

JOHN A. LOGAN COLLEGE

Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on October 25, 2011, commencing at 6:30 p.m.

The meeting was called to order by Board Chair Mike Hopkins.

The chair directed the recording secretary to call the roll:

Don Brewer	-- present
John O'Keefe	-- absent for roll call
Jake Rendleman	-- present
Jim Snider	-- present
Jackie Hancock	-- present
John Sanders	-- present
Mandy Little	-- present
Michael Hopkins	-- present

Also present were: Robert L. Mees, President; Brad McCormick, Vice-President for Business Services and College Facilities; Tim Daugherty, Vice-President for Administration; Julia Schroeder, Vice-President for Instruction; John Huffman, College Legal Counsel; Steve O'Keefe, Director of Community Relations and Marketing; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

Board Chair Hopkins led the Pledge of Allegiance to the Flag.

Trustee John O'Keefe arrived.

INTERACTIVE SESSION WITH THE JOHN A. LOGAN COLLEGE STUDENT SENATE

Board Chair Mike Hopkins welcomed members of the John A. Logan College Student Senate and their sponsor, Adrienne Barkley Giffin, for an interactive session with the Board of Trustees. Student Trustee Mandy Little thanked the board for meeting with Student Senate, stating the group wished to briefly advise the board of some current student issues. Copies of the most recent student survey and some feedback forms had been distributed to the board. Following introductions, some positive and negative points from the survey results were shared, and it was noted that more student input is being sought. The senate members spoke briefly on some identified topics of concern including: (1) making the JALC One-Card more user-friendly, better educating students about the card, and improving communication between cardholders, the College, and Higher One; (2) exploring the need for basic non-emergent health care resources on campus; (3) access and sustainability improvements (expressed appreciation for improvements to date, but would like to see more sustainable fresh food options from local and organic sources); and (4) making the Student Senate more accessible to the students. It was noted that the senate has placed more comment boxes and public notices around campus.

The board was encouraged to make comments or ask questions. Trustee Jim Snider thanked the students for coming and agreed with the need to improve communication regarding the JALC One-Card and also the need to let students know what a valuable tool the Student Senate is to them. There was more discussion about the One-Card and Vice-Presidents McCormick and Daugherty answered some questions, and pointed out that the College receives no revenue from this card. They further explained how the card process works and agreed that improvements in communicating more information to students need to be made. It was stressed that the major objective with the One-Card was to get students their money faster, and it has accomplished that. The card system has also improved administrative efficiency. Trustee John O'Keefe suggested the Student Senate set up a program in the fall to interact more with incoming students and put out information to assist them. Board Chair Hopkins complimented the senate on their efforts to date, and offered to attend meetings and help in any way. There was some discussion on the topic of health stations. Trustee Jackie Hancock asked if something like this could be coordinated with the nursing department. Board Chair Hopkins thanked the students again for meeting with the board.

The Student Senate announced that in honor of retiring Vice-President Julia Schroeder's dedication to the College, they are donating \$100 to the AAWCC Scholarship.

Vice-President Tim Daugherty announced the Illinois Community College Student Activities' Association had held their state leadership conference at John A. Logan College over the past weekend, and complimented Adrienne Barkley Giffin for her excellent efforts in putting this event together.

PRESENTATION OF PRESIDENTIAL SCHOLARS

Board Chair Mike Hopkins and President Robert Mees presented Presidential Scholar awards to currently enrolled JALC students who have had a perfect 4.0 grade point average for 31 semester hours or more as a full-time student, and have attained sophomore standing. Each recipient received a plaque and a \$300 cash award. Presidential Scholars were: Cynthia Arnold, Creal Springs; Rachel Crofts, Carbondale; Meagan Fox, Thompsonville; Rachel Grasher, Desoto; Lacie Hawkins, Carterville; Amy Houston, Carbondale; Casey Hubbard, Herrin; Jacob Jackson, Carbondale; Jordan Manis, Carbondale; John Reeder, Du Quoin; Angela Sampson, Johnston City; Reese Schultz, Marion; Jamie Sullivan, Marion; Martin Tregoning, Carterville; Cheryl Yates, Murphysboro; and Jennifer Yates, Elkhart.

