

JOHN A. LOGAN COLLEGE
Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at the Carterville, Illinois, on January 31, 2006, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Don Brewer.

The chair directed the recording secretary to call the roll:

John Sanders	–	absent for roll call
Carol Farner	–	present
John O’Keefe	–	present
Jake Rendleman	–	present
David Hancock	–	present
Bill Kilquist	–	present
Shana Woodworth	–	absent
Don Brewer	–	present

Also present were: Robert L. Mees, President; Larry Peterson, Vice-President for Administration; J. P. Barrington, Vice-President for Business Services; Julia Schroeder, Vice-President for Instruction; John Huffman, College Legal Counsel; Steve O’Keefe, Director for Communications and Marketing; Shannon Woodworth, Facilitator for Media Relations; Donna Glodjo, Recording Secretary to the Board of Trustees; other College personnel and reporters.

NOVEMBER BOARD MINUTES

The minutes of the regular meeting of November 22, 2005, were previously distributed.

Jake Rendleman and David Hancock moved and seconded the approval of the minutes of the regular meeting of November 22, 2005.

A voice vote showed all in favor. Motion carried.
(Resolution #16-1866)

FINANCIAL REPORT (APPENDIX I)

The financial reports for the periods ending October 31, 2005, and November 30, 2005, were previously mailed.

Jake Rendleman and John O’Keefe moved and seconded the approval of the financial reports for the periods ending October 31, 2005, and November 30, 2005.

A voice vote showed all in favor. Motion carried.
(Resolution #16-1867)

ACCOUNTS PAYABLE (Appendix II)

The lists of accounts payable for the periods ending November 30, 2005, and December 31, 2005, were previously mailed.

Carol Farner and John O’Keefe moved and seconded the approval of the lists of accounts payable for the periods ending November 30, 2005, and December 31, 2005.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-1868)

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

Area resident Lindell Graff addressed the board, stating that he recently relocated in the area after living in southern California for a number of years. He said he is a native of Carbondale and graduated from SIU. He stated that he came to re-introduce himself to southern Illinois and spoke of how pleased he is to be back and to see the growth that has taken place in the area. Mr. Graff said that he is also present on behalf of the Du Quoin State Fair, where he is currently the accountant, to thank John A. Logan College for its involvement in the fair, and expressed his desire that the fair continue to serve the College well thru the space and exposure they provide. Mr. Graff asked the board to feel free to let him know if the Du Quoin Fair can do anything further for the College. He complimented the College on the wonderful institution it has become.

College employee Tamra Walker addressed the Board in her capacity as chair of the booster organization for the Murphysboro High School Crimson Express marching band program. She commented on how fortunate the students of Murphysboro High School are to have John A. Logan College in their back yard, and relayed the most recent statistic on how many Murphysboro High School graduating seniors attend the College – a record 46 percent of the 2005 graduating class. She stated that many of the graduating band students enroll in the music program at JALC. Ms. Walker thanked the Board and administration for their commitment to supporting arts and music.

Ms. Walker announced that the Crimson Express has been chosen to represent Illinois in the National Memorial Day Parade May 29 in Washington, DC, noting that they are very honored to be chosen. She distributed a brochure to those present and introduced the Crimson Express band director Justin Klarer. Mr. Klarer addressed the Board, giving them a brief summary of the band’s accomplishments and honors. He noted that in addition to participating in the nationally televised National Memorial Day Parade, the band has been invited to participate in a wreath-laying ceremony at Arlington National Cemetery, and at the ceremonies honoring the founder of Memorial Day – General John A. Logan. Mr. Klarer reiterated Ms. Walker’s comments on how proud the band is to receive this honor. He noted several positive traits of General Logan, and drew parallels with those same traits in the Crimson Express. Mr. Klarer stated that along with this honor comes a substantial financial burden. He stated that they have been fund-raising for over a year, but still have a long way to go. He asked for the College and community’s support – whether it be financial, moral, or promotional help. Board Chair Brewer stated that he could vouch for this group because his granddaughter will be making this trip.

Trustee Bill Kilquist stated that he would like to publicly thank Stacy Holloway for taking care of a veteran’s problem recently. He said that if this is the way our veterans can expect to be treated, the future of this office at John A. Logan College will be in great hands for many years.

Trustee John Sanders arrived.

BOARD OF TRUSTEES REPORTS

A. Illinois Community College Trustees Association (ICCTA)

Trustee John O'Keefe reported that the next meeting of the ICCTA will be held in Washington, D.C. as part of the ACCT Legislative Summit.

Board Vice-Chair Jake Rendleman stated that ICCTA Lobby Day will be held on March 29. He said that in the meantime, there will be another meeting in Rosemont on March 16.

