

JOHN A. LOGAN COLLEGE
Carterville, Illinois

BOARD OF TRUSTEES

Regular Meeting
Tuesday, June 26, 2012
7:00 p.m.
Board Room
Administration Building

AGENDA

I. CALL TO ORDER

II. ROLL CALL

PLEDGE OF ALLEGIANCE

- III. MINUTES OF THE MAY BOARD MEETING (Voice Vote)** – Minutes of the May 22, 2012, regular board meeting are enclosed with this packet for the Board of Trustees' consideration and action.

- IV. FINANCIAL REPORT (Attachment I) (Voice Vote)** – The financial report for the period ending April 30, 2012, is enclosed for consideration and action.

- V. ACCOUNTS PAYABLE (Attachment II) (Roll Call Vote)** – The list of accounts payable for the period ending May 31, 2012, is enclosed for consideration and action.

VI. RECOGNITION OF GUESTS

VII. OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

VIII. BOARD OF TRUSTEES REPORTS

- A. Illinois Community College Trustees Association (ICCTA)** – John Sanders
- B. Southeast Region Trustees (SERT)** – John O'Keefe
- C. John A. Logan College Foundation** – Jake Rendleman/Mike Hopkins
- D. Association of Community College Trustees (ACCT)** – John Sanders
- E. Hiring Committee** – John Sanders/Mike Hopkins
- F. Human Resources Committee** – John O'Keefe/Jake Rendleman

- G. Athletic Advisory Committee – Jake Rendleman/Mike Hopkins
- H. Developmental Education Committee – John O’Keefe/Mike Hopkins
- I. Nursing Committee – John O’Keefe/Don Brewer
- J. Diversity Committee – John Sanders/Jackie Hancock
- K. Student Trustee – Joe Venable

IX. GROUP/ASSOCIATION REPORTS

- A. Faculty Association Report – Debra Hess
- B. Term Faculty Association Report – John Montague
- C. Logan Operational Staff Association Report – Vicki Kelly/Frances Cobb

X. OFFICERS’ REPORTS

- A. Brad McCormick -- Board Building Committee

College Awarded Government Finance Office Association (GFOA) Distinguished Budget Presentation Award for FY 2012 (Attachment III)
- B. Tim Daugherty -- Summer Semester Enrollment Report
- C. Deborah Payne -- College and Career Readiness Grant Summary Report
- D. Robert L. Mees -- Update on State Community College Budget

XI. CONSENT AGENDA (Voice Vote)

- A. Prevailing Wage Act Requirements (Attachment IV)

Annually, according to state law, the Board of Trustees is required to take action on the Prevailing Wage Act. This resolution, essentially, reaffirms that the College will pay the prevailing wage on work that is done by outside contract laborers. The Resolution and the Certificate of Resolution adopting the Prevailing Wage Act is filed with the Secretary of State Index Division, Springfield, Illinois, and with the Illinois Department of Labor. It must be published in a newspaper of general circulation in the district. The prevailing wage rates determination received from the Department of Labor are enclosed as Attachment IV.

RESOLUTION OF THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #530, COUNTIES OF WILLIAMSON, JACKSON, FRANKLIN, PERRY, AND RANDOLPH, AND STATE OF ILLINOIS ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, WORKMEN AND MECHANICS EMPLOYED ON PUBLIC WORKS OF SAID COLLEGE

WHEREAS, the State of Illinois has enacted An Act regulating wages of laborers, mechanics, and other workers employed in any public works by the State, county, city, or any public body or any political subdivision or by anyone under contract for public works, approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. (1993), formerly Ill. Rev. Stat., Ch. 48, par. 39s-1 et seq. and

WHEREAS, the aforesaid Act requires that the Board of Trustees of Community College District #530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, and the State of Illinois investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said College employed in performing construction of public works, for said College.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #530, COUNTIES OF WILLIAMSON, JACKSON, FRANKLIN, PERRY, AND RANDOLPH, AND THE STATE OF ILLINOIS:

SECTION 1: To the extent and as required by An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works, approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics, and other workers engaged in construction of public works coming under the jurisdiction of the College is hereby ascertained to be the same as the prevailing rate of wages for construction work in Williamson County area as determined by the Department of Labor of the State of Illinois as of June 1, 2008 a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the College. The definition of any terms appearing in this Resolution which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the College to the extent required by the aforesaid act.

