

JOHN A. LOGAN COLLEGE

Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on February 22, 2011, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Mike Hopkins.

The chair directed the recording secretary to call the roll:

Jaclyn Hancock	-- present
Cheryl Graff	-- present
John Sanders	-- present
Jim Snider	-- present
John O'Keefe	-- present
Jake Rendleman	-- present
Mandy Little	-- present
Michael Hopkins	-- present

Also present were: Robert L. Mees, President; Brad McCormick, Vice-President for Business Services and College Facilities; Tim Daugherty, Vice-President for Administration; Julia Schroeder, Vice-President for Instruction; Don Prosser, College Legal Counsel; Steve O'Keefe, Director of Community Relations and Marketing; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

Board Chair Hopkins led the Pledge of Allegiance to the Flag.

MINUTES OF THE JANUARY MEETING

The minutes of the January 25, 2011, Board meeting were previously distributed.

Jake Rendleman and John O'Keefe moved and seconded the approval of the minutes of the January 25, 2011 regular Board meeting.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2569)

FINANCIAL REPORTS (Appendix I)

The financial report for the period ending December 31, 2010, was previously mailed.

Jim Snider and Cheryl Graff moved and seconded the approval of the financial report for the period ending December 31, 2010.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2570)

ACCOUNTS PAYABLE (Appendix II)

The list of accounts payable for the period ending January 31, 2011, was previously mailed.

Jim Snider and Jake Rendleman moved and seconded the approval of the list of accounts payable for the period ending January 31, 2011.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2571)

RECOGNITION OF GUESTS

None.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

Walter Vesper, a student in the manufacturing technology program, addressed the Board regarding concerns about the possibility of the College shutting down the manufacturing technology program. He presented information in support of the need for the program in the southern Illinois area and its importance to the mission of the College. He reasoned that closing the program would not save the College money and gave some possible scenarios in support of this reasoning.

Student Trustee Mandy Little asked how many students are currently enrolled in the manufacturing technology program. There are four students currently enrolled.

BOARD OF TRUSTEES REPORTS

A. Illinois Community College Trustees Association (ICCTA)

Trustee John Sanders reported that ICCTA met during the ACCT National Legislative Summit in Washington, DC. He said that he, Jim Snider and Mandy Little attended, noting that the meeting was geared toward motivating and preparing attendees to meet with legislators. Mr. Sanders attended the Trustee Education and Leadership Development Committee meeting where discussion was held on how to encourage trustees to get involved in ICCTA. Sanders said he had noted the difficulty the budget situation presents for the southernmost community colleges in traveling to the state meetings, and this led to some discussion about videoconferencing and more regional meetings. It was noted that ICCTA Lobby Day will be held May 3 and 4. The regular ICCTA meeting will be held March 11 and 12 in Schaumburg, and Jake Rendleman and Jaclyn Hancock will attend.

B. Southeast Region Trustees (SERT)

No report.

C. John A. Logan College Foundation

Trustee Jake Rendleman reported the annual Italian Dinner was held February 9. He said that in spite of the snow, the event was well-attended. He noted that it was also Carterville night at the Volunteer basketball game. He reported the Foundation Executive Committee has been looking at expanding the membership of the Foundation, and said suggestions are welcome. Mr. Rendleman also announced that the Foundation Annual Benefit will be held in early May at Walker's Bluff.

D. Association of Community College Trustees (ACCT)

Trustee John Sanders reported that he, Jake Rendleman, and Mandy Little attended the ACCT National Legislative Summit earlier in February. He noted that he went early for the ACCT Board meeting (of which he is a member). Mr. Sanders reported on an address by the Deputy Secretary for Education in Community Colleges, Dr. Chung. He said the speaker emphasized that the current administration is certainly friendly to community colleges. Mr. Sanders reported that Dr. Jill Biden, wife of the vice-president and a community college professor, also spoke at the conference. Mr. Sanders said the President's budget calls for keeping the Pell Grant maximum amount at \$5,550, but cuts out providing Pell Grants for summer semester. Mr. Sanders said another theme of the conference was for-profit institutions and the lack of oversight of these institutions, i.e. problems with extremely high tuition and unemployability of their graduates. He reported that the John A. Logan group met with representatives of each of our legislators and delivered the information on community college issues. He said that Senators Durbin and Kirk met with the entire Illinois delegation in the Capitol and answered questions. Mr. Sanders said that Jim Snider gave an excellent presentation in each of the meetings with the legislators' representatives, and noted that it was also good to have Mandy Little present to give a student's perspective.

