

JOHN A. LOGAN COLLEGE
Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on March 23, 2010, commencing at 6:30 p.m.

The meeting was called to order by Board Chair David Hancock.

The chair directed the recording secretary to call the roll:

John Sanders	– present
Jake Rendleman	– present
Bill Kilquist	– absent for roll call
Michael Hopkins	– present
Jim Snider	– absent for roll call
John O’Keefe	– present
Rachel Grasher	– present
David Hancock	– present

Also present were: Robert L. Mees, President; Brad McCormick, Vice-President for Business Services and College Facilities; Tim Daugherty, Vice-President for Administration; Julia Schroeder, Vice-President for Instruction; John Huffman, College Legal Counsel; Steve O’Keefe, Director of Community Relations and Marketing; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

Board Chair David Hancock led the Board in the Pledge of Allegiance to the Flag.

PRESENTATION TO OUTGOING STUDENT TRUSTEE

Board Chair David Hancock and President Mees presented outgoing student trustee Rachel Grasher with a plaque, and praised her two years of service to the Board and to the students. Student Senate President Alex Stevens also complimented Ms. Grasher on her professionalism and inspiration to the Student Senate.

INTERACTIVE SESSION WITH JOHN A. LOGAN COLLEGE STUDENT SENATE

Board Chair David Hancock recognized Student Trustee Rachel Grasher and members of the John A. Logan College Student Senate and asked them to speak to the Board. Concerns were expressed about the number of students smoking too close to the College entrances, and the students asked about the possibility of increased enforcement of the College’s policy on this. Vice-President McCormick stated that attempts to increase enforcement can be stepped up, but since constant policing is not possible, he feels the problem will not truly be solved until we are a smoke-free campus. Trustee John O’Keefe agreed that the only likely solution would be to pick a date in the future by which the campus will be smoke free and work toward that. Board Chair David Hancock said this should be assigned to the Environmental Services Committee for further consideration. He asked that Student Senate Member Alex Stevens be added to that committee.

Trustee Bill Kilquist arrived at 6:40 p.m.

Another topic the students addressed was the upcoming Student Advocacy Day in Springfield. They asked the Board members if they and the administration could possibly write letters to legislators for the participating students to take with them. Trustee Jake Rendleman updated the students on efforts already made this year to communicate with our legislators, and stressed that visits from the students will be very effective. He encouraged them to give testimonies to the legislators on how the budget cuts are directly affecting students. Ms. Stevens indicated the students will be taking signed petitions with them. Bill Kilquist said to be sure and put on their materials that, in addition to being students, they are voters. He spoke about an excellent breakfast meeting and presentation on the budget held for legislators at the College in January, noting that only 5 out of 22 legislators attended. He said this was just embarrassing and does not speak well for the legislators. Dr. Mees also stressed that the legislators do listen to the students, citing the turn-around on the MAP grants late last year. He said the administration and Board will be glad to give the students a letter to take to Advocacy Day, but said the students need to also put concerns in their own words. John O'Keefe suggested taking a mail bag full of letters from students.

Board Chair David Hancock introduced newly elected student trustee Mandy Little, stating that the Board is looking forward to working with her.

Dr. Mees commented that this is perhaps the most active Student Senate the College has ever had, and thanked the senate; their sponsor, Adrienne Barkley Giffin; and Student Trustee Rachel Grasher for all their efforts and ideas. He encouraged them to continue to use the leadership skills they have gained.

Vice-President Brad McCormick announced that he and Dr. Mees had signed an agreement with Follett for textbook rental for fall semester. He said every book will not be rentable, but the agreed-to textbooks will be rentable at 45% of the cost of a new textbook. (The students applauded this.)

Student Senate Sponsor Adrienne Barkley Giffin thanked the Board members and administration for listening to and interacting with the students.

Trustee Jim Snider arrived at 7:00 p.m.

MINUTES OF THE MARCH 2 AND MARCH 16, 2010, BOARD MEETINGS

The minutes of the March 2, 2010, regular Board meeting and the special Board meeting of March 16, 2010 were previously distributed.

John O'Keefe and Mike Hopkins moved and seconded the approval of the minutes of the regular meeting of March 2, 2010, and the special meeting of March 16, 2010.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2445)

FINANCIAL REPORTS (Appendix I)

The financial report for the period ending January 31, 2010, was previously mailed.

Jake Rendleman and John O'Keefe moved and seconded the approval of the financial report for the period ending January 31, 2010.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2446)

ACCOUNTS PAYABLE (Appendix II)

The list of accounts payable for the period ending February 28, 2010, was previously mailed.

Jim Snider and Jake Rendleman moved and seconded the approval of the list of accounts payable for the period ending February 28, 2010.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2447)

RECOGNITION OF GUESTS

None.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

Board Chair David Hancock introduced Mike Bush, president of the John A. Logan College Foundation Board. Mr. Bush stated that he hopes the Foundation will be moving forward on the “right foot” after tonight’s meeting.

