

JOHN A. LOGAN COLLEGE
Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on March 22, 2011, commencing at 6:30 p.m.

The meeting was called to order by Board Chair Mike Hopkins.

The chair directed the recording secretary to call the roll:

Jaclyn Hancock	-- present
Cheryl Graff	-- present
John Sanders	-- present
Jim Snider	-- present
John O'Keefe	-- absent
Jake Rendleman	-- absent for roll call
Mandy Little	-- present
Michael Hopkins	-- present

Also present were: Robert L. Mees, President; Brad McCormick, Vice-President for Business Services and College Facilities; Tim Daugherty, Vice-President for Administration; Julia Schroeder, Vice-President for Instruction; John Huffman, College Legal Counsel; Steve O'Keefe, Director of Community Relations and Marketing; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

Board Chair Hopkins led the Pledge of Allegiance to the Flag.

Board Chair Hopkins appointed Trustee John Sanders to serve as Board secretary pro tempore in the absence of secretary John O'Keefe.

INTERACTIVE SESSION WITH THE JOHN A. LOGAN COLLEGE STUDENT SENATE

Board Chair Hopkins welcomed members of the John A. Logan College Student Senate to the meeting. Student Trustee Mandy Little thanked the Board for meeting with the senate, stating that the group's intent is to simply update the Board on the issues introduced at the October, 2010 meeting, and no recommendations are being made. Following introductions, the chairs of the student senate committees addressed the Board on the following issues. The committee in charge of addressing bus issues reported they have been researching and meeting with College staff regarding expanded bus schedules; improved, protected areas for students to wait for the bus; and perhaps different pickup locations, such as the highly trafficked E-wing area. The smoking committee report indicated students would like to see smoking areas farther away from the entrances that would benefit smokers and non-smokers alike, and the committee will continue to work with Dwight Hoffard and Tom Hamlin regarding these issues. The handicapped accessibility committee reported it is looking into the possibility of making restrooms more accessible with automatic doors and improving accessibility in the cafeteria. The chair of the class cancellation text messaging committee indicated the main problem students seem to have is not knowing the difference between Vol Text and class cancellation text messaging. The

group had met with the dean for instruction and she suggested setting up informational tables on campus to make students more aware of these services and encourage them to sign up for both. The athletics information committee said a survey indicated that students want to see a team schedule in advance, i.e. posters with the complete schedule, etc., that would help them schedule their time around games. Another suggestion was having a student section in the gym for games. That committee has met with John Homan and Jerry Halstead on these issues, and are looking into some ideas such as theme nights to increase student interest in athletic events.

Vice-President Tim Daugherty noted that printed athletic schedules and posters have been done at the College for many years. Steve O'Keefe said the College is limited by cost in the number of posters it can print, and it was noted that perhaps better placement around campus could be looked into. Trustee John Sanders and Board Chair Hopkins liked the ideas presented by the bus committee and suggested looking into the feasibility of making some of these improvements. Vice-President McCormick noted the fact that the street in front of E-wing is a thru-street, and a bus stopping there could present some problems. He said consideration could be given to creating a pull-out area that the bus could use. Mr. McCormick said he appreciates that the student senate committees have been working with the staff members who are directly involved in these issues, noting that having their input is very important in the process.

Director of Student Activities Adrienne Barkley Giffin shared some additional comments from students. She said students are very happy about the new Volunteer Express café, the Logan Canteen, better energy-efficient lighting in the halls, and the water-refill stations on campus.

Trustee Jake Rendleman arrived.

RECOGNITION OF MODEL ILLINOIS GOVERNMENT STUDENTS

Political Science Instructor Jane Bryant introduced students who had recently participated in Model Illinois Government in Springfield, and reported the group had received the Outstanding Small Delegation award for the first time in the College's history. She introduced Mandy Little, who had won the Outstanding Committee Chair award; Taylor Bryant, who received an award for Outstanding Original Legislation; Joel Clements, who had won Outstanding Lobbyist; Josh Stewart; Chelsie Hines; Derek Cima; and Stephen Escue. Dr. Bryant said that in an effort to recruit more schools/students, Model Illinois Government has named John A. Logan College as a regional hub to assist in this effort and host a simulation in the fall on our campus to prepare for participation in MIG the following spring. Vice-President Julia Schroeder commended Dr. Bryant on the outstanding job she does with the students. The Board applauded the students and Dr. Bryant.

