

**JOHN A. LOGAN COLLEGE**  
**Carterville, IL 62918**

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on February 28, 2006, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Don Brewer.

The chair directed the recording secretary to call the roll:

John Sanders	–	absent for roll call
Carol Farner	–	present
John O’Keefe	–	present
Jake Rendleman	–	present
David Hancock	–	present
Bill Kilquist	–	present
Shana Woodworth	–	present
Don Brewer	–	present

Also present were: Robert L. Mees, President; Larry Peterson, Vice-President for Administration; J. P. Barrington, Vice-President for Business Services; Julia Schroeder, Vice-President for Instruction; John Huffman, College Legal Counsel; Steve O’Keefe, Director for Communications and Marketing; Shannon Woodworth, Facilitator for Media Relations; Donna Glodjo, Recording Secretary to the Board of Trustees; other College personnel and reporters.

**JANUARY BOARD MINUTES**

The minutes of the regular meeting of January 31, 2006, were previously distributed.

Jake Rendleman and John O’Keefe moved and seconded the approval of the minutes of the regular meeting of January 31, 2006.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-1874)

**FINANCIAL REPORT (APPENDIX I)**

The financial report for the period ending December 31, 2005, was previously mailed.

Jake Rendleman and John O’Keefe moved and seconded the approval of the financial report for the period ending December 31, 2005.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-1875)

## **ACCOUNTS PAYABLE (Appendix II)**

The list of accounts payable for the period ending January 31, 2006, was previously mailed.

Carol Farner and David Hancock moved and seconded the approval of the list of accounts payable for the period ending January 31, 2006.

Upon roll call, all members voted yes. Motion carried.  
(Resolution #16-1876)

## **OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**

None.

Trustee John Sanders arrived.

## **BOARD OF TRUSTEES REPORTS**

### **A. Illinois Community College Trustees Association (ICCTA)**

Trustee Jake Rendleman reported that the ICCTA meeting held recently as part of the ACCT Legislative Summit in Washington was a great success. He said that the Illinois delegation was the largest delegation at the summit, and added that this was also the largest ICCTA meeting in many years.

### **B. Southeast Region Trustees (SERT)**

Trustee John O'Keefe stated that he is working on setting up a meeting of the Southeast Region Trustees sometime in April.

### **C. John A. Logan College Foundation**

No report.

### **D. Association of Community College Trustees (ACCT)**

Mr. Rendleman reported that the group from the College that attended the ACCT Legislative Summit in Washington, D.C., had good visits with our legislators (or representatives from their staffs) concerning Pell, Trio, and Perkins grant funding. He reported in depth on these visits, and commented on the quality of the keynote speakers at the summit.

Trustee Carol Farner also commented on the outstanding keynote speakers at the summit. She said that she was very impressed with the amount of time the legislators and/or their staffs took with the group. She noted that the group was able to go into the Senate Gallery and view the senate in action. Ms. Farner said it was a very worthwhile meeting.

Trustee David Hancock stated that he felt the summit was very much worth the time and effort, adding that he was very pleased with the meetings with the legislators and their staffs.

Board Chair Don Brewer thanked those who traveled to Washington for giving their time for the benefit of the College.

#### **E. Student Trustee**

Student Trustee Shana Woodworth stated that the comedy *Man, Woman, Café Table*, directed by Steve Falcone will be performed the following weekend. She also reported that the student trustee election will be held March 8. She stated that Alana Tanner, Tauna Ballard, and Matthew Todd are the candidates and added that she wishes them the best.

### **GROUP/ASSOCIATION REPORTS**

#### **A. Faculty Association**

Faculty Association Representative Tim Baker reported that leadership representatives from Logan Operational Staff Association, the security officers' Laborers organization, and term faculty and full-time faculty associations had met for the purpose of forming a labor council. He stated that the purpose of the group is to become actively engaged in policy and procedure issues; to develop strategies for bargaining issues considered to be of mutual interest to all the groups; and to define issues common to all groups and, when problems arise, develop problem-solving strategies as a group. Mr. Baker said that the council will have a rotating chair, and reported that the first chair will be Rebecca Dycus.

