

JOHN A. LOGAN COLLEGE
Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on August 26, 2008, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Bill Kilquist.

The chair directed the recording secretary to call the roll:

Michael Hopkins	–	present
John Sanders	–	present
Jake Rendleman	–	present
David Hancock	–	present
John O’Keefe	–	present
Jim Snider	–	present
Rachel Grasher	–	present
Bill Kilquist	–	present

Also present were: Robert L. Mees, President; Brad McCormick, Vice-President for Business Services and College Facilities; Tim Daugherty, Vice-President for Administration; Julia Schroeder, Vice-President for Instruction; John Huffman, College Legal Counsel; Steve O’Keefe, Director for Communications and Marketing; Claudia Merrett, Acting Recording Secretary to the Board of Trustees; and other College personnel.

MINUTES OF THE JULY BOARD MEETING

The minutes of the regular Board meeting held on July 29, 2008, were previously distributed.

Jim Snider and John O’Keefe moved and seconded the approval of the minutes of the regular Board meeting of July 29, 2008.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2216)

FINANCIAL REPORT (No Action)

The financial report for the period ending June 30, 2008, will be available in October as a year-end audited statement in conjunction with the annual financial audit of the College.

ACCOUNTS PAYABLE (Appendix I)

The list of accounts payable for the period ending July 31, 2008, was previously mailed.

Jake Rendleman and Mike Hopkins moved and seconded the approval of the list of accounts payable for the period ending July 31, 2008.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2217)

RECOGNITION OF GUESTS

None.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

None.

BOARD OF TRUSTEES REPORTS

A. Illinois Community College Trustees Association

Trustee John O'Keefe reported that the next ICCTA meeting will be September 12 and 13 in Springfield. President Mees added that one of the seminars will be clarifying the roles of the CEO, Board Chair, and the Board, and encouraged everyone to attend.

Trustee Rendleman reported that the Senate overrode the Governor's veto of the Ethics Act, restoring the status of community colleges as units of local government. This means College employees will no longer have to take the ethics testing. Trustee Rendleman also reported that the ICCB will hold a budget hearing on the John A. Logan College campus on September 18, and encouraged everyone to attend. He spoke briefly about a new law strengthening emergency response plans on Illinois campuses.

B. Southeast Region Trustees (SERT)

Trustee John O'Keefe stated that he hasn't heard from Southeastern Illinois College, but expects they will be planning a fall meeting of the Southeast Region Trustees.

C. John A. Logan College Foundation

No report.

D. Association of Community College Trustees (ACCT)

Trustee Jake Rendleman reported everything is on track for the New York City ACCT convention. President Mees said that all flight arrangements have been made, and a dinner is planned for the group for Friday evening, October 31.

E. Hiring Committee

Trustee David Hancock stated that the Hiring Committee will not be meeting until September. He reported some statistics, stating that since the Hiring Committee was formed, there have been 97 hires, 335 people serving on search committees, and only three hires that have caused some dissension. He noted that out of over 500 applications, there have been zero board members used for references. Mr. Hancock praised his co-chair John Sanders and the committee for all their efforts.

F. Athletic Advisory Committee

Board Chair Bill Kilquist reported that the Athletic Advisory Committee had met that afternoon and asked Athletic Director Jerry Halstead to report. Mr. Halstead reported on discussions regarding

starting an endowment with the John A. Logan College Foundation and fundraising efforts in conjunction with the Alumni Association. Mr. Kilquist spoke on other items discussed including copyright issues with the logo. There was discussion on housing for student athletes and the fact that these housing budgets are done through the regular budgeting process.

G. Developmental Education Committee

Trustee John O’Keefe reported that he has a meeting set up with representatives from Parkland College while he is in Springfield to discuss issues regarding remedial education. He stated that when he returns, he will get with committee member Mike Hopkins, and they will proceed.

