

# Certificate in Accounting

Career Curriculum: 00ACC 0063  
Minimum Hours: 31  
Major Code: 1.2 520301  
Effective Date: Fall 2025

## FIRST YEAR – FALL SEMESTER

| Dept. | No. |                                             | Hrs. | Grade |
|-------|-----|---------------------------------------------|------|-------|
| ORI   | 100 | College 101                                 | 1    | _____ |
| BUS   | 110 | Intro to Business                           | 3    | _____ |
| MAT   | 113 | Introduction to Contemporary Mathematics OR | 3    | _____ |
|       |     | MAT 108 College Algebra OR                  | 7    | _____ |
|       |     | BUS 111 Business Mathematics                |      |       |

## NOTES AND INFORMATION

### Fall Only Courses:

ACC 218  
ACC 202

### Spring Only Courses:

ACC 105  
ACC 225  
OFT 220

**Additional Information:** This program, composed largely of accounting courses, is designed for the student who desires to gain and/or increase skills in the area of accounting. Successful completion of the program will lead to the awarding of a certificate of achievement.

**Career Opportunities:** Accounting Clerk, Bookkeeping Clerk, Payroll Clerk.

John A. Logan College reserves the right to modify this curriculum guide as needed. Please verify with your academic advisor the accuracy and time lines of this document.

## FIRST YEAR – SPRING SEMESTER

| Dept. | No. |                      | Hrs. | Grade |
|-------|-----|----------------------|------|-------|
| ACC   | 105 | Payroll Accounting   | 3    | _____ |
| ACC   | 201 | Financial Accounting | 3    | _____ |
|       |     |                      | 6    |       |

## SECOND YEAR – FALL SEMESTER

| Dept. | No. |                                     | Hrs. | Grade |
|-------|-----|-------------------------------------|------|-------|
| ACC   | 202 | Managerial Accounting               | 3    | _____ |
| ACC   | 218 | Tax Accounting                      | 3    | _____ |
| OFT   | 104 | Spreadsheet Design                  | 3    | _____ |
| COM   | 115 | Speech OR                           | 3    | _____ |
|       |     | COM 116 Interpersonal Communication | 12   | _____ |

## SECOND YEAR – SPRING SEMESTER

| Dept. | No. |                                    | Hrs. | Grade |
|-------|-----|------------------------------------|------|-------|
| ACC   | 225 | Integrated Accounting on Computers | 3    | _____ |
| OFT   | 220 | Advanced Spreadsheet Design        | 3    | _____ |
|       |     |                                    | 6    |       |