E. Hiring Committee

No report.

F. Athletic Advisory Committee

Trustee Jake Rendleman reported on the current records of the men's and women's basketball teams, stating both teams are having good seasons. He said the Region XXIV Women's Tournament will be coming up the following week at John A. Logan College. The men's tournament will be played at Rend Lake College. He reported on the baseball team's season to date and said softball is getting ready to start. Golf teams are also getting ready to begin their seasons. Mr. Rendleman said he felt featuring area towns at the basketball games has been very successful and brought more people out to the games.

G. Developmental Education Committee

Trustee John O'Keefe reported the Developmental Education Committee is scheduled to meet with the Crab Orchard School District on April 18.

H. Nursing Committee

Dr. O'Keefe reported that Vice-President Julia Schroeder is working on getting a Nursing Committee meeting set up with state and federal legislators during the month of April. President Mees stated that nursing issues was a topic of much discussion at a recent statewide meeting in Bloomington.

I. Diversity Committee

Trustee Jackie Hancock reported on the Multicultural Day events held the previous week, including a presentation by Dr. Bucky Halker, a songwriter who played Woody Guthrie songs that made social statements regarding issues of the era. She said the event was well attended with many students there. Ms. Hancock said a documentary published by Judith McCray was also shown to promote

students going on to college during difficult economic times. Copies will be sent free of charge to all community colleges. Ms. Hancock said she was particularly proud of JALC's faculty who came up with excellent ideas relevant to what we experience at the College. She reported the next Diversity Committee meeting will be March 2.

J. Student Trustee

Student Trustee Mandy Little reported on the recent Miss and Mrs. Volunteer pageants; on a club challenge by the Student Senate to enhance attendance at the last basketball game of the season; and that *Steel Magnolias* will be presented on March 4 and 5. She said the *Great Collaborators* presentation will be held at JALC on March 25; a LifeSavers training retreat will be held on March 4-6; and the student trustee election will be held on March 2. Ms. Little said the *Beatles Tribute* will be on March 21 and *Sol de Madera* has been rescheduled for March 10. PTK induction has been set for March 8 and blood drives are scheduled on March 29 and April 27. Ms. Little reported the Student Senate's follow-up survey on student issues has been completed, and she will provide the Board an update at the March meeting. The new spring student issues survey will be out on March 30 for students to fill out. Ms. Little asked if the Board is still planning to meet with the student senate at the March Board of Trustees meeting. It was determined that a vote would need to be taken to that effect when Ms. Little's report was finished. Ms. Little continued by reporting on plans being made by the ICCB Student Advisory Committee for Student Advocacy Day for April 14 and distributed copies of the T-shirt design for students attending. Ms. Little thanked the Board for allowing her to attend the ACCT Legislative Summit, stating that she learned a great deal and had the opportunity to speak to some very important people. She said 8-10 Illinois student trustees attended. Ms. Little shared with the Board the focus of her comments in her meetings with the legislators in Washington.

Trustee Rendleman reminded the Board that SAC's outreach project is taking donations from community colleges throughout the state to purchase a paver(s) at the 9/11 Memorial in New York which opens this year.

Board Chair Mike Hopkins thanked Ms. Little, stating that the Board appreciates her hard work and the way she represents John A. Logan College.

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

Faculty Association Representative Terri Rentfro reported that the English Department is sponsoring a project called "The Big Read". She explained that people campus-wide are being asked to read a particular book, and weekly activities will be held in March and April relating to the book, i.e. student-led discussions, a performance of a script adapted from the book, a panel discussion, a writing workshop for students, and showing of related movies. Ms. Rentfro said a number of faculty will also be integrating the book into their curriculum.

B. Term Faculty

No report.

C. Logan Operational Staff Association

LOSA Representative Vicki Kelly reported on a new program their group is participating in to promote employee wellness. Thirty five members are participating.

