

JOHN A. LOGAN COLLEGE
Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on April 27, 2010, commencing at 7:00 p.m.

The meeting was called to order by Board Chair David Hancock.

The chair directed the recording secretary to call the roll:

John Sanders	–	present
Jake Rendleman	–	present
Bill Kilquist	–	present
Michael Hopkins	–	present
Jim Snider	–	present
John O’Keefe	–	present
Mandy Little	–	present
David Hancock	–	present

Also present were: Robert L. Mees, President; Brad McCormick, Vice-President for Business Services and College Facilities; Tim Daugherty, Vice-President for Administration; Julia Schroeder, Vice-President for Instruction; John Huffman, College Legal Counsel; Steve O’Keefe, Director of Community Relations and Marketing; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

Board Chair David Hancock led the Board in the Pledge of Allegiance to the Flag.

Board Chair Hancock and President Robert Mees presented the Coca-Cola Scholarship certificate to John A. Logan College Student John Gund, noting that he was named a Silver Scholar and will receive a \$1,250 cash award.

Board Chair Hancock introduced and welcomed Staci Bynum, new Executive Director of the John A. Logan College Foundation.

Board Chair Hancock introduced new Student Trustee Mandy Little, noting this is her first official meeting.

MINUTES OF THE MARCH 23, 2010 BOARD MEETING

The minutes of the March 23, 2010, regular Board meeting were previously distributed.

John O’Keefe and Mike Hopkins moved and seconded the approval of the minutes of the regular meeting of March 23, 2010.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2457)

FINANCIAL REPORTS (Appendix I)

The financial report for the period ending February 28, 2010, was previously mailed.

Jake Rendleman and Bill Kilquist moved and seconded the approval of the financial report for the period ending February 28, 2010.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2458)

ACCOUNTS PAYABLE (Appendix II)

The list of accounts payable for the period ending March 31, 2010, was previously mailed.

Mike Hopkins and John O'Keefe moved and seconded the approval of the list of accounts payable for the period ending March 31, 2010.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2459)

RECOGNITION OF GUESTS

None.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

None.

BOARD OF TRUSTEES REPORTS

A. Illinois Community College Trustees Association (ICCTA)

Trustee John Sanders announced that ICCTA Lobby Day will be held on May 4 and 5 in Springfield. He noted that the ICCTA's Annual Convention and Awards Ceremony will be in June, adding that he hopes for a good representation from the College.

B. Southeast Region Trustees (SERT)

Trustee John O'Keefe reported the Southeast Region Trustees had met April 26 at Rend Lake College, and the meeting was well-attended. Dr. O'Keefe said the group heard a presentation from ICCTA Executive Director Mike Monaghan in which it was noted that Illinois is one of the three states in the nation that is showing no signs of economic rebound. It was also noted that only two payments from the state are expected next year. Dr. O'Keefe said the group toured Rend Lake College's Coal Technology Center.

Trustee Rendleman made some comments on a handout showing the state's available cash balance.

C. John A. Logan College Foundation

JALC Foundation Executive Director Staci Bynum reported the Annual Dinner was held on April 24 and was a great success with approximately 150 people in attendance. She complimented Stacy Holloway and the Foundation Office staff on an excellent job. Ms. Bynum announced the Annual Golf Classic will be held on June 25. Trustee Rendleman said the Foundation Executive Committee will be meeting the first Tuesday of the month to work with Ms. Bynum on evaluating board membership. President Mees said everyone is excited about the potential for the future of the

Foundation under Ms. Bynum's leadership. He thanked all those who assisted in the search for the executive director position, including Trustees John O'Keefe, Mike Hopkins, and David Hancock.

D. Association of Community College Trustees (ACCT)

Trustee John Sanders announced that registration is now open for the fall Association of Community College Trustees conference in Toronto.

E. Hiring Committee

Trustee John Sanders said the Hiring Committee will be meeting in May.

F. Athletic Advisory Committee

Trustee Bill Kilquist said the Athletic Advisory Committee had not met since the last Board meeting. Trustee Rendleman commented that the softball dugouts are finally completed, and the scoreboard is finished. Trustee Kilquist reported that the women's softball team is now in playoffs. President Mees said the baseball team is getting ready to play in the conference tournament; the men's golf team won its regional tournament; and the women's golf team won its regional for the first time.

G. Developmental Education Committee

Trustee John O'Keefe reported that representatives from the Developmental Education Committee are scheduled to meet with the West Frankfort School Board on June 21. He noted the group has been attempting to meet with all school boards in the feeder districts and this has been working very well. President Mees reported the College and Career Readiness bill has passed the Senate and will go to the house floor next week. He feels the bill will pass overwhelmingly. He said efforts are being made to tap into federal funding so the College and Career Readiness initiative can be expanded to all community colleges.