SECTION 3: The Board of Trustees shall publicly post or keep available for inspection by any interested party in the main office of the College this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Board of Trustees shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Board Treasurer shall promptly file a certified copy of this Resolution with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Board Treasurer shall cause to be published in a newspaper of general circulation within the area a copy of this Resolution, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

Recommendation: That the Board of Trustees approve the Prevailing Wage Act and the Resolution pertaining thereto; and that the administration be authorized to publish this Resolution and maintain the Resolution and all related documents in the College files as required by statute.

B. Transfer of Interest Earned from Working Cash Fund Monies

In accordance with Illinois Statutes Chapter 110, Act 805, Section 3-33.6 as revised January 1, 1989, interest earned from investment of the working cash funds may be transferred from the working cash fund to the educational purposes fund or building and maintenance purposes fund if so authorized by the Board of Trustees. It is desirable to transfer the interest at this time. These earnings are anticipated in the tentative budget for the educational purposes fund in an amount not to exceed \$3,000.

Recommendation: That the Board of Trustees authorize the transfer of the interest earned in the working cash fund through June 30, 2012, in the anticipated amount of \$3,000 to be transferred to the educational purposes fund to be used for the general educational needs of the College; and that the College treasurer be authorized to make the necessary entries to affect such a transfer.

C. Inter-Fund Loans

In order to balance out the College's various funds, it is necessary to make certain inter-fund loans as of June 30, 2012. These loans will be paid back through the normal course of business during the 2012-2013 budget year. These loans will be made in accordance with the Illinois Public Community College Act, Illinois Compiled Statutes, Chapter 110, Act 805, and Section 3-34. We are recommending that the following inter-fund loans be approved:

- Inter-fund loan from the working cash fund to the trust and agency fund in the amount of \$75,000.
- Inter-fund loan from the working cash fund to the restricted fund in the amount of \$750,000.

Recommendation: That the Board of Trustees approve the following inter-fund loans: \$75,000 from the working cash fund to the trust and agency fund; and \$750,000 from the working cash fund to the restricted fund.

D. Bandwidth Upgrade

JALC currently has 100Mbps internet from Clear Wave and 39Mbps internet from the ICN. However, after the review from Campus Works and their concern about our internet speeds on both the internal and student wireless side, it was decided to take the Clear Wave internet up to 300Mbps. This will provide adequate bandwidth for the internal network, computer labs, and the public wireless for a while. The current cost to Clear Wave is \$1,000 per month and will go up by \$2,000 per month for a total of \$3,000 a month to Clear Wave and requires signing a 36 month contract. Most of the College is already moved over from the old ICN connection to Clear Wave. Once everything is moved over the DS3 leased line from Frontier for the ICN which currently costs \$3,078.50 per month will be disconnected, as well as the ICN bandwidth will be reduced to 10Mbps which they provide for free. This will save an additional \$3,413.41 per month. In this contractual upgrade, Clear Wave will also disconnect the N.E.W. Corp. labs phone lines which are no longer in use. These phone lines cost \$630 per month which still has to be paid to Clear Wave because they are under contract, however Clear Wave will allow the money to be applied towards the \$3000 for the internet instead of the N.E.W. Corp. phone lines.

As this will provide much needed bandwidth for the College and will lower the total cost of the College's internet in time, we recommend the College sign a 36 month contract with Clear Wave for 300Mbps internet at the cost of \$3,000 per month.

Recommendation: That the Board of Trustees authorize the administration to enter into a 36 month contract with Clear Wave for 300Mbps of internet services for the amount of \$3,000 per month, to total \$108,000 for the 36-month contract.