Trustee Bill Kilquist asked how many department heads/directors of the College were present at the Board meeting. He stressed that in times like these, every department head or a representative should be present at the Board meeting and available to give information and to take information back to their departments.

Board Chair Hancock read an unsigned letter he had received from a “concerned taxpayer”. He stated that the writer of the letter should understand that this Board of Trustees did not create the current budget crisis, but is unfortunately left with the unpleasant task of trying to solve it.

BOARD OF TRUSTEES REPORTS

A. Illinois Community College Trustees Association (ICCTA)

Trustee John Sanders reported that he and Trustee Rendleman had attended the ICCTA meeting in Oak Brook. He said a reception for Tom Bennett (trustee at Parkland College) was held at the College of DuPage recognizing him for serving as president of the Association of Community College Trustees. Mr. Sanders reported that ICCTA intends to send a letter to the Treasurer supporting putting Colleges who rely the heaviest on state funding at the top of the list for receiving state aid when money becomes available. Trustee Rendleman said the ICCTA seminar was very good, with a great deal of discussion on legislation and the budget. He also reported there was much discussion on federal legislation including the inclusion of Pell Grants in the Health Care Bill and the American Graduation Initiative. He reported that ICCTA Lobby Day will be held on May 5. Mr. Rendleman commented that Tom Bennett is the first person from Illinois to serve as president of ACCT.

Board Chair Hancock commented that the Board has some very active members on state and national boards and expressed that the reason they are traveling is to fulfill their obligations to these boards. He noted that other Board members are traveling very little.

B. Southeast Region Trustees (SERT)

Trustee Jake Rendleman reported that he had talked with a trustee from Rend Lake College who indicated the next SERT meeting will be on April 29. He said notification of the meeting should be received soon.

C. John A. Logan College Foundation

No report.

D. Association of Community College Trustees (ACCT)

Trustee John Sanders reported that the ACCT Legislative Summit had to be rescheduled due to the massive snow storm that hit Washington, DC. He reported that 900 trustees had planned to attend the originally scheduled meeting but only about one-third were able to attend the rescheduled meeting. He briefly discussed the issues addressed at the conference. Mr. Sanders reported the next ACCT meeting will be in Toronto in October.

E. Hiring Committee

Trustee Sanders stated that the Hiring Committee needs to schedule a meeting in April or May.

F. Athletic Advisory Committee

Trustee Bill Kilquist said the Athletic Advisory Committee had not met since the last Board meeting. He gave the Board a report on the women's softball trip to Florida over spring break. He noted that each of the girls had to raise funds for the trip, and raised between \$300 and \$400 each. Mr. Kilquist said it was a learning experience for the players and parents, adding that he went on the trip. He stressed this was not a vacation for the parents and coaches, and reported on the intense schedule. He said the girls represented John A. Logan College very well and won all eight games they played.

G. Developmental Education Committee

Vice-President Schroeder said efforts are being made to set up a meeting with the West Frankfort School Board in April or May.

H. Nursing Committee

Vice-President Schroeder said repeated efforts have been made to set up a meeting with Senator Durbin and Congressman Costello, and she has been told they need to wait until the Health Care Bill is behind them before scheduling any meetings.

I. Diversity Committee

Vice-President Schroeder said the April meeting of the Diversity Committee has been cancelled, and a meeting will be scheduled in the summer. She noted that plans for Multicultural Day in September are underway.

J. Student Trustee

Student Trustee Rachel Grasher reported the Job Fair will be held on campus March 24; Spring Transfer Day will also be March 24; the *Great Collaborators* performance by combined community college choirs will be March 26; and the JALC Band and Orchestra concert will be April 18. She reported the Student Senate conducted its annual survey at SpringFest, and hopes to have results in by their last meeting on May 4. Ms. Grasher said Student Senate officer elections will also be held on May 4, and issues and concerns highlighted by survey results will be addressed by the new senate in the fall.

Ms. Grasher concluded by saying she thoroughly enjoyed her two years on the Board, and hoped she had contributed as much as she has grown as a person. She thanked everyone who has helped make this such a wonderful experience. (The Board applauded Ms. Grasher.) Board Chair Hancock said it was quite an honor to have Ms. Grasher on the Board.

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

Faculty Association Representative Jane Bryant thanked the Board and administration for the continued positive working relationship.

B. Term Faculty Association Report

No report.

C. Logan Operational Staff Association Report

LOSA representative Judi Pastori reported things are “overcast” with all the recent news. She said that one bright spot was a “pink slip” day where LOSA members wore pink in support of those who were negatively affected by the economically motivated changes.

OFFICERS REPORTS

Board Chair David Hancock stated that he is very proud of Vice-President Brad McCormick for his leadership role with the statewide Chief Financial Officers organization.