B. Southeast Regional Trustees (SERT)

Dr. O'Keefe reported that he is working on setting up a SERT meeting in either March or April. He stated that he is currently working on getting a speaker, and will have a report at the next meeting.

C. John A. Logan College Foundation

Trustee David Hancock stated that a meeting of the John A. Logan College Foundation was held at 5:30 that afternoon, and reported that the Italian Dinner had served about 500 people. Mr. Hancock said that a report was given on the endowment fund indicating that it was at \$173,000. He said that the 40/40 campaign is being advertised and is moving along well.

Mr. Rendleman stated that the Foundation ended up the year \$125,000 over last year, showing about 6 percent growth in investment funds. He reported that the Foundation has approximately \$3 million in total assets. Rendleman said that the Foundation hopes the 40/40 campaign will bring in an additional million dollars.

D. Association of Community College Trustees (ACCT)

Several of the trustees will be traveling to the ACCT Legislative Summit in Washington, DC, February 5-8.

E. Student Trustee

No report.

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

Faculty Association Representative Tim Baker stated that the Conflict of Interest Committee he has been keeping the Board apprized of is completing their work, and is in the process of wrapping up their report with recommendations. He stated that the report will go to the IEA Executive Committee at its February meeting. Mr. Baker said he had hoped to have it at the February meeting of the Board of Trustees, but time will not allow. He explained that he needs to also take the report to the full faculty association before he brings it to the Board; therefore, it will be the March Board meeting before he can present the report to the Board. He stated that the Board can then take the report and handle it as they wish.

Board Chair Don Brewer thanked Mr. Baker for the information. He stated that he feels Mr. Baker and the faculty have been very patient with this Board because they first came to the Board with these

concerns in September. He said the Board was not prepared to address them at that time, and there was no meeting in December, so it wasn't possible to get back to the group sooner. Mr. Brewer stated the following:

"Some of us also had, to be honest with you, a problem with some parts of the survey. As you saw that night (in September), we felt that we were caught completely flat-footed. When you brought up the surveys and informally asked for a response, there were people that didn't even know that the survey had been completed. In some cases, I think the faculty surveys were completed and mailed out before other groups even had theirs done. We didn't get a copy. Some of us felt like maybe we should have got a copy in advance. Certainly, we should have been mailed a copy at the same time everyone else was. That didn't happen, so that probably slowed us down a little bit while we discussed that and what our response would be to that.

"There was another problem with the survey, and this was no one's fault, but if I am not mistaken, at the time the survey was distributed and completed by all the groups that participated, the Board of Trustees was engaged in negotiations with three or four unions on campus. That's not exactly an ideal time for the trustees of the College or the College to be evaluated by employees. So, we felt like that was a problem, too. Anyway, despite some problems with the survey and the way it was done, I am pretty confident that the Board of Trustees is concerned about some of the conclusions – some of the findings – in the surveys. What I got out of my reading – I read it several times – was that some of the employees are afraid to speak out for fear of retribution, others decry what they identify as a lack of communication, and there is dissatisfaction and concern about some of the hiring processes at the College. Other trustees may have picked up other things, but that is kind of what I picked up on.

"I believe that I can emphatically say that this Board of Trustees would never tolerate revenge or reprisal against any employee that would voice an opinion. I also think it is safe to say that almost any institution of this size has an ongoing communication problem. I know that it's something that Bob and his staff are constantly working on to get that improved. As far as the hiring practices at this College, believe me, it has been an issue for most of my 30-some years serving on this Board. (John Sanders will probably tell you exactly how many years I have served before I shut up!) In 30-some-odd years, it has always been a problem. Those who would focus their attention only on nepotism should perhaps take a longer look around. The College has employed relatives of administrators, relatives and friends of faculty and staff. We as a Board of Trustees and administration have been subject to calls from state and national senators, other legislators, judges, and other prominent citizens – all putting in good words for the candidate of their choice. In reality, the Board of Trustees has done its best to see that all candidates are evaluated fairly and the best available personnel employed regardless of his or her connection. This College, I think J. P. told me at one time, is the fifth or sixth largest employer in southern Illinois, so we have no easy task. We do, however, take serious our obligation to be an equal opportunity employer.

"Having said that, I concede – and I think we all know – that the hiring issue will continue. It appears to be enough of an issue that it's time to re-evaluate our procedures. There may not be anything wrong, but if there is, we need to find out. With that in mind, and with the consent of my fellow trustees, I would like to appoint a Board of Trustees committee to examine existing hiring practices and procedures and make recommendations for possible change, if any changes are deemed necessary. The members of that committee would be the president, the three vice-presidents, and two members of the Board of Trustees to be

announced at next month's meeting. The specific charge of this committee is to evaluate all aspects of the John A. Logan College hiring process.

