

# **JOHN A. LOGAN COLLEGE**

## **Carterville, IL 62918**

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on January 25, 2011, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Mike Hopkins.

The chair directed the recording secretary to call the roll:

Jaclyn Hancock	-- present
Cheryl Graff	-- present
John Sanders	-- absent for roll call
Jim Snider	-- present
John O'Keefe	-- present
Jake Rendleman	-- present
Mandy Little	-- present
Michael Hopkins	-- present

Also present were: Robert L. Mees, President; Brad McCormick, Vice-President for Business Services and College Facilities; Tim Daugherty, Vice-President for Administration; Julia Schroeder, Vice-President for Instruction; Don Prosser, College Legal Counsel; Steve O'Keefe, Director of Community Relations and Marketing; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

Board Chair Hopkins led the Pledge of Allegiance to the Flag.

### **MINUTES OF THE NOVEMBER BOARD MEETING AND DECEMBER SPECIAL MEETING**

The minutes of the November 23, 2010 Board meeting and the December 14, 2010 special meeting were previously distributed.

Jackie Hancock and John O'Keefe moved and seconded the approval of the minutes of the November 23, 2010 regular Board meeting and the December 14, 2010 special meeting.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-2559)

### **FINANCIAL REPORTS (Appendix I)**

The financial reports for the periods ending October 31 and November 30, 2010 were previously mailed.

Jim Snider and John O'Keefe moved and seconded the approval of the financial reports for the periods ending October 31 and November 30, 2010.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-2560)

## **ACCOUNTS PAYABLE (Appendix II)**

The lists of accounts payable for the periods ending November 30 and December 31, 2010, were previously mailed.

Jake Rendleman and Jim Snider moved and seconded the approval of the lists of accounts payable for the periods ending November 30 and December 31, 2010.

Upon roll call, all members voted yes. Motion carried.  
(Resolution #16-2561)

## **RECOGNITION OF GUESTS**

None.

## **OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**

None.

## **BOARD OF TRUSTEES REPORTS**

### **A. Illinois Community College Trustees Association (ICCTA)**

Trustee Jake Rendleman said the next meeting of the ICCTA will be held in Washington, DC in February in conjunction with the ACCT Legislative Summit. Mr. Rendleman reported that he and Dr. Mees had attended the inauguration of state officials. He noted they had made this trip on their own expense.

Mr. Rendleman commented on the informative emails sent out by ICCTA and also noted that the ICCB sends out an online magazine. He said that the latest issue of that magazine speaks of the opposition of the ICCB and the trustees to the sale of bonds to finance MAP grants.

Mr. Rendleman said ICCTA will meet again on March 11 and 12 in Schaumburg, Illinois.

President Mees emphasized that he and the Rendlemans had attended the state inaugurations at their own expense. He said the event was very interesting and he felt there was an increased spirit of cooperation. Dr. Mees said he is pleased that Lt. Governor Sheila Simon will be heading up education for the Governor's Office. Ms. Simon will be speaking to the joint meeting of the Presidents' Council and the Chief Academic Officers on February 10 in Bloomington. President Mees said the new executive director of the Illinois Board of Higher Education will be speaking to the Presidents' Council on February 11.

### **B. Southeast Region Trustees**

No report.

**C. John A. Logan College Foundation**

Trustee Jake Rendleman reported the Foundation treasurer's report showed an increase of about \$300,000 over last year. He reported on some investment profits, and stated that the Foundation's endowments are all "above water." Mr. Rendleman reported the Foundation is getting ready to start its annual giving campaign, beginning with College employees and then moving out to alumni and other groups. He also reported the Foundation is developing a new web site. Mr. Rendleman announced upcoming Foundation special events, including the Wild Game Supper, the Italian Dinner, and the Annual Benefit event. He reported this year's Annual Benefit will be held at Walker's Bluff on Tuesday night, May 3, noting that Cindi Bunch, owner of Walker's Bluff, will sponsor the cocktail hour. Mr. Rendleman said a decision has been made by the Executive Committee to discontinue the One Box Shoot because of the amount of time and expense required. He noted that Dwight Hoffard plans to take over this event for Youth Outdoor Education. He said the Foundation is looking at possibly holding this year's General Logan's Country Jam at the Carterville football field. Dr. Mees said the Foundation has made great strides during the last months, and noted the Foundation board meeting earlier that evening was very well attended.

**D. Association of Community College Trustees (ACCT)**

No report.

**E. Hiring Committee**

No report.

