

JOHN A. LOGAN COLLEGE
Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on June 26, 2007, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Bill Kilquist.

The chair directed the recording secretary to call the roll:

Michael Hopkins	–	present
John Sanders	–	present
Jake Rendleman	–	present
David Hancock	–	present
John O’Keefe	–	present
Jim Snider	–	present
Matthew Todd	–	present
Bill Kilquist	–	present

Also present were: Robert L. Mees, President; Brad McCormick, Vice-President for Business Services and College Facilities; Larry Peterson, Vice-President for Administration; Julia Schroeder, Vice-President for Instruction; John Huffman, College Legal Counsel; Steve O’Keefe, Director for Communications and Marketing; Shannon Woodworth, Facilitator for Media Relations; Donna Glodjo, Recording Secretary to the Board of Trustees; other College personnel, citizens, and media representatives.

MINUTES OF MAY BOARD MEEETING

The minutes of the regular meeting of May 22, 2007, were previously distributed.

Jake Rendleman and Michael Hopkins moved and seconded the approval of the minutes of the regular meeting of May 22, 2007.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2061)

FINANCIAL REPORT (Appendix I)

The financial report for the period ending April 30, 2007, was previously mailed.

David Hancock and Jim Snider moved and seconded approval of the financial report for the period ending April 30, 2007.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2062)

ACCOUNTS PAYABLE (Appendix II)

The list of accounts payable for the period ending May 31, 2007, was previously mailed.

David Hancock and Jake Rendleman moved and seconded the approval of the list of accounts payable for the period ending May 31, 2007.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2063)

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

None.

BOARD OF TRUSTEES REPORTS

A. Illinois Community College Trustees Association (ICCTA)

Trustee John O'Keefe reported that the ICCTA held its annual convention in Chicago on June 8 and 9. He stated that he had attended the meetings along with trustees Hopkins, Hancock, Rendleman, and Snider. He reported that the group heard a report on the status of the budget and on the status of House Bill 3504 dealing with the establishment of community colleges as units of local government for purposes of the ethics law. A presentation was heard from the Assistant Secretary to the Department of Education for community colleges, which focused in part on the issue of communication between high school and community college boards for the purpose of attacking the problem of remedial education. Dr. O'Keefe encouraged the Board to take some action on this issue. He reported that the statewide economic study is finished and will be made available to community colleges, and reported that John A. Logan College will be one of four sites participating in a Homeland Security initiative to be launched this summer.

Trustee Rendleman noted that Don Brewer was recognized as the longest serving trustee in the state at the annual convention. John O'Keefe also received an award for serving at the Southeast Region Chair, and Dr. Mees was one of two presidents to receive a Trustee Education Award. Mr. Rendleman received an award for representing the trustees on the Executive Committee of the Illinois Community College Board.

Trustees Jim Snider and Mike Hopkins commented on the excellence of the new trustee orientation presented by Dr. Gary Davis at the convention.

Trustee Hancock noted that President Mees was appointed vice-president of the Illinois Community College Presidents' Council.

B. Southeast Region Trustees

Dr. O'Keefe stated that he has nothing to report on the Southeast Region Trustees, and added that as of July 1, the responsibility for coordinating this group rolls over to Southeastern Illinois College.

C. John A. Logan College Foundation

Trustee Rendleman reported that the next meeting of the John A. Logan College Foundation will be on July 31. President Mees announced that the Foundation Golf Tournament will be held the following Friday, and participation looks very good with 14 teams registered.

D. Association of Community College Trustees

Mr. Rendleman reported that the annual meeting of the ACCT will be held in September in San Diego. He spoke to the importance of getting on the email lists for ACCT and ICCTA.

E. Hiring Committee

Trustee David Hancock reported that a Hiring Committee meeting was held on June 5. He said that a very open and lively discussion was held on topics including a handbook for the Hiring Committee; the high and low scores being dropped when rating applicants; a system of choosing more varied search committees; having salary information available when presenting personnel recommendations to the Board; application pool; need for a policy on handling applications; possibility of filling out applications on-line; and the submission of a search committee's first choice to the Personnel Office.

