

JOHN A. LOGAN COLLEGE
Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on February 27, 2007, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Don Brewer.

The chair directed the recording secretary to call the roll:

John Sanders	–	present
Michael Hopkins	–	present
John O’Keefe	–	present
Jake Rendleman	–	present
David Hancock	–	present
Bill Kilquist	–	present
Matthew Todd	–	present
Don Brewer	–	present

Also present were: Robert L. Mees, President; Larry Peterson, Vice-President for Administration; J. P. Barrington, Vice-President for Business Services; Julia Schroeder, Vice-President for Instruction; John Huffman, College Legal Counsel; Steve O’Keefe, Director for Communications and Marketing; Donna Glodjo, Recording Secretary to the Board of Trustees; other College personnel, citizens, and media representatives.

MINUTES OF JANUARY BOARD MEETING/PUBLIC HEARING

The minutes of the public hearing on issuance of funding bonds and the regular meeting of January 30, 2007, were previously distributed.

Jake Rendleman and John O’Keefe moved and seconded the approval of the minutes of the public hearing on issuance of funding bonds and the regular meeting of January 30, 2007.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2005)

FINANCIAL REPORT (Appendix I)

The financial report for the period ending December 31, 2006, was previously mailed.

Jake Rendleman and John O’Keefe moved and seconded approval of the financial report for the period ending December 31, 2006.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2006)

ACCOUNTS PAYABLE (Appendix II)

The list of accounts payable for the period ending January 31, 2007, was previously mailed.

John O'Keefe and Bill Kilquist moved and seconded the approval of the list of accounts payable for the period ending January 31, 2007.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2007)

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

None.

BOARD OF TRUSTEES REPORTS

A. Illinois Community College Trustees Association (ICCTA)

Trustee John O'Keefe announced that the next ICCTA meeting will be March 9 and 10 in Schaumburg, and that Lobby Day will be April 25, preceded by an ICCTA meeting on the 24th. He stated that he was unable to attend the meetings in Washington, and asked Trustee Jake Rendleman to report on those meetings.

Trustee Rendleman reported that he attended the ICCTA Executive Committee meeting in Washington, noting that the items discussed included evaluations of the director and the legislative agenda. He said that information had been mailed on the legislative issues. Mr. Rendleman said the Governor will give his budget address on March 7. He stated that the IBHE is recommending an approximate two percent increase for community colleges. He noted that this Washington meeting is always the largest ICCTA meeting of the year. This year 120 Illinois trustees attended.

B. Southeast Region Trustees (SERT)

No report.

C. John A. Logan College Foundation

No report.

D. Association of Community College Trustees

Trustee Rendleman reported that he, President Mees, and Student Trustee Matthew Todd had attended the ACCT Legislative Summit in Washington, DC. Mr. Rendleman reported on the various sessions which included topics on student values today, student financial issues, and community college priorities. He noted that luncheon speakers gave interesting presentations on political parties. Mr. Rendleman reported on the visits with the legislators and/or their aides. He distributed a copy of a summary of legislative issues that was presented to the legislators. He said the meetings went very well. He also reported on a meeting of the Illinois delegation with Senator Durbin. Mr. Rendleman said that it appears Pell Grants will be increased by \$5,100, but Perkins Grant funds would be cut

considerably and Tech Prep would be eliminated. He noted that defending these grants is the most important objective of the visits to Washington. A breakfast was held on the final day of the summit with Senators Durbin and Obama. Approximately 300 people were in attendance. He said the nursing shortage was a major topic of this meeting, and that both senators indicated they would defend the Perkins Grant and others that are threatened.

Student Trustee Matthew Todd stated that attending the summit was a good experience for him. He felt the meetings with the legislators were effective, and hopes that they really make a difference. He stated that he served on a National Student Trustee Committee that discussed community college issues throughout the nation. He noted that many of the problems our college faces are also problems with other colleges, i.e. funding and remedial education.