Trustee Jake Rendleman reported that Student Trustee Mandy Little had been named the ICCB Student Advisory Committee's Outstanding Legislative Committee Member, and had also received the Outstanding Member Award. The Board applauded Ms. Little. Mr. Rendleman lauded Ms. Little for the outstanding way she represents the College.

Mr. Rendleman also reported the state Phi Theta Kappa banquet will be held April 13, and JALC students Elizabeth Gentry of Carterville and Madeline Parrish of DeSoto will be honored.

RECOGNITION OF ATHLETIC TEAM

Board Chair Mike Hopkins introduced Coach Marty Hawkins who, in turn, introduced his Region XIV Champion Lady Vols basketball team, ranked #16 in the nation. The team recently represented John A. Logan College at the national tournament in Salina, Kansas. The Board applauded the Lady Vols and Coach Hawkins for their outstanding season. Trustee Jake Rendleman said he is very proud of the team and the way they represent the College.

MINUTES OF THE FEBRUARY BOARD MEETING

The minutes of the February 22, 2011, Board meeting were previously distributed.

Jim Snider and Jake Rendleman moved and seconded the approval of the minutes of the February 22, 2011 regular Board meeting.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2580)

FINANCIAL REPORTS (Appendix I)

The financial report for the period ending January 31, 2011, was previously mailed.

Cheryl Graff and Jackie Hancock moved and seconded the approval of the financial report for the period ending January 31, 2011.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2581)

ACCOUNTS PAYABLE (Appendix II)

The list of accounts payable for the period ending February 28, 2011, was previously mailed.

Jim Snider and Jake Rendleman moved and seconded the approval of the list of accounts payable for the period ending February 28, 2011.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2582)

RECOGNITION OF GUESTS

None.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

None.

BOARD OF TRUSTEES REPORTS

A. Illinois Community College Trustees Association (ICCTA)

Trustee John Sanders said the ICCTA met recently in Schaumburg, but he was able to attend. He asked Jake Rendleman or Jackie Hancock to report. Ms. Hancock said several legislative issues were discussed at that meeting, including the tuition cap and equalization formula. She noted it was very interesting to hear the different views from colleges across the state. Ms. Hancock said the group heard from the executive director of the State Universities Retirement System and heard discussions on green initiatives, the budget, collective bargaining, and the importance of partnerships. Ms. Hancock reported that she attended the Diversity Committee meeting, and that Bea Young & Associates (who was recently on the JALC campus) will be doing a self-assessment survey for ICCTA. She said that she was pleased to be placed on the Equity Award sub-committee. She called the meeting very enlightening and expressed her appreciation for being able to attend.

Trustee Rendleman commented on the issue of performance based funding. He noted that community colleges have a different mission than universities and expressed concerns that community colleges not be treated the same with regard to graduation rates. He also commented on Senate Bill 59 having to do with transfer articulation. He said that the Presidents' Council and ICCTA support this bill, but ICCB has some reservations. He said the ICCB staff, led by Dr. Elaine Johnson, is working very hard on this and is negotiating with the four-year schools. ICCB wants to hold off six to nine months and give its staff an opportunity to negotiate this out with the four-year schools and not force legislation on them.

B. Southeast Region Trustees (SERT)

Trustee Jake Rendleman said that Rend Lake College is working on setting up a late April date for the Southeast Region Trustees meeting. John Sanders reported that ICCTA is looking into doing some videos of presentations at the state meetings that can be made available to those unable to attend those state meetings because of travel costs.

