

**JOHN A. LOGAN COLLEGE**  
**Carterville, IL 62918**

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on September 26, 2006, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Don Brewer.

The chair directed the recording secretary to call the roll:

John Sanders	–	absent for roll call
Carol Farner	–	present
John O’Keefe	–	present
Jake Rendleman	–	present
David Hancock	–	present
Bill Kilquist	–	present
Matthew Todd	–	present
Don Brewer	–	present

Also present were: Robert L. Mees, President; Larry Peterson, Vice-President for Administration; J. P. Barrington, Vice-President for Business Services; Julia Schroeder, Vice-President for Instruction; John Huffman, College Legal Counsel; Steve O’Keefe, Director for Communications and Marketing; Shannon Woodworth, Facilitator for Media Relations; Donna Glodjo, Recording Secretary to the Board of Trustees; other College personnel, citizens, and media representatives.

**AUGUST BOARD MINUTES**

The minutes of the regular meeting of August 22, 2006, were previously distributed.

Jake Rendleman and Carol Farner moved and seconded the approval of the minutes of the regular meeting of August 22, 2006.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-1949)

**FINANCIAL REPORT (Appendix I)**

The financial report for the period ending July 31, 2006, was previously mailed.

Jake Rendleman and John O’Keefe moved and seconded approval of the financial report for the period ending July 31, 2006.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-1950)

**ACCOUNTS PAYABLE (Appendix II)**

The list of accounts payable for the period ending August 31, 2006, was previously mailed.

Jake Rendleman and John O'Keefe moved and seconded the approval of the list of accounts payable for the period ending August 31, 2006.

Upon roll call, all members present voted yes. Motion carried.  
(Resolution #16-1951)

### **OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**

None.

### **BOARD OF TRUSTEES REPORTS**

#### **A. Illinois Community College Trustees Association (ICCTA)**

Trustee John O'Keefe reported that the Illinois Community College Trustees Association will hold its next meeting on Friday and Saturday, September 29 and 30, in Springfield.

#### **B. Southeast Region Trustees (SERT)**

Trustee John O'Keefe stated that the Southeast Region Trustees will meet on the John A. Logan College campus on Monday, October 23, at 6:30 p.m.

#### **C. John A. Logan College Foundation**

No report.

#### **D. Association of Community College Trustees (ACCT)**

Trustee Jake Rendleman reported that the ACCT annual meeting will be in Orlando on October 11-14. He stated that he will be attending along with President Mees and Trustees Sanders, O'Keefe, and Hancock. Mr. Rendleman said the U. S. Secretary of Education will be a keynote speaker at one of the luncheons.

#### **E. Hiring Committee**

Trustee David Hancock stated that the Hiring Committee has not met since the last Board meeting, but reminded everyone that this committee is still active and open for suggestions and input. He noted that this committee has been instructed by the Board to meet at least once every three months. President Mees said that the new hiring policy has been implemented and appears to be working very well.

#### **F. Student Trustee**

Student Trustee Matthew Todd congratulated John A. Logan College student Jessica Herring on being crowned Miss Apple Festival. He reported that Student Senate meetings will be held on October 10 and October 24.

## **GROUP/ASSOCIATION REPORTS**

### **A. Faculty Association**

Faculty Association Representative Tim Baker reported on activities of the Social Science Department, including details on upcoming Constitution Week activities.

Mr. Baker reported that the card campaign for organization of the non-teaching professional staff at the College is over, and there were not enough signatures for that group to be recognized as a bargaining unit. Mr. Baker stressed that this is not viewed as a failed attempt to get the non-teaching professionals to organize, but as a successful attempt to let this group make up their own mind.

### **B. Term Faculty Association**

Term Faculty Representative Charles Rudolph stated that everything is going well and expressed the group's appreciation to Dr. Payne, Dr. Schroeder, Mark Henson, and their staffs for all their support.

### **C. Operational Staff Association**

No report.