A. Travel Budgets

Vice-President McCormick distributed a report to the Board showing travel budgets and travel activity broken down by functional areas of the College and briefly explained the graphs and figures. He noted that the College is indeed pulling back and preventing travel if at all possible. He said he will be glad to furnish further information or respond to any questions the Board may have.

B. Board Building Committee

Mr. McCormick reported the Board Building Committee had met during the previous week. The committee reviewed a protection, health, and safety project application which is being presented to the Board later on the agenda. The committee looked at replacing the chillers on campus and replacing the gymnasium and multi-purpose room lighting. He said a grant had been applied for through DCEO funded by Ameren which should pay for approximately ¼ the cost. Mr. McCormick

said these two projects will save the College approximately \$40,000 per year in electricity and are being paid for through remaining protection, health, safety funds out of historical projects that came under budget. He noted this money was produced through tax levy, restricted for use on qualifying projects, and an architect must sign off saying the projects meet the criteria – in this case, energy savings. Vice-President McCormick said the committee arrived at the conclusion this should be put into quick application and presented to the Board so these items can be put out for bid. He said if the Board approves this tonight, the bid on the chillers will be released tomorrow. He said the project will be managed internally, with some portions contracted out.

Vice-President McCormick reported the Building Committee had reviewed the Phase II Master Plan draft document and decided it needed more work. It will be brought to the Board for first reading in April or May. He said that RAMP submission was also discussed by the committee and will come to the Board prior to the June meeting. He noted the priorities the committee agreed on for inclusion in the RAMP document were (1) workforce education building; (2) a stand-alone science building; and (3) renovation of student services spaces.

Mr. McCormick said the most difficult task for the Building Committee was to evaluate the bids for the Historical Village project. He reported that bids came in \$114,264 over architect's estimate – approximately 10 % over. He said this was a total of \$364,683 over the commitment from the Harrison-Bruce Foundations. The committee was uncomfortable bringing any recommendation to the Board that would expend College funds for the project. The committee prefers going back to the foundations to consider other options. Mr. McCormick said this will be addressed later on the agenda.

C. Board Finance Committee

Vice-President McCormick reported the Board Finance Committee had met and reviewed the cash flow forecast. He noted this forecast is updated monthly and is posted on the College website. Mr. McCormick said it now appears the College will not have to borrow externally for the next eleven months, but will have to borrow approximately \$4 million internally from restricted funds, working cash, and building funds. He said this projection is assuming the College will receive the rest of its third quarter payment and one more payment.

Mr. McCormick said the committee also discussed the working cash fund hearing possibility, and stated the request for a public hearing is on the agenda tonight. He said this would give the College an operating window of three years to issue up to \$10 million in working cash fund bonds if needed. He said proposals have been solicited from three organizations that would fill the financial advisory role through a competitive sale. These proposals are expected back within a week and Mr. McCormick will make a recommendation to the Finance Committee.

The Finance Committee had also discussed the banking RFP which will hopefully go out in May. Mr. McCormick said that over the past three years, the College's banking services have grown a great deal, noting that almost everything is now being done electronically. He said the College is fortunate to have a great Finance Committee (Mike Hopkins and Jim Snider) with a tremendous amount of expertise in banking and finance.

Vice-President McCormick reported that Senate Bill 2615 (working cash fund expansion bill and extension of line-of-credit capability to community colleges) has passed the Senate and has been assigned to the Higher Education Committee in the House. In answer to a question by Trustee John O'Keefe, Mr. McCormick explained that this bill will raise the amount that can be borrowed from the

working cash fund from \$5 million to \$10 million, and will allow community colleges to use a line of credit to take care of cash flow issues.

Board Chair Hancock complimented Vice-President Tim Daugherty on all of his efforts with the Sustainable Plan for Budget Cuts at John A. Logan College and The Plan for FY 2011.

D. Implementation of Sustainable Financial Planning for Budget Cuts at John A. Logan College

Vice-President for Administration Tim Daugherty stated that the Board of Trustees had approved the Sustainable Financial Planning for Budget Cuts at John A. Logan College on March 2. He said there was a great deal of discussion at that time about keeping the Board informed and being accountable for all items in the plan. Dr. Daugherty said he will be giving a standing report at Board meetings to bring forward what has been addressed in the plan. He noted the Sustainable Plan is a living document and will need modifications from time to time. Dr. Daugherty distributed information to the Board on the Sustainable Plan Implementation Team. He reported the team took each initiative in the sustainable plan and assigned it to a subcommittee to determine the best way to implement that particular item. Dr. Daugherty said the people involved are those who have the most direct contact with a particular item and need to be involved in the implementation. The goal of the team will be to outline actions to be taken, who is responsible, and a desired completion date. Dr. Daugherty said he hopes to be able to show the Board at the April meeting how all the items in the sustainable plan will be implemented. He added that the team will turn their document over to Vice-President McCormick and the Business Office, and they will identify the account numbers impacted by each of the initiatives. From that, Mr. McCormick will be able to prepare his quarterly report which will show the Board what kind of financial progress is being made. Trustee John Sanders asked if Board members could begin receiving their packets and notices electronically.