E. Bid -- Third Floor/Communication Building (Attachment V)

The bid results for the completion of the Southern Illinois Healthcare space on the top floor of the communication wing are included in this packet as Attachment V. Bid specifications were prepared and advertised according to board policy for the third floor/communication building. Bids were received and opened in the Office of the Vice President for Business Services and College Facilities at 2:00 p.m., Thursday, June 14, 2012. Four (4) bids were received with the lowest responsible bid of \$911,700 being from W. F. Stift, Inc. of Marion, Illinois. This bid was 13% under architect's estimate after assuming 10% contingency. Following award of contract, SIHS will be depositing their share of the cost of the construction into an escrow account per our previous agreement. Construction is estimated to be complete by December 31, 2012.

Recommendation: That the Board of Trustees award the construction contract for completion of the Southern Illinois Healthcare space in the top floor of the Communication Wing to W. F. Stift, Inc., in the amount of \$911,700 to include Alternates 1-3.

F. Resource Allocation and Management Plan (RAMP) (Attachment VI)

It is recommended that last year's RAMP application for FY2013 simply be resubmitted for FY2014 with no changes in priorities. Last year's matching funds commitments for each

project below are included as Attachment VI. The projects included last year and in order of preference are:

- i. New Campus Entrance – Tippy Road
- ii. Parking Lot A and Adjacent Roadways Resurfacing
- iii. Workforce Development and Community Education Building
- iv. Renovations of Student Services
- v. New Physical & Life Science Building

Adjusted budgets using the cost inflators provided by the Illinois Capital Development Board (CDB) will be distributed at the board meeting prior to action.

Recommendation: That the Board of Trustees approve the FY 2014 Resource Allocation and Management Plan as recommended by the Board Building Committee; and that the administration be authorized to submit this document to the ICCB and the IBHE with appropriate signatures.

G. Joint Agreement with Illinois Eastern Community Colleges, District #529

The College currently has a joint agreement with Illinois Eastern Community Colleges District #529 for the purpose of better meeting the needs of all students in the two college districts. Changes to the list of educational programs that John A. Logan College will accept students into from Illinois Eastern Community Colleges include the deletion of the Construction Management Technology AAS Degree and Residential Construction Management AAS Degree.

Changes to the list of educational programs that Illinois Eastern Community Colleges agrees to accept students into from John A. Logan College include the addition of Advanced CNC Programming Certificate, Advanced Manufacturing Degree, Advanced Machining Certificate, Automation Certificate, Electrical Distribution Systems Certificate, Energy Technology Degree, Industrial Leadership & Organization Certificate, Manufacturing Design Certificate, and Reliability Maintenance Certificate.

Recommendation: That the Board of Trustees approve revisions to the College's joint agreement with Illinois Eastern Community College District #529 as noted above.

H. Joint Agreement with Kaskaskia College, District #501

The College currently has a joint agreement with Kaskaskia College, District #501 for the purpose of better meeting the needs of all students in the two college districts. Changes to the list of educational programs that John A. Logan College will accept students into from Kaskaskia College include the addition of the Computer Forensics AAS Degree (pending ICCB approval SP13), Customer Service Certificate (pending ICCB approval FL12) and Environmental Management AAS Degree/Certificate (pending ICCB approval SP13). The following educational programs to be deleted from this list include Manufacturing Technology Computer Aided Drafting Concentration AAS Degree, Manufacturing Technology Computer Information Systems Concentration AAS Degree, Manufacturing Technology

Electronics Concentration AAS Degree, Manufacturing Technology Machine Tool Concentration AAS Degree, and the Manufacturing Technology I and II Certificates. Changes to the list of educational programs that Kaskaskia College agrees to accept students into from John A. Logan College include the addition of Aeronautical Science Certificate (pending ICCB approval), Alcohol and Other Drug Abuse Certificate (pending ICCB approval) and Phlebotomist Certificate (pending ICCB approval).

Recommendation: That the Board of Trustees approve revisions to the College's joint agreement with Kaskaskia College District #501 as noted above.