C. John A. Logan College Foundation

Trustee Jake Rendleman introduced the John A. Logan College Foundation's executive director, Staci Bynum. Ms. Bynum reported the Foundation has kicked off its annual giving campaign, starting with College employees. She shared a video involving many employees on campus which was used as a fun way to involve everyone and encourage payroll deductions to the Foundation. Ms. Bynum reported that 80 new people have already signed up to contribute through payroll deduction which will amount to over \$6,000, and said that more donations are anticipated over the next two months – hopefully meeting a goal of \$20,000. She reported the Annual Benefit event will be held at Walker's Bluff on May 10, and encouraged those present to attend and invite others. The golf tournament will be held on June 17 at Crab Orchard Golf Course. Dr. Mees commented on the excitement created among employees by the video, and complimented Ms. Bynum for her efforts. Trustee Jake Rendleman stated that the nominating committee of the Foundation is working to recruit new Foundation board members – possibly 10 or 12 new people.

D. Association of Community College Trustees (ACCT)

Trustee John Sanders said the ACCT Annual Leadership Congress will be held in Dallas in the fall.

E. Hiring Committee

John Sanders said the Hiring Committee has not met recently, but should meet within the next couple of months.

F. Athletic Advisory Committee

Jake Rendleman reported that men's basketball finished 18-10 for the season with the GRAC standings of 11-5; women's basketball finished 20-9 for the season with the GRAC standings of 11-5 (Region XIV Champions and went to nationals); softball is currently 5-5 and 3-2 in the GRAC; baseball is currently 14-2 and 2-0 in the GRAC (15th in nation); women's golf has played one tournament with a fourth place finish; and men's golf finished 7th out of 21 in the Goose Pond Colony Spring Fling in Scottsboro, AL. He reported the Athletic Department's annual fish fry will be held May 12 at the Herrin Elks.

G. Developmental Education Committee

Mike Hopkins reported the Developmental Education Committee will be presenting to the Crab Orchard school board on April 18.

H. Nursing Committee

Trustee Cheryl Graff reported that a meeting of the Nursing Committee is set up for April 27 with local legislators. She stated that she had attended the spring Advisory Committee meetings and went to the nursing session. She said she found it interesting how the rules and regulations are changing and how hospitals and care facilities may be paid according to how they perform according to patient surveys.

I. Diversity Committee

John Sanders said the recent meeting of the Diversity Committee was well attended and a presentation was given on assessment of the student population. Jackie Hancock said that challenges and strategies were discussed at that meeting on how to get minorities here and get them to graduate. John Sanders said the committee has asked Toyin Fox to bring them some numbers on student population demographics, and Dr. Schroeder said that is being compiled and will be shared with the Board when ready.

J. Student Trustee

Student Trustee Mandy Little reported that Great Collaborators combined choir presentations will be held March 24 and 25; PTK International Convention will be held April 6 through 10; Cosmetology Club will attend *Discover 2011* April 2-4; the JALC Community Band and Orchestra concert will be April 17; the Biology Club annual plant sale is April 20; the new Environmental Club will host a High

School Film contest on April 21; and the spring musical *Anything Goes* will be April 29, 30, and May 1. She also reported on a fundraiser the choir is doing to raise funds for a trip to Chicago and distributed brochures. Ms. Little reported that Jeneece Bishop's *Bunny Fund* service learning project is in progress. She said the recent SAC meeting in Schaumburg was the last one for this group of student trustees and reported on their awards banquet. She showed the Board the awards she received (which were discussed earlier.) Ms. Little said she would be leaving the Board meeting early to travel to Indianapolis to attend the White House Regional Summit on Education the next day. Board Chair Hopkins thanked Ms. Little for her participation and excellent representation of the College.

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

Faculty Association Representative Terri Rentfro said the IEA is also very concerned about the some of the proposed legislation and things taking place in the state. She introduced instructor Mark Rogers to tell the Board about a course he has developed -- Introduction to Cyber-Crime. Ms. Rentfro stated that a better professor than Mr. Rogers cannot be found anywhere in the state in his field. Mr. Rogers said he had developed this course for the criminal justice program, but found that many other students were interested in taking the course. He noted that cyber crime is the fastest growing crime in the nation. He did a demonstration for the Board on a program that will recover deleted files from flash drives. Mr. Rogers said students are very excited about the program. He thanked the Board for letting him teach the class. Trustee Hancock asked Mr. Rogers if he gets called upon to do police work. He stated that he does some police work, but more often gets called upon by prosecuting attorneys. Mr. Rogers said he was fortunate to attend a conference in New Orleans in January to work with the FBI on cyber crimes.

