

JOHN A. LOGAN COLLEGE
Board of Trustees
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on Tuesday, November 22, 2022, commencing at 5:00 p.m. The meeting was open to the public and available via Zoom.

The meeting was called to order by Vice-Chairman Aaron Smith.

The Chairman directed the recording secretary to call the roll.

Rebecca Borgsmiller	-- not present
Brent Clark	-- present
Bill Kilquist	-- not present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Aaron R. Smith	-- present
Jeremiah Brown	-- present

Also present were President Kirk Overstreet, Legal Counsel Rhett Barke, Provost Melanie Pecord, Vice President Stacy Buckingham, Recording Secretary Susan May, and other College personnel.

Vice-Chairman Smith led the Board in the Pledge of Allegiance.

OPPORTUNITY FOR PUBLIC COMMENTS

There were no public comments.

BOARD OF TRUSTEES REPORTS

A. Chairman's Report

No report.

B. Athletics Advisory Committee

No report.

C. Building, Grounds, and Safety Committee

Trustee Jake Rendleman reported that the Pedestrian Pathway project is significantly complete. Directional signage will be installed soon, and drainage issues are being closely monitored. The C & E Wing Renovation project will be reviewed with BHDG Architects and the Capital Development Board in the coming weeks. Design and budget work continue for the Westy Lobby Expansion, which will likely be bid in the fall of 2023. Architechniques and the Capital Development Board will meet soon to discuss the scope and budget adjustments to re-bid the Elevator & Mezzanine project.

D. Board Policy Committee

Trustee Brent Clark reported that the Committee met on November 2 and will continue discussion of the tuition waiver policy and dual credit process.

E. Budget and Finance Committee

No report.

F. Integrated Technology Committee

No report.

G. Illinois Community College Trustees Association (ICCTA)

Trustee Aaron Smith reported that the national ACCT Conference was held in October and Trustee Borgsmiller prepared a summary of information received from the meetings.

H. John A. Logan College Foundation

Trustee Rendleman reported that the Foundation's annual meeting is scheduled for November 30. Plans are underway for the Italian Dinner, and a social media giving campaign will be held in December.

G. Student Trustee

Student Trustee Jeremiah Brown reported that Student Senate was working on ways to market information on available resources to students.

FACULTY ASSOCIATION REPORTS

A. Faculty Association Report – No report.

B. Adjunct Faculty Association – No report.

C. Logan Operational Staff Association Report – No report.

EXECUTIVE LEADERSHIP REPORTS

Facilities Update

Vice-President Stacy Buckingham reported that an additional meeting was held with the Capital Development Board (CDB) regarding the deferred maintenance project for the chemistry lab area in the lower G Wing. The quote for the project was updated by BHDG Architects, which brought the project estimate to \$2.6 million. Based on this revised estimate, the College is requesting additional funding from CDB to maintain the College's match of 25% (\$650,000). The Capital Development Board has agreed to give this project further consideration.

Financial Update

Vice-President Stacy Buckingham reported that the College received property tax payments for the 2021 tax levy in October and November for an overall 75 percent collected to date. State payments received as of October 31 totaled \$1.2 million in Base Operating and \$2.1 million in Equalization, and the College has received \$5.5 million in tuition and fees.

As of September 30, expenditures are on track with the budget at 24 percent as of September 30, with 25 percent of the year complete.

Property Tax Levy for 2022

Vice-President Buckingham reported that the property tax levy for 2022 would support the FY24 budget. The 2021 tax levy saw a 3.32 percent growth in Equalized Assessed Value (EAV), the largest in seven years. When preparing the estimate for the actual levy amounts, it is important not to underestimate potential growth in EAV for next year. There is a limit of 30 cents for the Education Fund and five cents for the Operations and Maintenance Fund, and we are looking to maximize this limit by projecting 3.50 percent EAV growth for this levy.

This levy will support two Protection, Health, and Safety projects, including replacing and relocating a large transformer and partially completing the new steam boiler project. The total levy before debt service was 11,086,871, which equates to a 3.34 percent increase over last year's extensions. The debt service added another \$5 million, for a total of \$16,158,940. Williamson County was at 75.4 cents last year. This year's levy calculates out to about 74.4 cents.

Provost Report

Provost Melanie Pecord reported that a Saturday Sign Up event would be held on December 10, and the spring semester will start on January 9.