MINUTES OF THE SEPTEMBER CONTINUED AND REGULAR BOARD MEETINGS

The minutes of the continued special meeting and the regular Board meeting held on September 27, 2011, were previously distributed.

Don Brewer and Jim Snider moved and seconded the approval of the minutes of the continued special meeting and the regular meeting held on September 27, 2011.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2678)

FINANCIAL REPORTS (Appendix I)

The financial report for the period ending August 31, 2011, was previously mailed.

Jim Snider and Jake Rendleman moved and seconded the approval of the financial report for the period ending August 31, 2011.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2679)

ACCOUNTS PAYABLE (Appendix II)

The list of accounts payable for the period ending September 30, 2011, was previously mailed.

Jake Rendleman and John O'Keefe moved and seconded the approval of the list of accounts payable for the period ending September 30, 2011.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2680)

RECOGNITION OF GUESTS

None.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

None.

BOARD OF TRUSTEES REPORTS

A. Illinois Community College Trustees Association (ICCTA)

Trustee John Sanders reported the ICCTA will hold a seminar in Chicago on November 11 and 12.

B. Southeast Region Trustees (SERT)

Trustee John O'Keefe reported the fall meeting of the Southeast Region Trustees was held October 20 at Shawnee College. He said the meeting was not very well-attended. The group heard a report from ICCTA Executive Director Mike Monaghan. It was noted that John A. Logan had the most attendees.

C. John A. Logan College Foundation

Trustee Jake Rendleman reported the John A. Logan College Foundation held its annual meeting on October 18, and it was well-attended by Foundation board members and their spouses. He said the Foundation Finance Committee is making arrangements to accommodate the wishes of a donor who plans to leave the Foundation \$1.5 million in his will. Mr. Rendleman reported on the success of *General Logan's Jam*, stating it was attended by more than 2,000 people. The event raised just over \$10,000 and received more than \$30,000 in free advertising and promotion. A check presentation in the amount of \$25,000 was made by Silkworm to establish a scholarship for students interested in graphic design. Mr. Rendleman acknowledged the help of several JALC employee volunteers who helped make the *General Logan's Jam* a success. He also reported a Vintner's Dinner is being

planned for early 2012 at the new Village Center and the 35th Annual Italian Dinner is set for January 25, 2012. The Foundation has awarded 72 scholarships since July 1 of this year, totaling over \$82,000.

D. Association of Community College Trustees (ACCT)

Trustee John Sanders reported on the ACCT Leadership Congress in Dallas October 12-15. He reported the focus of the conference was student success, noting he was able to attend the pre-conference symposium on student success sponsored by the Gates Foundation/Lumina Foundation. He spoke at length on the information provided at the summit, underscoring the need for addressing the student success issues and the importance of the community college role. Mr. Sanders spoke of the need for the board to get data on a regular basis showing measures of student success. He distributed some information from the symposium to the board. Mr. Sanders said the conference as a whole was excellent, and added that he attended a session on hiring community college presidents. He expressed his appreciation for being able to attend, and stated the next conference will be in Boston in October 2012, and the Legislative Summit will be held in February 2012 in Washington, DC.

Trustee John O'Keefe reported the quality of the seminars at this congress was the best of any he has attended. President Mees added that the IGEN network the College is a part of was the focus of several of the sessions at the conference. Board Chair Hopkins said it is always good to note that John A. Logan College is already doing many of the things that are addressed at these conferences. Mr. Sanders said the theme for the next two or three years at ACCT will be K-12 involvement with community colleges. Trustee Jake Rendleman congratulated Trustee Sanders on being named Vice-President of the ACCT Board of Directors.

