

JOHN A. LOGAN COLLEGE

Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on January 24, 2012, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Mike Hopkins.

The chair directed the recording secretary to call the roll:

Don Brewer	-- absent
John O'Keefe	-- present
Jake Rendleman	-- present
Jim Snider	-- present
Jackie Hancock	-- present
John Sanders	-- present
Mandy Little	-- present
Michael Hopkins	-- present

Also present were: Robert L. Mees, President; Brad McCormick, Vice-President for Business Services and College Facilities; Tim Daugherty, Vice-President for Administration; Deborah Payne, Vice-President for Instruction; John Huffman, College Legal Counsel; Steve O'Keefe, Director of Community Relations and Marketing; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

Board Chair Hopkins led the Pledge of Allegiance to the Flag.

MINUTES OF THE TAX LEVY HEARING, REGULAR NOVEMBER BOARD MEETING, AND DECEMBER SPECIAL BOARD MEETING

The minutes of the November 22, 2011 tax levy hearing and regular board meeting, and the special board meeting held on December 13, 2011 were previously distributed.

Jim Snider and Jackie Hancock moved and seconded the approval of the minutes of the November 22, 2011 tax levy hearing and regular board meeting, and the special board meeting held on December 13, 2011.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2705)

FINANCIAL REPORTS (Appendix I)

The financial reports for the periods ending October 31, 2011, and November 30, 2011, were previously mailed.

John O’Keefe and Jackie Hancock moved and seconded the approval of the financial reports for the periods ending October 31, 2011, and November 30, 2011.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2706)

ACCOUNTS PAYABLE (Appendix II)

The lists of accounts payable for the periods ending November 30, 2011, and December 31, 2011, were previously mailed.

Jake Rendleman and Jackie Hancock moved and seconded the approval of the lists of accounts payable for the periods ending November 30, 2011, and December 31, 2011.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2707)

RECOGNITION OF GUESTS

None.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

None.

BOARD OF TRUSTEES REPORTS

A. Illinois Community College Trustees Association (ICCTA)

Trustee John Sanders reported the next meeting of the ICCTA will be at the ACCT National Legislative Summit in Washington, DC.

B. Southeast Region Trustees (SERT)

No report.

C. John A. Logan College Foundation

Trustee Jake Rendleman reported on the Foundation meeting held just prior to the Board of Trustees meeting and distributed a copy of the agenda and supporting materials. He reminded the board of the annual Italian Dinner to be held the following evening. He reported the Foundation is planning a Vinter’s Dinner for sometime in March, and the Annual Benefit is tentatively set for May 1, depending on when the Village Center is completed. Mr. Rendleman reported on three new scholarships that have been established in the last two months, and stated that \$5,000 in Student Achievement Awards was divided among five students in November. Mr. Rendleman said the Foundation will hold a special meeting on February 6 to look at possibilities for fundraising concerts in the fall.

D. Association of Community College Trustees (ACCT)

Trustee John Sanders reported the ACCT will hold its annual National Legislative Summit in Washington February 13-16, and said that he, Jim Snider, Mandy Little, and President Mees will be attending.

E. Hiring Committee

No report.

F. Athletic Advisory Committee

Trustee Rendleman gave current statistics for the men's and women's basketball teams, and noted that the softball team will open its season on February 27, the baseball team opens its season on February 10, and the defending national champion men's golf team opens their spring season on March 12. Mr. Rendleman reported the Athletic Department sold over \$11,000 in tickets for the Harley Davidson fundraiser in December. Black Diamond Harley Davidson donated \$500 and the department made a total profit of \$3,500. He stated the annual bowling tournament was held on January 22, and resulted in a total profit of \$7,000 for the Athletic Department.

Mr. Rendleman congratulated men's golf coach Tom Ferris on being named Coach of the Year for the division. Vice-President Tim Daugherty stated that Mr. Ferris was named the NJCAA Region II Golf Coach of the Year at the annual conference in Las Vegas. The board applauded Mr. Ferris.

G. Developmental Education Committee

No report.

H. Nursing Committee

No report.

I. Diversity Committee

Trustee Jackie Hancock reported the Diversity Committee had a meeting scheduled for the following day.

