



JOHN A. LOGAN COLLEGE

Board of Trustees

BOARD OF TRUSTEES REGULAR MEETING

THE FOLLOWING ITEMS WERE PRESENTED TO THE BOARD OF TRUSTEES ON OCTOBER 24, 2023.
THE BOARD OF TRUSTEES APPROVED CONSENT AGENDA ITEMS A – L.

7. INFORMATIONAL ITEMS (No Action)

- A. Personnel

8. CONSENT AGENDA (Roll Call Vote)

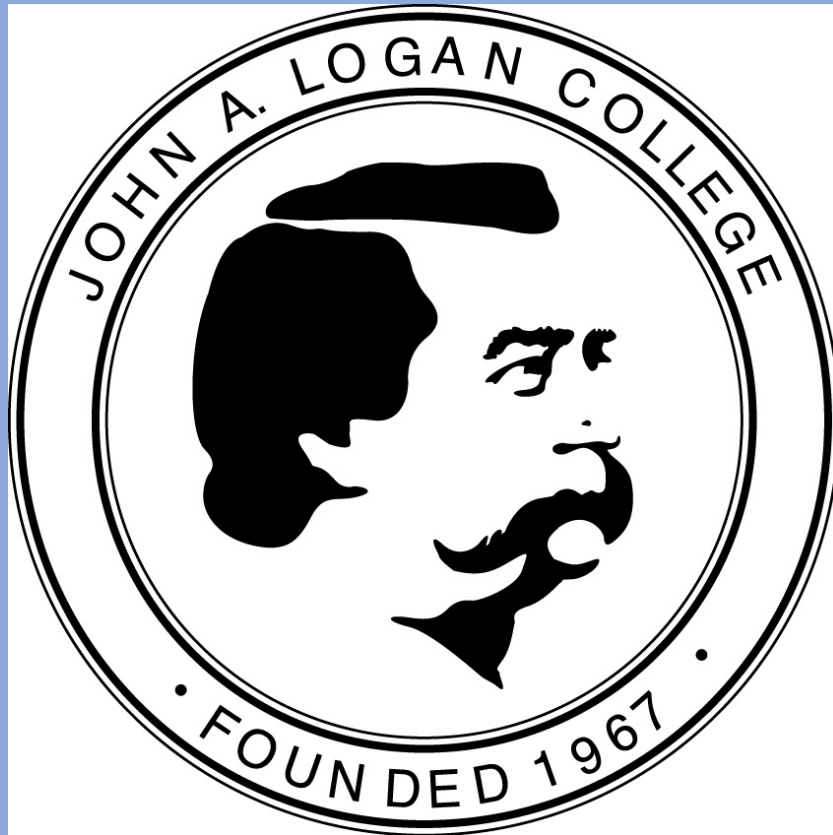
- A. Phlebotomy Certificate
- B. Truck Purchase for Grounds Department
- C. Milestone Systems Security Camera Software
- D. Course Cost Sharing Agreement with Southeastern Illinois College District #533
- E. Timely Care Services
- F. Revision to 2023-2024 Academic Calendar
- G. Promotions
- H. Personnel Action Items
- I. Expenditure Report for the period ending September 30, 2023
- J. Treasurer's and Financial Report for the period ending August 31, 2023
- K. Minutes of the September 19, 2023, Regular Meeting
- L. Closed session minutes of September 19, 2023

9. NEW BUSINESS

- A. Board Policy Revisions for First Reading (No Action Required)

Informational Item 7.A

Personnel



**JOHN A. LOGAN COLLEGE
INFORMATIONAL ITEM**

7.A – Personnel

1. RETIREMENTS

- A. Paul Crawford, Coordinator of Corporate Occupational Health and Safety Training, effective December 1, 2023.
- B. Catherine Hagler, Administrative Assistant I, Child Care Resource and Referral, effective January 1, 2024.
- C. Christy Stewart, Assistant Provost for Student Affairs, effective May 1, 2024.

2. RESIGNATIONS

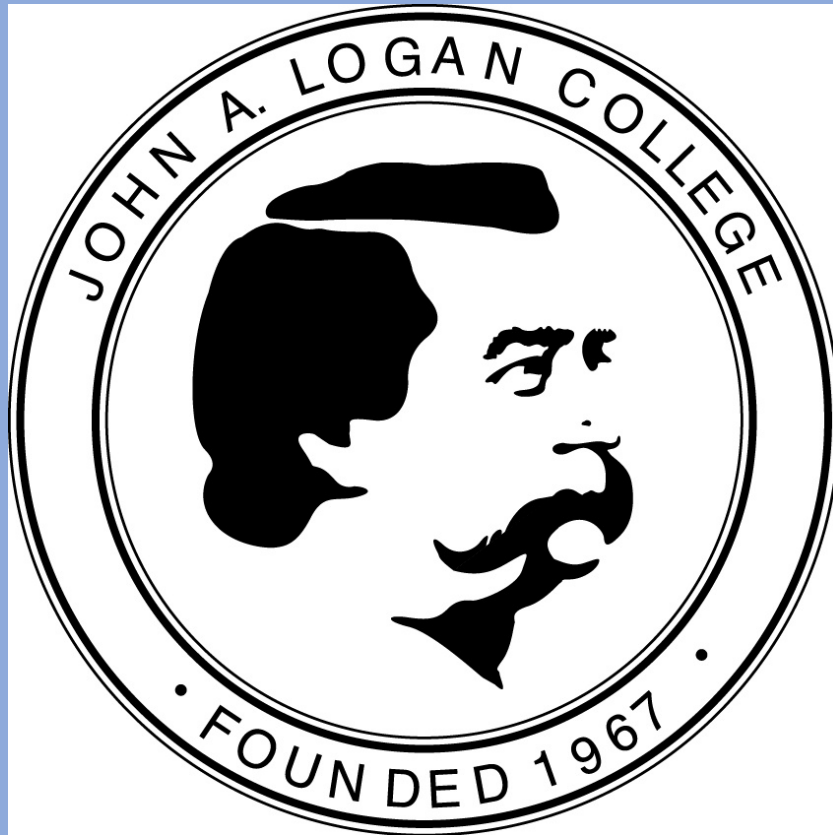
President Overstreet accepted the following resignations:

- A. Rick Herrin, Campus Police Law Enforcement Officer, effective September 24, 2023.

Staff Contact: President Kirk Overstreet

Consent Agenda Items 8.A

Phlebotomy Certification



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.A – Phlebotomy Certificate

1. REASON FOR CONSIDERATION

The Phlebotomy Certificate provides short-term training to learners seeking job skills in a growing occupation with increased job openings in our local region. Learners will develop the skills needed to work in a clinical laboratory setting, such as medical terminology and introductory skills in medical laboratory procedures. The Phlebotomy Certificate will allow individuals to obtain entry-level employment in a hospital setting. In addition, it will prepare learners to continue their education as medical laboratory technicians as SICCM transitions the Medical Lab Technician program to John A. Logan College's campus in Fall 2024.

2. BACKGROUND INFORMATION

John A. Logan College currently offers a one-day vocational skills phlebotomy course that introduces students to the field. This is a broad course that does not provide extensive hands-on training. No other training providers are offering a phlebotomy certificate program in our district. Learners who complete this certificate program will be prepared to sit for the Phlebotomy Technician (PBT) through the American Society of Clinical Pathology (ASCP), a national phlebotomist standard.

3. RECOMMENDATION

That the Board of Trustees approve the new Phlebotomy Certificate as presented.

Staff Contact: Dr. Stephanie Chaney Hartford, Provost



John A. Logan College

-PROPOSED-

Certificate Toward a Degree in **Phlebotomy**

Career Curriculum PHB2023
Minimum Hours:16
Major Code: 1.2 511009
Effective Date: Fall 2024

Dept. No.

ORI	100	College 101
ALH	101	Cardiopulmonary Resuscitation
HIT	217	Medical Terminology
MLT	120	Intro to Clinical Laboratory
PHB	101	Phlebotomy Didactic
PHB	102	Phlebotomy Practicum

Hrs.

1
1
3
3
2
6
16

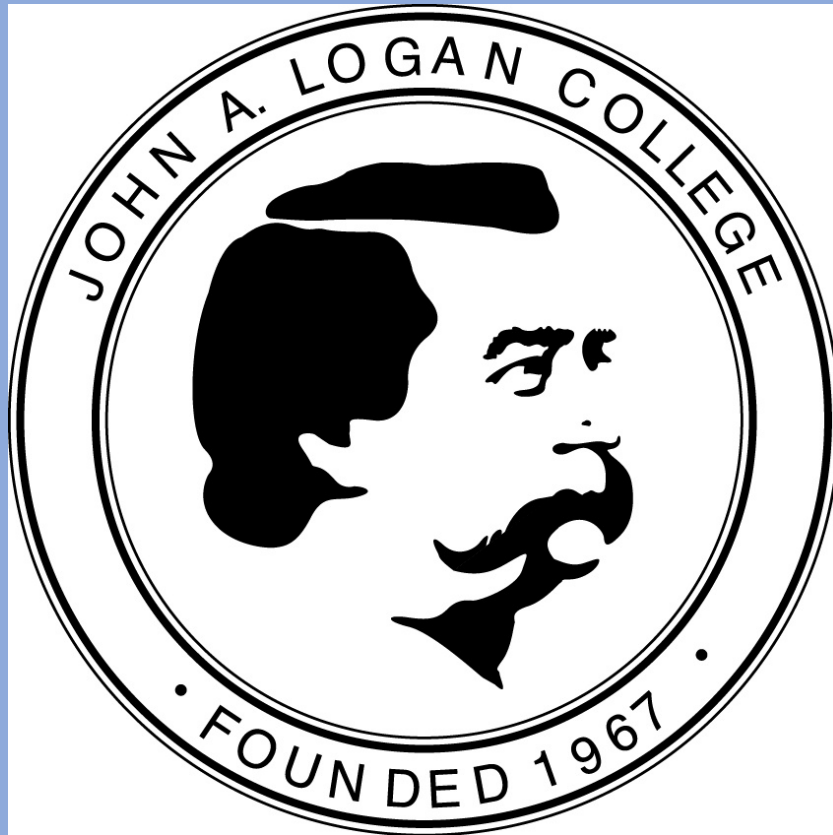
Grade

NOTES AND INFORMATION

John A. Logan College reserves the right to modify this curriculum guide as needed. Please verify with your academic advisor the accuracy and time lines of this document.

Consent Agenda Items 8.B

Truck Purchase for Grounds Department



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.B – Truck Purchase for Grounds Department

1. REASON FOR CONSIDERATION

The Grounds Department included a truck purchase, not to exceed \$60,000, in the FY 2024 approved budget. The College has obtained a quote of \$55,861.20 for a Ford 2024 F350 model now available for purchase that will meet the needs of the Grounds Department. The quote is from the National Auto Fleet Group, using the competitively bid Sourcewell Contract #091521-NAF.

2. BACKGROUND INFORMATION

After the breakdown of two existing trucks, the Grounds Department received Board approval in February 2022 to purchase a new replacement truck, not to exceed \$60,000. However, before the purchase order could be submitted to the vendor, the truck on order had been sold to another customer in their first come, first serve policy. Due to the shortage of parts and other supply chain issues, Ford discontinued the production of new 2023 model trucks, and an alternative was unavailable for purchase. Therefore, this approved purchase was delayed.

3. RECOMMENDATION

That the Board of Trustees approve the purchase of a 2024 Ford F350 for the quoted price of \$55,861.20.

Staff Contact: Dr. Susan LaPanne, Vice-President of Business Services & CFO
Jeremy Mueller, Director of Buildings and Grounds
Chad Mulholland, Coordinator of Grounds



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

9/18/2023

Quote ID: **35704**

Order Cut Off Date: **TBA**

Shannon Newman
John A. Logan College
Purchasing

700 Logan College Dr
Suite C228

Carterville, Illinois, 62918

Dear Shannon Newman,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

One (1) New/Unused (2024 Ford Super Duty F-350 DRW (F3D) XLT 4WD Reg Cab 8' Box 142" WB,) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	\$58,020.00	\$55,861.20	3.721 %	\$2,158.80
Tax (0.0000 %)		\$0.00		
Tire fee		\$0.00		
Total		\$55,861.20		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 091521-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

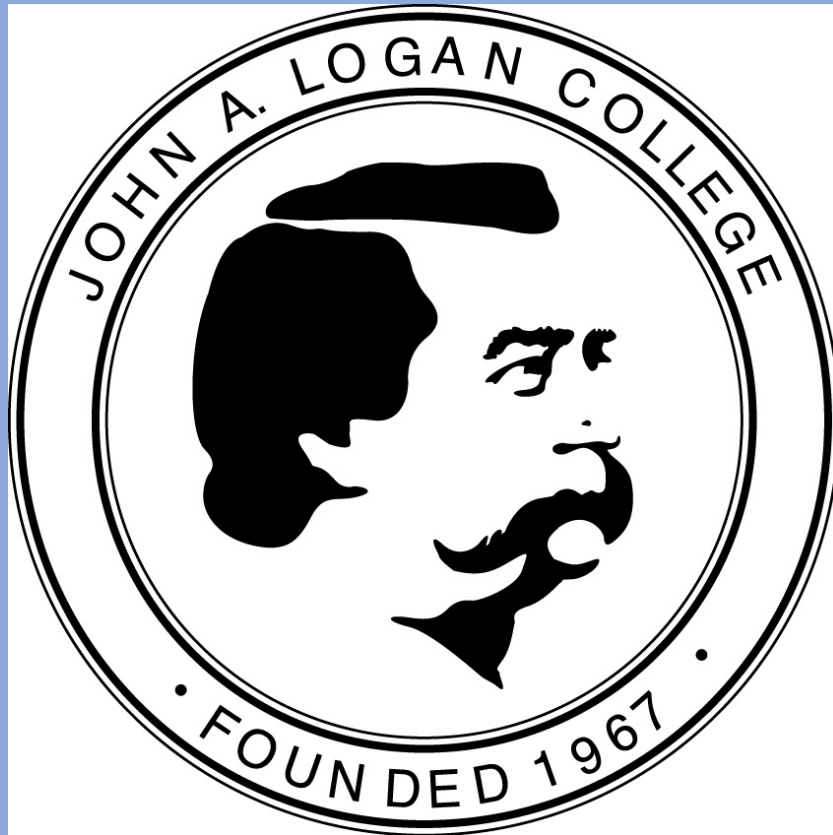
Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497



GMC

Consent Agenda Items 8.C

Milestone Systems Security Camera Software



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.C – Milestone Systems Security Camera Software

1. REASON FOR CONSIDERATION

The current maintenance agreement for Milestone Systems expires on November 29, 2023. The maintenance agreement ensures we have up-to-date software to run the security camera systems with the latest functionality, camera drivers, and security patches. Milestone’s software has been an integral part of Campus Police for many years and ensures that the review of camera footage is simple and accessible.

2. BACKGROUND INFORMATION

The College chose to utilize Milestone Systems for security camera management in 2015. During this time, the system has performed well and met the needs of the Campus Police Department. The system has been built to meet and exceed IT requirements for both system administration and cyber security.

3. RECOMMENDATION

That the Board of Trustees approve the three-year maintenance agreement for Milestone Systems CarePlus at a total cost of \$29,106.77.

Staff Contact: Travis Geske, Senior Director of Network Infrastructure
Allan Willmore, Chief of Police



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

TRAVIS GESKE,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NNFJ837	8/30/2023	MILESTONE 3YR	0614264	\$29,106.77

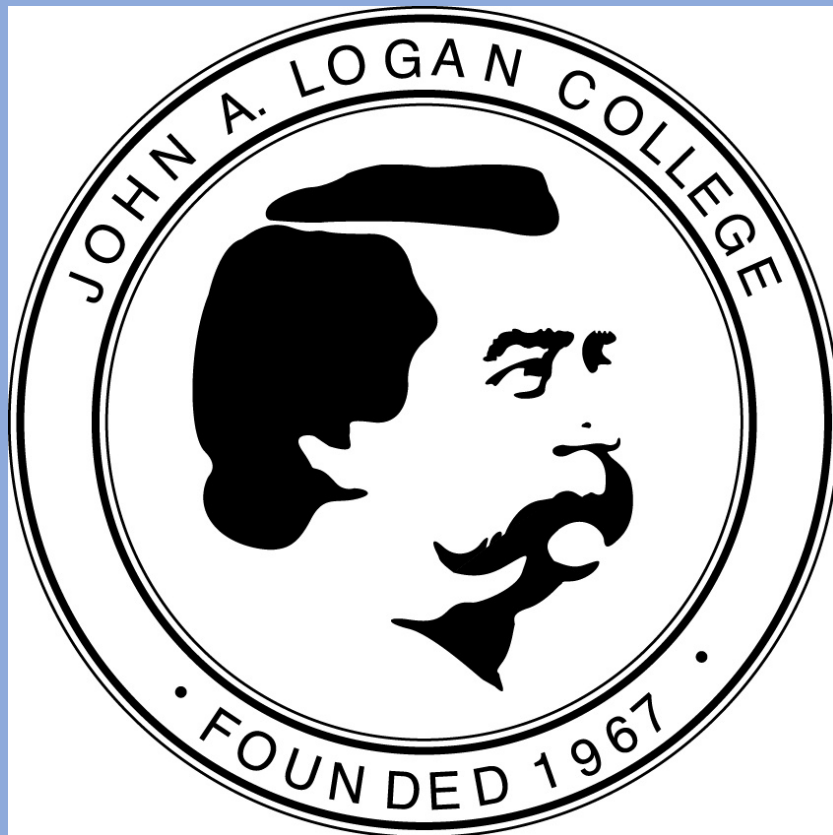
QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
XProtect Corporate Base Server License - Product Maintenance Agreement (3 y Mfg. Part#: Y3XPCOBT Electronic distribution - NO MEDIA Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	1	5177337	\$805.97	\$805.97
XProtect Corporate Device Channel License (v. 1.5) - maintenance (3 years) Mfg. Part#: Y3XPCODL Electronic distribution - NO MEDIA Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	335	5177344	\$84.48	\$28,300.80

SUBTOTAL	\$29,106.77
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$29,106.77

PURCHASER BILLING INFO	DELIVER TO
Billing Address: JOHN A. LOGAN COLLEGE ACCTS PAYABLE 700 LOGAN COLLEGE DR CARTERVILLE, IL 62918-2501 Phone: (618) 985-3741 Payment Terms: NET 30 Days-Govt/Ed	Shipping Address: JOHN A. LOGAN COLLEGE TRAVIS GESKE 700 LOGAN COLLEGE DR CARTERVILLE, IL 62918-2501 Phone: (618) 985-3741 Shipping Method: ELECTRONIC DISTRIBUTION
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515

Consent Agenda Items 8.D

Course Cost-Sharing Agreement with SIC



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.D – Course Cost-Sharing Agreement with Southeastern Illinois College

1. REASON FOR CONSIDERATION

Proposed agreement for Course Cost Sharing Between Southeastern Illinois College, District #533, and John A. Logan College, District #530, for the commercial driving license courses.

2. BACKGROUND INFORMATION

John A. Logan College (JALC) and Southeastern Illinois College (SIC) use the Illinois Community College Board's CAREER agreement to expand educational resources to district residents. The CAREER agreement allows students to attend a community college outside their district and pay in-district tuition for programs their home community college does not offer.

The SIC and JALC cost-sharing agreement would guide the sharing of selected programs. The attached Agreement would acknowledge the agreement for SIC and JALC to cost share with CDL courses.

In future semesters, SIC and JALC would like to utilize the Agreement for Course Cost Sharing to document specific courses or programs identified between the two institutions. Previously, SIC hosted JALC's EMT 111 course on its campus. SIC has indicated interest in offering this again in future semesters. Should this happen, JALC will draft an Agreement for this program approval.

3. RECOMMENDATION

That the Board of Trustees approve the Agreement for Course Cost Sharing Between Southeastern Illinois College, District #533, and John A. Logan College, District #530, for commercial driving license courses.

Staff Contact: Dr. Kirk Overstreet, President
Dr. Stephanie Chaney Hartford, Provost

AGREEMENT FOR COURSE COST SHARING
BETWEEN
SOUTHEASTERN ILLINOIS COLLEGE, DISTRICT #533
AND
JOHN A LOGAN COLLEGE, DISTRICT #530

This Agreement ("Agreement") is made this 24th day of October 2023 between Southeastern Illinois College District #533 ("SIC") and John A Logan College District #530 ("JALC") (together the "parties").

Whereas, SIC and JALC have determined a mutual benefit will be gained by both Parties by creating an instructor/course cost-sharing agreement between the colleges for the **commercial driving license course(s) (i.e., CDL- Class A and/or Class B)**.

Therefore, in consideration of the mutual covenants contained herein, it is agreement between SIC and JALC as follows:

SECTION A - Program Agreements:

Students of SIC and JALC may register for the equivalent course(s) at the other college if it is being offered exclusively at the other college in cases where it is mutually beneficial for one of the Parties to share the instruction of such classes/courses. In such cases, the following will apply:

1. Any course(s) to be shared would be agreed upon by both Parties each semester.
2. The Party conducting the instruction shall be the "host college" for the specific class/course. The other Party, enrolling students but not directly instructing the class/course, will be the "receiving college."
3. With courses and/or programs that both Parties offer on their own campuses, each Party shall register its own students, transcript the courses, and grant the degrees earned, as determined by each Party.
 - a. In this scenario, both Parties will retain its own students' tuition, credit hour and equalization funding and any other current or future funds derived from the instruction of the students.
4. In cases where classes/courses are offered by only one Party, the following will apply:
 - a. The Party that does not currently offer the class/course may enroll students using the state's "cooperative agreement" with the "host college. The "host college" would then be responsible to register the students, transcript the courses, and grant the degrees.
 - b. In this scenario, the "host college" will receive students' tuition and state credit hour reimbursement funding. The "receiving college" would receive state equalization funding based on current state funding levels.
 - c. The "host college" would bear the burden of all non-instructional and instructional costs associated with offering the class/course unless other financial arrangements have been made between the Parties.

SECTION B – Standards of Conduct

The instructor of the "host college" will assist the Academic and/or Student Affairs Administrators of the "receiving college" with information customarily provided by an instructor of record.

SECTION C – Assignment of Instructors

The instructor of the "host college" who is assigned to courses subject to this Agreement shall be assigned according to procedures, policies, and collective bargaining agreements in effect at the host college.

SECTION D – Indemnification

To the fullest extent permitted by law, each Party to this Agreement shall protect, indemnify, save, defend, and hold harmless the other Party, including its officers, officials, volunteers, employees, and agents, from and against any and all liabilities, obligations, claims, damages, penalties, causes of action, costs and expenses, including reasonable attorney and paralegal fees, which the other Party and for which its officers, officials, volunteers, employees, and agents may become obligated for any reason, arising indirectly or directly in connection with or under, or as a result of this Agreement, but only to the extent caused in whole or in part by any negligent or wrongful act or omission of any individual Party and/or its officers, officials, volunteers, employees and/or agents. The insurance company, self-insurance pool or similar entity of the Party providing the indemnification shall be allowed to raise on behalf of the other Party any and all defenses statutory and/or common law to such claim or action which the other Party might have raised, including but not limited to any defense contained within the Illinois Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, *et seq* (1991).

SECTION E – Term of Agreement: Non-Assignability

This Agreement shall continue in force without the need for renewal, subject to the right of either Party to terminate this Agreement on 180 days' written notice to the other Party.

This Agreement is not transferable or assignable by the Parties.