H. Student Trustee

Student Trustee Rachel Grasher reported on upcoming events including the Student Leadership Program on August 28; a Performance Series Event, *The Improvised Musical*, on September 4; and the Women’s Health Conference on September 20. Ms. Grasher stated that she has spoken with Brenda Deering, Student Senate President, and another student survey is being planned. The survey will be geared toward finding out ways the College can help students cut expenses – in accordance with the Board’s directive at the Board retreat. The first Student Senate meeting will be September 2. There will be a meeting September 11 for the students to meet their leaders. The Board Chair and Vice-Chair, the President, and the Vice-Presidents will serve on a panel for that meeting.

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

No report.

B. Term Faculty Association Report

No report.

C. Logan Operational Staff Association Report

Representative Deana Smith reported that LOSA held officer elections earlier in the month. They are: Judi Pastori, president; Tamra Walker, vice-president; Tracy Zoller, secretary; Angela Snider, treasurer; JaDean Towle, regional council representative; Linda Ellery, regional council alternate; and Kay Clark, Beth Hanner, Debbie Richison and Deana Smith, representatives at large.

OFFICERS REPORTS

A. Building Committee Report

Vice-President for Business Services and College Facilities Brad McCormick reported that the Board Building Committee met once last month and toured the facilities currently under construction. The committee also reviewed the draft of the Master Plan Phase I which is on the agenda tonight. Mr. McCormick reported that the aerobic center in the Community Health Education building will be closed for three days at the end of September to erect a temporary wall dividing the current construction from the occupied space. He reported that the parking lot has been asphalted, and will be back in service after Labor Day. Mr. McCormick reported on the overall parking situation on

campus. He stated that a three-four week shutdown will take place at the Community Health Education building from December 15 to January 9 to join the new aerobic space to the existing. Mr. McCormick also reported that a large pool maintenance project is being planned and will be presented to the Board before bidding. Painting and concrete work is continuing at the automotive building and substantial completion is expected by November 1.

B. Board Policy Committee

Vice-President McCormick reported that the Board Policy Committee has reviewed 78 policies to date, with changes or deletions being made to 46 of those policies. He reported that a meeting has been scheduled by Dr. Daugherty with all the grant personnel to go over the policy changes that affect them. Mr. McCormick stated that the Board Policy having to do with audits is on the agenda for a first reading tonight, and commented that the proposed changes will give the Board Finance Committee a more active role meeting directly with the auditor. He commented that another significant change proposed in the audit policy adds a “sit-out” provision for auditors that have served two audit cycles. Mr. McCormick stated that LOSA had asked the Board Policy Committee to consider changing the sick leave and vacation leave policies to allow time to be taken in one-hour increments instead of the current two-hour increment requirement. He said the Board Policy Committee agreed this was a good idea and those policies are being presented for the first reading tonight.

Mr. McCormick asked that the Board pull off two of the policies that are presented on the agenda tonight for final action – Policy 5143- Service Credit and Policy 5220A–Non-Teaching Professional Staff Compensation. He stated that due to employee input, some minor revisions may be made to these policies before they are presented for final action.

C. Fall Semester Enrollment Report

Vice-President for Administration Tim Daugherty gave the Board an update on fall semester enrollment, stating that 6,150 students are enrolled on the eighth day (compared to last year’s tenth-day figure of 6,061). He reported that credit hours are currently at about 59,000, compared to last year’s 59,787 hours.

D. Year-End Athletic Report

A copy of the Athletic Report for 2007-2008 was distributed to the Board. Athletic Director Jerry Halstead thanked Sondra Walker for putting together the report. Mr. Halstead pointed out the total team finishes, stressing that the department wants to be known as a total program – not just for one or two sports. He noted that both women’s and men’s golf teams finished pretty high in the nationals. He drew the Board’s attention to the academic post season awards page of the booklet, noting that 22 student athletes made Academic All-GRAC, 7 made Academic All-American; and 4 made Distinguished All-American. He also reviewed the Athletic Post Season Award winners from each sport; overall team GPAs; and commented on four-year Athletic Scholarship recipients. He reported on summer camps, and gave the Board an update on the Athletic Department’s fund raising efforts. Mr. Halstead mentioned the excellent support received from Great Boars of Fire, 17th Street, Steve Bleyer, Rend Lake Beverage, Carbondale Elks, and SI Bowl in their fund raising events. He announced that the Athletic Department Golf Scramble will be at Kokopelli in October. Mr. Halstead expressed his appreciation to Dr. Mees and the Board of Trustees for their support.