I. Joint Agreement with Rend Lake College, District #521

The College currently has a joint agreement with Rend Lake College District #521 for the purpose of better meeting the needs of all students in the two college districts. Changes to the list of educational programs that John A. Logan College will accept students into from Rend Lake College District include the addition of Forensics AAS Degree (pending ICCB approval SP13), Customer Service Certificate (pending ICCB approval FL12) and the Environmental Management AAS Degree/Certificate (pending ICCB/IBHE approval SP13). Programs to be deleted from this list include Computer Aided Machining I and II Certificates, Electronic Health Records Office Assistant AAS Degree, Green Technology Certificate, Manufacturing Technology I and II Certificates, Sustainable Systems Certificate, and Tooling Manufacturing Technology AAS Degree.

John A. Logan College, District #530, also agrees to accept students from Rend Lake College, District #521, for all mutually approved Southern Illinois Healthcare (SIH) Delta Regional Simulation Lab courses housed on the John A. Logan College campus.

Changes to the list of educational programs that Rend Lake College agrees to accept students into from John A. Logan College include the addition of Ford MLR Certificate, Heavy Equipment Transportation Certificate, Mining Technology AAS Degree/Advanced Mining Certificate, MRI Certificate and Phlebotomy Certificate.

Recommendation: That the Board of Trustees approve revisions to the College's joint agreement with Rend Lake College District #521 as noted above.

J. Joint Agreement with Shawnee Community College, District #531

The College currently has a joint agreement with Shawnee Community College, District #531, for the purpose of better meeting the needs of all students in the two college districts. Changes to the list of educational programs that John A. Logan College will accept students into from Shawnee Community College include the addition of Customer Service Certificate (pending ICCB approval FL12), Emergency Medical Services Certificate (pending ICCB approval FL12) and Environmental Management AAS Degree/Certificate (pending ICCB approval SP13). Programs to be deleted from this list include Machine Tool Technician I Certificate and Tooling Manufacturing Technology AAS Degree.

John A. Logan College, District #530, also agrees to accept students from Shawnee Community College, District #531, receiving training through the Southern Illinois Healthcare (SIH) Delta Regional Simulation Lab housed on the John A. Logan College.

Changes to the list of educational programs that Shawnee College will accept students into from John A. Logan College include the addition of Agriculture Business and Management AAS Degree, Basic Entrepreneurship Certificate, Direct Support Provider Certificate and Social and Human Support Services AAS Degree.

Recommendation: That the Board of Trustees approve revisions to the College's joint agreement with Shawnee Community College District #531 as noted above.

K. Joint Agreement with Southeastern Illinois College, District #533

The College currently has a joint agreement with Southeastern Illinois College District #533 for the purpose of better meeting the needs of all students in the two college districts. Changes to the list of educational programs that John A. Logan College will accept students into from Southeastern Illinois College include the addition of Computer Forensics AAS Degree (pending ICCB approval SP13), Customer Service Certificate (pending ICCB approval FL12), Emergency Medical Services Certificate (pending ICCB approval FL12), Environmental Management AAS Degree/Certificate (pending ICCB/IBHE approval SP13), Industrial Maintenance Engineering AAS Degree, and Aquatics/Swimming/Lifeguard Certification courses. Programs to be deleted from this list include Manufacturing Technology Computer-Aided Drafting Concentration AAS Degree, Manufacturing Technology Computer Information Systems Concentration AAS Degree, Manufacturing Technology Electronics Concentration AAS Degree, and Manufacturing Technology Machining Tool Concentration AAS Degree.

John A. Logan College, District #530, also agrees to accept students from Southeastern Illinois College, District #533, receiving training through the Southern Illinois Healthcare (SIH) Delta Regional Simulation Lab housed on the John A. Logan College campus.

Changes to the list of educational programs that Southeastern Illinois College agrees to accept students into from John A. Logan College include the addition of Bioenergy Production Certificate (pending ICCB approval FL12), Biotechnology AS Degree (pending ICCB approval FL12), Esthetics Certificate (pending ICCB approval FL12), Facilities Maintenance Certificate (pending ICCB approval FL12), nail Technology Certificate (pending ICCB approval FL12), Outdoor Recreation AAS Degree/Certificate (pending ICCB approval FL12), and Personal Trainer/Fitness Instructor Certificate (pending ICCB approval SP13).