**F. Athletic Advisory Committee**

Board Chair Mike Hopkins said the Athletic Advisory Committee had met twice during the month to discuss accomplishing the reductions for the FY 2012 budget. He said the committee has worked very hard at this, and has come to what it believes to be some fair considerations. He asked Vice-President for Business Services and College Facilities Brad McCormick to speak to the financial aspects of the committee recommendations. Mr. McCormick said that for FY 2011, the Athletic Department was given freedom by the Board to make their budget adjustments where they felt would be best, with the target being \$200,000 in budget reductions. He said their budget was actually reduced by \$235,763.00 – a 14.5 percent overall reduction. Of that amount, just under half was taken from waivers (\$112,366.00) and a little more than half (approx. \$123,000) was taken from actual cash line items of the budget. Mr. McCormick stated that the Sustainable Financial Plan calls for an additional \$200,000 reduction for FY 2012. He said it had become clear in the committee meetings that the only way to meet that goal without eliminating sports or changing athletic divisions would be to further reduce waivers again. Mr. McCormick said he feels this would be counter-productive for the College, because reducing the waivers will reduce credit hours which will, in turn, reduce state reimbursement. He said his financial recommendation was to take another \$100,000 in cash line items instead of waivers. He explained that this \$100,000 represents about 9.5 percent of the cash line items. He noted that athletic spending inclusive of waivers for FY 2012 is about three percent of the College's operating budget. When the waivers are removed, this turns into 2.4 percent of the College's operating budget – which is about the same percentage of the total credit hours produced. This matches the cash portion of their budget to what they are producing in credit hours. Vice-President for Administration Tim Daugherty added that the recommendation coming out the committee for FY 2012 is a flat dollar amount. He pointed out that

if there is a tuition increase for next year, their tuition waiver ability will be reduced by about seven percent. Mr. Hopkins said the Athletic Advisory Committee made a commitment to come out early in the preparation of the FY 2013 budget, so the department can better know what to promise recruits for the coming year. Athletic Director Jerry Halstead said this will be very helpful.

Mr. Rendleman reported the Athletic Department Bowling Tournament was held the previous Sunday, adding that this is a major fundraiser. Athletic Director Jerry Halstead shared further information about the tournament and recognized the sponsors. He called it a very successful day for Logan athletics.

**G. Developmental Education Committee**

Vice-President for Instruction Julia Schroeder said the Developmental Education Committee plans to do a presentation to the Crab Orchard School Board on April 18. She also distributed an article on a West Frankfort teacher giving a presentation on College and Career Readiness to the Rotary Club. She noted that West Frankfort and Carbondale are both very active with on-site interventions to help students.

**H. Nursing Committee**

Vice-President Schroeder said a meeting date in March is being pursued, depending on the schedules of legislators.

**I. Diversity Committee**

Trustee Jackie Hancock said the Board had been informed previously of the presentation by Bea Young and Associates to the Diversity Committee which included exercises to help understand diversity and how to alleviate some of the problems. She said one of the ideas coming out of that meeting was to get the faculty and staff involved, and announced there will be a meeting for faculty and staff on February 17, and the Diversity Advisory Committee will meet on March 2.

**J. Student Trustee**

Student Trustee Mandy Little reported that 200 children were served through the Student Senate's Angel Tree project in December, and that the project brought in a record \$3,688.00. She said the Student Senate has changed its meeting time to every other Monday from 3 to 4 p.m. Ms. Little said the Student Senate Executive Board would like to hold its spring meeting with the Board of Trustees on March 22 at 6:30 if the Board concurs. She announced an upcoming blood drive; a summer choir trip to Chicago and related fund raising events; the Miss and Mrs. Volunteer pageant on February 17; and Student Advocacy Day – tentatively on April 14, focusing on College and Career Readiness. Ms. Little said she has received many positive comments from students on the food service improvements.

**GROUP/ASSOCIATION REPORTS**

**A. Faculty Association Report**

No report.

**B. Term Faculty Association Report**

No report.

**C. Logan Operational Staff Association Report**

LOSA Representative Vicki Kelly was present and stated that LOSA had no report.

**OFFICERS' REPORTS**

**A. Campus Safety Committee**

Vice-President for Business Services and College Facilities Brad McCormick reported the Campus Safety Committee had met and spent time looking at and discussing how some of the elements of a recent shooting in Florida could relate to our campus. He said the committee had recommended an annual campus crime report be shared with the Board.