E. Update on MAN-TRA-CON

Vice-President for Instruction Julia Schroeder reported that 210 MAN-TRA-CON sponsored students are enrolled at John A. Logan College fall semester. She stated that 160 of those students will graduate this fall.

F. College and Career Readiness Initiative

Vice-President Schroeder introduced Denise Crews and Toyin Fox who gave a presentation on the College and Career Readiness Initiative. Dr. Crews went over the goals of the project including reducing remediation, collaborating with high schools, focusing on best practices, putting together strategies addressing individual student needs, and investigating curriculum gaps between high school coursework patterns and college entry level requirements. She discussed the evaluation process which took place here in July, noting that she has not received official notification, but has heard that evaluators were pleased. She distributed outcomes information to the Board and briefly went over the information. She also distributed some math and English placement booklets that are being given to high school guidance counselors, students, and teachers in order to give them an idea of the types of questions the student should be able to answer in those particular courses. Dr. Crews reported on results of a summer intervention project, stating that they were able to reduce remediation for some participating students. Dr. Crews thanked Dr. O'Keefe, Rev. Hancock, and Jake Rendleman for their efforts in supporting this project. Toyin Fox reported in depth on the project orientation and the intervention held this summer, stating that she was pleased with the results. She also reported on a professional development workshop for teachers. Dr. Crews reported that rave reviews were received from teachers and students that participated in these projects. In the discussion which followed, Vice-President Schroeder shared some adjustments being made in placement testing that are proving to be successful. Dr. Schroeder added that Toyin Fox will be leading the College's diversity initiative this year and shared some upcoming planned activities.

G. Illinois Board of Higher Education Meeting

President Mees reported on the IBHE meeting, stating that he gave a presentation at that meeting on behalf of Presidents' Council where he emphasized that last year was the best year ever for cooperation between community colleges and the IBHE. He stated that community college funding got through the IBHE and the legislature with a 5.3 percent increase, but unfortunately, the governor chose to veto those increases. As a result, community colleges are down \$25.8 million from FY02. Dr. Mees stated that funding will be the number one priority for both the Presidents' Council and the ICCTA this year. Dr. Mees also reported on the efforts which resulted in overriding the governor's veto of the ethics issue.

H. National Governors' Association Illinois Policy Committee

President Mees reported that he had attended another meeting of the National Governors' Association Illinois Policy Committee. He stated that they met with an advisory committee that will support civic engagement, volunteerism, and work opportunities for senior citizens. Dr. Mees stated that it is likely community colleges will be asked to take the lead in this effort, and noted that there could be significant funds available to promote programs of this type.

I. Complimentary Letter

President Mees distributed a complimentary letter from a returning student expressing her appreciation to the College and Kristen Shelby for her efforts above and beyond in assisting her with returning to school.

President Mees also shared a letter from the Director of Homeland Security for the State of Illinois, complimenting the College on the excellence of its facilities with relation to a conference they held on our campus recently.

J. Fall Faculty/Staff Meeting

Dr. Mees thanked the vice-presidents for their excellent presentation at the fall faculty/staff meeting, and Dr. Schroeder's staff for their assistance in putting the presentation together.

K. Online Enrollment

President Mees reported that online enrollment is at 1,639 – an increase of 43.2 percent from last fall.

L. Board/Administration Workshop

President Mees gave the Board some potential dates for a Board/Administration Workshop led by Dr. Gary Davis. He asked trustees to let him know which dates would work best.

M. October Board Meeting

Dr. Mees asked the Board to consider moving the October Board meeting date from October 28 to October 21, due to the conflict with trustees traveling to the ACCT convention in New York City. He asked the Board to consider this and stated that the change of date could be put on the September agenda for action.

