

JOHN A. LOGAN COLLEGE
Carterville, Illinois

BOARD OF TRUSTEES

Regular Meeting

Tuesday, February 22, 2011

7:00 p.m.

Board Room

Administration Building

AGENDA

I. CALL TO ORDER

II. ROLL CALL

PLEDGE OF ALLEGIANCE

III. MINUTES OF JANUARY BOARD MEETING (Voice Vote) – Minutes of the January 22, 2011, Board meeting are enclosed with this packet for the Board of Trustees' consideration and action.

IV. FINANCIAL REPORT (Attachment I) (Voice Vote) – The financial report for the period ending December 31, 2010, is enclosed for consideration and action.

V. ACCOUNTS PAYABLE (Attachment II) (Roll Call Vote) – The list of accounts payable for the period ending January 31, 2011, is enclosed for consideration and action.

VI. RECOGNITION OF GUESTS

VII. OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

VIII. BOARD OF TRUSTEES REPORTS

A. Illinois Community College Trustees Association (ICCTA) – John Sanders

B. Southeast Region Trustees (SERT) – John O'Keefe

C. John A. Logan College Foundation – Jake Rendleman/Cheryl Graff

D. Association of Community College Trustees (ACCT) – John Sanders

E. Hiring Committee – John Sanders/Mike Hopkins

F. Athletic Advisory Committee – Jake Rendleman/Mike Hopkins

G. Developmental Education Committee – John O’Keefe/Mike Hopkins

H. Nursing Committee – John O’Keefe/Cheryl Graff

I. Diversity Committee – John Sanders/Jackie Hancock

J. Student Trustee – Mandy Little

IX. GROUP/ASSOCIATION REPORTS

A. Faculty Association Report – Terri Rentfro

B. Term Faculty Association Report – John Montacue

C. Logan Operational Staff Association Report – Vicki Kelly

X. OFFICERS’ REPORTS

A. Brad McCormick -- Board Building Committee

-- Board Finance Committee

B. Tim Daugherty -- SIU Health Center Proposal

C. Julia Schroeder -- Assessment Academy (Cheryl Barrall)

-- Dentist Positions

D. Robert L. Mees -- Presidents’ Council

-- State Budget

XI. CONSENT AGENDA (Voice Vote)

A. Bid - 165 Ton Rotary Screw Water Cooled Chiller (Attachment III)

Bid specifications were prepared and advertised according to board policy for the bid of the Protection, Health, Safety Compliance – 165 Ton Rotary Screw Water Cooled Chiller (Attachment III). Bids were received and opened in the Office of the Vice President for Business Services and College Facilities at 2:00 p.m., Wednesday, February 2, 2011. The results follow:

<u>Bidders</u>	<u>Bid Amount</u>
Engineered Thermal Systems, Inc. 235 Millwell Drive Maryland Heights, MO 63043	\$64,408.00

<u>Bidders</u>	<u>Bid Amount</u>
Thermal Mechanics, Inc. 715 Goddard Ave. Chesterfield, MO 63005-1132	\$71,446.00
Koch Air, LLC 3141 Riverport Tech Center Drive Maryland Heights, MO 63043	\$63,490.00*
Trane 101 Matrix Commons Fenton, MO 63026	No Bid

*Compressor (Years 2-5 parts & Carrier CCS Labor
Additional \$5,090.00 included in bid)

The College included in the most recent Protection, Health, Safety levy last November the replacement of another chiller which provides cooling to all of B Wing, part of the auditorium, the gymnasium, athletic offices, multi-purpose room, and the area including admissions and financial aid. This replacement should provide additional energy savings for the College and will remove a piece of equipment that is likely to begin failing. The areas which are served by this equipment are sensitive cooling areas and untimely failure impacts large numbers of people.

Recommendation: That the Board of Trustees approve the low bid meeting specifications for the purchase of a 165 ton rotary screw water cooled chiller, from Koch Air, LLC of Maryland Heights, Missouri for an amount of \$63,490.00; and that the administration be authorized to make this purchase.