Recommendation: That the Board of Trustees approve revisions to the College's joint agreement with Southeastern Illinois College District #533 as noted above.

L. Joint Agreement with Southwestern Illinois College, District #522

The College currently has a joint agreement with Southwestern Illinois College District #522 for the purpose of better meeting the needs of all students in the two college districts. Changes to the list of educational programs that John A. Logan College will accept students

into from Southwestern Illinois College include the addition of Computer Forensics AAS Degree (pending ICCB approval SP13), Customer Service Certificate (pending ICCB approval FL12) and Environmental Management AAS Degree/Certificate (pending ICCB approval SP13). Programs to be deleted from this list include the Construction Management Technology AAS Degree, Manufacturing Tech Computer Information Systems Concentration AAS Degree, and Virtual Assistant Certificate.

Changes to the list of educational programs that Southwestern Illinois College, District #522, agrees to accept students into from John A. Logan College, District #530, include the addition of Cisco Networking Academy AAS Degree, CNC Machining Certificate, Commercial Maintenance Mechanics AAS Degree/Certificate, Industrial Pipefitting AAS Degree/Certificate, Java Programming Certificate, MasterCam Certificate, Music Recording Technology AAS Degree/Certificate, Phlebotomy Certificate, Precision Machining Technology AAS Degree/Certificate, Respiratory Care Technology AAS Degree, Solid Works Certificate, Stationary Engineering Certificate, Ward Clerk Certificate, Web Coding Certificate and Web Designer AAS Degree/Certificate.

Southwestern Illinois College, District #522, also agrees to accept students from John A. Logan College, District #530, in the Police Academy Intern Program provided all minimum requirements are met.

Recommendation: That the Board of Trustees approve revisions to the College's joint agreement with Southwestern Illinois College District #522 as noted above.

XII. OLD BUSINESS

A. Adoption of 2012-13 Budget (Attachment VII) (Roll Call Vote)

The tentative budget for the 2012-13 academic year was approved at the June meeting and a public meeting will be held at 6:30 p.m., June 26th, 2012, in the College Board Room. Based on the results of the hearing, I would recommend the following resolution be adopted by the Board of Trustees:

WHEREAS the Community College Board of John A. Logan College District No. 530, Counties of Williamson, Jackson, Franklin, Randolph, and Perry, and the State of Illinois caused to be prepared in tentative form a budget and the secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and whereas a public hearing was held as to such budget on the 26th day of June, 2012. Notice of hearing was given at least thirty days prior thereto as required by law and all other legal requirements have been complied with.

NOW THEREFORE BE IT RESOLVED by the Community College Board of said District as follows:

SECTION 1 -- That the fiscal year of the Community College District be and the same is hereby fixed and declared to be beginning July 1, 2012, and ending June 30, 2013, and

SECTION 2 -- That the budget containing an estimate of amounts available in each fund separately and of expenditures from each, and same is hereby adopted as the budget of this Community College District for the said fiscal year.

Recommendation: That the Board of Trustees adopt the 2012-2013 budget as presented in Attachment VII, and as available for public inspection under state law, and that the administration be authorized to implement this budget effective July 1, 2012.

XIII. NEW BUSINESS

A. Bid -- Busing Services to and from JALC to Carbondale (Voice Vote)

Bid specifications were prepared and advertised according to board policy and will be opened on Thursday, June 21 for the shuttle service between Carbondale and John A. Logan College. In an effort to be able to put closure to the question of whether or not the College would be offering transportation service, with or without student assistance in paying the cost, it was necessary to place this item on the agenda. It is anticipated that bids will be received from Beck Bus, Illinois Central School Bus, and RIDES Mass Transit. Bid results will be presented to the board for its consideration on the night of the board meeting.