"At any rate, Tim, I want to assure you and the faculty that you have an interested, fair, and responsive Board of Trustees. We want what is best for this institution, and we are approachable from faculty and staff."

Mr. Baker stated that the faculty association shares Mr. Brewer's confidence and, to a degree, his optimism that the Board will do what's right. He said that is why he asks that the Board review the faculty committee's document before they do anything. Mr. Brewer said that he is sure the Board committee will want to review that document.

Mr. Brewer asked if any other trustee wished to comment. Trustee David Hancock thanked Mr. Brewer for his comments, stating that this has been something that he (Hancock) has been wanting to address for some time. Hancock said that he suggested it be brought up at this Board meeting, and stated that he is happy Mr. Brewer has done that. Mr. Hancock said he feels this is the first step to getting the issues out where work on them can begin. He thanked Mr. Brewer again for bringing the issue up, and said that if Mr. Brewer hadn't addressed it, he was going to.

Trustee Carol Farner commended Mr. Brewer on making a statement and expressing the Board's views. She commended Mr. Baker for his professionalism in bringing these things to the Board's attention. Ms. Farner said that when she looked at the surveys, hiring practices jumped out as number one, and said that we are also looking at communications. She stated that this is a very good step.

B. Term Faculty Association

Term faculty representative John Montacue expressed the group's appreciation to the administration – Dr. Payne and Dr. Schroeder – and all those involved in support of the term faculty this semester. He announced that the Term Faculty Association is funding a scholarship to benefit non-traditional, returning students. He thanked Vice-President Barrington, President Mees, Foundation Executive Director Greg Legan, and Coordinator of Scholarships Steven Arthur for their assistance with this.

Don Brewer stated that when he formed the committee to address hiring practices and procedures earlier in the meeting, he had forgotten to include College Attorney John Huffman. He stated that Mr. Huffman will be a part of that committee.

C. Operational Staff Association Report

Logan Operational Staff Association representative Judi Pastori stated that the association is waiting with bated breath for their contract resolution which is on the agenda for approval later in the meeting.

OFFICERS REPORT

A. Board Finance Committee – New Financial Report

Vice-President for Business Services J. P. Barrington reported that a copy of a new financial report format had been included in the Board packets. He said that a discussion had taken place at last fall's retreat suggesting that a different way of delivering the financial report would be advisable. Mr. Barrington said that the Board Finance Committee met in December and reduced the report substantially. He said that the format of the sample report distributed will become the format for the

financial report effective December, 2005, unless there are objections from the Board. He noted that the new report will be approximately 8 pages instead of 80.

B. Illinois Community College System Procurement Consortium (ICCSPC)

Vice-President Barrington reported that a couple of consortiums have been developed for procurement throughout the state in the last few months. He stated that one of these is the Illinois Community College System Procurement Consortium (ICCSPC). Mr. Barrington stated that the College will be utilizing this consortium as well as another group called Illinois Procurement Assistance Consortium (IPAC), to look for better pricing on everything from maintenance supplies to office supplies. He said that the we have received substantial savings from the College's association with IPAC in recent months.

C. Construction Report

Vice-President Barrington reported that the Protection, Health, and Safety project in the cafeteria is 99 percent complete. He noted that substantial changes were made in the flooring in the cafeteria area. He added that the College's maintenance staff made some additional improvements with painting. Mr. Barrington said that the Dining Room Annex and the classroom adjacent to the Dining Room Annex will have asbestos products removed between semesters, and that area will be complete.

Mr. Barrington reported that work on the new cooling tower has begun. He stated that shop drawings are being approved and said he expects the project to take off in the next 20-30 days. He also reported that light standards for the parking lot have been ordered and shipment is expected within the next six weeks. Mr. Barrington stated that once the standards arrive, the project is expected to go very quickly.

Barrington reported that Title III remodeling demolition work is complete and the contractor will start in earnest next week. He said that the project is expected to be complete in early April. He explained that this is the area of the Learning Resource Center that will serve as an instructional Teaching/Learning Center.

Trustee Rendleman asked about the Athletic Department move. Mr. Barrington stated that we are still waiting for release of funds from the state. He said that ICCB approval has been received and the project has been forwarded to the Capital Development Board. He said once the dollars are released from the capital renewal appropriation, it will be ready to go.