J. Student Trustee

Student Trustee Mandy Little reported the Angel Tree project set four records in the number of children served, amount spent overall, amount of money spent on each child, and the number of volunteers for shopping and wrapping. She reported on an organ donor drive tentatively scheduled for March 5-9 and a voter registration drive to be held February 8 and 9. Ms. Little said the Student Senate is in the process of compiling its spring student survey and would like to know if the board has any issues it would like to appear on the survey. She outlined some of the issues currently being discussed for inclusion. Ms. Little reported the Student Senate is putting together a video to better inform students and encourage them to become involved in student government. She reported the Miss and Mrs. John A. Logan College pageant will be held February 17, and the student trustee

candidate forum is tentatively set for February 29. Ms. Little reported she attended the ICCB Student Advisory Committee meeting the previous weekend. Discussions at the meeting included applications for the ICCB student member and plans for Student Advocacy Day which will be April 19.

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

Faculty Association Representative Terri Rentfro reported Michiko Eberle of the Physical Science Department is working on a community service project to take 8-10 chemistry students to local junior high schools to do presentations, set up chemistry labs, and do demonstrations. This project worked very well last year, and Ms. Eberle is looking forward to doing this again. The English Department is preparing for their annual Big Read project. Ms. Rentfro reported Joanna Christopher was appointed to the Illinois Articulation Initiative communications panel. She also reported the Business Department has completed a recruitment CD, which includes information about all its programs and curriculum guides, as well as an introduction from Department Chair Melanie Pecord. The department does an "Adopt a High School" program, where each business department faculty member serves as the main contact person for a particular high school. She said each of these faculty members has taken a copy of this CD to their high school, met with the high school business faculty and guidance counselors, and will be doing recruitment. Ms. Rentfro said this has been a very positive effort for the Business Department.

B. Term Faculty Association Report

No report.

C. Logan Operational Staff Association Report

LOSA Representative Vicki Kelley stated that on behalf of the LOSA Executive Committee and general membership, she respectfully requested the board table the pending hire of the admissions specialist III position on the evening's agenda. She said that she and members of the executive committee had been involved in lengthy discussions with President Mees and Vice-President Daugherty, and that she believed the matter would be discussed further in closed session.

OFFICERS' REPORTS

A. Board Building Committee

Vice-President for Business Services and College Facilities Brad McCormick reported the Board Building Committee had met and discussed several of the items that would appear later on the agenda for action. He reported the Communication Wing is up and running, with classes in session. The new parking lot is also finished and occupied. Mr. McCormick reported on the open house at the John A. Logan Annex, stating that he is very impressed with that facility. He acknowledged Lori Longueville for her patience and decorating expertise during the project. He noted that this location feels very connected to the John A. Logan campus.

B. Board Policy Committee

Vice-President McCormick stated the Board Policy Committee held a very active meeting regarding policies being presented later on the agenda for first reading. These are revisions to policies relating to non-teaching professional staff compensation, and Mr. McCormick encouraged the board to review these closely. He reported there will be a Non-Teaching Professional Advisory Committee meeting on February 9 to review these policies and give opportunity for input.

C. Update on Saluki Express Bus Service

Vice-President for Administration Tim Daugherty made the board aware of some coming changes in the Saluki Express bus service. He said the bus service was initially part of the route that goes to SIU's vocational program location outside of Carterville. Beginning fall semester 2011, SIU is transferring those programs to a new facility on the west side of Carbondale. As a result, SIU is no longer interested in continuing the route unless John A. Logan pays the full cost of the service. Dr. Daugherty said JALC has annually paid approximately \$18,000-\$20,000 for that service up to this point. He said SIU has given a figure of approximately \$98,000-\$110,000 to continue the route. Dr. Daugherty said negotiations are continuing, but he wanted the board to know about the situation. Research is being done to determine how many students this would affect – in the spring, that number was 102 students. He said calculations will be made as to what kind of revenue would be generated by these students, and once real dollar amounts are known, all the facts will be brought to the board. He stated this bus service has been a great partnership that JALC hates to lose. Dr. Daugherty said if the cost is too high, other alternatives will be explored. In response to questions from the board, Dr. Daugherty said the College's current contract goes through summer term.

D. New Enrollment Reports

Dr. Daugherty distributed a newly formatted enrollment report to the board which shows enrollment by week for each semester. Another report will be created to monitor retention rates throughout the semester. He said this will give the board an ongoing picture of what is happening.