E. Hiring Committee

No report.

F. Athletic Advisory Committee

Trustee Rendleman said there is nothing to report from the Athletic Advisory Committee. He stated most volleyball games are being held this month, and basketball will begin the first of the next month. Board Chair Mike Hopkins stated a newly revised Administrative Procedure on Code of Conduct for Student Athletes is included in the board materials.

G. Developmental Education Committee

There was no report from the committee. Vice-President Schroeder informed the board that the ICCB and University of Illinois have formed five key committees throughout the state to work on different College and Career Readiness issues. She also informed the board that Illinois is considered a PARCC state – an initiative led by Sheila Simon that will go into place July 1, 2012, to insure that high school students are ready for College. It will involve testing to determine if the student is college-ready, and will take the place of Prairie State, ACT, or our placement tests (if they score above a certain level). Dr. Schroeder said she feels Illinois is on board to address these issues. Trustee Sanders reported he had an opportunity to share information on the College's visits and communication with K-12 boards at the ACCT conference in Dallas. Vice-President for

Administration Tim Daugherty reported that approximately six months ago, the College created a committee to begin the kind of data collection Mr. Sanders had mentioned previously on student success and retention. He said the committee is well into studying and identifying what can be collected, and hopes to have a report by the end of the year.

H. Nursing Committee

No report.

I. Diversity Committee

Trustee Jackie Hancock reported the Diversity Committee is interested in establishing a scholarship. Foundation Executive Director Staci Bynum has been contacted, and the list of requirements are being established. Trustee Sanders noted several diversity program events are being held as the College this fall. Ms. Hancock said the programs held to date have been excellent with outstanding speakers.

J. Student Trustee

Student Trustee Mandy Little reported Loganpalooza was very successful; Phi Theta Kappa attended a regional honor's institute and will hold induction ceremonies on November 7; Dental Hygiene, Dental Assisting, and Cosmetology conducted a successful Project Smile; Dental Assisting is doing a fundraiser to assist with their boards; the Political Science Club is sponsoring the first-ever John A. Logan College Model Illinois Government Pre-Simulation; the Choir is planning its 2012 trip to Los Angeles; Lifesavers and Student Activities co-sponsored a gender-violence presentation; and Criminal Justice students challenged clubs on campus to purchase new recycle bins for the campus. She reported that *Alice in Wonderland* will be presented November 18 and 19 and reported on the activities of the Illinois Community College Student Activities Conference held the previous weekend. Ms. Little showed the board the Student Senate's Merit Book for the 2010-2011 year, and said the book won an award from ICCSA. She announced the Student Senate had made two \$100 donations – one to the Alzheimer's Walk at JALC in memory of Student Activities secretary Roz Johnson's father, and the other to the Southern Illinois Aids Walk to be held at SIU in December. She stated the Thanksgiving Food Drive will take place through November 17, and food will be distributed to needy JALC students. The Student Senate and the Lifesavers organization had partnered with Educational Programming to offer a session on suicide prevention for military veterans.

GROUP/ASSOCIATION REPORTS

A. Faculty Association

Faculty Association Representative Terri Rentfro announced the association's negotiation team will consist of Cheri Barrall, Eric Ebersohl, Melanie Pecord, and Max Damron. She stated this is a good, diverse group, and they are looking forward to beginning negotiations.

B. Term Faculty Association

No report.

C. Logan Operational Staff Association

LOSA Representative Frances Cobb announced the organization's fall service project which is collecting new and slightly used winter clothing in all sizes as well as monetary donations for shelters in Williamson and Jackson County.

OFFICERS' REPORTS

A. Board Finance Committee

Vice-President for Business Services and College Facilities Brad McCormick reported the Board Finance Committee had met to review the college audit which would appear later on the agenda for board action.

