

JOHN A. LOGAN COLLEGE

Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on April 28, 2011, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Mike Hopkins.

The chair directed the recording secretary to call the roll:

Don Brewer	-- present
John O'Keefe	-- present
Jake Rendleman	-- present
Jim Snider	-- present
Jackie Hancock	-- absent
John Sanders	-- present
Mandy Little	-- present
Michael Hopkins	-- present

Also present were: Robert L. Mees, President; Brad McCormick, Vice-President for Business Services and College Facilities; Tim Daugherty, Vice-President for Administration; Julia Schroeder, Vice-President for Instruction; John Huffman, College Legal Counsel; Steve O'Keefe, Director of Community Relations and Marketing; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

Board Chair Hopkins led the Pledge of Allegiance to the Flag.

MINUTES OF THE MARCH BOARD MEETING

The minutes of the March 22, 2011, Board meeting were previously distributed. It was noted that a statement had been added to the minutes noting that Student Trustee Mandy Little had left the March 22, 2011, Board meeting before the Board went into closed session because she had to travel to a meeting in Indianapolis.

Jim Snider and John O'Keefe moved and seconded the approval of the minutes of the March 22, 2011 regular Board meeting as amended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2600)

FINANCIAL REPORTS (Appendix I)

The financial report for the period ending February 28, 2011, was previously mailed.

Jim Snider and Jake Rendleman moved and seconded the approval of the financial report for the period ending February 28, 2011.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2601)

ACCOUNTS PAYABLE (Appendix II)

The list of accounts payable for the period ending March 31, 2011, was previously mailed.

John O'Keefe and Don Brewer moved and seconded the approval of the list of accounts payable for the period ending March 31, 2011.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2602)

RECOGNITION OF GUESTS

None.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

Faculty member Tim Baker who is retiring at the end of the semester, congratulated the newly elected trustees. He shared what his career at John A. Logan College had meant to him. He expressed his appreciation for the opportunities he has had and the caring environment he has experienced at the College. He thanked the Board for his career and invited everyone to his upcoming retirement party. Trustee John O'Keefe saluted Mr. Baker.

BOARD OF TRUSTEES REPORTS

A. Illinois Community College Trustees Association (ICCTA)

Trustee John Sanders reported that ICCTA meetings and Lobby Day would be on May 3 and 4, and stated that he, Mike Hopkins, Jake Rendleman, Jackie Hancock, Mandy Little and Dr. Mees will be attending.

B. Southeast Region Trustees (SERT)

Trustee John O'Keefe reported the Southeast Region Trustees had an excellent meeting at Rend Lake College on Monday, April 25. He stated that John A. Logan will host these meetings for the next two years, starting this fall.

C. John A. Logan College Foundation

Trustee Jake Rendleman reported the Foundation Annual Benefit Event will be held at Walker's Bluff on May 10. Walker's Bluff is a co-sponsor of the event. He said the Foundation is working hard to get people there who want to help the Foundation. Mr. Rendleman reported eight new members have been added to the Foundation Board. The Foundation and Athletic Dept. Golf Tournament will be held June 17 at Crab Orchard Golf Course, and the goal is to get 36 teams to participate. Mr. Rendleman also reported that new emphasis is being placed on the Alumni Association. He reported the funds have improved. He noted that since Staci Bynum has been on board, she has

raised close to \$140,000 including in-kind donations, for the Foundation. The Foundation is still working on a major fund-raising concert event similar to the one held last year in Herrin.

D. Association of Community College Trustees (ACCT)

Trustee John Sanders reported that ACCT Director Noah Brown has been traveling throughout the country advocating for community college funding. Mr. Sanders reported there are two vacancies on the ACCT Executive Board and he has been approached to fill the vacancy for secretary-treasurer. He said that, with the blessing of this Board, he will be submitting his request to be considered for that position.

E. Hiring Committee

No report.