President Mees drew the Board's attention to the booklet that was presented to the legislators, noting that it is very important for them to have written, concise information on the issues. He noted that Perkins and Tech Prep funding are issues that colleges constantly must fight for, as well as other grant programs. He said the nursing problem is very important, adding that the College is adding two new nursing labs in the new building project which will allow expansion of our nursing program by approximately 70 students. Dr. Mees said that money will be available for nursing programs, but it hasn't been appropriated yet. He said that information on the College's plans were given to the legislators and hopes were expressed that money will be coming to assist with that expansion. President Mees said that the need for assistance with a new court reporting/captioning program was added to the legislative booklet at the last minute after finding out that some funds might be available. He said that more information has since been requested by the Washington offices, and there is a good possibility the College may get a significant grant for that program. Dr. Mees noted that the personal contacts with legislators are very important and very effective.

Board Chair Don Brewer thanked those who attended the Washington summit for their efforts and their reports.

E. Hiring Committee

Trustee David Hancock reported that the Hiring Committee had met on February 21 and reached a consensus that the overall modified employment process is working very well. He stated that a problem brought to the committee's attention was the fact that 31 signatures are required to complete a faculty hire; 30 for non-teaching professional positions; 27 for operational staff hires; and 26 for maintenance and campus safety employee hires. He said this is being looked into, but no recommendation is being made at this time. He cited two cases where the full disclosure policy had come into play, and stated that Personnel Director Clay Brewer is currently compiling a list of people willing to serve on hiring committees in order to keep the same people from serving repeatedly. Mr. Hancock reported that no increase in applications has occurred since the College has been advertising outside its marketing area. He reported on additional committee discussion items including establishing salaries, time frames on advertising for positions, and ranking of the active applicant pool system. Mr. Hancock said that the only item the Hiring Committee is recommending for action is elimination of favoritism during application reviews. Suggestions from the Committee were that applications be reviewed anonymously; that the high and low rankings be removed; the middle three rankings be averaged; and three unranked names be submitted. Mr. Hancock stated that the general consensus of the Hiring Committee was that the procedures for removal of the high and low rankings and averaging of the rest is the only item that should be a recommendation at this time.

Clay Brewer explained the College's interviewing process, stating that a current Logan employee who applies and meets the minimum requirements for a position will be interviewed. He further explained that, to avoid favoritism, it is recommended that the highest and lowest score of the five rankings on a particular individual be eliminated, and that the overall score be determined by averaging the middle three rankings. He reported that this has been tried and seems to be working very well. He noted that this suggestion came from Dr. O'Keefe.

Trustee Sanders stated that the Hiring Committee meeting was well-attended and excellent responses were received. He said that the most positive thing coming out of the meeting is that the new policies appear to be working well, with no apparent decrease in applicants due to the anti-nepotism policy. He stated that the committee feels it is still too early to consider any changes to that policy. Mr. Sanders said that it appears everyone is pleased with what has been enacted.

President Mees stated that it is very important that Director of Personnel Clay Brewer was added to the Hiring Committee, adding that Mr. Brewer was able to share valuable information with the committee which gave a better understanding of how the processes are working. Dr. Mees said that the issue of multiple signatures on hires is a good check-and-balance system right now, but can possibly be reduced at a later time.

Board Chair Brewer expressed the Board's appreciation to the Hiring Committee for their service.

F. Athletic Advisory Committee

Trustee Bill Kilquist reported that the Athletic Advisory Committee had met on February 20. He stated that Stacy Holloway has been added as a new member; remodeling of existing locker rooms has been slowed due to illness, etc.; and Title IX issues were discussed including some stipend discrepancies to be discussed in closed session. Mr. Kilquist said that an update was given to the committee on non-athletic duties of departmental staff. He reported on discussion regarding moving the volleyball program from Division II to Division I and making it a conference sport which could possibly help with Title IX.

G. Student Trustee

Student Trustee Matthew Todd thanked the Board and Vice-President Barrington for getting water fountains placed in B-wing. He said this has been an issue with students for some time, and they are very appreciative of having these fountains conveniently located. Mr. Todd reported on upcoming events including the high school drafting competition and an in-house production of *Flaming Guns of the Purple Sage*. He stated that the student trustee election will be held on March 7, noting that he is the only candidate on the ballot – there is also a write-in option. Mr. Todd reported on other upcoming events including *Some Enchanted Evening* and a mass choir collaboration event.

