Shared Governance Council Minutes

December 8, 2022

Members present - Rachel Sveda-Webb, Bradley Griffith, Megan Moseley, Donnie Winget, Tammy Wernsman, Todd Moe, Crystal Young, Cornelius Fair, Gretchen Kohlhaas, Drew Stacy, Danielle Burke, and Steve O'Keefe.

Review of Shared Governance Model:
Rachel provided a third proof of the Shared Governance Model for approval of the Council. The orientation was changed to portrait to provide a more accurate and easy-to-read visual of how the Council will function at JALC. Rachel requested feedback from the group by Tuesday, December 13th. The group discussed further modifications that would provide a clearer visual including a reduction of arrows and total words on the page. Danielle and Donnie both provided examples to represent what the group discussed to provide to Amy Bafford for proof #4.

Committees and Taskforces Creation:
Requests to form committees and taskforces as well as requests to end taskforces once their purpose has been fulfilled will flow through the Shared Governance Council (SGC). Prior to this decision, a rough draft of a form to create a committee/taskforce had been started, so the Council is utilizing this draft to create an online form that can be submitted on the Shared Governance website. Rachel will work with Phillip Lane to create this form.

Committee and Taskforce List:
An up-to-date listing of committees and taskforces will also be posted to the SGC website. The list provided by the Provost's Office indicated that committees report to SGC but was unclear about taskforces. Rachel will check with the Provost's Office to confirm that taskforces should also send recommendations through SGC. The committee/taskforce list will also include the names of Chairs and Co-Chairs and email addresses.

First Submissions:
Votes are needed on the first submission received by the Council. The process now is to put an X in the box of the action that each member thinks should be taken on the request. Danielle suggested a Google form that shows who completed the "survey" and the overall results but not each individual's response. Rachel will vet this as an option and report back at the next meeting.

Website:
Rachel provided a draft of the SGC website content for review and requested edits to be submitted by Tuesday, December 13th. She has a meeting scheduled with Phillip Lane to discuss website formatting, add email addresses to all names on the website, and updated the listing of committees and taskforces.

The December C & I meeting is scheduled for December 15th, so those updates will be provided at the January meeting.

The meeting was adjourned at 2:35pm.

The next meeting will be on January 12th at 2:00 pm.

Respectfully submitted by Rachel Sveda-Webb, SGC Chair.