CHANGE OF TIME OF MARCH BOARD MEETING

Mandy Little and John Sanders moved and seconded that the Board of Trustees change the time of its March 22, 2011 meeting to 6:30 p.m. in order to accommodate an interactive session with the John A. Logan College Student Senate.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2572)

OFFICERS' REPORTS

A. Employee Health Insurance

Vice-President for Business Services and College Facilities Brad McCormick reported the College's Health Insurance Committee had met to look at options. He noted the Health Insurance Committee has representation from all employee groups. Mr. McCormick said the College is completing its third year in the Community College Insurance Cooperative. He noted that we had originally looked at ideally staying with the CCIC for five years. Mr. McCormick said College employees pay 40 percent of their health insurance premiums regardless of which plan they choose, and the combined employee and college payout for premiums this year was about \$4.3 million. The Health Insurance Committee has considered two options – should the College stay with the current cooperative another year and see what changes occur or should we go ahead and get other proposals on the table through an RFP process. The committee voted to hold one more year with the Community College Insurance Cooperative and use this year to evaluate some other options and be prepared to consider some other options next year. He said unless the Board has objections, this is the direction we will proceed. Mr. McCormick also said the committee directed that a letter be written to the Community College Insurance Cooperative asking them to evaluate as many options as possible to try and reduce the cost of coverage. Trustee Rendleman asked about efforts being made for health promoting activities for faculty and staff. Vice-President McCormick said employee wellness continues to be promoted on campus. Language is in labor contracts, wellness competition groups have been formed, and Interactive Health Solutions now comes on campus to do employee screenings through blood tests and results are provided to the employee and their physician if desired. He said prize drawings are held to encourage employees to participate in the testing. Vice-President Daugherty said another health workshop is being held with the operational staff this spring.

B. Board Finance Committee

Vice-President McCormick noted that the Board had in front of them the updated results of the Sustainable Financial Plan. He introduced Dean of Financial Operations Kim Dixon to give the Board a report. Ms. Dixon stated this is a report she is very happy to be making. She thanked Director of Financial Services Corina Horn for her excellent work in preparing the report. Ms. Dixon reported that as of December 31, 2010, the College has attained 46.71 percent of the goals of the Sustainable Financial Plan when looking at all categories; more importantly, the College has attained 76.7

percent of the goal when looking at categories which have been implemented. She noted that we are exceeding our goal in facilities and operational efficiency and have reached well over 50 percent of our goal in areas of technology, extension centers and human resources and payroll. We are arriving at the 50 percent mark in dual credit waivers and athletics. The category of supplementary events is at a 28.07 percent completion rate. Ms. Dixon said it is very significant to note that the College's overall savings produced as of December 31 is \$1,394,483, and that \$1,015,421 of the savings has occurred since June 30 of last year. She said it is very pleasing to give such a positive report as a result of the Sustainable Financial Plan. She notes that putting these figures in place has been very helpful as the College continues to manage cash flow, and build the next budget. Aside from these short-term financial benefits, Ms. Dixon said the Sustainable Financial Plan is a tool for the future as well to help the College to operate more efficiently as it moves forward. She said she is very thankful for the support of the president and vice-presidents in putting this plan together, and for the support from the Board of Trustees. She praised all staff members across campus who took ownership and responsibility to make such a difference in this process.

Trustee John Sanders said that he mentioned the proactive and successful effort of the College's Sustainable Financial Plan at several of his meetings in Washington, but stressed even with the cutbacks, the need is still great for funding. Vice-President McCormick said that the savings realized through the plan have kept the College from having to borrow money at this point. He said cash flow forecasts show that in the future, we may have to dip into working cash – adding that this is when things become troublesome. Dr. Daugherty noted that for FY 2012, many of the categories are just now coming on line in terms of savings, so it is very important that the College continue on the path of the Sustainable Financial Plan for the next year. President Mees complimented Ms. Dixon, Ms. Horn, and the entire Business Office staff for putting together the report, and thanked everyone for the tremendous cooperation. He said this will be a great vehicle for future budget planning. He stressed that the problems with funding are still present. Trustee Rendleman asked Vice-President McCormick what the College has actually received in funding for this fiscal year. Mr. McCormick said the College has received four months of the credit hour grants (1/3 of this year's money). He said that since the tax increase, we have not fallen deeper, but are still between \$6 and 7 million behind what we would have normally received by this time of the year. He said by the end of the fiscal year, it is conceivable that the College could have half of its money.