Extension Center Hours – Dr. Daugherty stated the hours for the extension centers during the summer will be 8:00 a.m. to 4:00 p.m. Beginning in the fall, the centers will open on Monday and Wednesday from 8:00 a.m. to 4:00 p.m., and on Tuesday and Thursday from 8:00 a.m. to 9:00 p.m., with staff working split shifts. This will allow for continuation of some evening offerings at the extension centers. In answer to a question from the audience, Dr. Daugherty stated the estimated savings from making the modifications in extension center hours is anticipated to be \$50,000 annually.

Summer Work Schedule – Vice-President Daugherty said a summer work schedule is planned from May 28 through July 30 (ten weeks) where most areas of the College will be closed on Fridays. Some exceptions would be the CHEC building, H-Building, the CCR&R building, Conference Center, and occasionally the gymnasium. Employees will be given the option of taking five vacation or personal days or working nine-hour days. Trustee Jim Snider asked why no hours are being cut at the CHEC building. It was pointed out this topic will be covered under Vice-President Schroeder's reports. There were no objections from the Board regarding implementing the summer work schedule at the College.

Institutional Student Work Study Reduction – Dr. Daugherty stated reductions in institutional student work study have been identified and are ready to be placed in the FY 2011 budget. President Mees explained that if any Board member has questions or objections to any of these items, they should let the administration know. Otherwise they will be moving ahead.

Student Tuition Waiver -- Vice-President Daugherty distributed a list of student tuition waivers (scholarships) that have previously been funded at 100 percent and will be reduced to 75 percent. He stressed this will in no way affect negotiated employee or dependent waivers – only the listed items that would typically be called scholarships. This will constitute a \$16,000 to \$18,000 savings and is

planned for implementation in the summer. Dr. Daugherty stressed this does not include Foundation scholarships. Dr. O’Keefe asked if other tuition waivers are going to be looked into. Vice-President McCormick said the Board Policy Committee will have to look at the tuition waiver policy.

Late Registration Fee -- Dr. Daugherty said it is desirable to move forward with implementing a late registration fee of \$5.00 for anyone who registers after classes start. He anticipated this will generate about \$2,000.

Athletic Department Budget Reductions – Dr. Daugherty said the Athletic Department budget reductions have been identified and those budgets have been prepared for FY 2011 recognizing the \$200,000 in cuts excluding salaries and benefits.

Board Chair Hancock commended Vice-President for Instruction Julia Schroeder for her efforts and the work she has had to do in handling the difficult cuts caused by the lack of state funding.

E. Online Classes

Vice-President for Instruction Julia Schroeder distributed information to the Board on online classes, noting that online classes will be a real key for the proposed four-day instructional schedule currently being put together for spring 2011 semester.

Dr. Schroeder also reminded the Board of the Retirement Reception to be held on May 17.

F. Update on Fees and Variable Tuition

Vice-President Schroeder said fees and variable tuition are two additional items to be addressed with relation to the Sustainable Plan. She said a trial test is being worked on to implement variable tuition for the diagnostic medical sonography (adding \$30 per credit hour), dental hygiene, and dental assisting programs. Dr. Schroeder said these are all very costly programs for the College to offer. Dr. Schroeder stated that fees are looked at in all instructional programs each year, and added that a number of fee increases will be coming forth at the next Board meeting. She said one of the fees being looked at for a possible increase is the CHEC facility fee. Trustee Rendleman reported that he had visited other colleges in the state who have implemented variable tuition for dental hygiene and nursing programs – some of them charging double the regular tuition for those programs. He commented that it hasn’t seemed to hurt their numbers.

G. Community Health Education Complex

Vice-President Schroeder reported that three town hall meetings had been held at the Community Health Education Complex (CHEC), noting that all were very well attended by a wide range of patrons who use that facility. She said many wonderful suggestions were received, including signing petitions and writing letters to legislators. Dr. Schroeder introduced Keith Krapf, life sciences department chair; Jerry Bechtel, professor emeritus who works in the CHEC facility, Chris Georgantas and Fae Ragan who work in the CHEC facility. Department Chair Keith Krapf expressed his appreciation to the Board members for their service to the College and community. He spoke of the importance of the letter writing campaign. Mr. Krapf said approximately 80 classes are currently in place at the CHEC facility, most of them put together by Mr. Bechtel and Mr. Georgantas. He noted that the Life Science Department saw an enrollment increase of 40 % for spring semester. He briefly discussed enrollment information that had been distributed to the Board, noting that current enrollment at the CHEC facility is 3,109 students, with over 7,100 credit hours. Mr. Krapf said an increase in the fee for the CHEC facility has been formally submitted to the Curriculum and

Instruction Committee. He stressed that if the state had not failed to meet its commitment, the CHEC facility more than pays for itself.

