

JOHN A. LOGAN COLLEGE
Board of Trustees
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on Tuesday, June 28, 2022, commencing at 6:45 p.m. The meeting was open to the public and available via Zoom.

The meeting was called to order by Chairman Bill Kilquist.

The Chairman directed the recording secretary to call the roll.

Rebecca Borgsmiller	-- present
Brent Clark	-- present
Bill Kilquist	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Aaron R. Smith	-- not present
Jeremiah Brown	-- present

Also present were President Kirk Overstreet, Legal Counsel Rhett Barke, Provost Melanie Pecord, Vice President Stacy Buckingham, Recording Secretary Susan May, and other College personnel.

Chairman Kilquist led the Board in the Pledge of Allegiance.

OPPORTUNITY FOR PUBLIC COMMENTS

There were no public comments.

BOARD OF TRUSTEES REPORTS

A. Chairman's Report

No report.

B. Athletics Advisory Committee

Trustee Brent Clark reported that approximately 1,750 athletic camp participants and spectators have been on campus this summer. The JALC Athletic Department was awarded the Great Rivers Athletic Conference All-Sports Trophy for the fifth time in the last six years. Logan Fitness memberships are up about 16 percent, and bookings for parties at Logan Fitness have opened up.

C. Building, Grounds, and Safety Committee

Trustee Jake Rendleman reported that the Board Building, Grounds, and Safety Committee met on June 14 to discuss the upcoming ICCB RAMP project submissions and the Qualification Based Selection process for architectural services for the Career and Technical Education grant. A pre-construction meeting for the Pedestrian Pathway project is set for July 6, and the pre-bid meeting for the Elevator and Mezzanine project is scheduled for July 19. The Foundation funded the new

furniture installed in the student arcade area and upper C-Wing. Ionization units have been installed on the main campus and will be installed in the Annex building soon.

D. Board Policy Committee

Trustee Rebecca Borgsmiller reported that several policies were ready for final action tonight, and one new policy was included for the first reading.

E. Budget and Finance Committee

Trustee Poshard reported that the Committee had not met this month.

F. Integrated Technology Committee

Trustee Borgsmiller reported that the Committee did not meet in June.

G. Illinois Community College Trustees Association (ICCTA)

Trustee Jake Rendleman attended the ICCTA Annual Convention in Chicago along with Trustees Mandy Little, Aaron Smith, President Overstreet, and the Outstanding Adjunct Faculty nominee Gretchen Hilliard Cudworth. JALC student Ashlyn Jackson also attended and was recognized as the statewide winner of the Gandhi/King Peace Scholarship. Trustee Rendleman was also the recipient of the 25-year Trustee Award.

H. John A. Logan College Foundation

Trustee Jake Rendleman reported that the Foundation awarded more than \$620,000 in scholarships and waivers to area high school graduates for the Fall semester. Scholarship application dates are changing for 2023 and will open on October 1, 2022, to align with the date students can begin applying for Financial Aid. The Foundation Board voted to support the JALC Promise Scholarship Program in its first year. The 45th Annual JALC Foundation Golf Classic will be held on Friday, October 14, at Crab Orchard Golf Course. Ullico has agreed to a \$5,000 title sponsorship along with US Bank.

I. Student Trustee

Student Trustee Jeremiah Brown was pleased with the success of the first annual Juneteenth Celebration at the College.

FACULTY ASSOCIATION REPORTS

A. Faculty Association Report

Association President Jane Bryant did not have a report from the Association but mentioned that the Political Science Club would be hosting Civic Leadership Academy events for the upcoming year, and she welcomed the Board's input on programming suggestions.

B. Adjunct Faculty Association – No report.

C. Logan Operational Staff Association Report – No report.

EXECUTIVE LEADERSHIP REPORTS

New Phone System

Vice-President Stacy Buckingham reported that the agreement with GoTo Connect was executed after receiving Board approval at the May 24 emergency special meeting. By May 31, the College was able to receive calls in Admissions, Advisement, Financial Aid, Bursar, and Campus Police. Over 300 phones have

been deployed, and 17,500 call connections have occurred. Ms. Buckingham thanked the IT staff for their efforts in getting the new phone system up and running.

Juneteenth Celebration

Provost Melanie Pecord reported that the first annual Juneteenth Celebration on June 18 featured guest speakers, live entertainment, food, and other fun activities. Dr. Pecord thanked the organizers of the event, Toyin Fox, Matt Garrison, and Kristin Yosanovich.

