervention with each of the high schools in the district. She also reported that ICCB has created an online curriculum to help with remediation which will be introduced to our faculty soon. Dr. Payne noted this is just one more support service the College can offer, and said it is accessible if anyone would like to look at it. She shared access information with the board. Mr. Rendleman stated we will see more of this sort of thing coming from ICCB under the leadership of new CEO Dr. Karen Hunter Anderson.

F. Update on Strategic Plan

President Mike Dreith stated the Strategic Plan Steering Committee met on September 5 – its first meeting after taking ownership of the plan. The committee went through all 16 projects and heard

reports from the lead person on the status of their project. Dr. Dreith noted many of the projects are already up and running. The committee will be meeting monthly and each project chair will take turns facilitating the meetings.

D. Enrollment Information

President Dreith distributed a fact sheet prepared by Terry Crain showing statistics on the student population. He noted that within the fall 2013 enrollment number of 6,425, there are students from 425 different high schools in Illinois, 35 different states, and 15 different countries. Board Chair Rendleman stated he had asked for this report because of the increasing global focus of the ICCB. Vice-President Payne reported she will be hosting a Dutch administrator this fall.

E. Congratulations to Vice-President McCormick

President Dreith congratulated Vice-President Brad McCormick on being selected the Region V Outstanding Community College Business Officer of the Year by the Community College Business Officers Association. The board applauded Mr. McCormick.

F. Hunting and Fishing Days

President Dreith reported Hunting and Fishing Days will be held at the College the following weekend with an expected attendance of over 40,000 people.

CONSENT AGENDA

A. Microsoft Software Licensing

President Dreith recommended that the Board of Trustees approve the purchase of software from CDW-G as the vendor for the purchase of Microsoft Enrollment for Education Solutions (EES) 12 month licensing for the amount of \$51,490.33.

B. MidAmerican Energy Agreement (Appendix III)

President Dreith recommended that the Board of Trustees, per Board Policy 7152 - Board Contracts, approve the 24-month contract with MidAmerican Energy (Appendix III) signed by Brad McCormick and Dr. Mike Dreith on September 9, 2013.

C. Baseball Field Scoreboard/Message Board – (This item was removed from the Consent Agenda and a separate vote was requested – see below)

D. Designation of Association of Community College Trustees (ACCT) Voting Delegate

It was recommended that the Board of Trustees designate Mike Hopkins as the board's voting delegate at the Association of Community College Trustees Annual Leadership Congress in Seattle, Washington on October 2-5, 2013.

Mike Hopkins and Jackie Hancock moved and seconded that the Board of Trustees approve Items A, B, and D on the Consent Agenda, and that Item C be removed from the Consent Agenda for a separate vote.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2938)

ITEM C (pulled from Consent Agenda):

Baseball Field Scoreboard/Message Board

The board had been advised that the existing baseball field scoreboard/message board is now 25 years old and not functioning properly. The bulbs that need to be replaced are obsolete and are not being produced any longer. The message board is also used to raise revenue for the program. The estimated replacement cost is \$60,070 (NEVCO) plus installation costs.

President Dreith reported that since the initial recommendation was made, word has been received that an approximate \$25,000 donation is offered from a private donor toward the cost of the project. This donation would require illuminated signs to be purchased with the scoreboard. There was a discussion on the value of the message board and whether it should be bid as an alternate. It was agreed that the message board should be an alternate.

President Dreith recommended and Mike Hopkins and Jackie Hancock moved and seconded that the Board of Trustees accept a donation of approximately \$25,000 from a private donor toward the cost of the baseball scoreboard project; and grant permission to solicit bids for a new baseball field scoreboard/message board/illuminated signage to be submitted for approval at the October board meeting.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2939)

Trustee Bill Kilquist shared his concerns about the need to recruit in-district athletes and cited some statistics to support his concerns. He feels attendance and support for athletics would greatly improve if our athletes were local.

OLD BUSINESS

A. Adoption of 2013-14 Budget (Appendix IV)

The tentative budget for the 2013-14 academic year was approved at the August 27 meeting of the Board of Trustees, and a public hearing was held at 6:30 p.m., September 24, 2013, in the Conference Room, West Frankfort Extension Center, 19 West Frankfort Plaza, West Frankfort, IL. Vice-President Brad McCormick had apprised the board of some adjustments made to the tentative budget. Based on the results of the hearing, President Dreith recommended the following resolution be adopted by the Board of Trustees:

WHEREAS the Community College Board of John A. Logan College District No. 530, Counties of Williamson, Jackson, Franklin, Randolph, and Perry, and the State of Illinois caused to be

prepared in tentative form a budget and the secretary of this board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and whereas a public hearing was held as to such budget on the 24th day of September, 2013. Notice of hearing was given at least thirty days prior thereto as required by law and all other legal requirements have been complied with.

NOW THEREFORE BE IT RESOLVED by the Community College Board of said District as follows:

SECTION 1 -- That the fiscal year of the Community College District be and the same is hereby fixed and declared to be beginning July 1, 2013, and ending June 30, 2014, and

SECTION 2 -- That the budget containing an estimate of amounts available in each fund separately and of expenditures from each, and same is hereby adopted as the budget of this Community College District for the said fiscal year.

President Dreith recommended and Bill Kilquist and Don Brewer moved and seconded that the Board of Trustees adopt the 2013-2014 budget as presented in Appendix IV, and that the administration be authorized to implement this budget effective July 1, 2013.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2940)

B. Proposed Revisions to Board Policies (Attachment V)

The Board Policy Committee had presented the following board policy revisions/additions to the Board of Trustees for first reading at the August 27, 2013 board meeting, and were presented to the board for final action:

- Board Policy #3112 – Statement of Core Values
- Board Policy #5250 – Professional Growth for Non-Teaching Professional Staff
- Board Policy #7141 – Safety Deposit Box

In response to questions/comments from Trustees Mike Hopkins and Cheryl Graff, John Sanders and Vice-President McCormick clarified the reasons for changes to Board Policy #5250.