Jerry Bechtel thanked the Board and administration for creating the CHEC facility, and spoke of the impact it has had on thousands over the years. Mr. Bechtel reported the massage therapy program located in the complex generated over \$18,000 in the past twelve months under the direction of Bill Connell. The cancer survival classes offer rehabilitation and new hope for participating cancer survivors. Mr. Bechtel said new classes and exciting programs continue to be added, noting that state approval is being awaited for two new fitness classes for summer. He reported that many students had come to him in recent months asking him to let the Board and administration know how much the CHEC facility means to them, and shared some of the comments.

Chris Georgantas reported further on the wide variety of programs offered at the CHEC facility, noting that he hears daily of the impact these programs have on the lives of the patrons. He commented on the passion of the population and said he feels they can have an impact on legislators. He spoke at length on the positive effects of the facility, and said the staff at the CHEC building is digging deep to find more cost savings and develop new revenue sources. He thanked the Board for hiring two new life guards for efficiency and safety, which has resulted in an 8 to 10 percent decrease in student worker hours. Mr. Georgantas said the way through the current challenge is to maintain quality while finding new revenue. He stated that he has several recommendations relative to new revenue sources that he will share with the committee.

Faye Ragan stated it is a privilege to deal directly with students at the CHEC facility. She spoke of the emotionality impact and shared some particular situations she had encountered. She also spoke of the importance of the facility in preventive health care. Ms. Ragan stressed the social impact of the facility and how important it is to the community.

The Board heard several personal testimonies from CHEC facility patrons who were present, each sharing the impact the facility has on their lives and their health. Many compliments were received on the staff. All those who spoke asked the Board and administration to not cut hours and/or programs at the facility. Trustee Jake Rendleman also gave a personal testimony as to what the CHEC facility had meant to his health.

Trustee Jim Snider stressed that no one has ever considered closing the CHEC facility. He said that he agrees with everything that has been said about the facility, and hopes that many more people continue to be positively impacted by it. Mr. Snider said that when the Board is reducing hours at extension centers, reducing hours on the main campus for the summer, and laying off people, they must at least look at the possibility of cutting back hours at the CHEC facility. He said that if cutting back a couple of hours a day or during breaks would save employee jobs, that could be something that has to be considered. Trustee Rendleman stated that he is not in favor of cutting hours at the facility. He stressed the CHEC facility is supporting itself financially and spoke at length on the negative impact reducing hours would have. Another CHEC patron gave her testimony and spoke to how much the facility means to her.

Trustees John O'Keefe and John Sanders asked what exactly is being proposed regarding the CHEC facility. Dr. Schroeder said that an increase in fees from \$35 to \$45 at the CHEC facility is proposed that will generate a minimum of \$70,000 additional revenue. She said hours are being looked at, noting that many request have been made to open the facility at 5:00 a.m. She said once the state starts paying, this is exactly what we need to do. Trustee John Sanders stressed that if the state were paying the College, none of these decisions or cuts would need to be made. He stated he liked the idea of additional revenue sources and asked about a foundation he saw had been mentioned. Dr.

Schroeder said a foundation had been created and is receiving dollars. Mr. Sanders said he doesn't want to see any cuts made, but agrees that the CHEC facility must look at changes and cuts along with all the other departments that are facing cuts. Dr. Schroeder stressed that the CHEC facility is a part of the instructional division. She said that currently 42 percent of the people using the facility are 60 and over and receive tuition waivers. She said that Mr. McCormick has recently discovered that age should really be 65 and over according to the law, so that will be looked into. Mr. McCormick said there has been no discussion that anyone who is presently receiving this waiver and is between 60 and 65 would lose that benefit if the policy is changed. He said this will be handled through the Board Policy Committee.

Board Chair Hancock asked that the Implementation Committee get a proposal to bring to the Board regarding the CHEC facility. It was determined that the administration would work with the sub-committee set up through the Sustainable Plan implementation and will present a report during the designated time at the next Board meeting.

President Mees said there are many misconceptions about the community health facility being such a costly facility. He stressed that it does generate enough credit hours to cover the costs of operation – if, of course, we get our money from the state.

H. Model Illinois Government

Vice-President Schroeder introduced instructor Jane Bryant to give a report on Model Illinois Government. Dr. Bryant stated that she took ten outstanding delegates to Springfield February 25 through 28 to participate in Model Illinois Government. She stated that about 50 percent of the participants were recommended for awards and one student won Outstanding Lobbyist. Dr. Bryant said she is very proud of the students and called it a great educational opportunity for them. She commented that she hopes this program doesn't see the "travel axe" in the future, and thanked the Board and administration for their support.

