

JOHN A. LOGAN COLLEGE
Carterville, Illinois 62918

BOARD OF TRUSTEES

Regular Meeting
Tuesday, January 22, 2008
7:00 P. M.
Board Room
Administration Building

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. MINUTES OF THE NOVEMBER BOARD MEETING AND TAX LEVY HEARING (Voice Vote)** -- Minutes of the November 27, 2007, Board meeting and Tax Levy Hearing are enclosed with this packet for your consideration and action.
- IV. FINANCIAL REPORT (Attachment I) (Voice Vote)** — The financial reports for the periods ending October 31, 2007, and November 30, 2007, are enclosed for your consideration and action.
- V. ACCOUNTS PAYABLE (Attachment II) (Roll Call Vote)** — The lists of accounts payable for the periods ending November 30, 2007, and December 31, 2007, are enclosed for your consideration and action.
- VI. OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**
- VII. SPECIAL REPORT ON READINESS GRANT (Senator Edward Maloney, Senator Gary Forby, ICCB Vice-President for Academic Affairs and Workforce Development Elaine Johnson, and JALC Vice-President for Instruction Julia Schroeder)**
- VIII. BOARD OF TRUSTEES REPORTS**
 - A. Illinois Community College Trustees Association (ICCTA)** -- John O'Keefe
 - B. Southeast Regional Trustees (SERT)** -- John O'Keefe
 - C. John A. Logan College Foundation** -- Jake Rendleman/Jim Snider
 - D. Association of Community College Trustees (ACCT)** -- Jake Rendleman
 - E. Hiring Committee** -- David Hancock

F. Athletic Advisory Committee — Bill Kilquist

G. Student Trustee — Matthew Todd

IX. GROUP/ASSOCIATION REPORTS

A. Faculty Association Report — Tim Baker

B. Term Faculty Association Report — John Montague

C. Operational Staff Association Report -- JaDean Towle

X. OFFICERS REPORTS

A. Brad McCormick — Board Safety Committee

— Board Policy Committee

— Board Building Committee

B. Phil Minnis — Spring Semester Enrollment Report (Terry Crain)

— PTAC Grant Report (Darren Pulley and Lyndsey Hughes)

C. Julia Schroeder — Update on MAN-TRA-CON

— Court Reporting/Captioning Program (Brenda Erickson and Marilyn Haywood)

D. Bob Mees — Christmas Luncheon

— All-Logan Picnic - May 1, 2008

— Awards Received by Vice-President Schroeder

— ACCT Legislative Summit - Washington, DC

XI. CONSENT AGENDA (Voice Vote)

A. Addendum to Joint Agreement with Illinois Eastern College District #529

The College currently has a joint agreement with Illinois Eastern College, District #529 for the purpose of better meeting the needs of all students in the two college districts. Illinois Eastern is adding an addendum to the existing agreement effective spring semester 2008 to add **Industrial Quality Management** to the list of educational programs into which Illinois Eastern Community College will accept students from the John A. Logan College District. This will enable AISIN employees to attend Frontier College for the spring semester 2008. Illinois Eastern was in the process of getting Board signatures on the complete agreement as of this mailing. If anyone wishes to see the agreement in its entirety, it will be available at Tuesday night's meeting.

Recommendation: That the Board of Trustees approve revision of the College's Joint Agreement with Illinois Eastern College District #529 to add Industrial Quality Management to the list of educational programs into which Illinois Eastern Community College will accept students from the John A. Logan College district effective Spring semester 2008.

B. Revisions to Joint Agreement Program with Southwestern Illinois College District #522 (Attachment III)

The College currently has a joint agreement with Southwestern Illinois College District #522 for the purpose of better meeting the needs of all students in the two college districts. Changes to the list of educational programs into which Southwestern Illinois College will accept students from the John A. Logan College District include the *removal* of Radiologic Technology, Chemical Technology, Major Appliance Technology, and Process Operations Technology programs.

Changes to the list of educational programs into which John A. Logan College will accept students from the Southwestern Illinois College District include the *addition* of the Diagnostic Medical Sonography program. Automotive Mechanics and Automotive Technology have been combined into an Automotive Services Technology Certificate/Degree Program, and Construction Management has been changed to Construction Management Technology.

Fire Science is a unique program where the students (firefighters) benefit from the courses of programs offered throughout the state. Fire Science is a program offered at both colleges and even though John A. Logan College is in the process of creating its own set of degrees and certificates, this program remains listed on both sides. SWIC currently has this same relationship with approximately five other community colleges and wishes to continue the relationship with John A. Logan College so that students can earn credits at either institution at in-district rates.

A copy of the complete revised agreement may be found in Attachment III.

Recommendation: That the Board of Trustees approve revisions to the College's joint agreement with Southwestern Illinois College District #522 as contained in Attachment III.