E. IGEN/TAA Grant

Vice-President for Instruction Deborah Payne reported the State of Illinois received about \$19 million in a Trade Adjustment Assistance Community College and Career Training grant. The John A. Logan College Instructional Division's share of the grant will amount to three-quarters of a million dollars over a three-year period. There are 17 participating colleges in the state. JALC's target is working on developing pilot hybrid certificates in hydroelectric, geothermal heating/air conditioning/ventilation in fifteen buildings. Dr. Payne said the College will also be working to embed our general education outcomes into career and technical courses over the next two years. She said in order to do the grant, one employee will be reassigned as a project coordinator, and one more project coordinator and a regional coordinator will need to be hired.

F. Online and Dual Credit Enrollment

Vice-President Payne reported that online enrollment for spring is currently at 2,553 credit hours, slightly below last year's figures at this time. She reported dual credit enrollment is up about 100 percent at 3,982 credit hours. She noted both these figures are not yet complete.

G. Upcoming Dates

Dr. Payne reported Professional Development Day for non-teaching professional staff and faculty will be held February 23, and invited board members to attend any of the sessions. She announced the Closing the Gap Conference will take place on campus on March 23, with approximately 400 educators expected to attend.

H. Legislative Booklet

President Mees distributed copies of a booklet of legislative issues to be presented to our federal legislators when he and trustees travel to the ACCT National Legislative Summit in Washington, DC. He said copies of the booklets will be left with each legislator's office.

I. Update on Presidential Search

President Mees reported the Presidential Search Committee held its first meeting the previous evening. He said the meeting, co-chaired by Trustees John O'Keefe and Jim Snider, went very well with all committee members present. Dr. Mees said the application deadline is a week away, adding that he feels there will be some quality applicants.

CONSENT AGENDA

A. Bid - Protection Health Safety Compliance - Roof Replacement C-Wing Phase 3 and Original E Wing

President Mees recommended that the Board of Trustees approve the low bid meeting specifications from Geissler Roofing, Co. of Belleville, Illinois, in the amount of \$296,080 for the base for removal of the existing ballasted EPDM roof system on the C-Wing and original E Wing down to the concrete roof deck and installing a new rigid insulation, including tapered and flat board systems to comply with the current R-value requirements of BOCA National Building Code with a new single ply roof system. In addition, it is recommended that the Board authorize the contractors to begin the order process as soon as they receive the Notice of Award and the administration be authorized to compensate Image Architects, Inc. for any architectural services for this project at a cost not to exceed \$37,400 for costs associated with this project.

Trustee John Sanders asked if the administration is comfortable with the low bidder, since the bid is considerably less than the others. Vice-President McCormick stated they had done the Phase 2 project and he feels very comfortable with them. Mr. McCormick answered questions about the single ply roof system.

B. Special Issue Construction Bond

President Mees recommended that the Board of Trustees approve renewal of the \$5,000,000 Treasurer's Bond on Brad McCormick with Brokers' Risk through Neace Lukens in the amount of \$6,000,000 for the premium of \$3,402, and that the administration be authorized to proceed with this bond coverage for the period of December 20, 2011 to December 20, 2012.

C. Intergovernmental Agreement Establishing the Illinois Green Economy Network and Approval for Participation in the IGEN Aggregation Grant With IL DCEO (Appendix III)

President Mees recommended that the Board of Trustees approve the IGEN Intergovernmental Agreement Resolution as listed below and approve participation in the IGEN Aggregation Grant with IL DCEO. Approval of grant participation includes, but is not limited to, the initial electrical aggregation component.

**JOHN A. LOGAN COLLEGE
RESOLUTION APPROVING AND AUTHORIZING
AN INTERGOVERNMENTAL AGREEMENT
ESTABLISHING THE ILLINOIS GREEN ECONOMY NETWORK**

WHEREAS, several Illinois community colleges desire to establish the Illinois Green Economy Network ("IGEN") in order to create and foster sustainability centers, provide training and education for a "green collar" workforce, and deploy energy conservation techniques and renewable energy technology at the local community level; and,

WHEREAS, Article 7, Section 10 of the Illinois Constitution of 1970 encourages the utilization of intergovernmental agreements when appropriate; and,

WHEREAS, Illinois community colleges are authorized to enter into intergovernmental agreements pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq.; and,

WHEREAS, this Board of Trustees of John A. Logan College desires to approve and authorize the execution of an Intergovernmental Agreement, substantially in the form attached hereto as Exhibit A, and all other actions required to satisfy the obligations thereunder, in order to engage in activities to promote energy efficiency and sustainability.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF JOHN A. LOGAN COLLEGE that this Board of Trustees of John A. Logan College, hereby approves and authorizes its Chairman and Secretary to execute an Intergovernmental Agreement substantially in the form attached hereto as Exhibit A, and its President to take all other actions required to satisfy the obligations thereunder.

