

**JOHN A. LOGAN COLLEGE**  
**Board of Trustees**  
**Carterville, Illinois**

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on Tuesday, May 24, 2022, commencing at 6:00 p.m. The meeting was open to the public and available via Zoom.

The meeting was called to order by Chairman Bill Kilquist.

The Chairman directed the recording secretary to call the roll.

Rebecca Borgsmiller	-- present
Brent Clark	-- present
Bill Kilquist	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Aaron R. Smith	-- not present
Jeremiah Brown	-- present

Also present were President Kirk Overstreet, Legal Counsel Rhett Barke, Assistant Provost Stephanie Chaney-Hartford, Vice President Stacy Buckingham, Recording Secretary Susan May, and other College personnel.

Chairman Kilquist led the Board in the Pledge of Allegiance.

The Board observed a moment of silence in remembrance of the victims of the Uvalde, Texas Elementary School shooting.

**OPPORTUNITY FOR PUBLIC COMMENTS**

There were no public comments.

**BOARD OF TRUSTEES REPORTS**

**A. Chairman's Report**

No report.

**B. Athletics Advisory Committee**

Trustee Brent Clark reported that the interview process for the head men's basketball coach was complete, and they look forward to receiving a recommendation from the Hiring Committee soon.

**C. Building, Grounds, and Safety Committee**

Trustee Jake Rendleman reported that the Committee had not met but provided updates on facility projects. Architechniques is currently adjusting the design of the Elevator and Mezzanine project to

accommodate the modifications required for the West Lobby Expansion project. BHDG Architects are designing the next phase of the West Lobby Expansion Project, which will include project meetings and updates throughout the process. The design phase should conclude in June 2023. The final clean-up for the Bike Path will take place in the coming weeks, and a ribbon-cutting will be scheduled with the City of Carterville when complete. A new slip-resistant epoxy coating will be installed in the Logan Fitness shower areas between the summer and fall semesters. The replacement of the Logan Practice Facility roof is complete, and the replacement of the G Building roof is underway.

**D. Board Policy Committee**

Trustee Rebecca Borgsmiller reported that the Board Policy Committee met on May 17 to review revisions presented by the administration and agreed to present them to the Board for first reading. She noted that more significant changes were included in this group of policies and encouraged the Board thoroughly review the policies before the next meeting.

**E. Budget and Finance Committee**

Trustee Glenn Poshard reported that they had met to review the audit that was presented last month and had some preliminary discussions about the tentative 2022-2023 budget.

**F. Integrated Technology Committee**

Trustee Rebecca Borgsmiller reported that the Committee did not meet this month.

**G. Illinois Community College Trustees Association (ICCTA)**

Trustee Jake Rendleman reported that several members of the Board were planning to attend the ICCTA Annual Awards Banquet in Chicago on June 10. The College's nominee for the Gandhi/King Peace Scholarship, Ashlyn Jackson, will also be recognized as a statewide winner.

**H. John A. Logan College Foundation**

Trustee Jake Rendleman reported that the Foundation would hold its quarterly meeting on May 25. The Foundation Team, including Trustee Rendleman and President Overstreet, will participate in the Bocce Ball tournament at HerrinFest.

**I. Student Trustee**

Student Trustee Jeremiah Brown complimented everyone on the beautiful graduation ceremony.

**FACULTY ASSOCIATION REPORTS**

**A. Faculty Association Report**

Association Vice-President Brennan Stover reported that the new officers had been seated and look forward to continued positive relationships with the administration as they work towards student success.

**B. Adjunct Faculty Association – No report.**

**C. Logan Operational Staff Association Report – No report.**

## **EXECUTIVE LEADERSHIP REPORTS**

### **VICE-PRESIDENT OF BUSINESS SERVICES STACY BUCKINGHAM**

#### **FY23 Tentative Budget**

The FY23 tentative budget will be on public display for 30 days, and a budget hearing will be held in June. The tentative budget includes a budgeted deficit of \$3 million in the Education Fund and a budgeted deficit of \$630,000 in the Operations and Maintenance Fund. The Higher Education System received an overall increase of five percent statewide. The FY23 budget was prepared based on an increase of 2.5 percent in base operating and equalization funding; however, individual allocations reported by ICCB today equated to a negative .4 percent for John A. Logan College. The budget will be adjusted to the actual ICCB revenue, which will take it down approximately \$275,000 from where it stands today. The administration will continue to look for additional savings, and changes will be reported in detail to the Board and the public at the Budget Hearing in June.