Mr. Baker stated that the Conflict of Interest Committee report is complete. He said it has been reviewed by the Executive Committee of the Faculty Association and the committee voted unanimously to recommend for approval of the entire faculty. Mr. Baker said the report will be presented to the faculty on March 7, and – pending their approval – will be presented to the Board of Trustees at the March meeting.

#### **B. Term Faculty Association**

Term Faculty Association Representative John Montacue expressed thanks to everyone in Dr. Schroeder's office and Mr. Barrington's Office for getting the term faculty checks out early. He said this meant a lot to the group.

#### **C. Operational Staff Association Report**

Operational Staff Association Representative Judi Pastori drew the Board's attention to a flyer she had distributed regarding a drive that LOSA is doing in conjunction with Southern Illinois Rotary Clubs to collect books for the children of Belize. She stated that the project will run through the month of March. Ms. Pastori said that a collection box will be in the College library and encouraged those present to contribute.

Board Chair Don Brewer stated that before hearing the Officers' Reports, he would like to follow up on his comments from the January Board meeting. He said he had indicated that he would be appointing a hiring committee to look at the hiring processes at the College. Mr. Brewer said that he had mentioned at the January meeting that the committee would consist of the president, three vice-presidents, college attorney, and two board of trustees members. He stated that he is now appointing David Hancock, who will serve as chair, and John Sanders as the two trustees on the committee, with Carol Farner serving as the alternate.

## **OFFICERS REPORTS**

### **A. Construction Report**

Vice-President for Business Services J. P. Barrington reported that the Title III renovation is about 60 percent complete at this time, with drywall currently being finished. He said that April is still the target date for completion.

Vice-President Barrington reported that the cooling tower replacement (a protection, health, and safety project) has arrived and is in place. He said that Rend Lake Plumbing has started the piping and hopes to have it completed within the next two days. He stated that this will be followed by electrical hookups and the project should be complete in plenty of time for the cooling season.

Mr. Barrington stated that capital renewal funds for renovation have still not been released, and no new information is available that would indicate a date for that release.

### **B. Change Order**

Vice-President Barrington reported that paper work on a change order for the tile replacement project in the cafeteria has come through. He noted that there was a \$900 charge for repair and leveling of floor damage.

### **C. ICCB Homeland Security and Emergency Response Institute**

Campus Safety Director Dwight Hoffard thanked the Board and administration for allowing a group from the College to attend the ICCB Homeland Security and Emergency Response Institute. He stated that it was very informative and thought-provoking. He noted that the theme of the institute was that all attendees should return to their respective campuses and begin reviewing and updating their emergency response capabilities. He said that all were encouraged to incorporate ideas and information supplied by emergency management providers such as FEMA, the Red Cross and others. Mr. Hoffard said the fact that John A. Logan College has an emergency response program in place that is reviewed yearly gave him a good feeling – especially after learning that others had not begun to address the subject at all. He said much has been learned recently about dealing with catastrophic events – both man-made and natural. Mr. Hoffard stated that since we live in an area prone to tornadoes and also sits on one of the world's most active faults, we can potentially experience large scale disasters. He said that in developing active training programs in emergency response and management, the College will be a leader in filling the gap in the emergency response area. He said this will also insure that if we experience a major disaster, we will have the ability to deal with it, shorten the recovery period, and lessen the economic impact.

Coordinator of Campus Safety Tom Horn reported on two seminars he attended. He said that one of the seminars had to do with counter terrorism awareness and higher education's role. He noted that the speaker from the FBI gave an interesting presentation including information relevant to education on domestic terrorism (such as environmentalist issues, animal rights activists, racist activities) and international terrorism (student visas, how the students are able to stay here, how many are from "countries of interest"). Mr. Horn stated that he has a good relationship with the local FBI officer, and can report that John A. Logan College does not have any suspect students at this time. He stated that the Illinois Medical Emergency Response Team is an organization made up of 900 volunteers, including doctors, registered nurses, paramedics, EMTs, safety specialists, logistic specialists, and

communications specialists. Mr. Horn said that if something occurs in the State of Illinois that causes massive casualties, this is the organization the governor will activate and send to the location of the disaster.

