

# **JOHN A. LOGAN COLLEGE**

## **Carterville, IL 62918**

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on March 26, 2013, commencing at 6:30 p.m.

The meeting was called to order by Board Chair Mike Hopkins.

The chair directed the recording secretary to call the roll:

Donald L. Brewer	--	present
John O'Keefe	--	present
Jake Rendleman	--	absent
Jim Snider	--	absent for roll call
Jackie Hancock	--	present
John Sanders	--	present
Joe Venable	--	present
Michael Hopkins	--	present

Also present were: Mike Dreith, President; Brad McCormick, Vice-President for Business Services and College Facilities; Deborah Payne, Vice-President for Instruction; John Huffman, College Legal Counsel; Steve O'Keefe, Director of College Relations; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

Board Chair Mike Hopkins led the Pledge of Allegiance to the Flag.

Trustee Jim Snider arrived at 6:35 p.m.

### **INTERACTIVE SESSION WITH JOHN A. LOGAN COLLEGE STUDENT SENATE**

Student Trustee Joe Venable thanked the Board of Trustees for meeting with the Student Senate, stating that these have always been very productive meetings. Student Senate members introduced themselves, along with Director of Student Activities and Cultural Events Adrienne Barkley Giffin. Ms. Giffin pointed out that Student Senate President Kayla Malone is the newly elected student trustee. The students reported on their chosen projects for the year. They began with three topics – recreational activities, campus spirit, and technology. Ms. Malone stated that after being advised to limit their topics, they eliminated technology because the administration is doing a great job in this area. The recreational activities group is meeting with Ms. Barkley Giffin and Terry Crain and getting ready to finalize their goals. The senate desires to create a new position on its executive board for a student to act as a liaison between the senate and the administration regarding day to day operations. Cory Henkelman stated Dr. Dreith has been the inspiration for such a position with his visibility and accessibility to students. He complimented Dr. Dreith on his dedication to student success and expounded on the ways he has shown this. Ms. Malone shared that a committee to prevent litter on campus has been formed and will be doing an “adopt a hallway” project. She explained the project will involve a competition with prizes. Mr. Venable reported the Marketing Committee’s survival kits for students have been successful in getting the Student Senate’s name out and will be made available

again during finals week. Ms. Malone thanked the board for allowing them to come, and thanked Conner Porvaznik for agreeing to be Student Senate secretary. She also thanked Joe Venable for his service as student trustee, stating that he has done an amazing job.

Vice-President Brad McCormick told Ms. Malone to check with him if they need help with prizes for the Adopt a Hallway competition. Vice-President Deb Payne expressed appreciation to the student group for taking the time to participate in student government. President Dreith stated he appreciates the Student Senate having him at their meetings and enjoys the time with them. He expressed how important their input is to him. Board Chair Hopkins added he has also enjoyed attending some of the Student Senate meetings.

President Dreith noted that many of the students present had traveled to Springfield recently to participate in Model Illinois Government, and won many awards. A reception was held for them at the College when they returned. Sponsor Jane Bryant was present and said the group of 26 participants was the largest she had ever taken to MIG. Mandy Little will be the next president of the senate and Taylor Bryant will be the attorney general.

#### **MINUTES OF THE FEBRUARY BOARD MEETING**

The minutes of the February 26, 2013 regular board meeting were previously distributed.

Jim Snider and John O'Keefe moved and seconded approval of the minutes of the February 26, 2013 board meeting.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-2865)

#### **TREASURER'S AND FINANCIAL REPORT (Appendix I)**

The treasurer's and financial report for the period ending January 31, 2013 was previously mailed.

Don Brewer and John O'Keefe moved and seconded the approval of the treasurer's and financial report for the period ending January 31, 2013.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-2866)

#### **EXPENDITURE LIST (Appendix II)**

The expenditure list for the period ending February 28, 2013 was previously mailed.

Jim Snider and John O'Keefe moved and seconded approval of the expenditure list for the period ending February 28, 2013.

Upon roll call, all members voted yes. Motion carried.  
(Resolution #16-2867)

## **RECOGNITION OF GUESTS**

None.

## **OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**

None.