H. Nursing Committee

Trustee John O'Keefe reported the Nursing Committee will be meeting June 16. Dr. Schroeder noted that Representative Costello and Senator Durbin have been invited to the meeting. She stated that Director of Nursing Marilyn Falaster will be making an important report that day.

I. Diversity Committee

Vice-President Schroeder reported the Diversity Committee meeting for April was cancelled and has not yet been rescheduled.

J. Student Trustee

Student Trustee Mandy Little reported on Student Advocacy Day, stating that JALC students took 163 letters and petitions with 550 signatures to legislators in Springfield. She reported Student Senate elections will be May 4 and invited trustees to attend the senate's end-of-year celebration. She announced the spring musical will be presented April 30, May 1, and May 2; a student talent show will be held on May 12; and the JALC Chamber Choir will be singing in St. Louis on May 22. Ms. Little said the Chamber Choir will also sing before the next Board of Trustees meeting (May 25) at

6:45 p.m. in the Board Room. President Mees thanked Adrienne Barkley Giffin for her leadership in taking the group of JALC students to Springfield for Student Advocacy Day.

GROUP/ASSOCIATION REPORTS

A. Faculty Association

Faculty Association Representative Jane Bryant expressed her appreciation for all the efforts made by the faculty and administration in working out recent difficult issues. She noted this is her last official meeting as president of the IEA, and thanked everyone for their support. The association's vice-president, Mark Rogers, was also present and thanked the Board and administration for their support.

B. Term Faculty Association

No report.

C. Logan Operational Staff Association

No report.

OFFICERS REPORTS

A. Building Project

Vice-President for Business Services and College Facilities Brad McCormick reported that some steel is up on the Communication Building, and workers are currently dealing with problems with soil compaction.

Vice-President McCormick stated that the savings in staff time created by the summer schedule rely on not having maintenance staff working on weekends. One of the services affected by this will be the JALC tent rental. Mr. McCormick noted that most of the times College tents go out to the public, the users do not actually pay for the tent. The inability to have staff available because of the summer schedule will result in the College having to charge tent users overtime to have staff set up and take down the tents. He stressed that we will not turn down requests, but users will have to pay the overtime rate (total of \$800 for large tent and \$600 for small tent) on Friday, Saturday, or Sunday. He said that Board members may be getting calls from people regarding this, and wanted them to be aware of the situation. President Mees said it is imperative that JALC maintenance workers set up and tear down the tents to reduce the risk of damage.

B. Board Policy Committee

Vice-President McCormick said the Board Policy Committee had met and has a few policies that are ready to come to the Board for action. He said these policies are being held and will be brought to the Board for first reading at the May meeting due to the following reason. He explained that on tonight's agenda, there is an action item to suspend the Board policy that requires two readings just for this meeting so that an urgent policy on retirement incentives can be finally approved this evening.

C. CHEC Financial Analysis

Vice-President McCormick distributed a written CHEC Financial Analysis and briefly summarized the information. He noted the CHEC facility is generating a net income of just over \$1,000,000 per

year. The \$10 increase in fees will generate approximately \$66,000 in additional income and possible adjustments to the senior citizen waiver may generate another \$15,000-\$20,000 per year beginning with spring 2011 semester. Mr. McCormick said he feels the College should be cautious about doing anything that would affect enrollment at the CHEC facility, because the facility is doing a fine job. He noted that currently, for each dollar the College is spending at the CHEC facility, there is \$2.41 returning in revenue.

D. EPA Certified Renovator Certification

President Mees announced that Dwight Hoffard and Chris Naegle recently received EPA Certified Renovator Certificates, stating this was quite an accomplishment and will be very valuable to the College.

E. Upcoming Events

Vice-President for Administration Tim Daugherty announced that Honors Night will be held May 10; the Athletic Department Annual Fish Fry will be May 13; and Commencement will be May 21.

F. Meth Conference

Vice-President Daugherty reported the 7th Annual Meth Conference was held on the JALC campus earlier that day, with 512 people attending. He thanked Michelle Hamilton, director of corporate training for her hard work in putting this very successful conference together. He also commended Phil Minnis and his staff from the Center for Business and Industry for their efforts. Dr. Daugherty said the conference will continue for a second day, and reported that it generates well over 500 credit hours for the College. He called it a tremendous event for the community and the College.