PASSED AND APPROVED by the Board of Trustees of John A. Logan College on this 24th day of January, 2012.

Vice-President Brad McCormick updated the Board on some changes since the agenda was written. He said according to a spreadsheet received called Customer Selection Form from the IGEN aggregation grant, the College was to receive \$264,832 to move all parking lot lighting to LED. Mr. McCormick said that John A. Logan was the first institution to submit information for this grant and met all the requirements; however, many other colleges drag their feet and after receiving their applications, IGEN consequently decided in order to use all the money in the grant, it had to be used for interior lighting. Since JALC was initially encouraged to use exterior lighting, we have now been "kicked to the curb." Once the College found this out, staff scrambled to submit a request for \$940,000 for inside lighting. Both Mr. McCormick and President Mees expressed how unhappy they were with how this process was handled, and stated that complaints are being made. Vice-

President McCormick said all of this will still not actually change the above recommendation made for board approval, because this would still give the College the flexibility to take advantage of whatever maximum amount we can get from the grant.

D. Approval of Memorandum of Understanding -- Trade Adjustment Assistance Community College and Career Training (TAACCCT) (Appendix IV)

President Mees recommended that the Board of Trustees approve the Memorandum of Understanding with College of Lake County (as programmatic and fiscal agent) to partner in the Trade Adjustment Assistance Community College and Career Training grant (also referred to as TAA Career Pathways grant), and authorize the administration to meet the guidelines of the grant as outlined in the agreement. (See Appendix IV.)

E. Performance Contracting – Letter of Intent (Appendix V)

President Mees recommended that the Board of Trustees approve CTS Group of St. Louis, MO as the provider of Energy Performance Contracting Services, and authorize the administration to begin contract negotiations to be approved at a later time.

F. Purchase of Echocardiology System

President Mees recommended that the Board of Trustees approve the purchase of a Diamond Select Philips iE33 Echocardiology system in the amount of \$27,000 for use in the Diagnostic Medical Sonography program, and that the administration be authorized to make this purchase from Carl D. Perkins Grant funds.

Jim Snider and John O’Keefe moved and seconded that the Board of Trustees approve all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2708)

OLD BUSINESS

A. Approval of Proposed New Board Policies (Appendix VI)

The Board Policy Committee had presented proposed new board policies to the Board of Trustees for first reading at the November 22, 2011 meeting. They asked for final approval of the following policies:

2140 -- Trustee Emeritus (New Policy)
8313 -- Academic Honor Code (New Policy)

Trustee Jake Rendleman asked about the use of some wording in the Trustee Emeritus policy, the possibility of the College paying for a trustee emeritus hotel room when traveling to ICCTA events, and possibly using trustee emeritus to represent the College at community events. There was a brief discussion and it was determined that no changes needed to be made to the policy at this time.

President Mees recommended and John Sanders and John Huffman moved and seconded that the Board of Trustees approve new Board Policy 2140 – Trustee Emeritus and Board Policy 8313 – Academic Honor Code as contained in Appendix VI.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2709)

NEW BUSINESS

A. Intergovernmental Cooperative Agreement between John A. Logan College and Southern Illinois University at Carbondale for Bus Service for FY 2012

Vice-President Tim Daugherty reported that John A. Logan College had entered into an agreement with Southern Illinois University to continue round-trip bus service for John A. Logan College students for the 2011-2012 academic year. Beck Bus Transportation Corp. was contracted by SIU-C to allow John A. Logan College students to board the Saluki Express Route 9 at no additional fare. SIU-C transports John A. Logan College students from the bus stops in Carbondale to and from the John A. Logan College campus in Carterville. The bus stops at least ten times per day when SIU-C holds classes, consisting of 196 days per year during the summer, fall, and spring semesters and 3 additional days when only John A. Logan College holds classes to load and unload John A. Logan College students at parking lot C. Service began on August 22, 2011, and will end on August 3, 2012. The bus service has been a very popular option for the students. (The FY 2011 bus contract totaled \$20,627.59.) Vice-President Daugherty said SIU had not furnished the College with a contract or a bill until we repeatedly asked for it, and that is why this request for approval was delayed until now.

