2022-2023 Verification Worksheet

Independent Student – Tracking Group V5

Your 2022-2023 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, the financial aid office at John A. Logan College will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid office at John A. Logan College. John A. Logan College may ask for additional information. If you have questions about verification, contact the financial aid office at John A. Logan College as soon as possible so that your financial aid will not be delayed.

A.   Independent Student's Information

Student's Last Name   Student's First Name   Student's M.I.   Student's SSN or ID Number

Student's Street Address (include apt. no.)   Student's Date of Birth

City   State   Zip Code   Student's Email Address

Student's Home Phone Number (include area code)   Student's Alternate or Cell Phone Number

B.   Independent Student's Family Information

List below the people in your household. Include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2022, through June 30, 2023, or if the child would be required to provide your information if they were completing a FAFSA for 2022-2023. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2023. Additional information may be required to include them in the household.

Include the name of the college for any household member who will be enrolled **at least half time** in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2022, and June 30, 2023. *If more space is needed, attach a separate page with your name and Social Security Number at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
Missy Jones (example)	*28*	*Wife*	*Central University*	*Yes*
		Self		

Student Name: _____ **Student ID Number:** _____

C. Independent Student's Income Information to Be Verified

1. **TAX RETURN FILERS** - **Important Note:** If you (or your spouse, if married) filed, or will file, an <u>amended</u> 2020 IRS tax return, the student must contact the financial aid office as soon as possible. ***If you (and your spouse, if married) filed separate 2020 tax returns, 2020 IRS tax return transcripts must be submitted for each person.***

   Instructions: Complete this section if you, the student, <u>filed or will file</u> a 2020 income tax return with the IRS.

   Check the box that applies:

   ☐ The student has used the IRS DRT in FAFSA on the Web to transfer 2020 IRS income tax return information into the student's FAFSA.

   ☐ The student has not yet used the IRS DRT in FAFSA on the Web, but will use the tool to transfer 2020 IRS income tax return information into the student's FAFSA.

   ☐ The student is unable or chooses not to use the IRS DRT in FAFSA on the Web, and instead will provide the institution with a 2020 IRS Tax Return Transcript(s) or a signed copy of the 2020 income tax return and applicable schedules.

2. **TAX RETURN NONFILERS** – Complete this section if you, the student (and, if married, your spouse), will not file and <u>are not required</u> to file a 2020 income tax return with the IRS.

   Check the box that applies:

   ☐ The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2020.

   ☐ The student (and/or the student's spouse if married) was employed in 2020 and has listed below the names of all employers, the amount earned from each employer in 2020, and whether an IRS W-2 form is attached. Attach copies of all 2020 IRS W-2 forms issued to you (and, if married, to your spouse) by employers. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and Social Security Number at the top.*

Employer's Name	IRS W-2 Provided?	Annual Amount Earned in 2020
(Example) ABC's Auto Body Shop	*Yes*	*$4,500.00*
Total Amount of Income Earned From Work		$

   Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2021 that indicates a 2020 IRS income tax return was not filed with the IRS or other relevant tax authority.

   ☐ Check here if confirmation of non-filing is provided.

   ☐ Check here if confirmation of non-filing will be provided later. *Verification cannot be completed until the proper documentation has been submitted to the student's school.*

   Note: A student who is unable to obtain the documentation listed above must contact the financial aid office.

Student Name: _____ **Student ID Number:** _____

D. **Documentation of Identity/Statement of Educational Purpose**

In order to complete the Verification process, you will need to appear in person at John A. Logan College and present your unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

Identity and Statement of Educational Purpose (To Be Signed in the Presence of a Notary)

If you are unable to appear in person at John A. Logan College to verify your identity, you must provide to the institution:

(a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and

(b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I _____am the individual signing this Statement of Educational Purpose and

(Print Student's Name)

that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of

attending John A. Logan College for 2022-2023.

_____   _____
Student's Signature and Date   Financial Aid Administrator Signature and Date

_____
Student's ID Number

Notary's Certificate of Knowledge

State of _____ City/County of _____ on _____
before me, _____ personally appeared, _____
(Notary's Name)   (printed name of signer)
And provided to me on basis of satisfactory evidence of identification _____
(Type of unexpired government-issued photo ID
provided)
To be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal   _____   _____
(Notary Signature)   (Date commission expires)
(Seal)

Student Name: _____   **Student ID Number:** _____

E.   **Certification and Signature**

> **Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

Each person signing below certifies that all of the information reported on this worksheet is complete and correct. **The student must sign and date this worksheet.** If married, the spouse's signature is optional.

_____   _____
Print Student's Name   Student's ID Number

_____   _____
Student's Signature (Required)   Date

_____   _____
Spouse's Signature (Optional)   Date

Do not mail this worksheet to the U.S. Department of Education.
Submit this worksheet to the John A. Logan College financial aid office.

You should make a copy of this worksheet for your records.

08-26--2022