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*Shared Governance Council*

**MINUTES**

*October 10, 2024*

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Members Present: Catherine Hoekstra, Bradley Griffith, Scott Elliott, Nikki Brooks, Rollie Hawk, Daniela Brooks, Jennifer Jeter, Bart Pulliam, Heather Chandler, Anastasia Moroz, Steve O'Keefe

1. Agenda Requests

- a. Jessica Force has been invited to speak to SGC in November. Contact your group and forward any questions they may have to Jessica before November 14.
- b. Monthly Employee Training Opportunities: Rollie Hawk will provide a defined process for monthly trainings to the SGC.

2. Committee and Task Force Reports

- a. Diversity, Equity, and Inclusion: The Equity Plan is posted, discussed retention ideas, such as creating a Spanish version of student handouts waiving or delaying the Prior Learning Assessment testing fee. They are working to revamp the DEI webpage.
- b. Professional Development Committee: Faculty Professional Development is planning for kick-off on January 9 – OER, Customize Your Door, Communicating Across Generations.
- c. Facilities Planning Committee:
  - i. Campus Aesthetics and Art Display Subcommittee: Aldon Addington has donated an art piece that has been placed in the Courtyard Waterfall.
- d. Identity Theft Prevention Committee: This committee will be reactivated. They are reviewing past practices/purpose and will revise and update as needed.
- e. Information Technology Committee: Will be filling the last IT vacancy on October 16, ChatBot will have a soft rollout on MyJALC on 10/3, Campus Marketplace is underway (upgrade to Higher Reach), ERP team continues to build out data models and reports, finalizing Modern Campus a curriculum and catalog management tool, reviewing plans to implement Wireless Access Points, PowerFAIDS is in a planning phase for FY 26.
- f. Safety Committee: Addressed issues in/around the G wing regarding the weather stripping and outside steps. Dustin Neace has been added to the committee. Continue follow-up in Vocational Building, review ADA door buttons in the Library, E-wing to Courtyard, and B to tunnel, upcoming final walkthrough of H, continue collaborating with the Tedrick Group, discussion of a crosswalk at frisbee golf, use of the HALO device at Logan Fitness, and gymnasium/stadium walkthrough. Please encourage students to report issues they have to their faculty.

3. New Employee Comments

- a. The insurance reimbursement comment and response can be viewed online.

4. Recommendation to Cabinet

- a. None

5. New Membership Discussion

- a. The updated membership list is on the SGC website.

6. Council Member Comments

- a. There was discuss regarding the OER resource. Several large requests have been placed, and cost-effectiveness has become an issue. The college is working to update the guidelines for this process.

Anastasia Moroz, Student Senate representative, would like a timeline of action moving forward and requested that the resource be available for the next kick-off (spring). Ana asked to be added to the agenda in November.

- b. Vice Chair Bradley Griffith will fill in for Catherine Hoekstra in November.

The meeting adjourned at 3:30 pm.