## **OFFICERS REPORTS**

### **A. Special Events Committee**

Vice-President for Business Services J. P. Barrington reported on the Southern Illinois Hunting and Fishing Days celebration held on the College campus the past weekend. While the event was somewhat hampered by rain, Mr. Barrington reported that crowd size was estimated at approximately 18,000 for the two days. He expressed appreciation to 60 members of the Sesser-Valier Outdoor Club who volunteered both days. Mr. Barrington also thanked committee members Greg Legan, Shannon Woodworth, Tom Horn, Kathy Gibson, Steve O'Keefe, Clay Brewer, Adrienne Barkley Giffin, Robin Egelston, Barb Campbell, Dwight Hoffard, and Trustees David Hancock and John O'Keefe. Mr. Barrington said this committee will be meeting soon to go over the financial picture.

Dr. O'Keefe stated that he was thrilled with the event, especially considering the weather. He said that vendors were very pleased, and noted that it was great to watch the children's events. Trustee David Hancock said that it was a very enjoyable event, and commented on the dedication of the other committee members. Board Chair Brewer thanked the committee, commenting that this is one of the best community events the College puts on.

### **B. Fall Semester Enrollment**

Vice-President for Administration Larry Peterson distributed copies of the Fall 2006 Enrollment Report. He noted that the 5,783 enrollment was the largest fall enrollment in the history of the institution. He said that 41 percent of 2006 high school seniors in the College district are attending John A. Logan College, and added that this is the twelfth year in a row that fall semester enrollment has increased from the previous fall semester. Peterson said the College has now awarded 21,839 degrees.

**C. Recruiting Brochure**

Vice-President Peterson distributed a copy of a recruitment brochure for the Athletic Department created by Shannon Woodworth. He said the color, images, and write-ups are outstanding and complimented Mr. Woodworth on his excellent work. Dr. Peterson also distributed a list of important upcoming dates for the Athletic Department.

**D. Purdy School**

Dr. Peterson distributed information on Purdy School, and announced that Purdy School Days are currently in progress. He invited the Board to come out and participate.

**E. Civil War Lecture Series**

Vice-President Peterson reminded the Board of the Civil War Lecture Series that will take place on November 2, and outlined the various events

**F. National Council for Marketing and Public Relations (NCMPR)**

Vice-President Peterson announced that the National Council for Marketing and Public Relations (NCMPR) has recognized the *General News*, produced by Donna Glodjo, Robin Egelston, and Shannon Woodworth, and a radio commercial by Steve O'Keefe for either a bronze, silver, or gold award at the organization's district meeting in Grand Rapids, Michigan in October. He noted that the *General News* has finished in the top three of this prestigious event in each of the past four years, and this is the third time in the past four years that Steve O'Keefe has been recognized for radio advertising. Dr. Peterson said this year's competition was especially competitive with a record number of 370 entries from community colleges from throughout the Midwest and Ontario. Dr. Peterson stated that he is very proud of the work of Steve O'Keefe and Shannon Woodworth.

Trustee John O'Keefe interjected a comment on an article indicating the State of Illinois is spending \$80 million per year on remedial education, saying this issue is what he and the Board have been expressing concerns about for some time. He asked that copies of the article be given to all trustees.

**G. Athletic Advisory Committee Report**

Chair of the Athletic Advisory Committee Bill Kilquist made comments on a report from that committee which had been distributed to the Board. He asked the Board to review the report over the next thirty days and bring any questions or comments back to the next Board meeting, or get the questions/comments to Dr. Peterson's office before then. Mr. Kilquist reported that more members have been added to the committee, including J. P. Barrington. He stated that Terry Crain has also been added to the committee for his assistance with coaches in their advising assignments. Mr. Kilquist said that there is an effort to make coaches more accountable in their advising duties, and outlined the overall plan for this. He remarked that the Athletic Advisory Committee has not given a report to the Board in over 13 years. Mr. Kilquist stated that the committee would like input from the Board regarding scholarship packages and tuition waiver for athletes. Dr. Peterson said that in the past the Athletic Department has certainly had approval from the president and vice-presidents to do what they do, but he feels there should be Board approval. He encouraged the Board to review the report and ask question or give comments. Dr. Peterson reported that Athletic Director Halstead, Board Attorney John Huffman and himself will be conducting a thorough review of Title IX compliance, and will make recommendations for any needed adjustments in funding. Mr. Kilquist stated that the committee will be meeting the next week to look over current facilities, and