**B. Board Building Committee**

Vice-President McCormick said the Board Building Committee has reviewed the status of the building bonds to show that funds are sufficient to finish the third phase of construction. He said the occupancy date of the Communication Wing is still expected to be August, in time for fall semester use. He commented that window installation was to begin later that week, which would be the key to sealing the building, putting in temporary heat, and finishing sheet rock. After this happens, Mr. McCormick said work on the project should move quickly.

*Trustee John Sanders arrived at 7:35 p.m.*

Mr. McCormick said the Historical Village project had run into a bit of a worker stall, but completion is still expected sometime in May. He informed the Board that his staff member Brianna Gower, with assistance from Adrienne Barkley Giffin and Terry Crain, had completed a Facebook page for the village, and invited the Board to check it out.

Vice-President McCormick said the gymnasium floor replacement is scheduled to begin in June, noting that this project is funded by capital renewal dollars and administered by the Capital Development Board. The substantial completion for this project is September 30, meaning the gym will not be available from around June 15 through September 30. He said this will affect some events which normally use the gym in September, stating there will have to be a "Plan B" for the larger events normally held there. He stressed that the only possible time to replace a gym floor is in the summer.

Mr. McCormick stated that plans for the Tippy Road project are 95 percent complete and noted that there is a related item on the Consent Agenda.

He said an item is also later on the agenda regarding a Protection, Health and Safety project for roof replacement, and noted that the bid came in about \$75,000 less than what was estimated.

He also reported a pre-bid meeting was held recently to replace another chiller using Protection, Health, and Safety funds, which will lower energy costs for the College. Mr. McCormick said that John A. Logan College is the fourth lowest community college in Illinois in energy costs, and added

that he feels we will become number two very quickly. He complimented Dwight Hoffard and his staff for all their efforts. Mr. McCormick reported on a training meeting held with Ameren officials to discuss the College's energy bill and help us realize what portions of the bill we can influence. He said many suggestions came out of the meeting. A graph of the College's energy usage over the past three years was shown at the meeting and Mr. McCormick reported it was a continuous decreasing trend.

Vice-President McCormick said the College's energy contracts are handled specially in Board Policy due to the need for immediate action to lock in a rate. He stressed that rates proposed by an energy provider are only good for that day, and the Board Policy allows he and President Mees to go ahead and lock in a rate and notify the Board after the fact. Mr. McCormick said this situation had occurred that day. An opportunity had come up that will reduce the College's cost from 5.24 cents per kilowatt hour to 5.05 cents per kilowatt hour – a 3.7 percent reduction – for the next two years. He said that he felt it was prudent to exercise the option today, and he informed the Board that the College now has a two-year contract with Ameren which will save \$11,600, assuming the same use.

**C. Finance Committee**

Vice-President McCormick reported the Finance Committee had met and discussed the bond fund status and future working cash fund needs. He said the athletic budget information was also discussed. Mr. McCormick informed the Board that because the Chartwell's contract no longer has sole right on food service for the whole campus, more food purchases from outside vendors may be showing up on P-cards. He wanted the Board to be aware that meeting planners may choose to purchase food for meetings from someone off campus and this will show up on the P-Card – many times it will be less expensive than if purchased from Chartwell's.

Mr. McCormick reported that the property/casualty, errors and omissions and workmen's comp insurance is on a five-year multiplier lock and this is the last year of that period. He will be looking into what the College needs to do for insurance purchases. He state that the College's health insurance is provided through the Community College Insurance Cooperative, and its board of directors will meet on the following Monday to discuss next steps. This meeting will be followed by a meeting of the College's Health Insurance Committee. He said he will keep the Board informed.

**D. Spring 2001 Enrollment Report**

Vice-President for Administration Tim Daugherty introduced Dean for Student Services Terry Crain to give the Board a report on spring semester enrollment. Mr. Crain said the tenth day report is not yet available, but reported that all indications say we will break the record of 7,162 students set last spring. However, he reported that credit hours appear to be down by approximately 4,000 to 5,000, remarking that this is interesting, but is apparently due to the fact that fewer students are full-time and students are taking less hours. President Mees reported that online enrollment has topped the 2,600 mark for spring semester.

**E. IPEDS Data Feedback Report 2010**

Vice-President Daugherty distributed a copy of the Integrated Postsecondary Education Data System (IPEDS) Data Feedback Report for 2010. He explained this is an annual report that compares the College with a cohort group of 30 colleges around the country in several areas and contains a great

deal of information he feels the Board might be interested in. He cautioned that it appears JALC is about twice the size of most cohort colleges and said to keep that in mind when looking at some of the figures.