CONSENT AGENDA

A. Parking Lot Bid

President Mees recommended that the Board of Trustees approve the Alternate Bid G-1 from Evrard-Strang Construction of Marion, Illinois, for the Staff Lot - C parking lot in the amount of \$342,562 for the base bid, and the change order for the electrical work needed for the parking lot to Brown Electric, Inc., of Goreville, Illinois, in the amount of \$17,402, and authorize the contractors to begin as soon as they receive the Notice of Award.

B. Re-Bid – Engine Dynamometer (Appendix II)

President Mees recommended that the Board of Trustees approve the bid meeting specifications from Superflow Technologies Group of Colorado Springs, Colorado, for an amount of \$52,446, and that the administration be authorized to purchase this equipment for the Instructional Department.

C. Bid – Tent Rental for Hunting and Fishing Days (Appendix III)

President Mees recommended that the Board of Trustees approve the low bid meeting specifications from Bauers' Tents and Party Rentals, Inc. of Evansville, Indiana, for tent rental for Hunting and Fishing Days in the amount of \$12,381, and that the administration be authorized to accept this bid.

D. Plan Administration Provider and Common Remitter for Employee Compensation Deferrals (Appendix IV)

President Mees recommended that the Board of Trustees approve selection of ING as the Plan Administration Provider and Common Remitter for Employee Compensation Deferrals 403(b), Roth 403(b) and 457 plans.

E. Verizon Maintenance Contract for FY05

President Mees recommended that the Board of Trustees approve the maintenance quote from FY05 with Verizon for an amount of \$34,831.56, and that the administration be authorized to pay for these services.

F. Surplus Property

President Mees recommended that the Board of Trustees declare the 1971 Ford Chassis surplus property, and authorize the donation of it to the City of Carterville Street Department.

G. Intergovernmental Cooperative Agreement Between John A. Logan College and Southern Illinois University Carbondale for Bus Service for FY 2009

President Mees recommended that the Board of Trustees approve payment of \$18,613.01 for the agreement with Southern Illinois University Carbondale for bus service for John A. Logan College students. for the 2008-2009 academic year.

H. Athletic Housing Contracts

President Mees recommended that the Board of Trustees approve the housing contracts for John A. Logan College women's basketball, men's basketball, baseball, softball, and volleyball for 2008 fall semester and 2009 spring semester in the amounts of \$79,138.63 to Lewis Park Apartments, and \$15,025 to Lake Logan Apartments, and that the administration be authorized to make these payments in a timely manner.

Jake Rendleman and Jim Snider moved and seconded that all items on the Consent Agenda be approved as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2218)

OLD BUSINESS

A. Revisions to Board Policies (Appendix V)

President Mees stated that the Board Policy Committee submitted the following Board policies to the Board of Trustees at its July 29 meeting for perusal:

New Board Policy 5143	-	Purchase of Service Credit - Non-Teaching Professional and Non-Union Operational Staff
Revised Board Policy 5220A	-	Non-Teaching Professional Compensation
Revised Board Policy 7180	-	Debt Collection
Revised Board Policy 7190	-	Payroll
Deletion of Board Policy 7331	-	Student Debt to College

Per Vice-President McCormick's earlier comments, Board Policies 5143 and 5220A were removed from the recommendation for final action and will be presented for final action at a later date.

President Mees recommended and John Sanders and Mike Hopkins moved and seconded that the Board of Trustees approve additions/revisions to Board Policies 7180, 7190, and 7331 as included in Appendix V, and that the administration be authorized to implement these additions/revisions immediately.

