

**JOHN A. LOGAN COLLEGE**  
**Carterville, Illinois**

**BOARD OF TRUSTEES**

Regular Meeting

Tuesday, October 26, 2010

6:30 p.m.

Board Room

Administration Building

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

**OFFICIAL SEATING OF NEWLY APPOINTED TRUSTEE JACLYN HANCOCK**

**PLEDGE OF ALLEGIANCE**

**INTERACTIVE SESSION WITH THE JOHN A. LOGAN COLLEGE STUDENT SENATE** (Student survey Information is included in this packet for the trustees.)

**PRESENTATION OF PRESIDENTIAL SCHOLARS**

**III. MINUTES OF SEPTEMBER PUBLIC HEARING AND BOARD MEETING (Voice Vote)** – Minutes of the September 28, 2010, Public Hearing and Board meeting are enclosed with this packet for the Board of Trustees' consideration and action.

**IV. FINANCIAL REPORT (Attachment I) (Voice Vote)** – The financial report for the period ending August 31, 2010, is enclosed for consideration and action.

**V. ACCOUNTS PAYABLE (Attachment II) (Roll Call Vote)** – The list of accounts payable for the period ending September 30, 2010, is enclosed for consideration and action.

**VI. RECOGNITION OF GUESTS**

**VII. OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**

**VIII. BOARD OF TRUSTEES REPORTS**

**A. Illinois Community College Trustees Association (ICCTA)** – John Sanders

**B. Southeast Region Trustees (SERT)** – John O'Keefe

- C. John A. Logan College Foundation – Jake Rendleman/Jim Snider
- D. Association of Community College Trustees (ACCT) – John Sanders
- E. Hiring Committee – John Sanders
- F. Athletic Advisory Committee – Jake Rendleman
- G. Developmental Education Committee – John O’Keefe/Mike Hopkins
- H. Nursing Committee – John O’Keefe
- I. Diversity Committee – John Sanders
- J. Student Trustee – Mandy Little

IX. GROUP/ASSOCIATION REPORTS

- A. Faculty Association Report – Terri Rentfro
- B. Term Faculty Association Report – John Montacue
- C. Logan Operational Staff Association Report – Vicki Kelly

X. OFFICERS’ REPORTS

- |                    |    |   |
|--------------------|----|---|
| A. Brad McCormick  | -- | <u>Board Building Committee</u>               |
|                    | -- | <u>Board Finance Committee</u>                |
| B. Julia Schroeder | -- | <u>JALC Online Assessment (Matt Garrison)</u> |
| C. Tim Daugherty   | -- | <u>Phi Theta Kappa (Mark Rogers)</u>          |
| D. Robert L. Mees  | -- | <u>Presidents’ Council Retreat</u>            |
|                    | -- | <u>CMS Grant</u>                              |
|                    | -- | <u>Bell Tower Project</u>                     |
|                    | -- | <u>ICCB Recognition</u>                       |

**XI. CONSENT AGENDA (Voice Vote)**

**A. Approval of Closed Session Minutes for Availability for Public Inspection**

The closed session minutes through September 14, 2010 have been reviewed by College legal counsel, and a determination was made as to which of these minutes could be made available for public inspection. The content of these minutes has been previously approved by the Board.

**Recommendation:** That the Board of Trustees approve the following closed session minutes to be made available for public inspection: February 27, 2007; February 24, 2009; October 27, 2009; January 26, 2010; February 12, 2010; March 2, 2010; March 16, 2010; and September 14, 2010.

**B. Destruction of Verbatim Recordings of Closed Session**

In compliance with revisions made to the Open Meetings Act, the Board of Trustees has kept a verbatim tape recording of all closed sessions since January of 2004. The law states that the verbatim recording of a closed meeting may be destroyed after 18 months upon approval of the Board. The Board of Trustees has periodically approved destruction of recordings in accordance with this time frame. College legal counsel has recommended that the Board now approve destruction of the closed session recordings through March 24, 2009.

**Recommendation:** That the Board of Trustees approve the destruction of the verbatim recordings of the closed session meetings through and including March 24, 2009.

**XII. OLD BUSINESS**

**A. Proposed Revisions/Additions to Board Policies (Attachment III) (Voice Vote)**

The Board Policy Committee submitted the following proposed Board Policy revisions/additions to the Board of Trustees for the first reading at the September 28 Board meeting:

Board Policy #5332 – Release Time  
Board Policy #7311 – Definition of In-District Residency for Tuition and Credit  
Hour Claim Purposes  
Board Policy #7380 – Senior Citizen Courtesy Cards (Recommended for Deletion)  
Board Policy #3371 – Sex Offender Registration Policy (NEW)  
Board Policy #8560 – Involuntary Medical Withdrawal (NEW)

Copies of the proposed revisions/additions may be found in Attachment III. These policies have been made available to College employees for input and suggestions, and are now being brought back to the Board of Trustees for final action.

**Recommendation:** That the Board of Trustees approve revisions to Board Policies 5332 and 7311; deletion of Board Policy 7380; and adoption of new Board Policies 3371 and 8560 as included in Attachment III.

**XIII. NEW BUSINESS**

**A. Annual College Audit (Attachment IV) (Roll Call Vote)**

The annual audit for John A. Logan College for FY 2010 (2009-2010) has been completed by Kemper CPA Group LLP. In addition, Kimberly Walker and Clatus Bierman of Kemper CPA along with Brad McCormick met with the College Audit Committee (consisting of Trustees Jim Snider and Michael Hopkins) on Friday, October 22, 2010, and they will be prepared to share regarding that discussion. Ms. Walker and Mr. Bierman will be at the Board meeting to present an oral summary of the audit and will respond to any questions from the members of the Board of Trustees. (See Attachment IV.)

**Recommendation:** Subject to the presentation by Kemper CPA Group LLP and to any questions by the Board of Trustees, the administration recommends that the annual audit for John A. Logan College for FY 2010 (2009-2010) be accepted by the Board of Trustees.

**B. PERSONNEL**

**I. Support Personnel**

**a. Operational Staff**

- (1) Employment of full-time, grade III, secretary III (Building Maintenance).
- (2) Employment of full-time, grade III, secretary III (Campus Safety).

**b. Maintenance/Building Staff**

- (1) Ratification of full-time, Teamsters, custodian.

**c. Security Staff - None at this time.**

**2. Professional Staff**

**a. Non-Teaching Professional Staff - None at this time.**

**b. Full-Time Faculty**

**c. Term Faculty**

- (1) Ratification of part-time instructor of cosmetology.

**d. Continuing Education Staff**

**3. Grant Personnel**

a. **Operational Staff** – None at this time.

b. **Non-Teaching Professional Staff**

(1) Employment of full-time, grade II, project services coordinator.

c. **Full-Time Faculty** - None at this time.

d. **Part-Time Faculty** - None at this time.

**4. Volunteer Personnel** - None at this time.

**XIV. ANNOUNCEMENTS**

**XV. ADJOURNMENT**