D. Career and Applied Technology Event

Vice-President for Instruction Julia Schroeder reported that the College had hosted a career event that included a health showcase on our campus that day. She said that 229 high school students attended that event. She reported that the College had also hosted an applied technology event attended by 276 students. Dr. Schroeder noted that this brought a total of 505 high school students on campus. She distributed a copy of the agenda of the health showcase, noting that this is a good way for us to showcase our campus.

E. Community Health Programs

Dr. Schroeder distributed a folder of information to the Board containing an article on the College's new community health building that appeared in the *Marion Daily Republican* and a flyer on the Snowman Shuffle recently hosted on campus. She noted that the first Snowman Shuffle was a

partnership effort with Southern Illinois Healthcare, and was attended by 216 runners and walkers. She noted that Trustee Jake Rendleman participated in the event.

Dr. Schroeder drew the Board's attention to some comments included in the handout from students utilizing the Community Health Complex. She encouraged the Board to look at those. She added that credit hours for classes held in the Community Health building showed another increase this past semester.

F. Placement of High School Students

Vice-President Schroeder distributed a copy of an article containing a test of what it took to get an eighth-grade education in 1895. She noted that one would have to question if, 110 year later, we really have increased student requirements. Dr. Schroeder also distributed several articles indicating that John A. Logan College is not unlike other community colleges in the nation, noting that we have many of the same issues with students entering the institution unprepared. She drew the Board's attention to a booklet put together by Eric Pulley containing placement statistics. Dr. Schroeder stated that this booklet has information obtained from our eleven feeder high schools. She cautioned against sharing the portion of the information that draws comparisons between high schools. She asked Dean for Student Services Terry Crain to address the types of information that will be shared with the high schools. Mr. Crain stated that individual high school information will be sent to the respective high school counselors, and they may do as they wish with it. He stated that they will at least have the information for their school. John Sanders asked if we have given the high schools this information before. Dr. Schroeder stated that we have never compiled it in this form until now. Dr. O'Keefe commended those involved in collecting this data, stating that it is very important to get this to the schools – especially the school board members – so they will realize that there is a problem here. In the discussion which followed, Dr. Schroeder stressed that the community college is the opportunity that many students need in order to be successful. Dr. O'Keefe said that he agrees with that completely, but feels that if we have to do the job the high schools are paid to do, we should get more funding from the state to do that job. Dr. Schroeder stated that she works with a group that is actually asking for additional dollars to assist with remediation. Dr. Schroeder reported on some activities of Wabash College in this area, as well as an effort by the Marion Carnegie Library to work with Marion area business leaders on a plan to increase math and science in their schools, and also with the Aisin Corporation. She said that there will be some opportunities for the College to offer some assistance in these efforts this fall. Trustee Rendleman spoke in depth about the success of the program at Wabash College, noting that their program starts with kindergarten students who are in danger of not progressing. He stated that there will be a presentation on this at a future ICCTA meeting for trustees statewide.

G. Credit Hours

Dr. Schroeder distributed credit hour reports to the Board. She stated that fall semester apportionment has just been completed and sent in to the state. She said that these figures are down approximately 1,000 hours from the previous fall, but noted that if summer and fall are added with the semester to date, we are up about 254 hours. Dr. Schroeder added that the good news is that equalization hours are up 313 hours from the previous fall.

Dr. Schroeder stated that one of the opportunities for improvement that seemed to come out of the survey had to do with credit hours. She said that the sheet distributed will hopefully help the Board understand and be able to answer any questions about how we generate credit hours at the College. She noted that credit hour production allows us to have low-cost tuition, and gives us the ability to participate in civic engagement and response to the region's needs. She said that also assists with recognition of faculty and staff job and skill development. She noted that all credit courses taught at

the College have been approved by the ICCB, and drew the Board's attention to a portion of the report showing what is actually sent in to ICCB. Dr. Schroeder explained the different types of courses and how the approval from ICCB transpires.

Dr. Schroeder spoke to the portion of the report dealing with credit hours produced in the extension centers. She noted that Du Quoin has now surpassed their initial enrollment at that site, and that the West Frankfort center has started increasing again after a decline in 2003. Dr. Schroeder stated that the move to the new site in West Frankfort has had a positive affect on enrollment there.

Trustee Rendleman stated that he is a member of the Excellence Committee, and informed the Board that the Illinois Community College Board recognizes various community colleges for their individual programs. He said that the 2005 Award for Excellence in Teaching and Learning went to Harry S. Truman College, and others went to Waubensee and Harper Colleges in the northern part of the state. He suggested that we can perhaps submit more applications from our College.