A voice vote showed all in favor. Motion carried.
(Resolution 16-2219)

NEW BUSINESS

A. Resolution Identifying Work Contracts (Voice Vote)

Vice-President McCormick reported that in connection with the issuance of the District's General Obligation Debt Certificates (Limited Tax), Series 2006, the Board of Trustees is requested to consider the adoption of a resolution identifying work contracts to the Installment Purchase Agreement entered into in connection with the issuance of said certificates. Consideration and action is requested on a Resolution for Resolution Identifying Work Contracts:

WHEREAS, Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry and Randolph and State of Illinois (the "District"), is a Community College District of the State of Illinois operating under and pursuant to the Public Community College Act of the State of Illinois, as amended, the Local Government Debt Reform Act of the State of Illinois, as amended (the "Debt Reform Act"), and in particular, the provisions of Section 17(b) of the Debt Reform Act; and

WHEREAS, on the 28th day of November, 2006, the Board of Trustees of the District adopted a resolution (the "Certificate Resolution") entitled:

RESOLUTION of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry and Randolph and State of Illinois, authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of altering, repairing and equipping existing facilities of said Community College District, and authorizing and providing for the issue of \$20,000,000 General Obligation Debt Certificates (Limited Tax), Series 2006, of said Community College District, evidencing the rights to payment under such Agreement, prescribing the details of the Agreement and Certificates, and providing for the security for and means of payment under the Agreement of the Certificates; and

WHEREAS, this Resolution does hereby incorporate by reference the definitions, terms, and provisions of the Certificate Resolution; and

WHEREAS, the Certificate Resolution provides that Work Contracts shall be identified to the Agreement so as to permit the disbursement of Certificate proceeds for the purpose of making payments on the Agreement; and

WHEREAS, it is the purpose of this Resolution to Identify Work Contracts to the Agreement:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry and Randolph and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Procedure for Identification. Contracts ("Work Contracts") have been or shall be awarded, from time to time, by the Board for work on the Project; and the Board represents and covenants that each Work Contract has been or will be let in strict accordance with the applicable laws of the State of Illinois, and the rules and procedures of the District for same. In Section 3 of this Resolution or pursuant to resolution or resolutions previously or to be duly adopted, the Board has previously or shall identify all or a designated portion of each Work Contract to the Agreement. This Resolution and any such other resolution has been or shall be filed of record with the Secretary of the Board and the Treasurer. The adoption and filing of any such resolution and the Work Contracts with such officers shall constitute authority for the Treasurer to make disbursements from the Project Fund to pay amounts due under such Work Contracts from time to time, upon such further resolutions, order, vouchers, warrants, or other proceedings as are required under the applicable laws of the State of Illinois, and the rules and procedures of the District for same. No action need be taken by or with respect to the contractors and vendors under the Work Contracts as, pursuant to the Installment Purchase Provisions, the Treasurer acts as Nominee-Seller of the Project for all purposes, enabling the issuance of the Certificates.

Section 3. Identification of Work Contracts. The following Work Contracts are hereby identified to the Agreement:

<u>BRIEF DESCRIPTION OF WORK CONTRACT</u>	<u>NAME OF CONTRACTOR</u>	<u>CONTRACT AMOUNT</u>
General Work (Communication Wing)	Evrard-Strang Constr., Inc.	\$6,553,863
Plumbing Work (Communication Wing)	SO IL Piping Contractors, Inc.	\$363,900
Heating Work (Communication Wing)	SO IL Piping Contractors, Inc.	\$1,287,240
Ventilating Work (Communication Wing)	Heartland Mechanical Contractors	\$474,955
Electrical Work (Communication Wing)	Brown Electric, Inc.	\$872,189

Section 4. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 5. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

President Mees recommended and Jake Rendleman and David Hancock moved and seconded that the Board of Trustees adopt the above resolution authorizing the identifying work contracts to the Installment Purchase Agreement entered into in connection with the issuance of said certificates, and authorize the administration to make disbursements to pay amounts due under such work contracts from time to time.

A voice vote showed all in favor with the exception of Trustee John Sanders who voted no. Motion carried.
(Resolution #16-2220)

B. John A. Logan College Master Plan (Appendix VI)

Vice-President McComick reported that the Board Building Committee has been working with the architects to compile a listing of known projects that have already been discussed by the Board Building Committee. He stated that we are calling this “Phase I” of the Master Plan because it has been kept simple in order to meet ICCB minimum requirements. The Phase I Master Plan was submitted to the Board at the August 19th board retreat for board input, and is being presented now for final approval.