Phi Theta Kappa Awards

Phi Theta Kappa recently returned from a Regional Convention and received several honors. Their College Project, Improving Student Success in Online Learning through Infographics, was voted #1 and will be published. They received first place in the Illinois Region Service Project Challenge and Outstanding Honors in Action Project. Chapter President Angel Najar was recognized as a leader in the Distinction Award, and Chapter Treasurer Nathan Hindrey received the Spirit Award.

Illinois Council of Community College Presidents

President Kirk Overstreet recently attended the Illinois Council of Community College President's meeting and noted that most community college presidents in the state face similar issues. The BSN project has had a lot of traction and distraction, so we are now looking into creating a Bachelor of Applied Science degree. The new short-term MAP grants, which will now cover students enrolled in certificate programs, will also help us tap into our adult population.

JALC Promise Scholarship Program

President Overstreet has been working with Superintendent Daniel Booth to have every sophomore at Carbondale High School apply for the Promise Scholarship Program that could pave the way for students to attend John A. Logan College. One aspect of this program will be to assist students in completing the FAFSA application, which may open up opportunities to receive scholarships and grant assistance. The College will pilot this program with Carbondale High School in the first year, with the expectation to expand to all high schools in the College's district.

PRESENTATION: STRATEGIC LONG-RANGE PLAN

Jordan Mays, Assistant Vice-President for Institutional Effectiveness and Research, reported on the formation of the Strategic Long-Range Plan that included several representatives from internal and external constituents. The Strategic Plan impacts Board Policy by updating the Mission, Vision, and Core Values. Over 560 responses were received from surveys requesting feedback on the revisions to these statements and the strategic pillars identified to move the College forward. President Overstreet added that annual goals would be created that point to the strategic pillars, and every department would create tactics to match these goals. The plan will be presented to the College community at the fall in-service meeting and will become a part of the everyday functions of the College. This plan and revisions to the statements of mission, vision, and core values contained in Board Policy are presented for the first reading this month and will be presented to the Board of Trustees for final action in July.

INFORMATIONAL ITEMS

A. Professional and Executive Support Staff Salary Schedule

President Overstreet reported that as part of the organizational change, the College would no longer utilize Compease to guide the salary structure for professional staff. The administration has worked over the past year to develop a salary structure that includes minimum, mid-point, and maximum

salary ranges based on comparative data that will be reviewed every two years. This schedule is located in Administrative Procedure that will be posted and transparent to the College Community.

B. Retirements and Resignations

President Overstreet accepted the resignation of Jordan Hicks, Advisor/Counselor/Recruiter for Applied Technology, effective June 15, 2022.

CONSENT AGENDA

Chairman Kilquist asked if there were any Consent Agenda items the Board would like to pull for further discussion and a separate vote. Hearing none, Consent Agenda items A – N were presented for approval:

A. FY 2023 Resource Allocation and Management Plan (RAMP)

Approved the FY 2023 Resource Allocation and Management Plan for submission to ICCB and IBHE in the order presented.

B. Capitol Strategies Annual Contract

Approved a one-year contract with Capitol Strategies for network engineering services, not to exceed \$80,000 for the FY 2023 fiscal year.

C. Interfund Loans

Approved the following interfund loans from the Working Cash Fund: \$70,000 to the Student Activity Fund, \$750,000 to the Restricted Purposes Fund, and \$300,000 to the Liability, Protection, and Settlement Fund.

D. Transfer of Interest Earned from Working Cash Fund

Authorized the College treasurer to make the necessary entries to transfer the interest earned in the working cash fund through June 30, 2022, in the anticipated amount not to exceed \$16,000, to be transferred to the Educational Purposes Fund to be used for the general educational needs of the College.

E. Full-Time Faculty Academic Rank

Approved the academic rank promotions of Associate Professor for Robert Craig and Jason McFarland, and Professor for Thomas Chandler, Sheri Cook, Jo Forer, Heather Hampson, Mikeal Kos, Kem Pinto, and Debra Russell.

F. Dual Credit Agreement with Rend Lake College

Approved a Joint Agreement for Dual Credit Educational Cooperation between Rend Lake College, District #521, and John A. Logan College, District #530.

G. Title Updates

Approved title updates for Executive Directors and the Administrative Assistant to the President as recommended, effective July 1, 2022.

H. Appointment of Assistant Vice-President of Human Resources

Approved the appointment and employment contract for Johnna Herren as Assistant Vice-President of Human Resources, effective July 1, 2022, through August 31, 2023.

I. Employment and Ratification of Personnel (Appendix A)

Approved the employment and ratification of personnel as recommended by the President.