B. Term Faculty Association Report

No report from the Term Faculty Association. President Mees commented that Term Faculty Association Representative John Montacue was selected as the College's Outstanding Term Faculty member and will be honored at commencement and the ICCTA banquet in June.

C. Logan Operational Staff Association Report

LOSA Representative Vicki Kelly reported the association's spring community service project is gathering donations for the Gum Drops program which helps to supply food to at-risk children in southern Illinois to eat on the weekends during the academic year. Healthy snacks and monetary donations will be collected during the month of April. Ms. Kelly reported the Gum Drop program currently feeds over 1,000 children every week of the school year. She noted that JALC Professor David England sits on the board of this organization. Ms. Kelley said she will bring a donation box to the April Board meeting. In addition, Ms. Kelly reported the association has applied to adopt two miles of Route 13 by the college to clean up four times a year. She will keep the Board informed on the progress of the application.

OFFICERS' REPORTS

A. Building Committee

Vice-President for Business Services and College Facilities Brad McCormick reported the Building Committee had not met recently, but gave the Board a report on current projects on campus. He reported the exposed beams for the roof system have been set for the Village Center and things are progressing more quickly. Brick work is almost completed, and completion of the Harrison House and the Village Center is still expected in May or June. Mr. McCormick reported on the new sign project made necessary due to the road work on Route 13 and addition of lanes on Greenbriar Road. He said that IDOT has been on site and laid out the new right-of-way, and he described where the new sign would be located. The height of the new sign is still being considered. Vice-President McCormick reported that the closing of the sale on the Shawnee Library Building (approved for purchase at the last meeting) is expected within the next two weeks. Discussions are in progress with Child Care Resource & Referral about its transition into that building. Mr. McCormick reported that two energy projects will save the College additional dollars. One is the new chiller and the other opportunity is through an organization, SEDAC, which assists institutions in finding energy savings. He noted that the consultant who has been helping with the Communication Wing problems is also a pre-qualified person in this organization. They will send out a team at no cost to study our facilities. The College's commitment to them is that if they find anything that has an 18-month payback on energy, the College is bound to complete that project. He said he doesn't think anyone would flinch at making an investment that had an 18-month payback. The College would not be committed to do anything that had a payback of over 18 months, but it could be evaluated. Mr. McCormick said the organization is very impressed with what the College has done already. He noted that Protection, Health and Safety funds may be used for energy improvement projects as long as the payback is seven years or less. He said he is particularly interested in what they will find with a payback between 18 months and seven years, because these would be dollars that would not impact the College's operating funds.

B. Board Policy Committee

Vice-President McCormick stated the Board Policy Committee had met and a couple of policies will be presented later on the agenda for first reading by the Board. He said conversations have begun regarding some of the compensation policies which will go on for several months.

C. College Goal Sunday Financial Aid Workshop

Vice-President for Administration Tim Daugherty reported a financial aid workshop, *College Goal Sunday*, was held on February 27 with 155 people attending. He said in addition to financial aid, staff was also present from student support services and admissions. Dr. Daugherty said this early date for the workshop was very important because of the MAP grant application deadline being moved up.

D. Job Fair and College Transfer Day

Dr. Daugherty reported the College will be hosting the 16th Annual Job Fair on March 23. A total of 72 employers have signed up to be on campus for the job fair. Dr. Daugherty said it has been well advertised and a large turnout is expected.

Vice-President Daugherty said that College Transfer Day will also be held on March 23, and 20 four-year institutions will be on campus to talk to JALC students about transferring.

E. Green Minute Radio Ads

Dr. Daugherty reported on a program called *Green Minutes* the College is doing on WJPF Radio. The College's Sustainability Coordinator Tim Gibson has put together some one-minute scripts for the program. Dr. Daugherty noted this is good publicity for the College and also gets some good information out on green initiatives.