Mr. Hancock stated that another issue discussed was the fact that procedures were not followed properly at the last Board meeting when two hires were made for a position on the agenda instead of one. He said the importance of following proper procedures was stressed. Mr. Hancock said that another meeting of the Hiring Committee will be set before the three-month required period to clear up some of these issues. Director of Personnel Clay Brewer went over some key items of importance to his department. He noted that 95 different employees have participated on search committees recently, indicating that efforts to get wider, more varied participation on these committees is very successful. Mr. Brewer stated that in April and May of this year, 553 job applications were processed – comparing to 100 processed during the same time last year. He spoke in detail as to the need for additional personnel to handle the increase in applications and the time-consuming application processes and procedures now in place. Trustee John Sanders expressed his understanding of the problem, and said this is something that needs to be looked in to. Mr. Brewer further discussed issues such as advertising for non-teaching professional staff and diversity. Mr. Hancock said the Hiring Committee will likely meet again sometime in August.

F. Athletic Advisory Committee

Board Chair Bill Kilquist stated that the Athletic Advisory Committee has not met recently, but has set a tentative meeting date of July 12. He noted that a number of outside athletic teams have been on the JALC campus this summer for softball and baseball tournaments, giving the College excellent exposure.

G. Student Trustee

Student Trustee Matthew Todd distributed two student surveys that had been conducted – one a Student Senate survey on several student issues and the other a survey on student smoking. He briefly went over the results of the surveys with the Board, and encouraged the trustees to look over them in detail as time permits. He stated that the Student Senate will be perusing the survey further this fall and possibly make recommendations to the Board.

John O'Keefe and David Hancock moved and seconded that the Board of Trustees peruse these surveys and come prepared to discuss some of the issues at the next regular board meeting.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2064)

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

No report.

B. Term Faculty Association Report

No report.

C. Logan Operational Staff Association Report

LOSA representative JaDean Towle was present, and stated that this group has nothing to report at this time.

OFFICERS REPORTS

A. Building Committee

Vice-President for Business Services Brad McCormick reported that the advisory committees on the two building projects have met three times each. The automotive expansion planning component is complete, and the architects are working out details. The community health building expansion is being worked through room by room at this point, and needs are being discussed. He said that both projects are expected to be ready to bid in October, with construction beginning in December or early January. Mr. McCormick stated that the desired completion date for the automotive expansion is August 2008, and the community health building expansion is expected to be complete for spring semester 2009.

Mr. McCormick explained the different components of the community health expansion, stating that it is really three projects – expansion of the aerobic side (6,950 additional sq. ft.); a first-floor addition consisting of multi-purpose rooms; and an upstairs over those multi-purpose rooms that could be used for a variety of functions (i.e., office space, seminar rooms). He stated that the committee is looking at this project in terms of trying to isolate the costs of these three components, calling them Base Bid 1 (expansion of aerobic center); Base Bid 2 (addition of multi-purpose rooms); and Alternate Bid (finishing the upstairs). He said this will allow pricing out and addressing the issue of possible insufficient funds. Mr. McCormick said that from studying the RAMP documents and consulting with the architects, it appears that the cost to do everything we want for the entire project would be approximately \$21,800,000. Since the College only has \$20 million, the question is where to come up with the extra money. He noted that there will be some significant savings with the project not going through CDB, some interest earnings that will added to the \$20 million, and some items will be done in a little less expensive manner.

Vice-President McCormick reported there has been discussion and concerns expressed at Building Committee meetings over space use and who will have access to certain spaces. Trustee Hancock stated that some departments were concerned that the community health building was not being used for the benefit for everyone on campus. Mr. Hancock said that a meeting was held, and the issue of classroom availability was openly discussed and efforts are being made to insure this availability for everyone.