## **BOARD OF TRUSTEES REPORTS**

### **A. Illinois Community College Trustees Association (ICCTA)**

Trustee John Sanders reported that Jackie Hancock had attended the most recent ICCTA meeting in Lombard and asked her to comment. Ms. Hancock reported that Gov. Quinn had asked for a 6.1% decrease in state community college funding. Several IEA members spoke at the meeting in Lombard on effects of the Affordable Care Act on adjunct faculty. She also had learned that MAP grant funds were suspended on March 1. Student Advocacy Day is coming up, and ICCA Lobby Day will be coming up on May 1. Ms. Hancock reported she has been named to serve on the ICCTA Awards Committee. That committee is creating a scholarship funded from an Oakton Community College trustee.

### **B. Southeast Region Trustees**

Trustee John O'Keefe reported that the Southeast Region Trustees had met recently and heard a report from Mike Monaghan who spoke on the Governor's budget proposal and ICCTA's proposal on pension reform. Dr. O'Keefe said it was a very good, informative meeting.

### **C. John A. Logan College Foundation**

No report.

### **D. Association of Community College Trustees (ACCT)**

Trustee John Sanders stated that ACCT is carefully watching the effect of the Affordable Care Act on adjunct faculty nationwide. He said he has some information to pass along via email to the board.

### **E. Hiring Committee**

No report.

### **F. Human Resources Committee**

No report.

### **G. Athletic Advisory Committee**

No report.

**H. Developmental Education Committee**

No report.

**I. Nursing Committee**

No report.

**J. Diversity Committee**

Vice-President Deb Payne reported on a session held recently on complimentary medicine (such as massage) and wellness.

**K. Student Trustee**

Student Trustee Joe Venable stated it has been a true honor to serve as student trustee over the past year, calling it an experience that will benefit him greatly in his years to come. He thanked everyone on the board and the administration for making it such an enriching and positive experience. He reported a blood drive sponsored by Student Senate will be held April 1 and 2; Springfest will take place April 3 and student surveys will be distributed at that time; the choir concert will be held April 5; the Community Band and Orchestra will be in concert on April 14; and the Biology Club will hold its annual plant sale on April 17.

President Mike Dreith and Board Chair Mike Hopkins presented Mr. Venable with a plaque and commended him for his outstanding service as student trustee. The board applauded Mr. Venable.

Trustee Don Brewer stated the Naming Facilities Committee is recommending that the Board of Trustees consider adding former trustee Bill Batteau's name and a plaque to the Batteau Room along with his father's. The committee would like to see this put on the agenda for action at the next board meeting.

**GROUP/ASSOCIATION REPORTS**

**A. Faculty Association**

Faculty Association representative Melanie Pecord reported the Applied Science area held Discover Day recently which gave area high school students an opportunity to come on campus and engage in hands-on activities in career area programs of interest to them. She reported spring Advisory Committee meetings are coming up on April 30, noting that this includes local businesses who hire our students and give input on how the College and our students are doing.

**B. Term Faculty Association**

No report.

**C. Logan Operational Staff Association**

LOSA representative Frances Cobb reported LOSA's service project for the semester is for one of their own who is in final stages of a disease. LOSA is selling raffle tickets for a variety of prizes and

the proceeds will go toward home health care for the employee. She invited the board members to participate.

## **OFFICERS' REPORTS**

### **A. Board Finance Committee**

Before proceeding with his Finance Committee report, Vice-President for Business Services and College Facilities Brad McCormick introduced Campus Safety Law Enforcement Officer Adam Congiardo who was hired last month and noted this is his first board meeting. He also introduced Tim King of King Financial Consulting, Inc., and noted that an item is on the agenda to approve a financial advisor agreement with him.

Vice-President McCormick reported the Board Finance Committee met prior to the board meeting and reviewed the cash management plan which will be brought to the board in April or May. There was a brief discussion on delinquent payments from the state.

### **B. Model Illinois Government**

Vice-President for Instruction Deb Payne introduced Dr. Jane Bryant, sponsor of Model Illinois Government. Dr. Bryant thanked the board and administration for their continued support of the MIG program, stating that the budgetary support allows students to participate without presenting a financial burden. The Political Science Club will be doing a Trivia Night fund raiser on April 13.

### **C. John A. Logan College Community Band**

Dr. Payne reported the JALC Community Band concert will be held on April 14. She gave a brief history of the band, and announced that the charter members and all the directors will be recognized at the April 14 concert. She invited the board to attend.