F. Meth Conference

Vice-President Daugherty reported the 8th Annual Southern Illinois Meth and Other Drug Awareness Conference will be held at JALC on April 5 and 6. He said about 500 participants are expected. Dr. Daugherty said a Southern Region Hearing on Public Health Issues will be also be held at John A. Logan College in early June.

G. Continuing Education

Dr. Daugherty stated that rules have changed for those wanting to be real estate salespersons or brokers. He said during the last month, the College has had 240 area realtors on campus to prepare for the new testing. Those who fail the test will have to take 90 hours of instruction. Dr. Daugherty said the continuing education department is preparing vigorously to provide the education to those who don't pass the test.

H. Student Success Grant

Vice-President Daugherty said the College was awarded \$154,855 last year for the Student Success Grant, noting that Jake Rendleman and Guy Alongi's efforts were key in obtaining this. He reported that presently, that grant is not included in the Governor's FY 2012 budget. Dr. Daugherty said this grant helps the College staff the Student Success Center, pay for tutors, obtain social work help for adult secondary education, and assist with disability services. He said if this money is lost, it will be sorely missed.

I. Workforce Investment Act Funding/Man-Tra-Con

Dr. Daugherty said federal funds from the Workforce Investment Act flow through Man-Tra-Con, and the College has 100 students who are receiving these benefits. He said this is a primary funding source for Man-Tra-Con, and is being monitored very closely. Currently, the President has left it in his budget with flat funding and so has the Senate; however, the House has pulled the money. Dr. Daugherty said this is yet another issue that can have an impact on our vocational students and will continue to be watched carefully.

J. Phi Theta Kappa

Vice-President Daugherty announced that the state Phi Theta Kappa Conference will be hosted by John A. Logan College in June. About 25 community colleges from across the state are expected to send attendees. PTK sponsor Mark Rogers expressed his appreciation for being allowed to host the

conference and to all those who are assisting with it. He also announced the International PTK Convention will be held in Seattle in April and four students and one advisor will attend.

K. Distance Learning

Vice-President Julia Schroeder stated that the College had received notification from the Illinois Community College Board on a new federal regulation that says universities and community colleges cannot receive any type of student aid if they offer distance learning courses or programs in other states where they are not approved. Dr. Schroeder said the College does not advertise any programs in other states. However under this regulation, the College cannot sign up any out-of-state students to take its courses if it doesn't get approval in their state. The College is required to demonstrate to the federal government that it has requested permission to be in another state. She noted that the state of Indiana does not have a lot of requirements or fees to do this. Dr. Schroeder said the College is checking in to other surrounding states. She noted that Kentucky has a \$5,000 application fee and after approval, requires annual payments of \$12,000 per year, so we will probably not be allowing students from Kentucky to take our courses. Dr. Schroeder said this will not impact JALC as much as it will some other institutions. She said it is speculated the proprietary issue is the driving force behind this regulation. She said it will go into effect July 1 of this year. Dr. Schroeder noted that if JALC does get permission to offer distance learning courses from other states, we do charge out-of-state tuition. She said it could be worth looking into advertising in those states.

L. Dual Credit/Dual Enrollment

Dr. Schroeder stated that as a part of the Sustainable Financial Plan, beginning this year, the College is still waiving the tuition for dual credit students, but not for dual enrollment. She clarified that dual credit is when the student receives credit for classes taken both from John A. Logan College and their high school. Dual enrollment is only for credit at the college – the student does not receive high school credit. She said that discontinuing the waiver for dual enrollment has definitely impacted the number of students signing up under this program. Dr. Schroeder said she has discussed this with President Mees and the other vice-presidents. She said there are concerns that all students are not being treated fairly depending upon the individual high schools. Dr. Schroeder said she is asking that starting next year, the College once again waive the tuition for dual enrollment. She said the contracts with the high schools have to start being addressed within the next month. Vice-President McCormick said this is a situation where the College is losing more money on the credit hour and equalization side than it is gaining by discontinuing the tuition waiver. Dr. Schroeder said the dual enrollment program is also a very effective recruitment tool. Dr. Mees said that when the Sustainable Financial Plan was implemented, there was an understanding that some of the items might have to be re-evaluated and reconsidered. He said if no one has any objections, the administration will go ahead and make this change to the Sustainable Financial Plan. John Sanders expressed his appreciation for this being brought before the Board. Trustee Rendleman said he was in agreement to going back to waiving the tuition for dual enrollment. There were no objections from the Board of Trustees.