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

Faculty Association Representative Tim Baker stated that the faculty believes they should have a representative on the search committee for the Vice-President for Business Services and Campus Facilities. He stated that he understands the desire to keep the committee small, but expressed reasoning – using mathematical/scientific principals to make his point – that he felt justified the need for a faculty member on this committee. He noted that the faculty has a vested interest in ensuring

that the highest quality person is selected for this position. Mr. Baker clarified that they are not questioning the integrity or the ability of the people already on this committee, but feel that the faculty can bring an applied dynamic that may or may not be on the committee now. If a faculty member is not to be included, Mr. Baker said the faculty would like an answer as to why not.

B. Term Faculty Association

Term Faculty Association Representative Charles Rudolph stated that organization has no report at this time.

C. Logan Operation Staff Association

No report.

OFFICERS REPORTS

A. Board Building Committee

Vice-President for Business Services J. P. Barrington reported that the Board Building Committee met recently to discuss the selection of architects for the new building project. He reported that the advertisement for proposals for architectural services had appeared in the paper. Mr. Barrington reported that a copy of the proposal was submitted to every architectural firm listed within the College district, adding that he has received numerous phone calls. He said that progress is being made, and noted that a key element of the College's package is that the architectural firm is required to have an office within the College district. Committee member Jake Rendleman verified that the committee is going to narrow the pool down to a minimum of three architects who may be interviewed by the Board if it chooses. He outlined the legal process of ranking and interviewing of architects which basically says the firm ranked number one will be interviewed, negotiated with, and if an agreement is not reached, that firm is out and the board will move on to the second-ranked firm. If no agreement is reached with the top three, the process has to start over again.

Trustee O'Keefe asked who decides which firm is ranked number one. Mr. Rendleman said the Building Committee will do the ranking. Trustee John Sanders expressed concerns that the entire Board would not have input into this process. Trustee Hancock said that the reasoning behind this has to do with the length of time required (1 ½ hours) per presentation. With the anticipated number of presentation being at least ten, the committee felt this would be the most efficient approach. Trustee Sanders said that he feels that the committee should bring a recommendation of the top three (unranked) to the Board and let the Board participate in the ranking of firms for the interviewing process. Board Chair Don Brewer asked if the firm must have an office in the district before the interviewing process, or if it can establish an office during the process. It was determined that a firm would need to have an office in the district prior to submitting a presentation. After discussion, there was agreement that Mr. Sanders' suggestion (that the Committee bring the top 3 firms to the Board for ranking) would be acceptable.

B. Special Events Committee Report

Trustee David Hancock stated that in the last committee meeting for planning next year's Hunting and Fishing Days, it was announced that a gentleman, sponsored by Winchester, has been acquired for the event who has set records for the number of ways he shoots clay pigeons. There was an opinion on the committee that College policies and procedures said firearms cannot be discharged on

campus. Mr. Hancock said the committee's research shows that College policies only say there cannot be hunting on campus. He gave the location of the campus area being looked at for this event. Mr. Hancock said that if the event cannot be held in this area, a shuttle would be required to take participants onto the Fish and Wildlife Service area. Trustee Rendleman stated that the mayor of Carterville and police chief have indicated they have no problem with this event being held on the College campus. It was the consensus of the Board to proceed with holding this event on campus.

C. Economic Impact

Vice-President Barrington shared some figures showing the economic impact the College has on the district and southern Illinois. He said that during the calendar year of 2006, John A. Logan College's payroll totaled \$21.8 million, and 1,104 W2s were issued. He also noted that during FY2006, vendor payments exceeded \$15 million, along with \$5.6 million in student financial aid. Mr. Barrington stated that in addition to being a great educational institution, the College has a tremendous economic impact on the area. Mr. Rendleman noted a statistic that says for every dollar in tax money given to a community college, \$4 goes back into the economy.

