

JOHN A. LOGAN COLLEGE
Carterville, Illinois 62918

BOARD OF TRUSTEES

Regular Meeting
Tuesday, September 22, 2009
6:00 P. M.
Board Room
Administration Building

AGENDA

I. CALL TO ORDER

II. ROLL CALL

PLEDGE OF ALLEGIANCE

III. MINUTES OF THE AUGUST BOARD MEETING (Voice Vote) — Minutes of the August 25, 2009, Board meeting are enclosed with this packet for the Board of Trustees' consideration and action.

IV. FINANCIAL REPORT (Attachment I) (Voice Vote) — The financial report for the period ending July 31, 2009, is enclosed for consideration and action.

V. ACCOUNTS PAYABLE (Attachment II) (Roll Call Vote) — The list of accounts payable for the period ending August 31, 2009, is enclosed for consideration and action.

VI. RECOGNITION OF GUESTS

VII. OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

VIII. BOARD OF TRUSTEES REPORTS

A. Illinois Community College Trustees Association (ICCTA) — John Sanders

B. Southeast Regional Trustees (SERT) — John O'Keefe

C. John A. Logan College Foundation — Jake Rendleman/Jim Snider

D. Association of Community College Trustees (ACCT) — John Sanders

E. Hiring Committee — John Sanders

F. Athletic Advisory Committee — Bill Kilquist/Jake Rendleman

G. Developmental Education Committee — John O'Keefe/Mike Hopkins

H. Nursing Committee — John O'Keefe/David Hancock

I. Diversity Committee – John Sanders/David Hancock

J. Student Trustee — Rachel Grasher

IX. GROUP/ASSOCIATION REPORTS

A. Faculty Association Report — Mark Rogers

B. Term Faculty Association Report — John Montague

C. Operational Staff Association Report — Deana Smith

X. OFFICERS REPORTS

A. Brad McCormick – Board Building Committee

– Board Policy Committee

B. Tim Daugherty – Civil War Lecture Series - October 15, 2009

– Planning Process for FY 2011

– Meth Abuse Prevention Initiatives (by Darren Pulley, Michelle Hamilton, and Tim Nation)

C. Julia Schroeder – Diversity (by Toyin Fox)

– Community Health Education Complex

D. Robert L. Mees – Representative Mike Boland's visit to JALC Campus

– Presidents' Council Meeting

– Historical Village Update

– Veterans Transitional Community Update

XI. CONSENT AGENDA (Voice Vote)

A. Purchase of Office Computers

As a part of the College's Technology Plan, the College needs to purchase 12 office computers and 22 laptops for faculty and staff as part of the four year replacement cycle.

Recommendation: That the Board of Trustees approve the quote of \$47,350.96 for the purchase of 34 computers for faculty and staff from 710 Bookstore, of Carbondale, Illinois and that the administration be authorized to purchase this equipment.

B. Maintenance Contract for Telephone System

Verizon has submitted a three-year, 24 x 7 maintenance contract for the College's telephone system. The plan covers the Carterville campus and West Frankfort and Du Quoin extension

centers. Telephones are covered at the extension centers. Coverage includes voice mail, PBX and associated equipment, and wiring maintenance. Moves, changes, and additions of telephones are not covered.

The plan covers major system failures and includes holidays. Minor failures would be fixed on the next business day.

Recommendation: That the Board of Trustees authorize the administration to enter into a maintenance contract with Verizon Select Services for maintenance of the College's telephone system, including the West Frankfort and Du Quoin extension centers, for a period of three years in the amount of \$59,688.36.