Instructor Rick Ellett stated that a Homeland Security and Terrorism course is being developed for offering in the criminal justice curriculum at the College starting next spring. He said this will be an honors elective, and added that he is attending conferences to interject more material into the course.

Trustee Jake Rendleman stated that he had attended the conference as a member of the Illinois Community College Board. He stated that it was a very worthwhile conference, and noted that six people attended from the College. He said that he was very pleased these people took the time to attend, and noted that 36 of the Illinois community colleges were represented at the conference.

#### **D. Higher Learning Commission Accreditation Report**

Vice-President for Administration Larry Peterson introduced Dr. Deborah Payne who gave the Board an update on the progress of the Higher Learning Commission accreditation process currently underway at the College. Dr. Payne reviewed the reasons the College is required to do accreditation – it is necessary to access federal money for financial aid, for our courses to transfer to other institutions of higher learning, and for accountability to the taxpayers and parents that we are delivering quality education to their students. She noted that the College last received a ten-year accreditation in 1997, and is due for another visit in February of 2007. Dr. Payne went over the four cross-cutting themes that will pervade the self-study report: (1) Are we a future-oriented organization? (2) Are we learning-focused? (3) Are we a connected organization? (4) Are we a distinctive organization? She briefly explained each theme. Dr. Payne distributed a time-line for the accreditation process. She stated that criterion co-chairs had just given presentations to faculty and non-teaching professional staff at Faculty/Staff Development Day, and that a presentation will be made to the operational staff in March. Dr. Payne reported that external surveys to external stakeholders will be distributed, analyzed, and reported back. She said that work will then be completed on the final draft, noting that senior leaders will be reviewing this at every step. She stated that the committee hopes to have some preliminary things ready for a visit by Dr. John Taylor, the Higher Learning Commission liaison, on May 18. Dr. Payne said that Dr. Taylor will be giving his opinion on how we are progressing to date. She said that plans call for updates at future Board meetings, and noted that the *General News* is printing articles in each issue on the criteria for accreditation and some of the findings to date.

#### **E. Closing the Gap Conference**

Dr. Deborah Payne distributed a flyer on a Closing the Gap Conference to be presented at the College in association with Southern Illinois Pre-K-20 Education Alliance, on March 31. She invited the Board to attend.

#### **F. Athletic Advisory Committee**

Vice-President Peterson stated that the Athletic Advisory Committee has met several times to discuss a wide variety of issues. He reported that some of the issues so far have been tuition waivers and scholarships, current fund raising activities, strategies for in-kind donations, expenditure strategies, and expenditure approval guidelines. Dr. Peterson noted that the committee has established a regular schedule of meetings, so the Board can be made aware on a regular basis of the activities in all aspects of the Athletic Department. He said that as this process evolves, the committee will continue to discuss and examine the need for a comprehensive fund raising strategy for the Athletic

Department; academic success, graduation rates, and academic improvement for student athletes; non-conference scheduling; difficulty with increasing travel costs; Title IX compliance; gender equity; athletic and non-athletic duties of department personnel; and future committee membership. He said that the committee will continue to work until they have a full report to bring to the Board of Trustees.

Dr. Peterson asked the other committee members to make comments. Trustee Bill Kilquist stated that the committee is moving along, adding that he feels they are beginning to get a grip on the things that need to be addressed. Mr. Kilquist said the committee has been expanded to include J. P. Barrington because of his financial expertise. He said that the committee really wants to see a viable and successful athletic program. He stated that the committee also want this program to be accountable to the Board of Trustees and for the Board of Trustees to support the program. Mr. Kilquist said that the more information and input the Board has, the better off the athletic program will be. He said the committee is looking into many areas and will be coming to the Board with information and asking for their full support. He added that people are being put in charge and it is important that they know they have the Board's backing.

Board Chair Don Brewer stated that he feels Mr. Kilquist is saying that the committee's direction and decisions are tentative and temporary until approved by the entire Board. He added that he feels the committee is moving in the right direction.