President Dreith recommended and Jackie Hancock and John Sanders moved and seconded that the Board of Trustees approve revisions to Board Policy #3112-Statement of Core Values, Board Policy #5250 – Professional Growth for Non-Teaching Professional Staff, and Board Policy #7141 – Safety Deposit Box as shown in Appendix V, and that the administration be authorized to implement these policies as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2941)

NEW BUSINESS

A. Change of Time of October Board Meeting

President Dreith recommended and Cheryl Graff and Mike Hopkins moved and seconded that the Board of Trustees change the time of the October 22, 2013 board meeting to 6:30 p.m. in order to accommodate an interactive session with the John A. Logan College Student Senate prior to conducting of regular business by the board.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2942)

CLOSED SESSION

Board Chair Jake Rendleman stated it was desirable to hold a closed session to discuss the appointment, employment, and compensation of specific individuals; collective bargaining; and pending litigation; and that he would appreciate board action and a roll call vote to that effect.

Mike Hopkins and Cheryl Graff moved and seconded that the regular meeting of the John A. Logan College Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2943)

The meeting was declared in closed session at 8:00 p.m.

The meeting was declared back in regular session at 8:40 p.m.

CLOSED SESSION MINUTES

Don Brewer and Bill Kilquist moved and seconded that the Board of Trustees approve the content of the closed session minutes of August 27, 2013, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2944)

PERSONNEL

Operational Staff

President Dreith recommended that Jessica Banks be ratified as a part-time, temporary, secretary III (coordinator of West Frankfort Extension Center) at John A. Logan College effective September 16, 2013.

Campus Police Staff

President Dreith recommended that Christina Baker be ratified as a full-time, campus safety law enforcement officer at John A. Logan College effective September 12, 2013.

Full-Time Faculty

President Dreith recommended the Board of Trustees approve the academic rank of associate professor for mathematics instructor Jennifer Watkins.

Term Faculty

President Dreith recommended that Brycker Sprague be ratified as a part-time instructor of machine tools at John A. Logan College effective September 3, 2013.

President Dreith recommended that Randall Stewart be ratified as a part-time instructor of machine tools at John A. Logan College effective September 5, 2013.

President Dreith recommended that Brooke Talley be ratified as a part-time instructor of health at John A. Logan College effective August 15, 2013.

President Dreith recommended the Board of Trustees consider extension of the Term Faculty Association contract.

Continuing Education Staff

President Dreith recommended that Jennifer Campos be employed as a healthcare instructor at John A. Logan College effective September 25, 2013.

President Dreith recommended that Max Damron be ratified as a Welding - An Introduction instructor at John A. Logan College effective September 12, 2013.

President Dreith recommended that Bob Fester be ratified as a WWII – A Perspective instructor at John A. Logan College effective September 11, 2013.

President Dreith recommended that Kay Herstedt be employed as a paper crafting instructor at John A. Logan College effective October 2, 2013.

President Dreith recommended that Crystal Honold be employed as a healthcare instructor at John A. Logan College effective September 25, 2013.

President Dreith recommended that Mackenzie Hooker be ratified as a Wizarding World of Harry Potter instructor at John A. Logan College effective June 10, 2013.

President Dreith recommended that Lawrence Longshore be ratified as a Tae Kwon Do for Beginners instructor at John A. Logan College effective June 10, 2013.

President Dreith recommended that Allen Mezo be ratified as a Karate/Jui Jitsu Practical Self Defense instructor at John A. Logan College effective September 12, 2013.

President Dreith recommended that April Miller be employed as a healthcare instructor at John A. Logan College effective September 25, 2013.

President Dreith recommended that L’Erin Ragon be ratified as a Manual Communication I instructor at John A. Logan College effective September 9, 2013.

Grant Personnel

President Dreith recommended that Gina Simpkins be employed as a full-time, grade 1, counselor/facilitator for adult secondary education effective October 1, 2013.

President Dreith recommended that Gail Keele be ratified as a part-time adult secondary education instructor at John A. Logan College effective September 9, 2013.

President Dreith recommended that Stephanie Reynolds be ratified as a part-time adult basic education instructor at John A. Logan College effective August 20, 2013.

Volunteer Personnel

President Dreith recommended the appointment of volunteers Charles Burns, Brandy Calvert, Duane Cole, Shevonda Crowder, Shirley Dillion-Reed, Katherine Droit, Michael Karas, Joyce Killian, Laura Korando, Mary Lou Lang, Wendy Manna, Michon Miles, Susan Miller, Marilyn Mitchner, Barbara Neafy, Jane Peer, Paul Sanders, Susanne St. John, Shannon Throgmorton, Barbara Vantrease for Literacy.

President Dreith recommended the appointment of volunteers Bruce Childers and Betty Sims for docents at the Harrison Bruce Historical Village.

John Sanders and Bill Kilquist moved and seconded that the Board of Trustees approve all personnel items as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2945)

APPROVAL OF LOGAN OPERATIONAL STAFF CONTRACT

President Dreith recommended and John Sanders and Mike Hopkins moved and seconded that the Board of Trustees approve the Logan Operational Staff Association contract, pending legal review.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2946)

ANNOUNCEMENTS

None.

ADJOURNMENT

Mike Hopkins and John Sanders moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2947)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

A handwritten signature in cursive script, appearing to read "Jake Rendleman".

Jake Rendleman, Chair

A handwritten signature in cursive script, appearing to read "Cheryl R. Graff".

Cheryl Graff, Secretary