C. SIU Health Center Proposal

Vice-President for Administration Tim Daugherty made the Board aware of a proposal the College had received from Southern Illinois University Health Center. He explained that the SIU Health Center, in partnership with the Jackson County Health Department has received a grant for a project called "National Get Yourself Tested Project". This is testing for STDs and they would like to come on the JALC campus in April. Dr. Daugherty said there are three parts to their proposal, and we can choose to do any of the three or none. The first would be for them to set up an informational table about STDs; the second part would be a more detailed educational table with demonstrations and handouts; and the third phase would be to actually do on-site testing for STDs for those who want it. If the person tested positively, the Jackson County Health Department would treat them for free. Dr. Daugherty asked the Board for input on this. Dr. O'Keefe asked what the cost would be, and Dr. Daugherty said it is free. Dr. O'Keefe asked where this would take place. Dr. Daugherty said some of this would obviously need to be private – he was thinking (if the College chooses to do it) that an information table could be set up outside B48 by the Information Desk. He said if the College chooses to participate in the second and third options, those would need to be done inside a room (possibly B48) for privacy. Trustee Jim Snider said he is comfortable with the first option (the

informational table), but isn't sure about the rest. Dr. Daugherty clarified this would only be a one-day event from approximately 11 a.m. to 4 p.m. Dr. Daugherty said he feels this information is important to offer to our students. He said he also feels the testing is important, but is not comfortable with the demonstration and handout part of the proposal. Trustee Rendleman asked the student trustee for her opinion. Ms. Little said she would be comfortable with all the phases of the proposal as long as the demonstrations were kept private and away from any children that might be on campus. There was discussion about the Conference Center area being a better location. After some further discussion, it was the consensus of the Board that they would be comfortable participating in numbers 1 and 3 of the proposal (the information table and the testing), but not the demonstration table (number 2).

D. Assessment Academy

Vice-President for Instruction Julia Schroeder introduced Cheryl Barrall who has led the College's assessment team for the past two years. Ms. Barrall gave the Board an overview of the assessment effort. She discussed how we use what we learn from assessment, noting that assessment offers proof that we are a great institution and that our students are able to do what they should be able to do when they get into the work force. Some ways of collecting that evidence include certification tests; samples of student work; and job placement data. Ms. Barrall said the next step to consider is what to do with the evidence, stating it is used for program review, accreditation, public perception (recruitment), and to help obtain grant money. She said that students do not always perform as they should, and that the data collected helps us to improve student learning and find ways to identify areas that need improvement. She noted that a current area being worked on is an initiative to improve student performance in documentation of sources and grammar skills. This will involve making a universal student handbook available to use across curriculums. Ms. Barrall said the four-year commitment to the Higher Learning Commission's Assessment Academy will be ending in June and a report will be given to the HLC of the accomplishments. She noted the following accomplishments: development of Home Grown tutor rubrics for research and technical writing; development of Share Point server to centralize all assessment work; and creation of a survey to be used as a part of our graduation process to get student opinions on how prepared they feel. Ms. Barrall said she feels the understanding and participation in assessment has increased across campus. She said most importantly, a process has been developed to assess each of the eight goals. She stressed the importance of sustaining the assessment efforts after the College is no longer a part of the academy. Trustee John O'Keefe asked if the Board will see a copy of the assessment team's report to the Higher Learning Commission. Ms. Barrall said she will furnish the Board a copy of the final report. She also invited the Board to visit the assessment team web site. Dr. Schroeder stated the College's assessment initiative has been a success because it has been faculty-led.