#### **G. Life-Long Learning Conference**

Vice-President for Instruction Julia Schroeder distributed a brochure on a Life-Long Learning Conference to be held on campus on March 13. She invited the Board to take a flyer with them to share with anyone who might be interested. She said that last year was the first time this conference was held. Dr. Schroeder reported that a statewide meeting of the Coalition of Life-Long Learning had been held the day before at the Illinois Community College Board, and said that we had received two awards. The first award was first place for the Single Most Successful Event, given for last year's conference, and Dr. Schroeder recognized Dr. Denise Crews and Mabel Hayes who were responsible for putting on that conference. She said that the two ladies had also hosted another successful conference last fall on Diversifying Faculty in Illinois. Dr. Schroeder said the second award obtained was the Volunteer Award which was presented to Rebecca O'Neil. Dr. Schroeder introduced Ms. O'Neil and stated that she is a clinical professor at Southern Illinois University School of Law and has practiced in the legal clinic for elderly for 15 years, providing representation for many grandparents who are raising their grandchildren. Dr. Schroeder stated that Ms. O'Neil did a presentation at last year's Life-Long Learning Conference and offered her volunteer services to participants of the conference who needed consultation regarding the legal rights of grandparents. She thanked Ms. O'Neil on behalf of the College.

#### **H. Block Scheduling**

Vice-President Schroeder noted that a completed questionnaire administered to block scheduling students was included in the board packet. Dr. Schroeder commented on some of the questions on the survey that are being revised for next year. She stated that of the students given the questionnaire last fall, the top users of block scheduling were students in automotive services, business administration and accounting, nursing, and education majors. Dr. Schroeder noted that there is an Associate of Arts Block Scheduling degree program, and a curriculum has been designed where students who are truly motivated can complete an Associate of Arts degree in one year. She said that starting in the fall, she will guarantee these courses. Trustee John O'Keefe asked about the interest in the block scheduling program, and asked about the kind of growth expected. Dr. Schroeder said that the interest is extremely good, and added that she feel it can be expanded beyond the Associate of Arts degree,

because it is obvious there are a number of other majors interested. She noted that the only drawbacks to expansion of this program are scheduling issues and the fact that not all courses are a good fit for completion in an eight-week period. Dr. Schroeder said the faculty has been very good about expressing which courses they believe work well in the block scheduling format and which ones do not.

**I. Developmental Programming**

Vice-President Schroeder noted that placement scores had been discussed at the last Board meeting, and stated that a letter has been sent to all area school superintendents with their school's placement information attached. She said this information was also copied to the school principals as well as to the key advisors. Dr. Schroeder stated that Terry Crain has been named as the key contact for the schools. Dr. O'Keefe asked faculty member Tim Baker if he is seeing the kind of problems that have been discussed with this issue in the type of classes he teaches. Mr. Baker said that we are getting students that can't read and write. John Montague, who teaches political science, agreed.

**J. School Construction Rally**

President Bob Mees reported that the College co-sponsored a School Construction Rally with Carterville Schools on February 18. He said there was a tremendous turnout of 225 people. Dr. Mees stated that he did the welcome for the event, and distributed to the Board a copy of the comments he made. He noted that several legislators and SIU President Glenn Poshard were in attendance.

**K. Time Capsule Burial**

President Mees reported that two time capsules had been buried on campus – one to be opened in 2026 and one to be opened in 2051. He stated that Kim Dixon, chair of the Environmental Committee, had asked that he write a current "State of the College" on behalf of the Board, faculty, and staff. He distributed a copy of his comments to the Board. Dr. Mees noted that the College received good media coverage for the event.

**L. Illinois Manufacturing Task Force**

President Mees reported that Jack Lavin of the Department of Commerce and Economic Opportunity is forming an Illinois Manufacturing Task Force, and said that he (Dr. Mees) has been named to that task force. He reported that the first meeting will be March 9, and added that he is looking forward to serving with that group.

**M. Legislative Breakfast**

President Mees reported that the annual Legislative Breakfast will be held at the College on March 6 at 8:30 a.m. He stated that a good response has been received from invitees. Dr. Mees said the College is looking at a possible increase in funding this year for the first time in many years – a 1.9 percent increase.

**CONSENT AGENDA**

**A. Treasurer's Bond**

President Mees recommended that the Board of Trustees approve the Treasurer's Bond with Liberty Bond Services in the amount of \$5,000,000 for the premium of \$3,750 for the period of March 29,

2005, through March 29, 2006, and that the administration be authorized to implement this bond coverage as required by law.