Mr. Hancock said that some concerns had also been expressed regarding the fact that the public has been told that this is a \$20 million dollar project, and that \$1.85 million of that amount will go to the

community health building. He noted that after the advisory committee added to the project, it is now at \$4 million – not what we told the public. While he is very much in favor of the community health center, Mr. Hancock stressed that he wants to be very careful that everyone on campus has access to the center and that the public does not feel deceived. Trustee Jim Snider asked if the additional expense for the community health building would take away from the other planned projects such as the E-wing classroom addition. Mr. McCormick stated that if everything proposed for the community health building and automotive expansion is done, and no additional funding is acquired, the remaining projects would have to be slimmed down. He added that this is why a part of the community health building expansion is being bid as an alternate – if additional money isn't acquired, this area could be left unfinished and protect the remainder of the project. President Mees said that knowledge as to possible outside funding should be available by the time the bids are received and will help in making the decision. He noted that the design of the project has been somewhat dictated by potential donors to the project. Vice-President McCormick noted that the automotive project should come in about \$500,000 less than what the RAMP document says. With the cost savings and the fact that the project does not have to go through CDB, Mr. McCormick said he feels we are looking at needing \$1 million in additional outside funding for the entire project. After some further discussion on the role of the RAMP document, Trustee Jim Snider asked how the community health project went from \$2 to \$4 million. Trustee Rendleman gave a history on how the project came about initially, and stated that additional needs have arisen for special groups such as seniors, cancer and MS patients, continuing ed classes, that didn't get put into the RAMP document. He said that additional outside funding is now possible to enable us to meet these needs with added expansion of the center. Board Chair Kilquist stressed that the Board should be careful not to get out of bounds from where it set its sights initially.

B. Summer Enrollment

Vice-President for Administration Larry Peterson stated that summer enrollment set another record with 3,351 students enrolled. This is the largest summer enrollment in the history of the College – up 9.6 percent from last year. The credit hour total is up 12 percent from last summer – another all-time high for summer. Dr. Peterson noted that over 500 students are enrolled for the first time this summer, and this is the sixth consecutive summer of enrollment increases. He credited Dr. Mees and the 50 at 40 plan, as well as the student services staff for the increase.

Dr. Peterson distributed a folder containing a complete enrollment report, and various public relations materials and news articles.

C. GED Graduation

Dr. Peterson reported that the GED graduation was attended by 200 people, with 23 students graduating. He spoke of how touching the ceremony was because of what it means to these students and their families. Trustee Rendleman credited Dr. Peterson for making sure these students had caps and gowns and a proper ceremony. He noted that the speaker was a former Maytag employee who is just now getting his GED.

D. On-Line Classes

Vice-President for Instruction Julia Schroeder reported that over 50 on-line classes are being offered this summer. She thanked Tom Bell and his staff for assisting both instructors and students with these classes.

E. MAN-TRA-CON Update

Dr. Schroeder reported that of the 240 Maytag students enrolled at the College during spring semester, 99 either made the vice-president's or the president's list. She noted this is a reflection of how committed these students are.

Dr. Schroeder stated that the report on the Athletic Home Page will not be given due to the fact that all parties could not be present.

F. Nursing Education Dilemma

Vice-President Schroeder distributed a handout on the nursing education dilemma. She stated that the College has more qualified students applying to the nursing programs that it can serve. She added that a recent ad for a full-time nursing instructor ran for six weeks with no applicants. The ad has been submitted again to a broader reach in hopes the College will receive some applicants. Dr. Schroeder went over the extensive list of requirements, noting that the starting pay for a full-time nursing instructor at JALC would only be \$49,209. She stated that it is very hard to be competitive with the higher salaries out there, and gave an example of a recent associate degree nursing graduate who was able to acquire a position with a starting salary of \$82,000 – with a two-year degree. There was additional discussion as to the difficulty of the situation across the nation. Board Attorney John Huffman stated that some research is being done to see if there are any recommendations that can be made to the Board to assist with the problem. Trustee O'Keefe asked about the possibility of grants to assist with nursing instructor salaries. Mr. Huffman stated that this could be a possibility, but there would still be collective bargaining issues to be addressed. There was discussion that this is a likely issue in negotiating the next collective bargaining contract with the faculty. Dr. Schroeder said that Kathy Lively of MAN-TRA-CON is trying to assist with some alternate solutions. President Mees noted that MAN-TRA-CON submitted a very well-written application for a critical skills shortage grant last year, but didn't get it.

G. Presidents' Council and ICCTA Awards Banquet

President Mees reported that the College's Distinguished Alumnus, Outstanding Faculty Member, and Pacesetter nominees were recognized at the ICCTA Annual Banquet, and that the Pacesetter, Gabriel Smith, was chosen as the statewide Pacesetter winner.

