

**JOHN A. LOGAN COLLEGE**  
**Carterville, IL 62918**

Minutes of the special meeting/retreat of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on July 12, 2007, commencing at 4:30 p.m., at Touch of Nature Indian Building, 1206 Touch of Nature Road, Makanda, Illinois.

The meeting was called to order by Board Chair Bill Kilquist.

The chair directed the recording secretary to call the roll:

|                 |   |                      |
|-----------------|---|----------------------|
| Michael Hopkins | – | present              |
| John Sanders    | – | present              |
| Jake Rendleman  | – | present              |
| David Hancock   | – | present              |
| John O’Keefe    | – | absent for roll call |
| Jim Snider      | – | present              |
| Matthew Todd    | – | absent for roll call |
| Bill Kilquist   | – | present              |

Also present were: Robert L. Mees, President; Larry Peterson, Vice-President for Administration; Brad McCormick, Vice-President for Business Services; John Huffman, College Legal Counsel; Donna Glodjo, Recording Secretary to the Board of Trustees; and Mike Monaghan, Executive Director of the Illinois Community College Trustees Association.

**PUBLIC AUDIENCE FOR COMMENTS/QUESTIONS**

None.

**REPORTS FROM VICE-PRESIDENTS**

**A. Vice-President for Administration Larry Peterson (Appendix I)**

Vice-President Larry Peterson presented the Board with an update of accomplishments, issues of interest, and goals from the Administrative Services Division. A copy of Dr. Peterson’s report is included as Appendix I.

Dr. Peterson invited the Board to an event he and his wife are hosting at the Du Quoin Fair on August 25 in celebration of southern Illinois community colleges.

President Mees commented on several initiatives underway to enhance the relationship between John A. Logan College and Southern Illinois University Carbondale. Trustee John Sanders suggested that the Boards of Trustees from both institutions need to have another joint meeting. Dr. Mees said this will be pursued in the fall.

Trustee John O’Keefe arrived at 4:50 p.m.

**B. Vice-President for Business Services Brad McCormick (Appendix II)**

Vice-President Brad McCormick updated the Board on the Business Services Division, addressing the division's goals for the year and concerns regarding employee health insurance. He gave a detailed assessment of the division's strengths and concerns. An outline of Mr. McCormick's report is included as Appendix II.

Mr. McCormick's report triggered a great deal of discussion regarding concerns and possible solutions to the employee health insurance situation.

Board Chair Kilquist and President Mees complimented Mr. McCormick on the excellent job he has done in his eleven weeks at the College.

Student Trustee Matthew Todd arrived at 5:00 p.m.

**C. Vice-President for Instruction Julia Schroeder (Appendix III)**

Vice-President Julia Schroeder was unable to attend the retreat due to the fact that she was attending a conference as part of the International High School grant. She had provided the Board with a written update of Instructional Division strengths and goals, a report on the Learning Resources Center, and credit hour information. President Mees summarized the report for the Board. Dr. Schroeder's report may be found in Appendix III.

**D. Board Building Committee**

Vice-President Brad McCormick had drawings of the proposed plans for the community health building addition on display, and gave a detailed explanation of the plans. He noted that while there are no drawings yet available for the automotive technology addition, planning is essentially done for that project as well. The planning committee will be meeting for another two to three weeks, and bidding is planned for October. After that, the planning process will begin for the rest of the project. Trustee Sanders asked why the planning and bidding on the instructional building is being delayed. Mr. McCormick stated that if we waited until planning for the whole project was done, all the bids would be delayed until a much later date and the College would have to pay the cost escalation associated with such a delay. The importance of public perception in seeing construction taking place quickly was also addressed. Mr. McCormick noted that in bidding the automotive and community health additions first, it will mean only about a two month delay in starting the process for the larger classroom wing. If they started with the larger project, it would have meant a six to nine month delay. There was discussion as to how the first two buildings will be bid, the cost issues were re-visited, and concerns were expressed that other buildings not be shortchanged due to additional costs for the community health addition. There was speculation that there will be a good bidding climate in October. Trustee Rendleman gave a detailed history of the project in response to a question from Trustee Snider as to how the project was prioritized.