come up with a good plan for funding needed changes. Dr. Peterson expressed his appreciation to the committee. Board Chair Don Brewer stated that the committee has gone about as far as it can go without getting Board input and approval for what is presented in the report, particularly concerning scholarships. Mr. Kilquist briefly outlined all the information that is contained in the report booklet. He stressed the importance of Board input and influence over the future of the Athletic Department. Mr. Kilquist stated that we have a great Athletic program, adding that the committee just hopes to make it even better.

Board Chair Don Brewer expressed his appreciation to Steve O'Keefe and Shannon Woodworth for their good work, noting the great job they have done with the media guide.

Chairman Brewer stated that he recently attended an Education Council 100 meeting called by SIU President Poshard. He said that SIU is pushing to get their enrollment up and does not want to be in competition with John A. Logan College or other community colleges – yet they do seem to be. Mr. Brewer said that a joint venture with SIU will need to be worked out between Dr. Mees and Dr. Poshard. Mr. Brewer made reference to comments made at that meeting inferring that the quality of students coming from community colleges are not what they (SIU) would like to see. He had responded that all facets of education see someone else as not having done their job well enough, and stressed that all levels must work together. Dr. Mees said that this was a major topic of discussion at a recent Education Alliance meeting he attended recently, and added that he feels we will see more cooperation in the future.

Trustee Rendleman asked about information he had read about teacher education programs being done through SICCM at Rend Lake. Dr. Schroeder stated that this is a huge positive development that gives an opportunity for students who live in the Du Quoin and West Frankfort area to travel to Rend Lake versus driving to SIU. This gives students the opportunity to attend courses taught by SIU at Rend Lake, complete their junior and senior years in elementary education with the same curriculum as native SIUC students, and obtain their degree without having to set foot on the SIU campus. She agreed that it would be nice if this opportunity were offered at other community colleges, but stressed what a huge accomplishment this is. She credited the cooperation of President Poshard and the interim dean of education at SIUC for this progress. Dr. Mees said this is a positive change, and that the Rend Lake Marketplace was selected because it is farther from the SIUC campus. He noted that JALC students, as well as students from the other SICCM schools, are eligible to attend these classes. Dr. Mees said if this is successful, he expects to see offerings at other community colleges. Mr. Rendleman asked if these students have to pay the same tuition as the native SIU students. Dr. Schroeder stated that they do have to pay SIU's tuition, but, typically, SIU does not require off-campus students to pay all the fees.

## **H. Update on Accreditation Process**

Dr. Deborah Payne, dean for instruction and co-chair of the committee for the self-study for accreditation, distributed copies of a large poster designed to make everyone on campus aware of what is going on with the self-study process. Dr. Payne said that she recently explained the accreditation process to the Student Senate, informed students at Club Day, and is in the process of establishing a web site on the accreditation process. She said that comments are currently being solicited on the self-study report from the steering committee. The document will then be put on the web site for everyone to see. Dr. Payne said the accreditation visit is scheduled for February 5-7, adding that it is desirable for everyone to be knowledgeable about the process and be able to field questions from the visitation team.

**I. Faculty and Staff Development Day**

Vice-President Schroeder announced that Faculty and Staff Development Day will be October 9, and distributed a brochure outlining planned activities. She invited the Board members to attend.

**J. Open House for Teaching and Learning Center**

Vice-President Schroeder stated that she had previously distributed an invitation to the Board to attend an Open House for the Title III-funded Teaching and Learning Center. She distributed a brochure showcasing the center.