D. Spring Semester Enrollment Report

Vice-President for Administration Larry Peterson introduced Dean for Student Services Terry Crain who gave a report on enrollment for spring semester. He referred to a comprehensive report that had been distributed to the Board. Mr. Crain reported that the tenth-day enrollment of 6,202 students was the highest in the College's history; the full-time student enrollment was the largest ever in the spring; the part-time figures were the highest ever for a spring semester; and the total credit hours was the highest ever at 57,063. He reported that 2,852 students were enrolled from district high schools; the minority population is holding steady at 11 percent (637 students); and 18 international students are enrolled this semester. He also noted that with continuing ed, business and industry, and ABE/GED student enrollments added to the regular credit students, the College will have served over 14,000 students by the end of spring semester. Mr. Crain reported that advisement for summer and fall semesters begins April 9. Trustee Sanders asked if enrollment has increased in any particular area this spring. Mr. Crain said that career education classes have grown considerably with the addition of the laid-off Maytag/Whirlpool employees. He noted that several persons affected by the TUMS lay-offs will be enrolling in the summer.

Student Trustee Matthew Todd asked if anything has been done toward educating advisors on getting students into the right classes. He said this is a big issue with students. Mr. Crain said that another advisor training session had been held that day, and, while he feels advisement is always done well, efforts are always being made to improve.

E. Logan Days

Vice-President Peterson introduced Mike Jones, curator of the Logan Museum in Murphysboro, and College retiree Tom Ashman, who is a friend of the College and the Logan Museum. Mr. Jones thanked the Board for having him and gave a brief history of the Logan Days celebration held in Murphysboro. He stated that the first Logan Days was held in 1914 to put a marker out that would eventually become a museum. The event was attended by 25,000 people. The second Logan Days was held in 1930 with the placing of a statue. The event began again in 1983 on a very small scale with a presentation by Carl Cottingham, and has been an annual event since that time. He reported that the event now runs for five days with events for school children and adults. Mr. Jones noted that Logan Days is an all-volunteer effort, and stated that the goal is to promote John A. Logan and

attempt to bring him back to that stature he had on a state and national level in 1914. He asked the College to accept the responsibility of the annual wreath-laying ceremony, adding that this is perhaps the most symbolic event of Logan Days. Mr. Jones said that the museum has a long history with the College and noted the various persons who had been actively involved. He reported that the museum is expanding, and is having a comprehensive campaign to raise money for exhibits, etc. He asked the College to allow Steve O'Keefe and Shannon Woodworth to be available to provide marketing assistance with the fund raising campaign. He said any assistance will be greatly appreciated.

Student Trustee Matt Todd stated that he had Mr. Jones as a teacher in sixth grade and participated in Logan Days the year the cornerstone of the foundation was located. President Mees stated that Mr. Jones has done a wonderful job with the museum, and that the College has enjoyed a great deal of cooperation with him. He said he feels assisting the museum with Logan Days would add to this partnership and asked if the Board has any problem with that. There were no objections.

F. Joe Baldwin

Vice-President Peterson reported that at the last Civil War Lecture Series, a gentleman by the name of Joe Baldwin had brought General Logan's pistol for display. Mr. Baldwin had an extensive collection of Logan artifacts, and support had been previously given by the Board to pursue trying to obtain some of these artifacts for the College. Dr. Peterson introduced the co-chair of the Civil War Lecture Series, Barry Hancock, who informed the Board that Mr. Baldwin passed away on February 3. Mr. Hancock reported that Mr. Baldwin's wife and family have set up a memorial with the John A. Logan College Foundation with the money to be used to support future Civil War Lecture Series events. He said that the committee appreciates the opportunity to further explore the possibility of obtaining some of the Logan artifacts for the College, adding that Mrs. Baldwin has expressed an interest in talking further about this. He thanked the Board and administration for sending flowers to Mr. Baldwin's memorial service, and said that he will report back to the Board on any developments.

Dr. Peterson reported that two Civil War Lecture Series events have been held at the College, and they were very successful. He stated that plans are underway to focus on Abraham Lincoln for a future series event, and a nationally prominent scholar on Lincoln has been approached about participating. Dr. Peterson said that plans will be reported to the Board as they progress.