B. Board Building Committee

Vice-President McCormick reported the Board Building Committee had met and addressed a number of issues including looking at bids for finishing the new pervious parking lot (on agenda for action later). Another item was selection of an architectural firm for the Southern Illinois Healthcare services project. The committee recommended speaking with SIH to get names of firms they had experience with. Mr. McCormick said the names of two firms were given – and the firm being recommended later on the agenda is Architechniques, Ltd. He said this would be only a one-project designation and legal counsel has confirmed this is within the law to make such a designation when it is in the best interest of the party. He said moving quickly to finish the space on the top floor of the Communication Wing is important. He distributed a copy of the proposed agreement. Mr. McCormick said the Board Building Committee also had discussed planning for a grant application that would potentially provide the College with 90 percent of the funds to renovate the main space in the John A. Logan Annex for use by the preschool program. He noted some specialty experience is needed for this and the time frame is very short. The committee had authorized him to begin discussions with architects. He stressed this is a planning-only agreement to assist with the grant application process. Mr. McCormick reported there was discussion on a \$380,000 capital renewal grant available through the state to use in facility work. He said discussion was held about the need to complete the second floor of the Community Health Education Complex. He said he is not proposing that the Board make a decision now, because a qualification-based selection process has to be done to choose what architect the College would like to have a relationship with. The Building Committee will identify what projects it wishes to bring to the board. Mr. McCormick reported the maintenance estimates resulting from the tennis court patrons' requests show it would cost approximately \$35,000 to do some extensive maintenance to the courts. He said the Board Building Committee directed that meetings be held with some of the patrons to get a commitment that they will enroll in College classes. Mr. McCormick said he also informed the Board Building Committee that the Department of Commerce and Economic Opportunity will hopefully soon release the funds for the maintenance building that was destroyed by the snow storm in 2008. He explained some other QBS processes discussed by the committee. He said interior signage was discussed for the Communication Building, and he will begin working with a company for signage that will include touch-screen panels.

Mr. McCormick recognized and complimented Sue Zamora who was in the audience for her work with the RFP process for the copiers and printers appearing later on the agenda at a cost of approximately \$200,000 less than five years ago.

C. Project Smile

Vice-President for Instruction Julia Schroeder introduced Coordinator of Dental Hygiene Pam Karnes who reported on Project Smile. Ms. Karnes said 102 children received free dental services – a \$20,599 value. The Cosmetology Department gave 55 hair cuts, and polished 23 sets of nails – services worth approximately \$2,000. She said this is always a good event, with many of the children returning from previous years.

D. Paul Simon Public Policy Institute Event

President Mees distributed an invitation from the Paul Simon Public Policy Institute to a special program on November 3 on the future of rural community colleges.

E. Donation of Letter from John A. Logan

President Mees announced the College had received the donation of a letter written by Senator John A. Logan in 1876 to be hung in the Historical Village. The letter was donated by the Bauer family of Collinsville, Illinois. Dr. Mees expressed his appreciation for the donation, stating it will be a valuable addition to the College's John A. Logan memorabilia.

F. Dedication of Communication Wing and Historical Village

Dr. Mees said dates are being finalized for dedication ceremonies for the Communication Wing and the Historical Village. The proposed date for the Communication Wing dedication is November 28, at 10:30 a.m., in the new courtyard area, and the proposed date for the Historical Village dedication is December 22 at 10:30 a.m. He asked the Board to let him know if they have a problem with either date. There were no objections to those dates.

G. Presidents' Council Retreat

President Mees reported he will be attending the Presidents' Council Retreat in Galena on October 27 and 28, and noted that one of the council's main focuses is student success.

Trustee Jake Rendleman reported that enrollment at the Community Health Education Complex is up 42 students from last year and up 266 credit hours.

CONSENT AGENDA

A. Request for Proposals-Copiers

President Mees recommended that the Board of Trustees accept the proposal of IKON Office Solutions and authorize the administration to award IKON a contract for a new 60-month lease for 39 copiers across the campus and at the extension centers; and finance the transaction through University Lease at a finance rate of 1.66% APR.