F. Athletic Advisory Committee

Trustee Jake Rendleman reported the Athletic Department Annual Fish Fry will be held May 12 at the Herrin Elks Club. He reported that the women's regional softball games are scheduled to start the following day and reported briefly on the men's baseball schedule.

G. Developmental Education Committee

Trustee John O'Keefe reported that the Developmental Education Committee recently attended a meeting of the Crab Orchard School Board, stating that it was a very good meeting. Only one meeting remains to be held, and that is with the Trico School Board. Dr. O'Keefe said every other feeder school board in the district has been visited in this effort, and there was a good reception everywhere. Vice-President for Instruction Julia Schroeder shared some positive comments Dr. Denise Crews had received.

H. Nursing Committee

Dr. O'Keefe reported the Nursing Committee had met the previous day, and commented that in spite of all efforts to get legislators to the meeting, no state legislators showed up and only representatives from Costello and Durbin's offices attended. Dr. O'Keefe said the meeting was very good and the main speaker was Donna Meyer from Lewis and Clark College, who is also on several national nursing committees. He commented that she gave some very good insights, and is going to assist the College with the nursing issues. JALC's Director of Nursing Marilyn Falaster is going to visit the local legislators' offices and give them a presentation to help them see the importance of this issue. Vice-President Schroeder informed the Board of a new initiative that would allow ADN students to springboard into a master's program.

I. Diversity Committee

No report.

J. Student Trustee

Student Trustee Mandy Little reported on the success of recent blood drives at the College; *Logan's Got Talent* for students will be held May 9 and the winner will receive a \$200 prize; and the spring musical *Anything Goes* will take place April 29, 30, and May 1. Ms. Little reported on Student Advocacy Day which was held in Springfield on April 14. She commended Dr. Denise Crews and Toyin Fox for accompanying the students on the trip. A total of 22 JALC students participated and met with legislators. The total number of statewide participants was 224. Ms. Little said it was a very good experience for the students. She distributed an invitation to the Student Senate's end-of-year party and thanked the Board for all its time and effort spent with the Student Senate.

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

Faculty Association Representative Terri Rentfro congratulated the newly elected board members. She stated that it has been a good year, noting that many departments have had various contests and activities for the area high schools that brought many students to the campus. Ms. Rentfro shared that a faculty member who had been diagnosed with cancer has found out she was misdiagnosed which was very good news.

B. Term Faculty Association Report

No report.

C. Logan Operational Staff Association Report

LOSA member Frances Cobb welcomed the newly elected trustees and reminded everyone that donations are still being accepted for LOSA's spring 2011 humanitarian project. The group collected food and monetary donations for Gum Drops, a program which helps at-risk school children by providing them healthy foods to eat on weekends during the school year.

OFFICERS' REPORTS

A. Health Insurance Report

Vice-President for Business Services and College Facilities Brad McCormick said he had previously reported to the Board that the College's Health Insurance Committee had voted to remain with the Community College Insurance Cooperative for one more year and then re-evaluate. All members of the Cooperative have a representative on its board of directors, and Mr. McCormick is that person for John A. Logan College. He distributed a handout showing the renewal rates for FY 2012, noting that the average increase is slightly above 7% which is good. He said this is the first year as an institution that the losses did not exceed the premiums paid.

B. Campus Safety Committee

Vice-President McCormick said the Campus Safety Committee met on April 25, and discussed some observations regarding the power outage the College experienced on April 20. He said some modifications were discussed regarding what is on emergency circuits at the College and what is powered by generator. He said the College will be participating in an earthquake drill during the week of May 16, but noted that it will not interrupt daily operations. It is a very large regional exercise that will not involve or impact students or employees. Mr. McCormick reported there was discussion regarding replacing a campus safety vehicle with an electric vehicle. Student Trustee Mandy Little complimented the campus safety staff on the way they handled the recent power outage, stating they did a great job getting those on campus to safe places.