H. Diversifying Higher Education (DFI) Meeting

Vice-President for Administration Larry Peterson state that he had previously made the Board aware of his involvement with the Illinois Board of Higher Education's Faculty Diversity Initiative, involving a blending of two scholarship programs by the General Assembly in 2004. Dr. Peterson reported that he attended a meeting on December 5 in Chicago where the group was given a report from SIU legal counsel on the challenge they faced when their scholarships for under-represented groups were under scrutiny by the Justice Department. He stated that the DFI scholarships were not part of the Justice Department's inquiry, nor were they wanting to investigate the initiative at this time. He said the state is anticipating an appropriation of \$2 million for the DFI program in 2006, and added that IBHE says this will serve 152 fellow scholarships for this program. Dr. Peterson said that John A. Logan College continues to play a role in this, and noted that he is one of only four community college representatives on the DFI board. He said the College is in the second year of a proposal called "Grow Your Own" in conjunction with SIU, Shawnee College, Southeastern Illinois College, and Rend Lake College, to hopefully identify under-represented students that express an interest in teaching with hope they will return to our colleges as faculty members. Dr. Peterson stated that meetings have been very productive. He reported that with the help of Keith Miller, president of Blackhawk, College, and Zelema Harris, president of Parkland College, Terry Nunn (IBHE Deputy Director of Grant Administration) made presentations to the President's Council and the Chief Academic Officers, of which Dr. Schroeder is a member. Dr. Schroeder stated that this presentation was given at a recent meeting, and the CAO has formed a sub-committee and will try to work with the initiative on improving diversity and working with those candidates at the individual institutions. Dr. Mees reported that he also had a conversation with Seymour Bryson and Terry Nunn, adding that they were very complimentary of what has been done at John A. Logan College. He stated that he is very pleased that Dr. Peterson is on this committee.

Dr. Peterson stated that he has had some conversations with Tim Baker on this issue, and said he feels confident that we can work with the faculty on this very important initiative.

I. Advertising and Marketing Report

Dr. Peterson distributed a folder of recent newspaper articles on the College to the Board, and drew their attention to four articles displayed on easels in the room. He noted that these four significant articles appeared in the *Southern Illinoisan* newspaper on January 15. Dr. Peterson said he feels it is an appropriate time to bring the Board up to date on some of the efforts of the Marketing and Public Relations Department at the College. He stated that during the calendar year 2005, the College gained an equivalent of 105 pages of free newspaper publicity due to the efforts of the Marketing

Department, including 110 published photographs that were College-generated. Dr. Peterson said this was unheard of at this institution in the past. He said he is very pleased with this and the cost savings it has been to the College. He announced that Steve O'Keefe is a member of the Illinois Community College Board Marketing and Public Relations Planning Committee and serves as its co-chair. He noted that O'Keefe is the only member on that committee south of Champaign.

J. Enrollment Report

Dr. Peterson noted that the Board has received the Enrollment Report for Spring 2006 as a handout. He stated that the enrollment of 5,926 students is the highest in the College's history. He added that figures also show the highest number of students enrolled from district high schools, and that the minority student population is 639. Dean for Student Services Terry Crain stated that the previous day was the official tenth-day, and that these figures represent that tenth-day enrollment.

Dr. Peterson drew the Board's attention to a map of the United States in their handout showing destinations where John A. Logan Colleges have asked for their transcripts to be sent.

Dr. Peterson thanked Trustee Kilquist for his comments about Stacy Holloway, associate dean for financial assistance, adding that he is very fortunate to have people like Ms. Holloway and Shannon Woodworth and Steve O'Keefe in place. He stated that Ms. Holloway probably has the most difficult job on campus and does an outstanding job. He said he appreciates her efforts and is glad to see them recognized by the Board.

Trustee Rendleman complimented Steve O'Keefe and Shannon Woodworth for all their work, adding that this has been a real, up-hill battle. He said that in past years, we were lucky to see a John A. Logan College score in the newspapers, but thanks to their work, we now get excellent coverage – not only of sports, but other areas of the College as well.

Board Chair Don Brewer added his thanks to O'Keefe and Woodworth, and said they are doing a great job.

President Mees said that he would like to further expand upon the marketing and public relations efforts. He noted that from 2004 to 2005, the number of articles we had in the *Southern Illinoisan* increased 12 times during a one-year period. He said the whole thing is establishing relationships with the people involved with the news media, and added that Steve and Shannon have done an excellent job with that. He noted that we are a founding partner in the successful *Southern Business Journal*, and serve as host for the Community Leaders Breakfast, which helps in our public relations efforts. He added that we enjoy a good relationship with the owners of Channel 3 television. He again thanked Dr. Peterson, O'Keefe and Woodworth for all they have done.