E. Nursing Testing Rates

Vice-President Schroeder reported on the nursing NCLEX state board pass rates, noting that JALC practical nursing students' results were 99 percent overall -- the state average was 91 percent and the national average was 87 percent. She also reported that in the ADN program, the JALC rates were 89 percent, the state rate average was 88 percent, and the national average was 87 percent. Dr. Schroeder said she is pleased that the College was higher than the state and national averages in both areas. Trustee Rendleman asked if this included four-year schools, and Dr. Schroeder said that the ADN rates do include them.

F. Dentist Positions

Vice-President Schroeder said that she, Coordinator for Dental Hygiene Pam Karns, and Associate Dean Valerie Barko had recently held a meeting with Dr. O'Keefe regarding applying to be a core site for the National Health Service. If approved, this would allow us to hire recent dental school graduates which would give them an avenue to pay off part of their debt. Dr. Schroeder said Dr. O'Keefe has some mixed feelings, but he would work closely with the program and the College would not be obligated to select someone from the program. However, she said we would have to apply to even be considered for the program. Dr. O'Keefe said his only problem is the lack of experience in people just out of school. Dr. Schroeder said he and some other contractual dentists that work with the College would have to work with them. She asked if there were any objections from the Board to pursuing this. The consensus was that the Board had no problem as long as there was effective mentoring.

G. Presidents' Council

President Mees reported that Presidents' Council met on February 10 and 11 in Bloomington. A joint meeting with vice-presidents was held on the 10th. Dr. Mees had taken Lt. Gov. Sheila Simon to that meeting, and she announced that she will visit all 48 Illinois community colleges and work toward a goal of improving completion rates which fits in with the College and Career Readiness Program. President Mees said Lt. Gov. Simon kicked off her community college visits at John A. Logan College. Her visit to JALC included a meet-and-greet, a press conference, and a tour of the campus. Dr. Mees noted that her press conference received great coverage in area media. President Mees said there is a lot of evidence that the College and Career Readiness program is very successful, with approximately 1,000 students served since the program began three years ago. He noted that 80 percent of the students being served are either taking a higher developmental class than they would have if they had not been in the program or no developmental classes at all.

H. Chartwell's Ribbon Cutting

President Mees reported the ribbon cutting for the newly remodeled Logan's Canteen was held that day and was well attended. He said the cafeteria has doubled their business during lunch time and the new Volunteer Express café in the east wing has been very successful, also. Student comments have been very positive.

I. State/Federal Budgets

President Mees said approximately \$100 billion in federal budget cuts are being proposed, including reductions to Pell Grants, elimination of workforce investment boards, and tech prep programs. He said it is very important for community colleges to try to hang on to these programs. At the state level, Dr. Mees said it is very important to work on supporting Senate Bill 3, which is for the state to borrow \$9 billion to get paid up on its bills while interest rates are low. This would take some of the cash flow load off of the state agencies and colleges that aren't receiving their payments. Dr. Mees said this bill did not pass in the override session, so the Governor will be proposing it this spring.

J. Meetings with SIU Chancellor Rita Cheng

President Mees reported he has had several meetings and discussions with SIU Chancellor Rita Cheng. The most recent meeting included Vice-Presidents Tim Daugherty and Julia Schroeder and some of Dr. Cheng's staff. Ways in which John A. Logan College and Southern Illinois University can work more closely were the topic of discussion. Dr. Mees said these meetings have all been very productive, and he is optimistic about improving the College's partnerships with SIU. Dr. Cheng is planning a half-day retreat for all community college presidents and student services/academic officers in April or May.

K. Education Executive Magazine Article

Dr. Mees reported he was contacted recently by *Education Executive Magazine*, published in Chicago and New York, about featuring John A. Logan College in one of their spring publications. He said the magazine is published both in hard copy and online, and he feels this will be very positive nationwide publicity for the College.

L. Upcoming Dates

President Mees went over several upcoming dates of interest, including the day of Intergenerational Learning; a Performance Series event, *A Beetles Tribute*; Closing the Gap Conference; Southern Illinois Men's Health Conference; Community Leaders' Breakfast; Consolidated Elections; and the Murphysboro Chamber dinner. He reported that ICCTA Lobby Day has been set for May 3 and 4. Presidents' Council will meet on May 3. Dr. Daugherty noted that Commencement will be on May 19 which is a Thursday – a change from the historical Friday evening ceremony.