Dr. Mees stated there is not much to report on the state budget situation, since no progress is being made. He noted that Terry Bruce, president at Illinois Eastern, was named president of the Presidents' Council, and Jerry Weber, president at Kankakee, is the new secretary-treasurer. Dr. Mees is now the vice-president of the organization. Dr. Mees thanked Donna Glodjo for assisting him with the minutes for the Presidents' Council over the past year.

H. Meeting on Closed Captioning/Court Reporting

President Mees reported that a meeting on closed captioning/court reporting was held on campus that day. He reported there was a great turnout of mayors, superintendents, and other people involved with deaf and hard-of-hearing programs. Dr. Brenda Erickson has been in contact with people unable to attend the meeting, asking them to send letters in support of a federal grant for the College for this program. Dr. Mees said a decision on this grant may be made by the 4th of July recess.

I. Financial Friday Presentation by Dale Black

Dr. Mees reported on a Financial Friday presentation by Dale Black, CFO for Trump Entertainment Resorts, stating that he did a wonderful job. Dr. Mees said that the College hopes to have Mr. Black return for another presentation in the future.

J. Update on Naming of Gymnasium for Don Brewer

Dr. Mees distributed proposed wording for a plaque to honor long-time trustee Don Brewer when the College's gymnasium/convocation center is named for him at an unveiling ceremony – possibly prior to the August. Board meeting. The Board agreed that the wording is appropriate.

K. Fortieth Anniversary

President Mees stated that the College will be celebrating its 40th anniversary this fall. Steve O'Keefe is the chair for setting up the celebration. Dates being considered for the dinner celebration are October 4, 6, 18, or 20th. After some discussion, it was the consensus of the Board that Thursday, October 18 would be the best date.

L. Letter of Support for Enterprise Zone for Williamson County

President Mees reported that he and Trustee Rendleman had been approached by the mayor of Carterville requesting a letter of support for extension of an enterprise zone for Williamson County. After discussion, it was the consensus of the Board to send a letter of support for extension of the enterprise zone.

M. Economic Development Meetings

President Mees reported that he and Larry Woolard had hosted economic development meetings at the College. He stated that several groups in southern Illinois are working well together to promote economic growth for the region. Dr. Mees said that the College is also involved with Connect SI and REDCO.

OLD BUSINESS

A. Adoption of 2007-08 Budget

President Mees noted that the tentative budget for the 2007-08 academic year was approved at the May meeting of the Board of Trustees, and a public meeting was held at 6:30 p.m., June 26, 2007, in the College Board Room prior to the regular Board meeting. Based on the positive results of the hearing, he recommended the following resolution be adopted by the Board of Trustees:

WHEREAS the Community College Board of John A. Logan College District No. 530, Counties of Williamson, Jackson, Franklin, Randolph, and Perry, and the State of Illinois caused to be prepared in tentative form a budget and the secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and whereas a public hearing was held as to such budget on the 26th day of June, 2007. Notice of hearing was given at least thirty days prior thereto as required by law and all other legal requirements have been complied with.

NOW THEREFORE BE IT RESOLVED by the Community College Board of said District as follows:

SECTION 1 -- That the fiscal year of the Community College District be and the same is hereby fixed and declared to be beginning July 1, 2007, and ending June 30, 2008, and

SECTION 2 -- That the budget containing an estimate of amounts available in each fund separately and of expenditures from each, and same is hereby adopted as the budget of this Community College District for the said fiscal year.

President Mees recommended and Mike Hopkins and John O'Keefe moved and seconded that the Board of Trustees adopt the 2007-2008 budget as presented in tentative form at the May board meeting and as available for public inspection under state law, and that the administration be authorized to implement this budget effective July 1, 2007.

Upon roll call, all members voted yes. Motion carried
(Resolution #16-2065)

CONSENT AGENDA

A. Prevailing Wage Act Requirements (Appendix III)

President Mees recommended that the Board of Trustees approve the Prevailing Wage Act and the Resolution pertaining thereto, reaffirming that the College will pay the prevailing wage on work done by outside contract laborers, and that the administration be authorized to publish this Resolution and maintain the Resolution and all related documents in the College file as required by statute.