Dr. Mees added that the record spring enrollment is getting very close to the 6,000 mark, adding that he feels the College will achieve that within the next year or two. He noted that this is only part of the story, adding that, in addition to this figure, the College will serve another 7,500 in the Center for Business and Industry, 6,000 in Continuing Education – close to 20,000 students each semester. Dr. Mees said he hears comments all the time on things the College does in addition to the basic programs. He said that we want to continue to do all we can to support the entire community. He said that the "One-Region, One-Vision" concept started by the *Southern Business Journal* is going to make things happen. He said it is time to stop talking and walk the walk to truly make "one region, one vision," and bring industry to southern Illinois. Dr. Mees said he is part of a committee that will be working on that. He said that a fourth regional meeting is planned in conjunction with Larry Woolard's office to bring all the economic development entities in southern Illinois together here at John A. Logan College to make plans for cooperative efforts and information sharing to bring

business and industry into our area. Dr. Mees said the College has hosted area mayors' meetings to encourage cooperation. He said that REDCO is working on getting industry into the area. Dr. Mees cited the Aisin Corporation as a great example of the results of REDCO's efforts.

K. ICCB Budget for 2006-2007

President Mees reported that IBHE is recommending a 1.9 percent increase for community colleges, the first time in several years the College has seen an increase. He cautioned that we cannot be certain this will be approved. He said that about one percent of this will go toward operational funding – credit hours and equalization. Dr. Mees said that the main emphasis will be on protecting the base operating grants and equalization. He said efforts are underway to restore grant funds for developmental education and also for pension reform.

Dr. Mees said that he and several of the trustees will be traveling to Washington, D.C., to meet with our legislators, focusing on thanking them for support of the Title III grant, and asking for support of the Perkins grant, Pell grant, workforce development, and the TRIO grant program. He distributed the same handout to all the Board members that the group will be taking to Washington to share with the legislators and their aids. He noted that the handout contains photos of students who have benefitted from Perkins grant funds.

L. Legislative Breakfast

President Mees reported that the annual Legislative Breakfast will be held at the College on March 6. He said he hopes the Board members will be able to attend.

M. Lobby Day - March 29

President Mees reported that ICCTA Lobby Day will be held on March 29. He noted that this is usually held later in the spring, but the date was changed due to the fact that legislative sessions have been moved up so much.

N. Time Capsule Burial Ceremony

President Mees said that in honor of John A. Logan's 180th birthday, the College's Business Services and Environmental Committee has initiated the burial of a time capsule on February 15. He stated that the ceremony will be held at 2:00 p.m., by the flag pole at the east entrance of the College.

O. All Logan Picnic

President Mees stated that the All Logan Picnic will be held this year on May 4 at 4:30 p.m.

P. Thank You Letter from Student

President Mees read a letter to the Board from student Danielle Bennett, who was the first student accepted to John A. Logan College last fall as a displaced Hurricane Katrina victim. The College offered free tuition and book fees to those displaced students. Ms. Bennett expressed her gratitude for all the College staff did for her.

Q. John A. Logan College Growth Listed in Community College Week

President Mees reported that John A. Logan College was listed in the December 5 edition of *Community College Week* as the sixth fastest growing community college in the country in its

enrollment category. He stated that this was quite an accomplishment, and added that Steve O'Keefe had got some excellent media coverage with this.

R. Poshard Foundation

President Mees reported that the Poshard Foundation for Abused Children which is housed on the College's campus held its annual fund raiser in November and raised a record \$108,000. Dr. Mees said this is a beneficial partnership to help the people of southern Illinois. He said that although Dr. Poshard has taken over as head of Southern Illinois University, he will stay actively involved in the Foundation. Dr. Mees said that he is having monthly meetings with Poshard to discuss ways John A. Logan and SIU can cooperate more fully. He said his next meeting with Poshard is February 10. Trustee John Sanders said it would be great if John A. Logan College's board and the SIU Board of Trustees could have another joint meeting. President Mees said that this is one of the things he plans to do as soon as Dr. Poshard gets settled in.

S. ACCT LEGISLATIVE SUMMIT

President Mees stated that Board members traveling to Washington, D.C. for the Legislative Summit should have received another Schedule at a Glance which outlines what will be happening in Washington, D.C. He stated that he is still working on getting an appointment with Senator Obama. He said that David Hancock was very instrumental in getting the appointment with Congressman Shimkus. Mees went over the list of events.

CONSENT AGENDA

A. Bid-College Catalog (Appendix III)

President Mees recommended that the Board of Trustees approve the low bid meeting specifications for printing 10,000 copies of the College Catalog as submitted by P & P Press of Peoria, Illinois, for an amount of \$8,323, and that the administration be authorized to make this purchase.