C. Board Building Committee

Mr. McCormick said the Board Building Committee had not met, but he updated the Board on the purchase of the Shawnee Library Building. He said closing of that sale should take place the following week. He said renovation plans will hopefully be available for the Board Building Committee to look at by mid-May.

Vice-President McCormick reported on problems caused for the Communication Wing by the recent rains. He said the water level is so great in the basement area, with so much coming in from underground, the sump pump system (10 pumps) cannot handle it and noted that the system will have to be re-designed. He said some urgent cooperation is needed from the plumbing contractor and the architect to get more water out of the building. Mr. McCormick said it is fortunate this happened now rather than after the building is occupied.

D. Board Policy Committee

Vice-President McCormick reported the Board Policy Committee has begun evaluating a flex time proposal from the Work Life Committee and is continuing discussion on how to implement the findings of the Compease study of non-teaching professional classifications and salaries. He said there will be full participation in that discussion with the entire Board. Trustee Sanders who is on the committee stated this is a very important study that will involve the entire Board – perhaps at a retreat.

E. Upcoming Events

Vice-President for Administration Tim Daugherty informed the Board of several important upcoming events including Honors Night on May 9; Athletic Department Fish Fry on May 12; and Commencement on May 19. He reminded the Board to be in the Terrace Dining Room at 6:30 p.m. before Commencement.

F. Campus Sustainability Compact

Vice-President Daugherty reported that three years ago, John A. Logan College joined the Illinois Campus Sustainability Compact whose goal was to encourage state colleges to incorporate sustainability into their campus operations, academics, research, student activities, and community outreach. Dr. Daugherty said there are three levels of the Compact – bronze, silver, and gold. He

reported that over the past three years, JALC has satisfied all the requirements of the first (bronze) level, and will continue on to the silver level. He noted that JALC is one of twelve sites in the state that has a Sustainability Center. The Compact is asking for another commitment through the year 2015, and Dr. Daugherty asked if the Board is in favor of continuing with this. There were no objections from the Board. Dr. Mees said programs such as this are very helpful when the College applies for grants.

G. NEW Corporation

Dr. Daugherty gave the Board an update on the National Electronic Warranty (NEW) Corporation which has trained on our campus since 2009. He said the College's contract with NEW will expire at the end of this calendar year. Dr. Daugherty said the program has been very successful, exceeding expectations in the numbers trained and generating 2,811 credit hours for the College to date. He complimented Darren Pulley who has done a wonderful job coordinating the program.

H. Four Day Class Schedule Survey

Vice-President for Instruction Julia Schroeder distributed survey results of both students and faculty-staff regarding the four-day class schedule implemented this semester. She said her staff and Dr. Daugherty's staff have been working together to come up with remedies to the issues mentioned in the surveys. She noted follow-up will be done in the fall to make sure they are resolved. Dr. Schroeder noted that 26 percent of the students completing the survey did not preregister which could account for some of the issues. She also noted that 10.7 percent registered during late advisement. She said the majority of students responding indicated they do prefer a four-day class schedule. Dr. Schroeder stated that a bank of hybrid courses are being put in on Friday, which will make it possible for a student starting in the fall to attend full-time by coming to campus only on Fridays. She pointed out that most students, according to the survey, prefer a combination of online and hybrid classes.

I. College and Career Readiness

Vice-President Schroeder reported that she, Dr. Mees, and Board Chair Mike Hopkins were featured at the last Illinois Board of Higher Education meeting showcasing College and Career Readiness. She said one of the things noted was that our Board members are so involved with the College and Career Readiness effort. She thanked Jake Rendleman for making sure the College was one of the seven colleges in Illinois chosen to participate in this project. The IBHE was particularly interested in the meetings of JALC's board with local school boards.