### **ASSISTANT PROVOST FOR ACADEMIC AFFAIRS STEPHANIE HARTFORD**

#### **Recruitment Events**

Registration events planned for the summer include new student orientation days, a Saturday Sign-Up Event, and a Fall Kick-Off Event for students.

#### **Juneteenth Celebration**

The Office of Diversity and Inclusion will host its first Juneteenth celebration on Saturday, June 18, including live entertainment, food, and various family-friendly activities. This celebration is free and open to the public.

#### **New Digital Media Technology Program**

ICCB has approved the new Digital Media Technology program. This program will replace our current Graphic Design program and provide a broader, more contemporary fit for media needs.

#### **Cyber-Security Program**

The College received its re-designation as a Center for Academic Excellence for the College's Cyber Security Program. This designation is for a five-year term.

#### **Higher Learning Commission**

The College will submit its Assurance Review to the Higher Learning Commission in July. The College will then choose a Quality Initiative to develop over the next three years before its next reaccreditation visit in 2027.

#### **Grant Awards**

The College received \$608,000 from the state of Illinois to support the Early Childhood Access Consortium for Equity Project. This funding is provided through FY24 and will be used to develop

incumbent workers in the early childhood education field to receive higher credentials. The College was also awarded the ICCB Co-Requisite Innovation Grant, designed to help move students through co-requisite and developmental education courses in English and Math.

## **PRESIDENT KIRK OVERSTREET**

### **Strategic Planning**

President Overstreet reported that a new Strategic Long-Range Plan would be presented to the Board for first reading next month. Representatives from all groups on campus and external constituents have worked to develop this plan to move the College forward in the next five years. President's Cabinet will hold a retreat in July to establish annual goals that will tie to each of the strategic pillars. President Overstreet welcomed feedback from the Board on any particular goals to be considered. Third-quarter reports for the One-Year Strategic Plan were also provided to the Board.

### **Enrollment**

President Overstreet reported that enrollment numbers for the fall semester include 13,378 credit hours, which is relatively flat compared to last year. We will continue to look at programs and programming to increase enrollment and have established dashboards to track full-time equivalency (FTE) and headcount. Enrollment and persistence will be key focus points in the upcoming year as we rebuild our foundations after COVID.

### **Leadership Academy**

The first Leadership Academy led by President Overstreet will conclude this month. The purpose of the Leadership Academy is to create a culture of community and understanding among John A. Logan employees. Two new cohorts, including faculty, staff, and operational employees, will be led by Stephanie Chaney-Hartford and Christy Stewart in FY23.

## **INFORMATIONAL ITEMS**

President Overstreet informed the Board of the resignation of Kyle Smithpeters, effective April 25, 2022.

## **EXECUTIVE SESSION**

Chairman Kilquist stated that it was desirable to take necessary action to adjourn into closed session pursuant to 5 ILCS 120/2(c) to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees adjourn into closed session.

Upon roll call, all members present voted Yes. Motion carried.  
(Resolution #16-4264)

The meeting was declared in closed session at 7:30 p.m.

The meeting was declared back in open session at 8:01 p.m.

## **CONSENT AGENDA**

Chairman Kilquist asked if there were any Consent Agenda items the Board would like to pull for further discussion and a separate vote. Hearing none, Consent Agenda items A – H were presented for approval:

**A. 2023-2024 Academic Calendar**

Approved the academic calendar for 2023 – 2024.

**B. FY 2023 Annual Salary Increase for Professional and Executive Support Staff**

Approved an annual salary increase of 3.0% for professional and executive support staff under contract for FY 2023 as determined by Board Policy 5220A and 5221A.

**C. Extension of Employment Contracts**

Approved employment contract extensions for professional staff, grant personnel, and stipend positions.

**D. Personnel Action Items (Appendix A)**

Approved the employment and ratification of personnel as recommended by the President.

