

JOHN A. LOGAN COLLEGE
Carterville, Illinois 62918

BOARD OF TRUSTEES

Regular Meeting
Tuesday, February 26, 2008
7:00 P. M.
Board Room
Administration Building

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. MINUTES OF THE JANUARY BOARD MEETING (Voice Vote) -- Minutes of the January 22, 2008, Board meeting are enclosed with this packet for your consideration and action.**
- IV. FINANCIAL REPORT (Attachment I) (Voice Vote) — The financial report for the period ending December 31, 2007, is enclosed for your consideration and action.**
- V. ACCOUNTS PAYABLE (Attachment II) (Roll Call Vote) — The list of accounts payable for the period ending January 31, 2008, is enclosed for your consideration and action.**
- VI. RECOGNITION OF GUESTS**
- VII. OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**
- VIII. BOARD OF TRUSTEES REPORTS**
 - A. Illinois Community College Trustees Association (ICCTA) -- John O'Keefe**
 - B. Southeast Regional Trustees (SERT) -- John O'Keefe**
 - C. John A. Logan College Foundation -- Jake Rendleman/Jim Snider**
 - D. Association of Community College Trustees (ACCT) -- Jake Rendleman**
 - E. Hiring Committee -- David Hancock**
 - F. Athletic Advisory Committee — Bill Kilquist**
 - G. Student Trustee — Matthew Todd**

IX. GROUP/ASSOCIATION REPORTS

- A. Faculty Association Report — Tim Baker**
- B. Term Faculty Association Report — John Montacue**
- C. Operational Staff Association Report -- JaDean Towle**

X. OFFICERS REPORTS

- A. Brad McCormick**
 - **Board Building Committee Report**
 - **Board Finance Committee Report**
 - **Statewide Study of Tuition Maximums**
- B. Phil Minnis**
 - **AISIN Training Report (Director of Business and Industry Training Dennis White)**
- C. Julia Schroeder**
 - **Update on MAN-TRA-CON**
 - **Report on Assessment Academy (Cheryl Barrall and Jane Bryant)**
 - **Report on TC 2007 Stock Market Scanning Software (David England)**
- D. Bob Mees**
 - **IBHE Presentation**
 - **Weather Cancellations**
 - **Chamber Annual Dinners**
 - **JALC Conference Center**
 - **P-20 Initiatives**

XI. CONSENT AGENDA (Voice Vote)

A. Approval of Payment to Educational Resources

Approval is requested from the Board of Trustees for payment to Educational Resources to cover testing for the Practical Nursing and Associate Degree nursing programs at John A. Logan College for spring semester 2008. The amount due and payable to Educational Resources is \$11,520.00.

Recommendation: That the Board of Trustees approve payment to Educational Resources in the amount of \$11,520.00 for testing for the Practical Nursing and Associate Degree Nursing Programs at John A. Logan College for spring semester 2008.

B. Approval of B-E Wing Classroom Project Application (Attachment III)

The Illinois Community College Board rules require every capital project of a significant size to be approved by ICCB prior to construction. A few months ago, the Board of Trustees approved the application for the Community Health Education Complex Expansion and the Automotive Expansion. Now, ICCB approval is need for the Classroom (B-E Wing) Addition. The scope of work and budget information used for the ICCB Locally Funded Project Application is taken from the RAMP (Resource Allocation and Management Plan) document approved by the Board nearly a year ago. Approval of the attached application (see Attachment III) by the Board of Trustees is now needed in order to forward to ICCB for approval.

Recommendation: That the Board of Trustees approve the ICCB Locally Funded Project Application as contained in Attachment III, for the College's Classroom (B-E Wing) Addition, and that the administration be authorized to submit this application to the Illinois Community College Board for its approval.

C. Project Completion Status with ICCB (Attachment IV)

The attached project status list (Attachment IV) includes current and past projects that, until now, were not reported as complete to the Illinois Community College Board. Kim Dixon, Dean for Financial Operations, has worked with Marion Poggas, architect for Image Architects, to update ICCB's records to reflect actual completion. In addition to this list, multiple "Statements of Final Completion of State and Locally Funded Projects" have been completed by the architects with information from Kim Dixon, which reflect actual costs for completed projects (also included in Attachment IV). Board approval is requested as the final step in closing out these completed projects with ICCB. This will also allow the College to close out the financial matters relative to these projects. The completed projects are:

<u>Project Name</u>	<u>Project Budget</u>	<u>Actual Expenditures</u>
Replace Cooling Tower C125	\$ 157,300	\$ 112,736.06
Asbestos Abatement & Replacement	\$ 93,400	\$ 95,028.49
Site Lighting-West Parking Lot	\$ 36,300	\$ 27,634.02
Fire Alarm System Repair	\$ 85,305	\$ 40,458.00
Plumbing Upgrades	\$ 167,779	\$ 125,763.06
Asbestos Abatement-Cafeteria, Lounge	\$ 111,548	\$ 71,892.30
Air Handler Replacement-Admin. Bldg.	\$ 193,800	\$ 180,698.11
Workforce/Community Educ Facility (Included Storage Addition)	\$10,382,000	\$10,396,316.00

Recommendation: That the Board of Trustees approve the "Statements of Final Completion of State and Locally Funded Projects" as contained in Attachment IV for the completed projects listed above, and authorize the administration to submit these documents to the Illinois Community College Board as the final step in closing out these projects and related financial matters.

D. Hardinge Bridgeport Series 1 Vertical Milling Machine with Digital Readout 100s (Attachment V)

Specifications were prepared and advertised according to Board policy for the purchase of a Hardinge Bridgeport Series 1 vertical milling machine with digital readout 100S (See Attachment V). Bids were opened at 2:00 p.m. on Monday, February 11, 2008. The results follow:

<u>Bidders</u>	<u>Bid Amount</u>
Zimmerman McDonald Machinery 2272 Weldon Parkway St. Louis, MO 63146	\$15,591.00

Recommendation: That the Board of Trustees approve the low bid meeting specifications for the purchase of the Hardinge Bridgeport Series 1 vertical milling machine with digital readout 100S in the amount of \$15,591.00 from Zimmerman McDonald Machinery, and that the administration be authorized to make this purchase. Perkins grant funds are being used to purchase this instructional equipment.

E. Payment to NetLibrary for eBooks

In order to fulfill recommendations received by the Higher Learning Commission for on-line accreditation, approval is requested to pay NetLibrary a total of \$15,250.00 for eight sets of eBooks and a shared set of 1200 eBooks. NetLibrary is a source for eBooks for which our students and staff have access both on and off campus. This purchase was approved in the Operational Plan for FY08.

Recommendation: That the Board of Trustees approve the purchase of eBooks from NetLibrary in the amount of \$15,250.00 as recommended by the Higher Learning Commission.

XII. NEW BUSINESS

A. Consideration of Monetary Support for John A. Logan College Choral Ensemble (Attachment VI)

The John A. Logan College Choral Ensemble is auditioning to attend and perform in Disney Magic Music Days in Orlando, Florida, June 2-6, 2008. Several student fund raising efforts are ongoing, but the Board of Trustees is asked to consider authorizing provision of some monetary support for the group. Detailed information from music instructor and choral director Nathan D. Arnett regarding this trip is included as Attachment VI.

Recommendation: That the Board of Trustees, after review of information in Attachment VI, consider authorizing monetary support for the John A. Logan College Choral Ensemble trip to Disney Magic Music Days in Orlando, FL, June 2-6, 2008, perhaps in the form of providing bus transportation for the trip.

B. PERSONNEL

1. Support Personnel

a. Operational Staff

Employment of full-time, grade III, secretary III (educational programming).

Employment of full-time, grade IV, accounting clerk IV (cashier).

b. Maintenance/Building Staff – None at this time.

c. Security Staff – None at this time.

2. Professional Staff

a. Non-Teaching Professional Staff

Employment of two part-time, temporary, non-teaching professionals as supervising dentists at John A. Logan College.

Employment of full-time, grade V, retention facilitator.

b. Full-Time Faculty

Approval of full-time, tenured faculty contracts for the 2008-09 academic year.

Approval of full-time, non-tenured instructors who have completed three years of satisfactory, full-time employment with John A. Logan College for re-employment and awarding of tenure for the 2008-09 academic year.

Approval of full-time, non-tenured faculty members who have not completed three years of employment with John A. Logan College, but have been evaluated positively, to be offered one year, non-tenured contracts for the 2008-09 academic year.

Consideration of full sabbatical leave request.

c. Term Faculty

Employment of 14 term faculty members.

d. Continuing Education

Employment of 9 continuing education staff members.

3. Grant Personnel

a. Operational Staff

Employment of full-time, grade II, secretary II (Child Care Resource & Referral).

b. Non-Teaching Professional Staff

Consideration of two retirement requests.

Discussion and possible action on employment status of specific grant employees.

c. Full-Time Faculty – None at this time.

d. Term Faculty – None at this time.

XIII. ANNOUNCEMENTS

XIV. ADJOURNMENT