**K. Whirlpool/Maytag Update**

Vice-President Schroeder reported on a College Fair held at Herrin Middle School attended by over 350 Whirlpool/Maytag workers and their spouses. She said that John A. Logan College had a heavy presence, with over 40 staff members assisting in the event. Dr. Schroeder reported that 45 persons filled out applications for admission to the College. She circulated some pictures from the event. Dr. Schroeder reported that Dr. Marilyn Toliver and the Early Childhood students from JALC set up an area for the children. She noted that Mayor Vic Ritter was present and very appreciative.

**L. Service Learning**

Dr. Schroeder introduced coordinator of service learning Mary O'Hara and criminal justice instructor Rick Ellett. Dr. O'Hara invited the Board to take a look at the web page she and Phillip Lane have developed to keep people abreast of service learning/civic engagement at the College, and briefly described what is on the page. She defined service learning as a method through which citizenship, academic subjects, skills, and values are taught through experiential learning rooted to some community need. She said it is identification of learning goals and structured reflection on the service experience that make service learning different from community service projects. Dr. O'Hara cited the College Fair Dr. Schroeder had reported on as an example of a community service project, noting that this turns in to service learning when that activity is connected to the goals of a class and there is some type of reflection on what it meant to participate and what the student learned. She defined civic engagement as those activities that reinvigorate the public purpose and civic mission of higher education. She said civic engagement represents individual and collective actions designed to identify and address issues of public concern. An example of this is having students participate in Constitution Week. Dr. O'Hara said that she is working, along with Dr. Brenda Erickson and Rick Ellett, on a Faculty and Staff Development Day presentation which will showcase a number of interesting and innovation civic engagement/service learning projects being done by our faculty. She added that other efforts being made include attendance at a summit and research on how other "best-practice" schools conduct strategic planning on service learning and civic engagement.

Criminal Justice instructor Rick Ellett noted that several projects are being done on campus, and described his project involving his CRJ 115 policing classes. The project helps agencies buy canine dogs, and helps fund their maintenance, training, and re-certification. He said this is a bridge to the community, noting that everyone will usually engage in a conversation with a student about a dog. Mr. Ellett said this project has grown from volunteerism and community service projects he started in his classes ten years ago, when students were encouraged to work with the very young and the elderly (i.e., coaching young children, delivering Meals On Wheels). He reported that in 2004, the canine project was adopted as a community service project to raise funds for Williamson County to

purchase a dog. Mr. Ellett said that, at that same, the school provided a teleconference on service learning. From that teleconference, Mr. Ellett said he determined that we had service learning – we just needed to add the reflection element. He said 35-50 students are now involved each semester in the canine project. He noted that the stakeholders in the project include everyone in southern Illinois. Mr. Ellett said that the Williamson County Sheriff's Department and the Jackson County Sheriff's Department will take their dogs to any surrounding county that needs help. He said other canine squads will be added to the project in the near future, and added that he is receiving more input and requests from other departments in southern Illinois. Mr. Ellett said he has to sit down with these departments and make sure they understand this is more than a fund raiser – it is a learning project for our students. He said that he also must discuss such things as earmarked funding and the media. He expressed his appreciation to Steve O'Keefe for coming to classes and explaining the importance of a good, positive relationship with the media, and the responsibility that goes with it. Mr. Ellett said the project has received recognition on and off campus and from the media, indicating that many people have been touched by this effort. He said the students are continually planning, organizing, leading, and learning through oral and written reflection (a requirement of the class). Mr. Ellett said that changes in the program will include getting additional input and requests from the community; expansion of the project fund raiser; expansion of the learning and reflection elements; and increased student responsibilities. He asked for support from the Board for service learning on our campus, stressing the importance of coordination and centralization, as well as funding. Mr. Rendleman asked specifically how the Board could support in ways other than funding. Mr. Ellett said that a recent survey showed the need for centralized coordination. Dr. O'Hara noted that most places have full-time service learning/civic engagement coordinators, suggesting that it would be good if the College could plan toward this kind of funding. Mr. Rendleman asked for the names of some other Colleges that have such a position, and Dr. O'Hara said she can provide him with that information.