President Mees recommended and John O’Keefe and Jackie Hancock moved and seconded that the Board of Trustees approve the payment of \$19,341.62 for the agreement with Southern Illinois University-Carbondale for bus service for John A. Logan College students for days when SIU-C holds classes (\$18,337.52) and the 3 additional days when only John A. Logan College holds classes (\$1,004.10) for the period August 22, 2011 – August 3, 2012.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2710)

B. Campus Works Agreement (Appendix VII)

Vice-President McCormick stated that given the three (3) retirements in Information Technology and Media Services, which includes the chief information technology officer, and given the College’s consideration of evaluating a new enterprise resource planning system (administrative software for conducting most of the College’s business, student services and instructional matters), the administration believes it is an appropriate time to have an external review of all major technology resources within all three (3) divisions. The scope of work for the review would include readiness for administrative software replacement, online instructional delivery tools, organizational structure as it relates to information technology and instructional technology, and some present technology needs. McCormick said the company recommended for this service has great credibility in the industry and has been in dialogue with the administration for two years. The cost for the professional services and evaluation is \$25,000 plus travel costs and would include a full week of investigation from a time with a final oral report given to the president and vice presidents on the

final day along with an executive summary. He noted that a draft agreement is included in the board's packet as Appendix VII.

President Mees recommended and Jim Snider and Jackie Hancock moved and seconded that the Board of Trustees approve the request for professional services by CampusWorks, and authorize the administration to enter into this contract for reviewing information technology at the College upon successful review of the agreement by legal counsel.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2711)

C. Tuition Increase Recommendation

President Mees stated that given the economic pressures presently on our students and potential students and the growing belief that a further increase in tuition would negatively impact enrollment, the administration is recommending to the board that for FY 2013, we hold our present tuition of \$92.00 per credit hour. However, it will not be financially feasible to not have some increase in FY 2014. By that time, an increase will be required to maintain equalization eligibility, which requires we be at 85% of the statewide average. The administration is requesting the board proceed with the approval of a \$4.00 increase in tuition for both FY 2014 and FY 2015. It was noted there have been times in the past where the board has approved multiple year tuition rates in a single action, and this does assist with planning and forecasting of revenues. The administration has polled the area SICCM colleges and each has expressed intent to hold tuition flat for FY 2013.

President Mees recommended that the Board of Trustees approve the recommendation of the administration for FY 2012 – FY 2015 tuition rates as follows:

FY 2013 -- \$92.00 (No Increase)
FY 2014 -- \$96.00
FY 2015 -- \$100.00

Trustee O'Keefe said he did not like the idea of locking in an increase two years ahead of time, and would like to hold off on increasing for FY 2014 and 2015 at this time. There was some discussion on the possibility that the state might reduce the required statewide average from 85% to 70%. Trustee Rendleman said he would prefer to wait and see if this happens before voting to raise tuition in FY 2014 and 2015. Trustee John Sanders asked if the FY 2014 increase had been budgeted yet. Vice-President McCormick said it had not yet been built in to a budget. He stressed that the recommendation to not increase tuition in FY 2013 was not because the College didn't need the money – the FY 2013 year is sure to have a deficit. However, the feeling among all Southern Illinois community colleges was that it could have a negative impact on enrollment. Mr. McCormick noted that every dollar of tuition equals approximately \$70,000 in revenue. Mr. Sanders asked about the time frame necessary if the board does decide to raise tuition in 2014. Mr. McCormick said the decision has to be made in January or February of the previous year in order to accurately forecast for the budgeting process. He pointed out that if the law on percentages does not get changed, the \$96 rate for FY 2014 may not be enough to keep us within that required threshold. Trustee Jim Snider asked Mr. McCormick if he had any qualms about waiting until fall to revisit action on this. Mr. McCormick said this would be acceptable. Student Trustee Mandy Little shared some figures with the board on the financial dilemmas students are facing, including issues with MAP grants and

Pell grants. President Mees stated the reasoning behind the recommended three-year approach to tuition had to do with strategic planning and being able to tie that in with the operational/budget planning. He said that he is OK with deferring discussion on future tuition raises until fall, and that he was willing to reword his recommendation accordingly.

