Certificate
in
Computer Information Systems

JALC
www.jalc.edu

FALL SEMESTER

Dept.	No.		Hrs.	Grade
ORI	100	College 101	1	_____
CIS	200	Network Essentials	3	_____
CIS	206	Managing Network Environment I	3	_____
OFT	207	Computer Application in Business	3	_____
ENG	101	English Composition I[1] OR		
		ENG 113 Professional Technical Writing[1]	3	_____
MAT	120	Elementary Statistics or MAT 119		
		Elementary Statistics with Integrated	3	_____
		Review OR BUS 111 Business	16	
		Mathematics		

SPRING SEMESTER

Dept.	No.		Hrs.	Grade
ACC	100	Business Accounting OR	3	_____
		ACC 200 Financial Accounting I		
OFT	104	Spreadsheet Design		
OFT	120	Database Management	3	_____
CIS	208	Security Awareness	3	_____
CIS	209	Introduction to Cybercrimes	3	_____
CIS	230	Operating Systems	3	_____
			18	

NOTES AND INFORMATION

[1] Requires a grade of "C" or higher.

Career Opportunities: Upon successful completion of this program, students will have the minimum skills necessary to maintain an existing small business information system; perform the duties necessary to enter, store, retrieve, transfer, update, and maintain computerized information; and possess the required technical knowledge to ensure the proper care of equipment and software.

John A. Logan College reserves the right to modify this curriculum guide as needed. Please verify with your academic advisor the accuracy and timelines of this document.