SECTION F - Notices

All notices required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt request; (b) personal service; or (c) facsimile transmittal or scanned copies to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to JALC:

John A Logan College District #530
Attn: Dr. Kirk Overstreet, President
700 Logan College Drive
Carterville, IL 62918-2500
Email: kirk.overstreet@jalc.edu

If to SIC:

Southeastern Illinois College District #533
Attn: Dr. Jonah Rice, President
3575 College Road
Harrisburg, IL 62946
Email: jonah.rice@sic.edu

No change, modification, or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

SECTION G – Good Faith and Dispute Resolution

The Parties agree to use their best, good faith efforts to promote mutually beneficial shared use of the Facilities. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties respective governing boards. The Parties agree to first engage in mediation to resolve the conflict. If mediation is unsuccessful, the Parties shall then engage in binding arbitration pursuant to the procedures of the American Arbitration Association in lieu of litigation.

SECTION H – Severability

If, for any reason, any provision of this Agreement is determined by an arbitrator to be invalid or unenforceable, that provision shall be deemed severed, and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

SECTION I – Governing Law

This Agreement shall be governed by and interpreted according to the laws of the state of Illinois.

SECTION J – Signature in Counterparts

This Agreement may be executed in counterparts, each of which shall be considered an original and all of which together shall be considered one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement.

SOUTHEASTERN ILLINOIS COLLEGE

President	Date
-----------	------

Chairman, Board of Trustees	Date
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Secretary, Board of Trustees	Date
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JOHN A. LOGAN COLLEGE

President	Date
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Chairman, Board of Trustees	Date
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Secretary, Board of Trustees	Date
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Community College Educational Agreement

Comprehensive Agreement Regarding the Expansion of Educational Resources

THIS AGREEMENT is entered into by and among the **BOARD OF TRUSTEES** from each participating community college for the expressed purpose of providing additional educational programs to the residents of each district involved in this Agreement.

**Black Hawk College
Carl Sandburg College
City Colleges of Chicago
College of DuPage
College of Lake County
Danville Area Community College
Elgin Community College
Heartland Community College
Highland Community College
Illinois Central College
Illinois Eastern Community Colleges
Illinois Valley Community College
John A. Logan College
John Wood Community College
Joliet Junior College
Kankakee Community College
Kaskaskia College
Kishwaukee College
Lake Land College
Lewis and Clark Community College
Lincoln Land Community College
McHenry County College
Moraine Valley Community College
Morton College
Oakton Community College
Parkland College
Prairie State College
Rend Lake College
Richland Community College
Rock Valley College
Sauk Valley Community College
Shawnee Community College
South Suburban College
Southeastern Illinois College
Southwestern Illinois College
Spoon River College
Triton College
Waubonsee Community College
William Rainey Harper College**

WITNESSETH:

WHEREAS, it is the desire of the parties hereto to expand educational services to the greatest number of students in each district served by the parties; and

WHEREAS, the parties hereto believe this Agreement should be one of the means to establish a viable method of cooperation between the parties hereto; and

WHEREAS, by means of this agreement, the parties hereto desire to share programs of each institution and thereby maximize the utilization of the finances, facilities, equipment, and personnel of each institution, and by so doing, provide educational services which might otherwise be impracticable for any of the parties individually; and

WHEREAS, the parties hereto believe that the implementation of this Agreement holds great promise for further development of higher education in Illinois; and

WHEREAS, this Agreement supersedes and takes the place of any and all prior cooperative agreements, and that all said prior agreements are hereby terminated.

NOW THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties hereto agree as follows:

1. Institutional Identification

For the purpose of this Agreement, the college district sending the students to another college will be referred to as the "Sending College" and the college receiving students from another college district will be referred to as the "Receiving College".

2. Terms of Agreement

The educational programs offered by the colleges as part of this Agreement shall be programs approved by the Illinois Community College Board (ICCB) and the Illinois Board of Higher Education. The Agreement is explicitly for programs of study leading to an Associate in Applied Science degree or certificate in Career and Technical Education.

3. Duration of Agreement

This Agreement shall be in force upon adoption by the Board of Trustees of each of the participating colleges and will continue until terminated under the provision of item seven (7).

4. Amendments to Agreement

Amendments and/or revisions to this Agreement may be made at a time by mutual consent of all parties in writing. Such amendments and/or revisions shall be prepared in the form of an addendum agreement. The procedure for approval of such addenda and/or revisions shall follow the same procedure employed in securing approval by all parties in the original Agreement. All amendments to the agreement require the approval of the ICCB.

In the event of amendments and/or revisions to this Agreement, students who have entered an educational program shall be allowed to complete the program under the terms of this Agreement.

5. Coordination of Agreement

This Agreement shall commence in April 2017 and shall be continuous with automatic renewal. The ICCB in consultation with member institutions will coordinate changes and distribution of those changes to the other colleges on an annual basis when necessary.

6. **Program Eligibility**

The ICCB shall maintain a Program Directory on the ICCB website to assist the colleges in determining which programs qualify under the agreement. At a minimum, this list shall provide a comparison of program titles and CIP codes.

Delivery methods and minor program differences (e.g. length of semester, online versus face-to-face, competency-based, differences in program credit hours, minor course requirement differences, etc.) do not constitute a difference in program. Generally, differences should be based upon CIP codes and Occupational Outlook for completers.

7. **Termination of Agreement**

The participation of any college(s) in this Agreement may be terminated at the end of any spring semester to be in effect the following fall term at the request of the College President. Notice shall be given in writing on or before March 1 of the preceding academic year to each of the other College Presidents and the ICCB. In the event of such termination, students who have entered an educational program shall be allowed to complete the program under the terms of this Agreement.

8. **Residents Eligibility**

Approval for students participating within this Agreement resides with the Sending College. Upon approval from the Sending College, a resident may take advantage of the educational opportunity provided through this Agreement to apply for acceptance at a program not available in his/her home district. Furthermore, a resident may not enroll under the provisions of this Agreement in a program of a participating institution outside of his/her own if that resident's educational objective can be met in the college of his/her home district.

Students may choose to complete some or all of any required Illinois Articulation Initiative general education coursework at their Home College (Sending College) or the Receiving College, as appropriate.

9. **Registration**

Upon written approval from the Sending College, students shall register at the Receiving College and shall be members of that district for the terms of their enrollments. Under the terms of this agreement, students may take approved courses at either institution. Upon successful completion, courses taken at the Sending College shall be acceptable to transfer to the Receiving College for completion of the program, or vice versa.

10. **Additional Educational Services**

The Receiving College shall provide access to its Learning Resources Center and other instructional resources for students from the Sending College, equal to those provided for any other student at their campus. The Receiving College shall also provide counseling/guidance and other services that will facilitate the learning process.

11. **Records and Recognition of Completion**

The Receiving College shall maintain admissions records and transcripts and issue any and all degrees or certificates to students completing the educational program. The Receiving College will provide copies of such records to the Sending College at the student's request.

12. **Scholarships and Student Activities**

The Receiving College shall be considered the home district for athletic eligibility and/or any activity where the student officially represents an institution as well as for military and Illinois State Student Assistance Commission Scholarships. Athletic eligibility will be determined by the

rules of the college's athletic conference. Students from any Sending College may be eligible at any Receiving College for any other extracurricular activities, scholarships, or other recognition of excellence in the program for which they are attending at the Receiving College.

13. Publicity

The educational programs offered through this Agreement shall be noted in college catalogs and publicized by the participating districts in a manner consistent with ICCB requirements and institutional publicity policies.

In the spirit of raising awareness and providing access to students, colleges may market and recruit for programs articulated in the ICCB Program Directory outside their own district so long as advance notification has been provided to the sending district's college president. Such notification should reference the ICCB Program Directory listing and lack of availability within the sending district. Colleges are free to enter into less strenuous notification procedures should they wish. If such agreements are made, notification should be immediately provided to ICCB for documentation.

For the purposes of this agreement, marketing and recruiting activities include participation in career fairs, college fairs, high school visits, company visits, traditional advertising, and digital advertising. In these instances, the primary marketing message in both the materials made available and any advertisements should be the availability of Career Agreement programs listed in the ICCB Program Directory. General college materials may also be made available upon request of the student.

General college marketing outside of a college's home district is not permitted without the permission of the sending district. Permission requirements do not apply to shared media markets or shared high school districts. *Permission requirements do not apply* when a college is invited to attend a specific event (e.g. FFA meetings, career fairs, college fairs, etc.)."

The ICCB, in consultation with the ICCCP, shall develop common language and a common logo for the purposes of advertising educational programs offered through this agreement. Colleges shall adopt this common language and common logo for the purposes of advertising educational programs offered through this agreement in their catalogs and on their respective websites.

14. Communication of Agreement

The Sending College shall communicate the terms of this Agreement to its students attending a Receiving College. Said students will be responsible for all normal operating rules and conditions of the campus he/she is on at any given time.

15. Reimbursement

The Receiving College shall be eligible to file all claims for State apportionment for any student from the Sending College enrolled in the Receiving College's programs covered by this Agreement.

16. Transportation

Students shall be responsible for their own transportation to and from Sending and Receiving Colleges.

17. Tuition and Fees

Students from the Sending College will pay the resident tuition and fees of the Receiving College. All students seeking state or federal financial assistance are required to make application at the Receiving College.

18. FTE Reporting

For purposes of capital (construction space), FTE enrollment in the classes taken are reported by the Receiving College.

19. Student Enrollments

The cooperating institutions in this Agreement shall be treated as one district in relation to admission policies for the programs included herein; however, residents of the respective college districts may have priority consideration where limited program space is available.

20. Chargeback

Colleges sending students to receiving colleges identified in this Agreement will not pay chargebacks. Procedurally, students who wish to enroll at a Receiving College herein identified will secure from their home college a letter designating them as participants in an approved program. A copy of such letter will be sent to the Receiving College, which will thus know not to charge the out-of-district rate.

21. Dispute Resolution

All disputes that arise through this agreement shall follow the arbitration process outlined below:

- a. Involved parties shall attempt to settle the dispute through mutual agreement.
- b. In the event that mutual agreement cannot be reached, parties may request a decision by a committee of their peers. If requested, a committee of three college presidents shall be appointed by the President of the ICCCP within 14 business days of the request. In the event that the President of the ICCCP is party to the disagreement, the Secretary shall appoint the committee.
- c. Said parties may request an advisory opinion from the ICCB. Upon request, the ICCB shall provide this opinion to the affected parties within 14 business days of the request. This request may be made concurrently with or independently of the committee process.
- d. The decision of the committee shall be considered final and all parties agree to be bound by the committee's decision.

22. Special Note

Nothing contained in this Agreement shall operate to create a relationship of Principal and Agent between the Parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first above written.

Community College Educational Agreement

Comprehensive Agreement Regarding the Expansion of Educational Resources

PARTICIPATING INSTITUTIONS

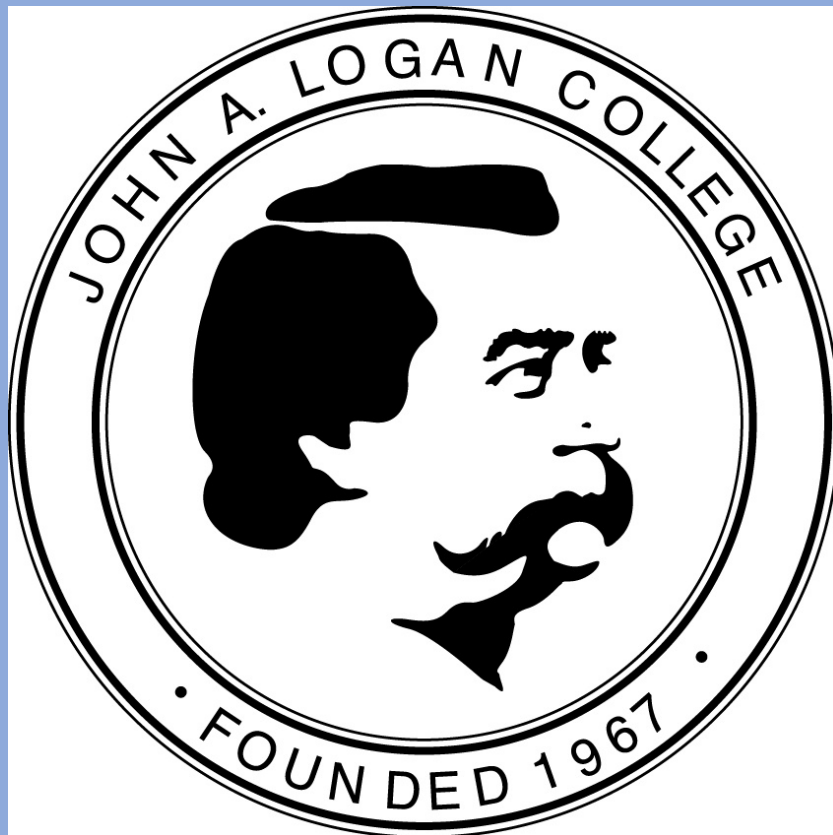
- | | |
|---|---|
| <input type="checkbox"/> Black Hawk College
<input type="checkbox"/> Carl Sandburg College
<input type="checkbox"/> City Colleges of Chicago
<input type="checkbox"/> College of DuPage
<input type="checkbox"/> College of Lake County
<input type="checkbox"/> Danville Area Community College
<input type="checkbox"/> Elgin Community College
<input type="checkbox"/> Heartland Community College
<input type="checkbox"/> Highland Community College
<input type="checkbox"/> Illinois Central College
<input type="checkbox"/> Illinois Eastern Community Colleges
<input type="checkbox"/> Illinois Valley Community College
<input type="checkbox"/> John A. Logan College
<input type="checkbox"/> John Wood Community College
<input type="checkbox"/> Joliet Junior College
<input type="checkbox"/> Kankakee Community College
<input type="checkbox"/> Kaskaskia College
<input type="checkbox"/> Kishwaukee College
<input type="checkbox"/> Lake Land College
<input type="checkbox"/> Lewis and Clark Community College | <input type="checkbox"/> Lincoln Land Community College
<input type="checkbox"/> McHenry County College
<input type="checkbox"/> Moraine Valley Community College
<input type="checkbox"/> Morton College
<input type="checkbox"/> Oakton Community College
<input type="checkbox"/> Parkland College
<input type="checkbox"/> Prairie State College
<input type="checkbox"/> Rend Lake College
<input type="checkbox"/> Richland Community College
<input type="checkbox"/> Rock Valley College
<input type="checkbox"/> Sauk Valley Community College
<input type="checkbox"/> Shawnee Community College
<input type="checkbox"/> South Suburban College
<input type="checkbox"/> Southeastern Illinois College
<input type="checkbox"/> Southwestern Illinois College
<input type="checkbox"/> Spoon River College
<input type="checkbox"/> Triton College
<input type="checkbox"/> Waubonsee Community College
<input type="checkbox"/> William Rainey Harper College |
|---|---|

Local District Signature Page

College	District Number
College Designee for Agreement	Contact Information
Chair of the Board of Trustees	Date
President	Date

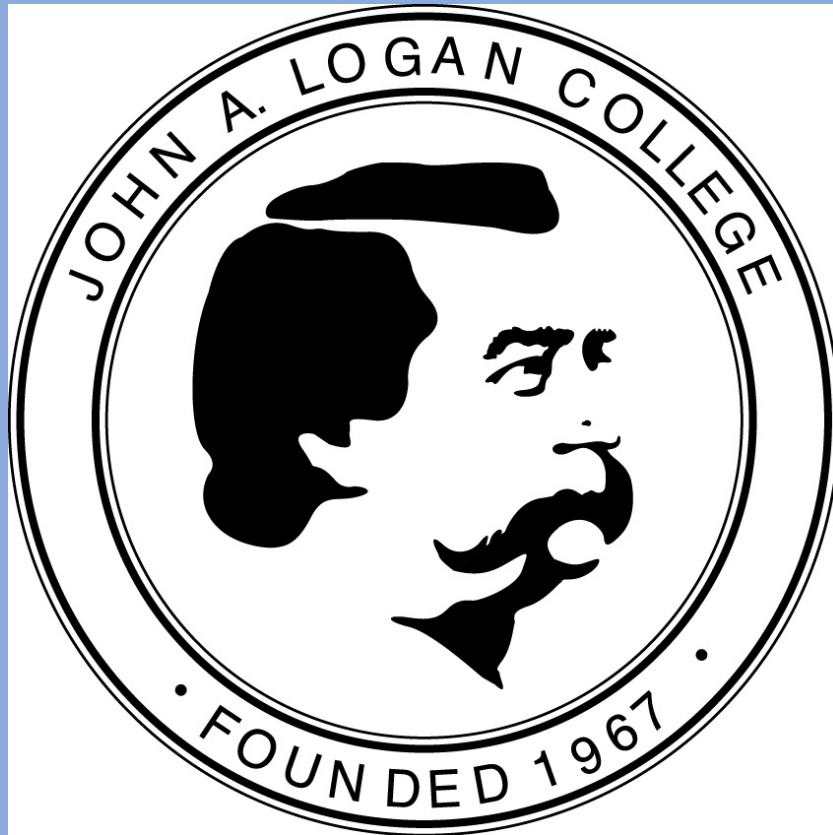
Consent Agenda Items 8.E

Timely Care Services



Consent Agenda Items 8.F

Revision to 2023-2024 Academic Calendar



Academic Calendar 2023-2024

Fall Session – 2023

Date	Event
Monday & Tuesday, August 14-15	Convocation Days
Wednesday, August 16	16-Week and First 8-Week Classes Begin
Monday, September 4	Holiday (Labor Day) No Classes
Monday, September 11	12-Week Classes Begin
Monday, October 9	End of First 8-Week Classes
Tuesday, October 10	Second 8-Week Classes Begin
Friday, November 10	Holiday (Veteran's Day) No Classes
Monday to Saturday, November 20-25	Holiday (Thanksgiving) No Classes
Monday, December 11	End of 2 nd 8-Week, 12-Week, and 16-Week Classes
Tuesday to Friday, December 12-15	Final Exams

Winter Session 2023 – 2024

Date	Event
Monday, December 11, 2023 – Friday, January 5, 2024	Winter Session (4 weeks)

Spring Session – 2024

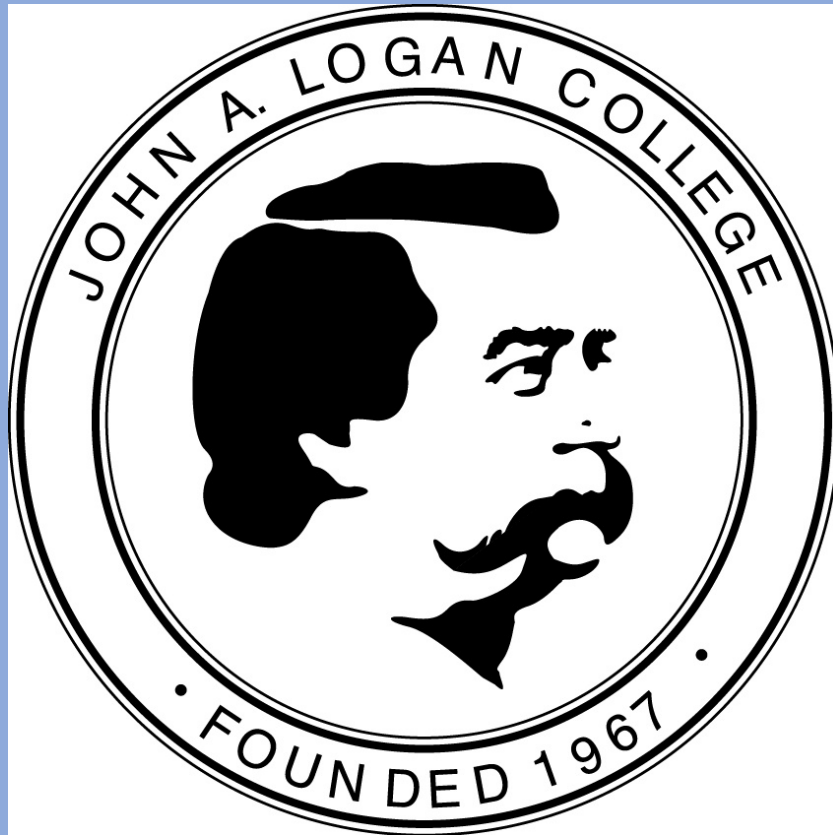
Date	Event
Thursday January 11	Professional Development Day
Monday, January 15	Holiday (Martin Luther King, Jr. Day) No Classes
Tuesday, January 16	16-Week and First 8-Week Classes Begin
Monday, February 5	12-Week Classes Begin
Monday, February 19	Holiday (Presidents' Day) No Classes
Friday, March 8	End of First 8-Week Classes
Monday to Saturday, March 11-16	Spring Break No Classes
Monday, March 18	Second 8-Week Classes Begin
Friday, March 29	Holiday (Good Friday) No Classes
Monday, April 8	Special Holiday No Classes
Monday, May 13	End of 2 nd 8-Week, 12-Week, and 16-Week Classes
Tuesday to Friday, May 14-17	Final Exams
Friday, May 17	Commencement

Summer Session – 2024

Date	Event
Monday, May 27	Holiday (Memorial Day) No Classes
Tuesday, May 28	First 5-Week Classes Begins
Monday, June 3	8-Week Classes Begin
Wednesday, June 19	Holiday (Juneteenth) No Classes
Wednesday, June 26	End of First 5-Week Classes
Thursday, June 27	Final Exams First 5-Week Classes
Monday, July 1	Second 5-Week Classes Begins
Thursday, July 4	Holiday (Independence Day) No Classes
Tuesday, July 30	End of Second 5-Week Classes
Wednesday, July 31	Final Exams for Second 5-Week Classes
Wednesday, July 31	End of 8-Week Classes
Thursday, August 1	Final Exams for 8-Week Classes

Consent Agenda Items 8.G

Promotions



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.G – Promotions

1. REASON FOR CONSIDERATION

A promotion is recommended for Ms. Manar Qasem due to a shift in responsibility for managing all financial aid systems including upgrades and new implementation as well as added job responsibilities due to reduction in Financial Aid staff.

2. BACKGROUND INFORMATION

Manar Qasem has served as Coordinator of Financial Aid since July 2019 and prior to that she was the Accounting Clerk in the Bursars Office for seven years. Manar has a very good understanding of the inner workings of the processes and the communication of systems. She manages and maintains regulatory compliance of over \$4.9 million in the Federal Pell Grant.

