J O H N A. L O G A N C O L L E G E
Carterville, IL 62918

Minutes of the special meeting/retreat of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at 530 Wagon Creek Loop, Creal Springs, Illinois, on August 17, 2010, commencing at 5:00 p.m.

The meeting was called to order by Acting Board Chair Mike Hopkins.

The chair directed the recording secretary to call the roll:

John Sanders -- present
Jake Rendleman -- present
Michael Hopkins -- present
Jim Snider -- present
John O'Keefe -- present
Mandy Little -- present
David Hancock -- absent

Also present were: Robert L. Mees, President; Brad McCormick, Vice-President for Business Services and College Facilities; Tim Daugherty, Vice-President for Administration; Julia Schroeder, Vice-President for Instruction; John Huffman, College Legal Counsel; Randy Barnette, representing the Illinois Community College Trustees Association; and Donna Glodjo, Recording Secretary to the Board of Trustees.

The trustees took a brief recess to eat dinner, and reconvened the meeting at 5:50 p.m.

PUBLIC AUDIENCE FOR COMMENTS/QUESTIONS

None.

NAMING OF COLLEGE FACILITIES

John O'Keefe and Jim Snider moved and seconded that the Board of Trustees approve the naming of Room F119 in the College's Conference Center in honor of Board Chair David D. Hancock for his outstanding dedication and service to John A. Logan College.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2503)

There was some discussion that the Board of Trustees should consider naming a room in honor of the late Carol Farner who passed away while serving on the Board of Trustees in 2006. There was a consensus that President Mees would check into getting the process started to accomplish this. It was pointed out by Vice-President McCormick that some minor revisions to the College's policy on naming facilities will be recommended for first reading at the next Board meeting to further clarify the Board's authority in naming facilities.

VICE-PRESIDENT REPORTS

A. Report on Finances

Vice-President for Business Services and College Facilities Brad McCormick updated the Board on the financial status of the College. He reported the fourth quarter equalization payment for FY 2010 will probably not be received until December. He said the auditors require the College to show this in our audit as a long-term receivable, noting that fund balances in the budget will show we have this $2.2+ million even though we don't. He stated that cash flow is looking good for another year with no requirement for outside borrowing for the next twelve months. Mr. McCormick reported the College is finishing the year underspending our budget by $4.2 million, which shows the Sustainable Financial Plan and cooperative pulling back by all departments have been very successful. He noted that next year's budget has been drawn down by approximately $5 million – though vacancies and all the cut-backs in expenditures. He said if the College had actually received the fourth quarter payment, it would have had one of its better financial years in history. He noted employee groups across the board have done a tremendous job in the budget cuts. McCormick said he will be sending out a memo to all employees updating them on the financial status and congratulating them on their efforts. He said the second accountability report on the results to date of the Sustainable Financial Plan will be in the Board packets for the regular August meeting.

B. Illinois Veterans Grant

Vice-President for Administration Tim Daugherty reported the state legislature had passed an Emergency Budget Act (SB 3660) in July, asking ISAC to hold back $9 million reserve dollars with the caveat that it would not affect the MAP grant. As a result, the Illinois Veterans Grant will not be funded for FY 2011. Dr. Daugherty pointed out that this is an unfunded mandate for the College, and the College will have to cover this cost which will be an anticipated $107,000 for veterans' tuition for fall semester, approximately the same amount for spring semester, and about $85,000 for summer term. He said this will mean a total liability of $250,000 - $300,000 for the College. Dr. Daugherty said the College's liability last year was only about $70,000, noting that the discontinuance of the Veterans Grant will have a significant impact on the College. He said close to 100 veterans have enrolled for fall through the Veterans Center.

C. Emergency Hire for Instructor

Vice-President for Instruction Julia Schroeder reported that she had intended to try to make it through the academic year without replacing Professor Nelda Hinckley who retired. However, anatomy/physiology classes are all full and could not be covered with existing faculty, causing her to request approval to make an emergency hire for ratification at the August 24 Board meeting.

D. Faculty Grievance

Vice-President Schroeder informed the Board of a faculty grievance regarding the minimum class size of 12 which was approved in the College's Sustainable Financial Plan. She noted there have always been varying class sizes depending on the program, and stated that the College will obviously adhere to specific accreditation guidelines when that number differs. There was also some discussion on language in the MOU the faculty agreed to. Dr. Schroeder and College legal counsel commented further on the situation and gave the Board updates on the interactions with the faculty group that had taken place to date.

E. Upcoming Events

President Mees informed the Board of several upcoming events at the College and asked them to inform his office if they plan to attend.

CLOSED SESSION

Acting Board Chair Mike Hopkins stated it was desirable to hold a closed session for the purpose of Board self-evaluation, practices and procedures facilitated by a representative of the Illinois Community College Trustees Association; discussion of purchase of real property and pending litigation; and to discuss an appointment to fill a vacancy on the Board of Trustees.

John Sanders and John O'Keefe moved and seconded that the special meeting/retreat of the Board of Trustees be declared in closed session.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-2504)

The meeting was declared in closed session at 6:15 p.m.

The meeting was declared back in regular session at 8:40 p.m.

ADJOURNMENT

John O'Keefe and Jim Snider moved and seconded that the special meeting/retreat of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2505)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

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Mike Hopkins, Acting Chair

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Jim Snider, Secretary