I. Virtual Assistant Program

Dr. Schroeder introduced Dr. Brenda Erickson to report on a new, cutting-edge virtual assistant certificate program. A brochure on the program was distributed to Board members. Dr. Erickson reported the new program has been approved by ICCB. She said that because of the availability of computers and other technology, virtual work is increasing and is no longer confined to bricks and mortar offices. The number of Americans who work remotely per month increased 63 percent between 2004 and 2006. Dr. Erickson noted one of the goals of the College is to prepare citizens for employment, and career education programs are bound to keep up with changes in the work place. She said the new virtual assistant program prepares individuals to work virtually as administrative assistants – either as employees or as self-employed. The program is delivered online so students can learn online to work online. Dr. Erickson said this program is the result of a sabbatical she completed two years ago when she went back into the corporate world and worked as an administrative assistant. Trustee O'Keefe asked where these people will work when they graduate. Dr. Erickson said graduates will either be individuals who are already employed and will negotiate to work virtually for their current employer, or a good number of program graduates will be able to start their own business and market themselves. She noted that a virtual assistant may work for several employers located anywhere.

Board Chair Hancock commended President Mees for his service as past-president and active member of the Illinois Council of Community College Presidents. He also noted that Barry Hancock is another employee serving statewide as president of the Illinois Council of Community College Administrators.

He said a total of eight JALC administrators serve in leadership roles in statewide organizations and commended those people for their efforts.

J. Presidents' Council

President Mees reported that Presidents' Council met on March 16 and endorsed getting state funding payments first for the Colleges who rely on it most and committed to coming up with a statewide plan for consistency in funding community colleges. He read a statement outlining the guidelines for getting this message out.

K. Budget for FY 2010 and 2011

President Mees said nothing has changed regarding the state budget since the last Board meeting. The state still owes the College over \$6 million and the picture doesn't look much better. Dr. Mees said the state budget for FY 2011 recommends a ten percent cut for education – a majority of which will come from K-12. Universities and community colleges were not hit quite as hard, but community colleges will be looking at about a 7.9 percent reduction. Dr. Mees said this is still being negotiated and may change before the legislative session ends in May.

L. Reception for New SIUC Chancellor Rita Cheng

President Mees reported John A. Logan College will be hosting a reception for new SIUC Chancellor Rita Cheng on April 12. He said presidents, vice-presidents, and Board members from JALC, Shawnee Community College, Southeastern College, Rend Lake College, Kaskaskia College, and Illinois Eastern Colleges have been invited.

M. Upcoming Events

Dr. Mees announced the Foundation Annual Benefit Dinner will be held April 24, and encouraged Board members to attend. He also reminded the Board of the upcoming Murphysboro Chamber of Commerce dinner on April 30.

CONSENT AGENDA

A. Health Insurance Recommendation from Health/Life Insurance Committee (Appendix III)

President Mees recommended that the Board of Trustees approve the recommendation of the College's Health/Life Insurance Committee to offer College employees the Open Access, a modified PPO, and a High Deductible Health Plan (HDHP) with Health Savings Account (HSA) plans for FY 2011.

In answer to a question from Trustee Sanders, Vice-President McCormick gave the Board a detailed overview of the proposed plans. He complimented the committee on their work and pointed out that at no other college in Illinois do employees pay 40 percent of their health insurance premium.

B. Student Member to the Board of Trustees (Appendix IV)

President Mees recommended that the Board of Trustees officially approve the results of the March 3, 2010, election for a student member to the Board of Trustees, John A. Logan College, Community College District No. 530, Counties of Jackson, Williamson, Franklin, Perry, and Randolph, and State of Illinois; declare Mandy Little the winner of the student election to the Board of Trustees; and seat

Ms. Little for a one-year term on the Board of Trustees effective April 15, 2010, in accordance with Illinois law.

C. Approval of Protection Health Safety Project for Replacement of Chillers and Lighting Upgrades

President Mees recommended that the Board of Trustees approve the Protection Health Safety application for replacement of chillers and lighting upgrades.

Bill Kilquist and John O'Keefe moved and seconded that the Board of Trustees approve all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2448)

OLD BUSINESS

A. Revisions to Board Policies (Appendix V)

The Board Policy Committee had presented the following proposed Board Policy revisions to the Board of Trustees for the first reading at the March 2, 2010, Board meeting and were brought to the Board for final action:

- Board Policy 2380 – Student Board Member
- Board Policy 3361 – Copyright Protection
- Board Policy 5220A – Non-Teaching Professional Staff Compensation
- Board Policy 5411 – Salary Schedule for Non-Traditional Teaching Modes--
(Recommended for deletion as a Board Policy and content will
be moved into an Administrative Procedure)

President Mees recommended and Bill Kilquist and Jake Rendleman moved and seconded that the Board of Trustees approve revisions to the above listed Board Policies as contained in Attachment V.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2449)

B. The Plan for FY 2011

A draft copy of The Plan, the College's operational planning document for FY 2011, had been presented to the Board of Trustees as an informational item at the January 26, 2010, Board meeting, and a revised copy was presented at the March 2 meeting for the Board's review. The Plan was on the agenda for final action by the Board, but President Mees indicated this item needed to be tabled until the next Board meeting because some items in the plan needed to be adjusted in accordance with the Sustainable Plan.