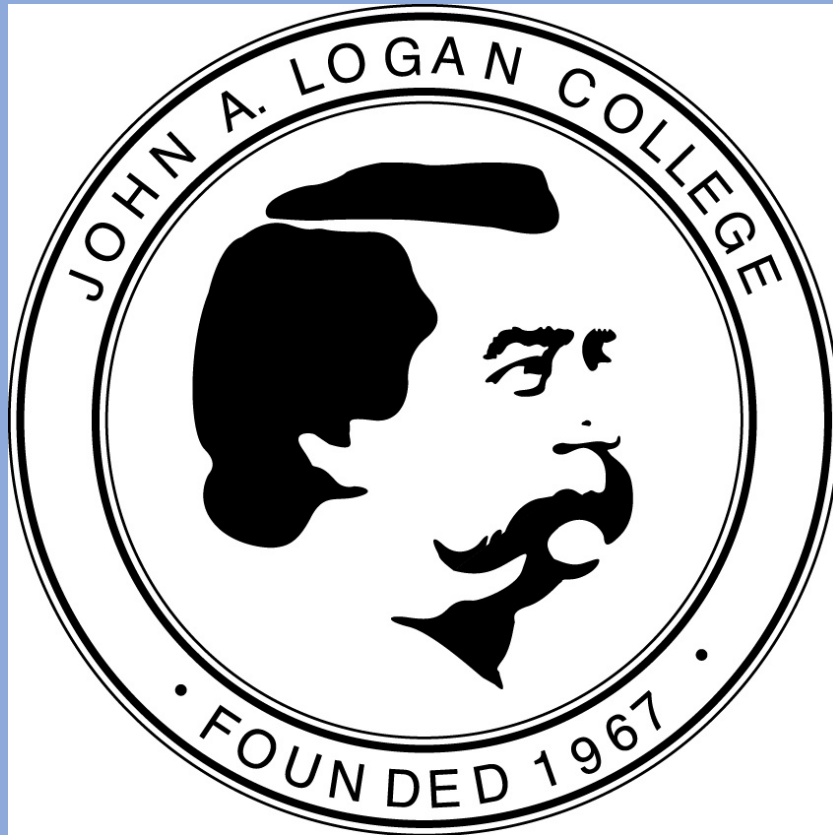
3. RECOMMENDATION

That the Board of Trustees ratify the promotion of Ms. Manar Qasem to Assistant Manager of Financial Aid Systems at a salary of \$50,000, effective September 1, 2023.

Staff Contact: Dr. Kirk Overstreet, President
Christy Stewart, Assistant Provost of Student Affairs
Cheri Rushing, Director of Financial Aid

Consent Agenda Items 8.H

Personnel Action Items



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.H - PERSONNEL ACTION ITEMS

- 1. REASON FOR CONSIDERATION:** In accordance with Board Policy 5110, Board action is required for the employment and ratification of personnel upon recommendation by the President. Recommendations by President Overstreet for the employment and ratification of personnel are listed below:

A. Full-Time Professional Staff

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Alex Hayes	Assistant Manager of Network Systems	\$45,000	10/01/2023
John Nicholas	Technology Support Technician	\$40,000	10/01/2023
Kenneth Stoner	Manager of Workforce Education	\$62,500	10/16/2023
Rollie Hawk	Risk Manager	\$60,000	10/16/2023
Lottie Jones	Counselor/Facilitator for Mary Logan High School	\$40,000	10/16/2023

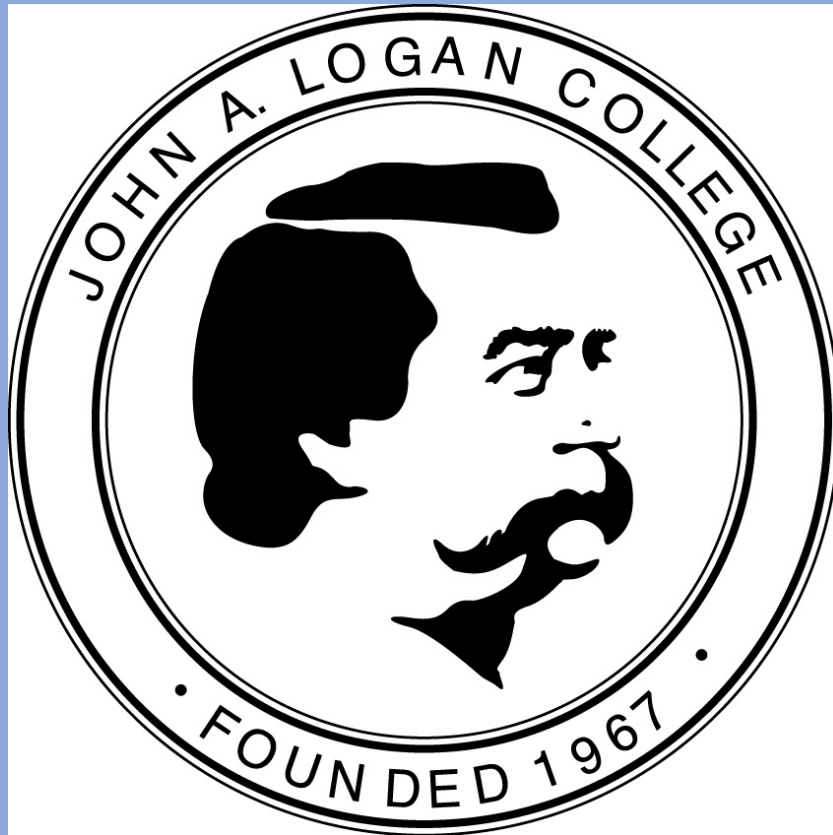
B. Part-Time Staff

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Rachel Wagner	Lifeguard	09/08/2023
Nicholas Bartelsmeyer	Private Swim Instructor	09/16/2023
Curtis Caldwell	Private Swim Instructor	09/18/2023

- 2. RECOMMENDATION:** That the Board of Trustees approve/ratify the recommendation of President Kirk Overstreet for personnel, athletic contracts, and professional staff contract correction.

Consent Agenda Items 8.1

Expenditure Report



John A. Logan College

Monthly Expenditure List

9/1/2023 - 9/30/2023

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/29/23	554150	A Book Company LLC	LPN Nursing Kits - PATH Grant Financial Aid Book Vouchers - August	223,655.01	Y
09/22/23	554112	Aaron Robert Smith	Travel Advance 10/9-10/12/23	206.00	
09/29/23	554192	Abagayle LeAnn Morris	ECACE Grant Stipend	250.00	
09/29/23	554203	Abby Porter	Travel 9/7-9/20/23	85.84	
09/29/23	554151	Ace Hardware Of Energy	Maintenance Repair Supplies	29.43	
09/22/23	554060	ACEN	Accreditation Nursing Fee 1/1-12/31/24	2,975.00	
09/08/23	553799	ACT	Scoring Service	325.00	
09/08/23	553800	Adams Shoe Store, Inc.	Work Boots - HCCTP IDOT	1,495.45	
09/15/23	554022	Ahkeem Nelson	HCCTP Student Stipend	720.00	
09/25/23	554144	Ahkeem Nelson	HCCTP Student Stipend	720.00	
09/08/23	553801	Airgas USA, LLC	Instructional Supplies	275.71	
09/15/23	553894	Airgas USA, LLC	Instructional Supplies	305.07	
09/22/23	554061	Airgas USA, LLC	Instructional Supplies	455.31	
09/29/23	554152	Airgas USA, LLC	Instructional Supplies	670.30	
09/29/23	554210	Aisha Sultan	Presenter 10/4/23	2,000.00	
09/08/23	553850	Alaysia J Phillips	ECACE Grant Stipend	250.00	
09/08/23	553823	Alexis RaeAnn Grant	ECACE Grant Stipend	250.00	
09/15/23	554053	Alfred Roy Worrell Jr	Meal Allowance 9/15/23	125.00	
09/29/23	554236	Alfred Roy Worrell Jr	Meal Allowance 9/30	125.00	
09/29/23	554177	Alison J Horton	ECACE Grant Stipend	250.00	
09/11/23	554012	Alphonse M Stadler	Health Insurance-September	31.30	
09/01/23	4388	Ameren Illinois	Electric & Gas Service - DQ Ext Electric Service - DQ Ext 7/18-8/16/23	3,059.88	

John A. Logan College

Monthly Expenditure List

9/1/2023 - 9/30/2023

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/08/23	4299	Ameren Illinois	Electric & Gas Service - WF Ext Gas Service - Main Campus 6/1-7/1/23	3,551.70	
09/11/23	4300	Ameren Illinois	Gas Service - DQ Ext 6/6-7/10/23	56.37	
09/19/23	4397	Ameren Illinois	Gas Service - Annex 6/19-7/19/23	64.93	
09/25/23	4399	Ameren Illinois	Electric Service - Main Campus 6/17-7/19	18,957.05	Y
09/08/23	553883	American Family Life Assurance	ALFAC Deduction/ August	976.91	
09/08/23	553802	American Heart Association	Course Cards	660.00	
09/29/23	554154	Amy L Biley	Travel 8/21-9/18/23	335.36	
09/08/23	553862	Andrea Jade Stetina	Reissue Ck# 553111 - PATH Stipend	334.00	
09/15/23	553909	Angela Lynn Harper	Travel 8/24-8/25/23	58.56	
09/08/23	553803	AP Technology LLC	Secure Check Signature Digitization	215.00	
09/08/23	553873	April L Williams	ECACE Grant Stipend	250.00	
09/11/23	553943	Audrey M Calhoun	Health Insurance-September	6.26	
09/06/23	553795	Austin Jacob Quinn-Azumah	Pell Refund	144.15	
09/08/23	553805	Auto Tire & Parts Co Inc	Auto Shop Supplies for Resale Instructional Supplies	799.87	
09/15/23	553895	Bank of Herrin	Safekeeping Fee 810-064-023 July 2023 Safekeeping Fee 810-064-022 - July 2023	22.60	
09/12/23	4405	Bank of Montreal MC	August P-Card Charges - R Craig	1,099.99	
09/12/23	4406	Bank of Montreal MC	August P-Card Charges - N Arnett	3,964.37	
09/12/23	4407	Bank of Montreal MC	August P-Card Charges - A Bafford	1,282.35	
09/12/23	4408	Bank of Montreal MC	August P-Card Charges - A B Giffin	1,464.00	
09/12/23	4409	Bank of Montreal MC	August P-Card Charges - C Batteau August P-Card Credits - C Batteau	1,736.60	
09/12/23	4410	Bank of Montreal MC	August P-Card Charges - K Bevis	135.00	

John A. Logan College

Monthly Expenditure List

9/1/2023 - 9/30/2023

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/12/23	4411	Bank of Montreal MC	August P-Card Charges - N Brooks	2,174.70	
09/12/23	4412	Bank of Montreal MC	August P-Card Charges - M Brown August P-Card Credits - M Brown	2,038.59	
09/12/23	4413	Bank of Montreal MC	August P-Card Charges - S Buckingham	2,734.99	
09/12/23	4414	Bank of Montreal MC	August P-Card Charges - B Burnside	2,425.55	
09/12/23	4415	Bank of Montreal MC	August P-Card Charges - M Bush	752.20	
09/12/23	4416	Bank of Montreal MC	August P-Card Charges - S Carter	193.62	
09/12/23	4417	Bank of Montreal MC	August P-Card Charges - JALC Clubs	131.79	
09/12/23	4418	Bank of Montreal MC	August P-Card Charges - K Crites	261.14	
09/12/23	4419	Bank of Montreal MC	August P-Card Charges - J Dethrow	735.74	
09/12/23	4420	Bank of Montreal MC	August P-Card Charges - J Dick	92.56	
09/12/23	4421	Bank of Montreal MC	August P-Card Charges - M Dinkins	1,478.98	
09/12/23	4422	Bank of Montreal MC	August P-Card Charges - S Elliott	393.00	
09/12/23	4423	Bank of Montreal MC	August P-Card Charges - T Fox	735.52	
09/12/23	4424	Bank of Montreal MC	August P-Card Charges - CS Fuel	252.03	
09/12/23	4425	Bank of Montreal MC	August P-Card Charges - Custodial Fuel	584.89	
09/12/23	4426	Bank of Montreal MC	August P-Card Charges - Grounds Fuel	198.40	
09/12/23	4427	Bank of Montreal MC	August P-Card Charges - M Garrison	970.36	
09/12/23	4428	Bank of Montreal MC	August P-Card Charges - T Geske	1,815.15	
09/12/23	4429	Bank of Montreal MC	August P-Card Charges - B Griffith	3,509.56	
09/12/23	4430	Bank of Montreal MC	August P-Card Charges - S Hartford	14,387.18	Y
09/12/23	4431	Bank of Montreal MC	August P-Card Charges - J Herren	812.50	
09/12/23	4432	Bank of Montreal MC	August P-Card Credits - C Hosselton August P-Card Charges - C Hosselton	538.08	

John A. Logan College

Monthly Expenditure List

9/1/2023 - 9/30/2023

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/12/23	4433	Bank of Montreal MC	August P-Card Charges - R Jeter	149.00	
09/12/23	4434	Bank of Montreal MC	August P-Card Charges - C Jones	84.84	
09/12/23	4435	Bank of Montreal MC	August P-Card Charges - K Teal	344.85	
09/12/23	4436	Bank of Montreal MC	August P-Card Charges - C Marrs	1,389.00	
09/12/23	4437	Bank of Montreal MC	August P-Card Charges - A Martinez	591.77	
09/12/23	4438	Bank of Montreal MC	August P-Card Charges - F Matzker	26.20	
09/12/23	4439	Bank of Montreal MC	August P-Card Charges - S May August P-Card Credits - S May	1,193.54	
09/12/23	4440	Bank of Montreal MC	August P-Card Charges - C McBride	747.00	
09/12/23	4441	Bank of Montreal MC	August P-Card Charges - E Monti	85.00	
09/12/23	4442	Bank of Montreal MC	August P-Card Credit - M Mooneyham August P-Card Charges - M Mooneyham	1,425.77	
09/12/23	4443	Bank of Montreal MC	August P-Card Charges - F Morhet	66.24	
09/12/23	4444	Bank of Montreal MC	August P-Card Charges - J Mueller	3,470.33	
09/12/23	4445	Bank of Montreal MC	August P-Card Charges - C Mulholland	2,287.42	
09/12/23	4446	Bank of Montreal MC	August P-Card Charges - C Naegele	507.16	
09/12/23	4447	Bank of Montreal MC	August P-Card Charges - S Newman	649.30	
09/12/23	4448	Bank of Montreal MC	August P-Card Charges - S O'Keefe	3,411.65	
09/12/23	4449	Bank of Montreal MC	August P-Card Charges - K Overstreet	903.90	
09/12/23	4450	Bank of Montreal MC	August P-Card Charges - A Porter	72.39	
09/12/23	4451	Bank of Montreal MC	August P-Card Charges - K Reagan	10.00	
09/12/23	4452	Bank of Montreal MC	August P-Card Charges - A Rubin	366.21	
09/12/23	4453	Bank of Montreal MC	August P-Card Charges - J Sargent	1,045.86	
09/12/23	4454	Bank of Montreal MC	August P-Card Charges - S Shafer	2,526.86	

John A. Logan College

Monthly Expenditure List

9/1/2023 - 9/30/2023

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/12/23	4455	Bank of Montreal MC	August P-Card Charges - T Siefert	4,897.28	
09/12/23	4456	Bank of Montreal MC	August P-Card Charges - K Smith	43.98	
09/12/23	4457	Bank of Montreal MC	August P-Card Charges - T Smithpeters	910.65	
09/12/23	4458	Bank of Montreal MC	August P-Card Charges - J Snider	537.59	
09/12/23	4459	Bank of Montreal MC	August P-Card Charges - G Starrick	1,590.89	
09/12/23	4460	Bank of Montreal MC	August P-Card Charges - B Stephens	113.75	
09/12/23	4461	Bank of Montreal MC	August P-Card Charges - C Stewart	3,640.65	
09/12/23	4462	Bank of Montreal MC	August P-Card Charges - K Surprenant	1,361.39	
09/12/23	4463	Bank of Montreal MC	August P-Card Credits - K Tabing August P-Card Charges - K Tabing	144.46	
09/12/23	4464	Bank of Montreal MC	August P-Card Charges - C Thomas August P-Card Credits - C Thomas	232.93	
09/12/23	4465	Bank of Montreal MC	August P-Card Charges - S Wernsman	4,414.66	
09/12/23	4466	Bank of Montreal MC	August P-Card Charges - A Willmore	40.00	
09/12/23	4467	Bank of Montreal MC	August P-Card Charges - K Yosanovich	4,452.27	
09/28/23	554237	Barbara A James	Health Insurance- August Health Insurance-Sept	12.52	
09/11/23	553963	Barbara J Harris	Health Insurance-September	6.26	
09/11/23	554013	Barbara Throgmorton	Health Insurance-September	6.26	
09/11/23	553961	Barry Ray Hancock	Health Insurance-September	1,392.03	
09/11/23	554000	Beth Porritt	Health Insurance-September	117.79	
09/11/23	553987	Beverly Ann McCabe	Health Insurance-September	6.26	
09/22/23	554132	Beverly Shofstall	Contractual Services - HFD	500.00	
09/11/23	554008	Billy Rae Smillie	Health Insurance-September	31.30	

John A. Logan College

Monthly Expenditure List

9/1/2023 - 9/30/2023

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/15/23	554033	Brady Parker Ginaven	Meal Allowance 9/15/23	100.00	
09/06/23	553798	Brandon Michael Tanner	Pell Refund	6.00	
09/29/23	554156	Brescia University	Entry Fee 9/5/23	200.00	
09/22/23	554080	Brittany Taylor Hill	ECACE Grant Stipend	250.00	
09/22/23	554064	Brozio Safety LLC	Flagger Training	1,181.00	
09/29/23	554159	BSN Sports LLC	Athletic Apparel Athletic Supplies	19,026.95	Y
09/08/23	553807	Burghof Group LLC	Pole Barn Rent - September - HCCTP IDOT	300.00	
09/15/23	554029	Cameron L Boone	Meal Allowance 9/15/23	125.00	
09/29/23	554221	Cameron L Boone	Meal Allowance 9/30	125.00	
09/08/23	553809	Capitol Strategies Consulting Inc	Consulting Services 8/1-8/15/23	3,894.00	
09/22/23	554065	Capitol Strategies Consulting Inc	Consulting Services 8/16-8/31/23	3,916.00	
09/11/23	553940	Carla Jo Bradley	Health Insurance-September	1,213.32	
09/08/23	553816	Carmen Cutsinger	Reimburse - Retirement Supplies	27.18	
09/11/23	553991	Carol A Mitchell	Health Insurance-September	31.30	
09/08/23	553810	Carolina Biological Supply Company	Instructional Supplies	79.95	
09/22/23	554066	Carolina Biological Supply Company	Instructional Supplies	90.33	
09/29/23	554160	Carolina Biological Supply Company	Instructional Supplies	76.04	
09/08/23	553811	Carrot-Top Industries Inc	Flags	1,409.84	
09/20/23	4398	Carterville Water and Sewer Dept	Water Service - SB Sprinkles - August Water Service - BB Sprinklers - August Credit - Water Service - Main Campus Water Service - Logan Fitness - August Water Service - Annex - August Water Service - Main Campus - August	1,014.77	
09/29/23	554161	Carterville Winair Co	Power Flaring Tool	1,894.95	

John A. Logan College

Monthly Expenditure List

9/1/2023 - 9/30/2023

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/15/23	554054	Cash	HFD Change Fund	800.00	
09/15/23	553911	Cathrine Hoekstra	Travel Advance 9/20-9/22/23	486.29	
09/08/23	553813	CDW Government	Sonic Wall Software & Supplies Credit - Returned Items	47,081.43	Y
09/15/23	553898	CDW Government	Computer Equipment	4,705.60	
09/29/23	554162	CDW Government	Adobe Creative Cloud Renewal Contractual Services - Microsoft Stockroom Supplies Azure Overage - July 2023 Quest Maintenance Tech Support	87,562.62	Y
09/08/23	553806	Cecil R Bradley	Reimburse - HCCTP Supplies	474.65	
09/11/23	553954	Cecilia Kay Fleming	Health Insurance-September	58.85	
09/29/23	554163	Center of Police Psychological Services	Pre-Employment Screening - D Falmier	425.00	
09/19/23	4402	Central States Funds H&W Fund	Health Premium - August	363,415.20	Y
09/11/23	553951	Charles R Ellett	Health Insurance-September	930.55	
09/11/23	553976	Charles Robert Jackson	Health Insurance-September	6.26	
09/22/23	554067	Charlie's Air Conditioning and Heating	Ice Machine Rental - August 2023	280.00	
09/11/23	553971	Charmaine A Horn	Health Insurance-September	58.85	
09/08/23	553845	Cheryl Ann Nichols	ECACE Grant Stipend	250.00	
09/11/23	553937	Cheryl L Bernhardt	Health Insurance-September	263.19	
09/15/23	554051	Cheyenne Lanaezia Trotter	Meal Allowance 9/15/23	125.00	
09/29/23	554234	Cheyenne Lanaezia Trotter	Meal Allowance 9/30	125.00	
09/08/23	553864	China Monique Sutton	ECACE Grant Stipend	250.00	
09/22/23	554116	China Monique Sutton	ECACE Grant Travel Reimbursement	107.42	
09/08/23	553818	Chris F Deichman	Game Official 8/29/23 1:00 pm	100.00	

John A. Logan College

Monthly Expenditure List

9/1/2023 - 9/30/2023

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/15/23	553902	Chris F Deichman	Game Official 8/31/23 4:00 pm	100.00	
09/29/23	554167	Chris F Deichman	Game Official 9/19/23 2:00 pm	100.00	
09/08/23	553814	Chrissy L Confer	Travel 8/31/23	24.50	
09/22/23	554069	Chrissy L Confer	Travel 8/8/23	14.68	
09/08/23	553875	Christa Marie Worthen	ECACE Grant Stipend	250.00	
09/22/23	554125	Christa Marie Worthen	ECACE Grant Travel Reimbursement	105.85	
09/11/23	554015	Christie A Williams	Health Insurance-September	6.26	
09/08/23	553837	Christina E Loyd	Reimburse - Campus Safety Supplies	112.77	
09/11/23	553936	Christopher B Bell	Health Insurance-September	1,213.32	
09/22/23	554089	Christopher Kays	Vball Official 9/6/23	155.00	
09/29/23	554184	Christopher Kays	Game Official 9/12/23 6:30 pm Game Official 9/13/23 6:30 pm	310.00	
09/11/23	553978	Cindy D Johnson	Health Insurance-September	1,213.32	
09/28/23	554238	Cindy Kohl	Health Insurance Sept.	1,213.32	
09/22/23	554068	Clean As A Whistle LLC	Janitorial Services for DQ Extension Janitorial Services WF Ext	2,936.35	
09/01/23	4389	Clearwave Communications	Phone & Internet Service - WF Ext Phone & Internet Service - Main Campus Phone & Internet Service - DQ Ext	4,115.02	
09/15/23	554043	Cody Allen Luttrell	Meal Allowance 9/15/23	250.00	
09/22/23	554137	College Board	Maint & Support 9/1/23-8/31/24	27,621.04	Y
09/29/23	554166	CollegeBoard	Membership Fee	400.00	
09/11/23	553968	Connie S Hensley	Health Insurance-September	6.26	
09/15/23	4394	Constellation NewEnergy Inc	Electric Service - Main Campus 7/19-8/17	26,817.06	Y
09/15/23	553905	Cory Grojean	Game Official 8/30/23 6:30 pm	155.00	

John A. Logan College

Monthly Expenditure List

9/1/2023 - 9/30/2023

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/15/23	554020	Cory T Liggins	HCCTP Student Stipend	720.00	
09/25/23	554142	Cory T Liggins	HCCTP Student Stipend	720.00	
09/22/23	554070	Council for Opportunity in Education	Annual Conference 2023	1,399.00	
09/08/23	553882	Crescent Parts and Equip	Instructional Supplies	2,403.18	
09/22/23	554129	Dancin Dog Productions LLC	Contractual Services - HFD	5,500.00	
09/06/23	553797	Daniel shawn Sisney II	Pell Refund	702.38	
09/22/23	554083	Danielle L'shae Howard	ECACE Grant Stipend	250.00	
09/22/23	554130	David L Freeman	Contractual Services - HFD	800.00	
09/15/23	553922	Dawn C Smolak	ECACE Grant Stipend	250.00	
09/11/23	553950	Dawn S Ellermeyer	Health Insurance-September	108.97	
09/22/23	554102	Delores Ann Overturf	ECACE Grant Stipend	250.00	
09/29/23	554155	Desiree Ariana Booker	ECACE Grant Stipend	250.00	
09/15/23	553903	Disability Support Services SIUC	Interpreting Services 8/14/23	780.00	
09/29/23	554168	Disability Support Services SIUC	Interpreting Services 7/6-8/1/23	15,878.37	Y
09/11/23	553990	Don Middleton	Health Insurance-September	31.30	
09/22/23	554124	Donald L Winget	Travel Advance 9/26-10/1/23	324.00	
09/11/23	553953	Donna B Fell	Health Insurance-September	6.26	
09/11/23	553955	Donna Ford	Health Insurance-September	58.85	
09/29/23	554194	Dustin A Myers	Travel Advance 10/9-10/13/23	365.00	
09/15/23	554027	Dustin Michael Walsh	HCCTP Student Stipend	720.00	
09/25/23	554149	Dustin Michael Walsh	HCCTP Student Stipend	800.00	
09/08/23	553819	EAN Services LLC	Car Rental - M Noble	82.10	
09/15/23	553904	EAN Services LLC	Car Rental - M Toliver 7/30-8/2/23	267.30	