**F. Higher Learning Commission**

Dr. Daugherty said the College is already starting to think about the next Higher Learning Commission accreditation process. The actual accreditation will occur in 2016-2017, and the process is totally new. There is a Higher Learning Commission meeting in Chicago on April 8, 9, and 10 and the College's steering committee will need to attend this conference to be trained on the new process. Dr. Daugherty said the steering committee is made up representatives from all campus groups. He said that while the actual accreditation date seems far into the future, the College will have to start transitioning into the process in 2012-2013. He stated that he and Dr. Deborah Payne will be co-chairs of the process.

**G. Work-Life Committee**

Vice-President for Instruction Julia Schroeder stated that a new committee has been formed on campus called the Work-Life Committee, chaired by Valerie Barko and John Huffman. Dr. Schroeder said that Mr. Huffman has a vast amount of knowledge about work-life, but was unable to attend the board meeting. As a result the committee report has been postponed.

**H. Complimentary Letter**

Vice-President Schroeder distributed copies of a complimentary letter from a student that was sent to faculty member Tim Baker, sharing that student's success story and her appreciation of the College and faculty.

**I. Faculty/Staff Development Day**

Dr. Schroeder stated that the spring Faculty/Staff Development Day will be held on February 17 and invited the Board to attend.

**J. Online Enrollment**

Vice-President Schroeder stated that online enrollment set another record this semester at 2,614, but said the numbers could have been higher. She briefly discussed some of the issues that had to be dealt with this semester, noting there is now a plan in place to deal with those issues. Dr. Schroeder said online enrollment numbers can be increased.

**K. Student Trustee Election**

President Mees reported that some updates in the processes for the student trustee election are being implemented for this year's election and introduced Director of Student Activities Adrienne Barkley Giffin to give the Board a report. Ms. Barkley Giffin reported that the student trustee election will be conducted via online voting this year. One walk-up station equipped with computers will be available at the Information Desk on election day, and currently enrolled students will be able to access the ballot from anywhere through a link on the College's home page. Ms. Barkley

Giffin explained the security measures in place to insure only currently enrolled students can vote – and only vote once. She gave the Board a visual overview of what the link and the ballot will look like, and led them through a sample voting process. The online voting will eliminate a great deal of employee and student worker time and paperwork; save the College money; and be more efficient overall. This year's student trustee election will be Wednesday, March 2, from 8:00 a.m. to 7:00 p.m.

**L. Chartwell's Renovations**

President Mees reported the Chartwell's renovations have gone exceptionally well. He said the new Volunteer Express Café at the east entrance has been doing a great business, and the newly remodeled cafeteria is expected to increase its business significantly. He gave the Board a summary of the various stations now available in the cafeteria. He said a ribbon cutting and grand opening will be held in late February, and he will let the Board know the exact date and time.

**M. ACCT Legislative Summit**

President Mees reported the Association of Community College Trustees Legislative Summit will be held February 13-15 in Washington, DC. He distributed a copy of the booklet created for legislators outlining issues of interest to John A. Logan College. These booklets will be taken to legislators by the trustees who attend the summit. Those trustees are Jim Snider, John Sanders, and Mandy Little. President Mees said he will be unable to attend this year because of conflicting meetings. Trustee Rendleman said he is glad the student trustee is attending because he feels students are particularly effective in meetings with the legislators. President Mees stated that the summit had to be cancelled last year due to a snow storm, and the College was able to use credits from that seminar for two of the individuals traveling to this year's summit.

**CONSENT AGENDA**

**A. Bid – Protection, Health, Safety Compliance - Roof Replacement C-Wing Phase 2 and OFC Building**

President Mees recommended that the Board of Trustees approve the low bid meeting specifications (for the Protection, Health, Safety Compliance - Roof Replacement C-Wing Phase 2 and the OFC Building) from Geissler Roofing, Co. of Belleville, Illinois, in the amount of \$379,920 for the base bid and \$42,660 for Alternate Bid RW-1 (\$422,580 Total Bids) for removal of the existing ballasted EPDM roof system on the C-Wing and the OFC Building down to the concrete roof deck and installation of a new rigid insulation, including tapered and flat board systems to comply with the current R-value requirements of BOCA National Building Code with a new single ply roof system; in addition, President Mees recommended that the Board authorize the contractors to begin the order process as soon as they receive the Notice of Award and that the administration be authorized to compensate Image Architects, Inc., for any architectural services for this project at a cost of \$40,290 plus direct costs associated with this project.