**B. Approval of New Certificate Program - Medical Assistant**

President Mees recommended that the Board of Trustees approve a new certificate program for Medical Assistant (22 credit hours) at John A. Logan College for implementation in April of 2006.

**C. Approval of New Certificate Program – Educational Interpreting Professional**

President Mees recommended that the Board of Trustees approve a new certificate program – Educational Interpreting Professional (33 credit hours) for implementation at John A. Logan College in fall of 2006.

**D. Approval of Program Fees for Occupational Therapy Assistant and Medical Laboratory Technology (Appendix III)**

President Mees recommended that the Board of Trustees, in cooperation with Southern Illinois Collegiate Common Market, approve an increase in Occupational Therapy Assistant (OTA) lab fees from \$100 to \$200 for each course, and an increase in Medical Laboratory Technology (MLT) from \$100 to \$150 for each course to be effective fall semester 2006.

**E. Approval of Fees for Applied Music Lessons (Appendix IV)**

President Mees recommended that the Board of Trustees approve an increase in student fees for applied music lessons to \$150 per credit hour for the courses listed in Appendix IV, and that the administration be authorized to implement this increase effective fall semester 2006.

**F. Payment to Pape Consulting**

President Mees recommended that the Board of Trustees approve expenditures in excess of \$10,000 to Pape Consulting for fiscal year 2006, for conducting training in conjunction with the College's Center for Business and Industry, and that the administration be authorized to enter into these training contracts.

**G. Condensed Curriculum International, Inc. (CCI)**

President Mees recommended that the Board of Trustees approve payment of \$7,689 to Condensed Curriculum International, Inc. (CCI) for a Pharmacy Technician Certification class conducted through the College's Center for Business and Industry, and that the administration be authorized to make this payment.

**H. Student Trustee Election**

President Mees recommended that the Board of Trustees approve the following resolution to conduct an election for a student member to the Board of Trustees on March 8, 2006, and that the administration and the recording secretary to the Board of Trustees be authorized to conduct this election in accordance with the above resolution and the laws of the State of Illinois.:

**BE IT RESOLVED** that an election to elect one student member to the Board of Trustees, John A. Logan College, Community College District No. 530, in accordance with Board Policy, the College's administrative procedures, and the laws of the State of Illinois, to a term of one year on



said Board, and this election is hereby ordered to be held on March 8, 2006. This election is to be held in accordance with the laws of the State of Illinois contained in the Community College Act, and the recording secretary of the Board of Trustees is instructed and authorized to perform any and all acts necessary to hold such an election.

President Mees stated that the results of the election will be canvassed at the March meeting of the Board of Trustees and the new student trustee will be seated at the April meeting.

**I. Approval of Closed Session Minutes for Availability for Public Inspection**

President Mees recommended that, on the advise of legal counsel, the Board of Trustees approve the following closed session minutes to be made available for public inspection: September 26, 2000; May 22, 2001; May 28, 2002; October 1, 2002; August 26, 2003; March 23, 2004; August 24, 2004; May 24, 2005; June 28, 2005; July 26, 2005; August 23, 2005; and October 25, 2005. He noted that the content of these minutes had been previously approved.

**J. Destruction of Verbatim Recording of Closed Session**

President Mees recommended that the Board of Trustees, in accordance with Illinois law, approve the destruction of the verbatim recordings of the closed session meetings of February 23, 2004; March 23, 2004; April 29, 2004; May 25, 2004; June 29, 2004; and July 27, 2004; and that the recording secretary be authorized to dispose of these records.

Jake Rendleman and Bill Kilquist moved and seconded that all items on the Consent Agenda be approved as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-1877)

**NEW BUSINESS**

**A. Purchase of Past Creditable Retirement Service Credit**

Board Chair Don Brewer stated that he, President Mees, and College Attorney John Huffman had met briefly prior to the meeting and feel that this item should be discussed openly after the closed session due to the specific personnel items on the agenda tonight that are related to this particular policy. He recommended that this item be put back on the agenda for open discussion after closed session.

President Mees pointed out that each Board member was given a corrected copy of this item with a slight wording change. He said that it was brought to his attention that it would be best to add a clause to emphasize that this policy did not contradict any collective bargaining agreement.