G. Sustainable Plan Implementation Process

Dr. Daugherty distributed copies of the Sustainable Plan Implementation Process document to the Board. He stated the Implementation Teams had met and developed this plan to outline the actual steps to be taken in implementing the Sustainable Plan. He said over 70 meetings were held by various subcommittees, and each initiative item now shows what is to be done, who is going to do it, and a date by which each action will be accomplished. He expressed his appreciation to all who contributed to the document. Dr. Daugherty stressed this is a living document. He noted that wording on Critical Mode #3 has been changed to read “suspend or reduce institutional support of supplementary events.” Vice-President Daugherty addressed Critical Item #4 which had originally required all qualified non-teaching professionals to teach a class as part of their work load. He said that since this was suggested, a faculty agreement has been worked out (concessions made in order to reinstate faculty members) and concerns from the term faculty have been expressed that would make this item hard to implement. As a result, Dr. Daugherty said this item has been reworded to state that non-teaching professionals *may* teach if there is a section available and they are qualified.

Dr. Daugherty said some of the items currently being implemented include Critical #20 and Crisis #3 which have to do with variable tuition. He stated that for fall semester 2010, there will be a \$10 additional tuition rate for dental assisting (\$94); and an additional \$30 for dental hygiene, diagnostic medical sonography, practical nursing and associate degree nursing (\$114). Dr. Daugherty said these variable tuition rates will be brought to the Board for formal approval at the May Board meeting.

H. Retirement Program

Vice-President for Instruction Julia Schroeder announced the annual retirement program will be May 17 with refreshments at 1:00 p.m. and a program at 1:30 p.m.

I. Increase in Lab Fees for CIS Courses

Vice-President Schroeder stated that lab fees are evaluated every year. She clarified the difference between variable tuition (which had already been discussed) and lab fees. Dr. Schroeder distributed information on lab fee increases for 19 CIS courses, stating the fee will be standardized for these courses (at \$35). She noted that some of these courses are dual credit, and if those are actually taught in the high schools, there will be no fee. She added that tuition will not be charged for any dual credit class for the next year. However, Dr. Schroeder noted that if a class is dual enrollment (where the high school is not awarding credit to the student), the student will have to pay both tuition and fees. Trustee Jake Rendleman generated some discussion on a program for athletes at West Frankfort High School that JALC's Fae Ragan oversees as faculty liaison, and whether this is considered a dual credit program. Dr. Schroeder said this will be looked into and adjustments can be made if necessary.

J. Update on State Budget

President Mees stated the College has now received three full payment from the state for FY 2010, noting that the third payment was received sooner than we expected. He said this was a result of the ICCB's efforts to give priority to community colleges that rely on state funding for more than 40 percent of their budget. Dr. Mees said it is possible that a fourth payment may be received, but probably not until August. He noted that the big problem will be FY 2011, when it looks as if we may only get two payments – half of our money. Dr. Mees said this is why the proactive efforts the College is making are so important – with the Sustainable Plan and the Working Cash Fund Bond hearing. He reported that Senate Bill 2168 was passed which increases the amount that can be borrowed from working cash and allows community colleges to establish a line of credit. Dr. Mees said this will be signed by the Governor in the near future, and this could possibly take place at John A. Logan College.

K. Strategic Plan for JALC Alumni Association

Dr. Mees distributed copies of a strategic plan for the JALC Alumni Association. He complimented the Alumni Association, chaired by Alan Odom, on an excellent plan and stressed its importance to the future. Dr. Mees said the Foundation also plans to come up with a Strategic Plan.

L. Reception for New SIU Chancellor

President Mees reported the recent reception held at JALC to welcome new SIU Chancellor Rita Cheng was very well attended by representatives from southern Illinois community colleges. He stated that Dr. Cheng is very committed to establishing better partnerships with community colleges.

M. Special Events

President Mees reported the a cappella group *Blend* will be celebrating its fifth year anniversary on May 7 at the Marion Cultural and Civic Center. He noted that this group got its start at JALC, and leader Jonathan Estes will be bringing all the different members of the group back for this anniversary celebration. Dr. Mees said JALC staff will be offered discounted tickets for the event.

Dr. Mees announced that Purdy School days are now going on with several hundred area elementary students participating.

He announced the Community Leaders Breakfast will be held April 29.

CONSENT AGENDA

A. Approval of Associate in Applied Science – Electronic Health Records Office Assistant (69 Credit Hours)

President Mees recommended that the Board of Trustees approve an Associate in Applied Science–Electronic Health Records Office Assistant curriculum (69 credit hours) effective August 19, 2010.

B. PHS Bid – 385 Ton Centrifugal Air Conditioning Chiller (Appendix III)

President Mees recommended that the Board of Trustees approve the low bid meeting specifications for the purchase of a 385 ton centrifugal air conditioning chiller, from Koch Air, LLC of Maryland Heights, Missouri for an amount of \$117,339 and that the administration be authorized to make this purchase.