C. Food Services and Catering RFP (Appendix VI)

Vice-President for Business Services and College Facilities Brad McCormick stated that when the administration's request to solicit proposals for food service and catering was approved by the Board, a verbal commitment was made to provide a copy of the Request For Proposals (RFP) document. That document was included for the Board's review as Appendix VI and no action was requested on

that document. Vice-President McCormick noted some modifications to the document which have been reviewed by legal counsel. One change was to require a public bid opening, and the other was to request more definitive statements that the bidder is responsible for all capital investment in the facility. Vice-President McCormick said if there are no objections from the Board, the document will go out the following day. There were no objections.

NEW BUSINESS

A. Bid – Harrison House Reconstruction and New Village Centre Julia Harrison Bruce Historical Village

Vice-President McCormick reported that bid specifications were prepared and advertised according to Board policy for the Harrison House Reconstruction and New Village Centre Julia Harrison Bruce Historical Village. Bids were received and opened in the Office of the Vice-President for Business Services and College Facilities at 2:00 p.m., Thursday, March 11, 2010. Bids are listed below.

<u>Bidders-General</u>	<u>ALT. Bid Bid Amount</u>	<u>ALT. Bid NO. G-1</u>	<u>NO. G-2</u>	<u>TOTAL</u>
Schimfp Construction Carbondale, IL	\$1,025,000	\$1,200	\$9,900	\$1,036,100
W.F. Stift, Inc. Marion, IL	\$908,000	\$3,200	\$10,340	\$921,540
Evrard-Strang Const. Marion, IL	\$820,000	\$4,500	\$10,000	\$834,500
H.E. Mitchell, Const. Harrisburg, IL	\$994,700	\$3,000	\$10,000	\$1,007,700
Johannes Const. Centralia, IL	\$968,000	\$1,500	\$10,000	\$979,500
J & L Robinson Dev. & Const. Carbondale, IL	\$956,678	\$1,275	\$9,935	\$967,888

<u>Bidders-Plumbing Work</u>	<u>Bid Amount</u>
H & E, Inc. Carbondale, IL	\$88,800
Teal Mechanical Contr. Marion, IL	\$95,216
A-1 Plumbing Marion, IL	\$101,500
F.W. Plumbing Benton, IL	\$77,950

<u>Bidders-HVAC Work</u>	<u>Bid Amount</u>
Heartland Mechanical Contr. Murphysboro, IL	\$145,034
Howton Sheet Metal Carrier Mills, IL	\$124,183
F & F Mechanical, Inc. Marion, IL	\$149,424
J & J Sheet Metal Pomona, IL	\$112,600
<u>Bidders-Electrical Work</u>	<u>Bid Amount</u>
Keith Martin, Inc. Johnston City, IL	\$109,000
Brown Electric, Inc. Goreville, IL	\$126,206
F. W. Electric, Inc. Benton, IL	\$118,790
W. J. Burke Electric Murphysboro, IL	\$124,500

The recommendation presented to the Board asked that the Board of Trustees approve the low bids meeting specifications from Evrard-Strang Construction of Marion, Illinois for the general work in the amount of \$834,500 total for the base bid and alternate bids G-1 and G-2; F. W. Plumbing of Benton, Illinois for the plumbing work in the amount of \$77,950 for the bid; J & J Sheet Metal of Pomona, Illinois for the heating, ventilating/air conditioning work in the amount of \$112,600 for the bid; Keith Martin, Inc. of Johnston City, Illinois for the electrical work in the amount of \$109,000 for the bid; and authorize the contractors to begin the order process as soon as they receive the Notice of Award; Also, that the administration be authorized to compensate Image Architects, Inc., for any architect services for this project at a cost of \$96,395 plus direct costs associated with the project. The Fred G. Harrison and the Julia Harrison Bruce Foundations have already provided \$250,000 toward this project and will provide an additional \$725,384 for a total of \$975,384. Including contingency and architect and engineering fees, the College's maximum financial obligation will be \$364,299.

It was noted that discussions are ongoing with the architect, the Foundations, and the contractors for the purpose of reducing the College's obligation.

Board Chair Hancock moved that this item be assigned to a committee consisting of the Board Chair and/or Board Vice-Chair, President Mees, and Brad McCormick in order to explore additional funding possibilities with the Harrison-Bruce Foundations and bring a report back to the Board at the next Board meeting. Trustee Jake Rendleman seconded the motion.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2450)

B. Approval of Notice of Public Hearing for Working Fund Cash Bonds

Vice-President McCormick reported that the Board Finance Committee met on Tuesday, March 16th at 6:15 p.m. to develop a recommendation regarding the issuance of debt for cash flow purposes. As previously discussed, the College is watching SB2615, Community College Working Cash Fund, because of its impact both on our ability to issue Working Cash Fund Bonds, as well as the College's ability to negotiate lines of credit with local financial institutions. Mr. McCormick reported that bill passed the Senate on March 10, 2010 with a vote of 50 to 4 in favor and has moved on to the House where it is in committee.