C. Bid-College Catalog (Attachment IV)

Specifications were prepared and advertised according to Board policy for the printing, binding, and delivery of the College Catalog (Attachment IV). This bid is done annually. Bids were opened at 2:00 p.m. on Tuesday, December 11, 2007. The results follow:

<u>Bidders</u>	<u>Bid Amount</u>
Breese & Journal Publishing Company 8060 Hwy. 50 West Breese, IL 62230	\$11,348.00
Castle Printech, Inc. 121 Industrial Drive DeKalb, IL 60115	\$13,660.00

<u>Bidders</u>		<u>Bid Amount</u>
Creasey Printing Services	(368 pages)	\$16,832.00
2700 W. Lawrence Ave., Suite H	(376 pages)	\$17,234.00
Springfield, IL 62704		
Creative Business Forms	(30# Newsprint)	\$18,032.30
P. O. Box 266	(35# Newsprint)	\$20,076.30
302 E. Main St.		
Collinsville, IL 62234		
M & D Printing		\$24,581.00
515 University Avenue		
Springfield, IL 62704		
P & P Press, Inc.		\$ 9,416.00
6513 N. Galena Road		
Peoria, IL 61614		
Phillips Brothers Printers		\$15,844.00
1555 W. Jefferson		
Springfield, IL 62702		
Web Com Books & Beyond		No Bid
3480 Pharmacy Ave.		
Toronto, Ontario Canada M1W 2S7		
Image Graphics, Inc.		No Bid
P. O. Box 996		
Paducah, KY 42002-0996		

This bid will result in a cost per catalog of \$.94 compared to our cost last year of \$1.009 per catalog based on this year's bid price of \$9,416 for 10,000 copies.

Recommendation: That the Board of Trustees approve the low bid meeting specifications for printing 10,000 copies of the College Catalog as submitted by P & P Press, Inc., of Peoria, Illinois, for an amount of \$9,416, and that the administration be authorized to make this purchase.

D. Bid – Echocardiology Vascular System (Attachment V)

Bid specifications were prepared and advertised according to Board policy for the forty-eight month lease of an echocardiology vascular system (Attachment V). This equipment is to be used by the Diagnostic Medical Sonography program. The equipment was approved in The Plan for 2008. Bids were received and opened in the Office of the Vice President for Business Services and College Facilities at 2:00 p.m., Thursday, January 3, 2008. The results follow:

<u>Bidders</u>	<u>Monthly Bid Amount</u>	<u>Total for 48 Months Bid Amount</u>
Phillips Medical Systems (Pro Plus Plan) 3000 Minuteman Road Andover, MA 01810	\$2,441.04	\$117,169.22
GE Healthcare (48 Mos) (FMV Lease)	\$3,220.00	\$154,560.00
9900 Innovations Drive (Service)	\$ 682.00	\$ 32,749.92
Wauwatosa, WI 53226 (Total)	\$3,902.29	\$187,307.92

Recommendation: That the Board of Trustees approve the low bid meeting specifications for the lease of the echocardiology vascular system from Phillips Medical System N.A. Company of Andover, Massachusetts, in the amount of \$117,169.22, and that the Board authorize the Administration to enter into this lease.

XII. OLD BUSINESS

A. Addition of New Board Policy #3370 – Personal Protective Equipment for Campus Safety Law Enforcement Officers (Attachment VI)(Voice Vote)

At the November 27, 2007, meeting of the Board of Trustees, a proposed new Board Policy #3370 - Personal Protective Equipment for Campus Safety Law Enforcement Officers was presented to the Board for its consideration. Since no comments or concerns have been expressed, this policy is now being presented for Board action.

Recommendation: That the Board of Trustees approve the proposed new Board Policy #3370 – Personal Protective Equipment For Campus Safety Law Enforcement Officers as contained in Attachment VI, and that the administration be authorized to implement this policy immediately.

B. Revisions to Section 2000 of the Board Policy Manual (Attachment VII) (Voice Vote)

At the November 27, 2007, meeting of the Board of Trustees, proposed revisions to the 2000 Section of the Board Policy Manual were presented to the Board for consideration. No comments or concerns have been expressed regarding these proposed revisions, and these policies are now being presented to the Board of Trustees for action. A copy of the newly revised Section 2000 is included as Attachment VII.

Recommendation: That the Board of Trustees approve the revisions to Section 2000 of the Board Policy Manual as included in Attachment VII, and that the administration be authorized to implement these revisions immediately.

XIII. NEW BUSINESS

1. Support Personnel

a. Operational Staff

- (1) Ratification of a full-time, temporary, grade III secretary III.
- (2) Ratification of a full-time, grade III early childhood assistant III.
- (3) Employment of part-time, learning resources clerk II.

b. Maintenance/Building Staff

- (1) Consideration of Maintenance/Building Staff member retirement request.

c. Security Staff – None at this time.

2. Professional Staff

a. Non-Teaching Professional Staff

- (1) Consideration of retirement request.

b. Full-Time Faculty

- (1) Ratification of a temporary, full-time, English instructor.

c. Term Faculty

Employment of 17 term faculty members.

d. Continuing Education Staff

Employment of two continuing education staff members.

3. Grant Personnel

a. Operational Staff

Ratification of a part-time, grade III, early childhood assistant III.

b. Non-Teaching Professional Staff

- (1) Approval of volunteers for literacy.
- (2) Personnel action on assistant coordinator of literacy in Elkhville/Du Quoin area.

c. Full-Time Faculty – None at this time.

d. Term Faculty – None at this time.

XIV. ANNOUNCEMENTS

XV. ADJOURNMENT