C. Core Switch Replacement

President Mees recommended that the Board of Trustees (per recommendation from Information Technology) approve the purchase of Juniper core network switching equipment for the amount of \$41,000.20 from CDW-G.

D. Switch to Clearwave Communications from Verizon for Local Phone Service (Appendix IV)

President Mees recommended that the Board of Trustees approve a proposal from Clearwave Communications to switch local phone service from Verizon, with implementation to occur at the earliest possible point.

Trustee John O’Keefe asked for more information about this company and Vice-President Brad McCormick gave him an overview. Vice-President McCormick said this is a regional telecom company with offices in Harrisburg. He noted their switch technology is better technology than Verizon, is lower cost, and said that he is very comfortable with the company’s reliability.

E. Repayment of Inter-Fund Loan

President Mees recommended that the Board of Trustees approve inter-fund loan repayment from the Restricted Purposes Fund in the amount of \$300,000 to the Working Cash Fund.

F. Microsoft Software Licensing

President Mees recommended that the Board of Trustees approve the purchase of Microsoft Campus Agreement 18 month licensing from CDW-G for an amount of \$63,282.35 and that the administration be authorized to renew this agreement with CDW-G.

G. Approval of Closed Session Minutes for Availability for Public Inspection

President Mees recommended that the Board of Trustees approve the following closed session minutes to be made available for public inspection: March 26, 2002; February 23, 2004; February 26, 2008; and November 24, 2009 (2nd session).

H. Destruction of Verbatim Recordings of Closed Session

President Mees recommended that the Board of Trustees, in compliance with the Open Meetings Act, approve the destruction of the verbatim recordings of the closed session meetings through and including September 23, 2008.

Jake Rendleman and Mike Hopkins moved and seconded that the Board of Trustees approve all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2460)

OLD BUSINESS

A. The Plan for FY 2011 (Appendix V)

President Mees stated that The Plan for FY 2011 was tabled at the March 23, 2010, Board meeting so further adjustments could be made. Dr. Mees said those changes have been made and a summary of the changes and the ensuing amount of reduction in expenditures are included in Appendix V.

President Mees recommended and Bill Kilquist and Mike Hopkins moved and seconded that the Board of Trustees approve The Plan for FY 2011 as a planning guide for John A. Logan College, and that the administration be authorized to utilize The Plan with component units of the College for planning purposes for 2010-2011.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2461)

B. Harrison House Reconstruction and New Village Centre J. Harrison Bruce Historical Village

The following information on bids was presented to the Board at the March 23, 2010 Board meeting:

Bid specifications were prepared and advertised according to Board policy for the Harrison House Reconstruction and New Village Centre J. Harrison Bruce Historical Village. Bids were received and opened in the Office of the Vice President for Business Services and College Facilities at 2:00 p.m., Thursday, March 11, 2010.

Bids are listed below.

<u>Bidders-General</u>	<u>Bid Amount</u>	<u>ALT. Bid NO. G-1</u>	<u>ALT. Bid NO. G-2</u>	<u>TOTAL</u>
Schimfp Construction Carbondale, IL	\$1,025,000	\$1,200	\$9,900	\$1,036,100

W.F. Stift, Inc. Marion, IL	\$908,000	\$3,200	\$10,340	\$921,540
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Evrard-Strang Const. Marion, IL	\$820,000	\$4,500	\$10,000	\$834,500
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<u>Bidders-General</u>	<u>Bid Amount</u>	<u>ALT. Bid NO. G-1</u>	<u>ALT. Bid NO. G-2</u>	<u>TOTAL</u>
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H.E. Mitchell, Const. Harrisburg, IL	\$994,700	\$3,000	\$10,000	\$1,007,700
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Johannes Const. Centralia, IL	\$968,000	\$1,500	\$10,000	\$979,500
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J & L Robinson Dev. & Const. Carbondale, IL	\$956,678	\$1,275	\$9,935	\$967,888
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<u>Bidders-Plumbing Work</u>	<u>Bid Amount</u>
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H & E, Inc. Carbondale, IL	\$88,800
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Teal Mechanical Contr. Marion, IL	\$95,216
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A-1 Plumbing Marion, IL	\$101,500
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F.W. Plumbing Benton, IL	\$77,950
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<u>Bidders-HVAC Work</u>	<u>Bid Amount</u>
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Heartland Mechanical Contr. Murphysboro, IL	\$145,034
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Howton Sheet Metal Carrier Mills, IL	\$124,183
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F & F Mechanical, Inc. Marion, IL	\$149,424
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J & J Sheet Metal Pomona, IL	\$112,600
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<u>Bidders-Electrical Work</u>	<u>Bid Amount</u>
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Keith Martin, Inc. Johnston City, IL	\$109,000
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Brown Electric, Inc. Goreville, IL	\$126,206
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<u>Bidders-Electrical Work</u>	<u>Bid Amount</u>
F. W. Electric, Inc. Benton, IL	\$118,790
W. J. Burke Electric Murphysboro, IL	\$124,500

