

JOHN A. LOGAN COLLEGE
Carterville, Illinois 62918

BOARD OF TRUSTEES

Regular Meeting
Tuesday, March 2, 2010
7:00 P. M.
Board Room
Administration Building

AGENDA

I. CALL TO ORDER

II. ROLL CALL

PLEDGE OF ALLEGIANCE

III. MINUTES OF THE JANUARY BOARD MEETING AND THE SPECIAL BOARD MEETING ON FEBURARY 12, 2010 (Voice Vote) — Minutes of the January 26, 2010, Board meeting and the special meeting of February 12, 2010, are enclosed with this packet for the Board of Trustees' consideration and action.

IV. FINANCIAL REPORT (Attachment I) (Voice Vote) — The financial report for the period ending December 31, 2009, is enclosed for consideration and action.

V. ACCOUNTS PAYABLE (Attachment II) (Roll Call Vote) — The list of accounts payable for the period ending January 31, 2010, is enclosed for consideration and action.

VI. RECOGNITION OF GUESTS

VII. OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

VIII. BOARD OF TRUSTEES REPORTS

A. Illinois Community College Trustees Association (ICCTA) — John Sanders

B. Southeast Regional Trustees (SERT) — John O'Keefe

C. John A. Logan College Foundation — Jake Rendleman/Jim Snider

D. Association of Community College Trustees (ACCT) — John Sanders

E. Hiring Committee — John Sanders

F. Athletic Advisory Committee — Bill Kilquist/Jake Rendleman

G. Developmental Education Committee — John O'Keefe/Mike Hopkins

H. Nursing Committee – John O’Keefe/David Hancock

I. Center for Excellence – Jake Rendleman

J. Diversity Committee – John Sanders/David Hancock

K. Student Trustee — Rachel Grasher

IX. GROUP/ASSOCIATION REPORTS

A. Faculty Association Report — Jane Bryant

B. Term Faculty Association Report — John Montague

C. Operational Staff Association Report — Judi Pastori

X. OFFICERS REPORTS

A. Brad McCormick – Board Building Committee

– Board Finance Committee

– Board Policy Committee

B. Tim Daugherty – Transcript Fee

C. Julia Schroeder – On-Line Course Delivery

D. Robert L. Mees – Update on State Budget

XI. CONSENT AGENDA (Voice Vote)

A. Bid - Protection Health Safety Compliance - Roof Replacement C-Wing Phase I (Attachment III)

Bid specifications were prepared and advertised according to Board policy for the bid of the Protection Health Safety Compliance - Roof Replacement C-Wing Phase 1 (Attachment III). Bids were received and opened in the Office of the Vice President for Business Services and College Facilities at 2:00 p.m., Tuesday, February 9, 2010. The results follow:

| <u>Bidders</u> | <u>Bid Amount</u> | <u>ALT. Bid NO. RW-1</u> | <u>ALT. Bid NO. RW-2</u> | <u>TOTAL</u> |
|---|-------------------|------------------------------|------------------------------|--------------|
| Lakeside Roofing Co. Murphysboro, IL | \$449,792.00 | \$24,648.00 | \$59,099.00 | \$533,539.00 |
| Jim Taylor, Inc. Belleville, IL | \$473,413.00 | \$27,546.00 | \$78,700.00 | \$579,659.00 |
| D.E. Martin Roofing, Co. Lebanon, IL | \$443,143.00 | \$16,114.00 | \$58,701.00 | \$517,958.00 |

| <u>Bidders</u> | <u>Bid Amount</u> | <u>ALT. Bid NO. RW-1</u> | <u>ALT. Bid NO. RW-2</u> | <u>TOTAL</u> |
|---|-------------------|------------------------------|------------------------------|--------------|
| Geissler Roofing, Co. Belleville, IL | \$481,694.00 | \$13,382.00 | \$57,865.00 | \$552,941.00 |
| Ryan Roofing, Inc. Granite City, IL | \$447,000.00 | \$25,000.00 | \$51,000.00 | \$523,000.00 |
| Shay Roofing, Inc. Belleville, IL | \$445,093.00 | \$26,746.00 | \$65,643.00 | \$537,482.00 |
| Vaughn's Roofing Marion, IL | \$698,000.00 | \$35,000.00 | \$84,000.00 | \$817,000.00 |
| Lutz Roofing Co. Shelby Township, MI | \$481,700.00 | \$22,900.00 | \$65,200.00 | \$569,800.00 |
| Joiner Sheet Metal & Roofing, Greenville, IL | \$519,925.29 | \$19,497.15 | \$64,990.50 | \$604,412.94 |
| Kehrer Bros. Construction Albers, IL | \$319,360.00 | \$20,170.00 | \$47,770.00 | \$387,300.00 |

ICCB approved our protection, health, and safety project application for \$515,200. The lowest bid is well under the original project application budget submitted by the architects and engineers.

Recommendation: That the Board of Trustees approve the low bid meeting specifications from Kehrer Brothers Construction of Albers, Illinois, in the amount of \$319,360 for the base bid, \$20,170 for Alternate Bid RW-1, and \$47,770 for the Alternate Bid RW-2 (\$387,300 total bids) for removal of the existing roof system on the gymnasium and north part of C-Wing and installing a new rigid insulation to comply with the current R-value requirements of BOCA National Building Code. In addition, it is recommended that the Board authorize the contractors to begin the order process as soon as they receive the Notice of Award and the administration be authorized to compensate Image Architects, Inc., for any architectural services for this project at a cost of \$38,730 plus direct costs associated with this project.