M. Summer Honors Program

Vice-President Schroeder said a number of colleges have a summer honors program for high school students, including Southeastern Illinois College and several of the northern community colleges.

She said this is an excellent recruiting tool, and wondered if this is something the Board would be interested in. She noted that Vice-President Daugherty was instrumental in starting the program at Southeastern. Tuition is typically waived for these programs. Dr. Schroeder asked the Board to think about this, and she will bring it up at the next meeting to see if they want to pursue.

N. Instructional Schedule

Vice-President Schroeder said her office must begin working on the spring 2012 class schedule, and the intent at this point is to continue with the current instructional calendar – Monday-Wednesday; and Tuesday-Thursday. She said some other adjustments would be made to help students who were having issues, such as offering hybrid Friday-only classes (with the rest of the class online) and expansion of online offerings. She noted that more and more faculty are intending to teach online. Dr. Daugherty said that focus groups with students and faculty advisors had been held regarding the instructional calendar. He said the need for more online classes became apparent from these meetings. For the most part, Dr. Daugherty said the faculty and students like the four-day calendar. A few programs such as dental hygiene will have to have to meet on Fridays. Dr. Mees said as we continue through this process, we will continue to do what is necessary to be most efficient and still save the College money.

O. Lt. Governor Sheila Simon Visit

President Robert Mees reported that Illinois Lt. Governor Sheila Simon is continuing the community college visits that she kicked off at John A. Logan College. She has visited ten community colleges so far, and her goal is to visit all 48. Dr. Mees said he was asked to go on the Tom Miller radio show on WJPF with her last Tuesday where they talked about College and Career Readiness, Aging as an Asset, college completion, and performance based funding. President Mees stressed that college completion is different for community colleges than it is for universities. For universities, the goal is simply baccalaureate completion. However, community college students attend for many reasons – to get a one-year certificate, to get a two-year degree, to take just one year of classes before transferring to a university, or just to take a class or two of interest. Dr. Mees said how “college completion” is defined is going to be very important because it could be very detrimental to community colleges if they are lumped in with the universities. He said that performance based funding will be additional dollars, and added that community college funding is actually already performance based because it is based on credit hour generation – universities are not.

P. Presidents’ Council

President Mees said that while he was unable to attend the last Presidents’ Council meeting, he was informed of several items dealt with. One of those topics was Senate Bill 59 having to do with transfer articulation. He said this bill has not been passed yet, and he doesn’t feel that it will be. Dr. Mees said he feels the discussion regarding transfer issues has been productive. Dr. Elaine Johnson and ICCB staff have been working with the private and public universities and are making progress. Dr. Mees reported Presidents’ Council is creating a web site that will be student accessible for the 48 community colleges. He said that IBHE’s George Reid spoke to the Presidents’ Council at its meeting, and a focus session will be held at the next IBHE meeting to discuss how IBHE can work with community colleges. Trustee Jake Rendleman said that Mr. Reid has promised to make himself accessible, and said Reid plans to come to our campus or to a regional meeting.

Q. Aging as an Asset

President Mees reported another Aging as an Asset program was held on campus recently. He said these are very popular events and many positive comments are received from those participating. Dr. Mees shared some of those comments with the Board. He stressed the value of this program to senior citizens and to education. Dr. Mees said there is now a program out of St. Louis to train senior citizens to tutor in schools which could help with College and Career Readiness and the P-20 Initiative.

R. Special Events

President Mees stated that the Performance Series production of *Yesterday and Today: A Tribute to the Beatles* was a fantastic show. He said the annual legislative breakfast will be held Monday, April 18. He announced that the Board Room will be open on election night, April 5, and invited everyone to come out and watch the election returns come in.