The Board broke to have dinner at 5:50 p.m. and continued with the meeting at 6:30 p.m.

**E. Athletic Advisory Committee**

Mr. Kilquist stated that an Athletic Advisory Committee had originally been scheduled for that day, but the Board retreat took precedence. He said the meeting will be rescheduled in the near future.

Mr. Kilquist reported on the Athletic Department Golf Outing on July 9. He stated that it was successful with 21 teams contributing. Food was donated by Bratwurst Brothers and Great Boars of Fire. Proceeds are estimated at around \$5,000. Trustee Sanders asked if the Athletic Director could come to a Board meeting and give a report. Dr. Peterson said that he is on the agenda for the July 24 meeting. Trustee Rendleman informed the Board of current vacancies in the Athletic Department.

**F. Board Policy Committee**

President Mees stated that processes are underway to begin a review of Board Policies. He stated that he will be working with Brad McCormick, John Huffman, and Donna Glodjo on this project. Dr. Mees said that Jake Rendleman and John Sanders are the Board's representatives to the Board Policy Committee. College Attorney John Huffman stated that this is a very labor-intensive committee and will require a great deal of time. President Mees stressed the importance of doing a quality job with this.

**G. Report on John A. Logan College Foundation**

President Mees reported that Jill Gobert will take over as Executive Director of the Foundation on August 1. He noted that she is very excited about coming to the College, and said that he feels Ms. Gobert will take the Foundation to a new level. Dr. Mees said the Foundation has not had a capital campaign since the mid-1990s, and feels it is time to pursue another capital campaign. Dr. Mees said that Ms. Gobert was extremely successful at SIU in their capital campaign. He said that she is very interested in improving the alumni database. He reported that the number of scholarships given by the Foundation has doubled over the last 6 to 7 years, with 600 scholarships valued at over \$700,000 being given this year. Dr. Mees reported that the Foundation's total assets as of May 31 totaled \$3,868,724. He said it has been a very good year for investments. Dr. Mees said that Stacy Holloway is settled in as director of scholarships and alumni services, and he feels that she and Ms. Gobert will make a great team. A search is underway to replace secretary Missy Inman and a recommendation should be on the July Board agenda. Dr. Mees summarized the Foundation's fund raising events, stating that the Italian Dinner has been very successful; the Annual Fund Drive has not done well and needs to be revamped; the Golf Classic is typically a successful event; the One-Box Shoot doesn't raise a great deal of money, but is an excellent public relations event; and the Annual Benefit Dance is an excellent fundraiser. He reported that Ms. Gobert will be at the next Board meeting.

Board Chair Kilquist reminded the Board of the special meeting at 4:30 p.m. on July 24 with Consultant Ron House on the Non-Teaching Professional Staff Salary Study. This will be a dinner meeting prior to the regular Board meeting at 7:00 p.m.

**CLOSED SESSION**

Board Chair Bill Kilquist stated that it is desirable to hold a closed session at this time for the purpose of Board self-evaluation, facilitated by a representative of the Illinois Community College Trustees Association; and for the evaluation of the President; and that he would appreciate Board action and a roll call vote to that effect.

Jake Rendleman and John O'Keefe moved and seconded that the special meeting/retreat of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.  
(Resolution #16-2072)

The meeting was declared in closed session at 7:00 p.m.

The meeting was declared back in regular session at 9:15 p.m.

### **ANNOUNCEMENTS**

None.

### **ADJOURNMENT**

John Sanders and Mike Hopkins moved and seconded that the special meeting/retreat of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.  
(resolution #16-2073)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

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William J. Kilquist, Chair

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John O'Keefe, Secretary