CONSENT AGENDA

A. Bid - 165 Ton Rotary Screw Water Cooled Chiller

Bids on the protection, health, safety compliance 165 ton rotary screw water cooled chiller were received and opened in the Office of the Vice-President for Business Services and College Facilities at 2:00 p.m., Wednesday, February 2, 2011. The results follow:

<u>Bidders</u>	<u>Bid Amount</u>
Engineered Thermal Systems, Inc. 235 Millwell Drive Maryland Heights, MO 63043	\$64,408.00
Thermal Mechanics, Inc. 715 Goddard Ave. Chesterfield, MO 63005-1132	\$71,446.00
Koch Air, LLC 3141 Riverport Tech Center Drive Maryland Heights, MO 63043	\$63,490.00*

<u>Bidders</u>	<u>Bid Amount</u>
Trane 101 Matrix Commons Fenton, MO 63026	No Bid
*Compressor (Years 2-5 parts & Carrier CCS Labor Additional \$5,090.00 included in bid)	

President Mees recommended that the Board of Trustees approve the low bid meeting specifications for the purchase of a 165 ton rotary screw water cooled chiller from Koch Air, LLC of Maryland Heights, Missouri, for an amount of \$63,490.00; and that the administration be authorized to make this purchase.

B. Student Trustee Election

President Mees recommended that the Board of Trustees, in accordance with Board Policy, College administrative procedures, and the laws of the State of Illinois, approve the following resolution to conduct an election for a student member to the Board of Trustees on March 2, 2011:

BE IT RESOLVED that the election of one student member to the Board of Trustees, John A. Logan College, Community College District No. 530, in accordance with Board Policy, the College's administrative procedures, and the laws of the State of Illinois, for a term of one year on said Board, is hereby authorized to be held on March 2, 2011; and the recording secretary to the Board of Trustees and the Director of Student Activities are authorized to perform any and all acts necessary to hold such an election.

John Sanders and Cheryl Graff moved and seconded that the Board of Trustees approve all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2573)

OLD BUSINESS

A. Revisions to Board Policies (Appendix III)

The Board Policy Committee had previously presented recommendations for revisions to the following Board Policies for first reading at the January Board meeting :

Board Policy 5251 – Non-Union Operational Course Work
Board Policy 7190 -- Payroll
Board Policy 8510 -- Board Scholarships

These policies were presented for final action by the Board. In response to questions by Trustee Jake Rendleman, Vice-President Daugherty and President Mees further explained the changes to Board Policy 8510-Board Scholarships and gave a complete overview of all the scholarships/waivers covered in the policy.

President Mees recommended and Jim Snider and John Sanders moved and seconded that the Board of Trustees approve revisions to Board Policy 5251-Non-Union Operational Course Work; Board Policy 7190-Payroll; and Board Policy 8510-Board Scholarships as included in Attachment III.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2574)

NEW BUSINESS

A. Purchase of Real Property

Vice-President for Business Services and College Facilities Brad McCormick reported that the Shawnee Library System received the College's official offer to purchase the 18,000 square facility and 6 acres of property located at 607 South Greenbriar Rd, Carterville, IL 62918, in the amount of \$765,000. The commercial appraisal conducted by Tri-State Appraisals on September 22, 2010 established the \$765,000 as the market value. McCormick stated that since then, the College has had a Phase I Environmental Assessment completed, which cited no environmental concerns or liabilities associated with this property. He said official action to purchase this property is needed at this time in order to meet the deadline imposed by Shawnee Library System of May 1, 2011, due to the state's reorganization of the library system. The offer includes the provision for Shawnee Library System to remain in the facility rent free through June 30, 2012, and allows SLS to rent for an additional year beyond that at a rate of \$0.31 per square foot per month. The purchase will be made using capital bond proceeds from the February 2007 bond issuance. Mr. McCormick said the purchase will allow the College's Child Care Resource and Referral program to move out of the current rented facilities and into this property owned by the College.

President Mees recommended and John Sanders and Jackie Hancock moved and seconded that the Board of Trustees authorize the administration to proceed with the purchase the property located at 607 South Greenbriar Rd, Carterville, IL 62918 at the price of \$765,000, pending final approval from the Illinois Community College Board.