B. Transfer of Interest Earned from Working Cash Fund Monies

President Mees recommended that the Board of Trustees authorize the transfer of the interest earned in the working cash fund through June 30, 2007, in the anticipated amount of \$90,000 to be transferred to the educational purposes fund to be used for the general educational needs of the College, and that the College treasurer be authorized to make the necessary entries to affect such a transfer.

C. Inter-fund Loans

President Mees recommended that the Board of Trustees approve the following inter-fund loans: \$50,000 from the working cash fund to the trust and agency fund; and \$200,000 from the working cash fund to the liability, protection and settlement fund.

D. Renewal Athletic Team Insurance & Student Malpractice Insurance (Appendix IV)

President Mees recommended that the Board of Trustees authorize the administration to purchase the athletic team insurance coverage through Consolidated Insurance Agency, Inc. and First Agency, Inc. of Kalamazoo, MI in the amount of \$44,465.37, and the student malpractice insurance through Consolidated Insurance Agency and Healthcare Providers Service Organization in the amount of \$8,923.

E. Payment for Verizon Directory Advertising

President Mees recommended that the Board of Trustees authorize the administration to make payment of \$10,341 (plus any applicable taxes) to Verizon for the College's directory advertising for one year.

F. Approval of Southern Illinois Collegiate Common Market's Institutional Assessment Billing (Appendix V)

President Mees recommended that the Board of Trustees authorize the administration to make payment of \$127,879 to Southern Illinois Collegiate Common Market (SICCM) for John A. Logan College's share of costs of the SICCM programs for FY08.

G. Academic Lab Computer Purchase

President Mees recommended that the Board of Trustees approve the quote of \$248,049.80 for the purchase of 198 computers from 710 Bookstore to replace older machines in academic labs, and that the administration be authorized to purchase this equipment in accordance with the Technology Plan.

H. Bid-Athletic Team Transportation (Appendix VI)

President Mees recommended that the Board of Trustees approve the low bid meeting specifications from Anchor Tours, Inc. of Paducah, Kentucky, for athletic team transportation for the 2007-2008 fiscal year in the amount of \$80,277, and that the administration be authorized to accept this bid.

I. Williamson County Emergency Management Agency Agreement (Appendix VII)

President Mees recommended that the Board of Trustees approve the request from the Williamson County Emergency Management Agency to designate John A. Logan College as a shelter facility for Girl Scouts attending camp at Camp Cedar Point from June 10 through July 27, 2007.

J. Approval of Library Periodical Subscriptions

President Mees recommended that the Board of Trustees approve payment of \$16,642.56 to Popular Subscription Services as the College's provider of periodical subscriptions for the Learning Resources Center for the second year of a three-year agreement with this vendor.

K. Approval of Preschool Fee Increase

President Mees recommended that the Board of Trustees approve an average increase of 50 cents per fee for the College's toddler/preschool children beginning fall semester 2007, and that the administration be authorized to implement the rates as listed in the following table:

	<u>First Child</u> (Toddlers/Preschoolers)	<u>Second Child</u> (Toddlers/Preschoolers)
Full Day	\$23.00/\$20.00	\$14.50/\$13.00
Half Day with Lunch	\$17.00/\$14.50	\$12.00/\$10.50
Half Day with No Lunch	\$13.00/\$10.50	\$ 8.00/\$ 6.50

L. Interdistrict Cooperative Agreement Between John A. Logan College and Kaskaskia College, Rend Lake College, Shawnee College, and Southeastern Illinois College (Appendix VIII)

President Mees recommended that the Board of Trustees approve updates to the consolidated Interdistrict Cooperative Agreement between John A. Logan College and Kaskaskia College, Rend Lake College, Shawnee College, and Southeastern Illinois College as contained in Appendix VIII.

M. Approval of Southern Illinois Collegiate Common Market (SICCM) Vet Tech Lab Fee

President Mees recommended that the Board of Trustees approve a lab fee of \$200 for the veterinary technology program, in accordance with action taken by the Southern Illinois Collegiate Common Market (SICCM) Board of Directors.

N. Network of Illinois Learning Resources in Community Colleges (NILRC) Expenditures

President Mees recommended that the Board of Trustees approve Network of Illinois Learning Resources in Community Colleges (NILRC) expenditures not to exceed \$40,000 for FY08 for database purchases and licensing fees, and that the administration be authorized to make these purchases from the appropriate College Learning Resources Center accounts.