The original recommendation made by President Mees was that the Board of Trustees approve the low bids meeting specifications from Evrard-Strang Construction of Marion, Illinois for the general work in the amount of \$834,500 total for the base bid and alternate bids G-1 and G-2; F. W. Plumbing of Benton, Illinois for the plumbing work in the amount of \$77,950 for the bid, J & J Sheet Metal of Pomona, Illinois for the heating, ventilating/air conditioning work in the amount of \$112,600 for the bid, Keith Martin, Inc. of Johnston City, Illinois for the electrical work in the amount of \$109,000 for the bid, and authorize the contractors to begin the order process as soon as they receive the Notice of Award; also, that the Administration be authorized to compensate Image Architects, Inc. for any architect services for this project at a cost of \$96,395 plus direct costs associated with this project.

The total project added up to \$364,299 more than the Harrison Bruce Foundations had agreed to provide. At the March 23 Board meeting, Board Chair David Hancock sent this item to a committee consisting of the Board Chair and/or Board Vice-Chair, President Mees, and Brad McCormick in order to explore additional funding possibilities with the Harrison-Bruce Foundations and bring a report back to the Board at the next Board meeting.

The Fred G. Harrison and the Julia Harrison Bruce Foundations had already provided \$250,000 toward this project and committed to funding the entire project if necessary. Including contingency and architect and engineering fees, the total project is estimated to cost \$1,339,683. Board Chair Hancock reported that as a result of continued discussions between the foundations and the committee assigned this task at the previous (March) Board meeting, an agreement was reached between the foundations and the College for the foundations to pay the additional \$364,299.

Board Chair Hancock said no motion was needed on the original recommendation since the item was sent to committee. He asked for a second to amend the original recommendation stating that the College will not pay the additional \$364,299 beyond what the Harrison Bruce Foundation had agreed to pay at that time.

Mike Hopkins seconded that the Board of Trustees approve an amendment to the original recommendation, stating that the College will not pay the additional \$364,299 beyond what the Harrison Bruce Foundation had agreed to pay at that time.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2462)

The motion came out of committee and John O'Keefe seconded that the Board of Trustees approve the low bids meeting specifications from Evrard-Strang Construction of Marion, Illinois for the general work in the amount of \$834,500 total for the base bid and alternate bids G-1 and G-2; F. W. Plumbing of Benton, Illinois for the plumbing work in the amount of \$77,950 for the bid, J & J Sheet Metal of Pomona, Illinois for the heating, ventilating/air conditioning work in the amount of \$112,600 for the bid, Keith Martin, Inc. of Johnston City, Illinois for the electrical work in the amount of \$109,000 for the bid, and authorize the contractors to begin the order process as soon as they receive the Notice of Award;

also, that the Administration be authorized to compensate Image Architects, Inc. for any architect services for this project at a cost of \$96,395 plus direct costs associated with this project;

and that the College will not pay the additional \$364,299 beyond what the Harrison Bruce Foundation had agreed to pay at the time of the original recommendation, and accept the Harrison Bruce Foundations' generous offer to cover that additional cost.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2463)

Board Chair David Hancock stated that he is very appreciative and impressed that the Harrison Bruce Foundation was willing to cover the extra cost for the Historical Village project. President Mees noted that the College has also applied for a DCEO grant to pay for additional funding for the project. If this grant is funded, it will lessen the amount the foundations have to pay. Trustee John Sanders clarified that this project is the larger 120-seat facility previously discussed, and it was noted that this will be very beneficial to the College. Vice-President McCormick also noted that the Historical Village area is designed to serve as an incident command center in the event of emergencies.

NEW BUSINESS

A. Locally Funded ICCB Application for Historical Village (Appendix VI)

An ICCB Locally Funded Project Application was prepared by the architect for the Historical Village, and Vice-President McCormick presented it to the Board for consideration and action. He stated that though the project is being recommended for approval as a separate Board action and is being funded without the use of College funds, the locally funded application is still required by ICCB.

President Mees recommended and John Sanders and Bill Kilquist moved and seconded that the Board of Trustees approve the ICCB locally funded project application as presented for the Historical Village.

