

JOHN A. LOGAN COLLEGE
Carterville, Illinois 62918

BOARD OF TRUSTEES

Regular Meeting

Tuesday, August 25, 2009

6:00 P. M.

Board Room

Administration Building

AGENDA

I. CALL TO ORDER

II. ROLL CALL

PLEDGE OF ALLEGIANCE

III. MINUTES OF THE JULY BOARD MEETING (Voice Vote) — Minutes of the July 28, 2009, Board meeting are enclosed with this packet for the Board of Trustees' consideration and action.

IV. FINANCIAL REPORT (Attachment I) (Voice Vote) — The financial report for the period ending June 30, 2009, is enclosed for consideration and action.

V. ACCOUNTS PAYABLE (Attachment II) (Roll Call Vote) — The list of accounts payable for the period ending July 31, 2009, is enclosed for consideration and action.

VI. RECOGNITION OF GUESTS

VII. OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

VIII. BOARD OF TRUSTEES REPORTS

A. Illinois Community College Trustees Association (ICCTA) — John Sanders

B. Southeast Regional Trustees (SERT) — John O'Keefe

C. John A. Logan College Foundation — Jake Rendleman/Jim Snider

D. Association of Community College Trustees (ACCT) — John Sanders

E. Hiring Committee — John Sanders

F. Athletic Advisory Committee — Bill Kilquist/Jake Rendleman

G. Developmental Education Committee — John O'Keefe/Mike Hopkins

H. Nursing Committee — John O'Keefe/David Hancock

I. Diversity Committee – John Sanders/David Hancock

J. Student Trustee — Rachel Grasher

IX. GROUP/ASSOCIATION REPORTS

A. Faculty Association Report — Mark Rogers

B. Term Faculty Association Report — John Montague

C. Operational Staff Association Report — Deana Smith

X. OFFICERS REPORTS

A. Brad McCormick – Board Building Committee

– Board Policy Committee

– Board Finance Committee

B. Tim Daugherty – Fall Semester Enrollment Report (Dean for Student Services Terry Crain)

– Year-End Athletic Report (Athletic Director Jerry Halstead)

C. Julia Schroeder – New Medical Coding Certificate Program (Dr. Brenda Erickson)

D. Robert L. Mees – State Budget Update

XI. CONSENT AGENDA (Voice Vote)

A. Bid–Tent Rental for Hunting and Fishing Days (Attachment III)

Bid specifications were prepared and advertised according to Board Policy for the rental of several tents to be used during the Hunting and Fishing Days event in September. One bid was received and opened in the Office of the Vice President for Business Services and College Facilities at 2:00 p.m., Tuesday, August 11, 2009. (See Attachment III.)

Recommendation: That the Board of Trustees approve the low bid meeting specifications from Bauers’ Tents and Party Rentals, Inc. of Evansville, Indiana, for an amount of \$15,771 and that the administration be authorized to accept this bid.

B. Temporary Approval of New Program

Temporary approval is requested for a hybrid online nursing program connecting LPN to RN education in southern Illinois. The healthcare industry is in need of registered professional nurses across the nation, as well as southern Illinois. Six community colleges have worked together in developing a full-time hybrid Associate Degree Nursing completion program,

approved by the Illinois Department of Financial and Professional Regulation Board of Nursing on May 1, 2009. Connect SI and Man-Tra-Con grant money has been acquired to assist in educating incumbent LPNs in achieving their Associate Degree Nursing (ADN). Temporary approval is being requested to allow John A. Logan College to train ADNs using the hybrid online curriculum developed with the consortium of southern Illinois nursing programs. Students completing this program will be prepared for entry level RN employment positions upon successfully completing the NCLEX exam. The proposed implementation date is January 19, 2010.

Recommendation: That the John A. Logan College Board of Trustees grant temporary approval for a new hybrid online nursing program to be implemented in January 2010.

C. Approval for Payment to Blackboard

Approval is requested for payment in the amount of \$45,700.00 to Blackboard, Inc., for the period of September 28, 2009 – September 27, 2010. This amount reflects a discount of \$75,380.00 that was given due to the Blackboard outage that occurred at the beginning of summer semester.

Recommendation: That the John A. Logan College Board of Trustees approve payment to Blackboard in the amount of \$45,700.00 for the period of September 28, 2009 – September 27, 2010.

XII. NEW BUSINESS

A. Emergency Expenditure – Primary Electrical Feeder for VOC Building (Roll Call Vote)

The VOC building houses the auto mechanics, auto body, HVAC and coal mining programs. As part of the PHS electrical/mechanical contract awarded in March 2009, the final remaining original electrical panels at the College were replaced. Following the replacement of a panel in the VOC building, the line feeding the building was tested and failed. This line was installed as a direct bury line without protective underground conduit more than 30 years ago because it was considered “temporary” in nature. The estimate to replace this line was **over \$69,000** and exceeded 10% of the original contract, which was **\$139,412**. Because it exceeded the 10% threshold allowed in statute (110 ILCS 805/3-27.1), it was necessary to make this repair under the emergency provisions in the same statute. The emergency approval statute requires $\frac{3}{4}$ of the members of the Board for approval. Without this repair, the VOC building would have been without power. Since this will be done as a change order to the original contract, the cost of the change will be dictated by the terms of the contract. This minimizes the potential for cost escalation as the change order is paid only on direct and documented expenditures plus the markup specified in the contract.

Recommendation: That the Board of Trustees approve the **change order** replacing the primary electrical feeder for the VOC Building **for an amount not to exceed \$70,000**.

B. Proposed Revisions to Board Policies (INFORMATIONAL ITEM) (NO ACTION AT THIS TIME) (Attachment IV)

The Board Policy Committee is submitting the following suggested Board Policy revisions to the Board of Trustees for the first reading:

Board Policy #7154 – Purchasing
Board Policy #8110 – Admission to John A. Logan College
Board Policy #8220 – Proficiency Credit
Board Policy #8310 – Student Rights and Responsibilities Handbook
Board Policy #8311 – Removal From Clinical
Board Policy #8540 – Program Transfer Policy

Copies of the proposed revisions may be found in Attachment IV. These policies will also be made available to College employees for input and suggestions, and will be presented to the Board of Trustees for final action at the September meeting.

C. PERSONNEL

1. Support Personnel

a. Operational Staff

(1) Employment of part-time, copy machine operator/stockroom clerk I.

b. Maintenance/Building Staff – None at this time.

c. Security Staff – None at this time.

2. Professional Staff

a. Non-Teaching Professional Staff

(1) Appointment of volunteers for Literacy.

(2) Ratification of full-time, grade II, coordinator of veterans and military personnel student services.

b. Full-Time Faculty – None at this time.

c. Term Faculty

Employment of nine term faculty members.

d. Continuing Education Staff

Employment of twelve continuing education staff members.

3. Grant Personnel

a. Operational Staff – None at this time.

b. Non-Teaching Professional Staff

(1) Creation of a full-time support services trainer position for Business and Industry.

c. **Full-Time Faculty** – None at this time.

d. **Term Faculty** – None at this time.

XIII. ANNOUNCEMENTS

XIV. ADJOURNMENT