O. Intergovernmental Cooperative Agreement Between John A. Logan College and Southern Illinois University at Carbondale for Bus Service for FY 2008

President Mees recommended that the Board of Trustees approve payment of \$16,724.11 for the agreement with Southern Illinois University Carbondale for bus service for John A. Logan College students for FY 2008.

P. Resource Allocation and Management Plan (RAMP) (Appendix IX)

President Mees recommended that the Board of Trustees approve the Resource Allocation and Management Plan for John A. Logan College for FY 2009, and that the administration be authorized to submit this document to the ICCB and the IBHE with appropriate signatures.

Jake Rendleman and Matthew Todd moved and seconded that the Board of Trustees approve all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2066)

NEW BUSINESS

A. Revision of Board Policy #5272 – Sick Leave (Appendix X)(Consideration Only)

President Mees stated that, at its October 24, 2006, meeting, the Board of Trustees revised the Colleges vacation policy for non-teaching professional staff and non-union operational staff (Board Policy 5260). The revision included a statement that part-time employees (in each group) shall be entitled to earn a proportionate amount of vacation time to that which a full-time employee earns. It has since been determined that Board Policy #5272 addressing sick leave should have also been revised to add a similar statement concerning part-time staff. It is desirable to add such a statement to this policy and make it retroactive to November 1, 2006. A copy of the proposed revision is included as Appendix X, with the change in bold type.

President Mees recommended that the Board of Trustees consider revision of Board Policy #5272 – Sick Leave to add a provision that part-time employees shall be entitled to earn a proportionate amount of sick leave to that which a full-time employee earns; that this provision be made retroactive to November 1, 2006; and that the Board consider this revision for possible action at the July Board meeting.

B. Establishment of Date, Time, and Place For a Board Retreat and For a Special Meeting

John Sanders and John O'Keefe moved and seconded that the John A. Logan College Board of Trustees hold a Board retreat at 4:30 p.m., Thursday, July 12, 2007, at either Giant City Lodge or Touch of Nature (to be determined after checking availability); also, that the John A. Logan College Board of Trustees hold a special meeting at 4:30 p.m., Tuesday, July 24, 2007, in the Board Room of the Administration Building on the College's Carterville campus for the purpose of discussion and consideration of the non-teaching professional staff study conducted by House and Associates; and that the administration be authorized to give proper notice of these meetings.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2067)

CLOSED SESSION

Board Chair Bill Kilquist stated that it is desirable to hold a closed session at this time to discuss the appointment, employment, and compensation of specific individuals; purchase of real property; and pending litigation, and that he would appreciate Board action and a roll call vote to that effect.

Jim Snider and David Hancock moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2068)

The meeting was declared in closed session at 8:40 p.m.

The meeting was declared back in regular session at 10:50 p.m.

CLOSED SESSION MINUTES

David Hancock and Mike Hopkins moved and seconded that the Board of Trustees approve the closed session minutes of May 22, 2007, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.
(Resolution #16- 2069)

PERSONNEL

Operational Staff

President Mees recommended that Laci Pochie be ratified as a full-time, grade II, secretary II (transfer education) at John A. Logan College effective June 11, 2007.

President Mees recommended that Melissa Inman be employed as a full-time, grade III, secretary III (placement) at John A. Logan College effective July 9, 2007.

President Mees recommended that Janet Dawson be employed as a full-time, grade III, secretary III (President's Office) at John A. Logan College effective August 1, 2007.

Non-Teaching Professional Staff

President Mees recommended that Valerie Barko be employed as a full-time, grade II, associate dean for health and public service at John A. Logan College effective July 23, 2007.

President Mees recommended that Christopher Naegele be employed as a full-time, grade IV, coordinator of custodial and environmental services at John A. Logan College effective July 2, 2007.

President Mees recommended that Sherry Summary be employed as a full-time grade III, director of student financial assistance at John A. Logan College effective July 16, 2007.

President Mees recommended that Susan Zamora be employed as a full-time, grade III, director of word processing at John A. Logan College effective August 6, 2007.

President Mees recommended that Jill Gobert be employed as a full-time, grade II, executive director for John A. Logan College Foundation effective August 1, 2007.