CONSENT AGENDA

A. Disposal Of 2004 Ford Explorer

President Mees recommended that the Board of Trustees approve a request for disposal of a 2004 Ford Explorer XLT sport utility 4-wheel drive campus safety vehicle and authorize the administration to proceed with advertising for bids and disposal in accordance with Board Policy #7240.

Trustee Jake Rendleman asked if a new vehicle is being bought to replace this. Vice-President McCormick said that no new vehicle is being bought at this time. He stated that in the operating plan that has not yet been approved, the purchase of an electric vehicle designed for campus safety type of usage is being requested. He said that Bill Kilquist is looking into grant opportunities for such a vehicle which, if obtained, would allow a purchase. If not, we will wait until after July 1, assuming the operation plan is approved. Mr. McCormick said these vehicles are bought from tort funds , part of the College’s tax levy. He said the cost of repairs for the 2004 vehicle was so great, it was not feasible to spend that money. Mr. Rendleman asked if that idea had come before the Campus Safety Committee. Mr. McCormick said the future purchase portion of the idea had not yet been brought to the committee.

B. Student Member to the Board of Trustees

President Mees reported that in accordance with Illinois law, a student election was held on March 2, 2011, to select a student member to the Board of Trustees for a one-year term. The results of the election were as follows:

<u>Candidate</u>	<u>Number of Votes</u>
Mandy Little	87
Brock Wingerter	67
Matt Smithpeters (write-in)	1
Matt Rabone (write-in)	1
Amber Banks (write-in)	<u>1</u>
TOTAL BALLOTS CAST	157

President Mees recommended that the Board of Trustees officially approve the results of the March 2, 2011, election for a student member to the John A. Logan College Board of Trustees; declare Mandy Little the winner of the election; and seat Ms. Little for a one-year term on the Board of Trustees effective April 15, 2011, in accordance with Illinois law.

Trustee John Sanders moved that the Board of Trustees accept the Consent Agenda as recommended. Due to a lack of a second to the motion, Board Chair Hopkins asked if there was a question or something the Board does not wish to vote on.

Trustee John Sanders amended his motion to move that the Board of Trustees accept the recommendation in Item A on the Consent Agenda and vote on this separately.

There was no immediate second to the motion. President Mees asked if the Board does not wish to approve this vehicle being disposed of. Vice-President McCormick and President Mees both clarified to the Board that this recommendation and the motion on the floor strictly deal with the disposal of a vehicle – not the replacement of the vehicle. It was stressed that there is ample opportunity for future discussion on the issue of the replacement of the vehicle with the Campus Safety Committee and the Board. The disposal of the current vehicle still needs to be done because of the prohibitive cost of having the transmission replaced -- the disposal and the replacement are separate issues. Trustee Rendleman said he does not have any trouble getting rid of the vehicle, but feels that this should have been run by the Campus Safety Committee. Mr. McCormick said this issue only came up because of the unanticipated transmission problem. He stressed that the vehicle replacement was not even approved in the operational plan yet. Bill Kilquist explained further why the 2004 vehicle was not worth putting the repair money into. President Mees said that Vice-President McCormick and Mr. Kilquist had just discussed the possibilities of an electric vehicle, but it had not been presented to the Campus Safety Committee yet. He stressed that they had every intention of bringing this to the Campus Safety Committee before making any recommendations.

Jackie Hancock seconded Mr. Sanders' motion.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2583)

John Sanders and Jake Rendleman moved and seconded that the Board of Trustees approve the recommendation in Item B of the Consent Agenda to name Mandy Little the winner of the student trustee election.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2584)

NEW BUSINESS

A. Revisions to Board Policies (Appendix III)(NO ACTION)

The Board Policy Committee made recommendations for revisions to the following Board Policies:

Board Policy 7370 - Tuition Waivers
Board Policy 8310 - Revisions to the Student Rights and Responsibilities Handbook.
The wording of the actual Board Policy 8310 will not change. That Board policy simply states that the Board of Trustees' policy on student rights and responsibilities "is embodied in the latest edition of Rights & Responsibilities: A Student Code of Conduct." When approved, the changes will be made in the online and printed copies of the handbook.