Mr. McCormick said the administration's perception of previous discussions is, though the Board of Trustees would prefer to not increase taxes, the College might be forced to issue Working Cash Fund Bonds to meet cash flow demands. The Board Finance Committee's recommendation includes taking the steps necessary to allow for such issuance of debt, in which case a public hearing will be required. Once the public hearing has occurred, a window of three (3) years is created during which the College can choose to issue some or all of its legal issuance capacity. The College could then, with a seven (7) day notice, take the final steps to issue the bonds with cash to be received within three (3) weeks from that action.

Mr. McCormick said the administration is requesting ability to issue up to \$10,000,000 Working Cash Fund Bonds.

NOTICE OF PUBLIC HEARING

Notice is hereby given by the Board of Trustees of John A. Logan College, Community College District No. 530, in the counties of Franklin, Jackson, Perry, Randolph and Williamson, and State of Illinois, will hold a public hearing on the 27th of April, 2010, at 6:30 o'clock p.m. The hearing will be held in the John A. Logan College Board of Trustees Board Room, Administration Building, on the John A. Logan College campus, Carterville, Illinois, in Community College District No. 530. The purpose of the hearing will be to receive public comments on the proposal to issue working cash fund bonds in the amount of \$10,000,000.

Dated this 23rd day of March, 2010, by the Board of Trustees of Community College District No. 530 in the counties of Franklin, Jackson, Perry, Randolph and Williamson, and State of Illinois.

By: _____
Jim Snider, Secretary

President Mees recommended and Jake Rendleman and Mike Hopkins moved and seconded that the Board of Trustees hold a public hearing on April 27, 2010, at 6:30 p.m. for the purpose of informing the public of the Board's intent to issue working cash fund bonds in an amount up to \$10,000,000.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2451)

CLOSED SESSION

Board Chair David Hancock stated it was desirable to hold a closed session to discuss the appointment, employment and compensation of specific individuals, and pending litigation, and that he would appreciate Board action and a roll call vote to that effect.

Jake Rendleman and John O’Keefe moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2452)

The meeting was declared in closed session at 9:32 p.m.

The meeting was declared back in regular session at 10:35 p.m.

CLOSED SESSION MINUTES

Jim Snider and John O’Keefe moved and seconded that the Board of Trustees approve the content of the closed session minutes of March 2, 2010, and March 16, 2010, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2453)

PERSONNEL

Maintenance/Building Staff

President Mees recommended that Charles Wayne O’Dell be employed as a full-time, Teamsters, building maintenance III staff member at John A. Logan College, replacing Jim Horn, effective April 1, 2010.

President Mees recommended that Curtis Simmons be employed as a full-time, Teamsters, building maintenance staff member at John A. Logan College, replacing Charles Wayne O’Dell, effective April 1, 2010.

Non-Teaching Professional Staff

President Mees recommended that Christy Brock be ratified as a temporary, stipend, staff accountant at John A. Logan College effective January 18, 2010.

President Mees recommended that Staci Bynum be employed as executive director of the John A. Logan College Foundation effective April 16, 2010.

Term Faculty

President Mees recommended that Bill Burnside be ratified as a part-time instructor of life science effective August 20, 2009.

President Mees recommended that Renee Morgan be ratified as a part-time instructor of cosmetology effective March 15, 2010.

President Mees recommended that Mark Gauen be ratified as a part-time instructor of philosophy effective March 22, 2010.

Grant Personnel

President Mees recommended that Tom Jordan be employed as a part-time, grade II, community information coordinator at John A. Logan College effective April 1, 2010.

Volunteer Personnel

President Mees recommended the appointment of volunteer Frank Todaro for Literacy.

John Sanders and Mike Hopkins moved and seconded that the Board of Trustees approve all personnel items on the agenda as recommended.

Trustee Sanders asked about the need to hire a Foundation executive director at this time. Mike Bush, president of the JALC Foundation, stated the Foundation lost a long-time executive director in 2007, and in 2008 the new executive director left after a year. Since then the Foundation has been operating with an interim executive director. He commented the Foundation has seen a huge drop in board member interest and energy. Mr. Bush said the board feels many gift opportunities have been lost because of the lack of continuity in the executive director position. He said the Foundation executive committee feels it is absolutely imperative to have an executive director to lead the Foundation. Mr. Bush said he highly endorses the recommended individual. President Mees stressed that outside funding is more important now than ever.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2454)

ANNOUNCEMENTS

Foundation President Mike Bush thanked the Board of Trustees for their action on the new executive director and for “breathing life back into the Foundation.” He expressed that only good things can come from this for the Foundation and the College. President Mees thanked Mr. Bush for his leadership on the Foundation Board.

ADJOURNMENT

John Sanders and Mike Hopkins moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2455)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

David Hancock, Chair

Jim Snider, Secretary