B. Student Trustee Election

It is recommended that the election of the student member to the Board of Trustees of John A. Logan College, Community College District No. 530, be conducted on Wednesday, March 2, 2011. The following resolution for this election is recommended:

BE IT RESOLVED that the election of one student member to the Board of Trustees, John A. Logan College, Community College District No. 530, in accordance with Board Policy, the College's administrative procedures, and the laws of the State of Illinois, for a term of one year on said Board, is hereby authorized to be held on March 2, 2011; and the recording secretary to the Board of Trustees and the Director of Student Activities are authorized to perform any and all acts necessary to hold such an election.

The results of the election will be made available at the March meeting of the Board of Trustees and the winner will be seated at the April meeting.

Recommendation: That the Board of Trustees, in accordance with Board Policy, College administrative procedures, and the laws of the State of Illinois, approve the above resolution to conduct an election for a student member to the Board of Trustees on March 2, 2011.

XII. OLD BUSINESS

A. Revisions to Board Policies (Attachment IV) (Voice Vote)

The Board Policy Committee presented recommendations for revisions to the following Board Policies for first reading at the January Board meeting:

Board Policy 5251 – Non-Union Operational Course Work
Board Policy 7190 -- Payroll
Board Policy 8510 -- Board Scholarships

These revisions have also been made available to all employees to allow opportunity for input, and are now brought back to the Board for final action.

Recommendation: That the Board of Trustees approve revisions to Board Policy 5251-Non-Union Operational Course Work; Board Policy 7190-Payroll; and Board Policy 8510-Board Scholarships as included in Attachment IV.

XIII. NEW BUSINESS

A. Purchase of Real Property (Roll Call Vote)

At the board's direction, the Shawnee Library System received the College's official offer to purchase the 18,000 square facility and 6 acres of property located at 607 South Greenbriar Rd, Carterville, IL 62918. Since then, the College has had a Phase I Environmental Assessment completed, which cited no environmental concerns or liabilities associated with this property. Official action to purchase this property is needed at this time in order to meet the deadline imposed by Shawnee Library System of May 1, 2011 due to the state's reorganization of the library system. The offer included the provision for Shawnee Library System to remain in the facility rent free through June 30, 2012, and allows SLS to rent for an additional year beyond that. The purchase will be made using capital bond proceeds from the February 2007 bond issuance.

Recommendation: That the Board of Trustees authorize the administration to proceed with the purchase the property located at 607 South Greenbriar Rd, Carterville, IL 62918, pending final approval from the Illinois Community College Board.

B. PERSONNEL

1. Support Personnel

a. Operational Staff

Employment of full-time, grade III, secretary III (Career Programs).

b. Maintenance/Building Staff

Ratification of a part-time, temporary, Teamsters, custodian.

c. Security Staff - None at this time.

2. Professional Staff

a. Non-Teaching Professional Staff

Ratification of six part-time, temporary, non-teaching professionals as supervising dentists at John A. Logan College.

b. Full-Time Faculty

- (1) Approval of contracts for the 2011-12 academic year for full-time, tenured faculty members.
- (2) Re-employment and awarding of tenure for the 2011-12 academic year for full-time, non-tenured instructors who have completed three years of satisfactory, full-time employment with John A. Logan College.
- (3) Approval of one-year, non-tenured contracts for the 2011-12 academic year for full-time, non-tenured faculty members who have not completed three years of employment with John A. Logan College, but have been evaluated positively.
- (4) Approval of contracts for the 2011-12 academic year for three 12-month, full-time, tenured faculty members.
- (5) Approval of academic rank of assistant professor for a full-time faculty member.

c. Term Faculty

Employment/ratification of three term faculty members.

d. Continuing Education Staff

Ratification of three continuing education staff members.

3. Grant Personnel

a. Operational Staff - None at this time.

b. Non-Teaching Professional Staff - None at this time.

c. Full-Time Faculty - None at this time.

d. Part-Time Faculty - None at this time.

4. Volunteer Personnel

Appointment of volunteers for Literacy.

XIV. ANNOUNCEMENTS

XV. ADJOURNMENT