President Mees recommended and David Hancock and Mike Hopkins moved and seconded that the Board of Trustees approve the Master Plan 2008 Phase I as presented by the Board Building Committee and prepared by Image Architects, Inc.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2221)

C. Rights and Responsibilities: A Student Code of Conduct (Appendix VII)

President Mees recommended and Jim Snider and David Hancock moved and seconded that the Board of Trustees approve the updated *Rights and Responsibilities: A Student Code of Conduct* handbook for distribution to faculty, staff, and students.

A voice showed all in favor. Motion carried.
(Resolution #16-2222)

D. Revision of Board Policies (No Action) (Appendix VIII)

President Mees stated that as the Board Policy Committee continues to examine the Board Policy Manual for needed updates and revisions, additional policies are being presented to the Board for its perusal and consideration. Included in Appendix VIII are suggested revisions to:

Board Policy 5260	–	Vacation
Board Policy 5272	–	Sick Leave
Board Policy 7130	–	Audit of College Accounts
Board Policy 7191	–	Compensation Deferrals (formerly Payroll Deductions)
Board Policy 7192	–	Payroll Deductions (formerly Other Insurance)

President Mees said these suggested revisions will also be made available to College employees for their input, and will be presented to the Board for final action at the September meeting.

CLOSED SESSION

Board Chair Bill Kilquist stated that it is desirable to hold a closed session at this time to discuss the appointment, employment and compensation of specific individuals; collective bargaining; pending litigation; and evaluation of the president; and that he would appreciate Board action and a roll call vote to that effect.

Mike Hopkins and David Hancock moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2223)

The meeting was declared in closed session at 8:12 p.m.

The meeting was declared back in regular session at 9:28 p.m.

CLOSED SESSION MINUTES

Jim Snider and John O'Keefe moved and seconded that the Board of Trustees approve the content of the closed session minutes of July 29, 2008, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2224)

PERSONNEL

Operational Staff

President Mees recommended the Board of Trustees consider the retirement request of Richard Ridgeway effective July 31, 2008.

Maintenance/Building Staff

President Mees recommended the Board of Trustees consider the retirement request of Michael W. Protsman effective January 1, 2009.

Campus Safety Staff

It was determined that the employment of a full-time, campus safety law enforcement officer listed on the agenda would not be acted upon, and President Mees recommended that this position be re-advertised.

Non-Teaching Professional Staff

President Mees recommended the appointment of volunteers Dennis Brock, Karen Chu, Lonnie Dickerson, Don Gallaher, Phillip Garcia, Crystal Jackson, Teresa Means, Martha Norman, Radhika Patel, Jeffrey Swisher, Michael Travelstead, Amber Trueblood, Ruby Turner, Cass VanDerMeer for Literacy.

President Mees recommended that the Board of Trustees approve Gayle Pesavento for a three year term as Humanities Department Chair for FY2009 - FY2012.

Full-Time Faculty

President Mees recommended that Kemberly Pinto be employed as a full-time, temporary faculty, Spanish instructor effective August 27, 2008.

President Mees recommended that the Board of Trustees approve the academic rank of associate professor for political science instructor Jane Bryant.

President Mees recommended that the Board of Trustees approve the academic rank of associate professor for dental hygiene instructor Della J. Fulk.

Term Faculty

President Mees recommended that Jevonne Bradley be ratified as a part-time instructor of health effective August 14, 2008.

President Mees recommended that Graydon Burchfield be ratified as a part-time instructor of mathematics effective August 14, 2008.

President Mees recommended that Paul Byrne be ratified as a part-time instructor of geography effective August 14, 2008.

President Mees recommended that Cindy Clark be ratified as a part-time instructor of physical education effective August 14, 2008.

President Mees recommended that John Corley be ratified as a part-time instructor of health effective August 14, 2008.