John A. Logan College

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9/1/2023 - 9/30/2023

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/15/23	553904	EAN Services LLC	Car Rental - P Morey 8/7-8/10/23	267.30	
09/22/23	554073	EAN Services LLC	Car Rental - F Matzker	113.05	
09/22/23	554074	eCampus.Com (A Book Company)	Textbooks - Perkins Loan Library	3,861.11	
09/29/23	554169	Edvotek Inc	Instructional Supplies	286.38	
09/07/23	4385	EFTPS	Federal Tax Deposit 9/7/23	164,222.61	Y
09/25/23	4468	EFTPS	Federal Tax Deposit 9/22/23	56,055.91	Y
09/22/23	554075	Egyptian Electric Coop Association	Electric Service-Annex Electric Service - Logan Fitness 8/1-9/1 Electric Service-SB Scoreboard Electric Service-Sign	17,424.30	Y
09/29/23	554171	Elsevier	Health Assessments - ADN	6,468.00	
09/15/23	554049	Ensley Joeh Tedeschi	Meal Allowance 9/15/23	125.00	
09/29/23	554232	Ensley Joeh Tedeschi	Meal Allowance 9/30	125.00	
09/22/23	554076	Enviro-Tech Termite and Pest Control	Pest Control WF Ext Pest Control - Annex	115.00	
09/29/23	554172	Enviro-Tech Termite and Pest Control	Pest Control - Main Campus 9/1/23 Pest Control - DQ Ext 9/11/23	550.00	
09/11/23	553948	Eric George Ebersohl	Health Insurance-September	1,392.03	
09/11/23	554002	Eric J Pulley	Health Insurance-September	117.25	
09/11/23	553984	Eunice A Lantagne	Health Insurance-September	31.30	
09/15/23	554042	Evan M Lopez	Meal Allowance 9/15/23	100.00	
09/11/23	553993	Evelyn P Morrison	Health Insurance-September	6.26	
09/11/23	554003	Faelene S Ragan	Health Insurance-September	117.79	
09/29/23	554173	Fed Ex	Shipping	65.40	
09/15/23	554018	Felix Malone Cross	HCCTP Student Stipend	720.00	

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9/1/2023 - 9/30/2023

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/25/23	554140	Felix Malone Cross	HCCTP Student Stipend	800.00	
09/15/23	554019	Ferontay Demarquwan Johnson	HCCTP Student Stipend	720.00	
09/25/23	554141	Ferontay Demarquwan Johnson	HCCTP Student Stipend	800.00	
09/29/23	554174	FIRM Systems	Fingerprinting Services	275.00	
09/22/23	554077	First Presbyterian Child Development Center	Reimburse for CPR Cards	75.00	
09/22/23	554078	Fishback Media Inc	Advertising	3,300.00	
09/08/23	553820	Forestry Suppliers	Instructional Supplies	1,050.08	
09/11/23	553946	Frances B Cobb	Health Insurance-September	108.97	
09/15/23	553916	Francie J Morhet	Travel Advance 9/20-9/22/23	466.64	
09/06/23	4390	Frontier	Phone Service - Annex 8/13-9/12/23	587.98	
09/11/23	4392	Frontier	Phone Service - LF Elevator 8/16-9/15/23	103.41	
09/12/23	4393	Frontier	Phone Service - Fire Loop 8/19-9/18/23	96.31	
09/15/23	4395	Frontier	Phone Service - WF Ext 8/22-9/21/23	88.99	
09/18/23	4404	Frontier	Phone Service - Fire Alarm 8/25-9/24/23	96.31	
09/15/23	554035	Gage Christopher Griggs	Meal Allowance 9/15/23	250.00	
09/11/23	554009	Gary Smith	Health Insurance-September	58.85	
09/11/23	553942	Gary W Caldwell	Health Insurance-September	339.30	
09/15/23	554044	Genesis L McDonald	Meal Allowance 9/15/23	125.00	
09/29/23	554229	Genesis L McDonald	Meal Allowance 9/30	125.00	
09/08/23	553822	GFOA	Membership Renewal 10/1/23-9/30/24	500.00	
09/01/23	553794	Gibbs Technology Leasing LLC	Lease Payment for Scheduling Copier FY24	2,262.12	
09/06/23	553879	Gilbert Huffman Prosser Hewson and Barke Ltd	Attorney Services 5/1-6/30/23	21,120.08	Y
09/11/23	553979	Glenda L Knight	Health Insurance-September	31.30	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/16/23	4396	GoTo Communications, Inc	Phone Service - CCRR 9/1-9/30/23 Phone Service & Equipment 9/1-9/30/23	7,461.05	
09/08/23	553861	Greg Starrick	Travel 8/10/23	182.36	
09/08/23	553826	Grizzly Industrial, Inc	Folding Welding Tables - Perkins	1,278.00	
09/08/23	553827	Growing Media LLC	Advertising	9,500.00	
09/29/23	554176	Growing Media LLC	Advertising - HFD Marketing & Production	11,665.00	Y
09/22/23	554081	Hilltop Securities Asset Management LLC	Annual Fee Bond/Series 2017A	2,000.00	
09/08/23	553829	HSG Mechanical Contractors Inc	Equipment Repair - Weight Rooms	8,670.60	
09/29/23	554178	HSG Mechanical Contractors Inc	Equipment Repair	242.00	
09/08/23	553830	ICCCSSO	Dues - C Stewart 9/1/23-8/30/24 Dues - S Hartford 9/1/23-8/30/24	200.00	
09/15/23	553912	Illinois Central College	WBB Jamboree Entry Fee 10/7/23	160.00	
09/08/23	553831	Illinois Community College Board	ILCCO Membership Fee 7/1/23-6/30/24	500.00	
09/08/23	4387	Illinois Dept of Revenue	State Tax Deposit 9/8/23	55,619.39	Y
09/27/23	4470	Illinois Dept of Revenue	State Tax Deposit 9/27/23	23,599.36	Y
09/08/23	553884	Illinois FOP Labor Council	Union Dues (LU) August	561.00	
09/22/23	554138	Illinois Secretary of State	Registration & Title fee for EMS	319.00	
09/08/23	553885	Illinois State Disbursement Unit	Child Support 2021-F-11 Child Support 2004F000112	282.50	
09/22/23	554135	Illinois State Disbursement Unit	Child Support 2021-F-11 Child Support F000112	282.50	
09/22/23	554084	ILMO Products Company	Welding Instructional Supplies	21.00	
09/15/23	554036	India E Harris	Meal Allowance 9/15/23	125.00	
09/29/23	554224	India E Harris	Meal Allowance 9/30	125.00	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/22/23	554085	Ingram Book Group LLC	General Store Inventory - Book Signing	420.60	
09/08/23	553832	Integrated Health of Southern Illinois LTD	Counseling Services 7/1-7/31/23 Counseling Services 8/1-8/15/23 Counseling Services 5/18-6/30/23	2,150.00	
09/29/23	554179	Interplay Learning Inc.	Annual Renewal - Perkins	4,400.00	
09/15/23	554039	Isaac James	Meal Allowance 9/15/23	125.00	
09/29/23	554226	Isaac James	Meal Allowance 9/30	125.00	
09/15/23	554030	Jace Lee Breath	Meal Allowance 9/15/23	125.00	
09/29/23	554222	Jace Lee Breath	Meal Allowance 9/30	125.00	
09/11/23	554010	Jack Smothers	Health Insurance-September Health Insurance-August	62.60	
09/22/23	554106	Jacob G Rendleman	Travel Advance 10/8-10/12/23	265.00	
09/15/23	554034	Jacob Rylan Gothrup	Meal Allowance 9/15/23	200.00	
09/15/23	553900	Jacqui Lynn Cripps	ECACE Grant Stipend	250.00	
09/15/23	554031	Jaden David Correa	Meal Allowance 9/15/23	200.00	
09/08/23	553886	JALC Foundation	Foundation Ded (LF) August	379.00	
09/15/23	553913	JALC Foundation	Clearing Account	50.00	
09/29/23	554180	JALC Foundation	Donation to Snack Locker	100.00	
09/06/23	553880	JALC Foundation - Scholarships	2021 Mrs. Volunteer Scholarship	500.00	
09/08/23	553833	JALC Foundation - Scholarships	Clearing Account	4,550.00	
09/15/23	553914	JALC Foundation - Scholarships	Clearing Account	4,980.00	
09/22/23	554086	JALC Foundation - Scholarships	Clearing Account	4,742.00	
09/29/23	554181	JALC Foundation - Scholarships	Clearing Account	3,302.44	
09/22/23	554134	James T Vitaro	Contractual Services - HFD	4,700.00	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/11/23	553964	James W Harris	Health Insurance-September	6.26	
09/11/23	554007	Janada Schaubert	Health Insurance-September	108.97	
09/11/23	553972	Jane A House	Health Insurance-September	6.26	
09/11/23	553996	Janice R Palese	Health Insurance-September	6.26	
09/15/23	554025	Jarred M Thomas	HCCTP Student Stipend	640.00	
09/25/23	554147	Jarred M Thomas	HCCTP Student Stipend	640.00	
09/15/23	553923	Jason Snider	Travel Advance 9/22-9/27/23	440.59	
09/15/23	554032	Jaylen Lamar Fairman	Meal Allowance 9/15/23	125.00	
09/29/23	554223	Jaylen Lamar Fairman	Meal Allowance 9/30	125.00	
09/08/23	553840	Jeffery Lamarr McGoy	Speaker - Athletic Orientation 8/23/23	350.00	
09/29/23	554158	Jeni Diana-Marie Browning	ECACE Grant Stipend	250.00	
09/15/23	553925	Jennifer Marie Steele	ECACE Grant Stipend	250.00	
09/22/23	554087	Jenzabar Inc	Implementation & Training Services Integration Services - Advising Tree	2,435.00	
09/11/23	553958	Jerry D Halstead	Health Insurance-September	1,213.32	
09/15/23	554028	Jerzy Danae Bittle	Meal Allowance 9/15/23	125.00	
09/29/23	554220	Jerzy Danae Bittle	Meal Allowance 9/30	125.00	
09/08/23	553834	Jessica D Johnson	ECACE Grant Stipend	250.00	
09/15/23	554046	Jessica Nareen Perlas Smith	Meal Allowance 9/15/23	100.00	
09/08/23	553817	Jil Deaton	Travel 8/24/23 Travel 8/15/23 Travel 8/29/23	164.27	
09/22/23	554072	Jil Deaton	Travel 9/7/23	44.40	
09/11/23	553934	Jim R Bales	Health Insurance-September	31.30	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/12/23	554057	JK Rentals II, LLC	Tent Rental PO #13123	22,415.50	Y
09/18/23	554058	JK Rentals II, LLC	Tent Rental PO#13123	5,603.00	
09/11/23	554005	John C Sala	Health Insurance-September	6.26	
09/11/23	554001	John J Profflet	Health Insurance-September	238.43	
09/11/23	553982	John L Kuruc	Health Insurance-September	6.26	
09/11/23	553969	Johnna Lynn Herren	Health Insurance-September	1,213.32	
09/22/23	554088	Johnstone Supply	Instructional Supplies	30.57	
09/29/23	554182	Johnstone Supply	Maintenance Repair Supplies	230.24	
09/11/23	554004	Jon Rivers	Health Insurance-September	31.30	
09/22/23	554093	Jonathan Leblond	Broadcasting Services - VBall	200.00	
09/15/23	554041	Jordan L Logan	Meal Allowance 9/15/23	125.00	
09/29/23	554228	Jordan L Logan	Meal Allowance 9/30	125.00	
09/11/23	553962	Joseph R Hancock	Health Insurance-September	6.26	
09/22/23	554071	Joshua C Daly	Reissue Ck# 552897 - PATH Stipend	334.00	
09/11/23	553980	Judith C Korando	Health Insurance-September	31.30	
09/11/23	554014	Jula L Treece	Health Insurance-September	31.30	
09/15/23	554045	Julian Norris Jr	Meal Allowance 9/15/23	125.00	
09/29/23	554230	Julian Norris Jr	Meal Allowance 9/30	125.00	
09/08/23	553835	JW Pepper & Son Inc	Instructional Supplies	68.60	
09/15/23	553906	Kacey Daniele Guthrie	ECACE Grant Stipend	250.00	
09/08/23	553804	Kaitlin Erin Austin	ECACE Grant Stipend	250.00	
09/11/23	554006	Karen Sala	Health Insurance-September	6.26	
09/08/23	553853	Kathleen M Riggs	Travel 8/17-9/1/23	48.88	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/29/23	554205	Kathleen M Riggs	ECACE Grant Stipend	250.00	
09/08/23	553824	Kayleigh Marie Green	ECACE Grant Stipend	250.00	
09/15/23	554021	Keenan Anthony Miner	HCCTP Student Stipend	720.00	
09/25/23	554143	Keenan Anthony Miner	HCCTP Student Stipend	720.00	
09/11/23	553981	Keith Alan Krapf	Health Insurance-September	1,213.32	
09/15/23	554037	Kennady Faelyn Hayes	Meal Allowance 9/15/23	125.00	
09/15/23	553915	Kimball International Marketing Inc.	Office Furniture - A Brenningmeyer	380.41	
09/22/23	554090	Kimball International Marketing Inc.	Office Furniture - J Stutes	380.41	
09/15/23	553910	Kimberly Rene Heibner	Interpreting Services 8/14-8/15/23	525.00	
09/22/23	554101	Kirk E Overstreet	Travel 9/7-9/8/23	337.56	
09/22/23	554091	Konica Minolta Business Solutions USA Inc	Maintenance/Click Chgs 8/1-8/31/23	3,343.01	
09/26/23	4400	Konica Minolta Premier Finance	Equipment Lease 8/26-9/25/23	3,954.50	
09/15/23	553899	Kristi L Chaundy	ECACE Grant Stipend	250.00	
09/08/23	553858	Krystal Spani	Laundry Service	55.25	
09/15/23	553930	Kylee C Williams	Travel Advance 9/18-9/22/23	265.00	
09/29/23	554186	Lake Logan Apartments	Rent 8/1/23-5/31/24 A Kosmopolis	2,500.00	
09/22/23	554092	Lakeshore Learning Materials	Book Nook for Lobby	799.00	
09/11/23	553986	Larry Dale Marrs	Health Insurance-September	108.97	
09/11/23	553995	Larry Maurice Page	Health Insurance-September	108.97	
09/11/23	553945	Lauralyn Cima	Health Insurance-September	58.85	
09/11/23	553965	Leila Jo Hart	Health Insurance-September	263.19	
09/15/23	553931	Leslie Louise Wiseman	ECACE Grant Stipend	250.00	
09/15/23	554055	Lightcast (Economic Modeling, LLC)	Lightcast Analyst Software	10,000.00	Y

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/11/23	553935	Linwood G Bechtel	Health Insurance-September	31.30	
09/11/23	553973	Lisa A Hudgens	Health Insurance-September	238.18	
09/08/23	553887	Logan Operational Staff Association	LOSA Dues/August	775.50	
09/22/23	554136	Logan Operational Staff Association	LOSA DUES/September	860.96	
09/22/23	554094	Logan Solar LLC	Solar Production 8/1/23-8/31/23	10,534.09	Y
09/29/23	554187	Long Haul Leasing LLC	Fox Box Rent - September - HCCTP IDOT Fox Box Rent - August - HCCTP IDOT	200.00	
09/29/23	554183	Lottie Jones	Travel 9/18/23	10.48	
09/08/23	553812	Lucas Wayne Carter	Game Official 8/29/23 1:00 pm	100.00	
09/15/23	553897	Lucas Wayne Carter	Game Official 8/31/23 4:00 pm	100.00	
09/15/23	554017	Luke Belobraydic	HCCTP Student Stipend	720.00	
09/25/23	554139	Luke Belobraydic	HCCTP Student Stipend	800.00	
09/15/23	554050	Lyniah L Thomas	Meal Allowance 9/15/23	125.00	
09/29/23	554233	Lyniah L Thomas	Meal Allowance 9/30	125.00	
09/22/23	554095	Lynn Medical	Instructional Supplies	229.77	
09/29/23	554189	Lynn Medical	Instructional Supplies	331.83	
09/22/23	554096	M2 Evansville Tenant LLC	Hotel Stay 9/30-10/11/23 - Softball	1,199.45	
09/22/23	554079	Mabel J Hayes	Baked Goods for Open House 8/23/23	180.00	
09/08/23	553859	Madalynn E Spetter	ECACE Grant Stipend	250.00	
09/22/23	554114	Madalynn E Spetter	ECACE Grant Travel Reimbursement	167.03	
09/15/23	553918	Magnus Julian Noble	Travel Advance 9/18-9/19/23	138.00	
09/29/23	554197	Magnus Julian Noble	Travel 9/18-9/20/23	32.42	
09/11/23	553999	Marie Perkins	Health Insurance-September	6.26	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/08/23	553874	Marion A Willmore	Travel Advance 9/11-9/15/23	608.22	
09/15/23	553908	Marissa Rashal Hancock	ECACE Grant Stipend	250.00	
09/15/23	553929	Mark A Wece	Reimburse for OSHA 10 Hour Cards	150.00	
09/11/23	553975	Mark Allan Imhoff	Health Insurance-September	339.30	
09/08/23	553839	Martin One Source	Logan Fitness Mailer Fall 2023	2,296.00	
09/11/23	553974	Mary Ann Hudson	Health Insurance-September	31.30	
09/11/23	553947	Mary DeHoff	Health Insurance-September	6.26	
09/11/23	553983	Mary H Landes	Health Insurance-September	6.26	
09/15/23	554048	Matthew James Tarr	Meal Allowance 9/15/23	250.00	
09/11/23	553998	Melanie Pecord	Health Ins. July Health Ins-August Health Insurance-September	4,176.09	
09/29/23	554188	Melissa E Luttenbacher	Travel 9/14-9/15/23	140.84	
09/22/23	554123	Melissa G Whitecotton	ECACE Grant Stipend	250.00	
09/29/23	554157	Melissa K Brown	Travel 9/12-9/13/23 Travel 9/14/23	153.50	
09/15/23	553920	Meliyah Alize Redmond	ECACE Grant Stipend	250.00	
09/08/23	553841	Menards	Maintenance Repair Supplies	344.78	
09/22/23	554097	Menards	Instructional Supplies - HCCTP IDOT Maintenance Repair Supplies	466.79	
09/29/23	554190	Menards	HFD Maintenance Supplies Credit Maintenance Repair Supplies HFD Maintenance Supplies - Ramps Maintenance Supplies - HFD	897.61	
09/11/23	553994	Merian Norris	Health Insurance-September	6.26	
09/08/23	553808	Michael D Bush	Travel Advance 9/17-9/19/23	500.00	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/22/23	554131	Michael G Roux	Contractual Services - HFD	600.00	
09/11/23	553977	Michael Kevin Jakubco	Health Insurance-September	238.43	
09/11/23	553992	Michael Morgan	Health Insurance-September	2,127.22	
09/11/23	553959	Michelle Hamilton	Health Insurance-September	1,213.32	
09/08/23	553842	Mike L Mooneyham	Travel Advance 9/10-9/12/23	600.00	
09/21/23	554126	Mike L Mooneyham	Travel Men's Golf 9/24-9/26	600.00	
09/22/23	554098	Mississippi River Radio LLC	Advertising	8,925.00	
09/29/23	554164	Missy Elaine Chamberlain	ECACE Grant Stipend	250.00	
09/29/23	554193	MSC Industrial Supply Co.	Instructional Supplies	2,271.15	
09/22/23	554099	Murdale Ace Hardware	Credit - Returned Items Maintenance Repair Supplies	293.88	
09/29/23	554185	Myah Kelley	ECACE Grant Travel Reimbursement	146.72	
09/08/23	553844	NAACP	Table for Freedom Fund Banquet	350.00	
09/11/23	553985	Nancy C Lawson	Health Insurance-September	6.26	
09/29/23	554195	National Center for Competency Testing	Interactive Review System - MA Students	1,259.10	
09/21/23	4472	Nelnet Business Services	Refund Hosting & Maintenance	521.00	
09/15/23	553928	Nina L Wargel	Travel 9/6/23	44.28	
09/08/23	553846	NJCAA	2023-2024 NJCAA Coaches Assoc Dues	743.00	
09/08/23	553847	NJCAA	Membership Dues 2023-2024	3,950.00	
09/15/23	553917	NJCAA	Region XXIV Dues - PO 12993	2,000.00	
09/29/23	554198	NRG Business Marketing LLC	Gas Service 8/1-8/31/23	3,869.44	
09/08/23	553848	ODP Business Solutions, LLC	Office Supplies Stockroom Supplies	3,405.09	
09/15/23	553919	ODP Business Solutions, LLC	Office Supplies	78.24	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/29/23	554199	ODP Business Solutions, LLC	Stockroom Supplies	2,458.84	
09/29/23	554201	Orthotech Sports Medical Equipment Inc	Equipment Repair - Logan Fitness	164.00	
09/08/23	553849	Owens, Amy	Embroidery Service	80.00	
09/08/23	553843	Paige Nicole Morgan	ECACE Grant Stipend	250.00	
09/11/23	553966	Pamala Kay Hays	Health Insurance-September	263.19	
09/15/23	554047	Patricija Tamasauskas	Meal Allowance 9/15/23	125.00	
09/29/23	554231	Patricija Tamasauskas	Meal Allowance 9/30	125.00	
09/08/23	553815	Paul T Crawford	Travel 8/1-8/24/23	391.57	
09/07/23	4391	Paycor, Inc	Monthly Service for HR Software	2,160.00	
09/22/23	554103	Phi Theta Kappa	Conference Registration 10/6-10/8/23	300.00	
09/08/23	553851	Pitney Bowes Global Financial Services LLC	Postal Equipment Lease 7/27-9/26/23	1,319.64	
09/14/23	4403	Pitney Bowes Reserve Account	Prepaid Postage 9/14/23	2,500.00	
09/22/23	554104	Pitney Bowes Reserve Account	Permit 14 Reimbursement - Logan Fitness	1,408.34	
09/29/23	554202	Pitney Bowes Reserve Account	Reimburse Permit 14 - Poshard	644.00	
09/22/23	554105	Pocket Nurse	SimCart RX - Basic Charting Nursing Skills Manikin	5,591.01	
09/29/23	554165	Preston W Childers	Game Official 9/19/23 2:00 pm	100.00	
09/11/23	553956	Priscilla L Gray	Health Insurance-September	6.26	
09/29/23	554204	R House Sports and Embroidery	Embroidery Service - WG Apparel	112.00	
09/29/23	554208	Rachel Lynn Shockley	ECACE Grant Stipend	250.00	
09/08/23	553828	Randi R Hof	Consulting Services 8/22-8/28/23	400.00	
09/22/23	554082	Randi R Hof	Consulting Services 8/29-9/5/23 Consulting Services 9/6-9/11/23	800.00	
09/11/23	553939	Rebecca G Borgsmiller	Health Insurance-September	31.30	