President Mees recommended and John Sanders and Jake Rendleman moved and seconded that the Board of Trustees approve maintaining the current tuition rate of \$92.00 for FY 2013, and defer making recommendations on tuition for future years until fall of 2012.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-2712)

D. First Reading of Proposed Board Policy Additions/Revisions (Appendix VIII)(NO ACTION)

President Mees reported the Board Policy Committee has been working for some time on updating and coordinating Non-Teaching Professional policies with the Compease system. The committee presented the following board policies and related administrative procedures to the Board of Trustees for first reading:

- Board Policy 5154 – Transitional Temporary Modified Duty Policy (NEW) with related new Administrative Procedure 515 – Procedure for Modified Duty Assignment
- Board Policy 5220 – Professional Staff Position Guidelines
- Board Policy 5220A – Non-Teaching Professional Staff Compensation
- Board Policy 5220B – Minimum Requirements-Non-Teaching Professional
- DELETION OF Board Policy 5220C – Non-Teaching Professional Salary Schedule – Information placed in a new Administrative Procedure 522 – Non-Teaching Professional Employment Grades
- Board Policy 5224 – Promotion and Reclassification
- Board Policy 5250 – Professional Growth for Non-Teaching Professional Staff

Draft copies of these policies and related administrative procedures were included as Appendix VIII. Policies will be brought back to the board for final approval at the February 28, 2011 board meeting.

CLOSED SESSION

Board Chair Mike Hopkins stated it was desirable to hold a closed session to discuss the appointment, employment, and compensation of specific individuals and pending litigation, and asked for board action and a roll call vote to that effect.

Jim Snider and Jackie Hancock moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-2713)

The meeting was declared in closed session at 8:25 p.m.

The meeting was declared back in regular session at 10:10 p.m.

CLOSED SESSION MINUTES

Jackie Hancock and Jim Snider moved and seconded that the Board of Trustees approve the content of the closed session minutes of November 22, 2011, and December 13, 2011, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2714)

PERSONNEL

Operational Staff

President Mees recommended that Janel Hoffman be ratified as a full-time, secretary III (Vice President for Business Services and College Facilities) effective December 7, 2011.

President Mees recommended that Dawn Pinkston be employed as a full-time, secretary III (Vice President for Business Services and College Facilities) effective January 25, 2012.

President Mees recommended that Kristy Neville be employed as a full-time, admissions specialist III effective January 25, 2012.

President Mees recommended that Lisa Fletcher be ratified as a part-time, preschool substitute effective January 18, 2012.

President Mees recommended consideration of the retirement request of Jan Otey effective June 30, 2012.

Campus Safety Staff

President Mees recommended approval of Campus Safety Laborers' Local 773 Contract (Appendix IX) for a three-year period ending June 30, 2014.

President Mees recommended consideration of the retirement request of Dennis Phillips effective June 30, 2012.

Non-Teaching Professional Staff

President Mees recommended that Hailly Fulk-Williams be employed as a full-time, grade I, staff accountant effective February 8, 2012.

President Mees recommended that Kyle Suprenant be ratified as a stipend, assistant baseball coach John A. Logan College effective January 10, 2012.

President Mees recommended consideration of the retirement request of Tom Cardwell effective June 30, 2012.

President Mees recommended consideration of the retirement request of Kim Dixon effective June 30, 2012.

President Mees recommended consideration of the retirement request of Robert Fester effective June 30, 2012.

President Mees recommended consideration of the retirement request of Stephen P. McLaughlin effective June 30, 2012.

President Mees recommended consideration of the retirement request of Louis A. Morgan effective June 30, 2012.

President Mees recommended consideration of the retirement request of Robin Pauls effective June 30, 2012.

Full-Time Faculty

President Mees recommended approval of the academic rank of associate professor for CIS instructor Melanie Pecord.

President Mees recommended that faculty member Stuart Swope be terminated effective December 31, 2011

Term Faculty

President Mees recommended that Sheila Colombo be ratified as a part-time instructor of business at John A. Logan College effective January 17, 2012.

President Mees recommended that Christophe DuPont be ratified as a part-time instructor of French at John A. Logan College effective January 17, 2012.

President Mees recommended that Tricia Ely be ratified as a part-time instructor of swim at John A. Logan College effective January 17, 2012.

