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*Shared Governance Council Minutes*

*April 13, 2023*

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Members Present: Rachel Sveda-Webb, Jeremy Sargent, Bradley Griffith, Megan Moseley, Donnie Winget, Tammy Wernsman, Todd Moe, Chrystal Young, Cornelius Fair, Dawn Hurst, Drew Stacy, Danielle Burke.

1.) Committee & Taskforces

- ERP Taskforce Request: Dr. Overstreet requested to establish an ERP Task Force. This is a short-term TF that will lead to a long-term committee. The committee's purpose is to research what is/isn't happening with J1. This will launch into a larger TF to examine options for our ERP system. Chair Sveda-Webb stated that there are compatibility issues with J1.

Upon a roll call, all members present voted yes. The request to form an ERP Task Force will be forwarded to President's Cabinet.

- Facilities and IT Planning and Campus Aesthetics and Art Display Committee discussion: It was suggested that the Campus Aesthetics and Art Display Committee be a component of the Facilities and IT Planning Committee. The Aesthetics and Art Display committee will typically meet twice a semester and will report to Facilities and IT Planning.

Upon a roll call, all members present voted yes. The request to form a Facilities and IT Planning Committee with Aesthetics and Arts Committee as their sub-committee will be forwarded to President's Cabinet.

- 2.) Agenda Request #1 follow-up: Jeremy Sargent and Chief Willmore responded to Rob Craig from last month's meeting. At this time, the doors will not always be unlocked due to security reasons. Chief Willmore stated there is always an opportunity to discuss adding doors to the unlock list, and he is willing to listen to concerns and modify when appropriate. Chair Sveda-Webb will craft a response to Rob Craig and forward it to the committee in Teams before it is sent to Mr. Craig.

- 3.) Meeting with Committee and Taskforce Chairs: Chair Sveda-Webb met with the committee chairs and co-chairs. She has asked for a report from committees during May, June, and July. This will allow committees to share what they are working on or completed and anything upcoming. Also, the question was asked if the SG webpage could be the place to keep all committee, task force, sub-committee, department, etc., minutes since there is no place where all minutes are housed.

4.) Employee Comments:

**a.) Comment (comments are verbatim)**

Grant staff have to use their vacation time each year, and until they have been here 10 years, it does not roll over. I am curious why that is. Our grant, specifically, is an ongoing grant and not awarded annually. Furthermore, why is 10 years a magic bullet? I am also curious about where this is written in policy currently?

**Recommended solution or next step (if applicable)**

Explore reasons behind this policy and work to find a more equitable solution.

**Response**

Melanie Pecord and Stacy Buckingham responded: Per Board Policy 7171, Grant Personnel, section 6: "Upon completion of ten (10) years of continuous full-time employment, grant personnel may begin accruing vacation time according to board policy for non-grant personnel". All Board Policies are available on the College's website.

Grant funds are known as soft dollars and not institutional funds. Grants generally do not permit the budgeting for payment of lump sum expenses such as vacation payouts.

We do not know who selected the number of years written in Policy 7171, as it is an older policy. We assume that at the time ten years was a benchmark leading to some retirement fringe benefits, and with ten years of continuous service the staff members were considered long-term employees.

**b.) Comment (comment is verbatim)**

I must confess I'm not sure why the college allows bibles to be handed out with such regularity during school hours. Is it truly necessary for the college to allow the inundation of students with religious materials in an educational environment meant for intellectual growth and diversity? I know for a fact the school would be singing a different tune if it were a Muslim or Hindu group handing out the Quran or Vedas.

**Response**

The comment was forwarded to Christy Stewart. No response has been given at this time.

**5.) C & I Update:** There is an emergency meeting on April 18 regarding the Cosmetology Program. After the emergency meeting, the committee will not meet again until June.

• **Allied Health & Public Service**

Diagnostic Cardiac Sonography program title changing to Adult Cardiac Diagnostic Medical Sonography to differentiate it from pediatric cardiac DMS; effective Fall 2023

Course description changes to ECE 160 and 161 to bring them up to date with how the courses are being offered; effective Fall 2023

Added a grade requirement of "C" – 80% or higher in all COS courses that would allow the program to meet the IDFP curriculum requirements for participating in the internship program

- **Applied Technologies**

Removed 2nd math course required for Agribusiness Economics replacing it with an AGR or general elective; effective Fall 2023

Title, description, and objective changes to ELT 210 (old: A+ Preparation Essentials; new: Supporting Computer Operating Systems) and ELT 214 (old: A+ Preparation IT Technician; new: Fundamentals of Computing Hardware) to provide clarity that these classes prepare students for working in the industry, not taking the certification test; effective Fall 2023

- **Business, Computer Science, and Mathematics:** None
- **Life & Physical Science**

List PHY 205 as a spring only course on all applicable program guides; effective Fall 2023

## 6.) **Council Members Comments/Open Forum**

Crystal Young asked about a Vice-Chair. Chair Sveda-Webb stated that no one has volunteered as of yet. She also said there needs to be a process to select the next group that will serve on the committee. If you have any suggestions, please share them with the committee for discussion to get that process decided.

There was no further discussion, and the committee was adjourned at 2:45 pm.