### **D. Advisory Board Meeting**

Vice-President Payne reported Advisory Board meetings for career and technical programs will be held on April 30 and invited trustees to attend.

### **E. Reimbursable Credit Hours**

Dr. Payne distributed handouts containing graphs showing reimbursable credit hours from FY 2003 – FY 2012. In addition to total figures, the report broke down credit hours by division and by department.

### **F. Affordable Care Act**

President Mike Dreith stated the Affordable Care Act will have some significant consequences for all community colleges throughout the nation. He reported that a number of adjunct faculty members had picketed a recent meeting of the Presidents' Council in Chicago regarding their concerns about cutbacks in staffing as a result of the Act. The Act calls for health insurance to be offered to employees working at least 30 hours a week. In efforts to guard against the budgetary implications

of offering such health care, Dr. Dreith said many community colleges have immediately announced cutbacks in the number of hours part-time workers and instructors can work. This had prompted the pickets. President Dreith said JALC's administration feels it is too early at this point to make this kind of decision. The rules have not yet been revealed – adjunct faculty are paid by the course and the federal guidelines for how to calculate out-of-classroom prep time are not known. Dr. Dreith said our administration is currently assessing the number of people affected on our campus. He suggested the Board of Trustees might consider a retreat sometime in May to go through the rationale for how to proceed in this issue. He noted that without that kind of consideration, the College could – for the first time – have to consider limiting staff to the extent students might have to be denied access to the community college. Dr. Dreith called this a balancing act and stated that we must assess where we are, wait for the rules to come in from the federal government, and then determine how to proceed.

## **CONSENT AGENDA**

### **A. Student Trustee Election**

President Dreith recommended that the Board of Trustees officially approve the results of the March 6, 2013, election for a student member to the John A. Logan College Board of Trustees as listed below; declare Kayla Malone the winner of the election; and seat Ms. Malone for a one-year term on the Board of Trustees at the April board meeting.

<u>Candidate</u>	<u>Number of Votes</u>
Kayla Malone	32
Luke Stegmann (write-in)	6
Nick Roberts (write-in)	2
Joel (last name not provided)(write-in)	1
Brandon Ryker (write-in)	1
Michael Steiskal	1
Joel Williams	<u>1</u>
Total Ballots Cast	44

### **B. New Associate in Applied Science Degree Program – Sustainable Energy**

President Dreith recommended that the Board of Trustees approve a new Associate in Applied Science -Sustainable Energy program (GRE 2012) – 62 credit hours – effective fall semester 2013.

### **C. PHS Statement of Final Construction Completion**

President Dreith recommended that the Board of Trustees approve the Statements of Final Construction Compliance on the Protection, Health Safety projects listed below:

<u>Project Name</u>	<u>Project Budget</u>	<u>Actual Expenditures</u>
OFC Roof Replacement Ext. Weatherproof	\$174,600.00	\$114,388.00
Roof Replace-C Wing Phase 2	\$453,900.00	\$414,980.28

Roof Replacement C & E Wing Phase 3	\$411,100.00	\$330,211.28
Asbestos Abatement Gym Floor, Hazard Survey	\$323,000.00	\$ 84,360.50
Phase I C-Wing Roof Replacement	\$515,200.00	\$444,151.04

**D. Statement of Final Completion of State and Locally Funded Projects**

President Dreith recommended that the Board of Trustees approve the Statements of Final Completion of State and Locally Funded Projects listed below:

<u>Project Name</u>	<u>Project Budget</u>	<u>Actual Expenditures</u>
Annex Renovation (formerly Shawnee Library)	\$ 551,820.00	\$ 446,130.52
Classroom Addition to Connect B to E	\$14,528,500.00	\$ 11,837,745.09
Harrison/Bruce Historic Village Addition	\$ 1,417,350.00	\$ 1,243,217.99
Gymnasium Floor Replacement	\$ 242,000.00	\$ 200,546.93
West Frankfort Extension Center Acquisition	\$ 595,000.00	\$ 573,995.40

**E. Bid – Renovation Of The New West Frankfort Extension Center Building (Appendix III)**

President Dreith recommended that the Board of Trustees award the construction contract for the renovation of the new West Frankfort Extension Center building to W. F. Stiff, Inc. in the amount of \$547,600 to include Alternate 1.

