

JOHN A. LOGAN COLLEGE
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held in the Hancock Conference Center at Carterville, Illinois, on Tuesday, November 23, 2021, commencing at 6:00 p.m. The meeting was open to the public and available via Zoom.

The meeting was called to order by Chairman Bill Kilquist.

The Chairman directed the recording secretary to call the roll.

Rebecca Borgsmiller	-- present
Brent Clark	-- present
Bill Kilquist	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Aaron R. Smith	-- not present
Victor Frankel	-- not present

Also present were President Kirk Overstreet, Legal Counsel Rhett Barke, Provost Melanie Pecord, Vice President Stacy Buckingham, Recording Secretary Susan May, and other College personnel.

Trustee Jake Rendleman led the Board in the Pledge of Allegiance.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

There were no public comments or questions.

BOARD OF TRUSTEES REPORTS

A. Chairman's Report

Chairman Kilquist commented that the Board would hold a retreat in the spring for the purpose of self-evaluation and an annual evaluation of the President.

B. Athletics Advisory Committee – No report.

C. Building, Grounds, and Safety Committee

Trustee Jake Rendleman gave an update on ongoing facility projects. The outdoor dining furniture is in place, and the new classroom furniture will arrive in December. Final dressing and seeding on the Bike Path will soon be complete. F-wing courtyard improvements, including pavers, landscaping, and railings, should be finished in the next few months. Turf for the baseball field should begin to go down in mid-December, and construction on the softball field should start the first week of December.

D. **Board Policy Committee** – No report.

E. **Budget and Finance Committee** – No report.

F. **Integrated Technology Committee**

Trustee Rebecca Borgsmiller reported that the Integrated Technology Committee is reviewing their membership to replace vacancies due to retirements. The Committee discussed the process for requesting new software equipment and received positive feedback on the new view boards installed over the last year. The Information Technology Department is reviewing a voice-over IP phone system, updating their three-year plan, and testing the latest release of Jenzabar One.

G. **Illinois Community College Trustees Association (ICCTA)**

Trustee Jake Rendleman reported that he and Trustee Smith were unable to attend the meeting in Schaumburg; however, President Overstreet participated at the Illinois Council of Community College Presidents, where they discussed the community college Capital Development Board (CDB) projects. Deputy Governor for Education Martin Torres requested the list of projects to review their status.

H. **John A. Logan College Foundation**

Trustee Jake Rendleman reported that former faculty member, John Kuruc, established a \$25,000 scholarship endowment to benefit a sophomore student studying accounting or business. The Foundation is in the process of awarding spring scholarships. Award Spring is in the testing phase and should be live early next month.

I. **Student Trustee** – No report.

FACULTY ASSOCIATION REPORTS

A. **Faculty Association Report**

Association President Robert McKenzie reported that the Executive Committee had reviewed and provided feedback regarding the Employee Code of Conduct document.

B. **Adjunct Faculty Association Report** – No report.

C. **Logan Operational Staff Association Report** – No report.

EXECUTIVE LEADERSHIP REPORTS

A. **Vice-President for Business Services and CFO**

Vice-President Stacy Buckingham reported that the College had received five state payments, including over \$1.3 million in Base Operating funds and over \$2.7 million for Equalization.

The College received over \$7.3 million in property tax payments from Williamson, Jackson, Franklin, and Perry counties. An additional \$4.8 million was received in October and November, totaling \$12.2 million or 80 percent of the property tax levy. At the end of October, tuition revenue was down 6.4 percent (\$298,000) compared to the prior period.

The College awarded \$210,000 in vaccination incentives payments to 1,042 students. Most payments were dispersed directly to the students.

Vice-President Buckingham acknowledged the Harrison Bruce Foundation for their donation of holiday decorations and lights for the Historical Village. The drive-through tour will be held in December.

In November, over 3,200 individuals attended Autumnfest, held at the Oasis Center in Marion. Vice-President Buckingham thanked everyone who participated in the Logan Spotlight supplemental piece. Trustee Little asked for feedback from having the event off-campus. Chris Naegele reported that the setup was challenging due to inconsistent booth spaces; however, he received positive feedback regarding the College events showcased in Logan Spotlight. President Overstreet noted that the College may look for an alternate vendor space next year.

B. Provost

Provost Dr. Melanie Pecord reported that registration is underway for Spring, and a Saturday Sign-Up event is scheduled for January 8.

The Higher Education Relief Funds have been dispersed to students pursuing a certificate or degree. Full-time non-Pell-eligible students could receive \$2,700, and a full-time Pell-eligible student could receive \$3,200. Students who met the qualifications were notified of their eligibility to receive these funds.

C. President

President Dr. Kirk Overstreet expressed his appreciation to the Board as he observed his first year at the College and noted some accomplishments, including re-establishing the President's Cabinet and developing a One-Year Strategic Plan.

President Overstreet noted that the Employee Code of Conduct document referenced by Professor McKenzie aligns with the current mission and values of the College and will serve to strengthen and give guidance to employees moving forward. Union leadership and President's Cabinet members reviewed the document, and it will be presented to the entire campus at the in-service meeting in January.