John A. Logan College

Monthly Expenditure List

9/1/2023 - 9/30/2023

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/22/23	554063	Rebecca G Borgsmiller	Travel Advance 10/9-10/12/23	206.00	
09/08/23	553821	Reese Machelie Gentile	Reissue Ck# 552918 - PATH Stipend	334.00	
09/08/23	553888	Reliance Standard Life Insurance Company	VLTD September	798.27	
09/22/23	554107	Rent-All and Sales Inc	Rental Equipment 9/7/23	141.00	
09/11/23	553988	Robert L Mees	Health Insurance-September	31.30	
09/15/23	554026	Robert Vinegar III	HCCTP Student Stipend	510.00	
09/25/23	554148	Robert Vinegar III	HCCTP Student Stipend	800.00	
09/11/23	553949	Roberta Egelston	Health Insurance-September	1,213.32	
09/11/23	553997	Robin Pauls	Health Insurance-September	930.55	
09/15/23	554052	Rodney Wayne Walker Jr	Meal Allowance 9/15/23	125.00	
09/29/23	554235	Rodney Wayne Walker Jr	Meal Allowance 9/30	125.00	
09/11/23	553957	Ronald D Hall	Health Insurance-September	930.55	
09/22/23	554108	Rural King	Supplies - HCCTP IDOT	12.99	
09/08/23	553889	Russell C Simon	Wage Garnishment BK19-40639	325.00	
09/22/23	554109	Safety-Kleen Systems Inc	Equipment Maintenance	404.53	
09/08/23	553876	Samantha Kay Yates	ECACE Grant Stipend	250.00	
09/15/23	554040	Samya Marie Johnson	Meal Allowance 9/15/23	125.00	
09/29/23	554227	Samya Marie Johnson	Meal Allowance 9/30	125.00	
09/29/23	554191	Sarah Marie Morber	Snow Cones / Loganpalooza	654.00	
09/08/23	553854	Scantron Corporation	Support Agreement Renewal	761.00	
09/29/23	554206	Scenario Learning LLC	Vector Solutions Renewal 9/30/23-9/29/24	3,827.51	
09/29/23	554170	Scott R Elliott	Travel Advance 10/8-10/12/23	265.00	
09/06/23	553881	Sesser Pave & Seal Inc	Parking Lot/Crosswalk Project	14,338.79	Y

John A. Logan College

Monthly Expenditure List

9/1/2023 - 9/30/2023

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/08/23	553863	Shamika Lynn Suits	ECACE Grant Stipend	250.00	
09/22/23	554100	Shannon Newman	Travel 8/30-9/1/23	523.50	
09/11/23	553989	Sharyl Melvin	Health Insurance-September	58.85	
09/22/23	554118	Shawn J Talluto	Reimburse - Officer Safety Supplies	112.77	
09/06/23	553878	Shawna Kay Stofferahn	Pell & FSEOG Refund	821.00	
09/08/23	553855	Sherwin-Williams Company	Maintenance Repair Supplies	131.71	
09/22/23	554110	Sherwin-Williams Company	Maintenance Repair Supplies	25.47	
09/22/23	554111	Sherwin-Williams Company	Maintenance Repair Supplies	93.47	
09/29/23	554207	Sherwin-Williams Company	Maintenance Repair Supplies	89.98	
09/11/23	553938	Sheryl A Bleyer	Health Insurance-September	58.85	
09/11/23	553944	Shirley Calhoun	Health Insurance-September	6.26	
09/11/23	553952	Shirley Everingham	Health Insurance-September	6.26	
09/11/23	553967	Shirley Hays	Health Insurance-September	6.26	
09/15/23	553921	Shivelbine Music Inc	Orchestra Music	534.60	
09/29/23	554209	Shred-It	Shredding Service 9/11/23	150.80	
09/08/23	553856	Silkworm Inc	Shirts - HCCTP IDOT Promotional Materials - Backdrops Vests - HCCTP IDOT Setup & Art for Backdrops	1,805.74	
09/21/23	554127	Snead State Community College	Men's Golf Snead State CC Entry Fee	475.00	
09/08/23	553857	Southern Illinoisan	Advertising	89.81	
09/22/23	554113	Southern Recycling Center	Bale Ties	100.00	
09/15/23	553907	Stacy Ann Hamline	ECACE Grant Stipend	250.00	
09/11/23	553941	Stacy Buckingham	Health Insurance-September	1,564.32	

John A. Logan College

Monthly Expenditure List

9/1/2023 - 9/30/2023

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/11/23	553970	Stacy Holloway	Health Insurance-September	1,564.32	
09/08/23	553860	Staples Business Credit	Office Supplies	137.01	
09/15/23	553924	Staples Business Credit	Office Supplies	62.77	
09/15/23	4401	State Universities RetirementSystem	SURS 8/31/23 PR	120,104.53	Y
09/29/23	4473	State Universities RetirementSystem	SURS 9/15/23 PR	61,471.75	Y
09/01/23	553793	Stephanie Hartford	Travel 7/12-7/15/23	206.00	
09/22/23	554115	Stericycle, Inc.	Waste Disposal - Sept	101.31	
09/29/23	554200	Steve O'Keefe	Travel 9/7/23	256.76	
09/15/23	553926	Stotlar-Herrin Lumber Co	Pool Supplies	593.10	
09/08/23	553865	Swinford Publications LLC	Advertising	1,850.00	
09/06/23	553796	Sydney E. Rather	Pell Refund	125.00	
09/06/23	553877	Sydney E. Rather	Pell Refund	73.91	
09/08/23	553852	Sydney Pollard	ECACE Grant Stipend	250.00	
09/08/23	553890	Symetra Life Insurance Company	Life Ins/ September Life Ins/September	7,727.05	
09/22/23	554117	T Street Rides VIP Limo	Transportation for Vball 8/25/23	3,200.00	
09/29/23	554211	T Street Rides VIP Limo	Transportation 9/11/23 Transportation 9/4/23	871.50	
09/15/23	554059	T-Ham Sign Inc	Sign Material and Labor	256.64	
09/15/23	554024	Tawan Stuckey	HCCTP Student Stipend	680.00	
09/25/23	554146	Tawan Stuckey	HCCTP Student Stipend	800.00	
09/15/23	554038	Taylor N Horton	Meal Allowance 9/15/23	125.00	
09/29/23	554225	Taylor N Horton	Meal Allowance 9/30	125.00	
09/15/23	554023	Tayri R Reynolds	HCCTP Student Stipend	660.00	

John A. Logan College

Monthly Expenditure List

9/1/2023 - 9/30/2023

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/25/23	554145	Tayri R Reynolds	HCCTP Student Stipend	800.00	
09/08/23	553891	Teamsters Local 50	Union Dues (TU) August	2,253.00	
09/15/23	553896	Tena M Bennett	Game Official 8/30/23 6:30 pm	155.00	
09/22/23	554062	Tena M Bennett	Vball Official 9/6/23	155.00	
09/29/23	554153	Tena M Bennett	Game Official 9/13/23 6:30 pm	155.00	
09/22/23	554128	Terry A Crain	Contractual Services - HFD	300.00	
09/08/23	553866	The Home Depot Pro	Custodial Supplies	1,710.71	
09/22/23	554119	The Home Depot Pro	Custodial Supplies	2,192.32	
09/29/23	554212	The Home Depot Pro	Custodial Supplies	1,616.28	
09/22/23	554133	The J Sound	Contractual Services - HFD	1,500.00	
09/08/23	553893	The Poshard Foundation	Foundation Ded (PF) August	10.00	
09/29/23	554213	The Printing Plant LLC	Building C Window Vinyl Barricade Sign for CTE Building	755.00	
09/08/23	553867	The Tedrick Group	Insurance Premiums 8/15/23-8/15/24	76,186.00	Y
09/08/23	553836	Tiffany Lynn Kovacs	ECACE Grant Stipend	250.00	
09/29/23	554196	Tim Neels	Game Official 9/12/23 6:30 pm	155.00	
09/08/23	553868	TimeClock Plus LLC	Scheduling License 9/28-10/27/23	133.75	
09/11/23	554016	Timothy Allen Williams	Health Insurance-September	1,213.32	
09/11/23	553933	Timothy B Baker	Health Insurance-September	1,033.69	
09/11/23	553960	Tom C Hamlin	Health Insurance-September	1,470.47	
09/29/23	554175	Tomi S Gravatt	Travel 8/21-9/18/23	20.96	
09/29/23	554214	Touchtone Communications	Long Distance Services - CCRR - Sept Long Distance Service - Main Campus	374.62	
09/08/23	553825	Tracie J Griffith	Travel 8/21-8/28/23	15.27	

John A. Logan College

Monthly Expenditure List

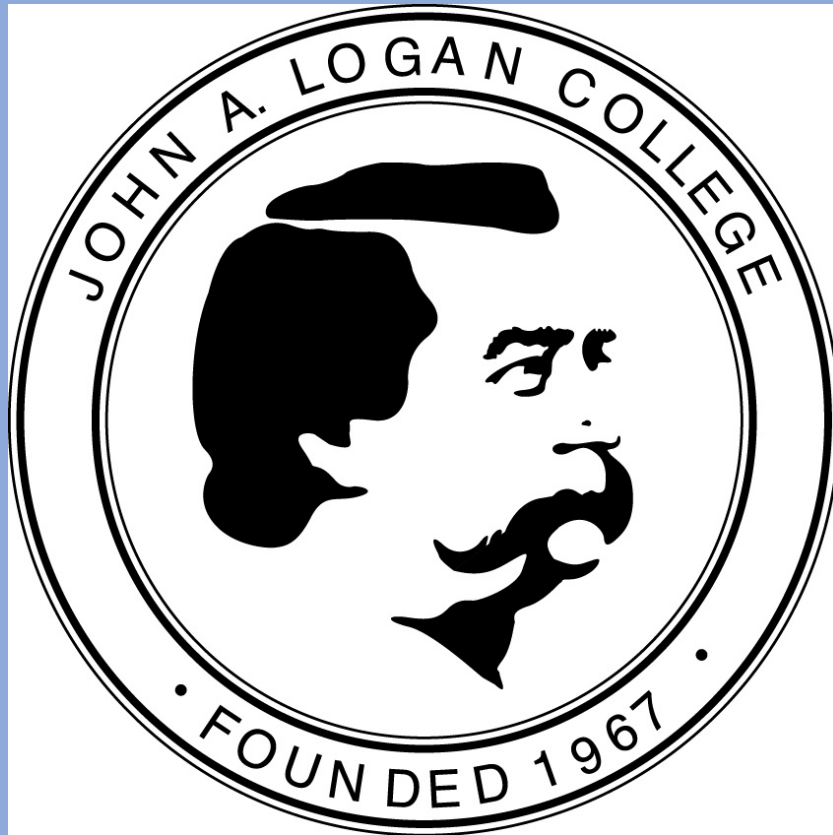
9/1/2023 - 9/30/2023

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
09/08/23	553838	Tricia Jean Madej	ECACE Grant Stipend	250.00	
09/08/23	553869	U S Department of Veterans Affairs	CH33 Refund SP23	561.00	
09/15/23	553901	V Gayle Davis	Partial Reimbursement - PDF Funds	214.68	
09/27/23	4471	Verizon Wireless	Phone Service 8/22-9/21/23	315.23	
09/22/23	554120	VES LLC	EMS Virtual Software Program	1,000.00	
09/11/23	553932	Vicki Autry	Health Insurance-September	6.26	
09/29/23	554215	Vincennes University	Entry Fee - VB Matches 10/6-10/7/23	250.00	
09/07/23	4386	VOYA Institutional Trust Company	Annuities 8/31/23 PR	6,500.00	
09/26/23	4469	VOYA Institutional Trust Company	Annuities 9/15/23 PR	2,625.00	
09/08/23	553870	VWR International LLC	Instructional Supplies	98.00	
09/15/23	553927	VWR International LLC	Instructional Supplies	932.43	
09/22/23	554121	VWR International LLC	Instructional Supplies	102.66	
09/29/23	554216	VWR International LLC	Instructional Supplies	734.47	
09/08/23	553871	Wallace State Community College	Tournament Fee 9/10-9/12/23	400.00	
09/11/23	554011	Wendelyn Ann Spencer	Health Insurance-September	108.97	
09/22/23	554122	West Frankfort Chamber of Commerce	Annual Dinner Tickets 9/21/23	160.00	
09/08/23	553872	William Woods University	Entry Fee 9/18-9/19/23	575.00	
09/29/23	554217	Wright Steel and Service	Instructional Supplies	2,450.00	
09/29/23	554218	WSIL-TV	Advertising Advertising - ECACE Grant	12,040.00	Y
09/29/23	554219	WSIU Public Broadcasting	Advertising - HFD	750.00	
Grand Total				<u>1,944,680.75</u>	

Addendum to Expenditure Report

Void Check List

(No Board Travel to report this month)



JOHN A. LOGAN COLLEGE

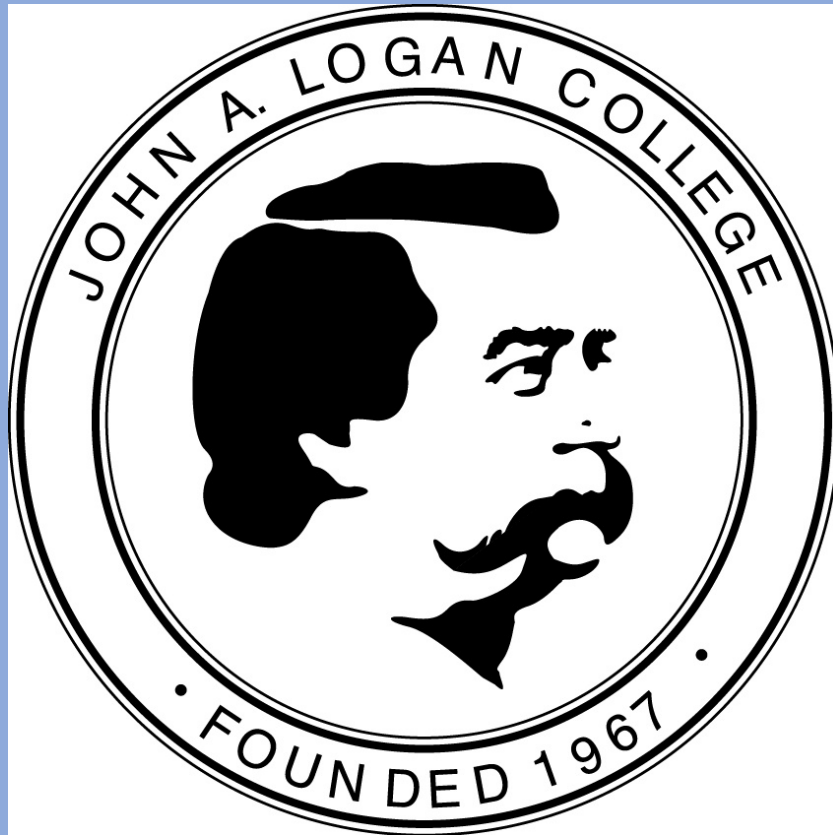
Checks Voided

9/1/2023 - 9/30/2023

<u>Void Date</u>	<u>Check Date</u>	<u>Check #</u>	<u>Vendor Name</u>	<u>Transaction Description</u>	<u>Check Amount</u>
9/13/2023	9/12/2023	554056	JK Rentals II, LLC	HFD Tent Rental	28,018.50
9/11/2023	6/29/2023	552897	Joshua C Daly	PATH Grant Persistence stipend	334.00
9/22/2023	9/8/2023	553892	Miranda Renee Mathis	Pell Refund FY19	125.00
				Total Checks Voided During Period	<u>28,477.50</u>

Consent Agenda Items 8.J

Treasurer's & Financial Report



JOHN A. LOGAN COLLEGE

TREASURER'S REPORT

&

FINANCIAL REPORT

TWO MONTHS ENDED

AUGUST 31, 2023

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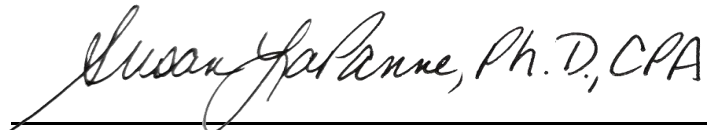
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JOHN A. LOGAN COLLEGE

TREASURER'S REPORT
AUGUST 31, 2023

	First Mid-Illinois Accounts	Bank of Herrin Trust Accounts	Banterra Accounts & Investments	Illinois Funds Investments	Total
BANK STATEMENT BALANCE	122,907.78	1,961,839.73	15,917,688.47	18,853,721.42	36,856,157.40
O/S Deposits/(Deductions)	605.96	-	(16,313.18)	7,627.00	(8,080.22)
	<u>123,513.74</u>	<u>1,961,839.73</u>	<u>15,901,375.29</u>	<u>18,861,348.42</u>	<u>36,848,077.18</u>
Less O/S Checks	-	-	302,057.22	-	302,057.22
	<u>123,513.74</u>	<u>1,961,839.73</u>	<u>15,599,318.07</u>	<u>18,861,348.42</u>	<u>36,546,019.96</u>
Plus Cash on Hand	1,500.00	-	-	-	1,500.00
BANK BALANCE PER BOOKS	<u>125,013.74</u>	<u>1,961,839.73</u>	<u>15,599,318.07</u>	<u>18,861,348.42</u>	<u>36,547,519.96</u>
% of Invested Cash Balances	0.3%	5.3%	43.2%	51.2%	
				All Cash	\$ 8,803,434.48
				All Investments	<u>27,744,085.48</u>
					<u>\$ 36,547,519.96</u>

RESPECTFULLY SUBMITTED,



DR. SUSAN LAPANNE, VP FOR BUSINESS SERVICES AND CFO

**JOHN A. LOGAN COLLEGE
SCHEDULE OF INVESTMENTS
AUGUST 31, 2023**

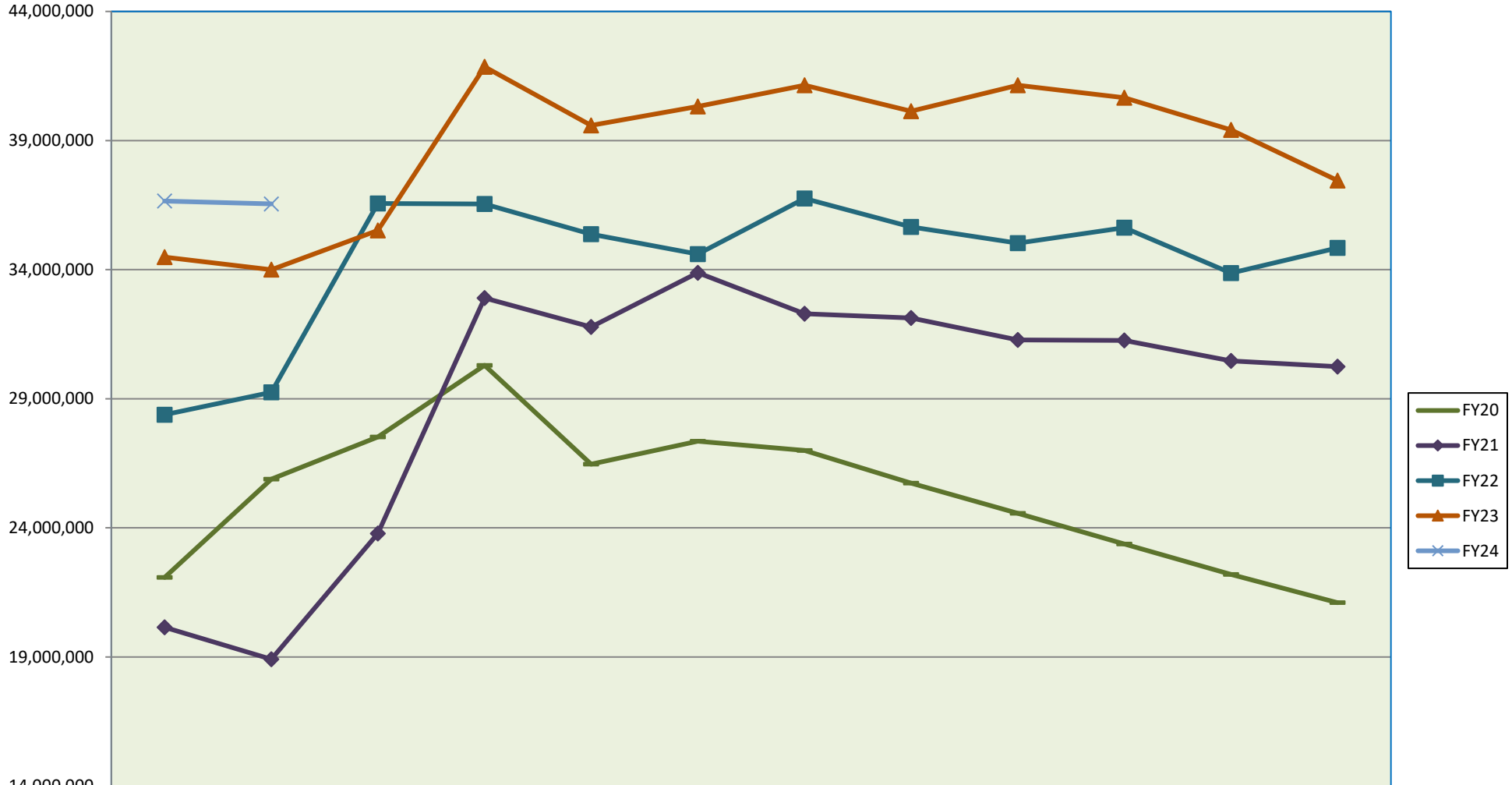
INVESTMENT FUND	TYPE OF INVESTMENT	INTEREST/ DIVIDEND RATE*	MATURITY DATE	AMOUNT
Education	Illinois Funds	5.454%	On Demand	\$ 9,791,982.43
	Higher Reach E-Pay	5.454%	On Demand	28,896.33
	Business Office E-Pay	5.454%	On Demand	87,756.14
	Student Activities E-Pay	5.454%	On Demand	345,616.47
	Banterra ICS	3.000%	On Demand	349,285.47
Building	Illinois Funds	5.454%	On Demand	378,046.01
	Business Office E-Pay	5.454%	On Demand	75.00
	Banterra ICS	3.000%	On Demand	-
Building-Restricted	Illinois Funds	5.454%	On Demand	3,787,347.12
	Banterra ICS	3.000%	On Demand	4,787,365.50
Bond & Interest	Illinois Funds	5.454%	On Demand	-
	Banterra ICS	3.000%	On Demand	156,999.16
Auxiliary Fund	Illinois Funds	5.454%	On Demand	(1,135.00)
	Business Office E-Pay	5.454%	On Demand	30.00
	Student Activities E-Pay	5.454%	On Demand	1,135.00
Restricted Purposes	Illinois Funds	5.454%	On Demand	538,996.76
	Business Office E-Pay	5.454%	On Demand	250.00
	Banterra ICS	3.000%	On Demand	1,942,432.15
Working Cash	Illinois Funds	5.454%	On Demand	3,902,352.16
	Banterra ICS	3.000%	On Demand	1,643,514.62
Student Activity	Business Office E-Pay	5.454%	On Demand	-
	Student Activities E-Pay	5.454%	On Demand	-
Audit Fund	Illinois Funds	5.454%	On Demand	-
	Banterra ICS	3.000%	On Demand	2,988.88
Liability Protection & Settlement Fund	Illinois Funds	5.454%	On Demand	-
	Banterra ICS	3.000%	On Demand	151.28
				<u>\$ 27,744,085.48</u>
Weighted Average Rate		4.668%		
3 Month Treasury Bill Rate 8/31/2023		5.32%		
Target Federal Funds Rate 8/31/2023		5.25% -5.50%		

*Interest/dividend rates are the average Illinois Funds rates and ending Banterra rates for August.