Vice-President McCormick and Sue Zamora answered some questions from the Board, explaining cost differences, capabilities of the machines and speaking to the reliability of the company.

B. Bid-Parking Lot Surfacing, Communication Wing Addition

President Mees recommended that the Board of Trustees approve the low bid meeting specifications for the installation of base course and concrete pavement, except areas to receive pervious concrete, and miscellaneous work on the Communication Wing addition parking lot, from Samron Midwest Construction, of Murphysboro, Illinois, for an amount of \$129,900.00; and that the administration be authorized to make this award.

Trustee Jake Rendleman commented that plans originally called for involvement of the College's Construction Management Program in the pervious parking lot project, but that has turned out to not be practical. However, he said three spaces will be saved for the Construction Management students to get this work experience.

John Sanders and Jim Snider moved and seconded that the Board of Trustees approve all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2681)

OLD BUSINESS

A. Revisions to Board Policies (Appendix III)

The Board Policy Committee presented a new policy and proposed policy revisions to the Board of Trustees for first reading at the September 27 meeting. Those policies were brought back to the board for final action and included the following:

- 3240 – Dental Hygiene Clinic Policy for Basic Dentistry Services (New)
- 5220 – Professional Staff Position Guidelines
- 5223 – Teaching Load for Non-Teaching Professional Staff

Trustee Don Brewer asked how many people the change in number of hours a non-teaching professional staff member can teach will affect. President Mees said this will currently only affect two people, but it will vary from semester to semester. Mr. Brewer asked if vice-presidents are included in this policy, and Dr. Mees said they are included. Mr. Brewer said he would like to see the Board Policy Committee or the President take a look at the retired staff who teach, how they are selected, and how much they are paid in comparison to regular instructors. Dr. Mees said approximately 30 retirees are teaching and they fall under the same guidelines as regular term faculty. They cannot teach more than 12 hours per semester. It was pointed out that it does not cost the College more to use retirees to teach.

President Mees recommended and John Sanders and Jackie Hancock moved and seconded that the Board of Trustees approve new Board Policy 3240-Dental Hygiene Clinic Policy for Basic Dentistry Services, and revisions to 5220-Professional Staff Position Guidelines and 5223-Teaching Load for Non-Teaching Professional Staff as contained in Appendix III.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2682)

NEW BUSINESS

A. Annual College Audit (Appendix IV)

Vice-President McCormick stated the annual audit for John A. Logan College for FY 2011 (2010-2011) has been completed by Kemper CPA Group LLP. In addition, Kimberly Walker and Clatus Bierman of Kemper CPA along with Brad McCormick met with the College Audit Committee (consisting of Trustees Jim Snider and Michael Hopkins). Ms. Walker and Mr. Bierman were present at the Board meeting to present an oral summary of the audit and respond to any questions from the members of the Board of Trustees. Trustee Jake Rendleman asked how the auditors would compare the quality of John A. Logan College's accounting records to that of other organizations. Ms. Walker stated the College's records are in very good shape which is a testament to the knowledgeable and efficient staff in the Business Office. Ms. Walker said they go into many organizations knowing they will have to make many adjustments to get financial statements where they need to be, but at John A. Logan there are hardly any adjustments at all. Trustee Don Brewer asked at what point a "concern" becomes a "finding." Mr. Bierman said if the same concern is found year after year it could become a finding, or if it would have the risk of materially misstating the financial statement, it becomes a finding in the auditor's report. Trustee Jackie Hancock asked for a clarification of some terminology regarding post retirement benefits and Mr. Bierman explained. Board Chair Mike Hopkins asked if all the College's cash is well secured and those who are holding investments are doing it correctly. Ms. Walker said this is looked at annually and everything is in good order. Trustee Jim Snider asked if any material weaknesses were found. Mr. Bierman replied there were none. Mr. Snider asked if any policies or procedures have been changed from the previous year. Ms. Walker said there were a few minor changes that came about as some of their recommendations from last year's audit.

