

**JOHN A. LOGAN COLLEGE**  
**Board of Trustees**  
**Carterville, Illinois**

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on Tuesday, September 27, 2022, commencing at 6:00 p.m. The meeting was open to the public and available via Zoom.

The meeting was called to order by Chairman William Kilquist.

The Chairman directed the recording secretary to call the roll.

Rebecca Borgsmiller	-- present
Brent Clark	-- not present
Bill Kilquist	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Aaron R. Smith	-- present
Jeremiah Brown	-- present

Also present were President Kirk Overstreet, Legal Counsel Don Prosser, Provost Melanie Pecord, Vice President Stacy Buckingham, Recording Secretary Susan May, and other College personnel.

Chairman Kilquist led the Board in the Pledge of Allegiance.

**OPPORTUNITY FOR PUBLIC COMMENTS**

There were no public comments.

**BOARD OF TRUSTEES REPORTS**

**A. Chairman's Report**

No report.

**B. Athletics Advisory Committee**

Chairman Kilquist reported that the volleyball team is currently tied for first place in the Great Rivers Athletic Conference (GRAC). The men's and women's golf teams are having a great fall, and golfer Andrew Watson was the medalist at the men's invitational tournament held at Kokopelli. The men's and women's basketball teams are gearing up for their season, and the men will host the Sixth Annual Midwest JUCO Jamboree on October 16. The first home game for men's basketball is November 9, and the women play at home on November 19. The softball team raised \$2,360 for St. Jude at the St. Jude Classic Tournament. Logan Baseball hosted a fall invitational that brought 18 junior college teams to southern Illinois. The annual Logan Baseball Golf Scramble will be held on October 8 at Crab Orchard Golf Club. Athletic Director Greg Starrick added that they are working to resume the athletic fund-raising events in the spring.

**C. Building, Grounds, and Safety Committee**

Trustee Jake Rendleman reported that the bell tower had been reassembled and installed on the Pedestrian Pathway. Asphalt work should begin in a few weeks, and the project should be substantially complete by the end of October. Design work is underway for the second-floor renovations of the C & E wings, and the initial submittal to the Capital Development Board is due next month. The West Lobby Expansion project is also in the design phase. This project's final submittal to the Capital Development Board is due June 2023.

**D. Board Policy Committee**

Trustee Rebecca Borgsmiller reported that the Board Policy Committee met on September 15 to review various policy updates. Some policies were held for further review, and the policy updates on tonight's agenda were approved for the first reading.

**E. Budget and Finance Committee**

No report.

**F. Integrated Technology Committee**

No report.

**G. Illinois Community College Trustees Association (ICCTA)**

No report.

**H. John A. Logan College Foundation**

Ms. Staci Shafer, Executive Director of the Foundation, provided updates to the Board. Currently, the Foundation Board is comprised of 19 members representing all eleven high schools in our district, but they are looking for additional individuals to increase their membership. The Annual Foundation Golf Classic will be held on October 14. This event provides an excellent opportunity to connect with the community and increase scholarship opportunities for the Foundation. Each year the Foundation awards over \$1 million in scholarships and distributed 39 scholarships for nursing students last year. During the previous three years, the Foundation has established nine new scholarship endowments and 19 new scholarships. Scholarships to local high schools alone have increased by 63 percent. In addition to scholarships, the Foundation has awarded \$282,000 in campus grants over the last five years. These grants provide an excellent opportunity for faculty and departments to apply for enhanced student learning opportunities not funded in the budget.

**G. Student Trustee**

Student Trustee Jeremiah Brown commented that the panel discussion with Governor Pritzker was an excellent opportunity for the students and noted that Student Senate would be working to increase student awareness of available resources. The Student Senate is also working on scheduling Coffee with a Cop and Lunch with Leaders this semester.

**FACULTY ASSOCIATION REPORTS**

**A. Faculty Association Report** – No report.

**B. Adjunct Faculty Association** – No report.

**C. Logan Operational Staff Association Report** – No report.

## **EXECUTIVE LEADERSHIP REPORTS**

### **John A. Logan College Hunting and Fishing Days**

Vice-President Stacy Buckingham reported that the Hunting and Fishing Days event at the Du Quoin Fair Grounds went very well and thanked all the individuals involved in putting this event together. Several John A. Logan College clubs and departments were represented this year, and there were 86 different vendor booths. The vendors will be surveyed to capture feedback on their experience. Veterans and first responders were also honored at the Veteran's Appreciation Event, featuring testimonies from two JALC Veteran students and a Quilts of Valor presentation.

### **Snack Locker**

Provost Melanie Pecord commented that students had been utilizing the Snack Locker, and multiple departments on campus are working together to keep it supplied for students. An Amazon list has been created for individuals who want to donate food items, and monetary donations can be made through the Foundation.

