2023-2024 Verification Worksheet Dependent Student – Tracking Group V5

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, the Financial Aid Office at John A. Logan College will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the John A. Logan College Financial Aid Office. John A. Logan College may ask for additional information. If you have questions about verification, contact the Financial Aid Office at John A. Logan College as soon as possible so that your financial aid will not be delayed.

A. Dependent Student's Information

Student's Last Name	Student's First Name	Student's M.I.	Student's SSN or ID Number	
Student's Street Addres	s (include apt. no.)		Student's Date of Birth	
City	State	Zip Code	Student's Email Number	
Student's Home Phone Number (include area code)			Student's Alternate or Cell Phone Number	

B. Dependent Student's Family Information

List below the people in your **<u>parent(s)' household</u>**. Include:

- Yourself and your parent(s) (including a stepparent) even if you don't live with your parent(s).
- Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2023, through June 30, 2024, or if the other children would be required to provide parental information if they were completing a FAFSA for 2023-2024. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2024. Additional documentation may be required to include them in the household.

Include the name of the college for any household member, excluding your parent(s), who will be enrolled <u>at least half-time</u> in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2023, and June 30, 2024. *If more space is needed, attach a separate page with the student's name and ID number at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
Missy Jones (example)	18	Sister	Central University	Yes
		Self		

C. Dependent Student's Income Information to Be Verified

1. TAX RETURN FILERS - Complete this section if the student <u>filed or will file</u> a 2021 IRS income tax return. If the student filed, or will file, an <u>amended</u> 2021 IRS tax return, please let the Financial Aid Office know as soon as possible

Check the box that applies:

- The student has used the IRS DRT in FAFSA on the Web to transfer 2021 IRS income tax return information into the student's FAFSA.
- The student has not yet used the IRS DRT in FAFSA on the Web, but will use the tool to transfer 2021 IRS income tax return information into the student's FAFSA.
- The student is unable or chooses not to use the IRS DRT in FAFSA on the Web, and instead will provide the institution with a 2021 IRS Tax Return Transcript or a signed copy of the 2021 income tax return and applicable schedules.
- 2. TAX RETURN NONFILERS Complete this section if the student will not file and is <u>not required</u> to file a 2021 IRS income tax return. Check the box that applies:

The student was not employed and had no income earned from work in 2021.

The student was employed in 2021, but was not required to file a 2021 tax return. Attach copies of all 2021 IRS W-2 form issue to the student by employers. *List every employer and amount earned even if they did not issue an IRS W-2 form.*

Employer's Name	IRS W-2 Provided?	Annual Amount Earned in 2021
(Example) ABC's Auto Body Shop	Yes	\$4,500.00
Total Amount of Income Earned from Work		\$

D. Parent's Income Information to Be Verified

Note: If two parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to both parents. *If the parents are married, and separate 2021 tax returns were filed, 2021 IRS tax transcripts or a signed copy of the 2021 IRS tax returns must be submitted for each parent.*

1. TAX RETURN FILERS

Instructions: Complete this section if the student's parent(s) <u>filed or will file</u> a 2021 IRS income tax return. If the student's parent(s), file or will file, an <u>amended</u> 2021 IRS tax return, the student's financial aid administrator must be contacted before completing this section.

Check the box that applies:

The parents have used the IRS DRT in FAFSA on the Web to transfer 2021 IRS income tax return information into the student's FAFSA.

☐ The parents have not yet used the IRS DRT in FAFSA on the Web, but will use the tool to transfer 2021 IRS income tax return information into the student's FAFSA.

The parents are unable or choose not to use the IRS DRT in FAFSA on the Web, and instead will provide the institution with a 2021 IRS Tax Return Transcript(s) or a signed copy of the 2021 income tax return(s) and applicable schedule

2. TAX RETURN NONFILERS

Complete this section if the student's parent(s) will not file and is not required to file a 2021 income tax return with the IRS.

Check the box that applies:

Neither parent was employed, nor neither had income earned from work in 2021.

One or both parents were employed in 2021 and were not required to file an IRS 2021 tax return. Attach copies of all 2021 IRS W-2 forms issued by employers. *List every employer and amount earned even if they did not issue an IRS W-2 form.*

Employer's Name	IRS W-2 Provided?	Annual Amount Earned in 2021
(Example) ABC's Auto Body Shop	Yes	\$4,500.00
Total Amount of Income Earned from Work		\$

PLEASE NOTE: A 2021 IRS Verification of Non-Filing Letter dated on or after 10-1-2022 is required for each non-filing parent.

Check here if confirmation of non-filing is provided.

Check here if confirmation of non-filing will be provided later. *Verification cannot be completed until the documentation has been submitted to the student's school.*

E. Documentation of Identity/Statement of Educational Purpose

The student must appear in person at John A. Logan College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

Identity and Statement of Educational Purpose (To Be Signed in the Presence of a Notary)

If the student is unable to appear in person at John A. Logan College to verify his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Note: A student who is unable to obtain the documentation listed above must contact the financial aid office.

Statement of Educational Purpose					
I certify that I	ify that I am the individual signing this Statement of Educational Purpose and that (Print Student's Name)				
	ce I may receive will only be use	d for educational purposes and to pay the cost of			
Student's Signature and Date	Financ	ial Aid Administrator Signature and Date			
Student's ID Number					
Notary's Certificate of Knowledge					
State of		on			
before me,	personally appeared,				
(Notary's Name)	(Printed Name of Signer)				
And provided to me on basis of satisf	factory evidence of identification				
		(Type of government-issued photo ID provided)			
To be the above-named person who s WITNESS my hand and official set					
,	(Notary Signature)	(Date commission expires) (seal)			

F. Certification and Signature

Warning: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Each person signing below certifies that all of the information reported on this worksheet is complete and correct. The student and one parent whose information is reported on the FAFSA must sign and date this worksheet.

Student's Signature

Date

Parent's Signature

Date

2-10-23