G. Software Donation

Vice-President for Instruction Julia Schroeder reported that marketing instructor David England had recently hosted a gentleman from the Worden Corporation, Michael Thompson, on our campus. This gentleman was so impressed with the College's computer labs and what David is doing in his classes, he is donating software for two campus classrooms valued at \$15,840. The software is TeleChart 2007, and features streaming real-time charts which actually scan the stock market. Dr. Schroeder said the College will be one of only a handful of colleges who use this software across the nation.

H. Triathlon at John A. Logan College

Vice-President Schroeder reported that the College will host its first Triathlon in May in conjunction with Herrin Festa. She distributed details on the event to the Board and encouraged them to participate in the day. President Mees added that the College is the corporate honoree for Herrin Festa this year, and reminded everyone that this is over Memorial Day weekend. He stressed that it will be important to have Board, administration, and staff participation. Dr. Schroeder stated that this is being advertised on state and national websites, so the College will receive a great deal of publicity.

I. MAN-TRA-CON

Dr. Schroeder reported that MAN-TRA-CON students are certainly utilizing the space provided them on campus. She said there is a great deal of tutoring going on. In conjunction with the TUMS plant closing at the end of March, Dr. Schroeder reported that the College will be hosting – in partnership with MAN-TRA-CON and others – a college opportunity fair similar to the one held for the Maytag/Whirlpool workers last fall. She stated that of the 450 people to be laid off at the TUMS facility, 302 of those live in the John A. Logan College district. Dr. Schroeder expressed hope for the opportunity to run a full-blown PN program in Du Quoin, and said that she will be asking for purchase of equipment for that space. She reported that a review was done by the accrediting board of nursing since this is an off-campus site. Dr. Schroeder said she has been told they have approved the facility and official notification is expected in March. She noted that several faculty members are in the audience who have the MAN-TRA-CON students in their classes. The faculty members shared some of the problems these students experience in adjusting to college life, and commented that they are a very hard-working group. Dr. Schroeder commented that even though the upcoming job fair will be held during spring break, she has 22 faculty members who have committed to participate.

J. Block Scheduling

Vice-President Schroeder reported that block scheduling courses have become so popular at the College that, beginning with last fall semester, she now guarantees that courses will not be cancelled in the block scheduling format that have been posted in the curriculum guide. She distributed information on the programs, pointing out that a student can have an Associate of Art degree within a year through block scheduling. She discussed the statistics and charts that had been distributed and noted the survey document and responses from students that had been received regarding block scheduling. Trustee O’Keefe asked what effect the new construction project is expected to have on these courses. Dr. Schroeder said that the new project will be a great help in providing additional blocks of classrooms for these classes –especially during the prime hours of 9 a.m. to 1 p.m.

There was some discussion regarding the most effective means and media for advertising these courses.

K. The Write Place

Vice-President Schroeder had distributed a letter from a tutor for The Write Place in which she shared a student success story.

L. Higher Learning Commission Site Visit

President Bob Mees reported that the Higher Learning Commission site visitation for accreditation had taken place February 5-7. He reported that the visit went very well and thanked all those who were involved. He thanked Deb Payne and Larry Peterson for co-chairing the process. Dr. Mees said that a ten-year accreditation is being recommended for the College, and the written report from the HLC will be received in about two months. He noted that, in addition to being an evaluative process, this was also a consulting opportunity.

M. Legislative Directory

President Mees distributed an updated legislative directory to the Board members.

N. Donation to College

Dr. Mees stated that he has received a letter from A. G. Edwards indicating that the College will be receiving \$25,000 from an estate for scholarships for underprivileged students. He said more details will be available at a later date.

O. Thank You Letters

President Mees shared thank-you letters for the College's assistance from MAN-TRA-CON; the Illinois Department of Employment Security Office; and the Poshard Foundation.

P. Upcoming Events

Dr. Mees went over a list of upcoming events of interest to the Board.