Dr. Deb Payne stated that the College is fortunate to have Mary O'Hara as a coordinator this year, and said that it is important that the Board be apprized of the importance of service learning, and lend its approval and commitment. Dr. Mees said that if we train our students to get involved in the community, this will cause them to be more likely to become involved in worthwhile projects and volunteerism later in their life. Dr. Payne stated that the foundation of a democratic society is that the purpose of education be to have engaged citizens.

Trustee John Sanders arrived at 7:50 p.m.

**M. Recognition of Illinois Community College Faculty Association Scholarship Winner**

President Mees and Board Chair Don Brewer presented a certificate of recognition to JALC student Haley Marie Constable, winner of a \$1,000 scholarship award for 2006-2007 from the Illinois Community College Faculty Association. The ICCFA awarded five scholarships to Illinois community college students this fall.

**N. Recognition of *BLEND***

President Mees recognized a group of former and current John A. Logan College students who started an a capella singing group, *BLEND*, and has been very successful. He congratulated them on their many outstanding performances and accomplishments, introduced the group, and presented each of them with a token of appreciation.

**O. Logan “50 at 40” Project**

President Mees reported that the first high school visit had been made that day in the Logan “50 at 40” project which is designed to increase the number of high school students that come to the College to 50 percent in the College’s 40<sup>th</sup> Anniversary year. He stated that we are already at 41 percent and is confident that the 50 percent level can be attained. He reported that he, Dr. Peterson, Terry Crain, Shannon Woodworth, Steve O’Keefe, and Matt Yusko had a tremendous visit with the Herrin High School students, and said that they are very excited about going to all the other district high schools. Dr. Mees said that a newsletter will also be developed to go out to high school students three times this year. He said that the effort also received mention on Channel 3 television. He expressed his appreciation to all those involved in the project. Steve O’Keefe commented that the high school visit had gone very well, with many questions and comments from the students. He expressed his appreciation to Dr. Mees and Dr. Peterson for taking time to make the high school visit.

**P. Women’s Health Conference**

President Mees reported that the Women’s Health Conference held on campus was a tremendous success with a record attendance of over 600 women. He stated that a plaque was presented to Rosemary Crisp for her service to women’s health and higher education. The plaque will hang in by the Crisp statue in the Conference Center. Dr. Mees said that Carol Farner and Dr. Schroeder assisted in the presentation of the plaque to Mrs. Crisp.

**Q. Strategic Plan**

President Mees reported that the strategic planning effort is going very well. All committees with the exception of one has met, with approximately 160 people involved in the steering and other committees. He stated that this effort is very important to the future of the College.

**R. American Heart Association Heart Walk**

President Mees reported that the American Heart Association Heart Walk will be held at the College the following Saturday. Dr. Mees has chaired the committee for this event, and the College has a large team that is working very hard to raise money.

**S. Meeting with John Filan**

President Mees reported that officers of the Presidents’ Council, and the president and CEO and the chair of ICCB met with the governor’s budget director, John Filan, recently. He said the meeting was very productive, and feels there will be excellent outcomes from this continuing effort.

**T. Upcoming Dates of Interest**

President Mees reviewed upcoming dates of interest from a handout that had been distributed to the Board.

**U. Positive Correspondence**

President Mees drew the Board’s attention to several pieces of positive correspondence the College had received, including several complimentary letters from ICCB members regarding the ICCB meeting held on campus September 15.



**V. Illinois Community College Board**

Trustee and ICCB member Jake Rendleman reported that the ICCB meeting on the JALC campus was very positive, and everyone enjoyed their visit. He said that ICCB chair Guy Alongi has asked the student member of the ICCB to head up a committee of student trustees to look at the textbook cost situation. Mr. Rendleman said this issue is getting a great deal of attention nationwide at this time.