Dr. Schroeder introduced Dr. Denise Crews who gave the Board an update on College and Career Readiness. She reported on a workshop held on the JALC campus on April 4 presented by the organization whose theory is used for the framework of the project. This organization also provides the evaluation criteria for the grant. Approximately 90 educators participated in the workshop which included presentations on the Readiness Common Core Standards and breakout sessions on specific content areas. Dr. Crews said high school site-based activities are currently being wrapped up. The math group is developing expanded readiness materials to share district-wide and to also start the articulation process with the junior high schools. Dr. Crews distributed a flyer that is being used to recruit students to an on-campus readiness program which will start July 11 and run for

three weeks. She thanked President Mees, the vice-presidents and the Board of Trustees for all their support for the program.

J. Logan at 50: Strategic Plan Update

Vice-President Julia Schroeder reported that in 2007, she and President Mees led the initiative to develop the College's first strategic plan. She said that in Item D on the agenda, the Board will be asked to approve revisions to the Strategic Plan to add sustainability statements to the appropriate areas. Dr. Schroeder distributed copies of the proposed revised plan to the Board. Dr. Schroeder noted that JALC, in conjunction with the other participating colleges, is part of a TAA grant totaling \$16 million dollars. Should the grant be received, the College will get over \$800,000 over a three-year period to develop green curriculum.

K. Summer Honors Program

Dr. Schroeder had previously asked the Board to consider the possibility of a summer honors program at John A. Logan College. With the Board's permission, Dr. Schroeder said she would like to implement such a program this summer in conjunction with the Junior Awards Program that has been in existence for several years to award scholarships to top district high school juniors. The expanded program would include district high school juniors and seniors who meet specific criteria. In addition, Dr. Schroeder recommended a developmental bridge program for tuition free developmental courses required to place students in college level English and math. There were no objections from the Board to implementing this expansion. Dr. Schroeder noted that this will be an excellent recruitment tool.

L. Student Trustee

President Mees noted that Mandy Little is beginning her second term as student trustee and is officially seated until April 2012. He congratulated Ms. Little. Dr. Mees also reported Ms. Little has won the statewide Student Trustee Excellence Award and will be honored at the ICCTA Awards Banquet in June.

M. Lobby Day

President Mees reported that ICCTA meetings, Presidents' Council meeting, and Lobby Day will be held May 3 and 4 in Springfield. The JALC group will have a dinner with legislators, Mike Monaghan, and ICCB officials at the Sangamo Club. Dr. Mees noted that Trustee Sanders' son, David, is now working with Illinois Senate Minority Leader Radogno. He plans to join the group for dinner and possibly bring Sen. Radogno. Dr. Mees said this dinner is the most effective part of Lobby Day. He reported that the Governor has recommended level funding for community colleges, but house and senate members don't know if that is possible. Dr. Mees said both possible budget reductions and the cash flow problem still present a bleak picture, but the College's Sustainable Financial Plan has put us in a good position up to this point. He said that budget issues and the nursing issue will be topics they will be hitting hard on Lobby Day. President Mees announced there will be a dedication ceremony in Springfield on May 4 for the addition to the Harry L. Crisp II Community College Center.

N. Illinois Board of Higher Education Meeting

President Mees stated that the College's presentation on College and Career Readiness at the recent IBHE meeting was very successful and received many positive comments. Dr. Mees said he hopes funding will become available for the other 41 Illinois community colleges to join in this program. He said that he approached the head of the Bill and Melinda Gates Foundation recently about additional funding. Dr. Mees said the community college presidents were guests of the new IBHE Executive Director George Reid for a luncheon meeting. He noted this was a very productive meeting and added that Mr. Reid is very supportive of community colleges.

CONSENT AGENDA

A. Bid - Communication Wing Addition Network Wiring

President Mees recommended that the Board of Trustees approve the low bid meeting specifications for the installation of network wiring for the Communication Wing addition, from Corbell Telephone & Electronics, Inc. of Carterville, Illinois, for an amount of \$143,050.00, and that the administration be authorized to make this award.

B. Repayment of Inter-Fund Loan

President Mees recommended that the Board of Trustees approve the inter-fund loan repayment from the Trust and Agency Fund in the amount of \$75,000 to the Working Cash Fund; and from the Audit Fund to the Working Cash Fund in the amount of \$1,500.