President Mees recommended that Rachel Ensor be ratified as a part-time instructor of art at John A. Logan College effective January 17, 2012.

President Mees recommended that Joshua Foster be ratified as a part-time instructor of heating and air conditioning at John A. Logan College effective January 17, 2012.

President Mees recommended that Bethany Gray-Shaw be ratified as a part-time instructor of massage therapy at John A. Logan College effective January 17, 2012.

President Mees recommended that Nancy Greene be ratified as a part-time instructor of biology at John A. Logan College effective January 17, 2012.

President Mees recommended that Wesley Johns be ratified as a part-time instructor of automotive at John A. Logan College effective January 17, 2012.

President Mees recommended that Ragda Kahil be ratified as a part-time instructor of speech at John A. Logan College effective January 17, 2012.

President Mees recommended that Angel Marjanovich be ratified as a part-time instructor of mathematics at John A. Logan College effective January 17, 2012.

President Mees recommended that Frederick Marsh be ratified as a part-time instructor of mathematics at John A. Logan College effective January 17, 2012.

President Mees recommended that Julie Martin be ratified as a part-time instructor of speech at John A. Logan College effective January 17, 2012.

President Mees recommended that Tim Montgomery be ratified as a part-time instructor of heating and air conditioning at John A. Logan College effective January 17, 2012.

President Mees recommended that Derek Schaubert be ratified as a part-time instructor of business at John A. Logan College effective January 17, 2012.

President Mees recommended that Kyle Snow be ratified as a part-time instructor of machine tools at John A. Logan College effective January 17, 2012.

President Mees recommended that Jean Szidik be ratified as a part-time instructor of swim at John A. Logan College effective January 17, 2012.

President Mees recommended that Mahboubeh Tavakoli-Nezhad be ratified as a part-time instructor of biology at John A. Logan College effective January 17, 2012.

President Mees recommended that Donna Tindle be ratified as a part-time instructor of medical assisting at John A. Logan College effective January 17, 2012.

Continuing Education Staff

President Mees recommended that George Ferguson be employed as a metal detecting instructor at John A. Logan College effective February 25, 2012.

President Mees recommended that Trevor Hinckley be ratified as a bird watching instructor at John A. Logan College effective September 24, 2012.

President Mees recommended that Barbie Kalous be employed as a common sense car care instructor at John A. Logan College effective January 26, 2012.

President Mees recommended that John Kranawetter be employed as a basketball for men (adv.) instructor at John A. Logan College effective January 25, 2012.

President Mees recommended that Kelly Lively be employed as a paranormal investigations instructor at John A. Logan College effective January 26, 2012.

President Mees recommended that Andrew Notier be employed as a tracking animals for kids instructor at John A. Logan College effective February 4, 2012.

President Mees recommended that Andrew Notier be employed as a tracking animals for adults instructor at John A. Logan College effective March 3, 2012.

President Mees recommended that Elizabeth Null be employed as Spanish for kids instructor at John A. Logan College effective January 27, 2012.

President Mees recommended that Mark Rogers be employed as an IPAD – “I have one – now what?” instructor at John A. Logan College effective January 24, 2012.

President Mees recommended that Patty Rutter be employed as an Adobe Photoshop (adv.) instructor at John A. Logan College effective January 24, 2012.

President Mees recommended that Anita Short be employed as a Qigong instructor at John A. Logan College effective January 26, 2012.

President Mees recommended that Ken Wollberg be employed as a bowed psaltery-a single musical instrument instructor at John A. Logan College effective January 26, 2012.

Volunteer Personnel

President Mees recommended the appointment of volunteers Brenda Clendenin, Gina Einig, Amelia Gordon, Oleta Massie, and Sherry Yow for Literacy.

John O’Keefe and Mandy Little moved and seconded that the Board of Trustees approve all personnel items as recommended with the exception of the employment of Kristy Neville as a full-time, admissions specialist III (Item 3 under Operational Staff); and that this item be tabled, the position be re-posted internally, and a recommendation be brought back to the February board meeting.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2715)

ANNOUNCEMENTS

Director of Community Relations and Marketing Steve O’Keefe informed the board of some positive feedback he had already received from media posts regarding the board choosing not to raise tuition at this time.

ADJOURNMENT

John Sanders and Mandy Little moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2716)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

Mike Hopkins, Chair

Jackie Hancock, Secretary