**JOHN A. LOGAN COLLEGE
CASH IN BANK SUMMARY
MONTH OF AUGUST 2023**

Fund Name	Beginning Balance	Months Activity	Ending Balance
First Mid-Illinois Bank - Depository & Logan Fitness			
Education Fund	\$ 63,508.68	\$ (32,197.95)	\$ 31,310.73
Operations & Maintenance Fund	4,195.00	44,402.17	48,597.17
Oper Bldg & Maint-Rest Fund	16,243.56	(16,243.56)	-
Bond & Interest Fund	-	-	-
Auxiliary Enterprises Fund	56,072.51	(32,926.54)	23,145.97
Restricted Purposes Fund	9,988.00	9,604.87	19,592.87
Student Activity Fund	642.39	224.61	867.00
Audit Fund	-	-	-
Liability Protection & Settle Fund	-	-	-
Subtotals	\$ 150,650.14	\$ (27,136.40)	\$ 123,513.74
Bank of Herrin - CDB Trust Accounts			
Oper Bldg & Maint-Rest Fund	\$ 1,961,839.73	\$ -	1,961,839.73
Subtotals	\$ 1,961,839.73	\$ -	\$ 1,961,839.73
Banterra Bank - Operating & Payroll			
Education Fund	\$ 1,241,199.03	\$ (279,135.00)	\$ 962,064.03
Operations & Maintenance Fund	868,619.65	(91,692.46)	776,927.19
Oper Bldg & Maint-Rest Fund	1,270,203.27	(32,773.48)	1,237,429.79
Bond & Interest Fund	44,648.59	10,293.36	54,941.95
Auxiliary Enterprises Fund	453,272.22	148,864.91	602,137.13
Restricted Purposes Fund	1,152,718.75	458,814.06	1,611,532.81
Working Cash Fund	666,510.58	3,068.07	669,578.65
Student Activity Fund	47,307.33	9,704.16	57,011.49
Audit Fund	78,074.33	172.43	78,246.76
Liability Protection & Settle Fund	844,097.76	(177,386.55)	666,711.21
Subtotals	\$ 6,666,651.51	\$ 49,929.50	\$ 6,716,581.01
Grand Totals All Bank Accounts			
Education Fund	\$ 1,304,707.71	\$ (311,332.95)	\$ 993,374.76
Operations & Maintenance Fund	872,814.65	(47,290.29)	825,524.36
Oper Bldg & Maint-Rest Fund	3,248,286.56	(49,017.04)	3,199,269.52
Bond & Interest Fund	44,648.59	10,293.36	54,941.95
Auxiliary Enterprises Fund	509,344.73	115,938.37	625,283.10
Restricted Purposes Fund	1,162,706.75	468,418.93	1,631,125.68
Working Cash Fund	666,510.58	3,068.07	669,578.65
Student Activity Fund	47,949.72	9,928.77	57,878.49
Audit Fund	78,074.33	172.43	78,246.76
Liability Protection & Settle Fund	844,097.76	(177,386.55)	666,711.21
Cash in Bank Totals	\$ 8,779,141.38	\$ 22,793.10	\$ 8,801,934.48
Plus Cash on Hand	1,500.00	-	1,500.00
Grand Totals	\$ 8,780,641.38	\$ 22,793.10	\$ 8,803,434.48

ALL CASH AND INVESTMENTS BY MONTH



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY20	22,080,064	25,884,959	27,517,929	30,296,202	26,465,515	27,358,310	26,998,800	25,734,074	24,568,393	23,372,036	22,194,329	21,101,134
FY21	20,153,279	18,912,819	23,784,498	32,905,686	31,782,511	33,881,082	32,291,614	32,131,805	31,278,202	31,260,445	30,463,412	30,244,842
FY22	28,383,406	29,246,792	36,566,086	36,539,171	35,374,458	34,598,805	36,756,596	35,655,511	35,023,401	35,629,227	33,868,679	34,841,349
FY23	34,483,320	33,998,317	35,520,643	41,857,391	39,584,492	40,320,647	41,138,983	40,136,336	41,140,518	40,660,026	39,417,052	37,454,044
FY24	36,657,296	36,547,520										

October 2020 \$10.0 million received for Debt Certificate issue.

JOHN A. LOGAN COLLEGE
OPERATING FUNDS
AUGUST 31, 2023
17% FISCAL YEAR COMPLETE

REVENUE BY SOURCE	Original FY 2024 Budget	Current Month	Y-T-D FY 2024 Actual	% Y-T-D of Original Budget	Prior Y-T-D Same Period	% Change in \$ from Prior Year
LOCAL GOVERNMENT						
CURRENT TAXES	\$ 7,375,000.00	\$ 13,884.23	\$ 13,884.23	0.2%	\$ -	N/A
CORP PERSONAL PROP REPLACE	900,000.00	53,879.24	53,879.24	6.0%	37,983.91	41.8%
OTHER LOCAL GOVERNMENT	100,000.00	-	-	0.0%	-	N/A
TOTAL LOCAL GOVERNMENT SOURCES	8,375,000.00	67,763.47	67,763.47	0.8%	37,983.91	78.4%
STATE GOVERNMENT						
ICCB STATE BASE OPERATING GRANT	3,091,794.00	213,882.08	626,914.68	20.3%	624,496.84	0.4%
ICCB STATE EQUALIZATION GRANT	6,662,510.00	542,826.67	1,085,653.34	16.3%	1,078,751.66	0.6%
ICCB STATE PERFORMANCE ALLOCATION	10,000.00	-	-	0.0%	-	N/A
ICCB VETERANS GRANT	95,000.00	-	-	0.0%	-	N/A
ICCB CTE FORUMULA GRANT	370,000.00	-	-	0.0%	190,133.50	-100.0%
OTHER ICCB GRANTS	-	-	-	N/A	-	N/A
OTHER STATE GOVERNMENT	26,700.00	-	-	0.0%	-	N/A
TOTAL STATE GOVERNMENT SOURCES	10,256,004.00	756,708.75	1,712,568.02	16.7%	1,893,382.00	-9.5%
FEDERAL GOVERNMENT						
DEPARTMENT OF EDUCATION	55,400.00	5,811.54	5,811.54	10.5%	2,348.33	147.5%
DEPARTMENT OF HEALTH & HUMAN SERVICES	357,600.00	33,161.55	61,162.22	17.1%	31,011.54	97.2%
OTHER FEDERAL GOVERNMENT	1,600.00	-	-	0.0%	-	N/A
TOTAL FEDERAL GOVERNMENT SOURCES	414,600.00	38,973.09	66,973.76	16.2%	33,359.87	100.8%
STUDENT TUITION & FEES						
TUITION	10,025,000.00	2,516,256.50	3,071,273.00	30.6%	5,014,987.00	-38.8%
FEES	707,800.00	139,464.26	172,847.82	24.4%	368,005.40	-53.0%
TOTAL STUDENT TUITION & FEES	10,732,800.00	2,655,720.76	3,244,120.82	30.2%	5,382,992.40	-39.7%
OTHER SOURCES						
PUBLIC SERVICE FEES	20,000.00	2,767.00	2,667.00	13.3%	-	N/A
SALES AND SERVICE FEES	10,000.00	100.00	1,153.00	11.5%	1,915.00	-39.8%
FACILITIES REVENUE	114,000.00	18,840.00	23,310.00	20.4%	3,535.00	559.4%
INTEREST ON INVESTMENTS	536,000.00	64,731.01	128,855.65	24.0%	42,407.83	203.8%
OTHER NONGOVT REVENUE	34,000.00	245.00	507.00	1.5%	8,508.56	-94.0%
TOTAL OTHER SOURCES	714,000.00	86,683.01	156,492.65	21.9%	56,366.39	177.6%
TOTAL BUDGETED REVENUES	\$ 30,492,404.00	\$ 3,605,849.08	\$ 5,247,918.72	17.2%	\$ 7,404,084.57	-29.1%

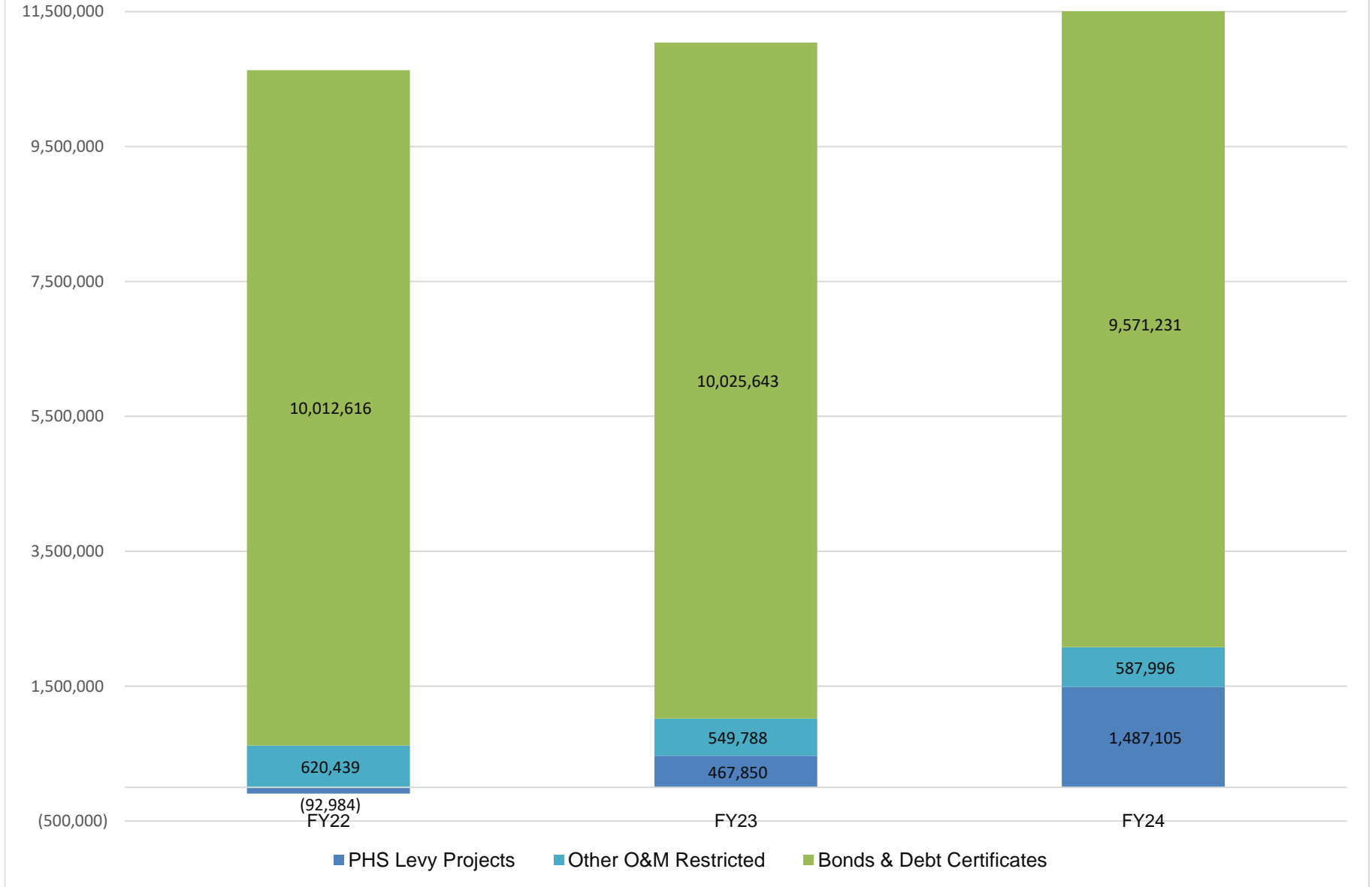
* Operating funds consist of Education fund plus Operating and Maintenance fund.

JOHN A. LOGAN COLLEGE
OPERATING FUNDS
AUGUST 31, 2023
17% FISCAL YEAR COMPLETE

	Original FY 2024 Budget	Current Month	Y-T-D FY 2024 Actual	% Y-T-D of Original Budget	Prior Y-T-D Same Period	% Change in \$ from Prior Year
<u>EXPENSE BY PROGRAM</u>						
INSTRUCTION	\$ 10,093,077.00	\$ 666,092.17	\$ 998,676.20	9.9%	\$ 987,005.57	1.2%
ACADEMIC SUPPORT	2,801,900.00	236,856.42	484,856.58	17.3%	490,605.06	-1.2%
STUDENT SERVICES	2,752,474.00	302,427.98	525,781.67	19.1%	482,200.67	9.0%
PUBLIC SERVICES/CONTINUING EDUCATION	726,187.00	43,536.67	84,987.52	11.7%	91,049.52	-6.7%
OPERATION & MAINTENANCE OF PLANT	4,639,395.00	362,455.31	611,264.11	13.2%	590,220.74	3.6%
INSTITUTIONAL SUPPORT	7,508,062.00	623,860.62	1,498,360.85	20.0%	1,248,991.13	20.0%
SCHOLARSHIPS, STUDENT GRANTS & WAIVERS	2,950,000.00	625,935.00	785,599.50	26.6%	949,848.00	-17.3%
TRANSFERS OUT	2,524,000.00	166,667.00	513,933.00	20.4%	409,600.00	25.5%
TOTAL BUDGETED EXPENDITURES	<u>\$ 33,995,095.00</u>	<u>\$ 3,027,831.17</u>	<u>\$ 5,503,459.43</u>	<u>16.2%</u>	<u>\$ 5,249,520.69</u>	<u>4.8%</u>
<u>EXPENSE BY OBJECT</u>						
SALARIES & WAGES	\$ 19,404,768.00	\$ 1,610,982.78	\$ 2,721,696.62	14.0%	\$ 2,536,486.76	7.3%
EMPLOYEE BENEFITS	2,952,697.00	205,085.56	418,089.98	14.2%	379,857.23	10.1%
CONTRACTUAL SERVICES	2,068,156.00	156,426.83	690,783.84	33.4%	595,656.21	16.0%
GENERAL MATERIALS & SUPPLIES	1,851,290.00	157,822.64	206,623.60	11.2%	199,948.42	3.3%
CONFERENCE & MEETING EXPENSE	578,069.00	25,699.90	37,194.67	6.4%	34,586.60	7.5%
FIXED CHARGES	13,480.00	2,805.68	4,287.26	31.8%	4,322.08	-0.8%
UTILITIES	1,013,510.00	73,910.51	84,504.93	8.3%	74,442.65	13.5%
CAPITAL OUTLAY	218,600.00	-	35,885.73	16.4%	59,467.59	-39.7%
OTHER	3,220,525.00	628,430.27	790,459.80	24.5%	955,153.15	-17.2%
CONTINGENCY	150,000.00	-	-	0.0%	-	N/A
TRANSFERS OUT	2,524,000.00	166,667.00	513,933.00	20.4%	409,600.00	25.5%
TOTAL BUDGETED EXPENDITURES	<u>\$ 33,995,095.00</u>	<u>\$ 3,027,831.17</u>	<u>\$ 5,503,459.43</u>	<u>16.2%</u>	<u>\$ 5,249,520.69</u>	<u>4.8%</u>

* Operating funds consist of Education fund plus Operating and Maintenance fund.

Operations & Maintenance Restricted Fund Balances as of August



**JOHN A. LOGAN COLLEGE
AUXILIARY FUND
AUGUST 31, 2023
17% FISCAL YEAR COMPLETE**

REVENUE BY SOURCE	Original FY 2024 Budget	Current Month	Y-T-D FY 2024 Actual	% Y-T-D of Original Budget	Prior Y-T-D Same Period	% Change in \$ from Prior Year
STUDENT FEES						
STUDENT ACTIVITY FEES	\$ 285,000.00	\$ 56,855.00	\$ 78,695.00	27.6%	\$ 133,270.00	-41.0%
TOTAL STUDENT FEES	285,000.00	56,855.00	78,695.00	27.6%	133,270.00	-41.0%
OTHER SOURCES						
PUBLIC SERVICE FEES	142,000.00	7,051.02	17,677.66	12.4%	39,069.25	-54.8%
SALES AND SERVICE FEES	702,567.00	60,171.83	179,489.13	25.5%	183,946.39	-2.4%
TOTAL OTHER SOURCES	844,567.00	67,222.85	197,166.79	23.3%	223,015.64	-11.6%
TRANSFERS IN	2,063,000.00	166,667.00	333,333.00	16.2%	300,000.00	11.1%
TOTAL BUDGETED REVENUES	\$ 3,192,567.00	\$ 290,744.85	\$ 609,194.79	19.1%	\$ 656,285.64	-7.2%
EXPENSE BY OBJECT						
PUBLIC SERVICES						
SALARIES & WAGES	\$ 600,492.00	\$ 42,823.47	\$ 94,472.62	15.7%	\$ 83,889.64	12.6%
BENEFITS	108,588.00	26,281.74	31,529.83	29.0%	27,581.09	14.3%
CONTRACTUAL SERVICES	24,000.00	4,876.88	18,371.97	76.5%	2,454.98	648.4%
GENERAL MATERIALS & SUPPLIES	93,890.00	10,936.68	13,479.55	14.4%	7,484.70	80.1%
CONFERENCE & MEETING EXPENSE	6,750.00	-	-	0.0%	-	N/A
UTILITIES	100,000.00	15,134.80	15,134.80	15.1%	9,905.40	52.8%
CAPITAL OUTLAY	20,000.00	-	-	0.0%	-	N/A
OTHER	2,000.00	1,660.00	1,585.00	79.3%	6,083.38	-73.9%
TOTAL PUBLIC SERVICES	955,720.00	101,713.57	174,573.77	18.3%	137,399.19	27.1%
INDEPENDENT OPERATIONS						
SALARIES & WAGES	691,317.00	44,534.90	85,569.68	12.4%	71,267.90	20.1%
EMPLOYEE BENEFITS	81,483.00	6,654.10	12,975.68	15.9%	10,683.08	21.5%
CONTRACTUAL SERVICES	258,270.00	4,317.00	5,317.00	2.1%	130.00	3990.0%
GENERAL MATERIALS & SUPPLIES	276,042.00	22,510.05	23,410.89	8.5%	14,158.98	65.3%
CONFERENCE & MEETING EXPENSE	197,962.00	7,753.70	7,753.70	3.9%	3,200.84	142.2%
FIXED CHARGES	35,090.00	280.00	280.00	0.8%	280.00	0.0%
CAPITAL OUTLAY	5,000.00	-	-	0.0%	-	N/A
SCHOLARSHIPS AND OTHER	202,054.00	4,668.22	4,668.22	2.3%	7,290.86	-36.0%
TOTAL INDEPENDENT OPERATIONS	1,747,218.00	90,717.97	139,975.17	8.0%	107,011.66	30.8%
OPERATIONS & MAINTENANCE OF PLANT						
SALARIES & WAGES	-	-	-	N/A	2,052.50	-100.0%
TOTAL OPERATIONS & MAINTENANCE OF PLANT	-	-	-	N/A	2,052.50	-100.0%
INSTITUTIONAL SUPPORT						
CONTRACTUAL SERVICES	32,800.00	1,612.14	1,612.14	4.9%	-	N/A
GENERAL MATERIALS & SUPPLIES	57,450.00	770.09	1,132.29	2.0%	2,259.59	-49.9%
FIXED CHARGES	49,717.00	3,954.50	7,909.00	15.9%	3,662.12	116.0%
CONTINGENCY	25,000.00	-	-	0.0%	-	N/A
TOTAL INSTITUTIONAL SUPPORT	164,967.00	6,336.73	10,653.43	6.5%	5,921.71	79.9%
SCHOLARSHIPS, STUDENT GRANTS, WAIVERS						
OTHER - WAIVERS	455,000.00	(455.00)	20,357.00	4.5%	8,530.00	138.7%
TOTAL SCHOLARSHIPS, GRANTS, WAIVERS	455,000.00	(455.00)	20,357.00	4.5%	8,530.00	138.7%
TOTAL BUDGETED EXPENDITURES	\$ 3,322,905.00	\$ 198,313.27	\$ 345,559.37	10.4%	\$ 260,915.06	32.4%

JOHN A. LOGAN COLLEGE
LIABILITY, PROTECTION, & SETTLEMENT FUND
AUGUST 31, 2023
17% FISCAL YEAR COMPLETE

<u>REVENUE BY SOURCE</u>	Original FY 2024 Budget	Current Month	Y-T-D FY 2024 Actual	% Y-T-D of Original Budget	Prior Y-T-D Same Period	% Change in \$ from Prior Year
LOCAL GOVERNMENT						
CURRENT TAXES	\$ 2,400,000.00	\$ 4,535.77	\$ 4,535.77	0.2%	\$ -	N/A
TOTAL LOCAL GOVERNMENT SOURCES	2,400,000.00	4,535.77	4,535.77	0.2%	-	N/A
OTHER SOURCES						
INTEREST ON INVESTMENTS	20,000.00	3,617.08	7,930.73	39.7%	1,820.32	335.7%
TOTAL OTHER SOURCES	20,000.00	3,617.08	7,930.73	39.7%	1,820.32	335.7%
TOTAL BUDGETED REVENUES	\$ 2,420,000.00	\$ 8,152.85	\$ 12,466.50	0.5%	\$ 1,820.32	584.9%
 <u>EXPENSE BY OBJECT</u>						
OPERATIONS AND MAINTENANCE OF PLANT						
SALARIES & WAGES	\$ 715,805.00	\$ 49,157.34	\$ 99,441.52	13.9%	\$ 115,880.11	-14.2%
EMPLOYEE BENEFITS	140,765.00	9,944.72	19,883.04	14.1%	18,049.52	10.2%
CONTRACTUAL SERVICES	17,753.00	176.75	2,796.53	15.8%	10,129.54	-72.4%
GENERAL MATERIALS & SUPPLIES	69,270.00	1,190.93	3,501.46	5.1%	2,006.12	74.5%
CONFERENCE & MEETING EXPENSE	13,200.00	-	-	0.0%	1,220.77	-100.0%
TOTAL OPERATIONS AND MAINT OF PLANT	956,793.00	60,469.74	125,622.55	13.1%	147,286.06	-14.7%
INSTITUTIONAL SUPPORT						
SALARIES & WAGES	87,997.00	2,337.20	4,061.90	4.6%	4,040.24	0.5%
EMPLOYEE BENEFITS	670,837.00	39,886.65	77,862.17	11.6%	76,562.97	1.7%
CONTRACTUAL SERVICES	246,563.00	39,715.50	188,058.50	76.3%	141,069.00	33.3%
GENERAL MATERIALS & SUPPLIES	15,000.00	-	-	0.0%	-	N/A
FIXED CHARGES	465,000.00	74,842.15	120,753.43	26.0%	103,645.53	16.5%
CAPITAL OUTLAY	451,395.00	4,125.00	4,125.00	0.9%	-	N/A
OTHER	-	-	-	N/A	-	N/A
CONTINGENCY	25,000.00	-	-	0.0%	-	N/A
TOTAL INSTITUTIONAL SUPPORT	1,961,792.00	160,906.50	394,861.00	20.1%	325,317.74	21.4%
TOTAL BUDGETED EXPENDITURES	\$ 2,918,585.00	\$ 221,376.24	\$ 520,483.55	17.8%	\$ 472,603.80	10.1%

FUND DESCRIPTIONS

John A. Logan College has two Operating funds: the Education Fund and the Operations and Maintenance Fund. The Education fund works in combination with the Operations and Maintenance fund to make up the College's General Fund.