### **Long-Range Strategic Plan**

President Overstreet distributed a copy of strategies and tactics developed by the President's Cabinet members in alignment with the Long-Range Strategic Plan. The next step will include each individual at the College developing goals and action steps that align with their department's strategies and tactics. The Office of Institutional Effectiveness and Research will synthesize this information for quarterly reporting to the Board of Trustees.

### **Aldon Addington Art Sculptures**

President Overstreet reported that John A. Logan College had acquired two art sculptures from local artist Aldon Addington, funded through the Fred and Blanche Sloan Art Endowment. Mr. Addington was a professor at SIUC and conducts his work in stainless steel. Welding and construction management students will assist in building the bases for each piece of art which will be unveiled at a reception planned for November 5. The College is also collaborating with Artspace 304 to create a southern Illinois art trail, including stops at Southeastern Illinois College, John A. Logan College, SIH Cancer Institute, and Artspace 304.

### **Highway Construction Careers Training Program**

President Overstreet reported that the College has entered into an intergovernmental agreement with the Federal Highway Administration, Illinois Department of Transportation (IDOT), and Shawnee Community College to develop a Highway Construction Careers Training Program (HCCTP) at Shawnee Community College. This program will run under the direction of John A. Logan for the next two years and then be handed over to Shawnee Community College.

## **PRESIDENT CABINET REPORTS**

### **STEM Day at JALC**

Assistant Provost Stephanie Hartford reported that John A. Logan College would host a STEM Day for high school students on October 14. Six high schools will bring students to campus to explore careers and majors in STEM (science, technology, engineering, and mathematics) with rocket demonstrations and other hands-on activities.

### **Grow Your Own Illinois Initiative**

Dr. Hartford reported that individuals met with Dr. Cecil Smith, Dean of SIUC's School of Education, to discuss opportunities for collaboration in the Grow Your Own Illinois Initiative that supports racially diverse individuals entering the profession of teaching within their communities. Many options were discussed, including class scheduling and identifying pathways to outline timelines for individuals to get their degrees, the associated costs, and how grant funding could offset expenses.

### **Winter Session**

Assistant Provost Hartford reported that the College would offer a three-week winter session for the first time, which will run from December 19 through January 6. Online courses available during this session include Introduction to Literature and American Government.

### **Distance Learning Classroom**

Dr. Hartford reported that a new distance-learning classroom had been developed using funds from a Career Pathway Educational Grant. This new classroom will allow us to connect with partner high schools to offer classes in a synchronist format.

### **Interacting with Law Enforcement Forum**

Assistant Provost Christy Stewart reported that over 150 individuals attended a forum on Interacting with Law Enforcement hosted by John A. Logan College and Connect 360.

### **Fall 2022 Enrollment**

Assistant Vice-President Jordan Mays presented tenth-day enrollment numbers for the fall, including an overall headcount of 3,272 and 29,605 credit hours. Mr. Mays noted that the fall credit hours increased by 1.21 percent (not including dual credit hours) and 6.17 percent (including dual credit hours). Student profile information for the fall cohort of 471 first-time, full-time freshmen was also provided and will be monitored for reporting retention and graduation rates. In 2021, the College retention rates were 62 percent, and the national average for community colleges was 60.7 percent. Mr. Mays works closely with the student support group to identify different avenues to interact with students. President Overstreet added that this data is creating baselines to be utilized by the Strategic Enrollment Management Taskforce to develop strategies for increased persistence and retention.

### **2022 Medallion Awards Competition**

Assistant Vice-President Steve O'Keefe reported that John A. Logan College would be recognized at the 2022 Medallion Awards Ceremony in Chicago for top achievements in community college advertising, public relations, and communications.

## **PRESENTATIONS**

### **Hiring Procedures**

Ms. Megan Moseley, manager of human resources, presented information to the Board on the College's hiring processes from the initial approval to post a position through the employment offer and Board of Trustees approval. Ms. Moseley also commented on the Paycor software that would replace the current 20-year-old system that is no longer supported. The Office of Human Resources is confident that this new system would help streamline the hiring process and provide an online platform for advertising, onboarding, exit interviews, etc.

## **INFORMATIONAL ITEMS**

### **A. Retirements and Resignations**

President Overstreet accepted the retirements of Mikeal Kos, associate professor of nursing, effective September 1, 2022; Glenda Hastings, mail clerk and document specialist III, effective December 1, 2022; and Eric J. Pulley, director of institutional research, effective December 1, 2022.

President Overstreet accepted the resignation of Abigail Wheatley, TRIO transfer specialist and advisor, effective August 19, 2022.

## **CONSENT AGENDA**

Chairman Kilquist asked if there were any Consent Agenda items the Board would like to pull for further discussion or a separate vote. Hearing none, Consent Agenda items A – M were presented for approval:

### **A. Institutional Assessment for Southern Illinois Collegiate Common Market**

Authorized the administration to pay \$355,323 to the Southern Illinois Collegiate Common Market (SICCM) for John A. Logan College's share of program costs for FY 2023.