It was noted that ICCB approved our Protection, Health, and Safety project application for \$628,500 but this also included exterior weatherproofing that was not bid at this time. The lowest bid is well under the original project application budget submitted by the architects and engineers.



**B. Payment to John H. Crawford & Associates, P.C.**

President Mees recommended that the Board of Trustees authorize payment to John H. Crawford and Associates, P.C. in the amount of \$33,910.00 for surveying and design services for the Tippy Road Entrance.

**C. Approval To Replace Main Entrance Sign And Waive Bidding Requirement**

President Mees recommended that the Board of Trustees approve the request to construct a new entrance sign located to the east of the existing main entrance sign at the Route 13/Greenbriar Road intersection and waive Board Policy 7154 for the purpose of purchasing the digital sign; and that the administration be authorized to proceed with construction of the replacement structure and sign.

Jake Rendleman and John O'Keefe moved and seconded that all items on the Consent Agenda be approved as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-2562)

**NEW BUSINESS**

**A. Tuition Increase for FY 2012 of \$8 per Credit Hour**

President Mees said the administration is recommending an increase in tuition of \$8.00 per credit hour beginning in the summer 2011 semester, bringing the proposed tuition rate to \$92.00 per credit hour. He noted that all the colleges in southern Illinois are making similar tuition increases and shared some of those figures. The proposed rate for JALC is the maximum authorized tuition and fee combined rate allowed under the law for our district due to the limitation of 1/3 of "per capita cost". Mees said the College's per capita cost is not increasing due to the financial efficiencies we have been gaining, but our need for revenue from students is increasing due to lack of receipt of state revenue.

Vice-President McCormick said for approximately the past decade, \$3 has been allocated to information technology for each credit hour produced as a means of ensuring we maintain currency in instructional and administrative technology. As part of the requested increase, the administration feels it is necessary to allocate one more dollar per credit hour produced to the information technology budget. Vice-President McCormick stressed that this is not being designated as a "fee" in order to maintain flexibility to use the money for other needs if necessary. This increase in the allocation should satisfy the needs of the College for numerous years to come.

President Mees recommended and Jake Rendleman and Jim Snider moved and seconded that the Board of Trustees approve the recommendation of the administration to increase tuition at John A. Logan College by \$8 per credit hour effective summer 2011 semester, bringing the College's tuition rate to \$92.00 per credit hour.

Student Trustee Mandy Little gave the Board some examples of what this increase will mean to the total dollar amount of student expenses. Trustee Jake Rendleman said that, being an educator, he is

very sympathetic with the cost to students; however, he said that in order to continue providing effective programs and stay within state guidelines, it is something the Board is forced to do. Trustee Sanders said the Board has consistently fought to keep tuition as low as possible, but this is something that has to be dealt with. He noted that we are still much more affordable than other higher education in the area and nationwide. Board Chair Mike Hopkins stated that as much as he dislikes having to raise tuition, he feels it is necessary and is proud that JALC's tuition is still one of the lowest.

Upon roll call, all members voted yes with the exception of student trustee Mandy Little who voted no. Motion carried.  
(Resolution #16-2563)

#### **B. Federal Direct Student Loan Program**

Vice-President for Administration Tim Daugherty reported the Department of Education has notified John A. Logan College that our most recent (2008) Federal Direct Student Loan default rate is 24.7%. The Department of Education's official cohort default measures the percentage of borrowers who default in the first two years of repayment. This means that of the students who borrowed in 2008 and went into repayment, 24.7% of those defaulted in 2010.

Dr. Daugherty explained that in 2008, Congress passed legislation extending the time frame over which cohort default rates are calculated from two years to three years and will raise the threshold from 25% to 30%. He said an internal calculation revealed that John A. Logan College would already be over the new threshold if the new regulations were in effect for the past three cohort years. The consequences of exceeding the 30% default threshold for three consecutive years are severe. Colleges with high default rates are sanctioned and are at risk of losing their eligibility to participate in all other federal student aid programs, including but not limited to the Federal Pell Program.

President Mees recommended and Jim Snider and Cheryl Graff moved and seconded that the Board of Trustees authorize the administration to discontinue John A. Logan College's participation in the Federal Direct Student Loan Program effective May 31, 2011.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-2564)

#### **C. Revisions to Board Policies (Appendix III) (No Action)**

The Board Policy Committee made recommendations for revisions to the following Board Policies:

Board Policy 5251 – Non-Union Operational Course Work  
Board Policy 7190 -- Payroll  
Board Policy 8510 -- Board Scholarships

These policies were presented for first reading by the Board of Trustees. The revisions will also be made available to all employees to allow opportunity for input. The revised policies will be brought back to the Board for action at the February meeting.