President Mees recommended and Jim Snider and John O'Keefe moved and seconded that the annual audit for John A. Logan College for FY 2011 (2010-2011) be accepted by the Board of Trustees.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2683)

B. Adoption of Resolution To Change Williamson County Enterprise Zone Property Tax Abatement from a Ten Year Abatement to a Five Year Abatement Period

The following resolution was presented to the Board of Trustees which shortens a prior tax abatement period for a Williamson County enterprise zone from ten (10) years to five (5) years with a rescinding value of improvements. This will be effective July 1, 2011 through June 30, 2016. Many meetings between the taxing bodies and those affected have occurred and at the time of this writing, all school districts with the exception of one are in agreement to approve.

RESOLUTION

WHEREAS, the Williamson County Board, and the Cities of Carterville, Herrin, Johnston City, Marion, and the Villages of Cambria, Crainville and Energy have made known to John A. Logan College that the Enterprise Zone was extended for 10 years to end June 30, 2021, for a portion of territory which lies within Williamson County.

WHEREAS, both the initial designation of an Enterprise Zone pursuant to the Illinois Enterprise Zone Act, Ill. Rev. Stat., Ch 67 ½, par 601 et seq., and the eventual success of an Enterprise Zone depends upon community support and the nature of incentives to be offered; and,

WHEREAS, this public taxing authority finds that Enterprise Zone designation will serve the interest of all local taxing authorities and the entire community by stimulating economic revitalizations.

NOW, THEREFORE, BE IT RESOLVED BY JOHN A. LOGAN COLLEGE, COMMUNITY COLLEGE DISTRICT #530, AS FOLLOWS:

The John A. Logan College Board of Trustees hereby authorizes and directs the County Clerk to abate that portion of its taxes on real property located in the Williamson County Enterprise zone resulting from an increased assessed valuation which is attributable to the construction of improvements or to the renovation or rehabilitation of existing improvements and subject to the following limitations:

- (a) The abatement shall apply only to the taxes corresponding to an increase in assessed valuation after improvements (either new construction or renovation or rehabilitations) have been duly assessed to exceed \$10,000 market value and said abatement shall not exceed the amount attributable to the construction of the improvements and the renovation or rehabilitation of existing improvements.
- (b) The abatement shall pertain only to that parcel within the enterprise zone which has been improved after the designation of the enterprise zone provided, however, that no such abatement shall be applicable to any such improvement project located within the boundaries of the Tax Increment Redevelopment Project District.
- (c) Such abatement shall be at the rate 100% of the value of the improvements for the assessment year in which the improvements are made, 80% for the third year, 40% for the fourth year, and 20% for the fifth year. The provisions of this five year abatement apply only to improvements (new construction/renovations/rehabilitation) which start on or after the effective date of the extension, which will be July 1, 2011. This incentive is in effect from July 1, 2011 to June 30, 2016.
- (d) The abatement is allowed only for improvements, the nature and scope of which building permits are required and have been obtained.

(e) While the abatement is in effect (July 1, 2011 – June 30, 2016), this public taxing authority will continue to receive all taxes corresponding to the equalized assessed valuation for the tax year immediately preceding commencement of the project.

This Resolution is hereby adopted at a regular meeting of the Board of Trustees of John A. Logan College on the 25th day of October, 2011.

President Mees recommended and Don Brewer and Jim Snider moved and seconded that the Board of Trustees adopt the above resolution as provided to change the Enterprise Zone Property Tax abatement from a 10 year abatement to a 5 year abatement period.

A voice vote showed all in favor with the exception of Trustee Jake Rendleman who abstained. Motion carried.