C. Energy Agreements (Attachments III and IV)

Board Policy 7152--Business Contracts provides the authority for the president and the vice president of business services and college facilities to execute energy agreements that are timing sensitive with presentation to the Board at the next available opportunity. Over the past month, the College has locked in the electricity rate with Ameren Energy Marketing for a 24 month period beginning with September 2009. Since December 2008, we have elected to not enter into a contract and take the very favorable hourly rates, actually resulting in significant savings over what was available for renewal at the end of December. BJ Hilton, of Midwest Energy Alliance, who we have been using as an energy consultant, has been advising Vice President McCormick as to market timing. Given the possibility of new energy legislation that could have the impact of increasing costs and the perception that the demand for energy is likely to begin to increase, Vice President McCormick felt it necessary to go ahead and lock in electricity rates at a very low price of \$ 0.0524 per kilowatt combined rate. For reference sake, the contract which expired in December had a combined rate in excess of \$ 0.07. This decrease in cost will provide much needed budgetary savings which should reach \$150,000 per year. This contract (see Attachment III) is presented for Board approval.

In addition, the Williamson County Natural Gas Cooperative, of which John A. Logan College was a member, has dissolved itself. The member institutions all felt their interests would be best served by participating in a larger purchasing cooperative presently managed by Constellation NewEnergy – Gas Division, LLC. Effective August 17, 2009, that agreement was created. This agreement permits the College to purchase gas at the time and volume it feels best accomplishes its financial objectives. Natural gas, like electricity, is at a low point presently with prices at the 2002 level. Vice President McCormick has directed BJ Hilton to go ahead and lock in 90% of anticipated demand for this year, which will leave the College purchasing 10% at the prevailing market rate. The agreement (see Attachment IV) with Constellation NewEnergy is presented for Board approval, as well.

Recommendation: That the Board of Trustees approve the agreement with Ameren Energy Marketing as presented for twenty-four (24) months, as well as the contract with NewEnergy – Gas Division, LLC effective August 17, 2009, for energy purchases for the College.

D. Inter-District Agreement with Southeastern Illinois College, District #533

The College currently has an inter-district agreement with Southeastern Illinois College, District #533, for the purpose of better meeting the needs of all students in the two college districts. Changes to the list of educational programs that Southeastern Illinois College will accept students into from the John A. Logan College district include the **deletion of Fire Science**.

Changes to the list of educational programs that John A. Logan College will accept students into from Southeastern Illinois College include the **addition of Diagnostic Medical Sonography**, and the **deletion of Lodging Management**.

Recommendation: That the Board of Trustees approve changes to the Inter-District Agreement with Southeastern Illinois College, District #533 as outlined above.

XII. OLD BUSINESS

A. Revisions to Board Policies (Voice Vote) (Attachment V)

At the August 25, 2009, Board meeting, the Board Policy Committee submitted the following suggested Board Policy revisions to the Board of Trustees for the first reading:

Board Policy #7154 – Purchasing
Board Policy #8110 – Admission to John A. Logan College
Board Policy #8220 – Proficiency Credit
Board Policy #8310 – Student Rights and Responsibilities Handbook
Board Policy #8311 – Removal From Clinical
Board Policy #8540 – Program Transfer Policy

These policies have also been made available to College employees for input and suggestions. The revised policies are now presented to the Board of Trustees for final approval.

Recommendation: That the Board of Trustees approve revisions to Board Policies #7154; #8110; #8220; #8310; #8311; and #8540 as included in Attachment V, and that the administration be authorized to implement these policies immediately.

B. Time Change of Regular Board of Trustees Meetings

At its July 28, 2009, meeting, the Board of Trustees voted to change the time of regular Board meetings from 7:00 p.m. to 6:00 p.m. on a trial basis for the months of August and September. It was agreed that the Board would then evaluate and act on whether to continue holding its meetings at 6:00 p.m. or return to the 7:00 p.m. meeting time. This issue is now being presented for discussion and action.

Recommendation: That the Board of Trustees set a meeting time for future regular meetings of the Board.

XIII. NEW BUSINESS

A. Appointment of Voting Delegate to the ACCT Community College Leadership Congress

John A. Logan College is entitled to one (1) vote during the ACCT Annual Community College Leadership Congress, October 7-10, 2009, at the Hilton San Francisco Hotel. The Board of Trustees may select one trustee to serve as its voting delegate and also appoint an alternate delegate.

Recommendation: That the Board of Trustees appoint John O'Keefe as the voting delegate and Mike Hopkins as alternate to cast John A. Logan College's vote at the ACCT Community College Leadership Congress in San Francisco, October 7-10, 2009.

