
Shared Governance Council Minutes

September 13, 2023

Members Present: Rachel Sveda-Webb, Catherine Hoekstra, Jeremy Sargent, Bradley Griffith, Emily Monti, Tammy Wernsman, Todd Moe, Crystal Young, Cornelius Fair, Gretchen Kohlhaas, Roger Bonovz, Drew Stacy, Magnus Noble (student representative)

1. Agenda Requests

Grant Employee Vacation Time: This request will be addressed in October per the submitter's request.

Logan Fitness Access: Bradley Griffith and Greg Starrick request 24/7 access to the Logan Fitness Center. This amenity would offer improved access during overnight hours and on weekends and holidays. To effectively compete with other locations and maintain a viable operation, it is highly desirable that Logan Fitness offer 24/7 access to the fitness center. A few safety concerns were presented, but plans have been developed to address each concern presented.

Upon a roll call, all members present voted yes. The request will be forwarded to the President's Cabinet to recommend moving forward with the implementation of the 24/7 access and to request the review of BP 3630 regarding Security Camera access.

2. Committees and Taskforces

One Card Taskforce: Kaylee Smith stated that Dr. Overstreet has requested Christy Stewart form a task force to look into the adoption of an ID card that functions as a "One Card" to be used throughout the John A. Logan College campus. The TF members are: Christy Stewart, Travis Geske, Scott Elliott, Scott Ward, Bradley Griffith, Allan Willmore, Jeremy Sargent, Chris Naegele, Adam Rubin, Susan LaPanne, Stephanie Harner, Jason Snider, Kaylee Smith, and April Martinez.

Updated Committee and Taskforce Listing and Oversight Structure: Rachel explained that in August, there were changes to the structure of committees and task forces. There is a breakdown of committees and taskforces and who they report to on the SG webpage.

Repository of Meeting Minutes: Rachel stated a place is established on SharePoint to house all committees/minutes. Rachel and Carmen Cutsinger will be responsible for uploading the minutes. Information will be sent out through SG once these folders are set up along with a description of how Chairs and Co-Chairs can submit minutes to be posted to Sharepoint.

3. New Employee Comments

The entire content of comments and responses can be viewed on the Shared Governance website.

Safety Trainings

Employee Comments/Responses Location (2)

LOSA Insurance Rates

Announce Emails

Hiring Process

4. Recommendations to Cabinet:

In July, there was a request for increased communication when large-scale changes occur. Rachel provided the committee with a recommendation response to the President's Cabinet.

Upon a roll call, all members present voted yes. The recommendation will be presented to the President's Cabinet.

5. Website Changes

Membership Selection and Makeup: Rachel stated that the document was rewritten to clarify and explain the selection process. A draft was provided.

Employee Comment Form: Rachel updated the document for clarification. A draft was provided.

Current Membership Listing: Rachel provided an updated listing of the current membership. Catherine Hoekstra has volunteered to serve as Vice-Chair of SG. Rachel will be out in December, January and February.

All website changes will be submitted to Phillip Lane to be posted as soon as possible.

6. Council Member Comments/Open Forum

None

The meeting adjourned at 3:00 pm