EDUCATION FUND

The Education Fund is used to account for the revenues and expenditures of the academic and service programs of the college. It includes the cost of instructional, administrative, and professional salaries; supplies and moveable equipment; library books and materials; maintenance of instructional and administrative equipment; and other costs pertaining to the educational programs of the college.

OPERATIONS AND MAINTENANCE FUND

This fund is used to account for expenditures for the improvement, maintenance, repair, or benefit of buildings and property, including the installation, improvement, repair, replacement, and maintenance of the building fixtures; interior decoration; rental of buildings and property for community college purposes; payment of all premiums for insurance on buildings and building fixtures. If approved by resolution of the local board, the payment of salaries of janitors, engineers, or other custodial employees; all costs of fuel, lights, gas, water, telephone service, custodial supplies, and equipment; and professional surveys of the condition of college buildings are allowed.

OPERATIONS AND MAINTENANCE (Restricted)

This fund is utilized to account for monies restricted for building purposes and site acquisition. This fund primarily will be expending bond proceeds acquired for the new building project, protection, health and safety levies, plus transfers from operating funds and interest earnings. Funds are provided in the Operation and Maintenance (Restricted) for completion of approved protection, health, safety projects.

AUXILIARY ENTERPRISES FUND

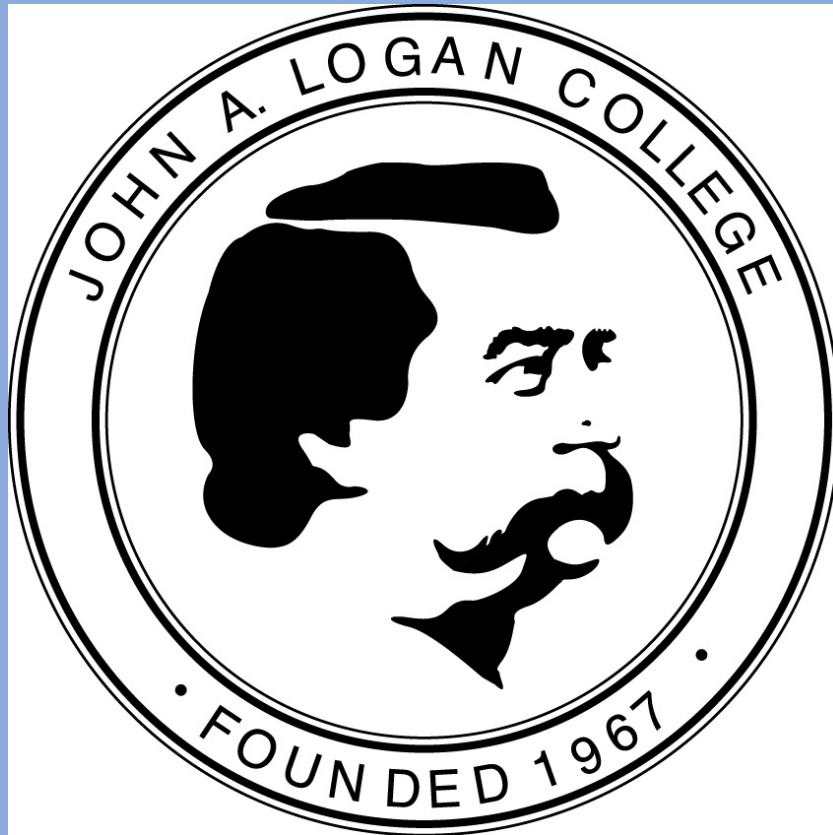
The Auxiliary Enterprises Fund accounts for college services where a fee is charged to students/staff and the activity is intended to be self-supporting. Examples of accounts in this fund include food services, bookstore, copy/supply center, and intercollegiate athletics. Subsidies for Auxiliary Services by the Education Fund should be shown as transfers to the appropriate account.

LIABILITY, PROTECTION AND SETTLEMENT FUND

This fund accepts special levies for tort liability, property insurance, Medicare insurance, FICA taxes and workers' compensation. The monies in this fund should be used only for the payment of tort liability, property, unemployment or workers compensation insurance or claims, and the cost of participation in the Federal Medicare program. Expenditures in this fund include insurance costs for property and casualty, and the cost of maintaining and expanding the Campus Safety operations. The College will include attorney fees pertaining to liability protection plus a portion of staff members' time that are active in the functions of this fund.

Consent Agenda Items 8.K

Minutes



JOHN A. LOGAN COLLEGE
Board of Trustees
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on Tuesday, September 19, 2023, commencing at 6:00 p.m. The meeting was open to the public and available on the College's YouTube channel.

The meeting was called to order by Chairman Bill Kilquist.

The Chairman directed the recording secretary to call the roll.

Rebecca Borgsmiller	-- present
Brent Clark	-- present
Bill Kilquist	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Aaron R. Smith	-- present
Magnus Noble	-- present

Also present were President Kirk Overstreet, Legal Counsel Rhett Barke, Provost Stephanie Chaney Hartford, Vice President Susan LaPanne, Recording Secretary Susan May, and other College personnel.

Chairman Kilquist led the Board in the Pledge of Allegiance. The Board of Trustees observed a moment of silence for the Benton and West Frankfort high school students involved in the tragic automobile accident over the weekend.

OPPORTUNITY FOR PUBLIC COMMENTS

There were no public comments.

BOARD OF TRUSTEES REPORTS

A. Chairman's Report

Trustee Jake Rendleman reported that he and Mandy Little had been working on the annual evaluation for the President and the Board. The CEO of the Illinois Trustees Association, Jim Reed, will prepare the review documents and evaluate the results. Mr. Reed will oversee the evaluation of the President and the Board at a time to be determined. Trustee Little recommended coordinating this meeting with the Southeast Regional Trustees meeting the first week in November.

B. Athletics Advisory Committee

Trustee Brent Clark reported that Volleyball is off to a great start with a 14-2 record and is presently first place in the GRAC Conference. Approximately 2,500 people will attend the Logan Baseball showcase this weekend, including 35 teams. Logan Baseball will also host their annual Golf fundraising event on October 7.

Over 100 athletes from 30 surrounding high schools participated in the men's basketball Fall League last Sunday. Twelve teams will participate in the 7th Annual Midwest JUCO Jamboree at the SIU Rec Center on Sunday, October 15. Men's and women's golf teams have succeeded in their fall tournaments. The new women's basketball coach, Charlie Jones, hit the ground running and has high expectations for his team this year. Logan Fitness has 1,082 active community members and 1,032 people registered for fall classes. In the first month of the fall semester, 525 students utilized the Logan Fitness facility.

C. Building, Grounds, and Safety Committee

Trustee Rendleman reported that tents were up for Hunting and Fishing Days as maintenance, grounds, and custodial staff worked hard to prepare for this weekend's event. A pre-bid meeting for the C & E Wing renovation project was held, and bid openings will occur in mid-October. The architects reviewed the 50 percent design submittal for the West Lobby Expansion project, which will be submitted to the Capital Development Board in the coming weeks. Floor plans for the baseball and softball training facility are approximately 50 percent complete, and construction could begin in May 2024.

D. Board Policy Committee

Trustee Rebecca Borgsmiller reported that the Committee met on September 19 and reviewed five policies that will be brought forward for the first reading in October.

E. Budget and Finance Committee

No report.

F. Decennial Committee

Trustee Mandy Little reported that the Decennial Committee will meet at 5:30 p.m. on Tuesday, October 24. Members of the Board of Trustees and community members Richard Glodich of West Frankfort and Tom Miller of Murphysboro will serve on this Committee. The focus of the Committee will be intergovernmental agreements and how funds are utilized to serve students and community members.

G. Integrated Technology Committee

No report.

H. Illinois Community College Trustees Association (ICCTA)

Trustee Aaron Smith attended the annual Executive Committee meeting in Springfield and reported that the Association is in excellent shape financially and doing good work. A board election will be held at the ACCT Leadership Congress, and Mr. Smith is hopeful to have two Illinois trustees represented on the ACCT Board.

I. John A. Logan College Foundation

Executive Director Staci Shafer reported that the Foundation budgeted \$20,000 for campus grant awards this semester to provide program enhancements for special services not typically funded through the College's budgeting process. Since 2017, the Foundation has awarded \$291,404 in campus grants. The Foundation has awarded a little over \$1.5 million in student scholarships and recently received a donation of valuable land. Profits from the sale of this land will benefit the building trades programs. The Foundation Golf Classic is coming up on October 27, and title sponsors for the event are Ullico and US Bank.

G. Student Trustee

Student Trustee Magnus Noble reported that the focus for Student Senate this year will be the cost of course materials and textbooks, a topic of interest in all student bodies across the state. Data on the cost of course materials and textbooks was presented at the ICCB Student Advisory Committee meeting. Mr. Noble was elected to serve as the non-traditional student board member on the Student Advisory Committee for the Illinois Board of Higher Education and has invited Toyin Fox, Director of Diversity Equity Inclusion and Access, as a guest speaker at one of the meetings. The next ICCB Student Advisory Committee meeting will be held at John A. Logan College on Tuesday, November 14. Mr. Noble invited the Board to come and observe the meeting.

ASSOCIATION REPORTS

A. Faculty Association Report

IEA Faculty Association President Jane Bryant reported that faculty are off to a great start. Tenth-day reports have been turned in, and mid-term grades have been entered for block courses. She added that grades are being entered instead of pass/fail at mid-term as part of the Student Enrollment Management Plan. Mr. Pat Izdik, a full-time speech instructor, has formed a speech team with competitions beginning soon. Faculty members Pat Izdik, Tom Chandler, Cornelius Fair, Phillip Brewer, and Anthony Zarinana presented "Teaching From the Heart: The Role of Emotional Expression in Classroom Instruction" at the Illinois Communications in Theatre Association this past weekend. Trivia ran all day on the digital media televisions in the cafeteria and E-wing lobbies to celebrate Constitution Day. IEA UniServ Director Rachel Tollett will present on Unions and the Constitution on Wednesday. STEM Day will be held on campus on October 20 from 9 – 2. This is the second year for this event, inviting district high school students to participate in the engineering challenge and break-out sessions, including science, technology, engineering, and mathematics.

EXECUTIVE LEADERSHIP REPORTS

President Kirk Overstreet

President Overstreet recently attended the Illinois Council of Community College Presidents (ICCCP) meeting that covered several topics, including free speech on campus and the ICCCP's Marketing Initiative. Efforts are continuing to create manufacturing training hubs across the state to provide the appropriate training for industry in Illinois. In conjunction with these efforts, John A. Logan College is planning a conference for southern Illinois Career and Technical Education instructors and area presidents in the spring semester to focus on our role within this initiative and examine how to pull resources to serve our communities. Lewis and Clark President Dr. Ken Trask and welding faculty will present information on their competency-based education program. The Council is looking closely to build standards across the state for competency-based education and prior-learning assessments, which are great ways for students to get credentialed quickly using their experience.

Enrollment

This fall, our full-time, degree-seeking student headcount is up 1.6 percent and 2.9 percent in credit hours. Overall enrollment for all groups was down about 4.6 percent in headcount. This is just a snapshot in time as we continue to focus on retention and completion to build on our real enrollment numbers. The end-of-term credit hour comparisons for the summer semester increased by 5.92 percent (6,680 credit hours) for the first time in 12 years.

Other Items of Interest

President Overstreet has met with Mayors Mike Absher, Steve Frattini, Josh Downs, and Doug Dobbins to discuss what the College can do for our communities. There has been an expressed interest in developing a Police Academy. President Overstreet will be meeting with a lobbyist tomorrow to continue our efforts in bringing this to life at John A. Logan College.

Hunting and Fishing Days will be held on the College's campus this weekend, including the Lt. Dan Finke Memorial Veteran's Appreciation event on Sunday.

President Overstreet thanked Dr. Glenn Poshard for sharing his stories from his book, *Son of Southern Illinois*, at the book signing held last week.

President Overstreet has asked his executive team, Dr. Hartford and Dr. LaPanne, to provide some final data regarding the changes in Academic Affairs and overall changes that have taken place across campus since he arrived almost three years ago. Much has been accomplished, including a re-haul of the Financial Aid Office, the creation of the Provost Division, changes in the Business Office, the development of Shared Governance, new strategic long-range planning, the Strategic Enrollment Plan, and much more. All of these efforts have been made to align our work better and focus on our main thing – enriching lives.

Academic Affairs Organization Update

Provost Stephanie Chaney Hartford reported that Academic Affairs has been reorganized into three divisions: Career and Technical Education and Workforce Training, Health Sciences and Nursing, and Arts and Sciences. This structure has allowed us to group like categories and subjects to benefit from working together. The Career and Technical Education and Workforce Training includes faculty and subjects within career and technical education, Highway Construction Training, Occupational Health Safety Training, and Community Education programs. Health Science and Nursing brings all health science programs together with nursing to share resources and faculty. Affiliation agreements guide all medical programs; now, one person can oversee these agreements. Adding an assistant dean in this area also satisfies the accreditation body's recommendation received during the nursing's first accreditation visit. The Arts and Sciences area covers students pursuing a bachelor's degree. It has brought like programs together, including childhood education with other education programs and the Interpreter Preparation Program with foreign language. Provost Hartford added that overall, there is a dramatic shift from where students were five years ago, and if we want to be successful, we must meet the students where they are. We are addressing mental health issues, food insecurities, and homelessness. As we head towards our HLC reaffirmation in 2027, this alignment of programs will better fulfill our requirements for HLC and program review.

JALC Spotlight

As part of the Strategic Enrollment Plan, a spotlight event will be held on Tuesday, October 24, to target non-traditional students with an evening event to showcase the different programs offered at John A. Logan College.

Analysis of Headcount Related to Non-Teaching Professional Staff

Dr. Susan LaPanne presented the results of a study she completed to review the organizational structure within Academic Affairs. Dr. Lapanne's report was derived from payroll information that compared changes from 2020 to 2023 in the full-time non-teaching professional staff job classification. This comparison would show the headcounts and the type of investment the College has put into the revised organizational structure to create a more agile institution. The headcount for this group included 92

employees in 2020, 93 in 2021, 98 in 2022, and 90 in 2023. Retirement incentive payouts were deducted to reflect genuine salaries paid, and each year's wages were restated into FY 2023 dollars for comparison. The overall change depicted a negative two in headcount and a decrease in salary from what would have been paid for a headcount of 92 in 2020 (6,975,852) to the actual cost for 2023 (6,586,372). This investment shows that by being more agile and ensuring we have the right size, title, and pay for individuals within this structure, we have effectively decreased by \$400,000. The average salaries per headcount were \$75,824 in 2020 vs. \$73,182 in 2023. Dr. Susan LaPanne concluded that this data tells her that the classification of full-time non-teaching professionals is not growing but is strategically shuffling professional talent at the College by reassigning and realigning as opposed to adding new.

External Financial Audit

Dr. Susan LaPanne reported that the external financial audit has started, and the auditors will be on campus for 2-3 weeks. The fieldwork is for the Foundation and the College, and the Federal Office of Management and Budget (OMB) requires a single audit, including federal grants. This year, we have over \$16 million in Federal grants, a significant revenue source. Dr. LaPanne added that the auditors will look for material weaknesses caused by systems lacking control and significant deficiencies, which are errors or omissions that the auditors believe would be found in the normal course of controls. She was pleased to report that last year, the College had only two minor deficiencies, and she expects these two deficiencies will be reviewed and passed through without incident.

Extension Centers

Dr. LaPanne reported that the West Frankfort and DuQuoin Extension Centers are being reviewed for cost savings. President Overstreet met with the mayor of DuQuoin to seek input about opportunities that could help to provide higher utilization and better cost control for the center.

Hunting and Fishing Days

Dr. LaPanne reported that this would be her first Hunting and Fishing Days. She has been both overwhelmed and impressed with the enormity of this event and the number of departments within the institution that participate and are responsible for making this event a success.

General Store

The General Store is closing in on an electronic point-of-service system and should be up and running soon.

Shared Governance

Dr. Rachel Sveta-Webb, chair of the Shared Governance Council, reported on the first year's accomplishments and the state of Shared Governance. Membership of the Shared Governance Council comprises selected individuals from each of the College's employment groups and student representatives. The main goal of Shared Governance has been to facilitate communication on campus. During its first year, A Shared Governance webpage has been established that provides a place to communicate with faculty and staff through agenda requests and conversations with individual employee groups. There is also a place on the agenda for an open forum for members to bring forth comments from individuals. Recommendations received through Shared Governance are reported to the President's Cabinet. Dr. Webb stated that chairing this Council has been a great experience, and she is looking forward to success in the second year.

INFORMATIONAL ITEMS

A. Personnel

President Overstreet accepted the resignation of George A. Reed, part-time law enforcement officer, effective August 24, 2023.

President Overstreet informed the Board of position title updates not associated with a level upgrade or monetary value, effective July 1, 2023: Toyin Fox, Director of Diversity, Equity, Inclusion, and Access, and Rick Burkett, Online Education Coordinator.

B. Academic Calendar Updates

The 2024-2025 Academic Calendar was updated to address new faculty association contract language regarding professional development for faculty that will take place before the semester begins rather than during the semester.

C. PowerFAIDS Subscription

President Overstreet informed the Board of the annual subscription for the PowerFAIDS software application from CollegeBoard. The subscription cost for eight licenses is \$27,621.04 and within the FY24 approved budgeted amount of \$31,000.

D. Nursing Student Kits

The FY 2024 PATH Grant allocated funds for nursing kits for both LPN and ADN nursing students. The College will purchase 162 nursing student kits for \$38,200 with the allocated PATH Grant funds.

CONSENT AGENDA

Chairman Kilquist asked if there were any Consent Agenda items the Board would like to pull for further discussion or a separate vote. Hearing none, Consent Agenda items A – J were presented for approval.

A. Appointment of Board Treasurer

Approved the appointment of Dr. Susan LaPanne, Vice-President for Business Services/CFO, to serve as the Board Treasurer effective September 1, 2023.

B. Pool Deck and Floor Resurfacing

Approved the project to repair, resurface, and repaint the decks and floors of the Logan Fitness Aquatic Center lap pool and therapy pool and authorized the administration to award the bid to the lowest responsible bidder at a cost not to exceed \$70,000 using non-PHS Operational and Maintenance Restricted Funds approved with the FY24 budget.

C. Communication Building Third Floor SIH Remodel

Approved renovations included within the lease agreement with Southern Illinois Healthcare for the third floor of the Communication Building and authorized the administration to award the bid to the lowest responsible bidder at a cost not to exceed \$50,000, using non-PHS Operations and Maintenance Restricted funds approved with the FY24 budget.

D. Promotions

Approved the promotion of Ms. JaDean Towle to Scholarship Manager at a salary of \$55,000, effective August 16, 2023.

E. Recommendation for Assistant Dean of Career and Technical Education

Approved the employment of Ms. Catherine Hoekstra as Assistant Dean of Career and Technical Education at a salary of \$65,000, effective October 1, 2023.

F. Recommendation for Assistant Provost of Academic Affairs

Approved the employment of Dr. Nathan Arnett as Assistant Provost of Academic Affairs, at a salary of \$113,000, effective October 1, 2023.

G. Personnel Action Items (Appendix A)

Approved the employment and ratification of personnel as recommended by President Kirk Overstreet.

H. Expenditure Report

Approved the expenditure report for the period ending August 31, 2023.

I. Treasurer's and Financial Report

Approved the treasurer's and financial report for the period ending July 31, 2023.

J. Minutes of Regular Meeting

Approved the minutes of the August 22, 2023, regular meeting of the Board of Trustees.

Jake Rendleman and Aaron Smith moved and seconded that the Board of Trustees approve Agenda Items A – J as presented.

Upon roll call, all members present voted Yes. Motion carried.
(Resolution #16-4326)

EXECUTIVE SESSION

Chairmen Kilquist stated that it was desirable to take action to adjourn into a closed session at this time pursuant to 5 ILCS 120/2(c) to discuss pending litigation.

Mandy Little and Brent Clark moved and seconded that the Board adjourn into closed session in accordance with 5 ILCS 120/2(c).

Upon roll call, all members present voted Yes. Motion carried.
(Resolution #16-4327)

The Board adjourned into a closed session at 8:03 p.m.

The Board returned to open session at 8:25 p.m.

ADJOURNMENT

Mandy Little and Brent Clark moved and seconded that the regular meeting of the Board of Trustees be adjourned.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-4328)

The meeting was duly adjourned at 8:26 p.m.

Respectfully submitted by Susan May, Recording Secretary to the Board of Trustees.

