# 2024-2025 Verification Worksheet Independent Student – Tracking Group V5

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we must verify the information you reported on your FAFSA is correct. You must complete and sign this worksheet, attach any required documents, and submit the information requested to the John A. Logan College Financial Aid Office. If there are differences, your FAFSA information may need to be corrected. If you have questions about verification, contact the Financial Aid Office at John A. Logan College as soon as possible so that your financial aid will not be delayed.

Α.	Inde	pendent	Student's	Inform	ation

Student's Last Name	Student's First Name	Student's M.I.	Student's SSN or ID Number	
Student's Street Addres	s (include apt. no.)		Student's Date of Birth	
City	State	Zip Code	Student's Email Address	
Student's Home Phone	Number (include area code)		Student's Alternate or Cell Phone Number	

## **B.** Independent Student's Family Information

List below the people in your family size. Include:

- Yourself (student)
- The student's spouse, if applicable.
- The student's dependent children if the following are true:
  - They live with the student (or live apart because of college enrollment).
  - > They receive more than half of their support from the student; and
  - > They will continue to receive more than half their support from the student during the award year.
- Other persons if the following are true:
  - > They live with the student.
  - > They receive more than half of their support from the student; and
  - > They will continue to receive more than half their support from the student during the award year.

The provided criteria for "dependent children" or "other persons" align with the requirement that family size aligns with whom the student could claim as a dependent on a U.S. tax return if the student were to file a U.S tax return at the time of completing the 2024-2025 FAFSA. As a result, the student should not include any unborn children in the family size. If more space is needed, provide a separate page with the student's name and ID number at the top.

Full Name	Age	Relationship
Missy Jones (example)	28	Wife
		Self

Print Student Name:	<b>Student ID Number:</b>	
i i iiii Stuuciit Naiiie.	Student ID Number.	

### C. Independent Student's Income Information to Be Verified

#### TAX RETURN FILERS

**Instructions**: Complete this section if the student and spouse filed or will file a 2022 IRS income tax return(s). As part of federal student aid eligibility, students, and spouses (as appropriate), will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In other words, if the student and spouse filed separate 2022 IRS income tax returns, both must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify 2022 income information that was transferred into the student's FAFSA using income and tax information directly from the IRS.

If 2022 income tax return information for the student (or spouse, if applicable) was not available or could not be used, the student should provide the institution with a 2022 IRS Tax Return Transcript(s) or a signed copy of the 2022 income tax return and applicable schedules.

#### A **2022 IRS Tax Return Transcript** may be obtained through:

- ➤ Get Transcript by Mail Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and *NOT* the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- ➤ Get Transcript Online Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and NOT the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- ➤ <u>Automated Telephone Request</u> 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- Paper Request Form IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

Print Student Name: S	tudent ID Nu	ımber:
TAX RETURN NONFILERS – The instructions and ce and spouse (if the student is married.) Complete this secti and is <u>not required</u> to file a 2022 IRS income tax return.	on if the stude	ent (spouse) will not file
The student and spouse were not employed and had	no income ea	rned from work in 2022.
The student and/or spouse were employed in 2022 b return.	out were not re	equired to file a 2022 tax
Attach copies of all 2022 IRS W-2 forms issued to the stuand amount earned even if they did not issue an IRS W-2		oyers. List every employer
Employer's Name	IRS W-2	Annual Amount
Employers Name	Provided?	Earned in 2022
(Example) ABC's Auto Body Shop	Yes	\$4,500.00
Total Amount of Income Ea	rned from	\$
Provide a signed and dated statement certifying that the indiv required to file a 2022 income tax return, as well as the source and the amount of income from each source.  Check here if non-filing statement is signed and contains the signed	es of 2022 inc	
Check here if non-filing statement will be provide	ed later.	

Print	Student Name:		Student ID Number:
D.	<b>Documentation of Identity</b>	y/Statement of Edu	cational Purpose
	government-issued photo identification The institution will maintain a copy of	n (ID), such as, but not limit the student's photo ID that	rify his or her identity by presenting an unexpired valid ed to, a driver's license, other state-issued ID, or passport is annotated by the institution with the date it was received zed to receive and review the student's ID.
	In addition, the student must sign, in the below.	ne presence of the institution	al official, the Statement of Educational Purpose provided
Identity and Statement of Educational Purpose (To Be Signed in the Presence of			in the Presence of a Notary)
	If the student is unable to appear in per the institution:	rson at John A. Logan Colle	ge to verify his or her identity, the student must provide to
	(a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statemen below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; a		
		ent of Educational Purpose,	w, which must be notarized. If the notary statement appears there must be a clear indication that the Statement of
	Note: A student who is unable to	obtain the documentation li	sted above must contact the financial aid office.
Statem	ent of Educational Purpose		
I certify	that I	am the individua	al signing this Statement of Educational Purpose and that
·	(Print Student's Nan	ne) e I may receive will only be	used for educational purposes and to pay the cost of
	Student's Signature and Date	Fin	ancial Aid Administrator Signature and Date
	Student's ID Number		
	Notary's Certificate of Knowledge	City/County of	
	State ofbefore me,		on Inted Name of Signer)
	(Notary's Name)		
	And provided to me on basis of satisfactory evidence of identification		(Type of government-issued photo ID provided)
	To be the above-named person who sign	gned the foregoing instrume	
	WITNESS my hand and official seal		
		(Notary Signature)	(Date commission expires) (seal)

Print	Student Name:	Student ID Number:
Warn	ning: If you purposely give false or m	isleading information, you may be fined, sent to prison, or both.
<b>E.</b>	Certification and Signature	
	The person signing below certifies that a	all of the information reported on this worksheet is complete and correct.
	Print Student's Name	Student's ID Number

Date

Student's Signature (Required)