B. Special Events Committee

President Mees recommended on behalf of the Special Events Committee that the Board of Trustees authorize the College administration to assume control of the Southern Illinois Celebration of National Hunting and Fishing Day effective with the 2006 event.

Trustee John Sanders asked what kind of additional cost this will be for the College. J. P. Barrington stated that the College doesn't intend to have any more financial commitment than we have had in the past in terms of staff time, etc. He said the College intends to operate a little differently in terms of things like the banquet and eliminate some costs. He stated that he feels comfortable that the College will stay on a break-even basis with the event. President Mees added that the committee which included trustees David Hancock and John O'Keefe had discussed this at length with Vice-President Barrington and Dwight Hoffard, and all parties feel it is the best way to go. He noted that this is one of the best events held on our campus, with 25,000 to 30,000 people attending. He said that by the College taking over the event, it will operate even more efficiently. Trustee Hancock stated that he feels this is a very positive step. Trustee O'Keefe expressed that it is very important that this event continue, and said that he is excited about the possibilities for the future.

C. Approval of New Programs – Occupational Certificate-RCT-Scopist Reporter and Associate in Applied Science-RCT-Judicial Reporter

President Mees recommended that the Board of Trustees approve two new programs at John A. Logan College – an Occupational Certificate–RCT–Scopist Reporter, and an Associate in Applied Science-RCT-Judicial Reporter, and that the administration be authorized to seek the necessary state approvals.

D. Associate of Arts in Teaching (AAT) – Secondary Science

President Mees recommended that the Board of Trustees approve an Associate of Arts in Teaching in Secondary Science (AAT) degree at John A. Logan College for tentative implementation in fall 2006, and that the administration be authorized to seek the necessary state approvals.

E. Approval of Payment to Southern Illinois Collegiate Common Market (SICCM)

President Mees recommended that the Board of Trustees approve payment of \$25,000 to Southern Illinois Collegiate Common Market for John A. Logan College’s share of SICCM program costs for FY 2006.

F. Approval of Purchase of Computers for Title III Teaching and Learning Center

President Mees recommended that the Board of Trustees approve the purchase of 15 computers from 710 Office Products in the amount of \$29,641.89, for use in the Title III Teaching and Learning Center.

G. Revision to Grading System

President Mees recommended that the Board of Trustees approve removal of the “AB” (unauthorized withdrawal) option from the College’s grading system in order to comply with federal programs and ensure students access to those federal programs; and that the administration be authorized to remove the “AB” grade from Board Policy #8152 (Satisfactory Academic Progress for Financial Aid Recipients), from the Student Rights and Responsibilities Handbook (Board Policy #8310), from the College Catalog, and any other relevant printed materials.

Jake Rendleman and Bill Kilquist moved and seconded that the Board of Trustees approve all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-1869)

NEW BUSINESS

A. Change of Date of Regular April Board Meeting

President Mees stated that due to the fact that he will be traveling back from the American Association of Community Colleges (AACC) convention on April 25, the regular date for the April board meeting, it is desirable to change the date of that meeting to either the previous Tuesday, April 18, or to the following Thursday, April 27. After discussion, it was determined that April 18 would be the most desirable date.

President Mees recommended and David Hancock and John O'Keefe moved and seconded that the date of the regular April meeting of the John A. Logan College Board of Trustees be changed from April 25 to Tuesday, April 18, at 7:00 p.m., in the Board Room of the Administration Building.

A voice vote showed all in favor. Motion carried.
(Resolution #16-1870)

CLOSED SESSION

Board Chair Don Brewer stated that it is desirable to hold a closed session at this time to discuss appointment, employment, and compensation of specific individuals; collective bargaining; and pending litigation; and that he would appreciate Board action and a roll call vote to that effect.

John O'Keefe and David Hancock moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-1871)

The meeting was declared in closed session at 8:20 p.m.

The meeting was declared back in regular session at 10:10 p.m.

PERSONNEL

Operational Staff – Attachment IV

President Mees recommended that the Board of Trustees consider the collective bargaining agreement between the John A. Logan College Board of Trustees and John A. Logan College Operational Staff Association, IEA-NEA, for the period of July 1, 2005, through June 30, 2008.

Non-Teaching Professional Staff

President Mees recommended that the Board of Trustees consider the retirement request of Steven Arthur effective June 30, 2007.

President Mees recommended that the Board of Trustees consider the retirement request of Rebecca Borgsmiller effective June 30, 2007.