## **CLOSED SESSION**

Board Chair Mike Hopkins stated it was desirable to hold a closed session to discuss the appointment, employment, and compensation of specific individuals; purchase of real property; and pending litigation, and that he would appreciate Board action and a roll call vote to that effect.

Jim Snider and John O'Keefe moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.  
(Resolution #16-2565)

The meeting was declared in closed session at 8:30 p.m.

The meeting was declared back in regular session at 9:50 p.m.

## **CLOSED SESSION MINUTES**

Cheryl Graff and John O'Keefe moved and seconded that the Board of Trustees approve the content of the closed session minutes of November 23, 2010 and December 14, 2010, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-2566)

## **PERSONNEL**

### **Full-Time Faculty**

President Mees recommended that Stuart Swope be ratified as a full-time, tenure track faculty, mathematics instructor for spring 2011.

### **Term Faculty**

President Mees recommended that Katherine Bloodworth be ratified as a part-time instructor of nursing effective November 18, 2010.

President Mees recommended that James Carr be ratified as a part-time instructor of interpreter preparation effective January 18, 2011.

President Mees recommended that Terry Crain be ratified as a part-time instructor of interdisciplinary (special) topics effective January 18, 2011.

President Mees recommended that Anne Dervan be ratified as a part-time instructor of biology effective January 18, 2011.

President Mees recommended that Lee Ann Fancher be ratified as a part-time instructor of nursing effective September 20, 2010.

President Mees recommended that Sara Foster be ratified as a part-time instructor of dental hygiene clinic effective January 18, 2011.

President Mees recommended that Devin Miller be ratified as a part-time instructor of art effective January 18, 2011.

President Mees recommended that Lori Niemann be ratified as a part-time instructor of interpreter preparation effective January 18, 2011.

President Mees recommended that Jack Onieva be ratified as a part-time instructor of Spanish effective January 18, 2011.

President Mees recommended that Blake Quinn be ratified as a part-time instructor of criminal justice effective January 18, 2011.

President Mees recommended that Anita Rajan be ratified as a part-time instructor of physics effective January 18, 2011.

President Mees recommended that Karen Stark be employed as a part-time instructor of nursing effective March 26, 2011.

President Mees recommended that Diana Tigerlily be ratified as a part-time instructor of speech effective January 18, 2011.

### **Continuing Education Staff**

President Mees recommended that Pam Collins be ratified as a Fasting 101- a Biblical Truth instructor at John A. Logan College effective January 25, 2011.

President Mees recommended that Gabriele Hoffmann be ratified as a German for beginners instructor at John A. Logan College effective January 24, 2011.

President Mees recommended that Eric Gossman be employed as a photography instructor at John A. Logan College effective January 27, 2011.

President Mees recommended that Joe Jones be ratified as a basketball for men (beg.) instructor at John A. Logan College effective January 25, 2011.

President Mees recommended that Joe Jones be employed as a basketball for men (adv.) instructor at John A. Logan College effective January 27, 2011.

President Mees recommended that Jeremiah Linson be employed as a ballroom dancing (beg.) instructor at John A. Logan College effective January 29, 2011.

President Mees recommended that Jeremiah Linson be employed as a ballroom dancing (inter.) instructor at John A. Logan College effective January 27, 2011.

### **Grant Personnel**

President Mees recommended that Amy Goebel be employed as a part-time adult basic education instructor at John A. Logan College effective February 1, 2011.

President Mees recommended that Robert Rados be employed as a part-time adult basic education healthcare career instructor at John A. Logan College effective February 1, 2011.

### **Volunteer Personnel**

President Mees recommended the appointment of volunteers Mary Bigalow, Gladys Charlson, Ken Crombar, Deloris Kernosky, Mary Mick, Elizabeth Myatt, Tyler Romines, Jack Shepard, Victor Turner, and Tommy Williams for Literacy.

John Sanders and John O’Keefe moved and seconded that the Board of Trustees approve all personnel items as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-2567)

### **ANNOUNCEMENTS**

None.

### **ADJOURNMENT**

John Sanders and Mandy Little moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-2568)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

Mike Hopkins, Chair

John O’Keefe, Secretary