**OLD BUSINESS**

**A. Adoption of 2006-2007 Budget**

The tentative budget for the 2006-07 academic year was approved at the August meeting and a public meeting was held at 6:30 p.m., September 26, 2006, in the College Board Room. There were no public comments or questions. Based on the results of the hearing, President Mees recommended the following resolution be adopted by the Board of Trustees:

WHEREAS the Community College Board of John A. Logan College District No. 530, Counties of Williamson, Jackson, Franklin, Randolph, and Perry, and the State of Illinois caused to be prepared in tentative form a budget, and the secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and whereas a public hearing was held as to such budget on the 26th day of September, 2006. Notice of hearing was given at least thirty days prior thereto as required by law and all other legal requirements have been complied with.

NOW THEREFORE BE IT RESOLVED by the Community College Board of said District as follows:

SECTION 1 -- That the fiscal year of the Community College District be and the same is hereby fixed and declared to be beginning July 1, 2006, and ending June 30, 2007, and

SECTION 2 -- That the budget containing an estimate of amounts available in each fund separately and of expenditures from each, and same is hereby adopted as the budget of this Community College District for the said fiscal year.

President Mees recommended and John O'Keefe and Carol Farner moved and seconded that the Board of Trustees adopt the 2006-2007 budget as presented in tentative form at the August board meeting and as available for public inspection under state law, and that the administration be authorized to implement this budget effective July 1, 2006.

Upon roll call, all members voted yes. Motion carried.  
(Resolution #16-1952)

**CONSENT AGENDA**

**A. Bids-Mailing Equipment and Console (Appendix III)**

President Mees recommended that the Board of Trustees approve the low bid meeting specifications for the purchase of a high volume mailing machine and console with digital printing technology in the amount of \$24,691 from Pitney Bowes, Inc., of St. Louis, MO, and that the administration be authorized to make this purchase.

**B. Bid– Ten LCD Projectors and Ceiling Mounts (Appendix IV)**

President Mees recommended that the Board of Trustees approve the low bid meeting specifications for the purchase of ten (10) LCD projectors and ceiling mounts in the amount of \$24,340 from Midwest Computer Products, Inc., of West Chicago, IL, and that the administration be authorized to make this purchase.

**C. Purchase of Office Computers**

President Mees recommended that the Board of Trustees approve the quote of \$127,458.67 for the purchase of 102 computers for faculty and staff from 710 Bookstore, and that the administration be authorized to purchase this equipment as specified in the Technology Plan.

**D. Uninterruptible Power Supplies**

President Mees recommended that the Board of Trustees approve the quote of \$13,663.24 for the purchase of 19 uninterruptible power supplies from D & B Power Associates, Inc., of Batavia, Illinois, and that the administration be authorized to purchase this equipment as specified in the Technology Plan.

**E. Network Switch Upgrades**

President Mees recommended that the Board of Trustees approve the quote of \$48,360.10 for the purchase of 14 Cisco Catalyst switches from CDW-G, of Vernon Hills, Illinois, and that the administration be authorized to purchase this equipment as specified in the Technology Plan.

**F. Athletic Housing Contracts**

President Mees recommended that the Board of Trustees approve the housing contracts for John A. Logan College women's basketball, softball, and golf; men's basketball; and baseball athletes for fall and spring semesters 2006-2007, in the amounts of \$65,193.99 to Lewis Park Apartments, and \$5,480 to Lake Logan Apartments, and that the administration be authorized to make these payments in a timely manner.

**G. Purdy School Volunteers**

President Mees recommended that the Board of Trustees approve the names listed below for volunteer teachers at Purdy School for fall 2006 and spring 2007, with the understanding that it is on a volunteer basis and there is no financial compensation associated with the positions:

Lucille Choate	Anna Morris
Carol Cross	Betty Neely
Sarah Geisleman	Deborah Runion
Shirley Hays	Carolyn Rushing
Robert Jackson	Gene Snider
Jean Jones	Maxine Snider
Rosemary Mathis	

#### **H. Approval of Closed Session Minutes for Availability for Public Inspection**

President Mees recommended that, per advice from legal counsel, the Board of Trustees approve the following closed session minutes to be made available for public inspection: November 22, 2005, and June 27, 2006.