Recommendation: *To be presented at the Board of Trustees Meeting on June 26, 2012.*

B. Purchase of Off-Campus Site at West Frankfort (Attachment VIII) (Roll Call Vote)

The Board Building Committee has considered the current off-campus lease arrangement at West Frankfort, IL and the need to establish a permanent presence in the Franklin County region. An opportunity has presented itself to purchase the facility located just to the west of the exit off I-57 in West Frankfort and just across the highway from the VF Factory Outlet Mall. The property includes an approximate 10,000 square foot facility, which will provide room for expanded offerings in the area. The present leased space is committed through August 1, 2013. Any necessary renovations to the purchased property would be discussed by the Board Building Committee and would not occur until Spring 2013 with expectation of occupying the facility in the Fall 2013 semester. The price to be paid is \$595,000 and is to be paid from funds received in the 2007 Tax Exempt Bond Issue. A board resolution will be prepared prior to closing of the sale which will authorize the use of bond funds for the purchase. The purchase contract is included as Attachment VIII.

Recommendation: That the Board of Trustees approve the purchase of property located at 19 West Frankfort Plaza and the adjoining lot at 2723 Ken Gray Boulevard in West Frankfort, IL for the amount of \$595,000 plus miscellaneous closing costs; and that the administration be authorized to execute all documents needed to finalize the sale.

C. Vending Machine RFP (Attachment IX) (Voice Vote)

A Request for Proposals for the vending machine contract was advertised with a RFP opening on May 30, 2012. Proposals were received from only two (2) vendors, which were the incumbent Robertson Vending and Pepsi Mid-America. An analysis of the proposals is

included as Attachment IX. In summary, over a 5-year time span, the proposals were nearly identical from an annual commission commitment. However, Pepsi Mid-America provided a minimum 5-year guarantee of \$200,810 in commissions compared to \$190,000 by Robertson Vending. In addition, Pepsi offered a one-time contribution of \$35,000 for the College's use to establish a maintenance fund for the Harrison/Bruce Historical Village. The minimum net comparison difference is then \$45,810 over the 5-year period of time. Legal counsel is being asked for an opinion regarding the possibility of handling the one-time contribution as an endowment. Since the minimum commission guarantee is the highest, the outcome of that discussion does not impact the recommendation for award of contract.

Recommendation: That the Board of Trustees award the 5-year vending contract to Pepsi Mid-America as proposed.

D. Proposed Board Policy Revisions (Attachment X) (NO ACTION)

The Board Policy Committee is presenting the following proposed board policy revisions to the Board of Trustees for first reading:

- Board Policy 5226 – Resignations
- Board Policy 7320 – Refund Policy

Draft copies of these proposed revisions may be found in Attachment X. The policies will be brought back to the board for final approval at the July 24, 2012 meeting.

E. PERSONNEL

1. Support Personnel

a. Operational Staff

- (1) Employment of full-time, grade III, secretary III (building maintenance).
- (2) Employment of full-time, grade V, secretary V (vice-president for business services & college facilities).
- (3) Employment of full-time, grade III, word processing operator III.
- (4) Ratification of part-time, head lifeguard.

b. Maintenance/Building Staff

- (1) Employment of part-time, custodian.

c. Campus Safety Staff - None at this time.

2. Professional Staff

a. Non-Teaching Professional Staff

- (1) Employment of full-time, grade 8, senior director for academic assessment and quality assurance.
- (2) Appointment of department chair for life science.
- (3) Consideration of retirement request.

b. Full-Time Faculty

Employment of full-time, tenure track faculty, nursing instructor.

c. Term Faculty

Employment of one term faculty member.

d. Continuing Education Staff

Employment of four continuing education staff members.

3. Grant Personnel

a. Operational Staff - None at this time.

b. Non-Teaching Professional Staff

- (1) Employment of full-time (30-hours), grade 3, Perkins career coordinator.

c. Full-Time Faculty - None at this time.

d. Part-Time Faculty

Employment/ratification of six part-time grant faculty members.

4. Volunteer Personnel - None at this time.

XIV. ANNOUNCEMENTS

XV. ADJOURNMENT