C. Permission To Waive Board Policy #7154 (Appendix III)

President Mees recommended that the Board of Trustees waive Board Policy #7154 and authorize the administration to purchase three (3) refurbished ultrasound units from Med Pro Imaging, Waukesha, Wisconsin at \$49,430.00, which is the lowest quote.

D. Proposed Changes to Logan at 50: A Strategic Plan for 2017 and Beyond

The following changes to the Logan At 50: *A Strategic Plan for 2017 and Beyond* were proposed to reflect the College's commitment to sustainability. Within "Build Dynamic Learning Environment," we have added "environmental sustainability" to the following bulleted item: Develop educational opportunities in diversity, cultural awareness, **environmental sustainability**, and globalization (exchanges, scholarships, financial support, foreign languages). Within Strengthen Collaborations we would like to add the following bulleted item: **Become a recognized leader and change agent for environmental sustainability in southern Illinois.**

President Mees recommended that the Board of Trustees approve the changes to Logan at 50: *A Strategic Plan for 2017 and Beyond* in an effort to update and be in compliance with our commitment to sustainability at John A. Logan College.

E. Approval of Closed Session Minutes for Availability for Public Inspection

President Mees recommended that the Board of Trustees approve the following closed session minutes to be made available for public inspection: June 26, 2007; June 24, 2008; April 30, 2009; July 7, 2009; September 22, 2009; March 23, 2010; April 27, 2010; May 25, 2010; June 22, 2010; July 27, 2010; and August 17, 2010.

F. Destruction of Verbatim Recordings of Closed Session

President Mees recommended that the Board of Trustees approve the destruction of the verbatim recordings of the closed session meetings through and including September 22, 2009.

Jake Rendleman and Jim Snider moved and seconded that the Board of Trustees approve all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2603)

OLD BUSINESS

A. Revisions to Board Policies (Appendix IV)

At the March 22, 2011 meeting of the Board of Trustees, the Board Policy Committee had presented recommendations for revisions to the following policies to the Board for first reading:

Board Policy 7370 - Tuition Waivers

Board Policy 8310 - Revisions to the Student Rights and Responsibilities Handbook.

The wording of the actual Board Policy 8310 will not change. That Board policy simply states that the Board of Trustees' policy on student rights and responsibilities "is embodied in the latest edition of Rights & Responsibilities: A Student Code of Conduct." When approved, the changes will be made in the online and printed copies of the handbook.

Those policies were brought back to the Board for final action.

President Mees recommended and Jim Snider and John O'Keefe moved and seconded that the Board of Trustees approve revisions to Board Policy 7370-Tuition Waivers and to Rights & Responsibilities: A Student Code of Conduct as contained in Appendix IV.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2604)

NEW BUSINESS

A. The Operational Plan for FY 2012 (Appendix V)

Vice-President Tim Daugherty stated that the Operational Plan for FY 2012 has been through several revisions to get to this point. He said this plan has approximately \$600,000 of Priority 1 items,

noting that it is typical in the amount presented for approval. Dr. Daugherty said these Priority 1 items will be placed in the College's FY 2012 budget which will be brought to the Board in May or June. Vice-President Daugherty said it is requested that the Board recognize the Operational Plan as an expression of the objectives and strategies of the College to consider for the next year, as well as a component of the College's Strategic Plan - *Logan at 50: A Strategic Plan for 2017 and Beyond*. He drew the Board's attention to a disclaimer statement printed in the plan which says that "by its action, the Board is simply approving the objectives contained in the document in principle. Neither the stated objectives, nor any related financial costs, are to be considered binding obligations upon the Board of Trustees. Final approval of objectives is contingent upon adequate revenues and will be made in accordance with Board policy and administered procedures relevant to purchasing and employment."