#### **I. Destruction of Verbatim Recordings of Closed Sessions**

President Mees recommended that, in compliance with the Open Meetings Act, the Board of Trustees approve the destruction of the verbatim recordings of the closed session meetings of August 24, 2004; September 22, 2004 (retreat); September 28, 2004; October 25, 2004; November 23, 2004; January 25, 2005; February 22, 2005; and March 22, 2005; and that the recording secretary be authorized to dispose of these records.

Jake Rendleman and John O'Keefe moved and seconded that the Board of Trustees approve all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-1953)

#### **NEW BUSINESS**

##### **A. Annual College Audit (Appendix V)**

President Mees stated that the annual audit for John A. Logan College for FY06 (2005-2006) has been completed by Cindy A. Bobell, CPA. Ms. Bobell gave the Board a brief summary of the audit, noting everything on the financial statement is clean, and there were no material findings. She commented on the great cooperation she received from College staff, and expressed her appreciation.

Trustee John Sanders asked about two areas that were mentioned in the letter. Ms. Bobell said these have to do with reporting accuracy on verification of residency, and she felt this was an area that could use a little improvement and tighter controls on documentation. She noted that she has already received some correspondence to the effect that these items are being addressed.

President Mees recommended and Jake Rendleman and John O'Keefe moved and seconded that the Board of Trustees accept the annual audit for John A. Logan College for FY06 (2005-2006) as presented by Cindy A. Bobell, CPA, in Appendix V.

Upon roll call, all members voted yes. Motion carried.  
(Resolution #16-1954)

##### **B. Selection of Voting Delegate to the Association of Community College Trustees (ACCT) Convention**

The Board discussed selection of a voting delegate and an alternate to cast the College's vote at the ACCT Annual Leadership Congress in Orlando in October.

John O'Keefe and Bill Kilquist moved and seconded that the Board of Trustees appoint Jake Rendleman as the College's voting delegate at the ACCT Annual Leadership Congress in Orlando in October 2006, and that John Sanders be appointed the alternate.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-1955)

### **C. Revision of Board Policies (Appendix VI)**

President Mees stated that in reviewing Board Policies, it has been determined that changes to the policies listed below are in the best interest of the employees and the College. Copies of the policies with proposed revisions in bold type may be found in Appendix VI.

Board Policy 5221A	–	Hours and Compensation
Board Policy 5221B	–	Non-Union Operational Salary Grades & Positions
Board Policy 5221D	–	Overtime Compensation Non-Union Operational Staff
Board Policy 5260	–	Vacation
Board Policy 5272	–	Sick Leave
Board Policy 5280	–	Health Insurance
Board Policy 5282	–	Health Insurance for Retired Employees

President Mees recommended that the Board of Trustees review these Board Policies and consider approval of the suggested revisions at the October 24 Board meeting.

### **CLOSED SESSION**

Board Chair Don Brewer stated that it is desirable to hold a closed session at this time to discuss appointment, employment, and compensation of specific individuals; and pending litigation; and that he would appreciate Board action and a roll call vote to that effect.

John O’Keefe and Carol Farner moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.  
(Resolution #16-1956)

The meeting was declared in closed session at 8:20 p.m.

The meeting was declared back in regular session at 10:08 p.m.

### **CLOSED SESSION MINUTES**

Matthew Todd and David Hancock moved and seconded that the Board of Trustees approve the content of the closed session minutes of the continued meeting of July 25, 2006, and the regular meeting of August 22, 2006, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-1957)

### **PERSONNEL**

#### **Operational Staff**

President Mees recommended that Brianna Gower be ratified as a part-time, temporary, short-term, secretary I at John A. Logan College effective September 7, 2006.

President Mees recommended that Cameron Carpenter be employed for the position of full-time, grade II, media technician II.

### **Security Staff**

President Mees recommended that Roger Hancock be employed as a part-time, grade I, campus safety officer at John A. Logan College effective October 2, 2006.

### **Full-Time Faculty**

President Mees recommended that the Board of Trustees consider the retirement request of nursing professor Janice Palese effective July 31, 2008.

President Mees recommended that the Board of Trustees consider the retirement request of physical science professor Mike Morgan effective July 31, 2008.