B. Proposed Board Policy Revisions (INFORMATIONAL ITEM – NO ACTION AT THIS TIME) (Attachment VI)

The Board Policy Committee is presenting the following proposed Board Policy revisions to the Board of Trustees for the first reading:

Board Policy #3610 – Emergency Response and Declaration
Board Policy #8312 – Sexual Harassment of Students

Copies of these proposed revised policies may be found in Attachment VI. These policies will also be made available to College employees for input and suggestions, and will be brought back to the Board of Trustees for final action at the October Board meeting.

C. Resolution – Student Financial Assistance for the 2009-2010 School Year (Voice Vote)

There has been much discussion regarding the serious issues with the lack of funding for student financial assistance programs. Last year 1,246 John A. Logan College students received \$1.27 million in MAP grants and 160 students received \$95,115.00 in Veteran's grants. As you know, the MAP program for FY2010 has only been funded for fall semester and nothing for spring semester. The Veterans Grant program will receive no funding for fall and spring terms. Both the Illinois Council of Community College Presidents and the Illinois Community College Trustees Association have passed resolutions encouraging the Governor and the General Assembly to adequately fund these financial aid programs for Illinois students. They have encouraged community college boards throughout the state to pass similar resolutions. The following resolution is being submitted to the Board for approval:

RESOLUTION

Student Financial Assistance for the 2009-2010 School Year

WHEREAS, the state of Illinois offers the need-based Monetary Award program (MAP) grant through funds appropriated by the Illinois General Assembly each year to help Illinois students pay for tuition and mandatory fees at Illinois MAP-approved colleges and universities; and

WHEREAS, Monetary Award Program (MAP) students at colleges and universities will receive their full fall term awards and nothing for spring term; and

WHEREAS, Silas Purnell Illinois Incentive for Access (IIA) Program students will receive a \$250 award for fall term only and nothing for the spring term; and

WHEREAS, Illinois Veteran Grant (IVG) Program will be reimbursed for summer term awards, but fall and spring terms will receive no funding; and

WHEREAS, college and university students stand to lose over \$200 million in student financial assistance through significant cuts to the MAP grant and IIA program funding; and

WHEREAS, community college student enrollment throughout the State of Illinois for the 2009 fall term has increased significantly and has already exceeded the total number of financial aid applications for all of the 2008-2009 school year;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of John A. Logan College, Community College District #530, hereby urges the Illinois General Assembly and Governor Pat Quinn to commit to funding student financial aid programs at least at the FY 2009 levels.

Recommendation: That the John A. Logan College Board of Trustees approve the above resolution regarding student financial assistance for the 2009-2010 school year.

D. PERSONNEL

1. Support Personnel

- a. **Operational Staff** – None at this time.
- b. **Maintenance/Building Staff** – None at this time.
- c. **Security Staff** – None at this time.

2. Professional Staff

a. Non-Teaching Professional Staff

- (1) Employment of part-time, stipend, assistant volleyball coach.
- (2) Ratification of part-time, stipend, coordinator of athletic events.
- (3) Employment of full-time, grade I, staff accountant.

b. Full-Time Faculty

- (1) Employment of full-time, supervising dentist.
- (2) Consideration of retirement request.

c. Term Faculty

Employment/ratification of 21 term faculty members.

d. Continuing Education Staff

Ratification of one continuing education staff member

3. Grant Personnel

a. Operational Staff

Employment of part-time, grade III, secretary III.

b. Non-Teaching Professional Staff

- (1) Employment of part-time, grade I, assistant coordinator of the center for business & industry.

- (2) Employment of part-time, grade I, assistant coordinator of literacy (Family Literacy) - Du Quoin.

c. **Full-Time Faculty** – None at this time.

d. **Term Faculty** – None at this time.

4. Volunteer Personnel

a. Appointment of volunteers for Literacy.

b. Approval of volunteers to teach at Purdy School two weeks in fall 2009 and two weeks in spring 2010.

XIV. ANNOUNCEMENTS

XV. ADJOURNMENT