B. Approval of Memorandum of Understanding with Mid-Continent University (Attachment IV)

Approval is requested for a Memorandum of Agreement with Mid-Continent University. The Memorandum of Understanding formally recognizes that John A. Logan College and Mid-Continent University are active educational partners, committed to providing greater educational opportunities and services for students transferring between institutions. The purpose of the Memorandum of Understanding is to provide opportunity for area residents to pursue a Bachelor of Science in Business Management, a Bachelor of Science in Psychology and Counseling, and a Master of Science in Human Resource Management through Mid-Continent University on site at John A. Logan College. John A. Logan College will provide Mid-Continent University with three classrooms for evening instruction and one office space.

The effect of this MOU will be reviewed and evaluated annually. The information obtained from the evaluation process will be used to enhance the quality of service to area residents.

Recommendation: That the Board of Trustees approve a Memorandum of Understanding with Mid-Continent University as contained in Attachment IV effective February 23, 2010.

XII. OLD BUSINESS

A. Proposed Additions/Revisions to Board Policies (Attachment V) (Voice Vote)

The following new or revised Board Policies were presented to the Board of Trustees for the first reading at the January 26, 2010, Board meeting. These policies were made available to employees for input and suggestions and are now being brought to the Board of Trustees for final action:

Board Policy #3610 – Emergency Response and Declaration (New Policy)
Board Policy #5250 – Non-Teaching Professional Staff Course Work
Board Policy #5251 – Non-Union Operational Course Work
Board Policy #5332 – Release Time
Board Policy #7370 – Tuition Waivers
Board Policy #7430 – Use of College Vehicles (New Policy)
Board Policy #8430 – Release of Student Information and Access to Student Records

Please note that Board Policy #5225 – Dismissal or Suspension was one of the policies presented for first reading in January. However, due to some input received, this policy is being reviewed for possible further revisions, and is not being brought for final action at this time.

Recommendation: That the Board of Trustees approve the above listed new or revised Board Policies as recommended.

B. Operational Plan FY 2011 (NO ACTION)

A draft copy of the Operational Plan for FY 2011 was presented to the Board at the January 26 Board meeting. Further revisions have been made to the document and revised copies will be made available for review at the Board meeting.

C. Sustainable Plan for Budget Cuts at John A. Logan College (Voice Vote)

As a result of discussion at the special Board meeting on February 12 and subsequent meetings with employee groups on campus, further revisions have been made to the Sustainable Plan for Budget Cuts at John A. Logan College document. Updated copies of the plan will be presented at Tuesday's Board meeting for further discussion and possible action.

XIII. NEW BUSINESS

A. Proposed Additions/Revisions to Board Policies (Attachment VI) (NO ACTION)

The Board Policy Committee is presenting the following proposed Board Policy revisions to the Board of Trustees for the first reading:

- Board Policy 2380 – Student Board Member
- Board Policy 3361 – Copyright Protection
- Board Policy 5220A – Non-Teaching Professional Staff Compensation
- Board Policy 5411 – Salary Schedule for Non-Traditional Teaching Modes--
(Recommended for deletion as a Board Policy and content will be moved into an Administrative Procedure)

Copies of these proposed revisions may be found in Attachment VI. These policies will also be made available to College employees for input and suggestions, and will be brought back to the Board of Trustees for final action at the March Board meeting.

B. PERSONNEL

1. Support Personnel

a. Operational Staff

- (1) Employment of two part-time, head lifeguards at John A. Logan College.
- (2) Employment of a full-time, temporary, grade III, museum assistant at John A. Logan College.

b. Maintenance/Building Staff – None at this time.

c. Security Staff – None at this time.

2. Professional Staff

a. Non-Teaching Professional Staff

- (1) Ratification of a part-time, stipend, counselor at John A. Logan College.
- (2) Ratification of a Freedom of Information Act Officer for John A. Logan College.

b. Full-Time Faculty

- (1) Approval of contracts for the 2010-2011 academic year for full-time, tenured faculty members.
- (2) Consideration and possible action to re-employ and award tenure for the 2010-2011 academic year to full-time, non-tenured instructors who have completed three years of satisfactory, full-time employment with John A. Logan College.

- (3) Consideration and possible action to offer one year non-tenured contracts for the 2010-2011 academic year to full-time, non-tenured faculty members who have not completed three years of employment with John A. Logan College, but have been evaluated positively.
- (4) Approval of contracts for the 2010-2011 academic year for three 12 month, full-time, tenured faculty members.
- (5) Pursuant to 110ILCS 805/3 B-5 of the Illinois Community College Act, consideration and possible action to discontinue certain teaching services and programs, and to consider and take possible action to honorably dismiss certain non-tenured faculty in the affected teaching services, and/or programs.
- (6) Pursuant to 110 ILCS 805/3 B-5 of the Illinois Community College Act, consideration and possible action to decrease the number of non-tenured faculty employed by the Board and to consider and take the possible action to honorably dismiss the non-tenured faculty selected for elimination as a result of the reduction in force.
- (7) Consideration of retirement request.

c. Term Faculty

- (1) Employment of five term faculty members.

d. Continuing Education

- (1) Employment of one continuing education staff member.

3. Grant Personnel

- a. **Operational Staff** – None at this time.
- b. **Non-Teaching Professional Staff** – None at this time.
- c. **Full-Time Faculty** – None at this time.
- d. **Part-Time Faculty** – None at this time.

4. Volunteer Personnel

- (1) Appointment of volunteers for Literacy.

XIV. ANNOUNCEMENTS

XV. ADJOURNMENT