William J. Kilquist, Chairman

Jacob "Jake" Rendleman, Secretary

APPENDIX A
Personnel Action Items

A. Full-Time Professional Staff

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Haley Rhoads	Coordinator of Veteran's Services and Financial Aid	\$40,000	TBD

B. Part-Time Staff

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Maria Andersen	Fitness Desk Attendant	08/16/23
Sophie Hill	Fitness Desk Attendant	08/16/23
Natalia Montano	Aquatic Instructor	08/26/23
Nicole Szidik	Fitness Instructor	08/26/23

C. Volunteers

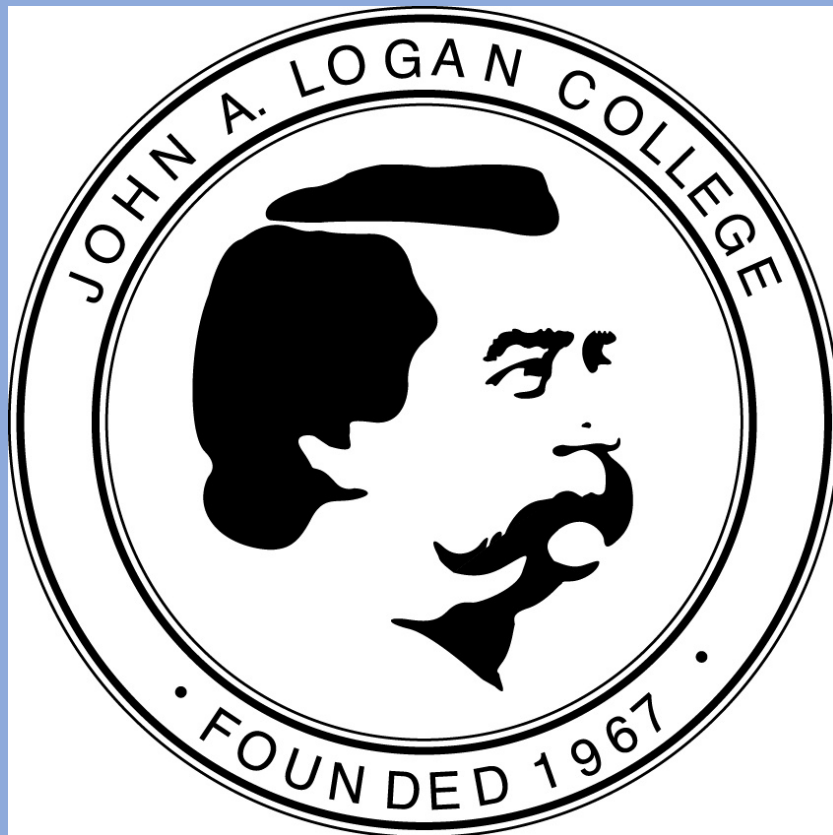
<u>Name</u>	<u>Type</u>	<u>Effective Date</u>
Jaret Brewer	Golf Coach	08/29/23

D. Stipend

<u>Name</u>	<u>Type</u>	<u>Effective Date</u>
Joseph Dethrow	One-year appointment – Department Chair for Business, Computer Science, and Math	08/01/23

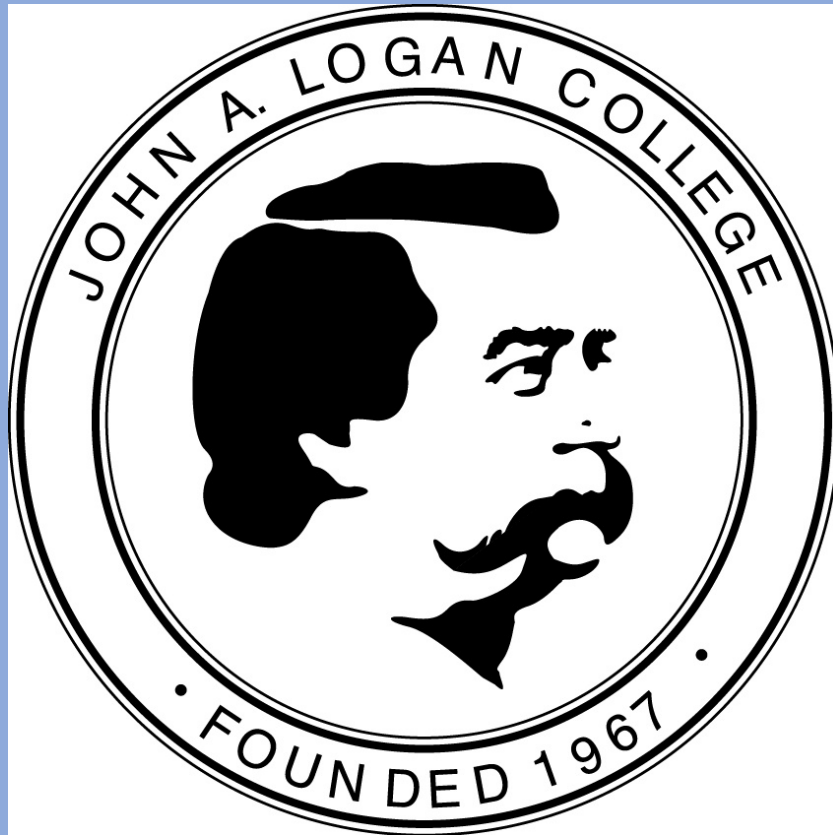
Consent Agenda Items 8.L

Closed Session Minutes of September 19, 2023
(to be distributed in Board Books)



New Business Item 9.A

Board Policy Revisions for First Reading



**JOHN A. LOGAN COLLEGE
NEW BUSINESS**

9.A – Board Policy Revisions

1. BACKGROUND INFORMATION

The Board Policy Committee met on September 19, 2023, to review revisions to five Board Policies. The following revisions were approved for first reading:

- 2710 – Formulation of Policy
- 3240 – Dental Hygiene Clinic Policy for Basic Dentistry Services
- 5141 – Retirement Benefits
- 5220 – Professional Staff Position Guidelines
- 7311 – Definition of In-District Residency for Tuition and Credit Hour Claim Purposes

3. RECOMMENDATION

The revisions are submitted to the Board of Trustees and College employees for first reading and will be presented for final action at the November 28, 2023 Board of Trustees meeting.

Staff Contact: President Kirk Overstreet

Summary of Proposed Revisions to Board Policy *presented to the Board of Trustees*

October 24, 2023 (First Reading)
November 28, 2023 (Final Action)

Policy #	Policy Title	Comments
2710	Formulation of Policy	Update reference to College Council.
3240	Dental Hygiene Clinic Policy for Basic Dentistry Services	Dental Hygiene program is no longer active. Recommend deleting policy.
5141	Retirement Benefits	Recommend deleting Retirement Incentive that has expired.
5220	Professional Staff Position Guidelines	Recommend updates for promotion and reclassification sections.
7311	Definition of In-District Residency for Tuition and Credit Hour Claim Purposes	Updated language to add additional documents accepted for proof of residency.

Formulation of Policy

2710

The formulation and adoption of written policy shall be the basic method by which the Board will exercise its leadership in the operation of the College.

The formal adoption of a policy shall be recorded in the minutes of the Board and in the Board Policy Manual. Only those written statements so adopted and recorded shall be regarded as official Board policy. Policies may be adopted and/or revised by a majority vote of the Board, provided such changes are proposed at least one (1) regular Board meeting before the vote is taken.

The Board recognizes the principle that individuals affected by policy decisions should have a part in the policy development process. To accomplish this, roles are assigned to various constituent groups to assist in policy development. These roles are:

1. Board of Trustees: Provides guidance and flexibility to the administrative staff in the development of policy proposals. The Board is the single policy creating and approving body of the College.
2. Board Policy Committee: Recommends policy proposals to the Board of Trustees. Meets regularly to review policies and recommends needed updates to existing policies, deletion of obsolete policies, or required new policies; recommendations are based upon monitoring of new legislation, administrative regulations, negotiated contracts, actions of the Board, and agreed-upon best practices.
3. President: Recommends policy to the Board and to the Board Policy Committee.
4. Administrative Staff (including the President): Develops policy recommendations and provides an opportunity for input from appropriate constituent groups on contract and negotiable items, salary schedules, fringe benefits, working conditions, faculty load and assignments, faculty duties and responsibilities, academic freedom, grievance, and faculty reduction policy.
5. ~~College Council~~ Shared Governance: Provides input to and advises the President and College administration regarding issues and concerns.
6. Students: Participate in policy development through the Student Senate, standing College committees, and student representation on the Board of Trustees.
7. Community Members: Through various committees and advisory groups, the College will provide an opportunity for community residents, businesses, state-supported and non-profit organizations to have input into College policy.

The foregoing notwithstanding, the administration may make changes to policy language without prior written notice or reading under the following circumstances:

- a. in the event a title of a position at the College is changed, references in policies to that position can be changed to use the new title, so long as such change does not have any substantive effect on the policy;
- b. in the event of change of policy number systems or cross reference numbers, the numbers may be changed, so long as no substantive change is made in the policy or its potential applicability;
- c. in the event of change of statutory citation, the statutory citation may be changed, provided no substantive change in law or policy is reflected by the change in citation.

ADOPTED: AUGUST 6, 1974

AMENDED: JANUARY 22, 2008 (INCORPORATED FORMER BOARD POLICIES 2610, 2720, 2721, 2722, AND 2723);
NOVEMBER 24, 2015; **NOVEMBER 28, 2023 (TENTATIVE)**

REVIEWED: OCTOBER 12, 2015; **SEPTEMBER 19, 2023**

LEGAL REF.:

CROSS REF.: ADMINISTRATIVE PROCEDURES 301, 304, 812, AND COLLEGE COUNCIL BY-LAWS

Recommendation to Delete Policy.

Dental Hygiene Clinic Policy for Basic Dentistry Services

3240

The purpose of the Dental Hygiene Clinic at John A. Logan College is to expand the learning environment of dental assisting students by offering basic dentistry services to Dental Hygiene Clinic patients of record.

Patients with oral health care needs beyond those offered by the Dental Hygiene Clinic (e.g., dental checks, radiographs, cleaning) must be consistent with dental assisting learning goals and objectives to be considered for treatment. In addition:

1. Basic dentistry service patients cannot carry dental insurance; and
2. Basic dentistry service patients cannot have a dental home (e.g., sought treatment from a dentist within the past 3 years).

ADOPTED: OCTOBER 25, 2011
AMENDED: AUGUST 28, 2018; **NOVEMBER 28, 2023 (TENTATIVE)**
REVIEWED: JULY 18, 2018; **SEPTEMBER 19, 2023**
LEGAL REF.:
CROSS REF.:

Retirement Benefits

5141

The employee planning to retire must complete a John A. Logan College retirement application, with a SURS retirement estimate for the respective retirement date, and submit it to the Director of Compensation and Benefits. A benefits summary will be provided to the employee. If the employee chooses to proceed, s/he must notify the President's Office in writing, and such notification shall be irrevocable. Years of full-time service at John A. Logan College shall include non-contiguous years. Total years of service shall be based upon the anniversary date of full-time service and shall be rounded up to the nearest whole year. Benefits under this policy are restricted to those submitting retirement notifications after the date of policy adoption by the Board of Trustees. Eligibility for grant employees is determined by Policy 7171, Grant Personnel.

RETIREMENT INCENTIVE (recommendation to delete shaded portion of policy)

John A. Logan College will provide a retirement incentive to eligible full-time employees retiring on or before September 1, 2023. Full-time employees must be vested with the State Universities Retirement System (SURS) and eligible to receive a retirement annuity from SURS on the retirement date. Notification of retirement must be received by the President's Office in hard copy on or before the deadline date specified in order to be eligible. If requests from a division, department or office, which if granted would create a hardship on the College, the president may defer the retirement date. The retirement incentive will be paid in the final pay distribution and shall be calculated as follows:

$$\text{Retirement Incentive} = \text{Annual Base Salary} \times \text{FT Service} \times \text{Multiplier}$$

Window	Retirement Date	Annual Base Salary @ Retirement	FT Service @ Retirement	Multiplier	Calculated Incentive	Maximum	Notification Deadline
A	July 1, 2019 - January 1, 2020			3.00%	\$ -	\$ 25,000	March 31, 2019
B	January 2, 2020 – September 1, 2020			2.00%	\$ -	\$ 20,000	June 30, 2019
C	September 2, 2020 – September 1, 2021			1.00%	\$ -	\$ 15,000	December 31, 2019
D	September 2, 2021 - September 1, 2023			0.50%	\$ -	\$ 7,500	June 30, 2021

Example: Marge was employed full-time in 1983 and left employment after 7 years. Marge later returned in another position and plans to remain for an additional 20 years full-time, making her total years of service 27 at the time of retirement. If Marge's base salary on her last date of work on August 31, 2022 is \$45,000 (Retirement date = September 1, 2022), Marge's retirement incentive will be calculated as: $\$45,000 \times 27 \times 0.005 = \$6,075$

Due to COVID-19 hardships experienced by employees, employees who previously submitted notification for retirement in Window C who request an earlier retirement date of no later than January 1, 2021, shall be eligible for the Window B incentive calculation multiplier. To be eligible for the Window B calculation multiplier the request for revision to earlier retirement date must be received no later than September 30, 2020.

PAYMENT OF UNUSED SICK LEAVE

Employees hired full-time prior to July 1, 2005, who have been employed full-time for ten (10) or more years may elect to be paid for a maximum of fifty-five (55) days of unused sick leave. Employees hired on or after July 1, 2005, may elect to be paid for unused sick leave at a rate of two (2) unused sick leave days per year of full-time service, not to exceed fifty-five (55) days. Employees will not be compensated for more unused sick leave days than accrued at the date of retirement. If the employee elects this option, these days will not count as extended service credit with SURS. Payment of unused sick leave will begin as directed by the retiring employee in writing to the Director of Compensation and Benefits Services for

as much as two (2) SURS years prior to retirement. Absent written direction from the retiring employee, unused sick leave compensation shall be included in the final pay. If an employee, after being granted payment for unused sick leave, requests and is granted continued employment, that person must repay all sick leave payments received to date immediately.

HEALTH INSURANCE FOR RETIRED EMPLOYEES

Retiring employees may continue to participate in the group health insurance plan after retirement in accordance with COBRA. Following the COBRA period, retirees participate in the College Insurance Program for Retirees administered by Illinois Central Management System (CMS). Employees hired full-time after July 1, 2005, who retire from active full-time employment at the College and have been employed full-time for twenty (20) years, or employees hired full-time prior to July 1, 2005, who have been employed full-time for ten (10) years or more are eligible for partial premium refunds for the retiree and, if married, spouse coverage. Dependent eligibility shall be included for persons retiring on or before September 1, 2023. Those eligible will receive a refund equal to the difference between the rates within the Retirees' College Insurance Program and the John A. Logan College insurance plan.

No reimbursement will occur unless the retiree's cost is higher than the current employees' share of comparable coverage under the John A. Logan College plan. Employees ineligible for participation in the College Insurance Program due to SURS benefit plan selection but who would have otherwise been eligible for a partial premium refund will be provided a premium refund not to exceed the refund had the employee been eligible for the College Insurance Program. Payments will begin upon receipt of a written request, which must be accompanied by verification of coverage. At the death of a retired employee, coverage will be extended to a surviving spouse if previously covered. Employees hired after January 1, 2013, are ineligible for premium reimbursement.

Employees currently retired shall continue receiving this benefit under the same conditions that existed at retirement. Upon eligibility for Medicare benefits or other future healthcare programs for eligible retirees, retirees must sign up for such coverage to cause their retiree plan to become secondary coverage. Failure to do so will result in the retiree being solely responsible for any additional increase to the cost of insurance coverage. The College will not take into consideration premiums paid for programs other than the College Insurance Program for community college retirees when calculating potential reimbursement.

ADOPTED: MARCH 22, 1994

AMENDED: OCTOBER 24, 1995; JUNE 23, 1998; SEPTEMBER 28, 1999 (RETRO TO 7-1-99); JANUARY 25, 2000 (INCLUDED FORMER BOARD POLICY 6136); JUNE 25, 2002; AUGUST 23, 2005; JUNE 24, 2008; JUNE 22, 2010; OCTOBER 23, 2012; NOVEMBER 24, 2015; OCTOBER 25, 2016; NOVEMBER 28, 2017; JANUARY 22, 2019; JUNE 23, 2020; **NOVEMBER 28, 2023 (TENTATIVE)**

REVIEWED: NOVEMBER 10, 2015; SEPTEMBER 21, 2016; OCTOBER 11, 2017; JANUARY 16, 2019; MAY 26, 2020; **SEPTEMBER 19, 2023**

LEGAL REF.:

CROSS REF.: BOARD POLICIES 5142, 5144, 5260, 5272, 7171; ADMINISTRATIVE PROCEDURE 514

Professional Staff Position Guidelines

5220

Professional staff positions are defined in the following categories: Senior Administrators, Administrators, Managers, and Professionals, and they require at least a bachelor's degree or the equivalent in work experience or training for unique and high-demand occupational fields.

A full-time position shall be defined as one created for 30 or more hours per week, and the employee will be regularly employed for a continuous period of nine (9) or more months per year.

A part-time position shall be defined as one created for less than 30 hours per week or any number of hours per week if the employee is not regularly scheduled to work for nine (9) consecutive months.

Employees will be considered to be employed on a probationary basis during the first ninety days of service from the first date of work. After ninety calendar days of employment, they will be considered to be regular employees unless the probationary period is extended.

RECRUITMENT AND HIRING

The College is committed to cultivating a community of talented employees from diverse backgrounds who contribute to fulfilling our mission, vision, philosophy, and core values. The Board will regularly monitor progress toward increasing the representation of individuals from historically underrepresented populations at all levels of the institution. The Board directs the College to implement policies and procedures that help identify and mitigate bias and discrimination throughout the hiring process. The College strives for its overall composition of faculty and staff to better represent the diversity of our students and district.

CRITERIA FOR CREATING A POSITION

The basic principles behind the formulation of these criteria are to determine what the College can afford to pay to have particular tasks accomplished and to provide equity among the various positions within the College based on the contribution made by that position.

Each position shall be classified according to its responsibilities, duties, and required qualifications. The basic minimum qualifications needed to perform the functions of the position should be established when the position is created.

The College expects all candidates who are hired for professional staff positions to have credentials that exhibit their ability to perform the duties required. The level at which a position is started is determined by well-defined, written duties, as well as essential job functions and credentials.

The assignment of positions to a classification level listed in Administrative Procedure 522 – Professional Staff Employment Levels must be approved by the appropriate Vice-President, Provost, and the President.

All job titles shall correspond with a classification level in Administrative Procedure 522A.1 – Professional and Executive Support Staff Salary Schedule that is reported to the Board of Trustees on a biennial basis.

PROMOTIONS AND LATERAL TRANSFERS

The College is committed to the concept of advancing its **professional staff** employees **based on work performance, skill set, and College need.**

~~in a fair and equitable manner. Promotion from one position to another shall be based on education, past work performance, references, and the results of a job interview.~~

~~In addition, supervisors are charged with the responsibility of properly evaluating the candidates in an effort to hire qualified employees who provide the best match for the job.~~

Supervisors may assign employees to lateral positions within their **division department** to meet the needs of a particular section or office or to accommodate requests from individual employees. Employees making lateral moves will not be eligible for additional compensation. Recommendations for lateral moves must be submitted through the proper channels.

Those seeking a lateral move to another **division department** must follow the normal College hiring procedures.

RECLASSIFICATIONS PROFESSIONAL STAFF EMPLOYMENT LEVELS

~~Under some circumstances, positions may be **assigned to the appropriate tier level** reclassified or upgraded to meet the changing needs of the College. Positions may be considered for reclassification if employees are asked to assume substantial additional duties and responsibilities on a permanent basis, including supervision and evaluation of personnel. Proposals for reclassification must be justified, well-documented and submitted through the proper channels for approval.~~

TEMPORARY STATUS CHANGES

College employees may be temporarily transferred to another position or promoted to a higher grade to maintain essential services considered to be in the best interests of the College. Temporary appointments shall be made for a period of time not to exceed one calendar year. Recommendations to fill a temporary vacancy must be made through the proper channels for approval. Staff assigned to a temporary position, in addition to their base position, shall be compensated by a stipend regulated in Administrative Procedure 522A.1 – Professional and Executive Support Staff Salary Schedule.

LATERAL POSITIONS (Merge language into Promotions section above and delete this section)

Supervisors may assign employees to lateral positions within the departments to meet the needs of a particular section or office or to accommodate requests from individual employees. Employees making lateral moves will not be eligible for additional compensation. Those seeking a lateral move to another department must follow the normal college hiring procedures. Recommendations for lateral moves must be submitted through the proper channels.

- ADOPTED: MARCH 8, 1976
- AMENDED: JUNE 8, 1982; SEPTEMBER 14, 1987; MARCH 13, 1989; OCTOBER 19, 1993; JANUARY 24, 1995; OCTOBER 21, 2008; OCTOBER 25, 2011; FEBRUARY 28, 2012; MARCH 22, 2022; June 28, 2022; May 23, 2023; **November 28, 2023 (Tentative)**
- REVIEWED: FEBRUARY 10, 2022; May 17, 2022; April 13, 2023; **SEPTEMBER 19, 2023**
- LEGAL REF.:
- CROSS REF.: BOARD POLICIES 5110, 5220A, 5224
ADMINISTRATIVE PROCEDURES 521, 522, 522A.1

Definition of In-District Residency for Tuition and Credit Hour Claim Purposes

7311

IN-DISTRICT RESIDENCY FOR TUITION PURPOSES

An in-district student at John A. Logan College, District No. 530, for tuition purposes is defined as a person who can establish proof of residency within the legal boundaries of District No. 530. **Residency documentation must be received within the first 30 days of the semester to receive in-district tuition rates.** Proof of residency at an in-district address shall be determined by the Admission's Office (with the exception that the of offices of Adult Education, **Dual Credit/Early College**, Community Education, and/or Workforce Development, **who** are responsible for residency for the respective areas) in one of the following ways:

1. Proof of residency provided by the student must include an in-district address. ~~Examples of~~ **Acceptable proof includes:**
 - a. **Illinois driver's license or state identification card**
 - b. **Voter registration card**
 - c. **Proof of mortgage or current rental/lease agreement**
 - d. **Real estate tax statement for property in District #530**
 - e. **A bank or credit card statement***
 - f. **Utility bill (electric, gas, water, telephone, cable)***
 - g. **Insurance card or billing statement (auto, home, etc.)**
 - h. **Paystub***
 - i. **Shelter residency documentation**
 - j. **Installment loan documentation (car/boat/motorcycle, etc.)***
 - k. **Medical claim or statement of benefits* (from private insurance company or public government agency)**
 - l. **Final transcript from an in-district high school with a graduation date within the past three years**

***Residency documentation must be dated within the last 90 days of submission**

- a. ~~Valid Illinois driver's license~~
 - b. ~~State identification card~~
 - c. ~~Voter's registration card, or~~
 - d. ~~Property tax statement~~
2. ~~If proof above is not available, the student may establish proof of in-district residency by providing a notarized statement that includes the local in-district address and states that the student's residence is within the boundaries of the District #530 which is:~~
 - a. ~~signed by the student and his/her parents~~
 - b. ~~in the event that the parents are inappropriate or unavailable as co-signers, such statement may be co-signed by the city clerk or the county clerk in the city or county where the student has a permanent address.~~
2. Out-of-district or out-of-state tuition, whichever is applicable, may be waived for a student who is employed for at least 35 hours per week by an entity located within the boundaries of District #530 or who is enrolled in a course that is being provided under terms of a contract for services between the **in-district** employing entity and the College.

Definition of In-District Residency for Tuition and Credit Hour Claim Purposes

7311

3. ~~Student are are active-duty status in the military or a veteran~~ students who are or were a Veteran in the military, naval, or air service will receive in-district tuition regardless of residing outside of the district. Veterans' status will be confirmed with the Veteran's Coordinator prior to awarding in-district tuition.

IN-DISTRICT RESIDENCY FOR CREDIT HOUR CLAIM PURPOSES

For credit hour claim purposes, an in-district student of John A. Logan College, District No. 530, is defined as a person who can provide proof that she/he has been a resident within the legal boundaries of District No. 530 for at least 30 days immediately prior to the date classes begin.

Proof of residency at an in-district address shall be determined by the Admissions Office (with the exception that the of offices of Adult Education, **Dual Credit/Early College**, Community Education, and/or Workforce Development who are responsible for residency for the respective areas) in one of the following ways:

1. ~~Proof of residency provided by the student must include an in-district address. Examples of Acceptable proofs are listing within In-District Residency for Tuition Purposes. include:~~
 - a. ~~valid Illinois driver's license;~~
 - b. ~~state identification card;~~
 - c. ~~voter's registration card;~~
 - d. ~~or property tax statement.~~
2. ~~A student can also be classified as in district for credit hour claim purposes if the student is a graduate from one of the in-district high schools and his/her address is within the legal boundaries of District No. 530.~~
3. ~~If proof above is not available, the student may establish proof of in district residency by providing a notarized statement that includes the local in-district address and states that the student's residence is within the legal boundaries of District No. 530, which is:~~
 - a. ~~signed by the student and his/her parents, or~~
 - b. ~~in the event that parents are inappropriate or unavailable as co-signers, co-signed by the city clerk or the county clerk in the city or county where the student has a permanent address.~~

ADOPTED: APRIL 1, 1980

AMENDED: DECEMBER 7, 1981; JUNE 10, 1991; SEPTEMBER 23, 1997; FEBRUARY 22, 2000; MAY 28, 2002; NOVEMBER 25, 2003; MAY 26, 2009; OCTOBER 26, 2010; FEBRUARY 24, 2015; **NOVEMBER 28, 2023 (TENTATIVE)**

REVIEWED: **SEPTEMBER 19, 2023**

LEGAL REF.: 110 ILCS 805/6-4.1; ADMINISTRATIVE RULES OF THE ILLINOIS COMMUNITY COLLEGE BOARD

CROSS REF.: BOARD POLICY 7310