Full-Time Faculty

President Mees recommended that Marilyn Haywood be employed as a full-time, tenure track, business instructor at John A. Logan College effective August 16, 2007.

President Mees recommended that the Board of Trustees approve the request of Barbara Patchett to change the effective date of her retirement from June 30, 2008 to July 31, 2007, and that she receive the benefit of payment for 55 sick and personal days as allowed in the faculty contract. (Ms. Patchett's original retirement request was approved at the January 30, 2007, meeting of the Board of Trustees.)

Term Faculty

President Mees recommended that Allison Campos be ratified as a part-time instructor of practical nursing at John A. Logan College effective June 1, 2007.

President Mees recommended that Ann Dodge be ratified as a part-time instructor of art at John A. Logan College effective June 11, 2007.

President Mees recommended that Mary Faulkner be employed as a part-time clinical nursing assistant instructor at John A. Logan College effective August 16, 2007.

President Mees recommended that Elizabeth Hutchcraft be ratified as a part-time instructor of nutrition at John A. Logan College effective June 11, 2007.

President Mees recommended that Donna King be employed as a part-time instructor of adult secondary education at John A. Logan College effective July 9, 2007.

President Mees recommended that Mikeal Kos be employed as a part-time instructor of associate degree nursing at John A. Logan College effective August 16, 2007.

President Mees recommended that Paul Menkis be employed as a part-time instructor of interpreter preparation at John A. Logan College effective August 16, 2007.

President Mees recommended that Deanna Tacderas be ratified as a part-time instructor of health at John A. Logan College effective June 11, 2007.

President Mees recommended that Joan Temple be employed as a part-time instructor of adult secondary education at John A. Logan College effective July 9, 2007.

President Mees recommended that Sherry Wertz be ratified as a part-time instructor of practical nursing at John A. Logan College effective June 1, 2007.

Continuing Education Staff

President Mees recommended that David England be employed as an investing/trading instructor at John A. Logan College effective September 10, 2007.

President Mees recommended that Debbie Fosse be ratified as an aerobics instructor at John A. Logan College effective June 11, 2007.

President Mees recommended that Dayna Melvin be ratified as a drawing for kids instructor at John A. Logan College effective June 12, 2007.

President Mees recommended that David Mendriski be ratified as an Italian instructor at John A. Logan College effective June 11, 2007.

President Mees recommended that Erin Redmond be employed as an art for empowerment instructor at John A. Logan College effective September 10, 2007.

President Mees recommended that Shyleene Rosado-Maldonado be ratified as a Spanish for kids instructor at John A. Logan College effective June 11, 2007.

Grant Operational Staff

President Mees recommended that Genea Lowe be employed as a full-time, grade III, special projects clerk III (CCR&R) effective July 16, 2007.

Grant Non-Teaching Professional Staff

President Mees recommended that Chris Barr be employed as a full-time, grade IV, coordinator of corporate training at John A. Logan College effective July 16, 2007.

Term Faculty

President Mees recommended that Bradley Clark be employed as a part-time adult basic education instructor at John A. Logan College effective July 1, 2007.

President Mees recommended that Brandi Johnston be employed as a part-time adult basic education instructor at John A. Logan College effective July 1, 2007.

President Mees recommended that Kathleen Parrish be employed as a part-time adult basic education instructor at John A. Logan College effective July 1, 2007.

President Mees recommended that Meesook Periman be employed as a part-time adult basic education instructor at John A. Logan College effective July 1, 2007.

President Mees recommended that Angela Snyder be employed as a part-time adult basic education instructor at John A. Logan College effective July 1, 2007.

President Mees recommended that Stacey Silver Teutrine be employed as a part-time adult basic education instructor at John A. Logan College effective July 1, 2007.

(One name that appeared on the initial agenda – Michael Vanhorn who had been recommended as a part-time, grade V, stipend, coordinator of athletic events – was removed from the agenda, and filling the position was postponed until the next board meeting.)

John Sanders and Michael Hopkins moved and seconded that all personnel items be approved as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2070)

ANNOUNCEMENTS

None.

ADJOURNMENT

John Sanders and Jake Rendleman moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2071)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

William J. Kilquist, Chair

John O'Keefe, Secretary