A voice vote showed all in favor with the exception of Trustee Jake Rendleman who abstained. Motion carried.
(Resolution #16-2464)

B. Agreement to Use PMA as Advisor (Appendix VII)

Vice-President McCormick reported he had gathered proposals from three (3) companies for financial advisor services for the purpose of conducting a competitive bond sale of working cash fund bonds. The companies were:

1. PMA Financial Network, Inc.
2. BMO Capital Markets GKST, Inc.
3. First Midstate, Inc.

After reviewing proposals from each and considering their strengths and experiences, Vice-President McCormick said he recommends the College utilize the services of PMA Financial Network, Inc. Mr. McCormick noted the College previously used First Midstate, Inc. for underwriting services on the previous bond sale for the building projects. He said the administration was pleased with the services provided, but that sale was a "negotiated" sale, wherein the underwriter markets the bonds to selected buyers. The method of sale chosen for this issue is a "competitive" sale, wherein the bonds

are made available utilizing an online auction service where the College can be assured it is getting the highest possible price at the lowest possible cost of issuance. McCormick said PMA was selected due to its strength in competitive sale and its performance in assisting the College in cash flow analysis and investment services. If the College chooses to not issue bonds, there will not be a charge for financial advisor services. Total cost of issuance, excluding underwriting fees, are expected to range from \$49,200 to \$78,100 depending upon the size of the issuance and will be paid out of the bond proceeds. Underwriting fees, also paid out of bond proceeds, will be determined by the market on the date of the sale. The agreement document, along with the proposal from PMA, is included as Appendix VII.

President Mees recommended and Jake Rendleman and Mike Hopkins moved and seconded that the Board of Trustees approve PMA Financial Network, Inc. to serve the role of financial advisor for a potential working cash fund bond sale in accordance with the attached agreement (Appendix VII) and pending legal review.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2465)

C. Suspension of Policy Procedure

President Mees said it is desirable for the Board of Trustees to take action to allow any policy or procedure not required by law to be suspended by votes of at least five (5) of the Board members present at the meeting, but such suspension shall be in effect only during the meeting at which such suspension was voted.

President Mees recommended and Mike Hopkins and Jake Rendleman moved and seconded that the Board of Trustees allow any policy or procedure not required by law to be suspended by votes of at least five (5) of the Board members present at the meeting, but such suspension shall be in effect only during the meeting at which such suspension was voted.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2466)

D. Approval of New Board Policy 5144 – One-Time Additional Retirement Incentive (Appendix VIII)

Along with the approval of New Business Item A, approval was requested for a new Board Policy 5144 – One-Time Additional Retirement Incentive. Vice-President McCormick explained this policy will temporarily modify current Board Policies 5141 and 5143, and contains retirement notification modifications and added incentives for employees with retirement dates effective between May 1, 2010 and September 1, 2013. The proposed policy may be found in Appendix VIII.

President Mees recommended and Jim Snider and John Sanders moved and seconded that the Board of Trustees approve new Board Policy 5144 – One-Time Additional Retirement Incentive which temporarily modifies current Board Policies 5141 and 5143.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2467)

CLOSED SESSION

Board Chair David Hancock said it was desirable to hold a closed session to discuss the appointment, employment and compensation of specific individuals, and pending litigation, and that he would appreciate Board action and a roll call vote to that effect.

Jake Rendleman and John O’Keefe moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2468)

The meeting was declared in closed session at 8:00 p.m.

The meeting was declared back in regular session at 9:28 p.m.

CLOSED SESSION MINUTES

Jim Snider and Bill Kilquist moved and seconded that the content of the closed session minutes of March 23, 2010, be approved, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2469)

PERSONNEL

Non-Teaching Professional Staff

President Mees recommended that Stacy Holloway be ratified as a stipend office manager for the Foundation at John A. Logan College effective April 16, 2010.

President Mees recommended that the following non-teaching professional staff members who have served at the College less than three years be offered one-year contracts through June 30, 2011:

<u>Employee</u>	<u>Full-Time Start Date</u>	<u>Changed</u>
Rebecca Bostian (50%)	07/01/08	
William Burnside	07/01/08	
Deon Coleman	08/01/06	08/03/09
Eunice Toyin Fox	01/02/08	
Joseph Hines	06/16/08	
John Homan	01/05/09	
Trent House	08/03/09	
Sharon Johnson	06/01/09	
Latisha Majewski	03/01/05	08/03/09
Mike Middleton	07/01/97	
Elizabeth Myatt	09/28/09	
Vicky Turl	12/07/09	
Roger Von Lanken (75%, 30 hrs.)	07/01/09	07/01/10

President Mees recommended that the following non-teaching professional staff members who have three or more years of service be offered contracts through June 30, 2013:

<u>Employee</u>	<u>Full-Time Start Date</u>	<u>Changed</u>
Adrienne Barkley Giffin	04/03/00	
Valerie Barko	07/23/07	
W. Craig Batteau	09/12/94	07/23/97
Thomas Bell	02/16/95	
Clay Brewer	03/05/01	
Christy Brock	09/07/94	10/18/99
Stacy Buckingham	02/01/90	08/01/95
Amanda Buldtman	08/01/07	
Angela Calcaterra (75%)	11/01/06	
Tom Cardwell	11/08/93	
Lauralyn Cima	02/13/91	
Sharon Colombo	09/14/92	
Terry Crain	09/22/86	
Denise Crews	08/04/97	
Melvin Cripps	08/27/97	12/01/99
Rose Ann Danley	08/11/05	
Kim Dixon	05/09/85	07/01/91
Marilyn Falaster	12/16/99	
Robert Fester	08/25/81	
Kay Fleming	08/19/91	
Jennifer Frost	10/12/01	
Monique Galvin	10/01/01	
Chris Georgantas	08/02/04	
Donna Glodjo	04/28/94	
Carla Haas	03/25/98	
Jerry Halstead	09/14/82	
Michelle Hamilton	08/12/96	
Thomas Clyde Hamlin	12/09/96	07/02/07
Barry Hancock	07/29/96	03/25/98
Rita Harriss	01/22/07	
Marty Hawkins	01/25/95	
Mabel Hayes	11/16/93	
Mark Henson	06/01/01	
Johnna Herren	04/21/99	07/01/07
Dwight Hoffard	11/09/87	
Stacy Holloway	07/10/90	09/16/97
Corina Horn	02/16/04	
Lisa Hudgens	06/11/84	11/01/84
Mark Imhoff	08/27/85	08/02/95
Pat Jackson	05/16/97	06/01/98
Angela Jilek	07/01/03	
Cindy Johnson	09/08/81	02/01/01
Andrea Leadingham	08/04/05	09/20/07
Mike Maeser	05/10/99	
Christy McBride	07/22/96	

<u>Employee</u>	<u>Full-Time Start Date</u>	<u>Changed</u>
Stephen McLaughlin	10/27/99	
Phil Minnis	08/15/85	
Jane Minton	10/10/08	01/01/09
Louis Morgan	07/02/97	
Christopher Naegele	07/02/07	
Ngozi Okasili (80%)	02/01/93	
Steve O'Keefe	07/01/97	
Robin Pauls	07/13/81	
Deborah Payne	02/26/01	
Susan Phillips	02/03/97	10/01/03
Beth Porritt (75%, 30 hrs.)	05/26/99	07/01/10
Darren Pulley	01/14/91	
Eric Pulley	09/22/93	
Gail Rawson	11/16/89	07/01/07
John Reeder	08/16/91	
Kristin Shelby	07/01/98	
Ryan Sierman	12/17/07	
Gary Smith	08/29/90	07/01/97
Kyle Smithpeters	08/01/07	
Jason Snider	10/18/99	
Beth Stephens	01/21/97	04/17/06
Gregory Stettler	09/06/95	
Sherry Summary	07/16/07	
Richard Sussman	07/06/04	
Gary Tendick	08/16/95	
Judith Vineyard	08/18/97	
Tim Williams	08/16/91	01/01/98
Adeline Wilson	08/24/82	07/01/95
Matthew Yusko	04/11/94	
Susan Zamora	08/06/07	

President Mees recommended the following employee be offered a contract through June 30, 2011:

<u>Employee</u>	<u>Full-Time Start Date</u>
Tom McGinnis (50% & 9 mos.)	02/03/03

President Mees recommended that the following employees who are on non-teaching professional stipend contracts be offered a continuation contract if their special services are required through 2011:

<u>Employee</u>	<u>Title</u>
Cheri Barrall	Coordinator for Assessment of Academic Achievement
Teri Campbell	Assistant Coordinator for Public and Sports Information
Tom Cardwell	Scholar Bowl Coach
Tracy Elliott	Coordinator of Games and Concessions Activities
Thomas Ferris	Men's Head Golf Coach
William Glenn	Head Women's Golf Coach

<u>Employee</u>	<u>Title</u>
Dwight Hoffard	Director of Security
John Homan	Coordinator of Athletic Events
Bruce Jilek	Head Women's Softball Coach
Paige Kirkpatrick	Assistant Baseball Recruiting Coach
Brandyn McGhee	Choral Sound Technician
Christopher Naegele	Evening Administrator
Todd Poe	Assistant Baseball Coach
Sue Trammell	Coordinator of International Education
Vacant	Assistant Golf Coach
Veronica Whittington	Assistant Volleyball Coach

Full-Time Faculty

President Mees recommended that the following full-time, non-tenured faculty members be offered contracts for the 2010-2011 academic year:

<u>Employee</u>	<u>Full-Time Start Date</u>
Sam Arnone	08/15/07
Nicole Borrenpohl	08/20/09
David A. Evans	08/14/08
Marilyn Haywood	08/15/07

President Mees recommended the academic rank of professor for business instructor Jason Tanner.