Upon roll call, all members voted yes with the exception of Trustee John O'Keefe who abstained because of his affiliation with a related library board. Motion carried.
(Resolution #16-2575)

Trustee Rendlemen thanked the administration and staff for all the work that went into this purchase.

CLOSED SESSION

Board Chair Mike Hopkins stated that it was desirable to hold a closed session to discuss the appointment, employment, and compensation of specific individuals; purchase of real property; and pending litigation; and that he would appreciate Board action and a roll call vote to that effect.

Jake Rendleman and John O'Keefe moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2576)

The meeting was declared in closed session at 9:03 p.m.

The meeting was declared back in regular session at 10:38 p.m.

CLOSED SESSION MINUTES

John Sanders and Cheryl Graff moved and seconded that the Board of Trustees approve the content of the closed session minutes of January 25, 2010, but that those minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2577)

B. PERSONNEL

Operational Staff

President Mees recommended that Dawn Hooker be employed as a full-time, grade III, secretary III (Career Programs) effective March 7, 2011.

Maintenance/Building Staff

President Mees recommended that Robert Kent be ratified as a part-time, temporary, Teamsters, custodian at John A. Logan College effective February 10, 2011.

Non-Teaching Professional Staff

President Mees recommended that Virgil Beadle be ratified as a part-time, temporary, non-teaching professional as supervising dentist at John A. Logan College effective February 10, 2011.

President Mees recommended that Scott Bietsch be ratified as a part-time, temporary, non-teaching professional as supervising dentist at John A. Logan College effective February 10, 2011.

President Mees recommended that Ron McCuan be ratified as a part-time, temporary, non-teaching professional as supervising dentist at John A. Logan College effective February 10, 2011.

President Mees recommended that Shalane McIntire be ratified as a part-time, temporary, non-teaching professional as supervising dentist at John A. Logan College effective February 10, 2011.

President Mees recommended that Geoffrey Partlow be ratified as a part-time, temporary, non-teaching professional as supervising dentist at John A. Logan College effective February 10, 2011.

President Mees recommended that Peter Pirmann be ratified as a part-time, temporary, non-teaching professional as supervising dentist at John A. Logan College effective February 10, 2011.

Full-Time Faculty

President Mees recommended that the following full-time, tenured faculty members be offered contracts for the 2011-12 academic year:

<u>Employee</u>	<u>Full-Time Start Date</u>
Nathan Arnett	08/15/02
Cheryl Barrall	08/13/03
Cheryl Bernhardt	08/13/96
Jeneece Bishop	08/17/87
Carla Bradley	08/19/91
Jane Bryant	08/19/04
Kathleen Carl	08/20/90
Thomas Carroll	08/18/94
Stephanie Chaney-Hartford	08/15/01
Joanna Christopher	08/19/91
David Cochran	08/15/01
Sheri Cook	08/16/07
Shayne Crawshaw	08/17/94
Max Damron	08/17/06
Mike DeMattei	08/16/00
Joseph Dethrow	08/18/05
Richard Deutsch	08/13/03
Michiko Eberle	01/21/92
Eric Ebersohl	08/17/87
Charles Ellett	08/18/93
James Elliott	08/18/05
Scott Elliott	08/17/98
David England	08/21/89
Robert English	08/19/92
Donna Farris	08/18/94
Janet Followell	08/17/06
Donna Ford	08/15/96
Jo Forer	08/18/94
Della Fulk	08/18/98
Matt Garrison	08/18/05
Kathy Gibson	08/18/98
Kathirave Giritharan	08/21/90
Maudie Graham	08/15/01
James Gundlach	08/18/94
Heather Hampson	08/15/07
Leila Jo Hart	08/19/92
Pamala Hays	08/18/94
Marilyn Haywood	08/15/07
Debra Hess	08/21/89
Lora Hines	08/18/94
Julie Horecker	08/15/95
Jennifer Jeter	08/16/07
Denis Junge	08/21/89
Pamela Karns	02/01/00
Keith Kendrick	08/16/99