J. Expenditure Report

Approved the Expenditure Report for the period ending May 31, 2022.

K. Treasurer's and Financial Report

Approved the Treasurer's and Financial Report for the period ending April 30, 2022.

L. Meeting Minutes of Regular Meeting

Approved the minutes of the May 24, 2022, regular meeting.

M. Content of Closed Session Minutes

Approved the content of the May 24, 2022, closed session minutes.

N. Meeting Minutes of Special Meeting

Approved the minutes of the May 24, 2022, emergency special meeting.

Jake Rendleman and Glenn Poshard moved and seconded that the Board of Trustees approve Consent Agenda items A – N as presented.

Upon roll call, all members voted Yes. Motion carried.
(Resolution #16-4271)

NEW BUSINESS

A. Employment of Administrator: Director of Financial Assistance

Approved the employment of Ms. Cheri Rushing as the Director of Financial Assistance, effective July 18, 2022.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve the employment of Ms. Rushing as the Director of Financial Assistance, effective July 18, 2022.

Upon roll call, all members present voted Yes. Motion carried.
(Resolution #16-4272)

B. Ratification of Head Men's Basketball Coach

Ratified the employment of Mr. Tyler Smithpeters as the Head Men's Basketball Coach, effective June 7, 2022.

Glenn Poshard and Brent Clark moved and seconded that the Board of Trustees ratify the employment of Mr. Tyler Smithpeters as the Head Men's Basketball Coach, effective June 7, 2022.

Upon roll call, all members present voted Yes, with the exception of Chairman Bill Kilquist, who voted No. Motion carried.
(Resolution #16-4273)

C. Strategic Long-Range Plan for First Reading (No Action)

The Strategic Long-Range Plan was submitted to the Board for first reading. This plan also includes updates to Board Policies 3110, Statement of Mission and Goals; 3111, Statement of Philosophy; 3112, Statement of Core Values, and 3113, Statement of Vision. The plan will be presented for final action at the July regular meeting.

D. New Board Policy for First Reading (No Action)

Board Policy 8318, Financial or Physical Hardship Withdrawal, was presented to the Board of Trustees for first reading. It will be submitted to College employees for review and returned to the Board for final action in July.

OLD BUSINESS

A. Board Policy Revisions for Final Action

Revisions to Board Policy were presented for first reading to the Board of Trustees and made available to College employees for input. There were no comments or updates received to the proposed revisions:

- 5220 Professional Staff Position Guidelines
- 5220A Professional Staff Compensation
- 5220B Minimum Requirements – NTP Staff (*policy deleted*)
- 5221 Executive Support Staff Position Guidelines
- 5221A Executive Support Staff Compensation
- 5221C Minimum Requirements – Executive Support Staff (*policy deleted*)
- 5224 Change of Position
- 5227 Professional and Executive Support Staff Contract Extensions
- 5410 Policies for Adjunct Faculty (*policy deleted*)
- 7154 Purchasing

Becky Borgsmiller and Mandy Little moved and seconded that the Board of Trustees approved the Board Policy revisions as presented.

Upon roll call, all members present voted Yes. Motion carried.
(Resolution #16-4274)

B. Adoption of 2022-2023 Budget

The tentative budget for the 2022-2023 academic year was presented at the May 24, 2022 meeting, and a public meeting was held at 6:00 p.m. on June 28, 2022. Changes between the tentative and final proposed budget were stated during the budget hearing.

Glenn Poshard and Brent Clark moved and seconded that the Board of Trustees approve the 2022-2023 budget as recommended and authorize the administration to implement this budget effective July 1, 2022.

Upon roll call, all members present voted Yes, with the exception of Trustee Becky Borgsmiller, who voted No. Motion carried.
(Resolution #16-4275)

ANNOUNCEMENTS

Chairman Kilquist announced that a committee would be formed to review the architectural, engineering, and surveying professional services for the Career and Technical Education Grant as part of the Qualification Based Selection procedure.

The Logan Baseball Golf Scramble is scheduled for Saturday, October 8, at the Crab Orchard Golf Club.

ADJOURNMENT

Glenn Poshard and Mandy Little moved and seconded that the regular meeting of the Board of Trustees be adjourned.

Upon roll call, all members present voted Yes. Motion carried.
(Resolution #16-4276)

The meeting was duly adjourned at 7:50 p.m.

Respectfully submitted by: Susan May, Recording Secretary to the Board of Trustees



William J. Kilquist, Chairman



Jacob "Jake" Rendleman, Secretary