OLD BUSINESS

A. Revisions to Board Policy #2121–Procedures for Election of Board Officers and Board Policy #2130–Board Committees (Voice Vote) (Appendix III)

President Mees noted that changes to the wording of Board Policy #2121–Procedures for Election of Board Officers to reflect the appropriate time frames for election of board officers at the Board's organizational meeting (following the Board elections in odd numbered years) were discussed at the January meeting. Also discussed were proposed revisions to Board Policy #2130–Board Committees changing the composition of Board ad hoc committees to two trustees instead of three. (See Appendix III.) He stated that the Board has now had time to peruse these revisions, and action is desirable.

President Mees recommended and David Hancock and John Sanders moved and seconded that the Board of Trustees approve revisions to Board Policy #2121–Procedures for Election of Board Officers and Board Policy #2130–Board Committees as contained in Appendix III, and that these changes be made effective immediately.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2008)

Board Chair Don Brewer appointed a nominating committee for election of board officers consisting of Jake Rendleman and Bill Kilquist.

B. Consideration and Action on a Resolution Providing for the Issuance of General Obligation Community College Bonds (Roll Call Vote)

President Mees stated that at its November 28 meeting, the Board of Trustees approved a debt certificate resolution for \$20,000,000 as the initial step to acquire funds for a proposed major building project. The funding bond process began at the January 4 special meeting of the Board when it approved a Resolution of Intent to Issue Funding Bonds to pay off the debt certificates, and authorized the publishing of the required public notices. A public hearing on the College's intent to issue \$20,000,000 funding bonds was held at 6:30 p.m. on January 30, 2007, prior to the regular Board meeting. No petitions were received. Dr. Mees said it is now time to take the final step in the

funding bond process which is to approve a resolution for the issuance of the \$20,000,000 General Obligation Bonds.

David Pistorius with First MidState was present and reported that the final interest rate on the bonds was 4.5698 percent, which was very close to the 4.5 percent that we started with on the debt certificates. He said that the effective date of the bonds will be March 1, and closing is anticipated by March 16. Mr. Pistorius said that everything has gone very smoothly. There were some questions and discussion about the buyers of the bonds. Mr. Pistorius said the buyers are typically institutional investors (such as big insurance companies), noting that these bonds are non-bank qualified because of the size of the issue. He also noted that because of where the interest rate came in, we are staying under the seven cent tax rate.

President Mees recommended and David Hancock and Jake Rendleman moved and seconded that the Board of Trustees approve a resolution providing for the issuance of \$20 million general obligation community college bonds.

Upon roll call, all members voted yes, with the exception of Trustee John Sanders who voted no. (Resolution #16-2009)

CONSENT AGENDA

A. Treasurer's Bond

President Mees recommended that the Board of Trustees approve renewal of the Treasurer's Bond the College has in effect on J. P. Barrington with Liberty Bond Services in the amount of \$5,000,000 for the premium of \$4,250, and that the administration be authorized to implement this bond coverage as required by law for the period of March 29, 2007, to March 29, 2008.

B. Symantec Norton Anti-Virus and Ghost Imaging Maintenance

President Mees recommended that the Board of Trustees approve the purchase of three years of Symantec maintenance from Magik Technology Solutions for an amount of \$10,560, and that the administration be authorized to make this purchase.

C. Surplus Property (Appendix IV)

President Mees recommended that the Board of Trustees authorize the administration to advertise for bids on surplus property items as listed in Appendix IV (a 2000 Dodge van, a 1980 GMC dump truck, a 1992 Ford pick-up truck, and a Minolta 3700 Fax machine.)

D. Payment to Higher Learning Commission (Appendix V)

President Mees recommended that the Board of Trustees approve payment of \$13,247.00 to the Higher Learning Commission for the cost of its evaluation visit for continued accreditation February 5-7, 2007.

E. Payment to Day Care Centers from Preschool for All Grant (Appendix VI)

President Mees recommended that the Board of Trustees approve payment of \$71,901 to each of the following day care centers: Small World Child Development Center, Malone's Early Learning

Center, and Yellow Brick Road Learning Adventure, as provided in the College's grant agreement with the Illinois State Board of Education for the "Preschool for All Children Ages 3 to 5 Years" grant.