<u>Employee</u>	<u>Full-Time Start Date</u>
Kathi Kibler	08/16/99
Perry Knop	01/19/93
Michael Kowalewski	01/11/88
Keith Krapf	08/19/91
Cindy Minor	08/16/00
Helen Moncrief	08/15/07
Valerie Newberry	01/03/00
Denise Orrill	08/15/07
Darby Ortolano	08/16/00
David Packard	09/08/69
Ronald Parks	08/21/89
Melanie Pecord	08/14/96
Faelene Ragan	08/22/89
Lee Rawson	08/17/98
Terri Rentfro	08/18/86
Dianna Reusch	08/18/05
Joseph Roach	08/15/07
James Mark Rogers	08/17/06
Mikolaj Sawicki	08/19/93
David Michael Seagle	08/14/96
Larry Spears	08/16/95
Robyn Stevens	08/19/04
Virgil Stubblefield	08/22/88
Jason Stutes	08/15/07
Sherry Sullivan	08/17/06
Jason Tanner	08/16/07
Cheryl Thomas	08/17/06
Marilyn Toliver	08/19/92
Sue Trammell	08/15/01
Mary Ann Troutman	08/19/04
Greg Walker	08/16/00
Paula Willig	08/17/94

President Mees recommended that the following full-time, non-tenured instructors who have completed three years of satisfactory, full-time employment with John A. Logan College be re-employed and awarded tenure for the 2011-12 academic year:

<u>Employee</u>	<u>Full-Time Start Date</u>
Jane Beyler	08/14/08
Debra Boyke	08/14/08
Thomas Chandler	08/14/08
Nancy Crowell	08/14/08
David A. Evans	08/14/08
Lisa Majewski	08/14/08

<u>Employee</u>	<u>Full-Time Start Date</u>
Debra Russell	08/14/08
Drew Tucker	01/14/08
Jennifer Watkins	08/14/08

President Mees recommended that the following full-time, non-tenured faculty members who have not completed three years of employment with John A. Logan College, but have been evaluated positively, be offered one year, non-tenured contracts for the 2011-12 academic year:

<u>Employee</u>	<u>Full-Time Start Date</u>
Nicole Borrenpohl	08/20/09
William Connell	01/12/09
Mikeal Kos	08/20/09
Doris Malone	01/12/09
Kemberly Pinto	08/20/09
Diane Rudolph	08/20/09
Stuart Swope	01/18/11

President Mees recommended that the following 12 month, full-time, tenured faculty members be offered contracts for the 2011-12 academic year:

<u>Employee</u>	<u>Full-Time Start Date</u>
Sharon Jenkins	07/01/08
Adam Rubin	07/01/08
Edwina Whitler	07/01/08

President Mees recommended the academic rank of assistant professor for mathematics instructor Joseph Dethrow.

Term Faculty

President Mees recommended that John DeMarie be employed as a part-time instructor of nursing effective June 13, 2011.

President Mees recommended that James Grove be ratified as a part-time instructor of biology effective January 18, 2011.

President Mees recommend that Kasi Spivey be ratified as a part-time instructor of chemistry effective January 26, 2011.

Continuing Education Staff

President Mees recommended that Trisha Earll be ratified as an aerobics fitness (low impact) instructor at John A. Logan College effective January 31, 2011.

President Mees recommended that Tim Gibson be ratified as a Home Weatherization Basics for Homeowners instructor at John A. Logan College effective February 9, 2011.

President Mees recommended that Freida Hill be ratified as a Cooking & Food Preparation Tech: Cooking with Seniors instructor at John A. Logan College effective January 27, 2011.

Volunteer Personnel

President Mees recommended the appointment of volunteers Wayne Aydt, Martha Blankenship, Roger Cox, W. Brian Hall, Jacklyn Hedger, Christa Heidbinder, Sharon Jakobsen, Rebecca Owusu-Ntow, and Iva Marie Thompson for Literacy.

Mandy Little and Jim Snider moved and seconded that the Board of Trustees approve all personnel items as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2578)

ANNOUNCEMENTS

None.

ADJOURNMENT

John Sanders and Mandy Little moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2579)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

Mike Hopkins, Chair

John O'Keefe, Secretary