Vice-President Brad McCormick gave the Board an overview of how this plan fits into the budget. He stated that if all assumptions are correct, the College should end the fiscal year with a surplus due to the fact that some line items will be underspent. He noted that every dollar not considered necessary spending has been taken out. Mr. McCormick said he is confident the College will be able to do what is in the Operational Plan, but it will be watched carefully to ensure that cash flow needs are met. He said that, as the disclaimer statement says, the College will not step outside of any policies or procedures. Dr. Daugherty explained the priority system used to determine what items would be rated as Priority 1. He said the Board will be able to see all items presented for consideration in the planning document, but clarified that only the Priority 1 items will be included in the budget. There was a brief discussion on all the factors that can influence the budget and cash flow over the next year. Trustee Don Brewer said that his suspicion of the plan remains, and he feels it comes very close to infringing on the rights of the Board to set policy. He did note that the disclaimer statement is a little stronger now than it was in the past, and stressed the importance of remembering this is just a plan and doesn't mean that what is in it will take place without the Board being involved.

President Mees recommended and Jim Snider and John O'Keefe moved and seconded that the Board of Trustees approve the Operational Plan for FY 2012 as a planning guide for John A. Logan College, and that the administration be authorized to utilize the Operational Plan with component units of the College for planning purposes for 2011-2012.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2605)

B. Board Retreat

There was discussion by the Board on the possibility of holding a Board retreat in the near future. Some possible dates in early June were discussed. Trustee Rendleman stated that he felt this retreat should just involve the Board and allow plenty of time for them to make some long range plans.

President Mees recommended and Jake Rendleman and John Sanders moved and seconded that the Board of Trustees hold a retreat at a time and date to be determined at the next Board meeting.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2606)

Board Chair Mike Hopkins appointed John O’Keefe as secretary pro tempore in the absence of newly elected secretary Jackie Hancock.

CLOSED SESSION

Board Chair Mike Hopkins stated it was desirable to hold a closed session to discuss the appointment, employment, and compensation of specific individuals; purchase of real property; and pending litigation; and that he would appreciate Board action and a roll call vote to that effect.

John O’Keefe and Jake Rendleman moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2607)

The meeting was declared in closed session at 8:30 p.m.

The meeting was declared back in regular session at 9:30 p.m.

CLOSED SESSION MINUTES

Jake Rendleman and John O’Keefe moved and seconded that the Board of Trustees approve the content of the closed session minutes of March 22, 2011, but that those minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2608)

PERSONNEL

Operational Staff

President Mees recommended that Amy Bafford be employed as a full-time, grade II, copy machine operator/stockroom clerk II effective May 2, 2011.

President Mees recommended that Bonnie Emmons be employed as a full-time, grade VI, preschool lab supervisor VI effective May 4, 2011.

Non-Teaching Professional Staff

President Mees recommended that the following non-teaching professional staff members who have served at the College less than three years be offered one-year contracts through June 30, 2012:

<u>Employee</u>	<u>Full-time Start Date</u>	<u>Changed</u>
Staci Bynum	04/16/10	
Charles Coelho	08/04/08	10/01/10
Deon Coleman	08/01/06	08/03/09

<u>Employee</u>	<u>Full-time Start Date</u>	<u>Changed</u>
John Homan	01/05/09	
Sharon Johnson	06/01/09	
Bill Kilquist	08/16/10	
Latisha Majewski	03/01/05	08/03/09
Mike Middleton	07/01/97	
Elizabeth Myatt	09/28/09	
Vicky Turl	12/07/09	
Roger Von Lanken (75%, 30 hrs)	07/01/09	07/01/10

President Mees recommended that the following non-teaching professional staff members who have three or more years of service be offered contracts through June 30, 2014:

<u>Employee</u>	<u>Full-time Start Date</u>	<u>Changed</u>
Adrienne Barkley Giffin	04/03/00	
Valerie Barko	07/23/07	
W. Craig Batteau	09/12/94	07/23/97
Thomas Bell	02/16/95	
Rebecca Bostian (50%)	07/01/08	
Clay Brewer	03/05/01	
Christy Brock	09/07/94	10/18/99
Stacy Buckingham	02/01/90	08/01/95
Amanda Buldtman	08/01/07	
Rick Burkett	08/16/07	
William Burnside	07/01/08	
Angela Calcaterra(75%)	11/01/06	
Tom Cardwell	11/08/93	
Lauralyn Cima	02/13/91	
Sharon Colombo	09/14/92	
Terry Crain	09/22/86	
Denise Crews	08/04/97	
Melvin Cripps	08/27/97	12/01/99
Rose Ann Danley	08/11/05	
Mathew Dillon	09/10/01	
Kim Dixon	05/09/85	07/01/91
Marilyn Falaster	12/16/99	
Robert Fester	08/25/81	
Kay Fleming	08/19/91	
Eunice Toyin Fox	01/02/08	
Monique Galvin	10/01/01	
Chris Georgantas	08/02/04	
Donna Glodjo	04/28/94	
Carla Haas	03/25/98	
Jerry Halstead	09/14/82	

<u>Employee</u>	<u>Full-time Start Date</u>	<u>Changed</u>
Michelle Hamilton	08/12/96	
Thomas Clyde Hamlin	12/09/96	07/02/07
Barry Hancock	07/29/96	03/25/98
Rita Harriss	01/22/07	
Marty Hawkins	01/25/95	
Mabel Hayes	11/16/93	
Mark Henson	06/01/01	
Johnna Herren	04/21/99	07/01/07
Joseph Hines	06/16/08	
Dwight Hoffard	11/09/87	
Stacy Holloway	07/10/90	09/16/97
Corina Horn	02/16/04	
Lisa Hudgens	06/11/84	11/01/84
Mark Imhoff	08/27/85	08/02/95
Pat Jackson	05/16/97	06/01/98
Angela Jilek	07/01/03	
Cindy Johnson	09/08/81	02/01/01
Phillip Lane	12/01/05	
Andrea Leadingham	08/04/05	09/20/07
Mike Maeser	05/10/99	
Christy McBride	07/22/96	
Stephen McLaughlin	10/27/99	
Phil Minnis	08/15/85	
Jane Minton	10/10/08	01/01/09
Louis Morgan	07/02/97	
Christopher Naegele	07/02/07	
Ngozi Okasili (80%)	02/01/93	
Steve O'Keefe	07/01/97	
Robin Pauls	07/13/81	
Deborah Payne	02/26/01	
Susan Phillips	02/03/97	10/01/03
Beth Porritt (75%, 30 hrs.)	05/26/99	07/01/10
Darren Pulley	01/14/91	
Eric Pulley	09/22/93	
Gail Rawson	11/16/89	07/01/07
John Reeder	08/16/91	
Ryan Sierman	12/17/07	
Gary Smith	08/29/90	07/01/97
Jason Snider	10/18/99	
Beth Stephens	01/21/97	04/17/06
Gregory Stettler	09/06/95	
Sherry Summary	07/16/07	
Richard Sussman	07/06/04	
Gary Tendick	08/16/95	
Judith Vineyard	08/18/97	

<u>Employee</u>	<u>Full-time Start Date</u>	<u>Changed</u>
Dennis White	10/11/95	
Tim Williams	08/16/91	01/01/98
Adeline Wilson	08/24/82	07/01/95
Matthew Yusko	04/11/94	
Susan Zamora	08/06/07	

President Mees recommended the following employee be offered a contract through June 30, 2012:

<u>Employee</u>	<u>Full-time Start Date</u>
Tom McGinnis (50% & 9 mo.)	02/03/03

President Mees recommended that the following employees who are on non-teaching professional stipend contracts be offered a continuation contract if their special services are required through 2012:

<u>Employee</u>	<u>Title</u>
Cheri Barrall	Coordinator for Assessment of Academic Achievement
Teri Campbell	Assistant Coordinator for Public & Sports Information
Tom Cardwell	Scholar Bowl Coach
Tracy Elliott	Coordinator of Athletic Events
Thomas Ferris	Men's Head Golf Coach
William Glenn	Head Women's Golf Coach
Dwight Hoffard	Construction Manager
John Homan	Coordinator of Games & Concessions Activities
Bruce Jilek	Head Women's Softball Coach
Paige Kirkpatrick	Assistant Baseball Recruiting Coach
Brandyn McGhee	Choral Sound Technician
Christopher Naegele	Evening Administrator
Todd Poe	Assistant Baseball Coach
Sue Trammell	Coordinator of International Education
Veronica Whittington	Assistant Volleyball Coach

President Mees recommended that Zachary Carpenter be employed as a full-time, grade I, advisor/assistant men's basketball coach effective May 16, 2011.

President Mees recommended appointment of the following department chairs for three year terms (FY 2012-FY 2015):

Melanie Pecord - Business
Joanna Christopher - English
Stephanie Chaney-Hartford - Humanities

Full-Time Faculty

President Mees recommended the Board of Trustees approve the academic rank of assistant professor for Spanish instructor Kemberly Pinto.

Grant Personnel

President Mees recommended that the following non-teaching professional grant staff members be offered renewal contracts through June 30, 2012, contingent upon available grant funding:

<u>Employee</u>	<u>Start Date</u>	<u>Changed</u>
Christopher Barr	03/20/06	
Eric Behle	03/02/98	
Amy Biley	08/16/01	
Nikki Brooks	08/28/01	11/16/10
Richard Buchman	12/02/02	
Carla Campbell	02/17/93	
Teri Campbell*	10/25/93	
Pam Collins (62.5%)	09/01/10	
Sheila Colombo (63%)	11/25/98	11/02/09
Reva Cox	08/17/95	
Stachia Cullers	08/02/99	
David Brad Cullum	09/01/10	
Jil Deaton	06/03/96	
Amy Durfee (75%)	08/16/00	
Mark Etters	10/11/10	
Tim Gibson	06/01/10	
Michelle Guy (75%)	12/01/00	
Misti Harrison	12/20/10	
Crystal Hosselton (62.5%)	12/01/10	
Lyndsay Hughes	09/04/07	
Tom Jordan (50%)	04/01/10	
Tambra Kent	06/03/96	
Patricia Kittinger (80%)	09/02/08	
Lori Longueville	11/15/90	
Jill Maaks	09/01/10	
Lisa McCuan	04/01/99	
Jacqueline McGee (75%)	03/25/98	
Dinah Marie Meacham	03/06/95	
Tim Nation	08/06/09	
Elaine Parker	10/20/86	
Amanda Pass (62.5%)	12/01/10	
Jennifer Rose	02/18/09	
Linda Sargent (50%)	10/03/05	
Kristin Shelby	07/01/98	01/10/11
Gary Spoerre	07/01/10	
Dianna Stahlhut (75%)	04/06/98	08/01/01

<u>Employee</u>	<u>Start Date</u>	<u>Changed</u>
Cheryl Stearns (90%)	10/16/06	
Karla Tabin	08/29/91	
Nina Wargel	09/16/96	

*Renewal contract good through August 31, 2012, contingent upon available grant funding.

President Mees recommended the Board of Trustees consider the retirement request of assistant literacy coordinator Martha C. Crothers effective June 1, 2011.

Volunteer Personnel

President Mees recommended the appointment of volunteers Christie Davis, Janet England, Brandi Leehy, and Susan Morvich for Literacy.

Jake Rendleman and John O'Keefe moved and seconded that the Board of Trustees approve all personnel items as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2609)

ANNOUNCEMENTS

None.

ADJOURNMENT

John Sanders and Mandy Little moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2610)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

Mike Hopkins, Chair

John O'Keefe, Secretary Pro Tempore