**CLOSED SESSION**

Board Chair Don Brewer stated that it is desirable to hold a closed session at this time to discuss appointment, employment, and compensation of specific individuals; and pending litigation; and that he would appreciate Board action and a roll call vote to that effect.

John O'Keefe and David Hancock moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.  
(Resolution #16-1878)

The meeting was declared in closed session at 7:50 p.m.

The meeting was declared back in regular session at 8:55 p.m.

## **PERSONNEL**

### **Operational Staff**

President Mees recommended Rebecca McGee for the position of full-time, grade III, admissions specialist III effective March 6, 2006.

### **Campus Safety Staff**

President Mees recommended Katie Denton for the position of part-time, grade I, campus safety officer effective March 1, 2006.

### **Non-Teaching Professional Staff**

President Mees recommended John Reeder for the position of full-time, grade IV, temporary, advisor/counselor effective March 1, 2006.

### **Full-Time Faculty**

President Mees recommended that the Board of Trustees consider the sabbatical request of Gayle Pesavento to serve as a visiting faculty member at Canterbury Christ Church University College in Canterbury, England, for the period of September 9 through December 9, 2006.

President Mees recommended that the Board of Trustees consider the sabbatical request of Linda Graves to serve as a visiting faculty member at Canterbury Christ Church University College in Canterbury, England, for one semester during FY 2007.

President Mees recommended that the following full-time, tenured faculty members be offered contracts for the 2006-07 academic year:

<u>Employee</u>	<u>Full-Time Start Date</u>
Nathan Arnett	08/15/02
Tim Baker	11/18/85
Ann Barnstable	08/24/81
Cheryl Bernhardt	08/13/96
Leslie Bertonloni	08/18/94
Jenece Bishop	08/17/87
Mike Bitting	08/19/92
Sheryl Bleyer	08/20/84
Carla Bradley	08/19/91
Roberta Brown	08/17/87
Kathleen Carl	08/20/90
Thomas Carroll	08/18/94

<u>Employee</u>	<u>Full-Time Start Date</u>
Stephanie Chaney-Hartford	08/15/01
Joanna Christopher	08/19/91
David Cochran	08/15/01
Shayne Crawshaw	08/17/94
Mike DeMattei	08/16/00
Michiko Eberle	01/21/92
Eric Ebersohl	08/17/87
Charles Ellett	08/18/93
Scott Elliott	08/17/98
David England	08/21/89
Robert English	08/21/89
Brenda Erickson	08/19/91
Steve Falcone	08/19/85
Donna Farris	08/17/95
Donna Ford	08/15/96
Jo Forer	08/18/94
Della Fulk	08/18/98
Kathy Gibson	08/18/98
Kathirave Giritharan	08/21/90
Maudie Graham	08/15/01
Linda Graves	08/20/84
Debra Grisham	08/21/89
James Gundlach	08/18/94
Stanley Hale	08/22/88
Jim Harris	08/19/92
Leila Jo Hart	08/19/92
Pamala Hays	08/18/94
Nelda Hinckley	08/22/88
Lora Hines	08/18/94
Julie Horecker	08/15/95
Denis Junge	08/21/89
Pamela Karns	02/01/00
Keith Kendrick	08/16/99
Kathi Kibler	08/16/99
Perry Knop	01/19/93
Michael Kowalewski	01/11/88
Keith Krapf	08/19/91
Renee Mavigliano	08/17/94
Paul Menkis	08/20/90
Cindy Minor	08/16/00
Sandy Monahan	01/15/79
Edgar Montano	08/19/93
Marion Morgan	09/16/70
Harris Mosley	08/14/96
Valerie Newberry	01/03/00
Mary O'Hara	08/19/93
Darby Ortolano	08/16/00
David Packard	09/08/69
Janice Palese	08/24/81