President Mees recommended that Holly Dotson be ratified as a part-time instructor of English effective August 14, 2008.

President Mees recommended that Joyce Fisher be ratified as a part-time instructor of English effective August 14, 2008.

President Mees recommended that Mark Fletter be ratified as a part-time instructor of massage therapy effective August 14, 2008.

President Mees recommended that Suzanne Gill be ratified as a part-time instructor of English effective August 14, 2008.

President Mees recommended that Jennifer Gordon be ratified as a part-time instructor of interpreter preparation effective August 14, 2008.

President Mees recommended that Mary Hacker be ratified as a part-time instructor of nutrition effective August 14, 2008.

President Mees recommended that Marcie Hubbard be ratified as a part-time instructor of English effective August 14, 2008.

President Mees recommended that Cheryl Kuhlman be ratified as a part-time instructor of English effective August 14, 2008.

President Mees recommended that Colleen McLaughlin be ratified as a part-time instructor of early childhood education effective August 14, 2008.

President Mees recommended that Beth Michaels be ratified as a part-time instructor of nutrition effective August 14, 2008.

President Mees recommended that Matthew Peck be ratified as a part-time instructor of biology effective August 14, 2008.

President Mees recommended that Cynthia Pribble be employed as a part-time instructor of nursing effective September 25, 2008.

President Mees recommended that Julia P. Scherrer be ratified as a part-time instructor of art effective August 14, 2008.

President Mees recommended that Cliff Schrader be ratified as a part-time instructor of electronics effective August 14, 2008.

President Mees recommended that Randi Lynn Vaughn be ratified as a part-time instructor of English effective August 14, 2008.

Continuing Education Staff

President Mees recommended that Bonnie Alvis be employed as a computers for older beginners instructor at John A. Logan College effective September 11, 2008.

President Mees recommended that Dee Brown be employed as a coordinator for Carbondale/DeSoto area at John A. Logan College effective August 27, 2008.

President Mees recommended that Carol Buitrago-Long be employed as a salsa dance instructor at John A. Logan College effective September 8, 2008.

President Mees recommended that Michael Corkran be ratified as a defensive shooting instructor at John A. Logan College effective August 22, 2008.

President Mees recommended that Nancy Davis-Sparks be employed as an antiques: collectibles, pottery, glass wear primitives instructor at John A. Logan College effective September 11, 2008.

President Mees recommended that Sam Foskey be employed as a spiritual values in science fiction and fantasy instructor at John A. Logan College effective September 9, 2008.

President Mees recommended that Linda Krutsinger be employed as a dog obedience training instructor at John A. Logan College effective September 8, 2008.

President Mees recommended that Emerick Neitzer be employed as a massage therapy instructor at John A. Logan College effective September 8, 2008.

President Mees recommended that Patricia Stiens be employed as a graphic design instructor at John A. Logan College effective September 8, 2008.

President Mees recommended that Richard Thein be employed as a television news-an introduction instructor at John A. Logan College effective September 8, 2008.

Grant Personnel

President Mees recommended that Patricia Kittinger be employed as a full-time, grade IV, grant, project coordinator effective September 2, 2008.

President Mees recommended that Raymond Cooke be employed as a part-time, grade IV, community of interest coordinator-Connect S.I. at John A. Logan College effective September 15, 2008.

President Mees recommended that the Board of Trustees consider the retirement request of Patsy R. Burdel effective March 1, 2009 (Carl Perkins Grant employee).

Mike Hopkins and Jake Rendleman moved and seconded that the Board of Trustees approve all personnel items as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2225)

ANNOUNCEMENTS

President Mees thanked Claudia Merrett for filling in for Donna Glodjo as recording secretary, and complimented her on doing an excellent job.

Mr. Kilquist reminded the Board of the upcoming Community Leaders Breakfast on September 10.

ADJOURNMENT

John Sanders and John O'Keefe moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2226)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

Bill Kilquist, Chair

John O'Keefe, Secretary