**E. Expenditure Report**

Approved the expenditure report for the period ending April 30, 2022.

**F. Treasurer's and Financial Report**

Approved the Treasurer's and Financial Report for the period ending March 31, 2022.

**G. Meeting Minutes**

Approved the minutes of the April 26, 2022, regular meeting of the Board of Trustees

**H. Collective Bargaining Agreement**

Approved the collective bargaining agreement with the Fraternal Order of Police effective April 16, 2022, through June 30, 2024.

Glenn Poshard and Brent Clark moved and seconded that the Board of Trustees approve Consent Agenda items A – H as presented.

Upon roll call, all members voted Yes. Motion carried.  
(Resolution #16-4265)

**NEW BUSINESS**

**A. Athletic Department Housing Scholarships**

In consultation with the Athletic Advisory Committee and Athletic Director Greg Starrick, the administration recommends reincorporating a percentage of institutional funds for athletic housing in the FY 2023 budget in combination with continued fundraising efforts by the Athletic Department to support housing scholarships.

Trustees Mandy Little motioned to table this item for one month to allow more time to review the budget. Trustee Becky Borgsmiller seconded the motion.

There was discussion among the Board regarding the outlook of the FY 2023 budget and also the desire to support athletics. President Overstreet commented that there had been conversations with the Athletic Advisory Committee and Athletic Director that took several steps to limit the recommendation to one year and limit the amount to a percentage (20%) of what the NJCAA allows for scholarships. Athletic Director Greg Starrick affirmed that the 20 percent was a compromise from

the 35 percent initially proposed. Trustee Poshard commented that the Board Finance Committee discussed the original proposal and agreed that this issue was between the President and Athletic Director, and this proposal appears to represent a negotiated settlement between the two individuals. Legal Counsel Rhett Barke clarified that this recommendation would reinstate the use of institutional funds for athletic housing that was removed by the Board of Trustees in July 2015.

Trustee Little withdrew her motion in light of this clarification, and Trustee Borgsmiller agreed.

Trustee Rendleman commented that since 2015, assistant coaches were moved to a set stipend amount that has not been addressed since that time. Chairman Kilquist noted that the Athletic Committee chose a portion of the original proposal that would be acceptable to the Board, Athletic Department, and the community.

Mandy Little and Brent Clark moved and seconded that the Board of Trustees approve the incorporation of institutional funds into the FY 2023 budget for Athletic housing scholarships in combination with Athletic Department fundraising efforts on a probational one-year term to be reviewed at the next budget cycle for FY 2024. The number of scholarships reflects 20 percent of the allowable housing scholarships per NJCAA regulation and is equally distributed among all athletic sports.

Upon roll call, all members present voted Yes. Motion carried.  
(Resolution #16-4266)

#### **B. Tentative Budget for FY 2023**

In accordance with state law, Illinois Community College Board Administrative Rules, and normal operating procedures at John A. Logan College, the administration presented the tentative budget for FY 2023. The budget prepared in tentative form will be made available for public inspection on the College campus and on the College's website for 30 days.

Glenn Poshard and Mandy Little moved and seconded that the Board of Trustees accept the tentative 2022-2023 (FY23) budget to be made available for public inspection, approve the Resolution and Notice of Public Hearing, and authorize the administration to meet all legal requirements concerning the advertisement of the tentative budget and public hearing.

Upon roll call, all members present voted Yes. Motion carried.  
(Resolution #16-4267)

#### **C. Board Policy Revisions for First Reading (No Action)**

The Board Policies Committee reviewed revisions to Board Policies on May 17, 2022, and recommended the revisions for first reading to the Board of Trustees. Revisions will also be made available to College employees for input.

### **ANNOUNCEMENTS**

None.

**ADJOURNMENT**

Jake Rendleman and Glenn Poshard moved and seconded that the regular meeting of the Board of Trustees be adjourned.

Upon roll call, all members present voted Yes. Motion carried.  
(Resolution #16-4268)

The meeting was duly adjourned at 8:26 p.m.

Respectfully submitted by: Susan May, Recording Secretary to the Board of Trustees



William J. Kilquist, Chairman



Jacob "Jake" Rendleman, Secretary