<u>Employee</u>	<u>Full-Time Start Date</u>
Jerry Parker	08/17/00
Ronald Parks	08/21/89
Barbara Patchett	08/16/82
Melanie Pecord	08/14/96
Gayle Pesavento	08/18/94
Anita Petersen	08/20/97
John Profilet	08/23/82
Faelene Ragan	08/22/89
Lee Rawson	08/16/99
Terri Rentfro	08/18/86
Paul Roach	08/20/79
Mikolaj Sawicki	08/19/93
David Michael Seagle	08/14/96
Larry Spears	08/16/95
Harry Spiller	08/22/89
Joyce Steber	08/22/88
Virgil Stubblefield	08/22/88
Marilyn Toliver	08/19/92
Sue Trammel	08/15/01
Eddie Usher	08/16/00
Greg Walker	08/16/00
Paula Willig	08/17/94
Susan Winters	08/15/01

President Mees recommended that the following full-time, non-tenured instructors who have completed three years of satisfactory, full-time employment with John A. Logan College be re-employed and awarded tenure for the 2006-07 academic year:

<u>Employee</u>	<u>Full-Time Start Date</u>
Cheryl Barrall	08/13/03
Richard Deutsch	08/13/03

President Mees recommended that the following full-time, non-tenured faculty members who have not completed three years of employment with John A. Logan College, but have been evaluated positively, be offered one-year, non-tenured contracts for the 2006-07 academic year:

<u>Employee</u>	<u>Full-Time Start Date</u>
Jane Bryant	08/19/04
Lloyd Burtch	08/19/04
Joseph Dethrow	08/18/05
James Elliott	08/18/05
Matt Garrison	08/18/05
Robyn Stevens	08/19/04
Dianna Reusch	08/18/05
Mary Ann Troutman	08/19/04

### **Term Faculty**

President Mees recommended that Jason Stutes be ratified as a part-time instructor of heating and air at John A. Logan College effective February 14, 2006.

President Mees recommended that Robert Pennock, Jr. be ratified as a part-time instructor of automotive at John A. Logan College effective January 17, 2006.

President Mees recommended that Shannon Vincent be ratified as a part-time instructor of cosmetology at John A. Logan College effective February 13, 2006.

President Mees recommended that Rodney Weldon be ratified as a part-time instructor of automotive at John A. Logan College effective January 17, 2006.

### **Continuing Education Staff**

President Mees recommended that Robert Loftus be ratified as a part-time instructor of CPR at John A. Logan College effective January 19, 2006.

President Mees recommended that Steve McDonald be ratified as a part-time instructor of severe weather at John A. Logan College effective February 18, 2006.

President Mees recommended that Andrea Turner be ratified as a part-time instructor of investing basics at John A. Logan College effective January 23, 2006.

### **Grant Personnel**

President Mees recommended that Crystal Mayo be employed as a full-time, grade III, secretary III effective March 16, 2006.

President Mees recommended that Christopher Barr be employed as a full-time, grade IV, coordinator of procurement technical assistance center effective March 20, 2006.

President Mees recommended that the five retirement/retirement-related requests listed on the agenda be pulled and voted on separately.

Carol Farner and David Hancock moved and seconded that all personnel items on the agenda, with the exception of the five retirement/retirement-related requests, be approved as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-1879)

### **Retirement/Retirement-Related Requests**

President Mees recommended and Jake Rendleman and David Hancock moved and seconded that the Board approve the retirement request of Eunice Lantagne effective July 31, 2007.

A voice vote showed all in favor, with the exception of Trustee Bill Kilquist who voted no. Motion carried.  
(Resolution #16-1880)

President Mees recommended and Jake Rendleman and Carol Farner moved and seconded that the Board of Trustees approve the retirement request of Mike Jakubco effective June 30, 2007.

A voice vote showed all in favor, with the exception of Trustee Bill Kilquist who voted no. Motion carried.

(Resolution #16-1881)

President Mees recommended and Carol Farner and David Hancock moved and seconded that the Board of Trustees approve the retirement request of Paul Roach effective July 31, 2007.

A voice vote showed all in favor, with the exception of Trustee Bill Kilquist who voted no. Motion carried.

(Resolution #16-1882)

President Mees recommended and David Hancock and Carol Farner moved and seconded that the Board of Trustees not approve the retirement-related request of Sheryl Bleyer due to the fact that no specific retirement date has been specified at this time.

A voice vote showed all in favor. Motion carried.