F. Student Trustee Election

President Mees recommended that the Board of Trustees approve the following resolution to conduct an election for a student member to the Board of Trustees on March 7, 2007, and that the administration and the recording secretary to the Board of Trustees be authorized to conduct this election in accordance with the above resolution and the laws of the State of Illinois.

BE IT RESOLVED that an election to elect one student member to the Board of Trustees, John A. Logan College, Community College District No. 530, in accordance with Board Policy, the College's administrative procedures, and the laws of the State of Illinois, to a term of one year on said Board, and this election is hereby ordered to be held on March 7, 2007. This election is to be held in accordance with the laws of the State of Illinois contained in the Community College Act, and the recording secretary of the Board of Trustees is instructed and authorized to perform any and all acts necessary to hold such an election.

The results of the election will be canvassed at the March meeting of the Board of Trustees and the new student trustee will be seated at the April meeting.

G. Approval of Educational Resource, Inc. Fees

President Mees recommended that the Board of Trustees approve payment of fees to Educational Resources, Inc., in the amount of \$10,500.00, to cover the assessment package for the practical nursing and associate degree nursing programs.

John O'Keefe and John Sanders moved and seconded that the Board of Trustees approve all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.,
(Resolution #16-2010)

NEW BUSINESS

A. Change of Date of April Board of Trustees Meeting

President Mees recommended and Jake Rendleman and David Hancock moved and seconded that the Board of Trustees approve changing the date of the April meeting of the John A. Logan College Board of Trustees from Tuesday, April 24, to Monday, April 30, 2007, and that the administration be authorized to give the proper public notice.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2011)

CLOSED SESSION

Board Chair Don Brewer stated that it is desirable to hold a closed session at this time to discuss appointment, employment, and compensation of specific individuals; and pending litigation; and that he would appreciate Board action and a roll call vote to that effect.

John O'Keefe and Mike Hopkins moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2012)

The meeting was declared in closed session at 8:45 p.m.

The meeting was declared back in regular session at 10:30 p.m.

CLOSED SESSION MINUTES

John O'Keefe and David Hancock moved and seconded that the Board of Trustees approve the content of the closed session minutes of January 30, 2007, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2013)

Board Chair Don Brewer appointed Trustee David Hancock as the Board's representative to the Logan at 40 Committee.

Board Chair Don Brewer appointed Trustee Mike Hopkins to replace Carol Farner on the Board Finance Committee.

PERSONNEL

Maintenance/Building Staff

President Mees recommended that Tim Loyd be employed as a full-time janitor at John A. Logan College.

Non-Teaching Professional Staff

President Mees recommended that Eric Allen, Doug Bogard, and Bruce Whitecotton be approved as unpaid, volunteer baseball coaches for the Spring 2007 season.

Full-Time Faculty

President Mees recommended that the following full-time, tenured faculty members be offered contracts for the 2007-08 academic year:

<u>Employee</u>	<u>Full-Time Start Date</u>
Nathan Arnett	08/15/02
Tim Baker	11/18/85
Ann Barnstable	08/24/81
Cheryl Barrall	08/13/03
Cheryl Bernhardt	08/13/96
Leslie Bertoloni	08/18/94
Jeneece Bishop	08/17/87
Sheryl Bleyer	08/20/84
Carla Bradley	08/19/91
Roberta Brown	08/17/87
Kathleen Carl	08/20/90
Thomas Carroll	08/18/94
Stephanie Chaney-Hartford	08/15/01
Joanna Christopher	08/19/91
David Cochran	08/15/01
Shayne Crawshaw	08/17/94
Mike DeMattei	08/16/00
Richard Deutsch	08/13/03
Michiko Eberle	01/21/92
Eric Ebersohl	08/17/87
Charles Ellett	08/18/93
Scott Elliott	08/17/98
David England	08/21/89
Robert English	08/21/89
Brenda Erickson	08/19/91
Steve Falcone	08/19/85
Donna Farris	08/17/95
Donna Ford	08/15/96
Jo Forer	08/18/94
Della Fulk	08/18/98
Kathy Gibson	08/18/98
Kathirave Giritharan	08/21/90
Maudie Graham	08/15/01
Linda Graves	08/20/84
Debra Grisham	08/21/89
James Gundlach	08/18/94
Stanley Hale	08/22/88
Jim Harris	08/19/92
Leila Jo Hart	08/19/92
Pamala Hays	08/18/94
Nelda Hinckley	08/22/88
Lora Hines	08/18/94
Julie Horecker	08/15/95
Denis Junge	08/21/89
Pamela Karns	02/01/00
Keith Kendrick	08/16/99
Kathi Kibler	08/16/99