**F. Agreement to Use King’s Financial Consulting as Financial Advisor on Debt Certificate Issuance (Appendix IV)**

President Dreith recommended that the Board of Trustees approve the Financial Advisor Agreement with King’s Financial Consulting as financial advisor on debt certificate issuance.

John Sanders and John O’Keefe moved and seconded that the Board of Trustees approve all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-2868)

**NEW BUSINESS**

**A. Consideration of Date for Organizational Meeting/April Board Meeting**

Board Chair Mike Hopkins stated it is desirable to consider changing the date of the April 23 board meeting to accommodate the time lines associated with the April 9 consolidated election. After a brief discussion, it was determined that Monday, April 29 would be the best date to hold the organizational and regular April board meetings.

John Sanders and Jackie Hancock moved and seconded that the Board of Trustees hold its organizational meeting at 6:30 p.m. on Monday, April 29, 2013, followed by the regular board meeting at 7:00 p.m.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-2869)

Board Chair Mike Hopkins appointed John Sanders and Jackie Hancock as the Nominating Committee for board officers.

### **CLOSED SESSION**

Board Chair Mike Hopkins stated it was desirable to hold a closed session for the purpose of discussing the appointment, employment, and compensation of specific individuals; and pending litigation and asked for board action and a roll call vote.

Jim Snider and Jackie Hancock moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.  
(Resolution #16-2870)

The meeting was declared in closed session at 7:20 p.m.

The meeting was declared back in regular session at 8:25 p.m.

### **CLOSED SESSION MINUTES**

Jim Snider and John Sanders moved and seconded that the Board of Trustees approve the content of the closed session minutes of February 26, 2013, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-2871)

### **PERSONNEL**

#### **Operational Staff**

President Dreith recommended that Jimmy Cooper's title be changed to Media Support Technician III effective March 1, 2013.

#### **Non-Teaching Professional Staff**

President Dreith recommended that Donald Priddy be employed as a full-time, grade 7, director of emergency planning & risk management effective April 22, 2013.

President Dreith recommended that Gary Tendick's title be changed to director of administrative information systems effective April 1, 2013.



### **Term Faculty**

President Dreith recommended that Pamela Urban be ratified as a part-time instructor of music at John A. Logan College effective January 14, 2013.

### **Continuing Education Staff**

President Dreith recommended that Melodie Anderson be employed as a healthcare instructor at John A. Logan College effective March 27, 2013.

President Dreith recommended that Elizabeth Bowen be employed as a healthcare instructor at John A. Logan College effective March 27, 2013.

President Dreith recommended that Debbie Emery be employed as a healthcare instructor at John A. Logan College effective March 27, 2013.

President Dreith recommended that Tammy Hall be employed as a healthcare instructor at John A. Logan College effective March 27, 2013.

President Dreith recommended that Gloria Jones be employed as a healthcare instructor at John A. Logan College effective March 27, 2013.

President Dreith recommended that Heather Julian be employed as a healthcare instructor at John A. Logan College effective March 27, 2013.

President Dreith recommended that Debbie Kirk be employed as a healthcare instructor at John A. Logan College effective March 27, 2013.

President Dreith recommended that Deb Mevert be employed as a healthcare instructor at John A. Logan College effective March 27, 2013.

President Dreith recommended that Rhonda Neuhaus be employed as a healthcare instructor at John A. Logan College effective March 27, 2013.

President Dreith recommended that Lucinda Phoenix be employed as a healthcare instructor at John A. Logan College effective March 27, 2013.

President Dreith recommended that Cindy Sims be employed as a healthcare instructor at John A. Logan College effective March 27, 2013.

President Dreith recommended that Emily York be employed as a healthcare instructor at John A. Logan College effective March 27, 2013.

### **Volunteer Personnel**

President Dreith recommended the appointment of volunteer David Rush for Literacy.

John Sanders and Jackie Hancock moved and seconded that the Board of Trustees approve all personnel items on the agenda as recommended.

A voice vote showed all in favor with the exception of Trustee Don Brewer, who abstained. Motion carried.

(Resolution #16-2872)

### **ANNOUNCEMENTS**

None.

### **ADJOURNMENT**

John Sanders and Joe Venable moved and seconded that the regular meeting of the John A. Logan College Trustees be adjourned.

A voice vote showed all in favor. Motion carried.

(Resolution #16-2873)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

Mike Hopkins, Chair

Jackie Hancock, Secretary