These proposed revisions were attached for first reading by the Board of Trustees. The revisions will also be made available to all employees to allow opportunity for input. The revised policies will be brought back to the Board for action at the April meeting.

B. Consideration of Changing the Date of the Regular April Board Meeting and Establishment of a Date and Time for the Organizational Meeting

President Mees stated that in 2005, Illinois Public Act 94-0647 abolished local canvassing boards and transferred their duties to the county clerk. The Williamson County Clerk is now responsible for canvassing the election for Community College District #530 and notifying the College of the results. Williamson County Clerk Sandra Jent has notified us the results of the April 5, 2011 election will be available to be picked up from her office AFTER Tuesday, April 26, which is the regularly scheduled Board meeting date. President Mees noted that the winners of the election cannot be seated and the Board cannot hold its organizational meeting until we are in receipt of those official results. However, Dr. Mees said the Board must hold its organizational meeting within 28 days of the election, which would make May 3 the last possible day to hold the organizational meeting. The May 3 date would conflict with the ICCTA meeting and Lobby Day.

President Mees recommended and Jim Snider and Cheryl Graff moved and seconded that the Board of Trustees hold its organizational meeting at 6:30 p.m. on Thursday, April 28, and change the date of the regular April Board meeting to Thursday, April 28 at 7:00 p.m.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2585)

CLOSED SESSION

Board Chair Mike Hopkins said it was desirable to hold a closed session to discuss the appointment, employment, and compensation of specific individuals; purchase of real property; and pending litigation, and asked for Board action and a roll call vote to that effect.

John Sanders and Mandy Little moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2586)

The meeting was declared in closed session at 8:55 p.m.

(Student Trustee Mandy Little left the meeting to travel to a meeting in Indianapolis.)

The meeting was declared back in regular session at 10:55 p.m.

CLOSED SESSION MINUTES

Jim Snider and Cheryl Graff moved and seconded that the Board of Trustees approve the content of the closed session minutes of February 22, 2011, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2587)

PERSONNEL

Operational Staff

President Mees recommended that Emily Adams be employed as a part-time, grade III, student financial assistance specialist III at John A. Logan College effective April 1, 2011.

President Mees recommended that Hailly Fulk-Williams be employed as a full-time, grade III, secretary III (Alongi DuQuoin Extension Center) effective April 4, 2011.

Maintenance/Building Staff

President Mees recommended that Terry Davis be employed as a part-time, Teamsters custodian effective July 1, 2011.

President Mees recommended that Jerod Hayes be employed as a part-time, Teamsters custodian effective May 5, 2011.

President Mees recommended that Mary Stephenson be employed as part-time, Teamsters, custodian effective March 25, 2011.

Security Staff

President Mees recommended that Meredith Ditz be employed as a part-time, campus safety law enforcement officer at John A. Logan College effective April 1, 2011.

Non-Teaching Professional Staff

President Mees recommended that Kari Hernandez be employed as a full-time, grade II, coordinator of student financial assistance effective April 4, 2011.

Term Faculty

President Mees recommended that Helen Coffey be ratified as a part-time instructor of cosmetology effective March 3, 2011.

President Mees recommended that Katherine Faulkner be ratified as a part-time instructor of physical education effective January 18, 2011.

President Mees recommended that Brandon Francis be ratified as a part-time instructor of construction management effective March 17, 2011.

President Mees recommended that Karima Hana-Meksem be ratified as a part-time instructor of French effective March 22, 2011.

President Mees recommended that Jan Oestmann be ratified as a part-time instructor of nursing effective March 1, 2011.

Grant Personnel

President Mees recommended the Board of Trustees consideration the retirement request of Terry White, assistant coordinator for provider services for CCR&R, effective August 1, 2011.

Jake Rendleman and Cheryl Graff moved and seconded that the Board of Trustees approve all personnel items as recommended.

A voice vote showed all in favor with the exception of Trustee Jim Snider, who abstained. Motion carried.

(Resolution #16-2588)

ANNOUNCEMENTS

None.

ADJOURNMENT

John Sanders and Jackie Hancock moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.

(Resolution #16-2589)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

Mike Hopkins, Chair

John Sanders, Secretary Pro Tempore