<u>Employee</u>	<u>Full-Time Start Date</u>
Perry Knop	01/19/93
Michael Kowalewski	01/11/88
Keith Krapf	08/19/91
Renee Mavigliano	08/17/94
Cindy Minor	08/16/00
Sandy Monahan	01/15/79
Edgar Montano	08/19/93
Marion Morgan	09/16/70
Harris Mosley	08/14/96
Valerie Newberry	01/03/00
Mary O'Hara	08/19/93
Darby Ortolano	08/16/00
David Packard	09/08/69
Janice Palese	08/24/81
Jerry Parker	08/17/00
Ronald Parks	08/21/89
Barbara Patchett	08/16/82
Melanie Pecord	08/14/96
Gayle Pesavento	08/18/94
Anita Petersen	08/20/97
John Profilet	08/23/82
Faelene Ragan	08/22/89
Lee Rawson	08/16/99
Terri Rentfro	08/18/86
Mikolaj Sawicki	08/19/93
David Michael Seagle	08/14/96
Larry Spears	08/16/95
Harry Spiller	08/22/89
Joyce Steber	08/22/88
Virgil Stubblefield	08/22/88
Marilyn Toliver	08/19/92
Sue Trammel	08/15/01
Greg Walker	08/16/00
Paula Willig	08/17/94
Susan Winters	08/15/01

President Mees recommended that the following full-time, non-tenured instructors who have complete three years of satisfactory, full-time employment with John A. Logan College be re-employed and awarded tenure for the 2007-08 academic year:

<u>Employee</u>	<u>Full-Time Start Date</u>
Jane Bryant	08/19/04
Lloyd Burtch	08/19/04
Robyn Stevens	08/19/04
Mary Ann Troutman	08/19/04

President Mees recommended that the following full-time, non-tenured faculty members who have not completed three years of employment with John A. Logan College, but have been evaluated positively, be offered one year, non-tenured contracts for the 2007-08 academic year:

<u>Employee</u>	<u>Full-Time Start Date</u>
Sheri Cook	01/16/07
Joseph Dethrow	08/18/05
James Elliott	08/18/05
Matt Garrison	08/18/05
Max Damron	08/17/06
Janet Followell	08/17/06
John Kaeser	11/29/06
Dianna Reusch	08/18/05
Mark Rogers	08/17/06
Sherry Sullivan	08/17/06
Cheryl Thomas	08/17/06

President Mees recommended the academic rank of professor for English instructor Harris G. Mosley.

President Mees recommended that the full sabbatical leave request of business professor Brenda Erickson be granted for spring semester 2008.

President Mees recommended that the full sabbatical leave request of associate degree nursing instructor Donna Farris be granted for spring semester 2008.

President Mees recommended that the Board approve the retirement of mathematics/physics instructor Eddie G. Usher.

Term Faculty

President Mees recommended that Benjamin Boyt be ratified as a part-time instructor of physics at John A. Logan College effective February 1, 2007.

President Mees recommended that Vickie Damron be ratified as a part-time instructor of construction management at John A. Logan College effective January 19, 2007.

John Sanders and David Hancock moved and seconded that the Board of Trustee approve all personnel items as recommended.

A voice vote showed all in favor with the exception of Trustee Bill Kilquist who voted no.
(Resolution #16-2014)

ANNOUNCEMENTS

None.

ADJOURNMENT

John Sanders and David Hancock moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2015)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

Don Brewer, Chair

Bill Kilquist, Secretary