(Resolution #16-1883)

President Mees recommended and Carol Farner and David Hancock moved and seconded that the Board of Trustees not approve the retirement-related request of Brenda Erickson due to the fact that no specific retirement date has been specified at this time.

A voice vote showed all in favor. Motion carried.

(Resolution #16-1884)

### **CLOSED SESSION MINUTES**

President Mees recommended and David Hancock and John O'Keefe moved and seconded that the content of the closed session minutes of November 22, 2005, be approved, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.

(Resolution #16-1885)

### **RETURN TO NEW BUSINESS ITEM**

#### **A. Purchase of Past Creditable Retirement Service Credit**

Trustee John Sanders stated that this is a policy the Board needs to consider, and that he feels it is a necessary policy. He stated that it is certainly not intended to be a slam to any employees or collective bargaining employees. Mr. Sanders said that it is important to have some criteria regarding requests for buying past creditable retirement service. He stated that he feels the guideline presented is a good one which outlines amounts and a required number votes for approval. Mr. Sanders suggested the policy be presented in a positive instead of a negative manner, and suggested wording changes in the first sentence to state what the College *may* do, as opposed to what they will *not* do. Mr. Sanders said that he was initially uneasy about voting on this policy tonight, but feels that if the Board doesn't act on it, a thirty-day time period will exist that might create a problem with a number of people trying to request retirements before a policy is in place. Sanders stated that one good thing about Board policy is that it can always be changed or amended by a vote of the Board. Board Chair

Don Brewer said that he appreciated Mr. Sanders' comments. He said that there has been talk for some time that this needs to be done, and he feels that College Attorney John Huffman has given the Board the document they want and can work with. President Mees stated that Mr. Huffman put in a great deal of time researching this and expressed his appreciation. He reiterated what John Sanders said, stating that if the Board needs to adjust the policy later, that can be done, adding that policies need to be reviewed periodically anyway.

John Sanders and Bill Kilquist moved and seconded that the following be approved by the Board of Trustees:

Effective March 1, 2006, the College may purchase any employee's past creditable retirement service credit, not covered by a collective bargaining agreement, under the following conditions:

1. The Board of Trustees determines that it is in the best interests of the College to make such purchase. Any motion to pay for past creditable retirement service credit must state the reason that such payment is in the interest of the College; and
2. No such purchase shall exceed ten thousand dollars (\$10,000) unless approved by a vote of three-fourths (3/4) of the membership of the Board of Trustees; and
3. The employee's request must be made during the fiscal year that they intend to retire; and
4. Such purchase will not cause the College to be responsible for any additional retirement obligations under Illinois Public Act 94-4, a copy of the pertinent provisions of which is attached hereto and made a part hereof.
5. In addition, no more than two (2) purchases shall be made by the Board in any one fiscal year unless approved by a unanimous vote of the membership of the Board of Trustees.

At the suggestion of Trustee Bill Kilquist, Board Chair Don Brewer requested a roll call vote.

Upon roll call, all members voted yes. Motion carried.  
(Resolution #16-1886)

### **Change of Date of March Board Meeting**

Trustee Jake Rendleman stated that there is a problem with the next Board meeting (scheduled for March 28) interfering with ICCTA Lobby Day which is scheduled for March 29 in Springfield. He said that several trustees are planning to attend and this would make it very difficult. After some discussion it was determined that the March meeting could be moved to Monday, March 27.

David Hancock and Jake Rendleman moved and seconded that the date of the March Board meeting be changed from Tuesday, March 28, to Monday, March 27, 2006, at 7:00 p.m., in the Board Room of the Administration Building.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-1887)

## **ANNOUNCEMENTS**

President Mees reminded the Board of the Legislative Breakfast on March 6.

Trustee Bill Kilquist stated that on March 10, the director of the Illinois Department of Corrections is coming to the College to do a public policy meeting on meth.

President Mees reported that the director of the Illinois Department of Transportation is going to be at the College the next day at 1:00 p.m. to discuss the Route 13 expansion.

President Mees reported that Congressman Jerry Costello will be at the College for a luncheon on Monday, March 6.

## **ADJOURNMENT**

John Sanders and David Hancock moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-1888)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

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Don Brewer, Chair

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Bill Kilquist, Secretary