### **Term Faculty**

President Mees recommended that Sam Arnone be ratified as a part-time instructor of machine tool and die at John A. Logan College effective August 17, 2006.

President Mees recommended that Lynne Beggs be ratified as a part-time instructor of mathematics at John A. Logan College effective August 17, 2006.

President Mees recommended that Arunima Bhattacherya be ratified as a part-time instructor of mathematics at John A. Logan College effective August 17, 2006.

President Mees recommended that Jason Hartz be ratified as a part-time instructor of mathematics at John A. Logan College effective August 17, 2006.

President Mees recommended that Alan Hicks be ratified as a part-time instructor of sociology at John A. Logan College effective August 17, 2006.

President Mees recommended that Matt Hutchins be ratified as a part-time instructor of health at John A. Logan College effective August 17, 2006.

President Mees recommended that Keith Jackson be ratified as a part-time instructor of graphics and design at John A. Logan College effective August 17, 2006.

President Mees recommended that Joel Krueger be ratified as a part-time instructor of philosophy at John A. Logan College effective August 17, 2006.

President Mees recommended that Mila Maring Sims be ratified as a part-time instructor of biology at John A. Logan College effective August 17, 2006.

President Mees recommended that Angel Marjanovich be ratified as a part-time instructor of mathematics at John A. Logan College effective August 17, 2006.

President Mees recommended that Nancy Martin be ratified as a part-time instructor of aquatics at John A. Logan College effective August 18, 2006.

President Mees recommended that Branden McCullough be ratified as part-time instructor of history at John A. Logan College effective August 17, 2006.

President Mees recommended that Kevin Menken be ratified as a part-time instructor of speech at John A. Logan College effective August 17, 2006.

President Mees recommended that Azita Namazi be ratified as a part-time instructor of mathematics at John A. Logan College effective August 17, 2006.

President Mees recommended that Mary Pautler be ratified as a part-time instructor of nursing at John A. Logan College effective August 21, 2006.

President Mees recommended that Patrick Pulley be ratified as a part-time instructor of machine, robotics, and tool and die at John A. Logan College effective September 17, 2006.

President Mees recommended that Janet Russell be ratified as a part-time instructor of political science at John A. Logan College effective August 17, 2006.

President Mees recommended that Brycker Sprague be ratified as a part-time instructor of machine tool and die at John A. Logan College effective August 17, 2006.

President Mees recommended that Christopher Strangeman be employed as a part-time instructor of history at John A. Logan College effective October 11, 2006.

President Mees recommended that Jennifer Wolff be ratified as a part-time instructor of biology at John A. Logan College effective August 17, 2006.

### **Continuing Education Staff**

President Mees recommended that Candice Lahr be ratified as a part-time instructor of novel writing at John A. Logan College effective June 13, 2006.

President Mees recommended that Tracy Loyd be ratified as a part-time instructor of tax preparation at John A. Logan College effective September 11, 2006.

President Mees recommended that Edda Wittich be ratified as a part-time instructor of art at John A. Logan College effective September 13, 2006.

### **Grant Personnel**

President Mees recommended that Stephanie Harrison be employed as a part-time, grade V, assistant literacy coordinator, at John A. Logan College effective October 1, 2006.

President Mees recommended the employment of four full-time, grade V, pre-K facilitators: Colleen McLaughlin effective October 16, 2006, Jillian Zolecki effective October 2, 2006, Kathy Grace effective October 2, 2006, and Cheryl Cluster-Lee effective October 16, 2006.

President Mees recommended that Jennifer Frost be employed as a full-time, grade IV, coordinator of disability services effective October 11, 2006.

John Sanders and John O'Keefe moved and seconded that the Board of Trustees approve all personnel items as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-1958)

### **ANNOUNCEMENTS**

Trustee David Hancock clarified that the Roger Hancock employed on tonight's agenda is not related to him nor does he know him.

### **ADJOURNMENT**

John Sanders and John O'Keefe moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-1959)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

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Don Brewer, Chair

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Bill Kilquist, Secretary