The College has been working to build collaborations between our university partners and fellow community colleges in an effort to keep students in our region. The College currently has 18 articulation agreements with McKendree University, and President Overstreet will be meeting with Chancellor Lane to sign the Step Ahead Program with SIU-C. Trustee Poshard expressed reservation in consummating arrangements with out-of-state universities and would like to see John A. Logan College strengthen their ties with SIU-C. President Overstreet agreed but noted the benefit of these agreements for students to transfer credit earned at John A. Logan College in their first two years.

President Overstreet joined the Alliance for Innovation and Transformation (AFIT), which provides continuous improvement models and leadership development. The College is looking for ways to develop its talent on campus. Currently, 17 staff are participating in a Leadership Academy led by President Overstreet, and two members from this group will oversee leadership training cohorts next year.

PRESENTATIONS

None.

INFORMATIONAL ITEMS

President Overstreet informed the Board of Kimberly Barton's resignation from Testing Services, effective November 12, 2021.

CONSENT AGENDA

Chairman Kilquist asked for requests to pull any of the Consent Agenda items out for discussion and separate vote. There were no requests, and the following items were presented for approval:

A. 2021 Tax Levy Resolution

Adoption of the 2021 resolution certifying an estimated \$15,722,808 in estimated property taxes to be levied on an equalized assessed valuation of the taxable properties of Community College District No. 530 for the year 2021, to be collected in the year 2022. This represents a 4.80% increase over the previous year's extensions.

B. Copier Lease

Approval of a five-year lease for copiers and maintenance to Konica Minolta for \$318,711.00.

C. Ionization Unit Project

Approval of an ionization project with an estimated cost of \$707,280.00 funded by Higher Education Emergency Relief Funds. This project includes the purchase of ionization units through Daikin, a member of the TIPS USA purchasing cooperative. Additionally, it authorizes the administration to conduct a bid process for the labor to install the corresponding units.

D. Faculty Plaintiff Agreeeme

Approval for the execution of seven settlement agreements for Barrall et al. No. 2017-MR-275 lawsuit including the expenditure of \$394,966.60, plus interest calculated by the State University Retirement System.

E. Interim Appointments

Approval of the appointment of Christy Stewart as Interim Assistant Provost for Student Affairs effective November 1, 2021, until filled, but not to exceed one year.

Approval of the appointment of Kaylee Smith as Interim Assistant Manager of Records and Registrar, effective November 1, 2021, until filled, but not to exceed one year.

F. Personnel Action Items

Employment and ratification of personnel included as Attachment A and recommended by the President

G. Expenditure Report

Approval of the expenditure report for the period ending October 31, 2021.

H. Treasurer's and Financial Report

Approval of the Treasurer's and Financial Report for the period ending September 30, 2021.

I. Regular Meeting Minutes

Approval of the minutes from the October 26, 2021, regular meeting.

J. Special Meeting Minutes

Approval of the minutes from the November 4, 2021, special meeting.

Mandy Little and Glenn Poshard moved and seconded that the Board of Trustees approve Consent Agenda Items A – J as presented.

Upon roll call, all members present voted yes. Motion carried.
(16-4249)

ANNOUNCEMENTS

Trustee Poshard announced the screening of the documentary film *Thirty-Nine Counties* on November 30 in the Tarvin Conference Room. This documentary, directed by producer/director Sandra Pfeifer, chronicled Trustee Glenn Poshard and his wife Jo as they marched for peace, unity, and nonviolence in the 39 counties he represented during his time in the US Congress.

ADJOURNMENT

Jake Rendleman and Brent Clark moved and seconded that the regular meeting of the Board of Trustees be adjourned.

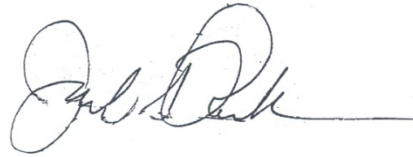
Upon roll call, all members present voted yes. Motion carried.
(Resolution 16-4250)

The meeting was duly adjourned at 6:47 p.m.

Respectfully submitted by Susan May, recording secretary to the Board of Trustees.

A handwritten signature in black ink that reads "William J. Kilquist". The signature is written in a cursive style with a prominent loop at the end.

William J. Kilquist, Chair

A handwritten signature in black ink that reads "Jacob Rendleman". The signature is written in a cursive style with a long horizontal line extending to the right.

Jacob "Jake" Rendleman, Secretary

APPENDIX A – PERSONNEL ACTION ITEMS

A. NON-TEACHING PROFESSIONALS		
Name	Position	Effective Date
Jenifer Rongey	Full-Time, Curriculum Materials Facilitator	11/01/21
B. ADJUNCT FACULTY		
Name	Position	Effective Date
Azita Namazi	Mathematics Instructor	08/11/21
C. COMMUNITY EDUCATION/WORKFORCE DEVELOPMENT INSTRUCTORS		
Name	Type	Effective Date
Cristin Bartles	Community Education	11/02/21
Leslie Cichocki	Community Education	11/01/21
D. GRANT – PART-TIME FACULTY		
Name	Position	Effective Date
Kathleen Jones	Logan Academy Instructor	11/07/21
E. VOLUNTEERS		
Name	Position	Effective Date
Mike Helton	Athletics Volunteer	10/25/21