(Resolution 16-2684)

C. Approval of Resolution to Agree to Extend 10 Year Property Tax Abatement Incentive for Entities Eligible Prior to June 30, 2011

In addition, the following resolution was presented to clarify a previous misunderstanding regarding the eligibility of businesses in the enterprise zone encompassing the area adjacent to the Heartland Medical Center and Marion Toyota. This resolution finalizes the tax treatment so that any business certified prior to June 30, 2011 is eligible for the incentive for a 10 year period of time.

RESOLUTION

WHEREAS, the Williamson County Board, and the cities of Carterville, Herrin, Johnston City, Marion, and the villages of Cambria, Crainville, and Energy established an Enterprise Zone for a portion of the territory which lies within Williamson County effective July 1, 1991; and

WHEREAS, the resolution passed by John A. Logan College in 1991 to offer property tax abatement to eligible entities located within the Williamson County Enterprise zone expired on June 30, 2011.

WHEREAS, the eight members of the Williamson County Enterprise Zone extended the Williamson County Enterprise Zone including the 10-year property tax abatement incentive in 2007 for ten years with a new ending date of June 30, 2021.

WHEREAS, on June 13, 2011, the Illinois Department of Commerce and Economic Opportunity certified the request made by the eight members of the Williamson County Enterprise Zone to change the incentive for property tax abatement to a five-year incentive beginning July 1, 2011.

WHEREAS, John A. Logan College understands that there are businesses that are now entitled to a 10-year abatement incentive from the eight members of the Williamson County Enterprise Zone based on the actions above under Section 5.4(e)(f) of the Enterprise Act.

WHEREAS, John A. Logan College wishes to support the local businesses by providing the same property tax abatement incentive terms as were made available by the actions of the county and municipalities which will also extend the 10-year enterprise zone property tax abatement benefits to honor the entitlement of benefits for those entities who were certified before June 30, 2011.

NOW, THEREFORE, BE IT RESOLVED BY John A. Logan College as follows:

John A. Logan College agrees to extend the 10-year property tax abatement incentive for entities that were certified for this incentive prior to June 30, 2011.

John A. Logan College hereby authorizes and directs the County Clerk to abate that portion of its taxes on real property located in the Williamson County Enterprise Zone resulting from an increase in assessed valuation which is attributable to the construction of improvements or to the renovation or rehabilitation of existing improvements and subject to all other eligibility requirements as set forth by the Williamson County Enterprise Zone.

This Resolution is hereby adopted at a regular meeting of the Board of Trustees of John A. Logan College on the 25th day of October, 2011.

President Mees recommended and Jim Snider and John O'Keefe moved and seconded that the Board of Trustees adopt the above resolution as provided to extend the 10-year property tax abatement incentive for entities that were certified for this incentive prior to June 30, 2011.

A voice vote showed all in favor with the exception of Trustee Jake Rendleman who abstained. Motion carried.
(Resolution #16-2685)

D. Memorandum of Agreement between John A. Logan College and Southern Illinois Healthcare (Appendix V)

President Mees reported a Memorandum of Agreement has been reached between John A. Logan College and Southern Illinois Healthcare pending an indemnity clause and language pertaining to termination. This agreement would establish a relationship between John A. Logan College and Southern Illinois Healthcare to provide 6,000 square feet in the new Communication Wing for the purpose of educational and clinical training to SIH employees. This will require an approximate \$350,000 investment by the College to provide utilities such as heating/air, electronics and water.

President Mees recommended and Jim Snider and Jackie Hancock moved and seconded that the Memorandum of Agreement between John A. Logan College and Southern Illinois Healthcare be approved pending final legal review.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2686)

E. Naming of Architectural Firm for SIH Project

Vice-President Brad McCormick reported that in discussions with Southern Illinois Healthcare Services (SIHS), it has become clear that SIHS is ready to begin work with an architectural firm of the College's selection for the completion of the space to be used by SIHS in the new Communication Wing to house their training function. The timeline is too short to complete a qualification based selection process to select the architectural firm and delaying for such could result in increased costs to our partner SIHS as a result of delaying the consolidation of their training functions from their various hospitals and service providers.