Full-Time Faculty

President Mees recommended that the Board of Trustees consider the retirement request of Bill Gayer effective May 31, 2006.

Term Faculty

President Mees recommended that Anupa Batra be ratified as a part-time instructor of geography at John A. Logan College effective January 17, 2006.

President Mees recommended that Jeffery Boomer be ratified as a part-time instructor of practical nursing at John A. Logan College effective January 17, 2006.

President Mees recommended that Elizabeth Connell be ratified as a part-time instructor of practical nursing at John A. Logan College effective January 17, 2006.

President Mees recommended that Marilyn Falaster be ratified as a part-time instructor of business at John A. Logan College effective January 17, 2006.

President Mees recommended that Arthur Fitz-Gerald be ratified as a part-time instructor of history at John A. Logan College effective January 17, 2006.

President Mees recommended that Richard Gardner be ratified as a part-time instructor of music at John A. Logan College effective January 17, 2006.

President Mees recommended that Tim Gibson be ratified as a part-time instructor of construction management at John A. Logan College effective January 17, 2006.

President Mees recommended that Cheryl Klopchic be ratified as a part-time instructor of business at John A. Logan College effective January 17, 2006.

President Mees recommended that Cheryl Kuhlman be ratified as a part-time instructor of English at John A. Logan College effective January 17, 2006.

President Mees recommended that Wruth McIntosh be ratified as a part-time instructor of psychology at John A. Logan College effective January 17, 2006.

President Mees recommended that Jan Oestmann be ratified as a part-time instructor of practical nursing at John A. Logan College effective January 17, 2006.

President Mees recommended that Caryn Parli be ratified as a part-time instructor of tourism management at John A. Logan College effective January 26, 2006.

President Mees recommended that Tracy Phillips be ratified as a part-time instructor of history at John A. Logan College effective January 17, 2006.

President Mees recommended that John Reeder be ratified as a part-time instructor of business at John A. Logan College effective January 17, 2006.

President Mees recommended that Gary Spoerre be ratified as a part-time instructor of construction management at John A. Logan College effective January 17, 2006.

President Mees recommended that Bruce Stewart be ratified as a part-time instructor of history at John A. Logan College effective January 17, 2006.

President Mees recommended that Daniel Vaughn be ratified as a part-time instructor of physical science at John A. Logan College effective January 17, 2006.

Continuing Education Staff

President Mees recommended that Marlene Allen be ratified as a part-time instructor of frugality 101: living on a shoestring budget at John A. Logan College effective January 26, 2006.

President Mees recommended that Charay Brewer be ratified as a part-time instructor of real estate at John A. Logan College effective January 24, 2006.

President Mees recommended that Christey Carville be ratified as a part-time instructor of salsa dancing at John A. Logan College effective January 23, 2006.

President Mees recommended that Bob Chambliss be ratified as a part-time instructor of web page development at John A. Logan College effective January 27, 2006.

President Mees recommended that Gavin Clark be ratified as a part-time instructor of cake decorating at John A. Logan College effective January 26, 2006.

President Mees recommended that Jeff Cross be ratified as a part-time instructor of real estate at John A. Logan College effective January 24, 2006.

President Mees recommended that Polly Daggett be ratified as a part-time instructor of knitting at John A. Logan College effective January 24, 2006.

President Mees recommended that Juanita Kimmel be ratified as a part-time instructor of floral design at John A. Logan College effective January 25, 2006.

President Mees recommended that Steve Miller be ratified as a part-time American sports education clinic instructor at John A. Logan College effective September 17, 2005.

President Mees recommended that Roger Perry be ratified as a part-time chess instructor at John A. Logan College effective January 26, 2006.

President Mees recommended that Mark Rogers be ratified as a part-time instructor of wireless networks at John A. Logan College effective January 10, 2006.

President Mees recommended that Dustin Sievers be employed as a part-time motorcycle maintenance instructor at John A. Logan College effective March 1, 2006.

President Mees recommended that Alyce Ward be ratified as a part-time instructor of music at John A. Logan College effective January 27, 2006.

Grant Personnel

President Mees recommended that the Board of Trustees consider the retirement request of Charlena Bitting effective June 30, 2006.

John Sanders and David Hancock moved and seconded that the Board of Trustees approve all personnel items as recommended, with the exception of the retirement request of Charlena Bitting which is being denied due to insufficient funds in the grant program.

A voice vote showed all in favor. Motion carried.
(Resolution #16-1872)

ANNOUNCEMENTS

None.

ADJOURNMENT

Bill Kilquist and John Sanders moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be duly adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-1873)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees.

Don Brewer, Chair

Bill Kilquist, Secretary