President's Report

President Overstreet reported that he attended President's Council last week and will serve on the Competency-Based Education Panel. This approach will be vital for the workforce as we work towards crediting individuals for prior learning and work experience. College administrators received some good ideas from a recent tour of the Career and Technical Education facilities and Policy Academy at the College of DuPage.

PRESIDENT CABINET REPORTS

Winter Intersession

Assistant Provost Stephanie Hartford reported that the three-week winter intersession, including two online classes led by Dr. Jane Bryant and Dr. Nikki Borrenpohl, would run from December 19 through January 6. A four-week session is proposed in the 2024 academic calendar.

PRESENTATIONS – None.

INFORMATIONAL ITEMS – None.

CONSENT AGENDA

Vice-Chairman Smith asked if there were any Consent Agenda items the Board would like to pull for further discussion or a separate vote. Hearing none, Consent Agenda items A – H were presented for approval:

A. 2024-2025 Academic Calendar

Approved the academic calendar for 2024-2025.

B. Protection, Health, and Safety (PHS) Projects

Approved the PHS projects for the Electrical System Transformer upgrades and the Boiler Replacement project as presented in the Capital Projects applications.

C. 2022 Tax Levy Resolution

Adopted the 2022 resolution certifying the tax levy for Community College District No. 530 and approved that the certificates of tax levy be filed appropriately so that taxes can be extended and collected by the County Clerks of Franklin, Jackson, Perry, Randolph, and Williamson.

D. Architect for JALC Career and Technical Center

Approved the recommendation of the Architect Selection Task Force and authorized the administration to contract with BHDG Architects to perform architectural design services and project management for the JALC Career and Technical Center Project.

E. Personnel Action Items

Approved the employment and ratification of personnel as recommended by President Overstreet.

F. Expenditure Report

Approved the Expenditure Report for the period ending October 31, 2022.

G. Treasurer's and Financial Report

Approved the Treasurer's and Financial Report for the period ending September 30, 2022.

H. Minutes of October 25, 2022

Approved the minutes of the October 25, 2022, regular meeting.

Mandy Little and Glenn Poshard moved and seconded that the Board of Trustees approve Consent Agenda Items A – H, as presented.

Upon roll call, all members present voted Yes. Motion carried.
(Resolution #16-4289)

EXECUTIVE SESSION

Vice-Chairman Aaron Smith stated that it was desirable to take necessary action to adjourn into a closed session pursuant to 5 ILCS 120-2(c) to discuss pending litigation.

Brent Clark and Mandy Little moved and seconded that the Board of Trustees adjourn into closed session.

Upon roll call, all members present voted Yes. Motion carried.
(Resolution #16-4290)

The Board adjourned into a closed session at 5:43 p.m.

The Board returned to the open session at 6:07 p.m.

ANNOUNCEMENTS

None.

ADJOURNMENT

Jake Rendleman and Mandy Little moved and seconded that the regular meeting of the Board of Trustees be adjourned.

Upon roll call, all members present voted Yes. Motion carried.
(Resolution #16-4291)

The meeting was duly adjourned at 6:08 p.m.

Respectfully submitted by: Susan May, Recording Secretary to the Board of Trustees



William J. Kilquist, Chairman



Jacob "Jake" Rendleman, Secretary

APPENDIX A

A. FULL-TIME PROFESSIONAL STAFF

Name	Position	Salary	Effective Date
Reba Ourun	Transfer Specialist/Advisor	\$40,000	11/16/22
Gary Tendick*	Assistant Director of Institutional Research	N/A	07/01/22

**This is an adjustment to Mr. Tendick's title based on an updated job description and does not include a salary adjustment.*

B. PART-TIME STAFF

Name	Type	Effective Date
Tenley Dailey	Adjunct Faculty Sub. (Dental Assisting)	09/22/22
Kimberly Dyer	Adjunct Faculty (Orientation)	01/09/23
Randall Brown	Workforce Development Trainer	10/15/22
Novella Harris	Workforce Development Trainer	09/19/22
Corey Kidd	Workforce Development Trainer	10/01/22
Martin Merrell	Workforce Development Trainer	10/03/22
Alfred Pryor	Workforce Development Trainer	09/19/22
Jeffrey Kurtz	Community Education Instructor	10/08/22
Israel Queen	Community Education Instructor	09/26/22
Catherine Staller	Community Education Instructor	10/17/22