It was noted that for this reason, the College seeks to utilize a provision found by College legal counsel in Illinois statute 30 ILCS 535/50 that enables the Board of Trustees to assign an architectural firm to a specific project when the College "determines in writing that it is in the best interest of the State (broadly defined to include the College) to proceed with immediate selection of a firm...". Due to the fact that SIHS will be providing an estimated 70% of the funds for the total project, Vice-President McCormick reported that the Board Building Committee felt it was important to use a firm with which SIHS had positive experience.

Vice-President McCormick stated the College will be proceeding with a qualification based selection process in the coming months to select a firm for other future projects. The action requested now is for this specific project only. The estimated total project cost is \$1,000,000 and the architectural fees will be distributed between the College and SIHS on a prorated basis depending upon each party's relative share of the project.

President Mees recommended and John O'Keefe and Jake Rendleman moved and seconded that the Board of Trustees name Architechniques, Ltd. as the architectural services provider for the SIHS Training Facility project and accept the architectural services agreement pending final legal review.

A voice vote showed all in favor with the exception of Trustee John Sanders who opposed.
Motion carried.
(Resolution #16-2687)

CLOSED SESSION

Board Chair Mike Hopkins stated it was desirable to hold a closed session to discuss the appointment, employment, and compensation of specific individuals; collective bargaining; and pending litigation; and that he would appreciate board action and a roll call vote to that effect.

John O'Keefe and Mandy Little moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-2688)

The meeting was declared in closed session at 8:40 p.m.

The meeting was declared back in regular session at 10:00 p.m.

CLOSED SESSION MINUTES

John O’Keefe and Don Brewer moved and seconded that the Board of Trustees approve the content of the closed session minutes of the continued special board meeting of September 27, 2011, and the regular board meeting of September 27, 2011; but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2689)

PERSONNEL

Operational Staff

President Mees recommended that Rhonda Tanner be employed as a part-time (8 hours per week), temporary, secretary III in the President’s Office at John A. Logan College effective November 7, 2011.

President Mees recommended that Barbara Throgmorton be employed as a part-time (12 hours per week), temporary, secretary III in the President’s Office at John A. Logan College effective November 1, 2011.

Non-Teaching Professional Staff

President Mees recommended that Elizabeth Myatt be employed as a full-time, grade III, director of accounting services at John A. Logan College effective November 1, 2011.

Term Faculty

President Mees recommended that Brian Stone be ratified as a part-time instructor of English at John A. Logan College effective October 10, 2011.

Grant Personnel

President Mees recommended that Kristy Neville be employed as a full-time, temporary, grade III, secretary III (student success) at John A. Logan College effective October 27, 2011.

President Mees recommended that Crystal Hosselton be employed as a full-time, grade III, director of adult secondary education at John A. Logan College effective November 1, 2011.

President Mees recommended that Kathryn Belden be ratified as a part-time adult basic education instructor at John A. Logan College October 25, 2011.

President Mees recommended that Jared Evans be ratified as a part-time adult basic education instructor at John A. Logan College October 25, 2011.

President Mees recommended that Carla Sue Novak be ratified as a part-time adult basic education instructor at John A. Logan College October 25, 2011.

Volunteer Personnel

President Mees recommended the appointment of volunteer Dustin Myers for theatre set construction/technical needs.

President Mees recommended the appointment of volunteer Amelia Robinson for Literacy.

John Sanders and Mandy Little moved and seconded that the Board of Trustees approve all personnel items as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2690)

ANNOUNCEMENTS

None.

ADJOURNMENT

John Sanders and Mandy Little moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-2691)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

Mike Hopkins, Chair

Jackie Hancock, Secretary