### **B. Dual Credit Agreement with Shawnee Community College, District #521**

Approved the Joint Agreement for Dual Credit Educational Cooperation between Shawnee Community College, District #531, and John A. Logan College, District #530.

### **C. Nursing Program Testing Service Provider**

Approved the Nursing Program testing product provided through the Assessment Technology Institute, LLC, in the amount of \$62,250.

### **D. Award of Bid for Exterior Building Wash Project**

Awarded the bid for Sections #1 through #4 of the Exterior Building Wash Project to McPherson Enterprises, the lowest responsible bidder, for a total cost of \$39,978.81.

### **E. Award of Bid for Power/Conduit Project for Parking Lot A**

Awarded the bid for the base requirements, plus three (3) alternative add-on options for the Power/Conduit Project for Parking Lot A to W. J. Burke Electric Company, for a total cost of \$37,000.

### **F. Award of Bid for G218 Remodel**

Awarded the bid for the G218 Remodel Project funded through the PATH Program State Grant to W. F. Stift, Inc., as the sole qualified bidder for a total cost of \$49,978.

### **G. Nutanix Licensing and Support Agreements**

Approved a purchase from CDW-G for a three-year licensing and support agreement with Nutanix Data Center Services in the amount of \$104,788.59.

### **H. Office of Human Resources Software**

Approved the implementation of Paycor, Inc. for the Office of Human Resources at a cost not to exceed \$52,500 for FY23.

### **I. President Overstreet Contract Renewal**

Approved a three-year contract renewal for President Kirk Overstreet, commencing on January 1, 2024, through December 31, 2026.

**J. Personnel Action Items (Appendix A)**

Approved the employment and ratification of personnel as recommended by President Kirk Overstreet.

**K. Expenditure Report**

Approved the Expenditure Report for the period ending August 31, 2022.

**L. Treasurer's and Financial Report**

Approved the Treasurer's and Financial Report for the period ending July 31, 2022.

**M. Meeting Minutes**

Approved the minutes of the August 23, 2022, Board of Trustees' regular meeting.

Mandy Little and Glenn Poshard moved and seconded that the Board of Trustees approve Consent Agenda Items A – M, as presented.

Upon roll call, all members present voted Yes. Motion carried  
(Resolution #16-4284)

**ANNOUNCEMENTS**

None.

**ADJOURNMENT**

Jake Rendleman and Mandy Little moved and seconded that the regular meeting of the Board of Trustees be adjourned.

Upon roll call, all members present voted Yes. Motion carried.  
(Resolution #16-4285)

The meeting was duly adjourned at 7:39 p.m.

Respectfully submitted by: Susan May, Recording Secretary to the Board of Trustees



William J. Kilquist, Chairman



Jacob "Jake" Rendleman, Secretary

## APPENDIX A

<b>A. Full-Time Professional Staff</b>			
Name	Position	Salary	Effective Date
Mikaylan Roach	Alumni Engagement and Affinity Programs Coordinator	\$40,000	10/17/22
Kimberly Dyer	Coordinator of Financial Aid	\$40,000	09/01/22
Dennis Kellerman	Advisor/Counselor/Recruiter for Applied Technology	\$40,000	10/03/22
Kori Grodzicki	Technology Support Technician	\$40,000	09/01/22
Jonathan Gunzel	Technology Support Technician	\$40,000	09/16/22
Alex Hayes	Technology Support Technician	\$40,000	09/01/22
<b>B. Part-Time Staff</b>			
Name	Type	Effective Date	
Trisha Earll	Adjunct Faculty (Cosmetology)	08/17/22	
Axel Madison	Adjunct Faculty (EMT)	09/06/22	
Drew Stacy	Adjunct Faculty Sub (Criminal Justice)	08/29/22	
Marcus Walker	Assistant Men's Basketball Coach (Stipend)	09/01/22	
Gregory Kupiec	Community Education Instructor	06/06/22	
Ivy Pelissier	Community Education Instructor	06/16/22	
Ashtyn Barton	Fitness Desk Attendant	08/01/22	
Peyton Bittle	Fitness Desk Attendant	08/08/22	
Caden Hawkins	Fitness Desk Attendant	08/09/22	
Olivia Hildebeitel	Fitness Desk Attendant	08/04/22	
Haley Smith	Fitness Desk Attendant	09/01/22	
Kathleen Hartnett	Logan Academy Instructor	09/20/22	
Jonathan Pochie	Logan Academy Instructor	08/25/22	
Mark Wece	Workforce Development Trainer	06/30/22	
<b>C. Volunteers</b>			
Name	Type	Appointment	
Michael Mooneyham	Athletics Volunteer	08/17/22	