Term Faculty

President Mees recommended that Stephanie Banks be employed as a part-time instructor of nursing effective June 14, 2010.

President Mees recommended that Susan Hoyle be employed as a part-time instructor of nursing effective June 14, 2010.

Continuing Education Staff

President Mees recommended that Karen Brown be employed as a parent shop instructor at John A. Logan College effective June 17, 2010.

President Mees recommended that Daniel Campbell be employed as a video gaming instructor at John A. Logan College effective June 15, 2010.

President Mees recommended that Allen Cissell be employed as a Thailand: The "Land of Smiles" instructor at John A. Logan College effective June 21, 2010.

President Mees recommended that Ron Eastwood be ratified as a CPR/First Aid instructor at John A. Logan College effective March 9, 2010.

President Mees recommended that Lucinda Gunnin be employed as a writing for the web instructor at John A. Logan College effective June 15, 2010.

President Mees recommended that Orlan Mays be employed as an African hand drumming instructor at John A. Logan College effective June 14, 2010.

President Mees recommended that Bernadean Wheatley be employed as a People with Arthritis Can Exercise instructor at John A. Logan College effective June 14, 2010.

Grant Personnel

President Mees recommended that the following non-teaching professional grant staff members be offered renewal contracts through June 30, 2011, contingent upon available grant funding:

<u>Employee</u>	<u>Start Date</u>	<u>Changed</u>
Christopher Barr	03/20/06	
Eric Behle	03/02/98	
Amy Biley	08/16/01	
Nikki Brooks	08/28/01	
Richard Buchman	12/02/02	
Rick Burkett	08/16/07	
Carla Campbell	02/17/93	
Teri Campbell*	10/25/93	
Sheila Colombo (63%)	11/25/98	11/02/09
Reva Cox	08/17/95	
Martha Crothers (50%)	01/20/86	
Stachia Cullers	08/02/99	
Jil Deaton	06/03/96	
Amy Durfee (75%)	08/16/00	
Michelle Guy (75%)	12/01/00	
Emily Hookham (62.5%)	10/01/09	
Lyndsay Hughes	09/04/07	
Tambra Kent	06/03/96	
Patricia Kittinger (54%)	09/02/08	
Phillip Lane	12/01/05	
Lori Longueville	11/15/90	
Lisa McCuan	04/01/99	
Jacqueline McGee (75%)	03/25/98	
Dinah Marie Meacham	03/06/95	
Tim Nation	08/06/09	
Elaine Parker	10/20/86	
Jennifer Rose	02/18/09	
Linda Sargent (50%)	10/03/05	
Dianna Stahlhut (75%)	04/06/98	08/01/01
Cheryl Stearns (90%)	10/16/06	
Karla Tabing	08/29/91	
Nina Wargel	09/16/96	
Dennis White	10/11/95	
Terese White	07/01/91	
David Wright	11/01/05	

*Renewal contract good through August 31, 2011, contingent upon available grant funding.

President Mees recommended that Tim Gibson be ratified as a temporary, stipend, sustainability coordinator at John A. Logan College effective April 1, 2010.

President Mees recommended that Tim Gibson be employed as a full-time, temporary, grade II, sustainability coordinator at John A. Logan College effective June 1, 2010.

Volunteer Personnel

President Mees recommended the appointment of volunteer Evangeline Chugh for the Student Success Center.

President Mees stated that he is very happy with the recommendation to re-employ full-time faculty members Sam Arnone, Nicole Borrenpohl, David Evans, and Marilyn Haywood as a result of an MOU with the Faculty Association, and to be able to re-employ Tim Gibson in a grant non-teaching professional position. He said this is evidence of what a great team we have at the College. Dr. Mees thanked Jane Bryant for a magnificent job in working with the administration and faculty throughout this process.

John Sanders and John O’Keefe moved and seconded the approval of all personnel items as recommended.

A voice vote showed all in favor with the exception of Trustee Jim Snider who abstained. Motion carried. (Resolution #16-2470)

ADDITIONAL PERSONNEL ACTION

President Mees recommended that the Board of Trustees accept the resignation of David Miller, special projects coordinator, with a specific effective date to be determined.

Jim Snider and Bill Kilquist moved and seconded that the resignation of David Miller, special projects coordinator, be accepted by the Board of Trustees.

A voice vote showed all in favor. Motion carried. (Resolution #16-2471)

ANNOUNCEMENTS

None.

ADJOURNMENT

John Sanders and Jim Snider moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried. (Resolution #16-2472)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

David Hancock, Chair

Jim Snider, Secretary

